

JOSHUA BASIN WATER DISTRICT
Minutes of the
FINANCE COMMITTEE MEETING
Wednesday, March 8, 2023
61750 Chollita Road, Joshua Tree, CA 92252

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE –President Floen called the meeting to order at 9:01 a.m.
2. ROLL CALL – President Floen and Director Doolittle

STAFF PRESENT –Sarah Johnson, General Manager, Anne Roman, Director of Finance, and Autumn Rich, Accounting Supervisor, Jeremiah Nazario, Director of Operations, David Shook, Director of Administration, Lisa Thompson, Executive Assistant

GUESTS – Deb Bollinger

3. PUBLIC COMMENT – Deborah Bollinger mentioned that she was a former water conservation specialist and had the lowest water bill of the year due to the cold weather. She wanted to know if there was a water contingency plan is in still in effect.
4. CONSENT CALENDAR
 - A. DRAFT FINANCE COMMITTEE MEETING MINUTES 02.08.23
 - 1st - Doolittle
 - 2nd - FloenMotion carried to approve consent calendar minutes.
5. DISCUSSION ITEMS -
 - A. DECEMBER 2022 CHECK REGISTER

Director Doolittle asked about Laserfische. General Manger, Sarah Johnson explained the purpose of using Laserfische. Doolittle asked what was in storage in Twentynine Palms. Johnson explained that archived documents were in storage and the storage units are climate controlled to preserve the documents. Doolittle asked about Parkhouse Tire and where they are located. Interim Director of Operations, Jeremiah Nazario explained that it's cheaper to purchase tires through Parkhouse, and they deliver tractor tires to the district.

 - 1st - Doolittle
 - 2nd - FloenMotion carried to refer to the Board.
 - B. JANUARY 2023 CHECK REGISTER

Director Doolittle and President Floen asked staff about several check register entries in which staff provided explanations.

 - 1st - Doolittle
 - 2nd - FloenMotion carried to refer to the Board.
 - C. 2ND QUARTER ENDING 12/31/22 FINANCIAL REPORT

Director of Finance, Anne Roman presented to the Finance Committee Financial report for the 2nd quarter ending 12/31/22.

Director Doolittle asked about the top 10 consumers on page 27, listing individual users.

Doolittle asked about the emergency capital reserves. Director of Finance, Anne Roman mentioned that we will start building towards that emergency reserve and policy in future. President Floen asked about page

28 CMM reserve. Roman explained that we need to adjust on an annual basis. Balance reflects amounts that are reimbursed to the district and increase to cash flow reserve.

1st - Doolittle

2nd - Floen

Motion carried to receive for information only.

6. STAFF REPORTS – none

7. DIRECTOR COMMENTS - none

8. ADJOURNMENT – President Floen adjourned meeting at 10:31am

NEXT MEETING – Special Meeting Date and Time: April 5, 2023 at 9:00am

Respectfully Submitted,



Sarah Johnson, General Manager





Draft Finance Com Minutes 03.08.23

Final Audit Report

2023-04-20

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