

JOSHUA BASIN WATER DISTRICT
Minutes of the
FINANCE COMMITTEE MEETING
Wednesday, September 8, 2021
61750 Chollita Road, Joshua Tree, CA 92252

CALL TO ORDER/PLEDGE OF ALLEGIANCE –President Unger called the meeting to order at 9:00 a.m.

DETERMINATION OF A QUORUM – President Unger and Vice President Floen

STAFF PRESENT –Mark Ban, GM, Jim Corbin, Director of Operations, Sarah Johnson, Director of Administration, Anne Roman, Director of Finance, and Autumn Rich, Accounting Supervisor.

GUESTS -2

APPROVAL OF AGENDA –

MSC¹ (Floen/Unger) motion carried to approve the September 8, 2021, Finance Committee Agenda.

PUBLIC COMMENT – None

APPROVE MINUTES OF THE PRIOR COMMITTEE MEETING

- Draft Minutes of August 11, 2021

MSC¹ (Floen/Unger) motion carried to approve the minutes of August 11, 2021.

JULY 2021 CHECK REGISTER – The Committee reviewed the July 2021 check register and a brief Q&A followed.

MSC¹ (Floen/Unger) motion carried to refer the June 2021 check register to the Board of Directors for approval.

CAPACITY FEE REPORT FOR FISCAL YEAR ENDING 6/30/2021 – Anne Roman, Director of Finance gave the staff report and commented that the Capacity charges (Capacity fees) are a one-time development charges used to fund the capital improvements necessary for the expansion of the water system as a result of each new meter/connection. They reflect the property's prorate share for the infrastructure costs that were built or will need to be built to service the new meter/connection. Capacity charges are legally restricted and may only be used to fund those projects associated with growth, such as expansion or upgrades. Replacement projects are funded with water rates. A brief Q&A period followed with the Committee.

MSC¹ (Floen/Unger) motion carried to refer the Capacity fees to the Board of Directors for approval.

SADDLEBACK CIRP PROJECT WATER CAPACITY CHARGES TRANSFER 2021/22 – The last time the District utilized any Water Capacity charges was in 2010, for the H-Zone project. The Capacity charges used at that time depleted the fund balance and it has taken about eleven years to build up to its current balance of \$1,060,233.39. Capacity charges are restricted and may only be used to fund those projects associated with growth, such as expansion or upgrades. Replacement projects are funded with water rates. For the Saddleback CIRP, the portion of the project cost that is attributable to vacant, undeveloped land, or upsizing of pipe, is considered expansion of the system.

MSC¹ (Floen/Unger) motion carried to refer Saddleback CIRP Project Water Capacity Charges Transfer 2021/22 to the Board of Directors for approval with the updated costs.

STAFF REPORTS – None.

ADJOURNMENT - MSC¹ (Floen/Unger) motion carried to adjourn the Finance Committee meeting at 9:58 a.m.

Respectfully Submitted,


Anne Roman, Director of Finance