



# JOSHUA BASIN WATER DISTRICT

P.O. BOX 675 • 61750 CHOLLITA ROAD • JOSHUA TREE • CALIFORNIA 92252  
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JOSHUA BASIN WATER DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
WEDNESDAY APRIL 6, 2011 7:00 PM  
61750 CHOLLITA ROAD, JOSHUA TREE, CA 92252

## AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. DETERMINATION OF QUORUM
4. APPROVAL OF AGENDA
5. PUBLIC COMMENT
6. CONSENT CALENDAR
  - A. Approve the Minutes of the March 16, 2011 Regular Meeting
  - B. Approve Financial Report for February 2011
- Pg 1-4  
Pg 5-29 7. REPORT ON UPCOMING JBWD/AWAC FREE TOILET GIVEAWAY  
Information only: Joshua Basin Water District and the Alliance for Water Awareness and Conservation program.
- Pg 30-32 8. CONSIDER ADOPTION OF RESOLUTION 11-868 REGARDING GUARANTEE DEPOSITS  
Recommend that the Board adopt Resolution 11-868, providing for deposits for new accounts of zero, \$100, or \$200 based on “green, yellow or red” scores from a credit-rating agency.
- Pg 33-37 9. WATER ACCOUNT ASSISTANCE PROGRAM  
Recommend that the Board comment on guidelines for the Water Account Assistance Program.
- Pg 38-39 10. PROJECT PRIORITY LIST
- Pg 40-42 11. PUBLIC COMMENT
12. GENERAL MANAGER REPORT

13. DIRECTORS COMMENTS/REPORTS

14. CLOSED SESSION

1. At this time, the Board will go into Closed Session pursuant to Government Code Section 54956.8 to confer with & instruct the District's Real Property Negotiator, Joe Guzzetta, as to terms & conditions of the potential purchase of land for a reservoir site.

It is anticipated that negotiations will be with the record owners of the specific sites/parcels under consideration which are as follows: 0607-041-06; 0600-271-09; 0602-011-10; 0602-011-16; 0602-011-03; 0588-131-73; 0589-192-21; 0588-121-22; 0588-121-68

2. At this time, the Board will go into Closed Session to confer with Legal Counsel on existing litigation pursuant to subdivision (a) of Government Code Section 54956.9. (Re Joshua Basin Water District v. Robert Ellis, San Bernardino Superior Court - Joshua Tree District, Case No. CIVMS 900168).

3. At this time, the Board will go into Closed Session to confer with Legal Counsel on existing litigation pursuant to subdivision (a) of Government Code Section 54956.9. (Re Joshua Basin Water District v. Ironhead LLC a California Limited Liability Company, Praxedes Beard and Does 1 – 10 inclusive, San Bernardino Superior Court - Joshua Tree District, Case No. CIVMS 1100087).

15. REPORT ON CLOSED SESSION ITEMS

16. ADJOURNMENT

The Board of Directors reserves the right to take action on items reserved for discussion only.

INFORMATION

During either "Public Comment" Item, please use the podium microphone. State your name and have your information prepared and be ready to provide your comments to the Board. The District is interested and appreciates your comments. A 3-minute time limit may be imposed. Thank you.

Any person with a disability who requires accommodation in order to participate in this meeting should telephone Joshua Basin Water District at (760) 366-8438, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 61750 Chollita Road, Joshua Tree, California 92252 during normal business hours.

**JOSHUA BASIN WATER DISTRICT**  
**Minutes of the**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**March 16, 2011**

**1. CALL TO ORDER** 7:00 PM

**2. PLEDGE OF ALLEGIANCE**

**3. DETERMINATION OF QUORUM:**

Bill Long	Present
Mickey Luckman	Present
Mike Luhrs	Present
Mike Reynolds	Present
Gary Wilson	Present

**STAFF PRESENT:**

Joe Guzzetta, General Manager  
Susan Greer, Assistant General Manager/Controller  
Keith Faul, GIS Coordinator  
Ben Ruffner, Accountant

**CONSULTANTS PRESENT:**

Gil Granito, District Counsel  
Kathleen Radnich, Public Outreach Consultant

**GUESTS 11**

Mike Metts, District Engineer  
Joe Popper, President Computer Gallery

**4. APPROVAL OF AGENDA**

MSC Long/Reynolds 5/0 to approve the agenda for the March 16, 2011 Regular Meeting of the Board of Directors.

**5. PUBLIC COMMENT**

Al Marquez commented that some individuals in the community support development and the groundwater recharge project, and other people oppose development and the recharge project. He read from two letters to the editor concerning Director Luhrs.

Steven Whitman urged the Board to make emergency services a high priority in the wake of the Japanese disaster, and particularly to consider the need to have connections for emergency generators at all of the wells and pumps.

**6. CONSENT CALENDAR**

MSC Long/Wilson 5/0 to Approve the Minutes of the February 16, 2011 Regular Board Meeting with a correction removing language after "Adjournment".

**7. MID-YEAR BUDGET REVIEW**

Assistant General Manager/Controller, Susan Greer reported that the midyear budget review shows the District in a favorable financial position with six-month expenses at less than 50% of the annual budget. Six-month income is at 77% of the year's budgeted income and projected to be at 100% by the end of the year. She discussed accounts that need additional appropriations. General Manager Joe Guzzetta noted that the Water Account Assistance Program currently is being implemented with the following guidelines: Generally, it applies only to residential customers with individual

Regular Meeting of March 16, 2011

accounts and not to businesses or investment properties. For high water bills less than the \$700 to \$800 range, a payment plan is usually offered rather than a subsidy. For residential customers who have average bills (in the \$40 to \$50 per month range) but an unusual bill of over \$700 to \$800, the District considers sharing the cost of the excess amount.

MSC Long/Reynolds 4/1 to approve staff recommendation to approve the following budget adjustments: increase Allow for WAAP/Billing Adjustment by (\$2,227); increase Pumping plant Repair & Maintenance by \$26,448; increase Maps & Drafting Supplies by \$916; increase Software & Computers by \$609 and bring back the WAAP Program for further discussion, with the understanding that the Board generally continues to support the current WAAP guidelines.

Long	Aye
Luckman	Aye
Reynolds	Aye
Luhrs	Aye
Wilson	No

### **8. EXTENSION OF NETWORK ADMINISTRATION CONTRACT**

ASG Greer presented the staff report. Joe Popper, President of Computer Gallery, provided information about the administration of the network and services provided under the contract.

MSC Reynolds/Long 4/1 to approve the staff recommendation to authorize three-year extension of network administration contract at a cost of \$2,803 per month, \$33,636 per year, at a savings of 10% over the current pricing; authorize extension of Backup and Data Recovery contract to coincide with the network administration contract, at the current price of \$810 per month, subject to the amount of data being backed up; authorize withdrawal of \$10,678 from the Equipment and Technology Reserve account to fund installation and operating system software upgrade of 18 computer workstations and server.

Long	Aye
Luckman	Aye
Reynolds	Aye
Luhrs	Aye
Wilson	No

### **9. DISTRICT ENGINEER REPORT: C2B WATER TANK SITE CHALLENGES AND E1-D2 BOOSTER PUMP STATION REPLACEMENT PROJECT MOBILIZATION PAYMENT**

Mike Metts, District Engineer, presented the staff report. The board asked questions about the D-2, E-1 pump station construction project, the AToM Engineering Construction contract for the pump station project, and the grading at the C-2b reservoir. It was the consensus of the Board to support staff's efforts to correct drainage and grading at the C-2b reservoir and consider the seismic capability of the tank.

### **10. PROPOSED CALIFORNIA IRRIGATION MANAGEMENT INFORMATION (CIMIS) WEATHER STATION AT COPPER MOUNTAIN COLLEGE**

Deb Bollinger, JBWD Conservation Consultant, presented a report on the proposed CIMIS station noting that the District costs would include about \$350 for a District ¾" meter, \$300 to \$500 for a backflow device, and two field crew for about one day to install the irrigation.

MSC Long/Reynolds 3/2 to approve the staff recommendation to authorize staff to join with the Alliance for Water Awareness and Conservation (AWAC) in funding and installing a CIMIS weather station to collect local data needed to comply with the current Water Efficient Landscape Ordinance and for use in the Urban Water Management Plan.

Long	Aye
Luckman	Aye

Reynolds	Aye
Luhrs	No
Wilson	No

#### **11. WATER SUPPLY ASSESSMENT FOR CASCADE SOLAR PROJECT**

GM Guzzetta presented the staff report recommending that the Board state its intent to conduct a Water Supply Assessment for the Cascade Solar Project under direction of Joshua Basin Water District at the cost of Cascade Solar/Axiom; and authorize staff to retain Kennedy Jenks at a cost of approximately \$17,000 for the study.

MSC Luhrs/Long 5/0 to approve staff recommendation.

#### **12. FUNDING FOR PROPOSITION 84 APPLICATION FOR GROUNDWATER RECHARGE PROJECT**

GM Guzzetta presented the staff report. The Board discussed the proposed funds. Gary Given spoke in support of providing \$7,000 for the Proposition 84 grant application. Al Marquez spoke in opposition to providing the funding.

MSC Long/Reynolds 3/2 to approve staff recommendation to authorize the expenditure of \$7,000 for the preparation of the Proposition 84 grant application of \$4 million for the Groundwater Recharge Project to be paid from the unappropriated reserves.

Long	Aye
Luckman	Aye
Reynolds	Aye
Luhrs	No
Wilson	No

#### **13. CONSIDERATION OF SPONSORSHIP OF SAN BERNARDINO COUNTY WATER CONFERENCE**

GM Guzzetta presented the staff report recommending the Board to co-sponsor the annual San Bernardino County Water Conference at no cost to the District.

MSC Reynolds/Long 4/1 to approve the staff's recommendation.

Long	Aye
Luckman	Aye
Reynolds	Aye
Luhrs	Aye
Wilson	No

#### **14. PROJECT PRIORITY LIST**

Director Long asked about the status of the GIS/GPS program. Keith Faul reviewed the status.

#### **15. PUBLIC COMMENT**

Al Marquez questioned \$101 in mileage charges reimbursed to a director for mileage to Mojave Water Agency.

Steven Whitman spoke in favor of line item bids for construction projects such as discussed with the Atom contract for the D-2 and E-1 Booster Pumps.

Kathleen Radnich, JBWD Public Consultant, invited the Board, on behalf of Mojave Water Agency, to attend the Mojave Water Agency Morongo Basin tour on Tuesday, April 26.

Bob Johnson stated that he had attended a meeting of the Twentynine Palms City Council recently where Jose Angel of the Water Quality Control Board, Colorado Region, spoke highly of Joshua Basin Water District proactive approach in addressing the waste water problem, avoiding problems encountered by other water districts.

## **16. GENERAL MANAGER REPORT**

GM Guzzetta reported on the following:

- The Alliance for Water Awareness and Conservation, Mojave Water Agency, and the District are sponsoring a toilet exchange day where District customers meeting certain guidelines will be eligible to exchange high water usage toilets (in excess of 1.6 gallons per flush) for low water usage toilets. Details of the program will be in the JBWD April Newsletter.
- Staff will conduct an emergency preparedness “table topic” exercise on May 10 from 8:00am to 12:00 noon. Up to two Board Members may attend (in compliance with the Brown Act).
- California Emergency Management Agency and the District will co-host a two-hour workshop for elected officials on emergency preparedness and their roles in an emergency.
- The Board ad hoc committee and staff will meet with the County of San Bernardino planners this week to discuss the new County Landscape Ordinance.

## **17. DIRECTORS COMMENTS/REPORTS**

Relative to the recent financial claim by Southern California Gas Company due to a water line leak, Director Michael Luhrs suggested that staff review the construction requirements for gas lines to determine if the gas line was installed at the required depth; and if not, to determine if the Gas Company is liable for some of the damage from the recent leak.

Director Luhrs commented on a recent trip by Board President Mickey Luckman and General Manager Joe Guzzetta to Washington DC in reference to seeking funding for the ground water recharge project. He also requested that the Board be notified when legal and other notices are put in the newspaper about the District.

Director Mike Reynolds reported on attendance at the Mojave Water Agency Board meeting of March 10, 2011 and the Special Districts Governance Workshop on February 17–19, 2011. He explained that the mileage referred to by Al Marquez resulted from going to multiple meetings in one day and being reimbursed for attendance at only one meeting, while being reimbursed for the total number of miles driven to all meetings that day. Legal Counsel Gil Granito confirmed that such practice was in compliance with District policy.

President Luckman reported on attendance by her and the GM at the ACWA conference in Washington DC during the week of March 1.

## **18. CLOSED SESSION**

There was no Closed Session.

## **19. REPORT ON CLOSED SESSION ITEMS**

None.

## **20. ADJOURNMENT**

**9:37 PM**

MSC Long/Reynolds 5/0 to adjourn the March 16, 2011 Regular Meeting of the Board of Directors.

Respectfully submitted;

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Joe Guzzetta, General Manager

The next Regular Meeting of the Board of Directors is scheduled for Wednesday April 6, 2011 at 7:00 pm.

JOSHUA BASIN WATER DISTRICT

**FINANCIAL REPORT HIGHLIGHTS – FEBRUARY 2011**

FROM: Susan Greer



This report represents the eighth month of our 10/11 fiscal year.

**SUMMARY**

- CASH – Total cash \$5,729,000, decreased \$81,000 from prior month
- REVENUES – 95% Y-T-D including billing of property taxes and standbys
- EXPENSES – 53% Y-T-D
- WATER USAGE – 2/11—7% less than 2/10. Year-to-date 4% less than last year due in part to more rainfall this year.

**ACCOUNT RECAP – (CASH BALANCE STATEMENT)**

Total cash of \$5,729,000 is decreased \$81,000 from last month and decreased \$382,000 from one year ago. This is the result of capital project investment over the past year, payment of some debt service in the current year and tax payments that are being received at the District.

**CASH FLOW STATEMENT**

Water collections are \$8,000 more than the same *month* last year. Capital expenditures of \$115,000 represent a decrease of \$175,000 compared to last *month*. Operating expenses of \$215,000 (including CalPERS transfer, payroll and taxes) for the *month* decreased \$2,700 from last year and decreased \$44,000 or 17% from last month. This is due primarily to three payroll tax deposits in January, compared to the typical two. Meter installation sales *year-to-date* are 5 versus 0 last year and 5 the previous year.

**OPERATING FINANCIAL REPORT**

**This is the eighth month of the fiscal year; if equally distributed throughout the year, expenses and revenues should be at 67%.**

**REVENUES – total revenues are 95% y-t-d**

- Metered Water Sales are not equally distributed throughout the year since water usage is higher in the summer. For example, February is typically the month of lowest consumption and August is the highest; with August consumption more than double that of February. These situations are both true in the current year; February consumption of 34,870 ccf is the lowest y-t-d and August consumption of 80,476 ccf is more than double February's consumption. We are at 70% of budget, with highest summer usage over.
- Basic Fees are equally distributed, and at 66% of budget, right on target.
- Special Services Revenue represents the miscellaneous charges such as turn on/turn off, delinquent fees, NSF check charges and fire flow tests and are typically equally distributed. We are at 64%.

JOSHUA BASIN WATER DISTRICT

- Property Taxes including CMM Assessments, Property Taxes ID#2 and Standbys, a major source of revenue, have been sent to the County for inclusion on the property tax bills. Tax bill collections from the County began in December. Y-t-d tax collections through February are higher in total by \$17,000 or 3% compared to last year.

**EXPENSES - total expenses are 53% y-t-d**

**Production**

Including allocated costs, Production expenses are 56% year-to-date.

**Distribution**

Distribution expenses are 64% year-to-date, including allocated costs.

**Customer Service**

Including allocated costs, Customer Service expenses are 62% year-to-date.

**Administration**

Administration expenses are 68% year-to-date including allocated expenses.

**Engineering**

Engineering expenses are 48% year-to-date including allocations.

**Finance**

Including allocated expenses, Finance expenses are 63% year-to-date.

**Personnel**

Including allocations, Personnel expense is 52% year-to-date.

**Legal**

Legal Services expense is 46% year-to-date.

**Bonds & Loans**

Bonds and Loans expense is 34% year-to-date. Most bond and loan payments are made in the second half of the fiscal year

**Capital Replacement Expense**

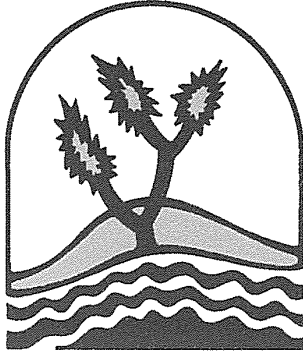
Capital Replacement Expense	February	\$ 95,726
	Year-to-date	\$ 747,400

Revenues total 95% year-to-date including taxes; with expenses at 53% year-to-date. Revenues exceed expenses by \$2,042,000 before Capital Replacement Expense and by \$1,295,000 after.

Please contact me if you have any questions, comments or suggestions



		BEGINNING BALANCE	TOTAL DEBITS	TOTAL CREDITS	ENDING BALANCE	AVERAGE DAILY BALANCE
GENERAL FUND						
01 -11100	PETTY CASH FUND	600.00	0.00	0.00	600.00	600.00
01 -11110	CHANGE FUND	1,500.00	0.00	0.00	1,500.00	1,500.00
01 -11200	GENERAL FUND-U S	236,934.11	1,725.00	891.24CR	237,767.87	237,767.87
01 -11210	PAYROLL FUND - U	5,000.00	2.37	0.00	5,002.37	5,002.37
01 -11220	CREDIT CARD ACCO	46,963.78	1,296.85	1,151.64CR	47,108.99	47,108.99
01 -11300	LAIF-INVESTMENT	3,666,091.05	0.00	17,660.00CR	3,648,431.05	3,648,431.05
01 -11305	LAIF-RESERVE FUN	1,000,000.00	0.00	0.00	1,000,000.00	1,000,000.00
01 -11306	LAIF - EQUIP & T	252,855.98	0.00	0.00	252,855.98	252,855.98
01 -11310	LAIF - WATER CAP	135,925.82CR	6,920.00	0.00	129,005.82CR	129,005.82CR
01 -11313	LAIF - SEWER CAP	10,554.69	10,740.00	0.00	21,294.69	21,294.69
01 -11315	LAIF-CAPITAL PRO	0.00	0.00	0.00	0.00	0.00
01 -11320	LAIF- CMM REDEMP	368,702.52	0.00	0.00	368,702.52	368,702.52
01 -11325	LAIF - CMM RESER	271,859.33	0.00	0.00	271,859.33	271,859.33
01 -11330	LAIF CMM PREPAYM	2,946.10	0.00	0.00	2,946.10	2,946.10
FUND 01 TOTAL		5,728,081.74	20,684.22	19,702.88CR	5,729,063.08	<del>5,729,063.08</del>
REPORT TOTALS		5,728,081.74	20,684.22	19,702.88CR	5,729,063.08	5,729,063.08
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# JOSHUA BASIN WATER DISTRICT

P.O. BOX 675 • 61750 CHOLLITA ROAD • JOSHUA TREE • CALIFORNIA 92252  
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## Cash Flow

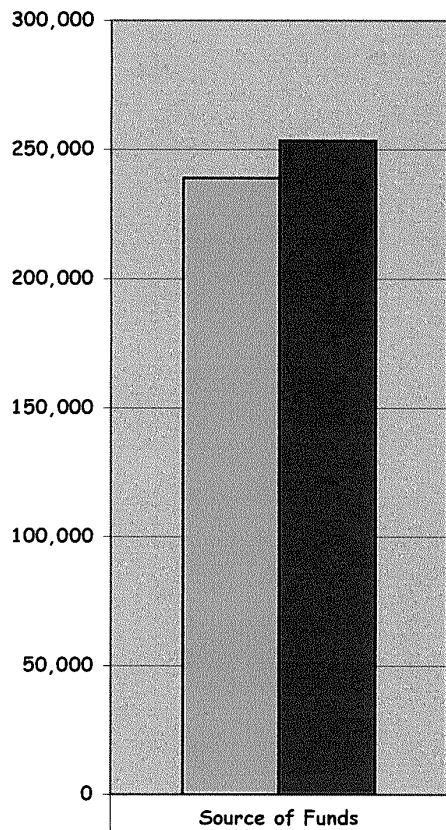
February 28, 2011

Beginning Cash			5,810,176.04
SOURCE OF FUNDS:			
Water A/R Collections	195,935.44		
Turn On/Misc	9,460.51		
Consumer Deposits	7,900.00		
Project Deposits	0.00		
Property Taxes G.D.	2,464.10		
ID #2 Tax Collections	222.00		
Standby Collections - Prior	3,399.72		
Standby Collections - Current	11,981.79		
CMM Assessment Collections	2,684.68		
LAIF CMM Payoff	0.00		
Water Capacity Charges	6,920.00		
Sewer Capacity Charges	10,740.00		
Meter Installation Fees	1,750.00		
Interest	29.26		
TOTAL SOURCE OF FUNDS		<u>253,487.50</u>	
FUNDS USED:			
Debt Service	0.00		
Capital Additions	115,447.17		
Operating Expenses	84,919.08		
Bank Transfer Payroll Taxes	33,008.85		
CalPERS Transfer	18,032.81	<u>251,407.91</u>	
Bank Transfer Payroll	78,249.93		
Employee Funded 457 Transfer	4,051.38		
Bank Transfer Fees/Charges	891.24	<u>83,192.55</u>	
TOTAL USE OF FUNDS		<u>334,600.46</u>	
Net Increase (Decrease)			<u>(81,112.96)</u>
Cash Balance at End of Period			<u><u>5,729,063.08</u></u>

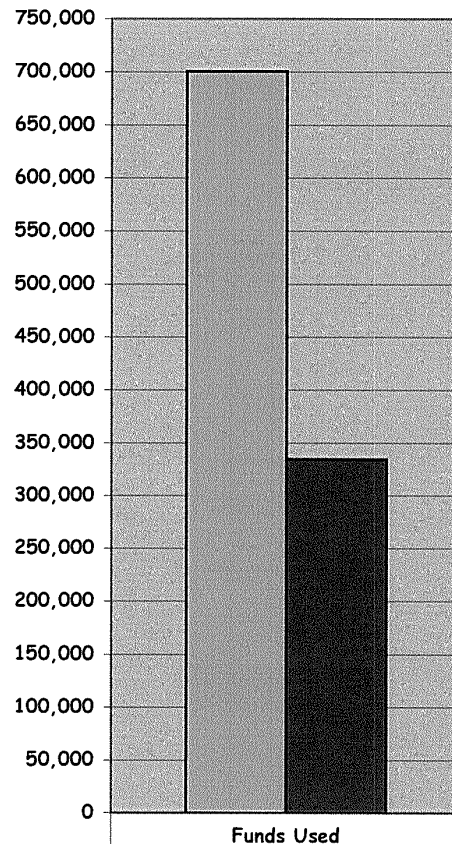
PROVIDE • PROTECT • PROMOTE

*Handwritten initials/signature*

Source of Funds Comparison  
February 2010 February 2011



Funds Used Comparison  
February 2010 February 2011



Net Increase (Decrease)  
February 2010 February 2011



BOARD REPORT

AS OF: FEBRUARY 28TH, 2011

01 -GENERAL FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
REVENUES	<u>4,654,876</u>	<u>246,771.67</u>	<u>4,444,497.69</u>	0.00	<u>210,378.31</u>	<u>95.48</u>
TOTAL REVENUES	4,654,876	246,771.67	4,444,497.69	0.00	210,378.31	95.48
<u>EXPENSE SUMMARY</u>						
Production	880,908	65,163.36	490,646.44	0.00	390,261.56	55.70
Distribution	510,901	44,420.97	327,492.71	0.00	183,408.29	64.10
Customer Service	564,198	2,455.19	347,255.28	0.00	216,942.79	61.55
Administration	587,493	106,062.20	396,818.51	0.00	190,674.68	67.54
Engineering	229,449	5,248.34	111,021.80	0.00	118,426.79	48.39
Finance	425,198	55,401.58	266,006.98	0.00	159,191.41	62.56
Personnel	83,712	3,921.03	43,148.77	0.00	40,563.33	51.54
Legal	67,320	5,364.75	30,734.74	0.00	36,585.26	45.65
Bonds & Loans	1,147,975	189,703.42	389,200.89	0.00	758,774.11	33.90
Benefits Allocated	0	0.00	0.00	0.00	0.00	0.00
Field Allocated	1	0.00	0.00	0.00	1.00	0.00
Office allocated	<u>1</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00</u>
TOTAL EXPENSES	4,497,156	477,740.84	2,402,326.12	0.00	2,094,830.22	53.42
REVENUE OVER/(UNDER) EXPENSES	157,720 (	230,969.17)	2,042,171.57	0.00 (	1,884,451.91)	1,294.81

01 -GENERAL FUND

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
01-41010 METERED WATER SALES	1,332,808	73,756.76	936,146.07	0.00	396,661.93	70.24
01-41011 CUSTOMER REFUND CLEARING ACCT	0	18,000.00	18,000.00	0.00	( 18,000.00)	0.00
01-41012 ALLOW FOR WAAP/BILLING ADJ	( 5,686)	( 154.20)	( 3,320.60)	0.00	( 2,365.40)	58.40
01-41015 BASIC FEES	1,319,227	111,501.85	870,839.40	0.00	448,387.60	66.01
01-41030 PRIVATE FIRE PROTECTION SERV.	19,127	1,616.02	12,608.54	0.00	6,518.46	65.92
01-41040 SPECIAL SERVICES REVENUE	116,098	8,721.34	74,298.28	0.00	41,799.72	64.00
01-41050 CROSS CONNECTION REVENUE	0	0.00	0.00	0.00	0.00	0.00
01-42100 STANDBY REVENUE-CURRENT	1,163,341	0.00	1,155,242.93	0.00	8,098.07	99.30
01-42110 UNCOLLECTED STANDBY/CURRENT	( 250,000)	0.00	0.00	0.00	( 250,000.00)	0.00
01-42200 STNBY INCOME PRIOR	161,460	3,399.72	149,710.84	0.00	11,749.16	92.72
01-42341 PRIOR YR REFUNDED REVENUE	0	0.00	0.00	0.00	0.00	0.00
01-43000 PROPERTY TAX - G.D.	381,643	0.00	398,294.00	0.00	( 16,651.00)	104.36
01-43010 PROPERTY TAX I.D. #2	121,250	0.00	139,934.87	0.00	( 18,684.87)	115.41
01-43020 PROPERTY TAX REVENUE -CMM	255,205	0.00	256,687.62	0.00	( 1,482.62)	100.58
01-43030 CMM BOND CALL REVENUE	0	0.00	0.00	0.00	0.00	0.00
01-44000 CONNECTION FEES-HYDRANT,ML EXT	0	0.00	0.00	0.00	0.00	0.00
01-44001 MAINLINE REIMBURSEMENT FEES	0	0.00	0.00	0.00	0.00	0.00
01-44010 WATER CAPACITY CHARGES	0	6,920.00	28,989.00	0.00	( 28,989.00)	0.00
01-44020 PLAN CHECK/INSPECTION FEES	0	0.00	2,072.07	0.00	( 2,072.07)	0.00
01-44025 H ZONE ML REIMB FEES	0	0.00	6,105.00	0.00	( 6,105.00)	0.00
01-44030 METER INSTALLATION FEES	0	1,750.00	4,375.00	0.00	( 4,375.00)	0.00
01-44035 METER REPAIR REVENUE	0	0.00	0.00	0.00	0.00	0.00
01-44050 SEWER CAPACITY CHARGES	0	10,740.00	21,280.00	0.00	( 21,280.00)	0.00
01-45000 INTEREST REVENUE G.D.	38,900	29.26	12,522.38	0.00	26,377.62	32.19
01-45010 DIVIDEND INCOME-1ST AMERICAN 3	0	0.00	0.00	0.00	0.00	0.00
01-46100 GRANT REVENUE	0	0.00	0.00	0.00	0.00	0.00
01-47000 MISCELLANEOUS REVENUE	1,503	10,490.92	360,712.29	0.00	( 359,209.29)	3,999.49
01-47010 GAIN/LOSS ON SALE OF ASSETS	0	0.00	0.00	0.00	0.00	0.00
01-47020 CHANGE IN MARKET VALUE	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUE</b>	<b>4,654,876</b>	<b>246,771.67</b>	<b>4,444,497.69</b>	<b>0.00</b>	<b>210,378.31</b>	<b>95.48</b>

01 -GENERAL FUND

% OF YEAR COMPLETED: 66.67

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Production</u>						
01-501-01115 PRODUCTION SALARY	185,979	12,392.21	99,077.67	0.00	86,901.33	53.27
01-501-02205 WATER TREATMENT EXPENSE	12,670	1,223.76	8,139.87	0.00	4,530.13	64.25
01-501-03105 SOURCE OF SUPPLY/WELL MAIN	0	0.00	0.00	0.00	0.00	0.00
01-501-03115 PUMPING PLANT REPAIR & MAI	53,600	1,016.29	32,677.33	0.00	20,922.67	60.97
01-501-03120 TANK & RESERVOIR EXPENSE	186,028	0.00	18,213.78	0.00	167,814.22	9.79
01-501-04005 LABORATORY SERVICES	6,291	943.00	5,219.00	0.00	1,072.00	82.96
01-501-04010 LEAD/COPPER SAMPLING EXPEN	2,500	0.00	0.00	0.00	2,500.00	0.00
01-501-06105 POWER FOR PUMPING (ELECTRI	245,338	22,975.13	168,976.64	0.00	76,361.36	68.88
01-501-07005 PROPERTY INSURANCE	64,741	5,339.58	42,570.66	0.00	22,170.34	65.76
01-501-98001 EE BENEFITS ALLOCATED	101,897	18,745.84	69,659.52	0.00	32,237.48	68.36
01-501-98002 FIELD EXPENSES ALLOCATED	21,864	2,527.55	46,111.97	0.00	( 24,247.97)	210.90
01-501-98003 OFFICE EXPENSE ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-601-99200 AUTOMATIC CONTROLS	0	0.00	0.00	0.00	0.00	0.00
01-601-99205 BOOSTER/PUMP STATIONS	0	0.00	0.00	0.00	0.00	0.00
01-601-99220 MONITOR WELLS	0	0.00	0.00	0.00	0.00	0.00
01-601-99230 PRODUCTION WELLS	0	0.00	0.00	0.00	0.00	0.00
01-601-99240 PUMPING PLANT	0	0.00	0.00	0.00	0.00	0.00
01-601-99250 SOURCE OF SUPPLY	0	0.00	0.00	0.00	0.00	0.00
01-601-99260 WATER SAMPLING STATIONS	0	0.00	0.00	0.00	0.00	0.00
01-601-99270 WATER SEEPAGE PITS	0	0.00	0.00	0.00	0.00	0.00
01-601-99280 TANKS & RESERVOIRS	0	0.00	0.00	0.00	0.00	0.00
01-601-99450 SHOP TOOLS & EQUIPMENT - P	0	0.00	0.00	0.00	0.00	0.00
01-601-99510 LARGE EQUIPMENT - PROD	0	0.00	0.00	0.00	0.00	0.00
01-601-99550 AUTOMOTIVE - PRODUCTION	0	0.00	0.00	0.00	0.00	0.00
01-601-99600 GROUND WATER SURVEY	0	0.00	0.00	0.00	0.00	0.00
01-601-99610 URBAN GROUND WATER MNGT	0	0.00	0.00	0.00	0.00	0.00
01-601-99750 SOFTWARE & COMPUTRS- PRODU	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Production</b>	<b>880,908</b>	<b>65,163.36</b>	<b>490,646.44</b>	<b>0.00</b>	<b>390,261.56</b>	<b>55.70</b>
<u>Distribution</u>						
01-502-01105 MAIN, VALVE & LEAK SALARY	107,239	6,970.13	79,957.27	0.00	27,281.73	74.56
01-502-01130 DISTRIBUTION SALARY	111,261	9,154.43	65,312.54	0.00	45,948.46	58.70
01-502-01140 CROSS CONNECTION CONTRL SA	40,880	128.57	4,026.99	0.00	36,853.01	9.85
01-502-02920 INVENTORY-OVER & SHORT	3,106	0.00	( 945.53)	0.00	4,051.53	30.44-
01-502-03105 MAINLINE AND LEAK REPAIR	81,689	453.16	40,750.53	0.00	40,938.47	49.88
01-502-03110 EQUIPMENT RENTAL	2,963	0.00	2,057.49	0.00	905.51	69.44
01-502-03130 CROSS CONNECTION CONTROL E	666	0.00	0.00	0.00	666.00	0.00
01-502-04005 CONTRACT LOCATING EXPENSE	4,687	322.20	3,135.03	0.00	1,551.97	66.89
01-502-98001 EE BENEFITS ALLOCATED	142,112	23,882.18	97,197.88	0.00	44,914.12	68.40
01-502-98002 FIELD EXPENSES ALLOCATED	16,298	1,884.18	34,374.39	0.00	( 18,076.39)	210.91
01-502-98003 OFFICE EXPENSE ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-602-99210 MAINLINES & FIRE HYDRANTS	0	0.00	0.00	0.00	0.00	0.00
01-602-99220 METERS	0	1,626.12	1,626.12	0.00	( 1,626.12)	0.00
01-602-99450 SHOP TOOLS & EQUIPMNT - DI	0	0.00	0.00	0.00	0.00	0.00
01-602-99550 AUTOMOTIVE - DISTRIBUTION	0	0.00	0.00	0.00	0.00	0.00
01-602-99580 LARGE EQUIPMENT - DISTRIBU	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Distribution</b>	<b>510,901</b>	<b>44,420.97</b>	<b>327,492.71</b>	<b>0.00</b>	<b>183,408.29</b>	<b>64.10</b>

AS OF: FEBRUARY 28TH, 2011

01 -GENERAL FUND

% OF YEAR COMPLETED: 66.67

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Customer Service</u>						
01-503-01105 FIELD SALRY - CUSTOMER SER	113,198	6,568.97	45,247.61	0.00	67,950.39	39.97
01-503-01110 OFFICE SALARY - CUSTOMER S	75,764	6,337.30	57,395.02	0.00	18,368.98	75.76
01-503-01135 STANDBY SALARY	21,039	1,642.90	16,061.47	0.00	4,977.53	76.34
01-503-03105 METER SERVICE REPAIR	15,617	2,234.53	13,339.11	0.00	2,277.89	85.41
01-503-04005 PLAN CHECK/INSPECTION	0	0.00	2,072.07	0.00	( 2,072.07)	0.00
01-503-07005 CREDIT CARD FEES	7,302	1,151.64	12,599.68	0.00	( 5,297.68)	172.55
01-503-07010 BAD DEBT	20,000	( 33.33)	( 1,222.37)	0.00	21,222.37	6.11-
01-503-07015 PUBLIC INFORMATION	43,860	2,786.00	26,789.38	0.00	17,070.62	61.08
01-503-07020 WATER CONSERVATION EXPENSE	18,360	4,471.94	17,202.67	0.00	1,157.33	93.70
01-503-98001 EE BENEFITS ALLOCATED	115,057	( 31,281.38)	78,692.13	0.00	36,364.87	68.39
01-503-98002 FIELD EXPENSES ALLOCATED	1,590	183.82	3,353.60	0.00	( 1,763.60)	210.92
01-503-98003 OFFICE EXPENSE ALLOCATED	132,411	8,392.80	75,724.91	0.00	56,686.16	57.19
01-603-99400 METER READING EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL Customer Service	564,198	2,455.19	347,255.28	0.00	216,942.79	61.55
<u>Administration</u>						
01-504-01105 ADMINISTRATION SALARY	243,947	18,881.40	129,837.13	0.00	114,109.87	53.22
01-504-01115 DIRECTORS SALARY	0	3,125.34	3,125.34	0.00	( 3,125.34)	0.00
01-504-01205 DIRECTORS EXPENSE	23,005	0.00	13,369.51	0.00	9,635.49	58.12
01-504-01210 DIRECTORS / C.A.C. EDUCATI	9,503	( 429.00)	2,140.63	0.00	7,362.37	22.53
01-504-01215 TRAINING EXPENSE	26,661	1,050.00	18,028.71	0.00	8,632.29	67.62
01-504-04005 LOBBYIST	42,000	3,500.00	24,500.00	0.00	17,500.00	58.33
01-504-04010 PROJECT FEASIBILITY STUDIE	0	0.00	0.00	0.00	0.00	0.00
01-504-04015 CMC DEMO PROJECT CLEARING	0	61,000.00	54,159.89	0.00	( 54,159.89)	0.00
01-504-07000 MISCELLANEOUS EXPENSE	2,419	2,991.56	4,522.08	0.00	( 2,103.08)	186.94
01-504-07005 BUSINESS EXPENSE	15,747	410.10	5,439.94	0.00	10,307.06	34.55
01-504-07006 SUBSCRIPTIONS	3,050	0.00	1,026.85	0.00	2,023.15	33.67
01-504-07010 EMERGENCY PREPAREDNESS	7,407	2,025.00	4,107.31	0.00	3,299.69	55.45
01-504-07015 OUTSIDE SERVICES	38,345	1,898.05	20,534.72	0.00	17,810.28	53.55
01-504-07016 MEMBERSHIP FEES & DUES	17,677	( 12.00)	10,700.16	0.00	6,976.84	60.53
01-504-98001 EE BENEFITS ALLOCATED	133,657	10,095.79	91,557.67	0.00	42,099.33	68.50
01-504-98002 FIELD EXPENSES ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-504-98003 OFFICE EXPENSE ALLOCATED	24,075	1,525.96	13,768.57	0.00	10,306.62	57.19
01-604-99100 LAND & EASEMENT	0	0.00	0.00	0.00	0.00	0.00
01-604-99300 BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
01-604-99320 DEMO GARDEN	0	0.00	0.00	0.00	0.00	0.00
01-604-99450 OFFICE FURNITURE & EQUIPME	0	0.00	0.00	0.00	0.00	0.00
01-604-99600 STRATEGIC PLAN DEV	0	0.00	0.00	0.00	0.00	0.00
01-604-99610 VULNERABILITY ASSESSMENT	0	0.00	0.00	0.00	0.00	0.00
01-604-99620 WASTE WATER FEASIBILITY ST	0	0.00	0.00	0.00	0.00	0.00
01-604-99630 WATER AVAILABILITY EVALUAT	0	0.00	0.00	0.00	0.00	0.00
01-604-99640 DEMOGRAPHIC SURVEY	0	0.00	0.00	0.00	0.00	0.00
01-604-99650 GROUND WATER MONITORING PL	0	0.00	0.00	0.00	0.00	0.00
01-604-99660 RATE STUDIES	0	0.00	0.00	0.00	0.00	0.00
01-604-99900 WASTEWATER SYSTEM & STARTU	0	0.00	0.00	0.00	0.00	0.00
TOTAL Administration	587,493	106,062.20	396,818.51	0.00	190,674.68	67.54

01 -GENERAL FUND

% OF YEAR COMPLETED: 66.67

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Engineering</u>						
01-505-01105 ENGINEERING/GIS/IT SALARY	86,230	3,983.65	48,115.13	0.00	38,114.87	55.80
01-505-02305 MAPS/DRAFTING SUPPLIES	2,500	0.00	2,044.46	0.00	455.54	81.78
01-505-04005 ENGINEERING SERVICES	50,000	0.00	2,340.00	0.00	47,660.00	4.68
01-505-04010 MAPPING SYSTEM UPGRADES	8,078	0.00	1,111.00	0.00	6,967.00	13.75
01-505-98001 EE BENEFITS ALLOCATED	47,245	261.27	32,323.48	0.00	14,921.52	68.42
01-505-98002 FIELD EXPENSES ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-505-98003 OFFICE EXPENSE ALLOCATED	24,075	1,525.96	13,768.02	0.00	10,307.17	57.19
01-605-99400 ENGINEERING EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
01-605-99410 MAPPING SYSTEM	0	0.00	0.00	0.00	0.00	0.00
01-605-99600 WATER MASTER PLAN	0	0.00	0.00	0.00	0.00	0.00
01-605-99700 WATER MODEL ASSESSMENT H2O	0	0.00	0.00	0.00	0.00	0.00
01-605-99750 SOFTWARE & COMPUTERS	11,320	0.00	11,319.71	0.00	0.69	99.99
TOTAL Engineering	229,449	5,248.34	111,021.80	0.00	118,426.79	48.39
<u>Finance</u>						
01-506-01100 FINANCE SALARY	227,774	18,162.65	129,787.90	0.00	97,986.10	56.98
01-506-04005 ACCOUNTING SERVICES	24,480	0.00	23,582.00	0.00	898.00	96.33
01-506-98001 EE BENEFITS ALLOCATED	124,795	34,187.01	85,100.69	0.00	39,694.31	68.19
01-506-98002 FIELD EXPENSES ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-506-98003 OFFICE EXPENSE ALLOCATED	48,149	3,051.92	27,536.39	0.00	20,613.00	57.19
TOTAL Finance	425,198	55,401.58	266,006.98	0.00	159,191.41	62.56
<u>Personnel</u>						
01-507-01100 PERSONNEL SALARY	27,319	867.27	13,911.50	0.00	13,407.50	50.92
01-507-01115 UNION & LABOR NEGOT. SALAR	0	0.00	291.73	0.00	291.73	0.00
01-507-01120 SAFETY SALARY	9,382	320.00	2,870.00	0.00	6,512.00	30.59
01-507-01905 EMPLOYMENT RECRUITING EXPE	2,006	0.00	0.00	0.00	2,006.00	0.00
01-507-01910 LABOR NEGOTIATION EXPENSE	18,000	0.00	9,074.41	0.00	8,925.59	50.41
01-507-98001 EE BENEFITS ALLOCATED	14,968	1,970.78	10,116.97	0.00	4,851.03	67.59
01-507-98002 FIELD EXPENSES ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-507-98003 OFFICE EXPENSE ALLOCATED	12,037	762.98	6,884.16	0.00	5,152.94	57.19
01-607-99600 PERSONNEL MANUAL/CLASS STU	0	0.00	0.00	0.00	0.00	0.00
TOTAL Personnel	83,712	3,921.03	43,148.77	0.00	40,563.33	51.54
<u>Legal</u>						
01-508-04000 LEGAL SERVICES	67,320	5,364.75	30,734.74	0.00	36,585.26	45.65
TOTAL Legal	67,320	5,364.75	30,734.74	0.00	36,585.26	45.65
<u>Bonds &amp; Loans</u>						
01-509-08105 BOND PAYABLE PRINCP 1997 B	515,000	0.00	0.00	0.00	515,000.00	0.00
01-509-08110 I.D. #2 BONDS PYBLE-PRINCI	95,000	95,000.00	95,000.00	0.00	0.00	100.00
01-509-08115 CMM PRINCIPAL	80,000	0.00	78,000.00	0.00	2,000.00	97.50
01-509-08120 MORONGO BASIN PIPELINE	224,158	0.00	0.00	0.00	224,158.00	0.00
01-509-08150 MWA OPERATION & MAINT.	0	0.00	0.00	0.00	0.00	0.00
01-509-08205 INTEREST EXPENSE - 1997 BO	26,008	0.00	13,003.75	0.00	13,004.25	50.00
01-509-08210 INTEREST EXPENSE I.D. #2	26,250	13,125.00	26,250.00	0.00	0.00	100.00
01-509-08215 INTEREST EXPENSE - CMM	164,205	81,572.35	164,899.70	0.00	694.70	100.42
01-509-08220 INTEREST EXPENSE-UTILITY S	0	0.00	0.00	0.00	0.00	0.00



## BOARD REPORT

AS OF: FEBRUARY 28TH, 2011

## 01 -GENERAL FUND

% OF YEAR COMPLETED: 66.67

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
01-509-08305 TRUSTEE FEES - 1997 BONDS	2,525	0.00	2,475.00	0.00	50.00	98.02
01-509-08310 ANALYTICAL SERVICES 1997 B	2,540	0.00	2,515.00	0.00	25.00	99.02
01-509-08315 ID #2 BONDS COLLECTION CHA	339	0.31	214.40	0.00	124.60	63.24
01-509-08320 GENERAL TAX COLLECTION CHA	950	5.76	561.37	0.00	388.63	59.09
01-509-08325 ADMINISTRATION - CMM	11,000	0.00	6,281.67	0.00	4,718.33	57.11
01-509-08910 AMORTIZATION OF BOND DEFER	0	0.00	0.00	0.00	0.00	0.00
01-509-08911 AMORTIZATION OF BOND DISCO	0	0.00	0.00	0.00	0.00	0.00
01-509-08912 AMORTIZATION BOND ISSUE CO	0	0.00	0.00	0.00	0.00	0.00
TOTAL Bonds & Loans	1,147,975	189,703.42	389,200.89	0.00	758,774.11	33.90
<u>Benefits Allocated</u>						
01-551-01105 CONTRA SALARY-CAFE PLAN RE	0	0.00	0.00	0.00	0.00	0.00
01-551-01205 EMPLOYEE EDUCATION	257	0.00	300.00	0.00	( 43.00)	116.73
01-551-01210 COMPENSATED LEAVE	185,000	19,626.16	150,848.48	0.00	34,151.52	81.54
01-551-01215 CAFETERIA PLAN EXPENSE	195,750	17,770.00	137,485.00	0.00	58,265.00	70.23
01-551-01220 GROUP INSURANCE EXPENSE	6,433	874.66	6,555.96	0.00	( 122.96)	101.91
01-551-01225 WORKERS COMPENSATION INSUR	31,606	0.00	13,637.19	0.00	17,968.81	43.15
01-551-01230 RETIREMENT	127,921	9,609.25	80,164.99	0.00	47,756.01	62.67
01-551-01235 VEHICLE ALLOWANCE SALARY	0	0.00	0.00	0.00	0.00	0.00
01-551-01240 UNIFORMS	6,770	0.00	7,929.79	0.00	( 1,159.79)	117.13
01-551-01245 ALLOWANCE AND ADJUSTMENTS	0	0.00	0.00	0.00	0.00	0.00
01-551-01305 PAYROLL TAXES	108,285	9,458.88	67,726.93	0.00	40,558.07	62.55
01-551-98000 ALLOCATED EXPENSES	( 662,022)	( 57,338.95)	( 464,648.34)	0.00	( 197,373.66)	70.19
TOTAL Benefits Allocated	0	0.00	0.00	0.00	0.00	0.00
<u>Field Allocated</u>						
01-552-02205 SHOP EXPENSE - COMBINED	11,002	715.35	5,651.52	0.00	5,350.48	51.37
01-552-02210 SMALL TOOLS EXPENSE - COMB	10,200	335.89	3,113.11	0.00	7,086.89	30.52
01-552-02215 SAFETY EXPENSE	6,500	0.00	215.03	0.00	6,284.97	3.31
01-552-03205 TRACTOR/TOOL REPAIR	4,064	0.00	3,250.89	0.00	813.11	79.99
01-552-03905 BUILDING REPAIR & MAINT.	29,787	1,521.50	12,877.86	0.00	16,909.14	43.23
01-552-05005 FUEL-VEHICLES	35,779	3,955.11	23,516.84	0.00	12,262.16	65.73
01-552-05010 AUTO EXPENSE	26,520	1,609.94	25,377.79	0.00	1,142.21	95.69
01-552-05015 EQUIPMENT CLEARING ACCOUN(	( 1,684)	( 10.95)	( 424.67)	0.00	( 1,259.33)	25.22
01-552-06305 COMMUNICATIONS	10,103	923.03	6,875.78	0.00	3,227.22	68.06
01-552-07005 REGULATORY, PERMITS, ETC	7,956	80.00	10,158.16	0.00	( 2,202.16)	127.68
01-552-07010 OVERHEAD 17 (OTHER)	( 96,093)	( 3,074.41)	( 4,611.28)	0.00	( 91,481.72)	4.80
01-552-07015 OVERHEAD 16 (LABOR)	( 4,381)	( 1,459.91)	( 2,161.07)	0.00	( 2,219.93)	49.33
01-552-98000 ALLOCATED EXPENSES	( 39,752)	( 4,595.55)	( 83,839.96)	0.00	44,087.96	210.91
TOTAL Field Allocated	1	0.00	0.00	0.00	1.00	0.00
<u>Office allocated</u>						
01-553-01405 TEMPORARY LABOR FEES	69,771	5,681.28	24,832.23	0.00	44,938.71	35.59
01-553-02105 OFFICE SUPPLIES & EQUIPMEN	30,600	926.50	8,861.25	0.00	21,738.75	28.96
01-553-02110 POSTAGE	22,418	3,025.57	16,363.05	0.00	6,054.95	72.99
01-553-04005 COMPUTER PROGRAMMING EXPEN	2,665	0.00	0.00	0.00	2,665.00	0.00
01-553-04010 OFFICE EQUIP - REPAIR & MA	34,959	2,794.57	31,784.67	0.00	3,174.33	90.92
01-553-04015 SYSTEM ADMINISTRATION	48,391	0.00	30,318.00	0.00	18,073.00	62.65
01-553-06205 TELEPHONE AND UTILITIES	31,944	2,831.70	25,522.85	0.00	6,421.15	79.90
01-553-98000 ALLOCATED EXPENSES	( 240,747)	( 15,259.62)	( 137,682.05)	0.00	( 103,064.89)	57.19
TOTAL Office allocated	1	0.00	0.00	0.00	1.00	0.00

BOARD REPORT

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% OF YEAR COMPLETED: 66.67

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TOTAL EXPENSES	4,497,156	477,740.84	2,402,326.12	0.00	2,094,830.22	53.42
REVENUE OVER/ (UNDER) EXPENSES	157,720 (	230,969.17)	2,042,171.57	0.00 (	1,884,451.91)	1,294.81

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
049230	2/04/2011	R 1	CUSTOMER REFUNDS (MISC.)		
			I-000201101311007	CHRISTY, MATTHEW :US REFUND	80.94
					-----
					80.94
049231	2/04/2011	R 1	CUSTOMER REFUNDS (MISC.)		
			I-000201101311008	ATKINSON, CONSTANCE :US REFUND	3.47
					-----
					3.47
049232	2/04/2011	R 1	CUSTOMER REFUNDS (MISC.)		
			I-000201101311009	BARSLOU, JEFFREY :US REFUND	40.05
					-----
					40.05
049233	2/04/2011	R 1	CUSTOMER REFUNDS (MISC.)		
			I-000201101311010	BRYSON, DAVID :US REFUND	24.10
					-----
					24.10
049234	2/04/2011	R 1	CUSTOMER REFUNDS (MISC.)		
			I-000201101311011	GONZALEZ, ANTONIO :US REFUND	52.05
					-----
					52.05
049235	2/04/2011	R 1	CUSTOMER REFUNDS (MISC.)		
			I-000201101311012	HUSBY, DEBORAH A :US REFUND	57.79
					-----
					57.79
049236	2/04/2011	R 1	CUSTOMER REFUNDS (MISC.)		
			I-000201101311013	MARTIN, LAWRENCE :US REFUND	53.09
					-----
					53.09
049237	2/04/2011	R 1	CUSTOMER REFUNDS (MISC.)		
			I-000201101311014	PAVEMENT COATINGS CO:US REFUND	214.27
					-----
					214.27
049238	2/04/2011	R 1	CUSTOMER REFUNDS (MISC.)		
			I-000201101311015	GROUP EGAN PROP MANA:US REFUND	56.57
					-----
					56.57
049239	2/04/2011	R 000495	ACCOUNTEMPS		
			I-32579102	TEMPORARY LABOR	998.80
					-----
					998.80

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
049240	2/04/2011	R	000650	AKLUFU AND WYSOCKI	
			I-AW0111	LEGAL SERVICES - JAN 11	918.75
					-----
					918.75
049241	2/04/2011	R	001004	BANK OF AMERICA	
			I-BA0211	PUMPING PLT/OFC SPLY/MISC EXP	353.63
					-----
					353.63
049242	2/04/2011	R	001002	BUSINESS CARD	
			I-BA0211	BUSINESS EXPENSE	41.67
					-----
					41.67
049243	2/04/2011	R	004110	BURRTEC WASTE & RECYCLING SVCS	
			I-BW0211	TRASH REMOVAL - FEB 11	226.71
			I-BW0211A	RECYCLING - FEB 11	52.08
			I-BW0211B	TRASH REMOVAL - FEB 11	72.71
					-----
					351.50
049244	2/04/2011	R	000145	CALIFORNIA STATE DISBURSEMENT UNIT	
			I-JS020411	EE REMITTANCE	301.61
					-----
					301.61
049245	2/04/2011	R	001898	STEPHEN CORBIN	
			I-ST012711	WATER CONSERVATION MATERIALS	87.00
					-----
					87.00
049246	2/04/2011	R	002205	DESERT FIRE EXT. CO. INC	
			I-200036	FIRE EXTINGUISHER SERVICE	385.41
					-----
					385.41
049247	2/04/2011	R	002565	DUDEK AND ASSOCIATES, INC	
			I-20104129	ENG SERV: RECHARGE/HDMC	7,228.08
			I-20104130	ENG SERV: E1/D2	980.00
					-----
					8,208.08
049248	2/04/2011	R	001006	SUSAN GREER	
			I-SG012711	REIMB MILES: LAFCO	73.44
					-----
					73.44
049249	2/04/2011	R	004044	HERCULES INDUSTRIES, INC	
			I-67472	LOCKS FOR METERS	995.57
					-----
					995.57

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
049250	2/04/2011	R	006200	HELEN A. MCALLISTER I-5487B JANITORIAL SERVICES - JAN 11	580.00 ----- 580.00
049251	2/04/2011	R	006790	MOBILE MINI, LLC - CA I-941481532 23' RECORD STORAGE RENTAL-APR	228.61 ----- 228.61
049252	2/04/2011	R	007053	NEW LIBERTY ADMINISTRATION I-NL0111 CAFETERIA PLAN - JAN 11	1,145.00 ----- 1,145.00
049253	2/04/2011	R	008403	PRECISION GARAGE DOORS & I-20654 BAY DOOR & GATE MAINTENANCE	425.00 ----- 425.00
049254	2/04/2011	R	009072	LAW OFFICES REDWINE AND SHERRILL I-RS0111 LEGAL SERVICES - JAN 11	8,673.00 ----- 8,673.00
049255	2/04/2011	R	009878	SOUTHERN CALIFORNIA EDISON I-SCE0111 POWER FOR PUMPING - JAN 11	19,955.23 ----- 19,955.23
049256	2/04/2011	R	010850	UNDERGROUND SERVICE ALERT I-120110322 TICKET DELIVERY SERVICE - JAN	45.00 ----- 45.00
049257	2/04/2011	R	013195	JEFFREY G. ZARTLER I-915710 GROUNDS CLEANUP	105.00 ----- 105.00
049258	2/09/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201102091016 GIFFORD, FRED :US REFUND	55.41 ----- 55.41
049259	2/09/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201102091017 AGHAEPOUR, ELAINE :US REFUND	10.78 ----- 10.78

CHECK NO	CHECK DATE	STATUS	VENDOR INFO	CHECK AMOUNT
049260	2/09/2011	R 1	CUSTOMER REFUNDS (MISC.) I-000201102091018 WHOOLILUIRIE, JOHN :US REFUND	43.22
				----- 43.22
049261	2/09/2011	R 1	CUSTOMER REFUNDS (MISC.) I-000201102091019 RADNICH, JARROD :US REFUND	19.35
				----- 19.35
049262	2/09/2011	R 1	CUSTOMER REFUNDS (MISC.) I-000201102091020 COMPABASSO, NATHAN D:US REFUND	76.18
				----- 76.18
049263	2/09/2011	R 1	CUSTOMER REFUNDS (MISC.) I-000201102091021 BLANCHARD, JOSHUA &:US REFUND	66.58
				----- 66.58
049264	2/09/2011	R 1	CUSTOMER REFUNDS (MISC.) I-000201102091022 BECK, MICHAEL :US REFUND	49.04
				----- 49.04
049265	2/09/2011	R 1	CUSTOMER REFUNDS (MISC.) I-000201102091023 GROSSMAN, GENA :US REFUND	48.80
				----- 48.80
049266	2/09/2011	R 1	CUSTOMER REFUNDS (MISC.) I-000201102091024 TEEL, JAMES :US REFUND	97.25
				----- 97.25
049267	2/09/2011	R 1	CUSTOMER REFUNDS (MISC.) I-000201102091025 EARNEST, ALISYN B :US REFUND	74.28
				----- 74.28
049268	2/09/2011	R 1	CUSTOMER REFUNDS (MISC.) I-000201102091026 SLAVENS, JOSHUA J :US REFUND	68.72
				----- 68.72
049269	2/09/2011	R 1	CUSTOMER REFUNDS (MISC.) I-000201102091027 WILLIAMS ENTERPRISES:US REFUND	77.00
				----- 77.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
049270	2/09/2011	R 1	CUSTOMER REFUNDS (MISC.)			
			I-000201102091028	HURST, ERIC	:US REFUND	25.80
						-----
						25.80
049271	2/09/2011	R 1	CUSTOMER REFUNDS (MISC.)			
			I-000201102091029	O'HAIR, MARCUS	:US REFUND	37.46
						-----
						37.46
049272	2/09/2011	R	000495	ACCONTEMPS		
			I-32615093	TEMPORARY LABOR		599.28
						-----
						599.28
049273	2/09/2011	R	000505	ACWA		
			I-ACWA0311	EE ASSISTANCE PROGRAM-MAR'11		74.34
						-----
						74.34
049274	2/09/2011	R	000507	ACWA HEALTH BENEFITS AUTHORITY		
			I-ACWA0311	EE HEALTH BENEFIT - MAR 11		10,913.74
						-----
						10,913.74
049275	2/09/2011	R	001630	AT&T MOBILITY		
			I-829480028X02052011	COMMUNICATIONS - JAN 11		604.32
						-----
						604.32
049276	2/09/2011	R	001461	DEBORAH BOLLINGER		
			I-453	WATER CONSERV & GRANT PROJECT		2,500.00
						-----
						2,500.00
049277	2/09/2011	R	001526	CANYON AUTO SERVICES, INC		
			I-5232	VEHICLE REPAIRS		443.74
						-----
						443.74
049278	2/09/2011	R	001555	CENTRATTEL		
			I-110203192101	DISPATCH SERVICES-FEB 11		257.57
						-----
						257.57
049279	2/09/2011	R	001850	CLINICAL LAB OF S.B. INC		
			I-912167	SAMPLING		943.00
						-----
						943.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
049280	2/09/2011	R	001901	CSA-20 <sup>5</sup> I-CSA111810	HALL RENTAL - ABC'S OF WATER 96.00
					----- 96.00
049281	2/09/2011	R	000058	GARDA CL WEST, INC. I-165-959511	COURIER FEES - FEB 11 416.99
					----- 416.99
049282	2/09/2011	R	003505	LORI PARKER I-3796	VEHICLE REPAIRS 24.00
					----- 24.00
049283	2/09/2011	R	004195	HOME DEPOT CREDIT SERVICES I-HD0211	SM TOOLS/SHOP EXP/M/L/PUMP PLT 1,034.70
					----- 1,034.70
049284	2/09/2011	R	000134	KENNEDY/JENKS CONSULTANTS, INC. I-53609	CONSULTING: URBAN WTR MGMT PLN 2,410.20
					----- 2,410.20
049285	2/09/2011	R	009897	THE MALLANTS CORPORATION	
				I-1910000560	TEMPORARY LABOR 502.32
				I-1910000564	TEMPORARY LABOR 669.76
				I-1910000568	TEMPORARY LABOR 837.20
				I-1910000572	TEMPORARY LABOR 837.20
				I-1910000576	TEMPORARY LABOR 837.20
					----- 3,683.68
049286	2/09/2011	V		C-CHECK	VOID CHECK 0.00
					----- 0.00
049287	2/09/2011	R	000070	ONLINE INFORMATION SERVICES, INC. I-310973	ID VERIF. SERV. THRU 01/31/11 30.00
					----- 30.00
049288	2/09/2011	R	008405	PRECISION ASSEMBLY I-14273	JAN WATER BILLING & PUBL INFO 1,832.44
					----- 1,832.44
049289	2/09/2011	R	008414	ROBERT L. STEPHENSON	



CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
			I-1411	VIDEO TAPING BD MEETINGS - JAN	200.00
					-----
					200.00
049290	2/09/2011	R	008415	PRUDENTIAL OVERALL SPLY.	
			I-20270415	SHOP EXPENSE	85.05
					-----
					85.05
049291	2/09/2011	R	009054	KATHLEEN J. RADNICH	
			I-012311-50	PUBLIC RELATIONS SERVICES	324.00
			I-013011-51	PUBLIC RELATIONS SERVICES	234.00
					-----
					558.00
049292	2/09/2011	R	010990	UTILIQUEST L.L.C.	
			I-162403-Q	CONTRACT LOCATING EXPENSE	32.57
			I-162748-Q	CONTRACT LOCATING EXPENSE	131.54
					-----
					164.11
049293	2/09/2011	R	011615	WESTERN EXTERMINATOR CO.	
			I-WE0111A	EXTERMINATOR - JAN 10	29.50
			I-WE0111B	EXTERMINATOR - JAN 10	68.50
					-----
					98.00
049294	2/18/2011	R	000998	AWWA, CA-NV SECTION	
			I-020911	CROSS-CONN SPEC CERT RENEWAL	80.00
					-----
					80.00
049295	2/18/2011	R	000145	CALIFORNIA STATE DISBURSEMENT UNIT	
			I-021811	EE REMITTANCE	301.61
					-----
					301.61
049296	2/18/2011	R	001595	CHEM-TECH INTERNATIONAL, INC.	
			I-JBWD135	WATER TREATMENT EXPENSE	1,223.76
					-----
					1,223.76
049297	2/18/2011	R	002304	DIGITAL TELEMETRY SYSTEM / DESTEK	
			I-1018A	TELEMETRY: D2-1/E-1 PROJECT	9,524.60
					-----
					9,524.60
049298	2/18/2011	R	004000	JOSEPH GUZZETTA	
			I-JG021611	REIMB: BUSINESS EXP/OFC SPLY	48.06
					-----
					48.06

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
049299	2/18/2011	R	000157	HYDROPOINT DATA SYSTEMS, INC. I-HR103359 WEATHERTRAK RENEWAL: DEMO GDN	239.00 ----- 239.00
049300	2/18/2011	R	008102	OFFICEMAX CONTRACT INC. C-312984 CREDIT: OFFICE SUPPLIES I-812411 OFFICE SUPPLIES/SHOP EXPENSE	141.21CR 821.32 ----- 680.11
049301	2/18/2011	R	008300	POSTMASTER I-020911 POSTAGE FOR WATER BILLING	3,000.00 ----- 3,000.00
049302	2/18/2011	R	009657	SEARS COMMERCIAL ONE ACCOUNT I-T935867 SMALL TOOLS	48.93 ----- 48.93
049303	2/18/2011	R	003595	VERIZON CALIFORNIA I-V0211 TELEPHONE (SHOP) - FEB 11	318.71 ----- 318.71
049304	2/18/2011	R	013195	JEFFREY G. ZARTLER I-915711 GROUNDS CLEANUP	60.00 ----- 60.00
049305	2/18/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201102161030 ATLANTIC & PACIFIC R:US REFUND	86.50 ----- 86.50
049306	2/18/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201102161031 TEASDALE, KYLE :US REFUND	32.18 ----- 32.18
049307	2/18/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201102161032 MARSHALL, LISA :US REFUND	27.72 ----- 27.72
049308	2/18/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201102161033 ROQUE, ALFRED C :US REFUND	33.95 ----- 33.95

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
049309	2/18/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201102161034 HOWELL, DANIEL W :US REFUND	34.79
					----- 34.79
049310	2/18/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201102161035 MOUNTZ, LISA :US REFUND	63.17
					----- 63.17
049311	2/18/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201102161036 SOLEIMANINEJAD , HOS:US REFUND	68.82
					----- 68.82
049312	2/18/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201102161037 O DONNELL, MATTHEW M:US REFUND	61.27
					----- 61.27
049313	2/18/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201102161038 KURLANDER, KEITH M :US REFUND	45.78
					----- 45.78
049314	2/18/2011	R	000102	AToM ENGINEERING I-83-A1 D21/E1 BOOSTER: ATOM ONLY	25,036.82
					----- 25,036.82
049315	2/18/2011	R	000102	AToM ENGINEERING I-83-A2 D21/E1 BOOSTER: ATOM & BRUDVIK	7,641.50
					----- 7,641.50
049316	2/18/2011	R	000102	AToM ENGINEERING I-83-A4 D21/E1 BOOSTER: ATOM & RIGHTWA	92.88
					----- 92.88
049317	2/17/2011	R	000158	WILLIAM E. MURRAY I-012511 SURVEY: J#331	5,000.00
					----- 5,000.00
049318	2/24/2011	R	000495	ACCOUNTEMPS I-32674653 TEMPORARY LABOR	399.52
					----- 399.52

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
049319	2/24/2011	R	000575	AFSCME LOCAL 1902 I-AFSCME0211 EE UNION DUES - FEB 11	546.00 ----- 546.00
049320	2/24/2011	R	000656	AMERICAN HERITAGE LIFE INS CO. I-ALL0211 EE LIFE INSURANCE - JAN 11	382.14 ----- 382.14
049321	2/24/2011	R	001445	REFUJIO BOCANEGRA I-JB022211 TRAINING EXPENSE	1,050.00 ----- 1,050.00
049322	2/24/2011	R	001526	CANYON AUTO SERVICES, INC I-5278 VEHICLE REPAIRS	467.97 ----- 467.97
049323	2/24/2011	R	001528	CARPI & CLAY, INC I-CC0111 LOBBYIST - JAN 11	3,500.00 ----- 3,500.00
049324	2/24/2011	R	001935	COUNTY OF SAN BERNARDINO I-1947 ELECTION SERVICES: 11/2/10	2,775.00 ----- 2,775.00
049325	2/24/2011	R	001602	COACHELLA VALLEY PRINTING I-72026 BUSINESS CARDS	86.33 ----- 86.33
049326	2/24/2011	R	001888	RICHARD H COOK I-RC022111 EMERGENCY MANAGEMENT PROGRAM	2,025.00 ----- 2,025.00
049327	2/24/2011	R	002213	JOHN ZACCARIA I-4873 OFFICE SUPPLIES	133.85 ----- 133.85
049328	2/24/2011	R	002822	EMPLOYMENT DEVELOPMENT I-L0126380544 UNEMPLOYMENT INSURANCE	575.80 ----- 575.80

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
049329	2/24/2011	R	004720	INLAND WATER WORKS	
			C-229077	INLAND WATER WORKS	717.75CR
			I-229082	INVENTORY	117.12
			I-229284	HAULING STATION SUPPLIES	479.59
			I-229876	MAINLINE & LEAK REPAIR SUPPLY	368.67
					-----
					247.63
049330	2/24/2011	R	000134	KENNEDY/JENKS CONSULTANTS, INC.	
			I-54032	CONSULTING: URBAN WTR MGMT PLN	3,522.60
					-----
					3,522.60
049331	2/24/2011	R	005621	KENNY STRICKLAND, INC	
			I-2020918	FUEL FOR VEHICLES	3,634.70
			I-2020919	FUEL FOR VEHICLES	320.41
					-----
					3,955.11
049332	2/24/2011	R	005870	KRIEGER & STEWART INC.	
			I-33985	ENGINEERING SERV: RECHARGE	49,695.90
					-----
					49,695.90
049333	2/24/2011	R	007500	NORTHAMERICAN TRANSPORTATION	
			C-19801CR	CREDIT FROM INV #19801	12.00CR
			I-20161	DRUG TESTING	65.85
					-----
					53.85
049334	2/24/2011	R	008415	PRUDENTIAL OVERALL SPLY.	
			I-20277784	SHOP EXPENSE	85.05
					-----
					85.05
049335	2/24/2011	R	009054	KATHLEEN J. RADNICH	
			I-20611-51	PUBLIC RELATIONS SERVICES	406.80
			I-21311-53	PUBLIC RELATIONS SERVICES	421.20
					-----
					828.00
049336	2/24/2011	R	000049	BEN RUFFNER	
			I-BR021611	MTG FOOD/OFFICE SPLY/POSTAGE	75.82
					-----
					75.82
049337	2/24/2011	R	009880	SOUTHERN CALIFORNIA EDISON CO	
			I-SCE0211	POWER TO BUILDINGS - FEB 11	1,317.85
					-----
					1,317.85



CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
049338	2/24/2011	R	009920	STANDARD INSURANCE CO	
			I-ST0311	EE LIFE INSURANCE - MAR 11	786.32
					-----
					786.32
049339	2/24/2011	R	003596	SUPERMEDIA LLC	
			I-SM0211	MORONGO BASIN ADVERT - FEB 11	22.00
					-----
					22.00
049340	2/24/2011	R	009898	THE GAS COMPANY	
			I-GAS0211	HEAT FOR SHOP - FEB 11	406.80
					-----
					406.80
049341	2/24/2011	R	000510	TIME WARNER CABLE	
			I-TW0211	CABLE SERVICE - FEB 11	58.31
					-----
					58.31
049342	2/24/2011	R	010690	TYLER TECHNOLOGIES-INCODE	
			I-9295	ONLINE PRODUCTS & SERVICES	185.00
					-----
					185.00
049343	2/24/2011	R	010990	UTILIQUEST L.L.C.	
			I-163197-Q	CONTRACT LOCATING EXPENSE	89.92
			I-163534-Q	CONTRACT LOCATING EXPENSE	68.17
					-----
					158.09
049344	2/24/2011	R	003600	VERIZON CALIFORNIA	
			I-V0211	TELEPHONE (OFFICE) - FEB 11	769.17
					-----
					769.17
049345	2/24/2011	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201102241039	GUILFORD, RONALD L :US REFUND	15.43
					-----
					15.43
049346	2/24/2011	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201102241040	LEBLANC, BRIAN :US REFUND	48.00
					-----
					48.00
049347	2/24/2011	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201102241041	NUTTER, ERIC J :US REFUND	52.29
					-----
					52.29

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
049348	2/24/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201102241042	TORRUSIO, DAWN :US REFUND	165.86
						-----
						165.86
049349	2/24/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201102241043	TREVELYAN, LYDIA :US REFUND	51.74
						-----
						51.74
*900141	2/07/2011	D	001517	CalPERS		
				I-PPE 01/28/11	PAY PERIOD ENDING 01/28/11	9,005.41
						-----
						9,005.41
900142	2/07/2011	D	004800	INTERNAL REVENUE SERVICE		
				I-IRS PD 020411	FED W/H, SOC SEC, MEDICARE	12,889.93
						-----
						12,889.93
900143	2/07/2011	D	002822	EMPLOYMENT DEVELOPMENT		
				I-EDD PD 020411	STATE & SDI W/H	2,518.21
						-----
						2,518.21
900144	2/22/2011	D	001517	CalPERS		
				I-PPE 02/11/11	PAY PERIOD ENDING 02/11/11	9,027.40
						-----
						9,027.40
900145	2/22/2011	D	004800	INTERNAL REVENUE SERVICE		
				I-IRS PD 02/18/11	FED W/H, SOC SEC, MEDICARE	14,561.27
						-----
						14,561.27
900146	2/22/2011	D	002822	EMPLOYMENT DEVELOPMENT		
				I-EDD PD 02/18/11	STATE & SDI W/H	3,039.44
						-----
						3,039.44
TOTALS:	126					251,407.91

JOSHUA BASIN WATER DISTRICT  
SUPPLEMENTAL DATA SHEET

Regular Meeting of the Board of Directors

April 6, 2011

To: President and Board of Directors  
From: Susan Greer  

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TOPIC: Report on Upcoming JBWD/AWAC Free Toilet Giveaway

RECOMMENDATION: Information Only

ANALYSIS: AWAC and JBWD are partnering for a high-efficiency toilet (HET) giveaway on May 7 with pick-up of old toilets on May 21. This program is available to Joshua Basin customers only, and is being funded by AWAC.

Customers will receive information about how to apply for the giveaway in the April newsletter (attached). During the month, customers that qualify can apply online and will receive a confirmation letter. Eligible customers are residential, small businesses or multi-residential up to four units with toilets that use at least 3.6 gallons per flush (gpf). Customers who received toilets from the previous rebate and voucher programs are not eligible. Customers may request up to two toilets per account but this is a first come-first serve program and once all 300 toilets have been reserved, there are no more available. Customers are responsible for ensuring that the HET is compatible with the toilet that they are replacing. The HET specifications are available on the website where customers apply.

Customers will bring their confirmation letter and a water bill to the District on May 7 to pick up their toilet. After installation, the old water-wasting toilets must be returned to the District on May 21. If the customer does not return their old higher gpf toilet on May 21, they will be charged \$150 for the new toilet. The charge is required, no exception, no make-up day, with the funds collected forwarded to MWA to continue the toilet rebate program.

While MWA is funding the program via AWAC, JBWD must provide staffing for the two events. We have been asked to provide at least 10-12 bodies to operate the events. We will first seek volunteers but may have to pay some non-exempt employees to work. The actual events are from 8am to noon both days, but including set-up and tear-down we will need



helpers from 7am – 2pm.

In addition to some paid staff time which we hope to avoid by using volunteer managers, Board, CAC, Docents or others, we may consider some advertising. Customers will begin receiving their newsletters noticing this opportunity next week. We'll check around mid-April to see how many applications we've received. If we have enough interest, there will be no reason to advertise. If not, we will advertise on radio and/or newspaper to seek more applications. We want to insure the most number of toilets possible are given away as this is going to be a lot of effort.

A high-efficiency toilet can save as much as 18,000 gallons of water per year. If we distribute all 300 toilets, that could mean as much as 5.4 million gallons of water saved per year or about 16 acre feet.

**FISCAL IMPACT:** Minimal, if any. Within General Manager authority.

JOSHUA BASIN WATER DISTRICT

# WATERLINE REPORT

## BOARD of DIRECTORS

### President

Mickey Luckman

### Vice President

Mike Reynolds

### Directors

Bill Long

Michael Luhrs

Gary Wilson

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### The Board of Directors

meets regularly  
on the 1<sup>st</sup> and 3<sup>rd</sup>

Wednesdays  
of each month

at 7 p.m.

at the District Office



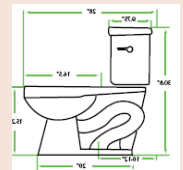
## Swap Your Water-Guzzling Toilet for a Free High-Efficiency Toilet: May 7th & 21st

Swapping an inefficient older toilet for a High Efficiency Toilet, or “HET” can save over 18,000 gallons of water a year per home! JBWD and the Alliance for Water Awareness and Conservation are partnering to provide **free** high-efficiency toilets for JBWD customers in exchange for older models.

This offer is available for JBWD water account holders. Toilets that use more than 1.6 gallons per flush will qualify for the free replacement.

The event will be held at the JBWD parking lot 8 am -12 noon on May 7th and 21st. Here’s how it works:

- Only Joshua Basin Water District account holders are eligible.
- Account holders with single residential and multi-residential up to four units may apply.
- Small businesses may also apply.
- Customers who previously received toilets through the voucher and rebate program will not qualify for this program.
- Maximum two toilets per account.
- See the specifications of the high efficiency toilet at: [www.hettoilets.com/joshuatree](http://www.hettoilets.com/joshuatree) to be sure that the free replacement model will fit correctly where you plan to take out the old toilet.
- Apply online at : [www.hettoilets.com/joshuatree](http://www.hettoilets.com/joshuatree) .
- Watch for your confirmation letter.
- Bring your confirmation letter and your water bill to the District on May 7th and pick up your new toilet. Take it home and have it installed.
- After installing the new toilet, bring the old water-wasting toilet to JBWD on May 21st to complete the swap. Participants who receive a free toilet and do not return with the replaced toilet will be billed \$150 for the new toilet.



We hope you like the new look of your *Waterline Report* newsletter, now being printed on high quality glossy paper for clearer text and pictures. An upgrade like this usually comes at an increased price, but we are fortunate to have been offered the upgrade - at a **cost savings!**

JOSHUA BASIN WATER DISTRICT  
SUPPLEMENTAL DATA SHEET

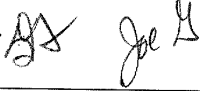
Regular Meeting of the Board of Directors

April 6, 2011

To: President and Board of Directors

From:

Susan Greer



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TOPIC: Consider Adoption of Resolution 11-XXX Regarding Guarantee Deposits

RECOMMENDATION: Adopt Resolution 11-XXX, providing for deposits for new accounts of zero, \$100, or \$200 based on "green, yellow or red" scores from a credit-rating agency.

ANALYSIS: The Federal Trade Commission Red Flag Rules require creditors such as the District to implement an Identity Theft Prevention Program. Required implementation of the Rules has been delayed over and over but is finally mandated. The District adopted our Program in 2008 and has already contracted with a third party to assist with the required ID verification. Online Utility Exchange ("Online") provides verification of social security numbers and alerts us to any fraud.

Online also provides another service, the Deposit Decision, which staff believes is a good solution for the District. I've attached a one-page excerpt from the training manual regarding the deposit decision. Basically, a credit report is run on each applicant and a deposit decision is provided to the District. The credit report is a 'soft hit' and does not affect the credit score. The results provided will rate the credit, based using a green-good, yellow-moderate, red-poor score.

The District currently provides a credit report option, used by customers who want to avoid paying a guarantee deposit. This process is much more labor-intensive and costly. It is also a 'hard hit' to the credit report, affecting the credit score. In addition, the District receives credit reports and must store those. The reports include confidential information that must be protected, increasing the District's potential liability. The proposed system with Online does not release any actual credit information except for the score to the District.

The proposed resolution, amending Article 1.2 and 13.3 of the Rules and Regulations is also attached. Changes to Article 1.2 include the removal of the references to an optional background

credit check which will no longer be necessary. References to owner’s guarantee of payment have also been removed, as well as the statement that owners are ultimately responsible for any unpaid water bill. An owner is only legally responsible if the account is in his name.

Changes to Article 13.3 include removal of the current \$100 generic deposit requirement and references to the background credit check fee and the owner guarantee of payment. The owner guarantee of payment was an option eliminated years ago. This option allowed an owner to guarantee the payment of his tenant. We found over time that we had owners guaranteeing payment that were no better at making good on the payments than the tenants they were guaranteeing and eliminated the option.

Staff proposes the following guarantee deposit options, utilizing the Online deposit decision system.

SCORE	MEANING	DEPOSIT AMOUNT
Green	Good Credit	No Deposit
Yellow	Moderate Credit	\$100
Red	Poor Credit	\$200
No Score	No credit or no recent credit	\$200

Obtaining the deposit decision is dependent upon the Applicant providing a social security number. Unfortunately, we are unable to legally *require* a social security number as a condition of service. An Applicant that will not provide a social security number will be required to pay the \$200 double deposit as we must assume the worst case scenario. Note that most customers *do* provide social security numbers.

Now the good part. Because every deposit will either be based upon the Applicant’s actual credit history or we will automatically charge a double deposit, bad debt should decrease; hopefully quite a bit although impossible to tell. Currently, virtually every customer pays a \$100 deposit. Many customers have poor payment records, never get locked off but ultimately leave us with bad debt. Presumably, these same customers would also have poor credit and would be required to pay a double deposit with the new system. In addition to the bad debt decrease, it is a fairer system in that Applicants with good credit will be rewarded and those with poor credit will assume their appropriate responsibility.

There is some additional cost for the deposit decision if the results are yellow or red. An adverse action letter is required by the Credit Reporting Act when credit data results in an adverse or negative decision from a creditor. The cost of each letter is 95¢ but that cost should easily be offset by savings on bad debt, so staff estimates there will actually be no net increase in cost.

The costs associated with the Program will be evaluated during the next fee study to determine if there are additional charges that should be passed on to the Applicant.

Recall a few months ago that we presented the bad debt write-off for the Board's approval and discussed several other guarantee deposit issues. We still intend to revisit those issues at a later date, but want to implement the deposit decision system right away.

Fiscal Impact:

Net fiscal impact estimated to be a decrease to bad debt expense.

RESOLUTION 11-XXX

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE JOSHUA BASIN WATER DISTRICT  
AMENDING RESOLUTION XX-XXX, AS AMENDED,  
REGARDING GUARANTEE DEPOSITS

WHEREAS, the Joshua Basin Water District has previously adopted Rules and Regulations, Resolution 97-572 as amended, as required to conduct the District's business, including rules relating to guarantee deposits; and

WHEREAS, the District previously adopted Resolution 98-838 establishing an Identity Theft Prevention Program ("Program") as required by the Federal Trade Commission, the nation's consumer protection agency. The purpose of the Program is to identify 'red flags' that signal possible identity theft, then detect and respond promptly to any identified red flags; and

WHEREAS, implementation of the Program requires that additional steps are taken to ensure that applicants are properly identified before accounts are established in order to prevent identity theft; and

WHEREAS, the District is currently complying with the requirements of the Program by obtaining social security number verification from Online Utility Exchange. The District has identified that Online provides another service at no additional cost that will rate the Applicant's credit and provide a 'deposit decision' without requiring the District to maintain credit reports.

NOW, THEREFORE, BE IT RESOLVED, the Rules and Regulations (Resolution 97-572, as amended) are further amended as follows:

Article 1.2 Guarantee Deposit

Before water service will be started for any new or existing meter, the Applicant shall deposit with the District the amount specified in Article 13.3.

When the Applicant has established a satisfactory payment record for twenty-four consecutive months, the District will refund the guarantee deposit by crediting the customer's account. If service is discontinued before twenty-four months, the deposit will be deducted from the closing bill, and a check for the balance or a water bill will be mailed to the customer at his last known address. A satisfactory payment record is defined as no more than two late payments, no lock-offs for non-payment and no NSF checks.

Water service will not be installed, connected, or turned on for any Applicant or customer until all delinquent charges for service or other charges on any or all accounts have been paid in full.

Article 13.3 Guarantee Deposit

Applicants who provide a social security number will have their credit checked. The results of the credit check will provide either a green, yellow or red 'score'. Deposit amounts, based upon the score are indicated below.

Green = good credit, no deposit required

Yellow = moderate credit, \$100 deposit required

Red = poor credit, \$200 double deposit required

No Score = \$200 deposit required

Applicants that don't provide a social security number will be required to pay a \$200 double deposit.

Existing JBWD customers transferring service from one address to another who meet the satisfactory payment requirements of Article 1.2 will not be required to provide a new guarantee deposit to start service at the new address.

The District uses a third party for this deposit decision service and is not responsible for inaccuracies in the Applicant credit report. Applicants must address concerns to the credit reporting bureaus or the District's contractor, Online Utility Exchange. The District will provide an Adverse Decision Letter to the Applicant whenever a yellow or red score is received. The letter provides contact information to assist the Applicant in correcting credit reporting inaccuracies.

ADOPTED this 6th day of April 2011.

By: \_\_\_\_\_  
Mickey Luckman, President

Attest: \_\_\_\_\_  
Joe Guzzetta, Secretary

JOSHUA BASIN WATER DISTRICT  
SUPPLEMENTAL DATA SHEET

Regular Meeting of the Board of Directors

April 6, 2011

Report to: President and Members of the Board  
From: Terry Spurrier, Human Resources/Administrative Services Supervisor



TOPIC: WATER ACCOUNT ASSISTANCE PROGRAM

RECOMMENDATION: That the Board comment on guidelines for the Water Account Assistance Program.

ANALYSIS: The Water Account Assistance Program (WAAP) was put in place to offer some assistance to customers who are victims of extraordinary or unusual circumstances resulting in unusually large water bills for one or two months due to an unknown or accidental water use problem such as an undetected severe leak. As far as staff is aware, Joshua Basin Water District (JBWD) is the only water district with such a program.

Under guidelines established by the Board, staff has substantial discretion in implementing the program. This is very important due to the many different circumstances involving excessive uses of water. Initially the program was implemented with a 50% reduction in a water bill for customers with an excessively high bill. That has evolved over time due to varying circumstances. For example, someone with a regular bill of \$40 who receives an "extraordinary bill" of \$80 is offered a suitable payment plan rather than the WAAP. Usually, customers with bills up to \$700 are also placed on a payment plan unless that results in a severe hardship.

Staff is intending to implement the following guidelines and is looking from comments from the Board.

- Assistance will be given only to customers whose bills exceed \$400 of their normal bill.
- Assistance will be up to 50% with a maximum of \$800 for any one customer.
- Assistance is dependent on available District budget.
- Assistance is limited to residential customers only who have a meter to a single housing unit. For example, assistance would be available to a customer in one unit of a four-plex if that four-plex had a single meter. It would not be available to a customer who has one meter serving four units of a four-plex.



- Assistance is available only to customers who live at the property. This does not require full time residency, but it must be used by the customer in whose name the account is listed, or a relative of that customer.
- Customers are limited to two WAAPs within a five year period at the same location. A new customer at the same location could be considered for additional assistance.
- Payment plans that are in lieu of a WAAP will continue to be with no penalties or interest. However, interest and penalties would apply if the customer failed to meet the terms of the payment plan.

As examples of how this program works, if a customer typically has a \$50 bill and one month has an \$850 bill due to circumstances that qualify for a WAAP, the bill would be reduced to \$450 (50% of the \$800 increase plus the usual \$50 bill). If that same individual had a \$3,000 bill it would be reduced to \$2,200 due to the \$800 maximum, and would be offered a payment plan.

Staff is requesting the Board to comment on the proposed guidelines recognizing that there could be extenuating circumstances where staff would have the flexibility of modifying the guidelines. However, we believe that the above guidelines will provide relief to customers with high bills while maintaining a reasonable budget for the program.

## ***Project Priority List***

### **PROJECTS NEARING COMPLETION**

#### **Personnel Policy Manual** (Joe Guzzetta)

This will be considered during labor negotiations this year.

### **PROJECTS UNDERWAY**

#### **Update Urban Water Management Plan** (Joe Guzzetta – Year 1)

Contract was awarded to Kennedy Jenks at the August 4<sup>th</sup> 2010 Board meeting. State law requires this update to be completed by July 1, 2011. Three chapters have been drafted.

#### **Property Acquisition for Future Water Facilities** (Joe Guzzetta – Year 1)

The Master Plan identifies 27 to 37 million gallons of additional reservoir storage that will be needed to operate the District in the future. Staff proposes to begin acquiring the land before the most ideal parcels are developed, especially for reservoirs which are constrained by altitude, proximity to the existing system, and other considerations. Potential sites are under evaluation. . The Board's next agenda will have a proposed contract with our property consultants, CE Prime, to provide services to acquire the proposed parcels.

#### **Recharge Basin & Pipeline Project** (Joe Guzzetta)

Property has been purchased. Monitoring well has been installed. Final design contract was awarded to Krieger & Stewart Engineers at August 4<sup>th</sup> Board meeting and is 40% complete. Construction is contingent on Proposition 84 and other funding.

#### **Final Phase of 4" Pipe Replacement** (Director Luhrs, Director Wilson, Joe Guzzetta)

Priorities have been established. 15,000' of pipeline has been designed with 60,000' yet to be designed. Completion design and construction of this project is pending a financial strategy to be considered by the Board. Referred to Board Committee (Luhrs/Wilson) at the January 19, 2011 Regular Board Meeting.

#### **Record Archival System** (Susan Greer – Year 1)

Staff had second presentation. This will eventually enable the District to maintain more electronic files for easier access and less physical storage.

#### **Hauling Station Coin/Card Reader – Under Study** (Jim Corbin – Year 1)

Staff is considering a system to enable selling of water at the hauling station.

### **PROJECTS COMPLETED**

- **Field Laptop Computers** (Keith Faul – Year 1)

Laptops are installed

#### **Well #16** (Randy Little)

The well has been completed and is permitted by Department of Health Services.

#### **Hot Master + Backup Computer – SCADA** (Randy Little – Year 1)

Complete. This computer provides backup to the Telemetry System.

#### **LAFCO Mandatory Municipal Services Review** (Joe Guzzetta – Year 1)

State law requires LAFCO to conduct a review of each agency's boundaries and services (at agency cost) to determine the appropriateness and to recommend any changes. LAFCO will conduct a hearing on January 19.

### **PROJECTS NOT BEGUN: YEAR 1**

#### **Develop/Update Board Policies and Procedures** (Susan Greer)

#### **Update 3030 Plan** (Joe Guzzetta)

Staff intends to solicit proposals for this project.

**Election to Charge Private Wells for Replacement Water**

Attorney is reviewing election options.

**Fire Cabinet for Maps** (Keith Faul – Year 1)

**Custom Software Programming** (Susan Greer/Keith Faul – Year 1)

Adds lacking features to the District's main software program, such as reports or functions, and specific items not yet identified.

**Conduct Fee Study/Update Rate Study** (Susan Greer – Year 1)

Miscellaneous fees are being developed based upon resources used; staff, vehicle, equipment, etc.

A rate study update will determine what rate changes are needed in the next several years to maintain services. A proposal is under consideration by the Board.

**GIS Server for Field Login** (Keith Faul – Year 1)

Field crew will receive laptop computers to be used in the field for more accuracy and efficiency. This server is needed in order to connect to the GIS system.

**Storage Bays for Rock, Sand, Asphalt** (Jim Corbin – Year 1)

This will allow for more orderly storage of rock, sand, and asphalt which are used regularly in normal district operations.

**Pressure Reducing Station Replace/Refurbishment** (Randy Little – Years 1-2)

Assess and overhaul or replace PRV/PSV/Altitude valve over a three year period. Twelve in use, one completed.

**PROJECTS NOT BEGUN: YEAR 2**

**Carpet for Office** (Terry Spurrier – Year 2)

**D31 New Booster Pumps and Housing** (Randy Little – Year 2)

The pumps at this booster station operate at a low efficiency rate such that it is timely to replace them.

**Chlorine Analyzers With Telemetry Programming** (Randy Little – Year 2)

Install analyzers to monitor chlorine residual at up to four remote sites.

**Flow Meter Refurbishment** (Randy Little – Year 2)

Four remaining flow meters (2 this year) with digital displays and telemetry plus DTS programming.

**Asphalt Installation Equipment – Under Study** (Jim Corbin – Year 2)

**Pipe Holder** (Jim Corbin – Year 2)

The District stores small amounts of plastic pipe for repairs. There is nowhere out of the sun to do so. Over time the pipe can deteriorate when exposed to the sun. This will provide shade.

**Altitude Valves at C2B, SCADA Electric Controls C1 and C3 Tanks** (Randy Little – Year 2)

These valves will prevent the overflowing of the C Zone tanks.

**Space Needs Assessment for Office Building Addition** (Joe Guzzetta – Year 2 (per Board deferral)

A needs assessment will determine how much space the District needs for an Emergency Operations Center in order to apply for grant construction funds. This item was discussed at the August 4, 2010 Board meeting, and deferred.

**Relocate C2 Tank & J Booster** (Randy Little – Years 2-3)

This project has been designed and would relocate a 500,000 gallon tank from the C Zone where it is no longer needed to the H Zone where it is severely needed. The project was deferred pending funding.

**System Reliability Upgrade for Hospital and County Complex; C, B and D3 zones** (Jim Corbin – Years 2-3)

This entire area has one single water supply feed. It does not have a redundant water supply for emergency situations. Staff has proposed a secondary "emergency" source.

**PROJECTS NOT BEGUN: YEAR 3**

**Security (Motion Sensors) at Shop and Well 10** (Randy Little – Year 3)

This would provide security to an expanded area at the shop.

**EMERGENCY PREPAREDNESS PROJECTS:** (Postponed to determine funding potential)

**Well 10 and 14 Soft Start Bypass – Generator Controls** (Randy Little – Year 1)

The new 600 KW generators need this equipment in order to operate properly at the two largest producing wells.

**Earthquake Shutoff Valves for Three Tanks** (Randy Little – Year 1)

Currently, if a pipe from a reservoir is broken the entire reservoir can be drained unless a valve is manually located and shut off. This will provide automatic shutoff in case of earthquake to the two major C tanks and the B tank serving the hospital.

**Transfer Switches at Remaining Booster Sites** (Randy Little – Year 1)

The switches are needed in order to be able to use the emergency generators at the pump stations.

**Large Meter Bypasses** (Jim Corbin – Year 1)

Currently, in order to test or remove a large meter, the service needs to be disconnected. This is a serious problem for some large meters such as the hospital. The bypass will allow the meter to be removed and replaced without discontinuing service.

**Emergency Supplies** (Rick Cook – Years 1-2)

These include food, water, cots, etc. for serious emergencies for employees.