

JOSHUA BASIN WATER DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
WEDNESDAY, MARCH 17, 2021

CALL TO ORDER/PLEDGE OF ALLEGIANCE – President Unger called the meeting to order at 6:30 p.m. via teleconference.

DETERMINATION OF A QUORUM – President Unger, Vice President Floen, Director Reynolds, Director Doolittle, and Director Jarlsberg are in attendance via teleconference.

STAFF PRESENT –Mark Ban, GM, Anne Roman, Director of Finance, Jim Corbin, Director -Operations, Autumn Rich, Accounting Supervisor, and Beverly Waszak, Executive Assistant, are in attendance via teleconference.

CONSULTANTS PRESENT –Kathleen Radnich, Public Outreach Consultant, Jeff Hoskinson, Legal Counsel, are in attendance via teleconference.

APPROVAL OF AGENDA – MSC¹ (Reynolds/Floen) 5/0/0 motion carried to approve the Agenda.

Ayes: Doolittle, Floen, Jarlsberg, Reynolds, and Unger

Noes: None

Absent: None

Abstain: None

PUBLIC COMMENT – None

CONSENT CALENDAR –

MSC¹ (Floen/Jarlsberg) 5/0/0 motion carried to approve the Consent Calendar.

Ayes: Doolittle, Floen, Jarlsberg, Reynolds, and Unger

Noes: None

Absent: None

Abstain: None

ANNUAL REVIEW OF RESERVE POLICY – Director Anne Roman gave the staff report and stating that the 2018 five-year rate study includes annual funding through fiscal year 21/22 for the reserve accounts named in the Reserve Policy. Although these annual reserve funding levels will certainly require review, the rate study and the funds generated by the current rate structure are in place until a new rate study is adopted in late 2022. While the Board may choose to revise the funding levels now and/or potentially reallocate funds from one reserve account to another, neither the overall reserve balances nor the revenues generated can change until a revised rate study is adopted. For this reason Director Anne Roman recommended to defer making any revisions until the next annual review, to be held before the next Rate Study is developed in 2022. At that time, make the recommendation to change the review requirement to a five-year minimum schedule that tracks with the Rate Study. The Board of Directors received for information only and no action was taken. This was followed by a brief Q&A with the Board.

GENERAL MANAGER REPORT – General Manager Ban updated the Board of Directors on the following:

- Well 10 – Went down with a bad motor and uncoupled from the shaft and tube. Several pieces of column piping are damaged as well. We replaced the motor and so as not leave anything to chance; we went ahead and replaced the pump as well. Total cost was \$98K, and the Well 10 is up and running.
- Well 14 – Getting ready to install the headworks and electrical with the CIRP crew working for about a month straight on this.
- Tilford – A survey will be performed this week and beginning in May, we will start replacing an estimated 25,000 feet of pipe.

- Autocamp – Unfortunately, the Manager for this project was unable to attend the Board meeting due to a conflict with our schedules.
- New website was launched, and it looks really great, thank you to Beverly and Sarah.

Director Anne Roman followed up with the Standby Refunds and stated that in August of 2020 the Board approved funding for the amount of \$45K and to date we have provided less than \$8K in refunds. We are just not getting the applications that we anticipated.

President Unger asked if we had a time frame associated with this?

Director Anne Roman replied that we have a contract with NBS but not an actual time frame that ends the refund process.

President Unger then asked General Manager Ban where we are at with the Autocamp people?

General Manger Ban responded that Autocamp has done everything they are supposed to do in order to obtain a meter. About a year and half ago we went through the initial plan check with them to replace the water mains mainly due to fire flow needs. They will be installing a 12” main for the length of the project. They do have a requirement to contact us to have a construction meeting before they begin plans to start installing the water mains.

President Unger asked if we were handling it the same way as the apartment buildings across the street.

General Manager Ban replied that the Autocamp will have a domestic and irrigation meter along with fire flow.

Director Doolittle asked General Manager Ban what the status of the refurbishment of the main building is.

General Manager Ban stated that currently we do not have a proper county address and after filling out some paperwork we should be able to continue to move forward as soon as we have the permits in hand.

DIRECTOR REPORTS ON MEETINGS ATTENDED, COMMENTS AND FUTURE AGENDA ITEMS –
Each Board member commented on the meetings they attended.

Kathleen Radnich, Public Information Consultant reported on the following:

- Desert Edible Gardening Class, third round of final classes and material has been well received.
- Native Plant Sale, all media is actively promoting the event and spring sale is on track.
- Low Income Assistance Program, no activity for bill assistance for our District.

FUTURE DIRECTOR MEETINGS & TRAINING OPPROTUNITIES – President Unger read off the list of upcoming meetings.

FUTURE AGENDA ITEMS –

1. Autocamp to present
2. Development process, how does it flow?
3. LAFCO to present
4. Water meter sales

ADJOURNMENT – MSC¹ (Floen/Jarlsberg 5/0/0 motion carried to adjourn the regular Board of Directors meeting at 8:27 p.m.

Respectfully Submitted,



Mark Barr, General Manager and Board Secretary