

JOSHUA BASIN WATER DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
WEDNESDAY, SEPTEMBER 15, 2021

CALL TO ORDER/PLEDGE OF ALLEGIANCE – President Unger called the meeting to order at 5:30 p.m. via teleconference.

DETERMINATION OF A QUORUM – President Unger asked for a rollcall and the following Directors were present; President Unger, Vice President Floen, Director Doolittle, Director Jarlsberg, and Director Reynolds are in attendance via teleconference.

STAFF PRESENT –Mark Ban, General Manager, Sarah Johnson, Director of Administration, Jim Corbin, Director of Operations, Autumn Rich, Accounting Supervisor, and Beverly Waszak, Executive Assistant, are in attendance via teleconference.

CONSULTANTS PRESENT –Jeff Hoskinson, Legal Counsel

APPROVAL OF AGENDA – MSC<sup>1</sup> (Floen/Reynolds) 5/0/0 motion carried to approve the Agenda.

Ayes: Doolittle, Floen, Jarlsberg, Reynolds, and Unger

Noes: None

Absent: None

Abstain: None

PUBLIC COMMENT – None

CONSENT CALENDAR - MSC<sup>1</sup> (Reynolds/Floen) 5/0/0 motion carried to approve the Consent Calendar.

Ayes: Doolittle, Floen, Jarlsberg, Reynolds, and Unger

Noes: None

Absent: None

Abstain: None

CAPACITY FEE REPORT FOR FISCAL YEAR ENDING 06/30/2021 – Director Anne Roman gave the staff report and informed the Board of Directors that Capacity fees are one-time development charges used to fund the capital improvements necessary for the expansion of the water system as a result of each new meter/connection. They reflect the property’s pro-rata share for the infrastructure costs that were built or will need to be built to service the new meter/connection. Capacity fee charges are legally restricted and may only be used to fund those projects associated with growth, such as expansion or upgrades. Replacement projects are funded with water rates. This was followed by a brief Q&A with the Board of Directors. The Capacity Fee Report was received for information only.

SADDLEBACK CIRP PROJECT WATER CAPACITY CHARGES TRANSFER 2021/22 – Director Anne Roman gave the staff report and stated that 2010 marked the last time the District utilized any Water Capacity charges, for the H-zone project. The Capacity charges used at that time depleted the fund balance and it has taken about eleven years to build up to its current balance of \$1,060,233.39. The staff recommended that \$102,671 be transferred to the LAIF Emergency Capital Replacement Reserve to bring it up to \$2 million target level and the remainder of the \$768,495.04 be transferred to the LAIF Capital Reserve to be designated for future capital use. This was followed by a brief Q&A period with the Board members.

MSC<sup>1</sup> (Jarlsberg/Doolittle) 5/0/0 motion carried to the Saddleback CIRP Project Water Capacity Charges Transfer of 2021/22.

Ayes: Doolittle, Floen, Jarlsberg, Reynolds, and Unger

Noes: None

Absent: None

Abstain: None

GENERAL MANAGER REPORT – General Manager Ban gave a brief update of the following:

- Marijuana grows
- Well 14 and Tilford projects
- Proposition 1 funding through Mojave Water Agency

DIRECTOR MEETING REPORTS – Each Board meeting gave a brief report on the meetings they attended.

DIRECTOR COMMENTS – Directors commented on District business.

FUTURE DIRECTOR MEETINGS – President Unger read off the list of the upcoming meetings.

ADJOURN TO CLOSED SESSION – President Unger adjourned to Closed Session at 6:22 p.m.

RETURN TO OPEN SESSION – President Unger returned to open session at 7:02 p.m.

REPORT ON CLOSED SESSION – Jeff Hoskinson, Legal Counsel, reported that the Board met in closed session on item #13 of the Agenda with no reportable action.

ADJOURNMENT – MSC<sup>1</sup> (Floen/Reynolds) 5/0/0 motion carried adjourn the Board meeting of September 15, 2021.

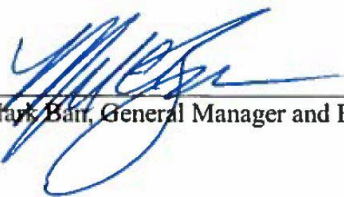
Ayes: Doolittle, Floen, Jarlsberg, Reynolds, and Unger

Noes: None

Absent: None

Abstain: None

Respectfully Submitted,



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Mark Ban, General Manager and Board Secretary