



JOSHUA BASIN WATER DISTRICT

P.O. BOX 675 • 61750 CHOLLITA ROAD • JOSHUA TREE • CALIFORNIA 92252
TELEPHONE (760) 366-8438 FAX (760) 366-9528 E-MAIL jbwd@jbwd.com

JOSHUA BASIN WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
WEDNESDAY OCTOBER 7, 2009, 7:00 PM
61750 CHOLLITA ROAD, JOSHUA TREE, CA 92252

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. DETERMINATION OF QUORUM
4. APPROVAL OF AGENDA
5. PUBLIC COMMENT
6. CONSENT CALENDAR
 - A. Approve Minutes of the Special Meeting of September 14, 2009
 - B. Approve Minutes of the Regular Meeting of September 16, 2009
 - C. Approve Minutes of the Special Meeting of September 23, 2009
7. WATER CONSERVATION EFFORTS AT JOSHUA TREE MEMORIAL PARK
Recommend that the Board recognize Joshua Tree Memorial Park for its successful efforts to reduce water usage by 24% over the prior year.
8. SERVICE VEHICLE, HEAVY EQUIPMENT AND GENERATOR MAINTENANCE AND REPAIR
Recommend that the Board authorize the agreement with the County of San Bernardino Fleet Management Department to use their maintenance and repair services.
9. MEMBERSHIP/SIGNATORY TO THE CALIFORNIA URBAN WATER CONSERVATION COUNCIL (CUWCC).
Recommend that the Board withhold authorization to join the CUWCC or become signatory to the Memorandum of Understanding (MOU) at this time.

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10. PROJECT PRIORITY LIST
An update on staff's progress with assigned projects.
11. PUBLIC COMMENT
12. GENERAL MANAGER REPORT
13. DIRECTOR COMMENTS/REPORTS
14. ADJOURNMENT

The Board of Directors reserves the right to take action on items reserved for discussion only.

INFORMATION

During either "Public Comment" Item, please use the podium microphone. State your name and have your information prepared and be ready to provide your comments to the Board. The District is interested and appreciates your comments. A 3-minute time limit may be imposed. Thank you.

Any person with a disability who requires accommodation in order to participate in this meeting should telephone Joshua Basin Water District at (760) 366-8438, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 61750 Chollita Road, Joshua Tree, California 92252 during normal business hours.

JOSHUA BASIN WATER DISTRICT
Minutes of the
SPECIAL MEETING OF THE BOARD OF DIRECTORS
September 14, 2009
Held at 61750 Chollita Road, Joshua Tree, CA 92252
“Adjacent to the East Parking Lot”

1. CALL TO ORDER 9:00 AM

2. PLEDGE OF ALLEGIANCE / DETERMINATION OF QUORUM:

Gary Given	Present
Bill Long	Present
Mickey Luckman	Present
Mike Reynolds	Present
Gary Wilson	Absent

GUESTS: 30

3. GROUNDBREAKING

The meeting had been called to celebrate the groundbreaking of the Joshua Basin Water District and Copper Mountain College Demonstration Garden Projects.

4. SPEAKERS AND CEREMONY

JBWD President Gary Given, Copper Mountain College President Roger Wagner, Mojave Water Agency Director Jim Ventura, and Ron Gregory of RGA Landscape Architects each spoke about the demonstration gardens and water conservation as related to their agencies.

5. PUBLIC COMMENT

None.

6. ADJOURNMENT 9:45 AM

MSC Luckman/Reynolds 4/0 (1 absent) to adjourn the September 14, 2009 Special Meeting of the Joshua Basin Water District Board of Directors.

Respectfully submitted;

Joe Guzzetta, General Manager

The next Regular Meeting of the Board of Directors is scheduled for September 16, 2009.

JOSHUA BASIN WATER DISTRICT
Minutes of the
REGULAR MEETING OF THE BOARD OF DIRECTORS
September 16, 2009

1. CALL TO ORDER 7:02 PM

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF QUORUM: By roll-call:
Gary Given Present
Bill Long Present
Mickey Luckman Present
Mike Reynolds Present
Gary Wilson Present

STAFF PRESENT: Joe Guzzetta, General Manager
Susan Greer, Assistant GM/Controller
Terry Spurrier, HR/Administrative Services Supervisor
Keith Faul, GIS Coordinator
Jim Corbin, Construction/Maintenance Leadworker

GUESTS: 5

4. APPROVAL OF AGENDA

MSC Long/Reynolds 5/0 to approve the agenda for the September 16, 2009 Regular Meeting of the Board of Directors.

5. PUBLIC COMMENT

None.

6. CONSENT CALENDAR

MSC Long/Luckman 5/0 to approve the minutes of the Special Meeting of August 19, 2009 and to approve the financial report for July 2009.

7. WASTEWATER CAPACITY CHARGE

General Manager Guzzetta gave the staff report noting that the \$5,270 Wastewater capacity fee per equivalent dwelling unit (EDU) is the last piece of the wastewater strategy previously approved by the Board. The fee will apply to most new development within a 35 square mile area of the District but will not affect any existing homes or businesses. The new fee will pay for an estimated \$91 million sewer system and treatment plant whenever it is needed in the future.

Al Marquez of Joshua Tree stated that he sent an email to the GM earlier in the day stating that he objects to the Capacity Fee because he believes that it will pay for less than 50% of the cost. The General Manager confirmed that the fee was set to collect the entire \$91

million that would be needed in today's dollars to construct the wastewater treatment system.

The Board extensively discussed details of the fee.

MSC Reynolds/Long 4/1 to approve staff recommendation to adopt Resolution 09-851 establishing a Wastewater Capacity Charge of \$5,270 per equivalent dwelling unit; to amend the District Rules and Regulations implementing the fee, and to exempt the first 25 equivalent dwelling units prior to September 1, 2010.

Given	Aye
Long	Aye
Luckman	Aye
Reynolds	Aye
Wilson	No

8. ACWA REGION 9 ELECTION OF OFFICERS AND BOARD MEMBERS

GM Guzzetta reported on the Association of California Water Agencies election.

MSC Long/Reynolds 5/0 to approve staff recommendation to cast a vote only for Art Bishop, Mojave Water Agency Director, for Region 9 Board Member of the Association of California Water Agencies.

9. PURCHASE OF USED TRACTOR

GM Guzzetta and Construction/Maintenance Leadworker Jim Corbin reported, noting that the proposed tractor would be used to repair dirt roads after excavating for water repairs, and would be used to grade roads to the reservoirs.

MSC Luckman/Long 4/1 to approve staff recommendation to authorize the purchase of a pre-owned 2005 John Deere 210 tractor from RDO at a cost not to exceed \$30,000.

Given	Aye
Long	Aye
Luckman	Aye
Reynolds	Aye
Wilson	No

11. GENERAL MANAGER COMPENSATION

Board members stated that they followed an extensive evaluation process in closed session over the past few months considering performance such as customer relations, completing projects, budgetary matters, community relations, and employee development. After discussion the following action was taken:

MSC Long/Luckman 4/1 to increase the General Manager's compensation by three percent and to amend the employment agreement with the General Manager to discontinue the auto allowance and increase compensation by the same amount, effective at the next pay period.

Given	Aye
Long	Aye
Luckman	Aye
Reynolds	Aye
Wilson	No

12. PROJECT PRIORITY LIST

The list was reviewed without discussion.

13. PUBLIC COMMENT

Al Marquez of Joshua Tree noted that expenditures for July and August exceed revenue. The Board noted that those months include expenditures such as bond payments that are made once a year, and that revenues and expenditures are not flat throughout the year.

14. GENERAL MANAGER REPORT

GM Guzzetta reported that crews were repairing a number of defective valves in the H-Zone that were installed in the mid-1990s and are expecting the manufacturer to assist with the cost. Bakersfield Well and pump is scheduling the completion of Well #16, and Krieger and Stewart Engineers are expected to complete their review of Well #17.

15. DIRECTOR COMMENTS/REPORTS

Director Luckman confirmed that the Land Use and Water Policy Forum is scheduled for Thursday evening, November 19, and Friday all day, November 20.

Director Wilson questioned why the Waterline Report encourages drinking tap water instead of bottled water, but the District purchases bottled water. The General Manager explained that bottled water is only used when convenience is important such as for crews when they are in the field.

Director Reynolds reported attending the Demonstration Garden Groundbreaking Ceremony along with Directors Given, Long, and Luckman, and staff; and thanked Al Marquez for watching over the District finances.

16. ADJOURNMENT 8:30 PM

MSC Long/Reynolds 5/0 to adjourn the September 16, 2009 Regular Meeting of the Joshua Basin Water District Board of Directors.

Respectfully submitted;

Joe Guzzetta, General Manager

The next Regular Meeting of the Board of Directors is scheduled for October 7, 2009.

JOSHUA BASIN WATER DISTRICT
Minutes of the
SPECIAL MEETING OF THE BOARD OF DIRECTORS
September 23, 2009

1. CALL TO ORDER 7:02 PM

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF QUORUM: By roll-call:
Gary Given Present
Bill Long Present
Mickey Luckman Present
Mike Reynolds Present
Gary Wilson Present

STAFF PRESENT: Joe Guzzetta, General Manager
Keith Faul, GIS Coordinator
Marie Salsberry, Executive Secretary

GUESTS: 5

4. APPROVAL OF AGENDA

MSC Luckman/Reynolds 5/0 to approve the agenda for the September 23, 2009 Special Meeting of the Board of Directors.

5. PUBLIC COMMENT

None.

6. CERTIFICATION OF ENVIRONMENTAL IMPACT REPORT FOR GROUNDWATER RECHARGE PROJECT

General Manager Guzzetta introduced Tom Barnes of ESA Associates; Mr. Barnes presented information on the Recharge Basin and Pipeline Project Environmental Impact Report, including discussion of the CEQA (California Environmental Quality Act) process, project description, and key issues. Some Board discussion followed, with President Given requesting that the term "public hearing" used on page 9.2 should be changed to "public meeting". It was also suggested that the availability of water from Mojave Water Agency following year 2022 should be clarified in the report.

President Given asked for public comment. Al Marquez of Joshua Tree asked what was meant by "overriding considerations" in the document; he spoke in opposition of the project as he believes there will be no grant funding and he objected to the cost of the project at this time. He stated that overdraft is offset by recharge from septic systems so that there is only 400 acre/foot of overdraft per year. Steven Whitman of Joshua Tree commented that the current board has made significant advances, most notably with the recharge project and with emergency preparedness. Jean McLaughlin of Joshua Tree commented

in opposition to the project and all three sites. Specifically, she was concerned about the Joshua Creek wash and Quail Wash that she stated have been studied as a possible wildlife corridor and loss of local plant and animal life; vector control; water loss through evaporation; a nearby fault, and that importing water will facilitate growth. She also stated that the project is not consistent with the Joshua Tree Community Plan. Margo Sturgess of Yucca Valley asked what might happen to the washes if a 20-year or 100-year flood were to occur.

Tom Barnes responded to the comments. He explained the term “overriding considerations” which refers to the fact that the benefits of the project to the community outweigh the impacts, and he noted that United States Geological Services’ (USGS) recent studies indicate that there is little recharge from septic systems. He explained that the objective of the project is to replenish the groundwater regardless of the growth rate, and that mitigation measures are in place that provide for awareness of and monitoring, if needed, of the project area for sensitive species such as tortoise, burrowing owl, and others. He noted that the wash area is the southeast corner of the property and in order to allow floodwaters to continue to flow when needed, the area either will not be used, or will be engineered to allow for flood waterflow. Regarding the fault, he reported that the site is not on the fault, but is near it; however earthquake is not seen as a threat to the project. The evaporation rate is low, especially when compared to the percolation rate. Regarding vector control, he noted that the water will be in ponds for only short periods of time, and that the District will be responsible for vector control should a problem occur. Mr. Barnes stated that the project is consistent with the Joshua Tree Community Plan in that it is needed for the community in order to stabilize the water supply.

President Given asked for questions and comments from the Board. Director Wilson asked, if a tortoise survey couldn’t be done until April, wouldn’t that mean that the project could not begin before a survey is completed? Mr. Barnes replied that rather than wait for a survey to be completed, the District could move forward with the project by assuming the presence of tortoise, and monitoring accordingly. Director Long stated he has had questions about whether the recharge could have an effect on the nearby Pinto Mountain fault; Mr. Barnes responded that to his knowledge, adding groundwater would not affect activity in the fault zone. GM Guzzetta pointed out that USGS is aware of the proposed recharge site and of the Pinto Mountain fault and they are not concerned. Director Wilson commented that he has always been against ponds and he believes there are better ways to recharge an aquifer; he also believes that this project is related to developers and a wish for growth in the area. Director Reynolds commented that if no growth were to occur in the District, recharge would still be needed as overdraft is occurring now. GM Guzzetta pointed out that the need for recharge is not a crisis situation, but planning now will avoid a crisis at a later time. Director Luckman asked to clarify the projected population of 98,000 people is based on ultimate build-out of all available land in Joshua Tree. Vice President Long commented that many small communities put off large projects such as this; it is better to be proactive now so that a serious situation will not occur in the future due a failure to plan. He stated that this is about planning for the community’s current and future needs, whether or not any growth occurs. Director Wilson reiterated that he is not against recharge, but is opposed to ponds; he discussed the possibility of an underground leach field. President Given stated that the District has been in favor of importing water since the very early years. He explained that it is difficult to find potential project sites as the recharge must be over the aquifer and within a certain area; he feels the three sites considered are all good.

GM Guzzetta reported that the District had a much more rigorous environmental study prepared than what was required; the District wanted an in-depth study to ensure that all impacts

would be identified and addressed. Director Reynolds stated (Regarding Director Wilson's suggestion of a leach-field recharge option) that he enjoys considering other ways of recharging and that the District can keep it in mind for the future.

MSC Long/Luckman 4/1 to approve staff recommendation to adopt Resolution 09-852 certifying the Final Environmental Impact Report for the Recharge Basin and Pipeline Project, making written findings, adopting a Mitigation Reporting and Monitoring Program, issuing its statement of overriding considerations, approving Alternative Three (the site generally east of Sunburst Avenue and north of Highway 62) as the preferred site for the recharge basin and approving the proposed project.

Given	Aye
Long	Aye
Luckman	Aye
Reynolds	Aye
Wilson	No

7. PUBLIC COMMENT

Al Marquez of Joshua Tree commented that he has been unable to obtain information on water quality of Morongo Basin Pipeline water as it arrives at Hi-Desert Water District; he has requested this information from HDWD. He commented that grant funds should cover 90% of the cost of the Recharge project.

8. GENERAL MANAGER REPORT

GM Guzzetta had nothing further to report.

9. DIRECTOR COMMENTS/REPORTS

Director Reynolds reported on attending Mojave Water Agency's "ABCs of Water"; he recommends that anyone interested in water attend these informative events. He also commented on attending a meeting where Senator Dutton's staff reported on news from the state government.

10. ADJOURNMENT 8:52 PM

MSC Long/Luckman 5/0 to adjourn the September 23, 2009 Special Meeting of the Joshua Basin Water District Board of Directors.

Respectfully submitted;

Joe Guzzetta, General Manager

The next Regular Meeting of the Board of Directors is scheduled for October 7, 2009.

JOSHUA BASIN WATER DISTRICT
SUPPLEMENTAL DATA SHEET

Regular Meeting of the Board of Directors

October 7, 2009

Report to: President and Members of the Board
From: Joe Guzzetta, General Manager



TOPIC: WATER CONSERVATION EFFORTS AT JOSHUA TREE
MEMORIAL PARK

RECOMMENDATION: That the Board recognize Joshua Tree Memorial Park for its successful efforts to reduce water usage by 24% over the prior year.

ANALYSIS: The Joshua Tree Memorial Park has reduced water usage from January to July of this year, as compared with last year. An irrigation audit last October by Bollinger Consulting Group, Joshua Basin Water District's (JBWD) water conservation coordinator, identified leaks and suggested changes that helped Memorial Park staff to accomplish the savings.

Water usage for the first seven months of this year was 2,011 hundred cubic feet less than for the same period last year, or a savings of about 4.7 acre feet in 7 months. This is the amount of water that 25 to 30 Joshua Tree families would typically use in that period.

The District applauds the Joshua Tree Memorial Park for its efforts to save this water.

JOSHUA BASIN WATER DISTRICT
SUPPLEMENTAL DATA SHEET

Regular Meeting of the Board of Directors

To: President and Board of Directors
From: Terry Spurrier, HR/Admin Services Supervisor

October 07, 2009

TOPIC: SERVICE VEHICLE, HEAVY EQUIPMENT AND GENERATOR
MAINTENANCE AND REPAIR

RECOMMENDATION: That the Board authorize the agreement with the County of San Bernardino Fleet Management Department to use their maintenance and repair services.

ANALYSIS: The Morongo Basin area has a number of unique variables that make auto repair services less competitive than other geographic areas in Southern California. With the challenges of isolation and higher percentage of used automobiles, local auto repair shops seem to have higher repair rates than their counterparts in other local metropolitan areas. With that in mind, staff has researched what other options the District had available.

The County of San Bernardino Fleet Management Department offers a number of advantages to private sector:

- 1) One stop repair services that include;
 - a) Light equipment maintenance and repair service
 - i) Service vehicles
 - b) Heavy equipment maintenance and repair service
 - i) Tractors, generators, etc.
- 2) Parts department:
 - a) District can purchase part at County's price plus 35%.
- 3) Welding services
- 4) Fuel purchasing

- 5) Access to advanced preventive maintenance software:
 - a) Better track of repair data
 - b) More reliable reporting for compliance information

- 6) On site service if required:
 - a) This is a necessity for heavy equipment
 - b) County only charges for drive time, no visit fees.
Costs with our current provider are about \$500 per visit plus parts and labor.

- 7) Competitive pricing:
 - a) \$71 per hour light equipment
 - b) \$94 per hour heavy equipment

- 8) Access to other County facilities that can offer more extensive service and expertise if needed.

The relationships with the County.

Under the agreement with the County, JBWD can use the service for as much or little maintenance as desirable. There would be no obligation to use the County as a sole provider.

Approval of the agreement will provide another option for the District to consider.



Motor Pool

Department Assigned

- Loaner vehicles
- Daily rentals
- Surplus vehicles
- Vehicle purchasing
- Vehicle disposal
- GPS

Auto Shop

- Tune-ups & smog inspections
- Engine analysis
- Alignments
- Major and minor repairs
- Quick service / free local shuttle
- Tow service and road calls
- Tires
- Collision repairs
- Safety inspections
- Custom p.m. programs

Drive-Thru Car Wash

- Rancho Cucamonga
- San Bernardino



5 Service Centers

West Valley (Rancho Cucamonga)
Barstow • Needles
Twentynine Palms • Apple Valley

- Repairs & p.m. servicing
- Tires, fuel, motor pool services
- Road service

Generator Service

- Stand by generator repairs & maintenance programs
- Compressors

Parts Department

- Provide parts, equipment and tires for
- Cars and light trucks
 - Off road equipment and specialized vehicles
 - Special orders
 - Stock on demand



Heavy Equipment Shop

- Preventive maintenance programs
- Oil sampling
- Major & minor repairs
- Safety inspections in compliance with C.H.P. and D.O.T. requirements
- Field and in-shop services
- 24 hour emergency response
- Service and repair of snow removal equipment for entire county
- Heavy duty truck and equipment tire repair

S.V.U.

- Specialty Vehicle Upfitting
- Install safety equipment
 - Custom fabrication and design



Weld Shop

Custom Fabrication / Repair

- Specialty vehicles
- Haz-mat containers
- Fabrication and design
- Hydraulic system design
- Service trucks

Machine Shop

- Lathes
- Mills
- Shear
- Brakes
- Metal

Security

- Facility opening / closing
- Security rounds & clock rounds
- Area patrols & responses

Fuel

- Biannual inspections and preventive maintenance programs
- Permitting
- Fueling reports
- Field fueling service
- Spill containment
- Service and call repairs
- Emergency generator fuel tanks (Day tanks to 10,000 gallons)
- Compressed natural gas
- UST monthly inspection service
- Certified AQMD/MDAQMD technicians



Business Office

- Customized billing reports
- Voyager card services
- DMV Registration Vehicle Licensing
- Services coordination
- Specialty reports
- Accts. Payable/Receivable

Compare

The cost of 1 gallon of Gas \$3.00

Versus a gallon of

Milk	\$4.05
Oil	\$5.00
Orange Juice.	\$3.79
Soda (in cans)	\$7.99
Water (in bottles)	\$8.00
Honey	\$35.20
Wine	\$42.00
Whiskey.	\$35.00
Nyquil	\$126.99
Round-up	\$28.99
White Out	\$108.00

<http://countyline/fltm/fuelprices.htm>



Fleet Management Customer

San Bernardino County
 Fleet Management Department
 210 North Lena Road
 San Bernardino, CA 92415



Office Hours & Phone Numbers

**24-hour Emergency Service
 (909) 387-7855**

- Business Office (8:00a.m. - 5:00p.m.)
(909) 387-8274
- Motor Pool (7:00a.m. - 5:00p.m.)
(909) 387-7871
- Fuel & Security (Open 24 hours)
(909) 387-7855
- Auto Shop (6:30a.m. - 11:00p.m.)
(909) 387-7851
- Generator Service (Open 24 hours)
(951) 205-1415 or (951) 205-0367
- Heavy Equipment Shop (5:30a.m. - 12:30a.m.)
(909) 387-7865
- Weld Shop (5:30a.m. - 3:00p.m.)
(909) 387-7859
- Specialty Vehicle Upfitting (6:30a.m. - 3:00p.m.)
(909) 387-7860
- Parts Department (6:30a.m. - 10:30p.m.)
(909) 387-7861
- Administration (8:00a.m. - 5:00p.m.)
(909) 387-7870

**Service Center Hours
 6:00a.m. - 4:30p.m.**

- West Valley(909) 463-5127
- 29 Palms(760) 367-9885
- Barstow (760) 256-5895
- Apple Valley(760) 240-8773
- Needles (760) 326-4117

Web Site: (Intranet) <http://countyline/fltm/>
 (Internet) www.sbcounty.gov

**COUNTY OF SAN BERNARDINO
FLEET MANAGEMENT DEPARTMENT
&
JOSHUA BASIN WATER DISTRICT
MAINTENANCE SERVICE AGREEMENT 2009-2010**

This document establishes the maintenance service agreement between the Joshua Basin Water District and the Fleet Management Department's servicing Auto Shop and Service Centers.

**Section 1
Service Type, Interval and Service Due Notification**

All light-duty vehicles will be scheduled for a basic service every six months or 4,000 miles with higher-level services scheduled every 8,000, 24,000, and 48,000 miles. Breakout of service levels and intervals is attached.

All vehicles will receive a service due sticker after each service. A list of vehicles due for service will be provided monthly to the San Bernardino Housing Authority. The servicing garage may notify using departments/customers directly for vehicles on the list as overdue for service.

**Section 2
Approval of Preventative Maintenance and Repair Services**

All Preventative Maintenance and repair services will require approval by Dan Bock, Jim Corbin, Randy Little or other JBWD representative. Additional repairs totaling over \$500 on vehicles will require authorization from the Joshua Basin Water District.

**Section 3
Priority of Service**

The Joshua Basin Water District vehicles will receive the same priority as all other SBC customers (first come, first served) with the exception of:

1. Police, Sheriff, Fire or Ambulance vehicles
2. Road/Snow/Flood equipment in emergency situations
3. Scheduled work through appointments made by customer

**Section 4
Fueling**

All Joshua Basin Water District vehicles will have access to all County fueling sites using assigned vehicle number. Fueling instructions will be provided separately. Fueling sites are attached.

**Section 5
Towing**

Towing service is available from the San Bernardino County Repair Facility and will be charged at the Actual Time Labor rate to complete the service.

**Section 6
Hours of Service**

The San Bernardino County Repair facility is open from 6:30 AM – 11:30 PM. Service is available at locations in Needles, Barstow, Hesperia Valley, 29 Palms and West Valley from approximately 6:30 AM – 5 PM. In an emergency situation, weekend or after hour support can be arranged. Normal rates will apply (there are no overtime charges). An emergency phone roster will be provided in case of emergency.

**Section 7
Rates**

San Bernardino County Fleet Management Rates are calculated annually every July 1st. Current rates for fiscal year 2009 are as follows:

Prices as of July 1, 2009

	LABOR	PARTS	FUEL	CARWASH
Cost	\$71 per hour	Cost + 35%	Cost + \$0.31	\$5.00
Warranty	90 Days	90 Days	N/A	N/A

Parts mark-up is based on SB County purchase price, which is below wholesale.

**Section 8
Billing**

Billing cycles generally run from between the second or third Fridays of the month. Billing will include amount due for entire billing period. Breakdown of individual work orders can be requested.

AGREED TO BY:

William Crafter
Fleet Maintenance Superintendent

Representative
Joshua Basin Water District

Dated

Dated

**COUNTY OF SAN BERNARDINO FLEET MANAGEMENT
&
JOSHUA BASIN WATER DISTRICT
SERVICE LEVEL AGREEMENT**

These levels of service are available to all light duty vehicle customers of the Automotive Shop and Service Centers. Customer will determine exact service intervals.

1. PM A –

- a. Change oil and filter
- b. Lubricate and inspect:
 - i. Front suspension
 - ii. Driveline
 - iii. Steering
 - iv. Hinges
 - v. Brake and shift linkage
- c. Inspect / Correct
 - i. Fluid levels
 - ii. Drive belts
 - iii. Hoses
 - iv. Lights
 - v. Horn
 - vi. Exhaust system
 - vii. Tires & tire pressure
- d. Safety Inspection
- e. Visual brake inspection with wheels off (passenger vans and buses)

2. PM B – PM A plus:

- a. Inspect / replace air filter
- b. Inspect brakes with wheels off (all vehicles)
- c. Rotate tires
- d. Load test battery with carbon pile
- e. Inspect front hubs (4WD)

3. PM C – PM A-B plus:

- a. Inspect all lines and hoses for the fuel, brake and coolant systems
- b. Replace fuel filter (if applicable)
- c. Clean, inspect and repack all non-drive wheel bearings (if applicable)
- d. Clean, inspect and repack Front wheel bearings and locking hubs (4WD)
- e. Service automatic transmission fluid and filter
- f. Service Automatic transfer case (4WD)

4. PM D – PM A-B-C plus:

- a. Service to cooling system
 - i. Inspect hoses
 - ii. Replace thermostat
 - iii. Pressure test system and cap
 - iv. Replace coolant
- b. Service manual transmission fluid
- c. Service front differential fluid (4WD)
- d. Service rear differential fluid
- e. Service manual transfer case fluid (4WD)

San Bernardino County
Fleet Management Phone Roster

Fuel Issues(909) 387-7855
 Auto Shop(909) 387-7859
 Auto Shop Supervisor (Gary Schiele)(909) 387-7851
 William Crafter, Motor Fleet Superintendent (cell)(909) 240-2467

San Bernardino County
Fleet Management Light Duty Shop Productivity Expectations

Vehicle	PM-A	PM-B	PM-C	PM-D
Sedans	0.6	1.5	3.5	5.0
Vans (non-passenger)	0.6	1.5	3.5	5.0
Small P/U	0.6	1.5	3.5	5.0
P/U Full Size	0.6	1.5	3.5	5.0
Passenger Vans	PM B	1.5	3.5	5.0
Adjustments (additions)				
Diesel	0.5	0.5		
P/U Full Size (4WD)			1.0	1.0
P/U 4WD Packable Bearings			1.5	1.5
All P/U's w/Dual Tires		0.5	0.5	0.5
2WD Packable Wheel Bearing			1.0	1.0
Replace Thermostat				Model F/R

SAN BERNARDINO COUNTY
AUTHORIZED REFUELING LOCATIONS (County Operated Facilities)

Apple Valley Road Yard

11923 Joshua Road
Apple Valley, CA 92307
760-247-8208
Monday – Friday 7:30 – 4:00 p.m.
Unleaded & Diesel

Big Bear Sheriff's Station

477 Summit Blvd.
Big Bear, CA 92315
909-866-0100
24 Hours – 7 Days
Unleaded & Diesel

Fontana Sheriff's Station

17780 Arrow Blvd.
Fontana, CA 92335
909-356-6767
24 Hours – 7 Days
Unleaded & Diesel

Morongo Basin Sheriff's Station

6527 White Feather Road
Joshua Tree, CA 92252
760-366-4175
24 Hours – 7 Days
Unleaded & Diesel

San Bernardino Main Yard

210 N. Lena Road
San Bernardino, CA 92415
909-387-7855
24 Hours – 7 Days
Unleaded, Diesel & CNG

West Valley Service Center

12672 4th Street
Rancho Cucamonga, CA 91730
909-463-5127
24 Hours – 7 Days
Unleaded & Diesel

Baldy Mesa Road Yard

12397 Sycamore Road
Victorville, CA 92392
760-949-0335
Monday – Friday 7:30 – 4:00 p.m.
Unleaded & Diesel

Calico Ghost Town

Interstate 15/Ghost Town Road
Yermo, CA 92398
760-254-2122
Emergency Use Only
Unleaded Only

Glen Helen Rehabilitation Center

Glen Helen Road
San Bernardino, CA 92403
909-473-3888
Monday – Friday 8:00 – 4:00 p.m.
Unleaded & Diesel

Needles Service Center

5 Airport Road
Needles, CA 92363
760-326-4117
Monday – Friday 7:30 – 5:00 p.m.
Unleaded & Diesel

Trona Road Yard

80311 Trona Road
Trona, CA 93562
760-372-5888
Emergency Use Only
Diesel Only

Yucaipa Regional Park

33900 Oak Glen Road
Yucaipa, CA 92399
909-790-3127
Emergency Use Only
Unleaded & Diesel

Barstow Road Yard

29802 Highway 58
Barstow, CA 92311
760-256-5895
Emergency Use Only
Diesel

Chino Airport Yard

7000 Merrill Avenue
Chino, CA 91710
909-597-3910
Monday – Friday 7:30 – 4:00 p.m.
Unleaded & Diesel

Glen Helen Regional Park

2555 Glen Helen Parkway
San Bernardino, CA 92407
909-887-7540
Emergency Use Only
Unleaded & Diesel

Prado Regional Park

16700 S. Euclid Avenue
Chino, CA 91710
909-597-4260
Emergency Use Only
Unleaded & Diesel

Twentynine Palms Service Center

73663 Manana
Twentynine Palms, CA 92277
760-367-9885
24 Hours – 7 Days
Unleaded & Diesel

Big Bear Road Yard

40290 North Shore Drive
Big Bear Lake, CA 92315
909-866-2167
Monday – Friday 7:30 – 4:00 p.m.
Diesel Only

Crestline Road Yard

23188 Crest Forest Road
Crestline, CA 92325
909-338-2140
Monday – Friday 7:30 – 4:00 p.m.
Unleaded & Diesel

Moabi Regional Park

Interstate 40/Park Moabi Road
Needles, CA 92363
760-326-3831
Emergency Use Only
Unleaded & Diesel

Running Springs Road Yard

1920 Wilderness Road
Running Springs, CA 92382
909-336-0680
Emergency Use Only
Diesel Only

Twin Peaks Sheriff's Station

26010 Highway 189
Twin Peaks, CA 92391
909-336-0600
24 Hours – 7 Days
Unleaded & Diesel

**IF YOU HAVE ANY QUESTIONS
PLEASE CONTACT
FUEL & SECURITY
(909) 387-7855**

JOSHUA BASIN WATER DISTRICT
SUPPLEMENTAL DATA SHEET

Regular Meeting of the Board of Directors

October 07, 2009

Report to: President and Members of the Board
From: Terry Spurrier, HR/Admin Services Supervisor



TOPIC: MEMBERSHIP/SIGNATORY TO THE CALIFORNIA URBAN
WATER CONSERVATION COUNCIL (CUWCC).

RECOMMENDATION: That the Board withhold authorization to join the CUWCC or
become signatory to the Memorandum of Understanding
(MOU) at this time.

ANALYSIS: Earlier, the Board established an objective to decide whether
or not to sign the MOU with the CUWCC by August 2009.

Becoming signatory to the MOU requires a commitment to
make a good faith effort to implement the Best Management
Practices (BMPs) for Water Conservation developed by the
CUWCC for a period of 10 years and to report progress toward
the CUWCC implementation goals every two years.

Membership in the CUWCC provides access to technical
assistance, training, and productivity tools that assist Districts
with the reporting requirements, and also gives members input
into the legislative process. The cost for Joshua Basin to join
the CUWCC would be \$2,466.75 per year based on the current
number of connections and volume of water delivered.

The BMPs are part of the District's Urban Water Management
Plan and their implementation is now required in order to
access State grant monies. The District has begun
implementation of the BMPs and will be able to access many of
the reporting tools available through the Department of Water
Resources and others without becoming a signatory.

Meanwhile legislation has been introduced that may change
the requirements for water conservation plans and reduce the
benefits of signing the MOU or becoming members. This
additional layer of uncertainty combined with limited benefits
are not sufficient to offset CUWCC obligations at this time. If
conditions become more favorable in the future, CUWCC
involvement will be brought back to the board for
reconsideration. There is no time limitation for joining.

Project Priority List

PROJECTS NEARING COMPLETION

Miscellaneous Pipeline Replacement Project: Juniper north of Hwy 62, Veterans Way and Center St. between Chollita Rd. and Commercial St., easement behind Hwy 62 (south side) between El Reposo Circle and Sunset Rd., easement behind Hwy 62 (south side) Conejo Ave. and Outpost Rd; Torres Ave., Division St., San Angelo Way; Sunflower Rd., Sun Mesa Rd. between Sunever Ave. and Sun Kist Rd.

Project is ready to go to bid, awaiting possible grant funds.

Conservation Landscape Demonstration Garden & Residential Landscape Designs

Construction is underway.

Review of Community Service District (CSD)

The Board referred to the Citizens Advisory Committee consideration of the impacts of a CSD on Joshua Basin Water District. Committee recommendations were presented at the July 18th 2007 Board meeting and continued to a later date.

Conduct Fee Study (Susan)

Water rates, capacity and inter-agency fee studies have been completed. Miscellaneous fees are being developed, based upon resources used – staff, vehicle, equipment, etc.

Well #16 (Joe Bocanegra)

Contractor is scheduled to begin installation of equipment at Well #16 in two to three weeks.

Personnel Policy Manual (Joe Guzzetta)

Completed and under review by the labor counsel.

Landscape Ordinance (Joe Guzzetta)

AWAC will draft a new model ordinance to comply with new state legislation AB 8118

PROJECTS UNDERWAY

Implement “Best Management Practices” of the California Urban Water Conservation Council (Terry Spurrier)

Information was presented at March 18th Board meeting.

Develop Public Outreach Program

The Ad Hoc committee met July 16. Public information for the Groundwater Recharge Project and the Water and Land Use Forum are underway.

Land Use/Water Policy Forum (Joe Guzzetta)

Staff and Ad Hoc Public Information committee met with Water Resources Institute to continue planning for a forum. Agreement with CSUSB was approved at March 18th Board meeting. Planning for forum is ongoing.

Record Archival System (Susan)

Staff had second presentation.

Recharge Site Evaluation/USGS Study

The Draft EIR has been circulated for comments and consultants are preparing responses to comments.

C-2 Tank Relocation (Joe Bocanegra)

Ready to go to bid pending funding. A USDA Grant Pre-Application has been submitted for this project.

PROJECTS NOT BEGUN

Final Phase of 4" Pipe Replacement (Joe Guzzetta, Joe Bocanegra, Keith Faul)

Staff met to more clearly define needed replacements. A USDA Grant pre-application has been submitted.

Develop/Update Board Policies and Procedures (Susan Greer)

Emergency Preparedness/Response Exercises

Update 3030 Plan (Joe Guzzetta)

Staff intends to solicit proposals for this project.

Equipment Carport at Shop (Joe Bocanegra)

Needs are being evaluated.

Election to Charge Private Wells for Replacement Water

Attorney is reviewing election options.

PROJECTS COMPLETED

Complete Wastewater Treatment Strategy and Implementation Mechanisms (Joe Guzzetta, Susan Greer, Joe Bocanegra)

The Board adopted the Wastewater Strategy at the July 15th, 2009 meeting.

Package Treatment Plant Policy Regarding Construction and Maintenance

Complete with Board's adoption of the Wastewater Treatment Strategy

Site Security and Telemetry System Upgrades:

Enhancements to security including motion sensors and intrusion alarms: complete.

Tank Recoating (Joe Bocanegra)

Completed and has been put into routine maintenance program.

Replace Accounting Mainframe (Susan)

First water bills using new system were mailed.

Emergency Generator (Joe Bocanegra)

Generators have been delivered.

Remote Meter Policy (Susan)

Board has adopted revised policy.

Website Development /Establish District Public Information Program (Joe Guzzetta)

The website is up and running.

Property Acquisition for Future Water Facilities

Property acquisition consultant was selected at the September 9th Board meeting.

Construction of H Zone Phase II Pipeline Replacement Project

Completed. Notice of Completion filed.

Replace Line Printer (Susan)

Replaced with smaller printers.

Develop Cross-Connection Control Program

Program is being implemented.

Replace JD310 Tractor

Complete.

Replace Septic Tank at Shop

Complete.

Sewer Management Authority

LAFCO designated JBWD as the wastewater authority on August 15th.

Construction of H Zone Phase I Pipeline Replacement Project

Construction of Phase I is complete.

Well 17 Wellhead Construction

Well became operational in July.

Organization Study

Completed. Staff is implementing the study.

Closed Circuit Security System

Video monitoring system is in place.

Safety Consultant; Program

Initial safety plans are complete.