

JOSHUA BASIN WATER DISTRICT
Minutes of the
FINANCE COMMITTEE
Wednesday, December 9, 2020
61750 Chollita Road, Joshua Tree, CA 92252

CALL TO ORDER/PLEDGE OF ALLEGIANCE –President Johnson called the meeting to order at 9:00 a.m.

DETERMINATION OF A QUORUM – President Johnson and Vice President Unger

STAFF PRESENT –Mark Ban, GM, Susan Greer, AGM - Finance, Anne Roman, Director of Accounting, Sarah Johnson, Director of Administration, and Autumn Rich, Accounting Supervisor

GUESTS -3

APPROVAL OF AGENDA –

MSC¹ (Johnson/Unger) motion carried to approve the December 9, 2020, Finance Committee Agenda.

PUBLIC COMMENT – None

APPROVE MINUTES OF THE PRIOR COMMITTEE MEETING

- Draft Minutes of November 10, 2020

MSC¹ (Unger/Johnson) motion carried to approve the minutes of November 10, 2020.

OCTOBER 2020 CHECK REGISTER – The Committee reviewed the October 2020 check register and a brief Q&A followed.

MSC¹ (Unger/Johnson) motion carried to refer the October 2020 check register to the Board of Directors for approval.

RESOLUTION NO. 20-1024, AUTHORIZING INVESTMENT OF MONIES AND DESIGNATING CONTACTS FOR THE LOCAL AGENCY INVESTMENT FUND- Susan Greer, AGM, gave the staff report; this is a routine matter regarding Susan Greer's retirement to move authority to successors. A brief Q&A followed.

MSC¹ (Unger/Johnson) motion carried to refer Resolution No. 20-1024, authorizing investment of monies and designating new contacts for the Local Agency Investment Fund (LAFCO), to the Board of Directors for approval.

1ST QUARTER ENDING 09/30/2020 FINANCIAL REPORT – Anne Roman, Director of Finance, gave the staff report with no comments. Director Roman will make a correction to the restricted and unrestricted cash balances on page 18 (Cash Balances 9/30/20) to be consistent with the prior year reporting.

MSC¹ (Unger/Johnson) motion carried to refer the 1st Quarter Ending 9/30/20 Financial Report to the Board of Directors to approve, accept, and file.

STAFF REPORTS – Mark Ban, General Manager, informed the Committee about expenditures the District is making due to moving forward with the Well 14 project that was recently approved by the State. He also stated that we are working with Mojave Water Agency (MWA) to allocate grant funds from the District Tours, which are currently on hold, to creating a video as a replacement.

Sarah Johnson, Director of Administration reminded everyone about the stay-at-home orders and the new OSHA regulations for COVID.

Vice President Unger asked GM Ban about water loss. GM Ban stated that SCADA helps to identify and alert employees of leaks.

ADJOURNMENT - MSC¹ (Unger/Johnson) motion carried to adjourn the Finance Committee meeting at 9:59 a.m.

Respectfully Submitted,

Anne Roman

Anne Roman, Director of Finance