

JOSHUA BASIN WATER DISTRICT  
Minutes of the  
FINANCE COMMITTEE  
Wednesday, August 12, 2020  
61750 Chollita Road, Joshua Tree, CA 92252

CALL TO ORDER/PLEDGE OF ALLEGIANCE –President Johnson called the meeting to order at 9:00 a.m.

DETERMINATION OF A QUORUM – President Johnson and Vice President Unger

STAFF PRESENT – Mark Ban, GM, Susan Greer, AGM - Finance, Anne Roman, Accountant, Sarah Johnson, Director of Administration, and Jim Corbin, Distribution Supervisor.

GUESTS -3

APPROVAL OF AGENDA –

MSC<sup>1</sup> (Unger/Johnson) motion carried to approve the August 12, 2020, Finance Committee Agenda.

PUBLIC COMMENT – None

APPROVE MINUTES OF THE PRIOR COMMITTEE MEETING

- Draft Minutes of July 8, 2020

MSC<sup>1</sup> (Unger/Johnson) motion carried to approve the minutes of June 3, 2020.

REVIEW THE JUNE 2020 CHECK REGISTER – The Committee reviewed the June 2020 check register and a brief Q&A followed.

MSC<sup>1</sup> (Unger/Johnson) motion carried to refer the June check register to the Board of Directors for approval

APPROPRIATION LIMIT FOR FISCAL YEAR 2020/21 - Anne Roman, Accountant gave the staff report. The Committee received and reviewed the information and, after a brief Q&A period, referred to the Board of Directors for approval.

MSC<sup>1</sup> (Unger/Johnson) motion carried to refer the Appropriation Limit for Fiscal Year 2020/21 to the Board of Directors for approval.

RESERVE FUNDING TRANSFER FOR 2019/20 – Anne Roman, Accountant, gave the staff report and the Committee received & reviewed the information and referred to the Board of Directors for approval.

MSC<sup>1</sup> (Unger/Johnson) motion carried to refer the Reserve Funding Transfer for 2019/20 to the Board of Directors for approval.

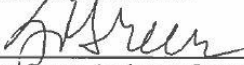
DIRECTOR OF ACCOUNTING & ACCOUNTING SUPERVISOR JOB DESCRIPTIONS – Sarah Johnson, Director of Administration gave the staff report. The Committee reviewed and referred to the Board of Directors for approval and formal adoption of the job descriptions.

MSC<sup>1</sup> (Unger/Johnson) motion carried to refer the job descriptions to the Board of Directors for approval.

STAFF REPORT – GM Ban informed the Committee that JBWD did not receive the IRWMP grant and updated everyone on the Customer Service remodel.

ADJOURNMENT - MSC<sup>1</sup> (Unger/Johnson) to adjourn the Finance Committee meeting at 9:43 a.m.

Respectfully submitted:



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Susan Greer, Assistant General Manager/Controller