



**REGULAR MEETING OF THE BOARD OF DIRECTORS  
WEDNESDAY, AUGUST 19, 2020, AT 6:30 P.M.  
61750 CHOLLITA ROAD, JOSHUA TREE, CA 92252**

Please note that all requirements of the Brown Act, requiring the physical presence of the Board, staff, or public, have been waived per Executive Order N-29-20.

This meeting will be streamed at <https://us02web.zoom.us/j/89497709241>

or you may join by phone at 1-253-215-8782, Meeting ID: 89497709241

Members of the public, who wish to comment on any item on the agenda, may submit comments by emailing them to Beverly Waszak at [bwaszak@jbwd.com](mailto:bwaszak@jbwd.com) two hours prior to the start of the meeting so the comments may be distributed to the Board of Directors. Written comments shall follow the three-minute prescribed time limit when read during the meeting and will become part of the Board meeting minutes.

**AGENDA**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **DETERMINATION OF A QUORUM**
4. **APPROVAL OF AGENDA**
5. **PUBLIC COMMENT-**
6. **CONSENT CALENDAR –**

Matters on the Consent Calendar are considered routine in nature and will be enacted in a single motion without discussion. Any Board member or member of the public may request that an item be removed from the Consent Calendar and acted on separately.

Pages 3-14

- Check Register – June 2020 (reviewed by the Finance Committee on August 12, 2020)

Pages 15-17

- Draft Minutes – August 5, 2020

Pages 18-21

7. **APPROPRIATION LIMIT FOR FISCAL YEAR 2020/21** – Recommend that the Board of Directors adopt Resolution No. 20-1021.

Pages 22-25

8. **RESERVE FUNDING TRANSFER FOR 2019/20** – Recommend that the Board of Directors approve the funding transfer.

Pages 26-35

9. **ADOPTION OF FINANCE JOB DESCRIPTIONS** – Recommend that the Board of Directors adopt the Director of Finance and the Accounting Supervisor job descriptions.

10. **CUSTOMER SERVICE REMODEL** – Recommend that the Board of Directors consider approving the general floorplan for the Customer Service remodel and direct staff to solicit bids from General Contractors for construction.
11. **GENERAL MANAGER REPORT** – GM Ban
12. **DIRECTOR REPORTS ON MEETINGS ATTENDED, COMMENTS AND FUTURE AGENDA ITEMS** –
  - Kathleen Radnich – Public Information Consultant
  - Mojave Water Agency Technical Advisory Committee – August 6, 2020, at 10:00 a.m. – Vice President Unger
  - Finance Committee – August 12, 2020, at 9:00 a.m. – President Johnson and Vice President Unger
  - Water Resources & Operations Committee – August 12, 2020, at 10:30 a.m. – Director Hund and Director Reynolds
  - Mojave Water Agency Board of Directors – August 13, 2020, at 9:30 a.m. – Director Floen
13. **FUTURE DIRECTOR MEETINGS & TRAINING OPPORTUNITIES** –
  - Mojave Water Agency Board of Directors – August 27, 2020, at 9:30 a.m. – President Johnson
  - JBWD Board of Directors – September 2, 2020, at 6:30 p.m.
  - Special Mojave Water Agency TAC meeting – September 3, 2020, at 10:00 a.m. – Director Reynolds
  - Citizens Advisory Council – September 8, 2020, at 6:00 p.m. – Chairperson Karen Tracy
  - Finance Committee – September 9, 2020, at 9:00 a.m. – President Johnson & Vice President Unger
  - Water Resources & Operations Committee – September 9, 2020, at 10:30 a.m. – Director Hund and Director Reynolds
  - Mojave Water Agency Board of Directors – September 10, 2020, at 9:30 a.m. – Vice President Unger.
14. **ADJOURNMENT** -

#### INFORMATION

The public is invited to comment on any item on the agenda during discussion of that item. Any person with a disability who requires accommodation in order to participate in this meeting should telephone Joshua Basin Water District at (760) 366-8438, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 61750 Chollita Road, Joshua Tree, California 92252 during normal business hours.