



**REGULAR MEETING OF THE BOARD OF DIRECTORS
WEDNESDAY, JANUARY 19, 2022, AT 5:30 PM
61750 CHOLLITA ROAD, JOSHUA TREE, CA 92252**

ON MARCH 4, 2020, CALIFORNIA GOVERNOR GAVIN NEWSOM DECLARED A STATE OF EMERGENCY IN CALIFORNIA AS A RESULT OF THE COVID-19 PANDEMIC, FOR WHICH STATE AND SAN BERNARDINO COUNTY PUBLIC HEALTH OFFICIALS HAVE CONTINUED TO RECOMMENDED MEASURES TO PROMOTE SOCIAL DISTANCING. PURSUANT TO GOVERNMENT CODE SECTION 54953, AND CORRESPONDING FINDINGS OF THE BOARD THAT CURRENTLY REMAIN IN EFFECT, **THERE WILL BE NO PUBLIC LOCATION FOR THIS MEETING** AND MEMBERS OF THE BOARD OF DIRECTORS AND PUBLIC MAY ATTEND THIS MEETING BY TELEPHONE OR VIDEO CONFERENCE.

To join by Zoom please click the below link:

<https://us02web.zoom.us/j/88561148044?pwd=L0lzSXpHdGhiYkxRbEJrSEo2TVpEdz09>

Or you may join by phone at 1-253-215-8782, Meeting ID: 88561148044 Passcode: 908040

AGENDA

1. **CALL TO ORDER -**
2. **PLEDGE OF ALLEGIANCE -**
3. **DETERMINATION OF A QUORUM (ROLLCALL) -**
4. **APPROVAL OF AGENDA -**
5. **STATE OF EMERGENCY FINDINGS – GOVT. CODE § 54953(e)** – The Board shall, by majority vote, determine whether the conditions justifying the adoption of District Resolution No. 21-1035 on October 6, 2021, remain in effect, such that the Board will renew its findings in Resolution No. 21-1035 for an additional 30 days. Such conditions include that (1) the State of Emergency declared by California Governor Newsom on March 4, 2020, relative to the COVID-19 Emergency, remains in effect; and (2) State or Local Health Officials continue to recommend or impose measures to promote social distancing in connection with such Emergency, and/or due to existing rate of community transmission and the small meeting space available to the District for in-person attendance, the provision of a unrestricted physical location for the District’s meetings would present imminent risks to the health and safety of attendees. **Recommended Motion: That the Board of Directors renew its findings set forth in Resolution No. 21-1035 for additional 30 days.**
6. **PUBLIC COMMENT** – This is the time set aside for public comment on any District-related matter not appearing on the agenda. Government Code prohibits the Board from taking action on these items, but they may be referred to for future consideration. Please state your name and limit your comments to 3 minutes.
7. **CONSENT CALENDAR** – Matters on the Consent Calendar are considered routine in nature and will be enacted in a single motion without discussion. Any Board member or member of the public may request that an item be removed from the Consent Calendar and acted on separately.

Pages 4-14

- September 2021 Check Register (reviewed by Finance Committee on January 12, 2022).

Pages 15-26

- November 2021 Check Register (reviewed by Finance Committee on January 12, 2022).

Pages 27-29

- Draft Minutes of December 15, 2021

Page 30

- Draft Minutes of December 23, 2021

Pages 31-43

- 1st Quarter Ending 09/30/2021 Financial Report (reviewed by Finance Committee on January 12, 2022).

Pages 44-78

8. **BY-DIVISION/DISTRICT BASED ELECTIONS UPDATE** – Acting GM Sarah Johnson- Recommend that the Board of Directors provide the Acting General Manager authority to enter into an agreement between the Joshua Basin Water District and Cooperative Strategies to provide demographic services to assist in the preparation of adjusted By-Division electoral maps based on 2020 Federal Census data.
9. **CONSIDERATION OF BOARD VACANCY CANDIDATES** – Jeff Hoskinson, Legal Counsel –
 - A. Candidate Forum – Opening Remarks and Introduction of Selection Process
 - (1) Introductory discussion about the District Process by Board of Directors President Tom Floen.
 - (2) Candidates called by Board of Directors President Tom Floen
 - Barbara Delph
 - David Fick
 - (3) Candidates will have allotted time (to be specified) to introduce themselves and discuss their interest in serving on the Board.
 - (4) Questions from the Board members to candidates/discussion.
 - B. Board of Directors to consider appointment of and effective date for new Director. **Recommended Motion:** That the Board appoint _____ as a Board Director to serve the remainder of the seat vacated by former Board Director Mike Reynolds, with such appointment to be effective as of February 2, 2022.
10. **DIRECTOR REPORTS/COMMENTS**–
 - Kathleen Radnich, Public Information Consultant –
 - Finance Committee – January 12, 2022, at 9:00 a.m. - President Floen & Director Unger
 - Mojave Water Agency Board of Directors Meeting – January 13, 2022, at 9:30 a.m. – Director Jarlsberg
11. **FUTURE DIRECTOR MEETINGS** –
 - Mojave Water Agency Board of Directors Meeting – January 27, 2022 at 9:30 a.m. – Director Unger
 - JBWD Board of Directors Meeting – February 2, 2022, at 5:30 p.m.
 - Mojave Water Agency Technical Advisory Committee (TAC) – February 3, 2022, at 10:00 a.m.
 - Citizens Advisory Council – Chairperson Barbara Delph – February 8, 2022, at 6:00 p.m.

- Finance Committee – February 9, 2022, at 9:00 a.m. –
- Water Resources & Operations Committee – February 9, 2022, at 10:30 a.m. –
- JBWD Regular Board of Directors Meeting – February 16, 2022, at 5:30 p.m.

12. **CLOSED SESSION (TO BE HELD AT OR AFTER 7:00 P.M.)** -- Pursuant To Government Code Section 54957 (b)(1) Public Employee Discipline/Dismissal/Release.

RETURN TO OPEN SESSION

REPORT ON CLOSED SESSION

13. **ADJOURNMENT** –

INFORMATION

The public is invited to comment on any item on the agenda during discussion of that item. Members of the public wishing to attend the meeting that require other reasonable modifications or accommodation to facilitate such attendance should contact Beverly Krushat at 760-974-0072 or bkrushat@jbwd.com as soon as feasible before the meeting to make such request.

Availability of agenda materials: Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Joshua Basin Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board are available online at jbwd.com for public inspection, or in the District’s office, 61750 Chollita Road, Joshua Tree, CA 92252 (“District Office”). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available at the reception desk of the District Office and on-line at jbwd.com during business hours at the same time as they are distributed to the Board members.

Disability-related accommodations: The Joshua Basin Water District Board of Directors meeting room is wheelchair accessible. If you require any special disability-related accommodations (e.g., access to an amplified sound system, etc.) please contact Ms. Krushat at the District Office at (760) 974-0072 during business hours at least seventy-two (72) hours prior to the scheduled meeting. This agenda can be obtained in alternative format upon written request to Ms. Krushat in the District Office, at least seventy-two (72) hours prior to the scheduled meeting.



Check Report

By Vendor DBA Name

Date Range: 09/01/2021 - 09/30/2021

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP Cash						
000495	ACCOUNTEMPS	09/08/2021	Regular	0.00	4,441.30	63645
58286329	Invoice	09/08/2021	TEMPORARY LABOR	0.00	649.23	
58316227	Invoice	09/08/2021	TEMPORARY LABOR	0.00	2,496.18	
58331405	Invoice	09/08/2021	TEMPORARY LABOR	0.00	649.23	
58359153	Invoice	09/08/2021	TEMPORARY LABOR	0.00	646.66	
000495	ACCOUNTEMPS	09/22/2021	Regular	0.00	7,740.54	63689
58378492	Invoice	09/22/2021	TEMPORARY LABOR	0.00	2,948.21	
58404224	Invoice	09/22/2021	TEMPORARY LABOR	0.00	486.28	
58404751	Invoice	09/22/2021	TEMPORARY LABOR	0.00	2,044.16	
58448896	Invoice	09/22/2021	TEMPORARY LABOR	0.00	1,607.20	
58461852	Invoice	09/22/2021	TEMPORARY LABOR	0.00	654.69	
000504	ACTION PUMPING, INC.	09/08/2021	Regular	0.00	2,205.00	63626
18371	Invoice	09/08/2021	HDMC WW: PUMPING	0.00	2,205.00	
000501	ACWA/JPIA	09/22/2021	Regular	0.00	24,923.11	63663
Q673493	Invoice	09/22/2021	EE HEALTH BENEFIT & EAP OCT 21	0.00	24,923.11	
013896	ANTHONY BUTKA	09/22/2021	Regular	0.00	3,169.00	63664
AB082621	Invoice	09/22/2021	ELECTION SUPERVISOR:UNION DECERTIFICA...	0.00	3,169.00	
013019	ARBORIST SERVICES	09/22/2021	Regular	0.00	775.00	63678
9080	Invoice	09/22/2021	DEMO GARDEN/BUILD MAINT THRU 9/15/21	0.00	775.00	
013878	ARTURO GRADILLA	09/22/2021	Regular	0.00	324.06	63665
AG080921	Invoice	09/22/2021	REIMB:TRAVEL EXPENSE FOR TRISTATE SEM...	0.00	209.44	
AG080921-1	Invoice	09/22/2021	REIMB:MEAL EXPENSE FOR TRISTATE SEMIN...	0.00	114.62	
001630	AT&T MOBILITY	09/08/2021	Manual	0.00	2,584.96	901809
829480028X0905...	Invoice	09/08/2021	COMMUNICATIONS - AUG 21	0.00	2,584.96	
013863	ATKINSON, ANDELSON, LOYA, RUUD AND ROMO	09/22/2021	Regular	0.00	3,123.13	63666
631789	Invoice	09/22/2021	LABOR LEGAL SERVICES THRU 8/31/21	0.00	2,211.83	
631790	Invoice	09/22/2021	LEGAL SERVICES THRU 8/31/21	0.00	911.30	
000214	BABCOCK LABORATORIES, INC.	09/08/2021	Regular	0.00	636.45	63627
C110344-2287	Invoice	09/08/2021	SAMPLING	0.00	168.00	
CH11976-2287	Invoice	09/08/2021	SAMPLING	0.00	102.00	
C110444-2287	Invoice	09/08/2021	HDMC WWTP - SAMPLING	0.00	366.45	
000214	BABCOCK LABORATORIES, INC.	09/22/2021	Regular	0.00	1,665.75	63667
C110643-2287	Invoice	09/22/2021	SAMPLING	0.00	102.00	
C110685-2287	Invoice	09/22/2021	SAMPLING	0.00	17.00	
C110686-2287	Invoice	09/22/2021	SAMPLING	0.00	68.00	
C110868-2287	Invoice	09/22/2021	HDMC WWTP - SAMPLING	0.00	327.60	
C110890-2287	Invoice	09/22/2021	HDMC WWTP - SAMPLING	0.00	227.85	
C111126-2287	Invoice	09/22/2021	HDMC WWTP - SAMPLING	0.00	227.85	
C111291-2287	Invoice	09/22/2021	SAMPLING	0.00	42.00	
C111627-2287	Invoice	09/22/2021	SAMPLING	0.00	168.00	
C111628-2287	Invoice	09/22/2021	SAMPLING	0.00	119.00	
C111681-2287	Invoice	09/22/2021	HDMC WWTP - SAMPLING	0.00	366.45	
013813	BACKFLOW SOLUTIONS, INC.	09/22/2021	Regular	0.00	495.00	63668
6507	Invoice	09/22/2021	ANNUAL BACKFLOW SOLUTIONS ONLINE SU...	0.00	495.00	

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Date Range: 09/01/2021 - 09/30/2021

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
013975	BEST BUY AUTOMOTIVE EQUIPMENT	09/08/2021	Regular	0.00	26,651.98	63644
SALES ORDER #SO...	Invoice	09/08/2021	AUTO LIFT FOR SHOP	0.00	26,651.98	
013356	BUILDER'S SUPPLY	09/22/2021	Regular	0.00	76.06	63683
1259290	Invoice	09/22/2021	PUMPING PLANT SUPPLIES	0.00	67.40	
1340380	Invoice	09/22/2021	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	8.66	
004110	BURRTEC WASTE & RECYCLING SVCS	09/08/2021	Manual	0.00	459.85	901806
BW0921	Invoice	09/08/2021	TRASH & RECYCLING (OFFICE) - SEPT 21	0.00	162.03	
BW0921B	Invoice	09/08/2021	TRASH REMOVAL (SHOP) - SEPT 21	0.00	297.82	
004110	BURRTEC WASTE & RECYCLING SVCS	09/22/2021	Manual	0.00	1,356.27	901811
BW083121	Invoice	09/22/2021	TRASH REMOVAL (SHOP) - AUG 21	0.00	1,356.27	
001517	CalPERS	09/27/2021	Manual	0.00	12,502.81	901814
PPE 9-10-21	Invoice	09/27/2021	PAY PERIOD ENDING 9/10/21	0.00	12,502.81	
001517	CalPERS	09/27/2021	Manual	0.00	12,516.21	901815
PPE 8-27-21	Invoice	09/27/2021	PAY PERIOD ENDING 8/27/21	0.00	12,516.21	
013822	CARL PALMER	09/22/2021	Regular	0.00	367.49	63669
CP090821	Invoice	09/22/2021	REIMB:TRAVEL EXPENSE FOR TRISTATE SEM...	0.00	216.16	
CP090821-1	Invoice	09/22/2021	REIMB:MEAL EXPENSE FOR TRISTATE SEMIN...	0.00	151.33	
001555	CENTRATEL LLC	09/08/2021	Regular	0.00	568.86	63628
210902252101	Invoice	09/08/2021	DISPATCH SERVICES - AUG 21	0.00	568.86	
000237	COLONIAL LIFE & ACCIDENT INSURANCE CO, INC.	09/08/2021	Manual	0.00	1,612.18	901803
3990561-0805083	Invoice	09/08/2021	EE LIFE INSURANCE - AUG 21	0.00	1,612.18	
013373	CORE & MAIN LP	09/08/2021	Regular	0.00	8,507.93	63630
P329507	Invoice	09/08/2021	INVENTORY	0.00	4,896.81	
P378835	Invoice	09/08/2021	INVENTORY/MAINLINE LEAK REPAIR SUPPLI...	0.00	2,326.26	
P378866	Invoice	09/08/2021	MAINLINE/LEAK REPAIR SUPPLIES	0.00	179.29	
P442502	Invoice	09/08/2021	MAINLINE/LEAK REPAIR SUPPLIES	0.00	1,105.57	
013373	CORE & MAIN LP	09/22/2021	Regular	0.00	4,781.95	63670
P378864	Invoice	09/22/2021	INVENTORY	0.00	4,781.95	
013935	DIAMOND ENVIRONMENTAL SERVICES, LP.	09/08/2021	Regular	0.00	84.66	63631
0003426465	Invoice	09/08/2021	PORTABLE TOILET RENTAL: WELL 14 4-LOG	0.00	84.66	
002565	DUDEK AND ASSOCIATES, INC	09/22/2021	Regular	0.00	7,080.94	63671
202106859	Invoice	09/22/2021	ENG SERV: HDMC WASTEWATER PLANT TH...	0.00	7,080.94	
VEN01466	FEDAK & BROWN LLP	09/08/2021	Regular	0.00	220.00	63632
FB082721	Invoice	09/08/2021	FINANCIAL AUDIT 20/21 - AUG 21	0.00	220.00	
000156	FORSHOCK	09/08/2021	Regular	0.00	243.00	63640
2100090	Invoice	09/08/2021	MONTHLY SCADA MONITORING - SEPT 21	0.00	38.00	
2100091	Invoice	09/08/2021	MONTHLY SCADA MONITORING - SEPT 21	0.00	205.00	
013222	FRONTIER COMMUNICATIONS INC.	09/08/2021	Regular	0.00	206.07	63633
FC0921	Invoice	09/08/2021	HDMC WWTP - TELEPHONE	0.00	206.07	
000058	GARDA CL WEST, INC.	09/08/2021	Regular	0.00	484.38	63634
10652199	Invoice	09/08/2021	COURIER FEES - SEPT 21	0.00	484.38	
013802	HASA, INC.	09/22/2021	Regular	0.00	550.32	63672
772924	Invoice	09/22/2021	WATER TREATMENT EXPENSE	0.00	550.32	
004195	HOME DEPOT CREDIT SERVICES	09/22/2021	Manual	0.00	2,455.93	901813
HD0821	Invoice	09/22/2021	WELL 14 4-LOG/TILFORD PIPELINE/PUMPING..	0.00	2,455.93	

Check Report

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
000025	ICMA RC	09/03/2021	09/03/2021 Manual 457 EE CONTRIBUTION	0.00	39,000.00	901799
ICMARC090321	Invoice	09/03/2021		0.00	39,000.00	
000025	ICMA RC	09/30/2021	09/30/2021 Manual 457 REMITTANCE - SEP 21	0.00	4,440.00	901817
ICMARC0921	Invoice	09/30/2021		0.00	4,440.00	
013365	IMAGE SOURCE	09/08/2021	09/08/2021 Regular OFFICE EXPENSE 7/30/21 - 8/29/21	0.00	264.69	63629
25AR1324002	Invoice	09/08/2021		0.00	209.49	
25AR1325676	Invoice	09/08/2021	SHOP EXPENSE 8/01/21 - 8/31/21	0.00	55.20	
013797	INFOSEND, INC.	09/22/2021	09/22/2021 Regular PRINT & MAIL WATER BILL - AUG 21	0.00	3,186.44	63673
197979	Invoice	09/22/2021		0.00	3,186.44	
004720	INLAND WATER WORKS	09/22/2021	09/22/2021 Regular PUMPING PLANT SUPPLIES	0.00	36.85	63674
S1049046.001	Invoice	09/22/2021		0.00	36.85	
009054	KATHLEEN J. RADNICH	09/08/2021	09/08/2021 Regular PUBLIC RELATIONS SERVICES	0.00	1,956.00	63635
21-0829-1	Invoice	09/08/2021		0.00	1,032.00	
21-0905-1	Invoice	09/08/2021	PUBLIC RELATIONS SERVICES	0.00	924.00	
009054	KATHLEEN J. RADNICH	09/22/2021	09/22/2021 Regular PUBLIC RELATIONS SERVICES	0.00	1,299.54	63675
21-0912-1	Invoice	09/22/2021		0.00	588.00	
21-0919-1	Invoice	09/22/2021	PUBLIC RELATIONS SERVICES	0.00	711.54	
000134	KENNEDY/JENKS CONSULTANTS, INC.	09/08/2021	09/08/2021 Regular 2020 URBAN WATER MGMT PLAN UPDATE	0.00	10,065.00	63636
149185	Invoice	09/08/2021		0.00	10,065.00	
005640	KILLER BEE PEST CONTROL	09/22/2021	09/22/2021 Regular BEE REMOVAL	0.00	90.00	63676
6090	Invoice	09/22/2021		0.00	90.00	
013920	LF STAFFING SERVICES INC DBA LABOR FINDERS	09/08/2021	09/08/2021 Regular TEMPORARY LABOR	0.00	5,158.40	63637
37-49-10894	Invoice	09/08/2021		0.00	2,579.20	
37-49-10954	Invoice	09/08/2021	TEMPORARY LABOR	0.00	2,579.20	
013920	LF STAFFING SERVICES INC DBA LABOR FINDERS	09/22/2021	09/22/2021 Regular TEMPORARY LABOR	0.00	4,836.00	63677
37-49-11014	Invoice	09/22/2021		0.00	2,256.80	
37-49-11050	Invoice	09/22/2021	TEMPORARY LABOR	0.00	2,579.20	
013898	MCCI, LLC.	09/08/2021	09/08/2021 Regular LASERFICHE SUBSCRIPTION: 11/21/21 - 11/...	0.00	14,619.00	63638
R24631	Invoice	09/08/2021		0.00	14,619.00	
006507	McMASTER-CARR SUPPLY COMPANY	09/08/2021	09/08/2021 Regular WELL 14 4-LOG TREATMENT/SM TOOLS/PU...	0.00	2,738.07	63639
64269007	Invoice	09/08/2021		0.00	2,366.76	
64283457	Invoice	09/08/2021	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	371.31	
006507	McMASTER-CARR SUPPLY COMPANY	09/22/2021	09/22/2021 Regular PUMPING PLANT SUPPLIES & SMALL TOOLS ...	0.00	109.47	63679
64292754	Invoice	09/22/2021		0.00	76.98	
64386012	Invoice	09/22/2021	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	32.49	
013851	MICAH NAZARIO	09/22/2021	09/22/2021 Regular REIMB:TRAVEL EXPENSE FOR TRISTATE SEM...	0.00	300.42	63680
MNO90821	Invoice	09/22/2021		0.00	216.16	
MNO90821-1	Invoice	09/22/2021	REIMB:MEAL EXPENSE FOR TRISTATE SEMIN...	0.00	84.26	
000233	NAPA AUTO PARTS	09/08/2021	09/08/2021 Regular VEHICLE MAINTENANCE: V33	0.00	893.53	63654
375202	Invoice	09/08/2021		0.00	417.58	
375307	Invoice	09/08/2021	VACUUM MAINTENANCE: E83	0.00	80.26	
375345	Invoice	09/08/2021	VEHICLE MAINTENANCE: V33	0.00	40.52	
376156	Invoice	09/08/2021	VEHICLE MAINTENANCE: V33	0.00	268.83	
376402	Invoice	09/08/2021	VEHICLE MAINTENANCE: V27	0.00	86.34	
000233	NAPA AUTO PARTS	09/22/2021	09/22/2021 Regular VEHICLE MAINTENANCE: V32, V33 & V40	0.00	275.10	63697
374826	Invoice	09/22/2021		0.00	212.83	
375258	Credit Memo	09/22/2021	CREDIT: VEHICLE MAINTENANCE V35	0.00	-169.11	
376521	Invoice	09/22/2021	CIRP SUPPLIES	0.00	48.57	

Check Report

Date Range: 09/01/2021 - 09/30/2021

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
377526	Invoice	09/22/2021	VEHICLE MAINTENANCE: V37	0.00	182.81	
003930	NBS	09/22/2021	09/22/2021 Regular	0.00	273.26	63682
721000185	Invoice	09/22/2021	STANDBY FEE AUDIT	0.00	273.26	
013352	NIELSEN FIRE AND ICE	09/22/2021	09/22/2021 Regular	0.00	65.00	63686
16844	Invoice	09/22/2021	A/C MAINTENANCE - OFFICE	0.00	65.00	
013004	PAOLO FICARA	09/08/2021	09/08/2021 Regular	0.00	500.00	63641
091	Invoice	09/08/2021	PARCEL RENTAL: 0606-321-31 - SEPT 2021	0.00	500.00	
008137	PARKHOUSE TIRE INC	09/08/2021	09/08/2021 Regular	0.00	956.92	63642
2030204839	Invoice	09/08/2021	VEHICLE MAINTENANCE: V41	0.00	956.92	
008137	PARKHOUSE TIRE INC	09/22/2021	09/22/2021 Regular	0.00	55.00	63684
2030204918	Invoice	09/22/2021	TIRE DISPOSAL	0.00	55.00	
VEN01533	PAYMENTUS GROUP INC.	09/20/2021	09/20/2021 Manual	0.00	4,191.80	901810
INV-15-115558	Invoice	09/20/2021	CREDIT CARD PROCESSING FEE - AUG 21	0.00	4,191.80	
008414	PROVIDEO	09/08/2021	09/08/2021 Regular	0.00	85.00	63646
1783	Invoice	09/08/2021	YOU TUBE BOARD MEETINGS - AUG 21	0.00	85.00	
008415	PRUDENTIAL OVERALL SUPPLY	09/08/2021	09/08/2021 Regular	0.00	177.08	63643
23203526	Invoice	09/08/2021	SHOP EXPENSE	0.00	109.97	
23203528	Invoice	09/08/2021	SHOP EXPENSE	0.00	67.11	
008415	PRUDENTIAL OVERALL SUPPLY	09/22/2021	09/22/2021 Regular	0.00	177.08	63685
23209410	Invoice	09/22/2021	SHOP EXPENSE	0.00	109.97	
23209412	Invoice	09/22/2021	SHOP EXPENSE	0.00	67.11	
013938	PURA AQUA, INC.	09/22/2021	09/22/2021 Regular	0.00	6,847.74	63687
12852	Invoice	09/22/2021	PUMPING PLANT & WELL 14 4-LOG TREATM...	0.00	6,847.74	
009065	RDO EQUIPMENT COMPANY	09/22/2021	09/22/2021 Regular	0.00	1,747.19	63688
W2710745	Invoice	09/22/2021	TRACTOR REPAIR: E71	0.00	1,747.19	
013831	SATMODO LLC	09/08/2021	09/08/2021 Regular	0.00	151.86	63647
177002	Invoice	09/08/2021	EMERGENCY SATELLITE PHONES - SEPT 21	0.00	151.86	
013820	SC FUELS	09/08/2021	09/08/2021 Regular	0.00	3,616.94	63648
1942472-IN	Invoice	09/08/2021	FUEL FOR VEHICLES	0.00	3,616.94	
013820	SC FUELS	09/22/2021	09/22/2021 Regular	0.00	4,642.18	63690
1957491-IN	Invoice	09/22/2021	FUEL FOR VEHICLES	0.00	4,642.18	
013833	SERVICEMASTER 360 PREMIER CLEANING	09/22/2021	09/22/2021 Regular	0.00	997.65	63691
J82340	Invoice	09/22/2021	JANITORIAL SERVICES - SEPT 21	0.00	997.65	
009880	SOUTHERN CALIFORNIA EDISON CO	09/08/2021	09/08/2021 Manual	0.00	3,837.86	901807
SCE0821	Invoice	09/08/2021	POWER TO BLDGS & GEN - AUG 21	0.00	3,837.86	
VEN01020	SOUTHWEST NETWORKS, INC.	09/08/2021	09/08/2021 Regular	0.00	15,798.75	63649
21-8068	Invoice	09/08/2021	SUPPLEMENTAL IT SERVICES (AMC) - THRU 8...	0.00	1,023.75	
21-90125C	Invoice	09/08/2021	OFFICE 365 MONTHLY MAINT - OCT 21	0.00	738.00	
21-90275C	Invoice	09/08/2021	IT SERVICES - 10/21 - 12/21	0.00	14,037.00	
013852	SPENCER LAYMON	09/22/2021	09/22/2021 Regular	0.00	160.18	63692
S1090821	Invoice	09/22/2021	REIMB:MEAL EXPENSE FOR TRISTATE SEMIN...	0.00	160.18	
009920	STANDARD INSURANCE CO	09/29/2021	09/29/2021 Manual	0.00	1,403.43	901816
ST1021	Invoice	09/29/2021	EE LIFE INSURANCE - OCT 21	0.00	1,403.43	
001898	STEPHEN CORBIN	09/22/2021	09/22/2021 Regular	0.00	258.72	63693
SC090921	Invoice	09/22/2021	REIMB:TRAVEL EXPENSE FOR TRISTATE SEM...	0.00	258.72	

Check Report

Date Range: 09/01/2021 - 09/30/2021

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
013936 0096	TESS ELECTRIC Invoice	09/22/2021	09/22/2021 Regular CONSULTATION SERVICES - WELL 14 4-LOG ...	0.00	7,780.00	63681
013364 TC090821	THOMAS SCOTT CARPENTER Invoice	09/22/2021	09/22/2021 Regular REIMB:TRAVEL EXPENSE FOR TRISTATE SEM...	0.00	258.72	63695
000510 0008970082221	TIME WARNER CABLE Invoice	09/08/2021	09/08/2021 Manual SCADA INTERNET - SEPT 21	0.00	358.96	901804
013196 146960636-0	TPX COMMUNICATIONS Invoice	09/08/2021	09/08/2021 Manual TELEPHONE (OFFICE) - SEPT 21	0.00	640.55	901808
013923 US0821-1	U.S. BANK CORPORATE Invoice	09/08/2021	09/08/2021 Manual TELEPHONE (OFFICE)/SUPPLIES/UNIFORMS/...	0.00	1,271.11	901800
013927 US0821-1	U.S. BANK CORPORATE Invoice	09/08/2021	09/08/2021 Manual COMPUTER EQUIPMENT/OFFICE SUPPLIES/...	0.00	9,853.42	901802
013924 US0821-1	U.S. BANK CORPORATE Invoice	09/08/2021	09/08/2021 Manual POSTAGE	0.00	56.85	901801
010850 820210347	UNDERGROUND SERVICE ALERT Invoice	09/08/2021	09/08/2021 Regular TICKET DELIVERY SERVICE - AUG 21	0.00	208.00	63650
009500 USDA 09/21 LN	USDA RURAL DEVELOPMENT Invoice	09/02/2021	09/02/2021 Manual CMM PRINCIPAL & INT LOAN #2	0.00	185,982.35	901798
011101 114844	VAGABOND WELDING SUPPLY Invoice	09/22/2021	09/22/2021 Regular WELL 14 4-LOG TREATMENT SUPPLIES	0.00	870.00	63694
000327 7407	WATER QUALITY SPECIALISTS Invoice	09/08/2021	09/08/2021 Regular HDMC WWTP: OPERATION/MAINT/EMERG...	0.00	4,220.01	63651
011510 09199	WELLS TAPPING SERVICE, INC. Invoice	09/08/2021	09/08/2021 Regular 2 HOT TAPS: TILFORD WAY PIPELINE	0.00	1,000.00	63652
013809 2108-206	WEST COAST CIVIL, INC. Invoice	09/08/2021	09/08/2021 Regular ENG: D-1-1 BOOSTER STATION DESIGN	0.00	4,353.75	63653
013888 100242	WIENHOFF DRUG TESTING Invoice	09/22/2021	09/22/2021 Regular DOT COLLECTION MONTHLY FEE - AUG 21	0.00	20.00	63696
013359 2788647	XEROX FINANCIAL SERVICES Invoice	09/08/2021	09/08/2021 Manual SHOP EXPENSE 8/27/21 - 9/26/21	0.00	225.12	901805
013359 2807746	XEROX FINANCIAL SERVICES Invoice	09/22/2021	09/22/2021 Manual OFFICE EXPENSE 8/30/21 - 9/29/21	0.00	415.42	901812

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	109	64	0.00	200,371.52
Manual Checks	21	20	0.00	285,165.08
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	130	84	0.00	485,536.60

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	109	64	0.00	200,371.52
Manual Checks	21	20	0.00	285,165.08
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	130	84	0.00	485,536.60

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	9/2021	485,536.60
			485,536.60



Joshua Basin Water District

Check Report

By Vendor DBA Name

Date Range: 09/01/2021 - 09/30/2021

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PR-Payroll Account						
000248	PAYCHEX	09/03/2021	Manual	0.00	414.62	950003
349946	Invoice	09/03/2021	PAYROLL PROCESSING FEE	0.00	397.05	
349967	Invoice	09/03/2021	PAYROLL PROCESSING FEE	0.00	17.57	
000248	PAYCHEX	09/17/2021	Manual	0.00	400.53	950004
350074	Invoice	09/17/2021	PAYROLL PROCESSING FEE	0.00	400.53	
000248	PAYCHEX	09/20/2021	Manual	0.00	153.90	950005
1625354	Invoice	09/20/2021	TIME & LABOR ONLINE USAGE FEE	0.00	153.90	

Bank Code PR Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	4	3	0.00	969.05
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	4	3	0.00	969.05

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	4	3	0.00	969.05
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	4	3	0.00	969.05

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	9/2021	969.05
			969.05

**JOSHUA BASIN WATER DISTRICT
UTILITY REFUND REGISTER**

<u>Account Number</u>	<u>Name</u>	<u>Date</u>	<u>Type</u>	<u>Amount</u>	
13-00384-000	RAUSCHENBERG, NEIL C	9/8/2021	Refund	340.80	Check #: 63655
61-00219-009	INC, LAKE TAHOE T-SHIRT COMPANY	9/8/2021	Refund	0.40	Check #: 63656
06-00155-007	COULTER, KEVIN	9/8/2021	Refund	55.13	Check #: 63657
12-00356-012	FALIP, NOLWEEN	9/8/2021	Refund	49.43	Check #: 63658
50-00033-016	STEWART, GEORGE G	9/8/2021	Refund	49.43	Check #: 63659
53-00006-014	TEHRANIRAD, OMID	9/8/2021	Refund	55.13	Check #: 63660
53-00107-010	POTTER, MICHAEL E	9/8/2021	Refund	5.16	Check #: 63661
62-00107-009	AVANTINI, DARLENE H	9/8/2021	Refund	43.73	Check #: 63662
03-00156-013	SCHAFER, LAURIE J	9/22/2021	Refund	24.10	Check #: 63698
03-00440-000	WAYNE, BRIAN SARGEANT & BURT	9/22/2021	Refund	38.02	Check #: 63699
04-00157-005	HARRIS, JESSICA J	9/22/2021	Refund	127.69	Check #: 63700
07-00092-000	AGMT, YOSHIKO WICKER TRUST	9/22/2021	Refund	51.93	Check #: 63701
10-00260-000	SALDAMANDO, VICTOR	9/22/2021	Refund	108.93	Check #: 63702
10-00367-011	DIEMART, JENNIFER	9/22/2021	Refund	262.38	Check #: 63703
13-00353-012	A.I.M. RENTAL PROPERTIES	9/22/2021	Refund	228.21	Check #: 63704
53-00042-019	THOMPSON, DONNA L	9/22/2021	Refund	35.94	Check #: 63705
56-00019-007	ABBAS & ABDOL SHARGHI	9/22/2021	Refund	18.40	Check #: 63706
56-00205-011	KUNZ, JACOB T	9/22/2021	Refund	152.75	Check #: 63707
				<u>1,647.56</u>	

JOSHUA BASIN WATER
 DISTRICT
 PO BOX 675
 JOSHUA TREE, CA 92252

DIRECTOR PAY
 08/14/2021 - 09/10/2021

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10513	Doolittle, Stacy	08/17/2021	Director Pay Note: SPECIAL ZOOM CALL (SOLAR COMMITTEE) 1/DIR/504/	1.0000	\$173.63	
		08/18/2021	Director Pay Note: JBWD BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
		08/26/2021	Director Pay Note: MWA BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
		08/30/2021	Director Pay Note: BUILDING AD- HOC COMMITTEE 1/DIR/504/	1.0000	\$173.63	
		09/07/2021	Director Pay Note: ENERGY & CLIMATE CONTROL MEETING (SUBSTITUTE FOR SOLAR MEETING) 1/DIR/504/	1.0000	\$173.63	
		09/08/2021	Director Pay Note: WRO COMMITTEE 1/DIR/504/	1.0000	\$173.63	
Totals:					\$1,041.78	\$0.00
Employee Total:					\$1,041.78	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10511	Floen, Thomas	08/18/2021	Director Pay Note: JBWD BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
		09/08/2021	Director Pay Note: FINANCE COMMITTEE 1/DIR/504/	1.0000	\$173.63	
		09/09/2021	Director Pay Note: MOJAVE WATER AGENCY BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
Totals:					\$520.89	\$0.00
Employee Total:					\$520.89	

DIRECTOR PAY
08/14/2021 - 09/10/2021

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10512	Jarlsberg, Jane	08/18/2021	Director Pay Note: JBWD BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
Totals:					\$173.63	\$0.00
Employee Total:					\$173.63	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10505	Reynolds, Michael	08/18/2021	Director Pay Note: JBWD BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
		08/30/2021	Director Pay Note: BUILDING AD-HOC COMMITTEE 1/DIR/504/	1.0000	\$173.63	
		09/08/2021	Director Pay Note: WRO COMMITTEE 1/DIR/504/	1.0000	\$173.63	
Totals:					\$520.89	\$0.00
Employee Total:					\$520.89	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10509	Unger, Rebecca	08/18/2021	Director Pay Note: JBWD BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
		09/08/2021	Director Pay Note: FINANCE COMMITTEE 1/DIR/504/	1.0000	\$173.63	
Totals:					\$347.26	\$0.00
Employee Total:					\$347.26	

Pay Adjustment Summary

<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>			
Director Pay	15.0000	\$2,604.45		Grand Totals:	\$2,604.45	\$0.00
				Grand Total:	\$2,604.45	



Check Report

By Vendor DBA Name

Date Range: 11/01/2021 - 11/30/2021

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP Cash						
000495	ACCONTEMPS	11/03/2021	Regular	0.00	3,858.49	63812
58677212	Invoice	11/03/2021	TEMPORARY LABOR	0.00	644.09	
58678190	Invoice	11/03/2021	TEMPORARY LABOR	0.00	1,607.20	
58725026	Invoice	11/03/2021	TEMPORARY LABOR	0.00	1,607.20	
000495	ACCONTEMPS	11/03/2021	Regular	0.00	644.09	63839
58736055	Invoice	11/03/2021	TEMPORARY LABOR	0.00	644.09	
000495	ACCONTEMPS	11/17/2021	Regular	0.00	7,582.33	63860
58754407	Invoice	11/17/2021	TEMPORARY LABOR	0.00	5,000.00	
58769920	Invoice	11/17/2021	TEMPORARY LABOR	0.00	1,607.20	
58775619	Invoice	11/17/2021	TEMPORARY LABOR	0.00	483.71	
58822127	Invoice	11/17/2021	TEMPORARY LABOR	0.00	491.42	
000501	ACWA/JPIA	11/17/2021	Regular	0.00	18,622.81	63840
0676703	Invoice	11/17/2021	EE HEALTH BENEFIT & EAP DEC 21	0.00	18,622.81	
000501	ACWA/JPIA	11/17/2021	Regular	0.00	12,865.83	63876
JPIA111721	Invoice	11/17/2021	WORKERS COMP JUL - SEPT 21	0.00	12,865.83	
000675	AQUA-METRIC SALES COMPANY	11/17/2021	Regular	0.00	2,794.08	63864
SO0067556	Invoice	11/17/2021	INVENTORY	0.00	2,794.08	
013019	ARBORIST SERVICES	11/03/2021	Regular	0.00	775.00	63802
9083	Invoice	11/03/2021	DEMO GARDEN/BUILD MAINT THRU 10/15/...	0.00	775.00	
001630	AT&T MOBILITY	11/17/2021	Manual	0.00	2,574.13	901853
829480028X1105...	Invoice	11/17/2021	COMMUNICATIONS - OCT 21	0.00	2,574.13	
013863	ATKINSON, ANDELSON, LOYA, RUUD AND ROMO	11/03/2021	Regular	0.00	3,037.65	63792
634452	Invoice	11/03/2021	LEGAL SERVICES THRU 9/30/21	0.00	3,037.65	
013863	ATKINSON, ANDELSON, LOYA, RUUD AND ROMO	11/17/2021	Regular	0.00	4,168.29	63841
637025	Invoice	11/17/2021	LABOR LEGAL SERVICES THRU 10/31/21	0.00	142.80	
637027	Invoice	11/17/2021	LEGAL SERVICES THRU 10/31/21	0.00	4,025.49	
000214	BABCOCK LABORATORIES, INC.	11/03/2021	Regular	0.00	1,030.45	63793
CG11644-2727CR-2	Credit Memo	11/03/2021	HDMC WWTP - SAMPLING	0.00	-60.00	
CJ11357-2287	Invoice	11/03/2021	SAMPLING	0.00	178.00	
CJ11368-2287	Invoice	11/03/2021	SAMPLING	0.00	294.00	
CJ11999-2287	Invoice	11/03/2021	SAMPLING	0.00	252.00	
CJ12032-2287	Invoice	11/03/2021	HDMC WWTP - SAMPLING	0.00	366.45	
000214	BABCOCK LABORATORIES, INC.	11/17/2021	Regular	0.00	514.85	63842
CK10534-2287	Invoice	11/17/2021	HDMC WWTP - SAMPLING	0.00	227.85	
CK11314-2287	Invoice	11/17/2021	SAMPLING	0.00	119.00	
CK11316-2287	Invoice	11/17/2021	SAMPLING	0.00	168.00	
013338	BEVERLY KRUSHAT	11/03/2021	Regular	0.00	179.20	63794
BK102821	Invoice	11/03/2021	REIMB: MILEAGE	0.00	179.20	
004110	BURRTEC WASTE & RECYCLING SVCS	11/03/2021	Manual	0.00	459.85	901838
BW1121	Invoice	11/03/2021	TRASH & RECYCLING (OFFICE) - NOV 21	0.00	162.03	
BW1121B	Invoice	11/03/2021	TRASH REMOVAL (SHOP) - NOV 21	0.00	297.82	
004110	BURRTEC WASTE & RECYCLING SVCS	11/17/2021	Manual	0.00	430.64	901852
BW103121	Invoice	11/17/2021	TRASH REMOVAL (SHOP) - OCT 21	0.00	430.64	

Check Report

Date Range: 11/01/2021 - 11/30/2021

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
001517	CalPERS	11/08/2021	11/08/2021 Manual	0.00	25,970.82	901849
PPE 10-22-21	Invoice	11/08/2021	PAY PERIOD ENDING 10/22/21	0.00	13,252.37	
PPE 10-8-21	Invoice	11/08/2021	PAY PERIOD ENDING 10/8/21	0.00	12,718.45	
001555	CENTRATEL LLC	11/17/2021	11/17/2021 Regular	0.00	650.09	63844
211102252101	Invoice	11/17/2021	DISPATCH SERVICES - OCT 21	0.00	650.09	
001560	CENTURY FORMS	11/17/2021	11/17/2021 Regular	0.00	567.87	63843
3284	Invoice	11/17/2021	A/P LASER CHECKS	0.00	567.87	
013790	COLANTUONO, HIGHSMITH & WHATLEY, PC	11/17/2021	11/17/2021 Regular	0.00	70.00	63845
49769	Invoice	11/17/2021	LEGAL SERVICES - OCT 21	0.00	70.00	
000237	COLONIAL LIFE & ACCIDENT INSURANCE CO, INC.	11/03/2021	11/03/2021 Manual	0.00	1,612.18	901840
3990561-1005084	Invoice	11/03/2021	EE LIFE INSURANCE - OCT 21	0.00	1,612.18	
013373	CORE & MAIN LP	11/03/2021	11/03/2021 Regular	0.00	11,451.90	63796
P646424	Invoice	11/03/2021	MAINLINE/LEAK REPAIR SUPPLIES	0.00	287.50	
P652294	Invoice	11/03/2021	INVENTORY/MAINLINE/LEAK REPAIR SUPPLI...	0.00	1,433.59	
P667051	Invoice	11/03/2021	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	1,702.45	
P718673	Invoice	11/03/2021	MAINLINE/LEAK REPAIR SUPPLIES	0.00	872.78	
P755017	Invoice	11/03/2021	INVENTORY	0.00	2,490.32	
P755928	Invoice	11/03/2021	INVENTORY/MAINLINE/LEAK REPAIR SUPPLI...	0.00	6,085.41	
P762446	Credit Memo	11/03/2021	INVENTORY	0.00	-1,420.15	
013928	DIRTY BOYS DESIGNZ	11/17/2021	11/17/2021 Regular	0.00	48.94	63850
52174	Invoice	11/17/2021	UNIFORMS	0.00	48.94	
VEN01466	FEDAK & BROWN LLP	11/03/2021	11/03/2021 Regular	0.00	2,250.00	63797
FB102821	Invoice	11/03/2021	FINANCIAL AUDIT 20/21 - OCT 21	0.00	2,250.00	
000156	FORSHOCK	11/03/2021	11/03/2021 Regular	0.00	243.00	63804
2100114	Invoice	11/03/2021	MONTHLY SCADA MONITORING - NOV 21	0.00	38.00	
2100115	Invoice	11/03/2021	MONTHLY SCADA MONITORING - NOV 21	0.00	205.00	
013222	FRONTIER COMMUNICATIONS INC.	11/03/2021	11/03/2021 Manual	0.00	205.47	901837
FC1121	Invoice	11/03/2021	HDMC WWTP - TELEPHONE	0.00	205.47	
000058	GARDA CL WEST, INC.	11/03/2021	11/03/2021 Regular	0.00	530.45	63798
10662157	Invoice	11/03/2021	COURIER FEES - NOV 21	0.00	530.45	
013802	HASA, INC.	11/17/2021	11/17/2021 Regular	0.00	732.67	63846
785394	Invoice	11/17/2021	WATER TREATMENT EXPENSE	0.00	732.67	
004152	HI-DESERT STAR	11/17/2021	11/17/2021 Regular	0.00	250.00	63847
39496	Invoice	11/17/2021	ADVERTISING: WATER CONSERVATION MED...	0.00	250.00	
004195	HOME DEPOT CREDIT SERVICES	11/17/2021	11/17/2021 Manual	0.00	2,293.86	901850
HD1021	Invoice	11/17/2021	WELL 14 4-LOG/PUMPING PLANT/TILFORD P...	0.00	2,293.86	
000025	ICMA RC	11/30/2021	11/30/2021 Manual	0.00	5,475.00	901858
ICMARC1121	Invoice	11/30/2021	457 REMITTANCE - NOV 21	0.00	5,475.00	
013365	IMAGE SOURCE	11/03/2021	11/03/2021 Regular	0.00	169.84	63795
25AR1351823	Invoice	11/03/2021	OFFICE EXPENSE 09/30/21 - 10/29/21	0.00	124.19	
25AR1355583	Invoice	11/03/2021	SHOP EXPENSE 10/01/21 - 10/31/21	0.00	45.65	
004720	INLAND WATER WORKS	11/03/2021	11/03/2021 Regular	0.00	161.63	63799
S1050678.C01	Invoice	11/03/2021	TILFORD SUPPLIES	0.00	161.63	
004720	INLAND WATER WORKS	11/17/2021	11/17/2021 Regular	0.00	393.29	63848
S1049934.C01	Invoice	11/17/2021	MAINLINE & LEAK REPAIR SUPPLIES	0.00	393.29	
013978	IOPREDICT, INC.	11/17/2021	11/17/2021 Regular	0.00	624.00	63849
1338	Invoice	11/17/2021	EMPLOYEE RECRUITING EXPENSE	0.00	624.00	

Check Report

Date Range: 11/01/2021 - 11/30/2021

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
009054	KATHLEEN J. RADNICH	11/03/2021	Regular	0.00	1,890.00	63800
21-1024-1	Invoice	11/03/2021	PUBLIC RELATIONS SERVICES	0.00	924.00	
21-1031-1	Invoice	11/03/2021	PUBLIC RELATIONS SERVICES	0.00	966.00	
009054	KATHLEEN J. RADNICH	11/17/2021	Regular	0.00	861.00	63851
21-1107-1	Invoice	11/17/2021	PUBLIC RELATIONS SERVICES	0.00	861.00	
006947	KCDZ-FM	11/17/2021	Regular	0.00	1,000.00	63855
318-00016-0000	Invoice	11/17/2021	ADVERTISING: WATER CONSERVATION DUR...	0.00	1,000.00	
013920	LF STAFFING SERVICES INC DBA LABOR FINDERS	11/03/2021	Regular	0.00	5,158.40	63801
37-49-11274	Invoice	11/03/2021	TEMPORARY LABOR	0.00	2,579.20	
37-49-11311	Invoice	11/03/2021	TEMPORARY LABOR	0.00	2,579.20	
013920	LF STAFFING SERVICES INC DBA LABOR FINDERS	11/17/2021	Regular	0.00	3,546.40	63852
37-49-11368	Invoice	11/17/2021	TEMPORARY LABOR	0.00	1,289.60	
37-49-11392	Invoice	11/17/2021	TEMPORARY LABOR	0.00	1,289.60	
37-49-11427	Invoice	11/17/2021	TEMPORARY LABOR	0.00	967.20	
000205	LORI G. HERBEL	11/17/2021	Regular	0.00	525.00	63853
DEC - MAR 21	Invoice	11/17/2021	PUBLIC INFO/FARMER'S MARKET	0.00	525.00	
006507	McMASTER-CARR SUPPLY COMPANY	11/03/2021	Regular	0.00	114.28	63803
66581697	Invoice	11/03/2021	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	114.28	
006507	McMASTER-CARR SUPPLY COMPANY	11/17/2021	Regular	0.00	567.74	63854
67662015	Invoice	11/17/2021	PUMPING PLANT SUPPLIES/WELL 14 4-LOG/...	0.00	562.12	
67961607	Invoice	11/17/2021	SMALL TOOLS - PRODUCTION	0.00	5.62	
006810	MOJAVE DESERT AQMD	11/03/2021	Regular	0.00	2,487.37	63805
MD16113	Invoice	11/03/2021	PERMIT FEE - PARK BLVD	0.00	350.65	
MD16114	Invoice	11/03/2021	PERMIT RENEWAL FEES - VARIOUS LOCATIO...	0.00	1,780.60	
MD16115	Invoice	11/03/2021	PERMIT RENEWAL FEE - CHOLLITA	0.00	356.12	
013883	MUNICODE	11/03/2021	Regular	0.00	2,800.00	63806
00365447	Invoice	11/03/2021	CODIFICATION OF RECORDS	0.00	2,800.00	
000233	NAPA AUTO PARTS	11/03/2021	Regular	0.00	235.54	63820
380608	Invoice	11/03/2021	VEHICLE MAINTENANCE: V31 & V32	0.00	16.79	
381411	Invoice	11/03/2021	VACUUM MAINTENANCE: E72	0.00	94.91	
381609	Invoice	11/03/2021	VEHICLE MAINTENANCE: V32, V35 & V30	0.00	123.84	
000233	NAPA AUTO PARTS	11/17/2021	Regular	0.00	576.95	63866
382129	Invoice	11/17/2021	VACUUM MAINTENANCE: E82	0.00	73.66	
382567	Invoice	11/17/2021	VACUUM MAINTENANCE: E72	0.00	179.56	
382656	Invoice	11/17/2021	SHOP EXPENSE	0.00	48.90	
383989	Invoice	11/17/2021	PUMPING PLANT SUPPLIES	0.00	274.83	
013352	NIELSEN FIRE AND ICE HEATING AND AIR	11/03/2021	Regular	0.00	7,850.00	63810
1-4156-1	Invoice	11/03/2021	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	7,850.00	
000070	ONLINE INFORMATION SERVICES, INC.	11/03/2021	Regular	0.00	213.57	63807
1093082	Invoice	11/03/2021	ID VERIF. SERV. THRU 10/31/21	0.00	213.57	
013004	PAOLO FICARA	11/03/2021	Regular	0.00	500.00	63808
11/01/21	Invoice	11/03/2021	PARCEL RENTAL: 0606-321-31 - NOV 2021	0.00	500.00	
008137	PARKHOUSE TIRE INC	11/17/2021	Regular	0.00	2,626.11	63856
2030207426	Invoice	11/17/2021	TRACTOR SUPPLIES: E5410	0.00	1,158.61	
2030207453	Invoice	11/17/2021	VEHICLE MAINTENANCE: V40	0.00	1,076.31	
2030207530	Invoice	11/17/2021	VEHICLE MAINTENANCE: V30	0.00	391.19	
VEN01533	PAYMENTUS GROUP INC.	11/19/2021	Manual	0.00	4,030.55	901857
INV-15-116648	Invoice	11/19/2021	CREDIT CARD PROCESSING FEE - OCT 21	0.00	4,030.55	

Check Report

Date Range: 11/01/2021 - 11/30/2021

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
008202	PITNEY BOWES INC.	11/17/2021	Manual	0.00	269.08	901856
1019353390	Invoice	11/17/2021	OFFICE SUPPLIES	0.00	269.08	
008415	PRUDENTIAL OVERALL SUPPLY	11/03/2021	Regular	0.00	177.08	63809
23228438	Invoice	11/03/2021	SHOP EXPENSE	0.00	109.97	
23228439	Invoice	11/03/2021	SHOP EXPENSE	0.00	67.11	
008415	PRUDENTIAL OVERALL SUPPLY	11/17/2021	Regular	0.00	177.08	63857
23235696	Invoice	11/17/2021	SHOP EXPENSE	0.00	109.97	
23235697	Invoice	11/17/2021	SHOP EXPENSE	0.00	67.11	
013938	PURA AQUA, INC.	11/03/2021	Regular	0.00	3,327.50	63838
13054	Invoice	11/03/2021	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	3,327.50	
013938	PURA AQUA, INC.	11/17/2021	Regular	0.00	3,496.80	63858
13059	Invoice	11/17/2021	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	3,496.80	
009065	RDO EQUIPMENT COMPANY	11/03/2021	Regular	0.00	12,687.30	63811
W2725745	Invoice	11/03/2021	JD 410J REPAIRS	0.00	12,687.30	
009065	RDO EQUIPMENT COMPANY	11/17/2021	Regular	0.00	334.24	63859
P6383045	Invoice	11/17/2021	EXCAVATOR 135G SUPPLIES: E7135	0.00	334.24	
013831	SATMODO LLC	11/03/2021	Regular	0.00	151.86	63813
180752	Invoice	11/03/2021	EMERGENCY SATELLITE PHONES - NOV 21	0.00	151.86	
013820	SC FUELS	11/03/2021	Regular	0.00	9,013.96	63814
1972750-IN	Invoice	11/03/2021	FUEL FOR VEHICLES	0.00	4,208.96	
1987965-IN	Invoice	11/03/2021	FUEL FOR VEHICLES	0.00	4,805.00	
013833	SERVICEMASTER 360 PREMIER CLEANING	11/03/2021	Regular	0.00	997.65	63815
J82417	Invoice	11/03/2021	JANITORIAL SERVICES - NOV 21	0.00	997.65	
009880	SOUTHERN CALIFORNIA EDISON CO	11/17/2021	Manual	0.00	2,686.16	901854
SCE1021	Invoice	11/08/2021	POWER TO BLDGS & GEN - OCT 21	0.00	2,686.16	
VEN01020	SOUTHWEST NETWORKS, INC.	11/03/2021	Regular	0.00	380.00	63816
21-10062	Invoice	11/03/2021	SUPPLEMENTAL IT SERVICES (AMC) - THRU 1...	0.00	380.00	
VEN01020	SOUTHWEST NETWORKS, INC.	11/17/2021	Regular	0.00	1,955.58	63861
21-11009SC	Invoice	11/17/2021	OFFICE 365 MONTHLY MAINT - DEC 21	0.00	738.00	
21-11507	Invoice	11/17/2021	OFFICE SUPPLIES	0.00	1,217.58	
009920	STANDARD INSURANCE CO	11/03/2021	Manual	0.00	1,364.16	901841
ST1121	Invoice	11/03/2021	EE LIFE INSURANCE - NOV 21	0.00	1,364.16	
013788	STURDIVAN EMERGENCY MANAGEMENT CONSUL	11/17/2021	Regular	0.00	12,426.00	63863
1279	Invoice	11/17/2021	SAN BERNARDINO COUNTY FIRE CUPA AND ...	0.00	551.00	
1281	Invoice	11/17/2021	AMERICAN WATER INFRASTRUCTURE ACT OF..	0.00	11,875.00	
013936	TESS ELECTRIC	11/03/2021	Regular	0.00	14,615.00	63837
00123	Invoice	11/03/2021	CONSULTATION SERVICES - WELL 14 4-LOG ...	0.00	14,615.00	
000510	TIME WARNER CABLE	11/03/2021	Manual	0.00	358.96	901839
0008970102221	Invoice	11/03/2021	SCADA INTERNET - NOV 21	0.00	358.96	
013196	TPX COMMUNICATIONS	11/17/2021	Manual	0.00	639.68	901851
149282845-0	Invoice	11/17/2021	TELEPHONE (OFFICE) - NOV 21	0.00	639.68	
013923	U.S. BANK CORPORATE	11/03/2021	Manual	0.00	5,956.24	901846
US1021	Invoice	11/03/2021	BUILDING MAINTENANCE - OFFICE/TELEPH...	0.00	5,956.24	
013927	U.S. BANK CORPORATE	11/03/2021	Manual	0.00	26,497.80	901847
US1021	Invoice	11/03/2021	COMPUTER EQUIPMENT/ FUEL-VEHICLES/S...	0.00	26,497.80	

Check Report

Date Range: 11/01/2021 - 11/30/2021

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
013924 US1021	U.S. BANK CORPORATE Invoice	11/03/2021	11/03/2021 Manual GOVERNMENT TAX WEBINAR/DROPBOX SU...	0.00	529.88	901845
013925 US1021	U.S. BANK CORPORATE Invoice	11/03/2021	11/03/2021 Manual SUBSCRIPTION: SHARED EMAIL TEMPLATES	0.00	36.00	901843
013926 US1021	U.S. BANK CORPORATE Invoice	11/03/2021	11/03/2021 Manual VEHICLE MAINT:V42/WELL 14 4-LOG TREAT...	0.00	931.12	901844
010850 1020210340	UNDERGROUND SERVICE ALERT Invoice	11/03/2021	11/03/2021 Regular TICKET DELIVERY SERVICE - OCT 21	0.00	112.30	63817
011101 115175 115290	VAGABOND WELDING SUPPLY Invoice Invoice	11/17/2021 11/17/2021	11/17/2021 Regular SHOP EXPENSE SHOP EXPENSE	0.00 0.00	500.72 87.00 413.72	63862
000327 7535	WATER QUALITY SPECIALISTS Invoice	11/03/2021	11/03/2021 Regular HDMC WWTP: OPERATION & MAINT - OCT 21	0.00	3,508.80	63818
013809 2109-213	WEST COAST CIVIL, INC. Invoice	11/03/2021	11/03/2021 Regular ENG: D-1-1 BOOSTER STATION DESIGN	0.00	23,992.25	63819
013809 2110-203	WEST COAST CIVIL, INC. Invoice	11/17/2021	11/17/2021 Regular ENG: D-1-1 BOOSTER STATION DESIGN	0.00	27,312.00	63865
013359 2891005	XEROX FINANCIAL SERVICES Invoice	11/03/2021	11/03/2021 Manual SHOP EXPENSE 10/27/21 - 11/26/21	0.00	225.12	901842
013359 2910728	XEROX FINANCIAL SERVICES Invoice	11/17/2021	11/17/2021 Manual OFFICE EXPENSE 10/30/21 - 11/29/21	0.00	397.60	901855

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	100	60	0.00	220,335.23
Manual Checks	23	21	0.00	82,944.30
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	123	81	0.00	303,279.53

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	100	60	0.00	220,335.23
Manual Checks	23	21	0.00	82,944.30
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	123	81	0.00	303,279.53

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	11/2021	303,279.53
			303,279.53



Check Report

By Vendor DBA Name

Date Range: 11/01/2021 - 11/30/2021

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PR-Payroll Account						
000248	PAYCHEX	11/20/2021	Manual	0.00	112.00	950010
1789067	Invoice	11/20/2021	TIME & LABOR ONLINE USAGE FEE	0.00	112.00	
000248	PAYCHEX	11/12/2021	Manual	0.00	399.48	950011
350548	Invoice	11/12/2021	PAYROLL PROCESSING FEE	0.00	399.48	
000248	PAYCHEX	11/26/2021	Manual	0.00	410.88	950012
350644	Invoice	11/26/2021	PAYROLL PROCESSING FEE	0.00	410.88	

Bank Code PR Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	3	3	0.00	922.36
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	3	3	0.00	922.36

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	3	3	0.00	922.36
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	3	3	0.00	922.36

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	11/2021	922.36
			922.36

**JOSHUA BASIN WATER DISTRICT
UTILITY REFUND REGISTER**

<u>Account Number</u>	<u>Name</u>	<u>Date</u>	<u>Type</u>	<u>Amount</u>	
06-00067-004	AITKEN, JAMES T	11/17/2021	Refund	143.51	Check #: 63867
10-00422-008	DIAZ, ADRIANA	11/17/2021	Refund	131.44	Check #: 63868
55-00312-012	JADE TAILOR & CAROLINE MARTIN	11/17/2021	Refund	72.13	Check #: 63869
63-00163-016	FINN, JEFFREY L	11/17/2021	Refund	196.31	Check #: 63870
09-00002-014	DADA, STEPHAN	11/17/2021	Refund	119.14	Check #: 63871
10-00333-011	SULLIVAN, JONATHAN P	11/17/2021	Refund	205.57	Check #: 63872
13-00385-000	RAUSCHENBERG, NEIL C	11/17/2021	Refund	129.93	Check #: 63873
55-00297-008	BOYD, DANIEL C	11/17/2021	Refund	24.17	Check #: 63874
65-00126-003	HERRERA, MARY H	11/17/2021	Refund	38.03	Check #: 63875
64-00018-001	MORONGO BASIN HUMANE SOCIETY	11/29/2021	Refund	4,681.90	Check #: 63877
				<u>5,742.13</u>	

JOSHUA BASIN WATER
 DISTRICT
 PO BOX 675
 JOSHUA TREE, CA 92252

DIRECTOR PAY
 10/23/2021 - 11/19/2021

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10513	Doolittle, Stacy	10/23/2021	Director Pay Note: THE GREAT SHAKEOUT 1/DIR/504/	1.0000	\$173.63	
		11/02/2021	Director Pay Note: BUILDING ADHOC COMMITTEE 1/DIR/504/	1.0000	\$173.63	
		11/03/2021	Director Pay Note: BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
		11/10/2021	Director Pay Note: WATER RESOURCE & OPERATIONS COMMITTEE 1/DIR/504/	1.0000	\$173.63	
		11/17/2021	Director Pay Note: BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
		11/17/2021	Director Pay Note: LAFCO MEETING 1/DIR/504/	0.0000		
Totals:					\$868.15	\$0.00
Employee Total:					\$868.15	

DIRECTOR PAY
10/23/2021 - 11/19/2021

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10511	Floen, Thomas	10/23/2021	Director Pay Note: THE GREAT SHAKEOUT 1/DIR/504/	1.0000	\$173.63	
		11/03/2021	Director Pay Note: BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
		11/10/2021	Director Pay Note: MORONGO BASIN PIPELINE COMMISSION 1/DIR/504/	1.0000	\$173.63	
		11/17/2021	Director Pay Note: BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
Totals:					\$694.52	\$0.00
Employee Total:					\$694.52	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10512	Jarlsberg, Jane	11/10/2021	Director Pay Note: FINANCE COMMITTEE 1/DIR/504/	1.0000	\$173.63	
		11/10/2021	Director Pay Note: WATER RESOURCES & OPERATIONS COMMITTEE 1/DIR/504/	0.0000		
		11/17/2021	Director Pay Note: BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
Totals:					\$347.26	\$0.00
Employee Total:					\$347.26	

DIRECTOR PAY
10/23/2021 - 11/19/2021

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10505	Reynolds, Michael	11/03/2021	Director Pay Note: BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
		11/17/2021	Director Pay Note: BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
Totals:					\$347.26	\$0.00
Employee Total:					\$347.26	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10509	Unger, Rebecca	10/28/2021	Director Pay Note: MWA BOARD OF DIRECTOS MEETING 1/DIR/504/	1.0000	\$173.63	
		11/03/2021	Director Pay Note: BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
		11/10/2021	Director Pay Note: FINANCE COMMITTEE 1/DIR/504/	1.0000	\$173.63	
		11/17/2021	Director Pay Note: BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
		11/18/2021	Director Pay Note: MOJAVE WATER AGENCY BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
Totals:					\$868.15	\$0.00
Employee Total:					\$868.15	

Pay Adjustment Summary

<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
Director Pay	18.0000	\$3,125.34	
		Grand Totals:	\$3,125.34 \$0.00
		Grand Total:	\$3,125.34

JOSHUA BASIN WATER DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
WEDNESDAY, DECEMBER 15, 2021

CALL TO ORDER/PLEDGE OF ALLEGIANCE – President Unger called the meeting to order at 5:30 p.m. via teleconference.

DETERMINATION OF A QUORUM – President Unger asked for a rollcall and the following Directors were present; President Unger, Vice President Floen, Director Doolittle, Director Jarlsberg, and Director Reynolds via teleconference.

STAFF PRESENT –Mark Ban, General Manager, Anne Roman, Director of Finance, Jim Corbin, Director of Operations, Sarah Johnson, Director of Administration, Autumn Rich, Accounting Supervisor and Beverly Krushat, Executive Assistant are in attendance via teleconference.

CONSULTANTS PRESENT – Kathleen Radnich, Public Information Consultant and Jeff Hoskinson, Legal Counsel

APPROVAL OF AGENDA –

MSC¹ (Floen/Reynolds) 5/0/0 motion carried to approve the Agenda.

Ayes: Doolittle, Floen, Jarlsberg, Reynolds, and Unger
Noes: None
Absent: None
Abstain: None

STATE OF EMERGENCY FINDINGS – GOV'T CODE §54953(e) – The Board of Directors voted unanimously to extend the State of Emergency Findings for another 30 days.

MSC¹ (Reynolds/Jarlsberg) 5/0/0 motion carried to extend the State of Emergency Findings for another 30 days.

Ayes: Doolittle, Floen, Jarlsberg, Reynolds, and Unger
Noes: None
Absent: None
Abstain: None

PUBLIC COMMENT – Jim Corbin, Director of Operations thanked the Board for the treats they gave to the employees and to also thank Director Mike Reynolds for his tenure sitting on the Board of Directors. Director Corbin thanked the entire Board of Directors for their support with all of the District's projects and their continued support of the employees.

CONSENT CALENDAR –

MSC¹ (Doolittle/Floen) 5/0/0 motion carried to approve the Consent Calendar.

Ayes: Doolittle, Floen, Jarlsberg, Reynolds, and Unger
Noes: None
Absent: None
Abstain: None

MIKE REYNOLDS FORMAL RESIGNATION – Director Mike Reynolds informed the Board of Directors of his resignation and stated that he is retiring to Arkansas.

Roll Call vote to accept Director Reynolds resignation.

Ayes: Doolittle, Floen, Jarlsberg, and Unger
Noes: None
Absent: None
Abstain: None

JBWD BOARD MEMBER VACANCY – General Manager Ban gave the staff report and explained that the Board of Directors has 60 days to fill the vacant seat created by Director Mike Reynold’s resignation. If a new Board member is not appointed within 60 days San Bernardino County will step in and make their own appointment. After much discussion, the Board of Directors voted to appoint a new Director.

- Receive applications by January 6, 2022.
- If more than three (3) applications are submitted, then the Board will meet on January 10th, 11th, or 13th (depending on Board members schedules) to interview for the top three (3) candidates.
- At the January 19, 2022 Board meeting the Board will interview the selected three (3) candidates, with an option to defer to February 2, 2022 Board meeting if a decision cannot be reached on January 19, 2022.
- Director Reynolds was elected by an “at-large election” meaning that the Board of Directors may appoint a new Director from any Division in the District, or they have the option to appoint an applicant from within Division 2 boundary.
- February 13, 2022 is the deadline to appoint a new Director.

MSC¹ (Jarlsberg/Doolittle) 4/0/0 motion carried to appoint a new Director and directed staff to begin the application process.

Ayes: Doolittle, Floen, Jarlsberg, and Unger

Noes: None

Absent: None

Abstain: None

GENERAL MANAGER REPORT – General Manager Ban gave updates on the following:

- Community Water System Alliance Advocacy Group – Chromium 6 has been put on hold for the time being.
- Urban Water Management Plan with Kennedy Jenks
- Tilford Project may be put on hold due to increasing prices with pipe.
- Well 14 – Waiting for Scada to be installed and informed the Board members of a small factory issue with the chlorine.

Kathleen Radnich, Public Information Officer reported as follows:

- 2022 Classes and meetings currently slated (please check calendar on our website at www.jbwd.com).
- Joshua Tree Propagation Program
- January Market Booth theme addresses JBWD CIRP program, explaining the steps to replace our infrastructure.
- Strategic Partner Grants

DIRECTOR MEETING REPORTS –Each Director commented on the meetings they attended.

FUTURE DIRECTOR MEETINGS – President Unger read off the list of the upcoming meetings.

ELECTION OF OFFICERS – Director Jarlsberg motioned to nominate Director Doolittle for Vice President and President Unger seconded.

MSC¹ (Jarlsberg/Unger) 4/0/0 motion carried.

Ayes: Doolittle, Floen, Jarlsberg, and Unger

Noes: None

Absent: None

Abstain: None

Director Doolittle motioned to nominate Vice President Floen as President. President Unger seconded.

MSC¹ (Jarlsberg/Unger) 4/0/0 motion carried.

Ayes: Doolittle, Floen, Jarlsberg, and Unger

Noes: None

Absent: None

Abstain: None

ADJOURNMENT – MSC¹ (Unger/Jarlsberg) motion carried to adjourn the Board of Directors meeting of December 15, at 7:05 p.m.

Respectfully Submitted,

Sarah Johnson, Acting General Manager

DRAFT

JOSHUA BASIN WATER DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING MINUTES
WEDNESDAY, DECEMBER 23, 2021

CALL TO ORDER/PLEDGE OF ALLEGIANCE – President Floen called the meeting to order at 1:00 p.m. via teleconference.

DETERMINATION OF A QUORUM – President Floen asked for a rollcall and the following were present; Vice President Doolittle, Director Jarlsberg, and Director Unger.

STAFF PRESENT – Anne Roman, Director of Finance, Sarah Johnson, Director of Administration, attendance via teleconference.

CONSULTANTS PRESENT – Jeff Hoskinson, Legal Counsel, Nate Kowalski, Labor Counsel, and Auditors: Jeff Palmer, Andy Beck, and Christopher Brown via teleconference.

PUBLIC COMMENT – None

CLOSED SESSION – PUBLIC EMPLOYEE PERFORMANCE REVIEW GOVT. CODE § 54957 – At approximately 1:03 p.m. the Board of Directors adjourned to closed session.

RETURN TO OPEN SESSION – The Board of Directors returned to open session at approximately 1:49 p.m. with no reportable action.

ADJOURNMENT – The Board of Directors adjourned at 1:49 p.m.

Respectfully Submitted,

Sarah Johnson, Acting General Manager

**JOSHUA BASIN WATER DISTRICT
MEETING AGENDA ITEM STAFF REPORT**

Board of Directors

DATE: January 19, 2022

REPORT TO: Board of Directors
PREPARED BY: Anne Roman, Director of Finance
TOPIC: **1ST QUARTER ENDING 09/30/21 FINANCIAL REPORT**
RECOMMENDATION: Receive report, ask questions, and approve report.

ANALYSIS: The 1st quarter ending 09/30/21 Financial Report is attached and was reviewed in detail at the 01/12/22 Finance Committee meeting. See Financial Report Summary page for highlights.

A note about using this report:

- First quarter reporting is the least valuable since minimal data exists.
- Keep in mind that both revenues and expenses are generally not incurred evenly throughout the year. Some costs may be incurred early on, others near year end.
- Each Department Head manages their own budget and can better provide details of budget vs. costs.
- This is an OPERATING report. CAPITAL COSTS are not included in this reporting. Capital reporting requires more analysis and involvement from Project Managers and will be provided on a *by project/by request* basis.
- Analysis continues throughout the year and only the 06/30 Audited financial statements contain final figures.

STRATEGIC PLAN N/A
ITEM:
FISCAL IMPACT:



1st QUARTER ENDING 09/30/21 FINANCIAL REPORT SUMMARY

CASH BALANCES

Total cash is \$13,556,350
 General Fund Cash - \$13,556,350; CIRP Loan Cash - \$0
 Total cash is \$362,215 more than last quarter, and \$1,902,384 more than one year ago

CASH FLOW

\$1,742,492 water bill and related payments collected during the quarter
 \$435,344 received for 26 meter installs, including capacity fees
 \$100,030 property taxes/assessments collected during the quarter (clean up payments)
 \$81,834 reimbursements received for HDMC WWTP, including \$15,031 in overhead
 \$27,216 received in Grant revenues (BLM)
 \$453,873 spent on debt service payments (CIRP; CMM)
 \$226,757 spent on capital projects
 Total cash increased \$362,215 during the quarter

PROPERTY TAX AND ASSESSMENT COLLECTIONS

All property tax and assessment revenues are recorded for year but collections start in second quarter.
 Property tax and assessment **revenues** decreased by \$9,400 from last year.
 Property tax and assessment **collections** decreased by \$21,373 from last year.

BOARD REPORT

Total Revenues are 29.58% of budget
 Water Revenues are 32.42% of budget
 Expenses are 18% of budget
 Total operating revenues exceed total operating expenses by \$819,302
Proposed Budget adjustment included: \$27k to Building Repair/Maint-Office for temporary trailer and offsite storage

WATER SALES CONSUMPTION STATISTICS

YTD consumption through 09/30/21 is 13.11% more than last year and 0.74% more than two years ago.
 The top 10 users represent the following types of accounts:

Public agency	7,869
Housing (multi-unit)	5,805
Hospital/Medical	4,637
Commercial	3,187
Individual	1,070
	<hr/>
	22,568



CASH BALANCES 09/30/21

	CURRENT 9/30/21 TOTAL	LEGALLY RESTRICTED	DISTRICT RESTRICTED	UN- RESTRICTED	LAST QTR 6/30/21 TOTAL	LAST YEAR 9/30/20 TOTAL
Petty Cash	800			800	800	1,045
Change Fund	1,500			1,500	1,500	1,500
General Fund	494,817			494,817	152,512	373,233
Payroll Fund	116,841			116,841	31,980	97,207
LAIF						
Operating Reserve	1,802,491			1,802,491	1,708,965	1,686,373
Cash Flow Reserve	1,803,860			1,803,860	2,162,561	1,550,497
Equip/Technology Reserve	363,522		363,522		363,522	193,522
Emergency Capital Reserve	2,000,000		2,000,000		1,897,329	2,000,000
Meter Replacement Reserve	970,030		970,030		970,030	734,931
Building Reserve	66,441		66,441		66,441	36,441
Studies/Reports Reserve	111,306		111,306		111,306	61,306
Consumer/Project Deposits	333,121	333,121			353,622	330,832
Water Capacity	416,268	416,268			1,060,233	620,660
Wastewater Capacity	1,527,531	1,527,531			1,371,919	1,137,205
Cap Improv Reserve (formerly CIP Reserve)	2,818,629		2,818,629		2,050,134	1,720,073
CMM Redemption Reserve	480,562	480,562			642,841	444,575
CMM Reserve	245,396	245,396			245,206	244,098
CMM Prepayment	3,234	3,234			3,231	3,217
	13,556,350	3,006,113	6,329,929	4,220,309	13,194,134	11,236,715
CIRP Loan Fund	0	0			1	417,251
	13,556,350	3,006,113	6,329,929	4,220,309	13,194,135	11,653,966
		\$9,336,042		\$4,220,309		
		RESTRICTED		UNRESTRICTED		

COMPARISON WITH LAST QUARTER \$ 362,215 INCREASE
 COMPARISON WITH LAST YEAR \$ 1,902,384 INCREASE

Common question: What causes change in cash?

Think of our cash accounts in terms of a personal savings account. Whenever you earn more or spend less, the balance increases and, when doing the opposite, the balance decreases. Over the period of a year, many factors change the cash balances, including changes in earning, spending, and the timing of those transactions. In the last few years, unbudgeted (and legally restricted) development revenue has been a particularly large factor in increasing cash balances.



1st Quarter Ending 09/30/21 CASH FLOW EXPLANATION

	<u>General Fund</u>	<u>CIRP Loan</u>
Beginning Cash Balance 07/01/21	\$13,194,134	\$1.03
 <u>Source of Funds (Revenues)</u>		
Total cash received during the quarter from all sources	2,479,367	-
	<i>Major sources:</i>	
- Water bill payments received from ratepayers	1,742,492	
- Meter Installation/Capacity Fees	435,344	
<i>Approx. 26 new meters (12 in the wastewater zone) and 5 meter upgrades</i>		
- Property Tax/Assessment payments (clean up payments)	100,030	
- HDMC Reimbursement (including \$15,031 in overhead)	81,834	
- Consumer/Project Deposits	36,245	
- Special services (penalties, fire flows, will serves)	32,487	
- Grant revenue (BLM)	27,216	
- Liens and bad debt	12,760	
- Interest Revenue	10,050	
- Credit card rebate	909	
 <u>Use of Funds (Expenses)</u>		
Total use of cash during the quarter for all purposes	2,117,151	1.03
- Debt Service (CIRP; CMM)	453,873	
- Capital costs during the quarter	<i>\$226,757 including:</i>	
-- Wachs Valve Turning Machine	83,994	
-- Well 14 4-Log	55,031	
-- Tilford Pipeline & Design	35,257	
-- Autolift for Shop	26,652	
-- 2020 Urban Water Management Plan Update	13,876	
-- D-1-1 Booster	8,589	
-- AWIA Compliance Plan	660	
 Ending Cash Balance 09/30/21	<hr/> <hr/> \$13,556,350	<hr/> <hr/> \$0.00
 Total cash increased	 \$362,215	



CASH FLOW

July - Sept. 2021

	<u>GENERAL FUND</u>	<u>LOAN</u>
FUND BALANCE AT BEGINNING OF PERIOD	\$ 13,194,134.07	\$ 1.03
FUNDS PROVIDED BY:		
Water Sales	\$ 1,742,491.82	
Credit Card Rebate	908.99	
Grant Revenues	27,215.75	
Turn On/Special Services Revenue/Misc	32,487.15	
Liens & Bad Debt	12,759.62	
Refunds to District (MWA)	-	
Consumer Deposits	36,245.00	
HDMC WWTP Operations Reimbursement	66,803.52	
HDMC WWTP Operations Overhead Revenue	15,030.79	
Project Deposits	-	
Property Taxes Received - G.D.	14,789.60	
Property Taxes Received - ID #2	-	
Standby Collections - Prior	17,526.91	
Standby Collections - Current	44,507.30	
Property Taxes Received - CMM	23,206.37	
Water Capacity Charges/Connection Fees	304,936.66	
Wastewater Capacity Charges	78,337.00	
Hzone Reimbursement Fees	-	
Meter Installation Fees	52,070.00	
LAIF Interest	10,050.43	
TOTAL SOURCE OF FUNDS	<u>2,479,366.91</u>	<u>1.03</u>
FUNDS USED FOR:		
Debt Service	\$ 453,873.25	
Loan Reimb. to GF for Prior Quarter Costs	-	
Capital Additions - Self funded	226,756.77	
Capital Additions - Loan Funded	-	
Operating Expenses	724,444.93	
Total Disbursements	<u>1,405,074.95</u>	
Loan Fees		1.03
Bank Transfer Payroll	330,889.39	
Employee Funded Payroll Taxes & CALPERS	163,911.09	
Employer Funded Payroll Taxes & CALPERS	162,481.90	
Employee Funded 457 Transfer	52,200.00	
Employer Funded 457 Annual Transfer	-	
Bank Fees/Charges (net of interest)	2,593.56	
Total Transfers	<u>712,075.94</u>	
TOTAL USE OF FUNDS	<u>2,117,150.89</u>	<u>1.03</u>
FUND BALANCE AT END OF PERIOD	<u>\$ 13,556,350.09</u>	<u>\$ (0.00)</u>



Property Tax and Assessment Revenues and Collections as of 09/30/21

	CURRENT YEAR 2021/2022				PRIOR YEAR 2020/2021		
	Billed Revenue	Y-T-D Collections	Billed % Collected	% incr/(decr) Vs. Last Yr	Billed Revenue	Y-T-D Collections	Billed % Collected
ID#2	0	-6			0	15	
General District Taxes <i>Est</i>	569,277	14,743	3%		569,277	10,808	2%
CMM Assessment District Prior	242,133	12,078 11,129	5%	-2%	257,488	14,202 11,345	6%
Standby Assessments Prior	1,197,257	44,286 17,527	4%	-57%	1,191,301	44,214 40,545	4%
TOTAL	2,008,667	99,757	5%		2,018,067	121,130	6%

Collections this quarter are related to County clean up checks from the prior fiscal years. 21/22 collections began in November.

	Negative = Decrease	
Total Property tax and Assessment revenues changed from last year by:	-0.5%	-\$9,400
Total Property tax and Assessment collections changed from last year by:	-17.6%	-\$21,373
CMM prior year tax collections changed from last year by:	-1.9%	-\$216
Standby prior year tax collections changed from last year by:	-56.8%	-\$23,018

Decreases in Prior year tax collections can be an indication that property sales are slowing since taxes must be paid as ownership is transferred.

ID #2 has been paid off for several years and these are straggling adjustments.



1st Quarter Ending 09/30/21 BOARD REPORT SUMMARY

REVENUES (Year-to-date)

Total Revenues are 29.58% of budget
 Water Revenues (Operating Revenues) are 32.42% of budget
 Property Tax & Assessment Revenues are 0% of budget (*will begin collecting in 2nd quarter*)
 Unbudgeted Development Fees QE 9/30/21 total \$435,344 (26 new meters incl. 12 with wastewater)
 HDMC Revenues are 0% of budget (*billed in arrears; will begin in 2nd quarter*)

EXPENSES (Year-to-date)

	% of budget	
Production	11%	<i>Southern CA Edison has not billed since June 2021</i>
Distribution	19%	
Customer Service	18%	
Administration	19%	
Development & Engineering	15%	
Finance	21%	<i>Office Allocated costs include Field Temp Labor & need adjustment.</i>
Human Resources	15%	
Bonds, Loans & Standby	66%	<i>Normal: CIRP loan and CMM principal paid at beginning of year.</i>
CIRP	47%	<i>Field Allocated costs include iPADS (at 59%)</i>
HDMC Treatment Plant	25%	<i>Budget is a rough estimate; costs are 100% reimbursed.</i>
Benefits Allocated	23%	
Field Allocated	37%	<i>Includes iPad costs; Ops-Software, Support & Comp at 59%</i>
Office Allocated	34%	<i>Includes Field Temp Labor; to be adjusted from Salary savings.</i>

TOTAL 18% vs 25% of year

NOTE: Neither our revenues nor our expenses are evenly distributed throughout the year.

SUMMARY

Total Operating Revenues exceed Total Operating Expenses by \$819,302.



**Operating Board Report (Budget Report)

Account Summary

For Fiscal: 2021-2022 Period Ending: 09/30/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND							
Revenue							
Program: 39 - ** OPERATING REVENUES **							
01-39-41010-FI	METERED WATER SALES	3,427,000.00	3,427,000.00	392,533.75	1,262,658.30	-2,164,341.70	36.84 %
01-39-41011-FI	(WATER CASHFLOW CONTRA)	-205,620.00	-205,620.00	0.00	0.00	205,620.00	0.00 %
01-39-41012-FI	ALLOW FOR CAAP/BILLING ADJ	-7,725.00	-7,725.00	0.00	-1,833.00	5,892.00	23.73 %
01-39-41015-FI	BASIC FEES	2,290,000.00	2,290,000.00	193,250.90	576,737.41	-1,713,262.59	25.19 %
01-39-41016-FI	BASIC FEES - LOCKED/PULLED	410,000.00	410,000.00	28,340.62	85,943.45	-324,056.55	20.96 %
01-39-41030-FI	PRIVATE FIRE PROTECTION SERV.	28,000.00	28,000.00	3,069.92	9,209.76	-18,790.24	32.89 %
01-39-41040-FI	SPECIAL SERVICES REVENUE	200,000.00	200,000.00	20,029.04	58,150.61	-141,849.39	29.08 %
	Program: 39 - ** OPERATING REVENUES ** Total:	6,141,655.00	6,141,655.00	637,224.23	1,990,866.53	-4,150,788.47	32.42 %
Program: 40 - ** NON-OPERATING REVENUES **							
01-40-41045-FI	HDMC WWTP OPERATIONS REIMB R...	132,000.00	132,000.00	0.00	0.00	-132,000.00	0.00 %
01-40-41046-FI	HDMC WWTP OVERHEAD/FEES REL...	29,700.00	29,700.00	0.00	0.00	-29,700.00	0.00 %
01-40-42100-FI	STANDBY REVENUE-CURRENT	1,191,301.02	1,191,301.02	0.00	0.00	-1,191,301.02	0.00 %
01-40-42110-FI	(STANDBY CASHFLOW CONTRA)	-119,130.10	-119,130.10	0.00	0.00	119,130.10	0.00 %
01-40-43000-FI	PROPERTY TAX REVENUE	535,012.18	535,012.18	0.00	0.00	-535,012.18	0.00 %
01-40-43020-FI	ASSESSMENT REVENUE - CMM	242,132.50	242,132.50	0.00	0.00	-242,132.50	0.00 %
01-40-44010-FID	WATER CAPACITY CHARGES	0.00	0.00	103,306.00	280,402.00	280,402.00	0.00 %
01-40-44030-FID	METER INSTALLATION & UPGRADE FE...	0.00	0.00	23,360.00	66,076.00	66,076.00	0.00 %
01-40-44035-FID	METER REPAIR REVENUE (CUST DMG)	0.00	0.00	0.00	1,732.96	1,732.96	0.00 %
01-40-44050-FI	WASTEWATER CAPACITY CHARGES	0.00	0.00	31,525.00	110,137.00	110,137.00	0.00 %
01-40-46110-FI	GRANT REVENUE - STATE	0.00	0.00	3.00	3.00	3.00	0.00 %
01-40-47000-FI	MISCELLANEOUS REVENUE	20,000.00	20,000.00	81,808.66	2,474.68	-17,525.32	12.37 %
01-40-47002-FI	INTEREST REVENUE	115,000.00	115,000.00	2.25	6.82	-114,993.18	0.01 %
	Program: 40 - ** NON-OPERATING REVENUES ** Total:	2,146,015.60	2,146,015.60	240,004.91	460,832.46	-1,685,183.14	21.47 %
	Revenue Total:	8,287,670.60	8,287,670.60	877,229.14	2,451,698.99	-5,835,971.61	29.58 %
Expense							
Program: 01 - ** PRODUCTION **							
01-01-5-01-01118-FI	PRODUCTION SALARY (incl STBY,CLBK)	389,552.00	389,552.00	26,874.68	78,604.32	310,947.68	20.18 %
01-01-5-01-02205-RL	WATER TREATMENT EXPENSE	7,000.00	7,000.00	550.32	1,399.39	5,600.61	19.99 %
01-01-5-01-02210-RL	SMALL TOOLS - PRODUCTION	10,000.00	10,000.00	238.49	1,218.96	8,781.04	12.19 %
01-01-5-01-03102-GM	WATER RECHARGE PURCHASE	571,000.00	571,000.00	0.00	0.00	571,000.00	0.00 %
01-01-5-01-03105-GM	WATER SUPPLY MONITORING	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
01-01-5-01-03108-RL	RECHARGE MAINT/REPAIR	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-01-5-01-03111-D/P	EQUIPMENT RENTAL	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00 %
01-01-5-01-03115-RL	PUMPING PLANT REPAIR & MAINT.	35,000.00	35,000.00	6,395.31	8,178.51	26,821.49	23.37 %
01-01-5-01-03120-RL	TANK & RESERVOIR MAINTENANCE	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00 %
01-01-5-01-03207-RL	GENERATOR (ALL) REPAIR & MAINTEN...	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
01-01-5-01-04004-RL	LABORATORY SERVICES	20,000.00	20,000.00	786.00	3,835.00	16,165.00	19.18 %
01-01-5-01-06105-RL	POWER FOR PUMPING (ELECTRIC)	325,000.00	325,000.00	0.00	0.00	325,000.00	0.00 %
01-01-5-01-06501-RL	TELEMETRY / SCADA EXPENSE	5,000.00	5,000.00	243.00	729.00	4,271.00	14.58 %
01-01-5-01-07002-GM	RIGHT OF WAY	16,870.00	16,870.00	0.00	0.00	16,870.00	0.00 %
01-01-5-01-98001-FI	EE BENEFITS ALLOCATED	281,302.47	281,302.47	63,743.69	63,743.69	217,558.78	22.66 %
01-01-5-01-98002-FI	FIELD EXPENSES ALLOCATED	107,715.90	107,715.90	40,293.53	40,293.53	67,422.37	37.41 %
	Program: 01 - ** PRODUCTION ** Total:	1,841,940.37	1,841,940.37	139,125.02	198,002.40	1,643,937.97	10.75 %
Program: 02 - ** DISTRIBUTION **							
01-02-5-02-01130-FI	DISTRIBUTION SALARY (incl STBY,CLB...	448,895.00	448,895.00	18,366.10	45,153.57	403,741.43	10.06 %
01-02-5-02-02211-JC	SMALL TOOLS - DISTRIBUTION	12,500.00	12,500.00	1,229.85	1,744.27	10,755.73	13.95 %
01-02-5-02-02920-FI	INVENTORY-OVER & SHORT	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00 %
01-02-5-02-03106-JC	MAINLINE AND LEAK REPAIR	60,000.00	60,000.00	14,897.13	24,283.25	35,716.75	40.47 %

****Operating Board Report (Budget Report)**

For Fiscal: 2021-2022 Period Ending: 09/30/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01-02-5-02-03206-JC	TRACTOR REPAIR / MAINT.	15,000.00	15,000.00	1,747.19	3,622.06	11,377.94	24.15 %
01-02-5-02-04005-JC	UTILITY LOCATING (DIG ALERT)	5,000.00	5,000.00	208.00	358.25	4,641.75	7.17 %
01-02-5-02-98001-FI	EE BENEFITS ALLOCATED	323,992.92	323,992.92	73,417.43	73,417.43	250,575.49	22.66 %
01-02-5-02-98002-FI	FIELD EXPENSES ALLOCATED	124,107.45	124,107.45	46,425.15	46,425.15	77,682.30	37.41 %
Program: 02 - ** DISTRIBUTION ** Total:		1,034,495.37	1,034,495.37	156,290.85	195,003.98	839,491.39	18.85 %
Program: 03 - ** CUSTOMER SERVICE **							
01-03-5-03-01107-FI	FIELD SALARY - CUSTOMER SERVICE	51,763.00	51,763.00	3,938.55	10,154.86	41,608.14	19.62 %
01-03-5-03-01114-FI	OFFICE SALARY - CUSTOMER SERV.	237,173.00	237,173.00	11,153.31	26,651.10	210,521.90	11.24 %
01-03-5-03-03100-FID	METER INSTALLATION & UPDGRADES ..	0.00	0.00	29,252.06	29,252.06	-29,252.06	0.00 %
01-03-5-03-03107-JC	METER SERVICE REPAIR (INTERNAL &...	300,000.00	300,000.00	18,713.08	21,781.44	278,218.56	7.26 %
01-03-5-03-05201-JC	METER READING EQUIPMENT & EXP...	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-03-5-03-07000-FID	MISC UTILITY ADJUSTMENTS	0.00	0.00	0.00	-38.03	38.03	0.00 %
01-03-5-03-07004-HR	LOW INCOME ASSISTANCE (LIA)	6,650.00	6,650.00	300.00	850.00	5,800.00	12.78 %
01-03-5-03-07010-DOF	BAD DEBT	40,000.00	40,000.00	-8.03	-19.91	40,019.91	-0.05 %
01-03-5-03-07015-HR	CUSTOMER SERVICE - OTHER	60,000.00	60,000.00	5,751.93	13,412.35	46,587.65	22.35 %
01-03-5-03-98001-FI	EE BENEFITS ALLOCATED	203,388.34	203,388.34	46,088.20	46,088.20	157,300.14	22.66 %
01-03-5-03-98002-FI	FIELD EXPENSES ALLOCATED	14,329.50	14,329.50	5,360.27	5,360.27	8,969.23	37.41 %
01-03-5-03-98003-FI	OFFICE EXPENSE ALLOCATED	96,555.96	102,863.16	34,457.55	34,457.55	68,405.61	33.50 %
Program: 03 - ** CUSTOMER SERVICE ** Total:		1,014,859.80	1,021,167.00	155,006.92	187,949.89	833,217.11	18.41 %
Program: 04 - ** ADMINISTRATION **							
01-04-5-04-01108-FI	ADMINISTRATION SALARY	340,498.00	340,498.00	23,176.62	58,735.54	281,762.46	17.25 %
01-04-5-04-01121-FI	DIRECTORS SALARY	31,253.00	31,253.00	2,604.45	7,639.72	23,613.28	24.44 %
01-04-5-04-01210-EXA	DIRECTORS / C.A.C. EDUCATION	25,000.00	25,000.00	0.00	500.00	24,500.00	2.00 %
01-04-5-04-04007-GM	LEGISLATIVE ADVOCACY	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-04-5-04-07008-EXA	BUSINESS EXPENSE	6,000.00	6,000.00	91.23	881.78	5,118.22	14.70 %
01-04-5-04-07014-GM	PUBLIC INFORMATION	66,702.00	66,702.00	3,301.00	8,922.00	57,780.00	13.38 %
01-04-5-04-07016-EXA	MEMBERSHIP, DUES & SUBSCRIPT	49,291.00	49,291.00	59.97	11,387.56	37,903.44	23.10 %
01-04-5-04-07020-GM	WATER CONSERVATION EXPENSE	15,000.00	15,000.00	620.00	1,860.00	13,140.00	12.40 %
01-04-5-04-07025-GM	LEGAL SERVICES - NON-PERSONNEL	55,000.00	55,000.00	911.30	3,875.14	51,124.86	7.05 %
01-04-5-04-07218-HR	SAFETY EXPENSE (EQUIP & SUPPLIES)	23,825.00	23,825.00	0.00	1,153.16	22,671.84	4.84 %
01-04-5-04-07219-GM	EMERGENCY PREPAREDNESS	55,000.00	55,000.00	151.86	455.58	54,544.42	0.83 %
01-04-5-04-07401-HR	PROPERTY INSURANCE & RISK MGMT	114,000.00	114,000.00	22,771.83	23,671.83	90,328.17	20.76 %
01-04-5-04-98001-FI	EE BENEFITS ALLOCATED	278,380.69	278,380.69	63,081.61	63,081.61	215,299.08	22.66 %
01-04-5-04-98003-FI	OFFICE EXPENSE ALLOCATED	161,362.60	171,935.80	57,763.60	57,763.60	114,172.20	33.60 %
Program: 04 - ** ADMINISTRATION ** Total:		1,226,312.29	1,236,865.49	174,533.47	239,927.52	996,957.97	19.40 %
Program: 05 - ** DEVELOPMENT & ENGINEERING **							
01-05-5-05-04008-GM	ENGINEERING CONTRACT SERVICES	40,000.00	40,000.00	8,245.82	8,245.82	31,754.18	20.61 %
01-05-5-05-04013-GM	DEVELOPMENT - OTHER	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
Program: 05 - ** DEVELOPMENT & ENGINEERING ** Total:		55,000.00	55,000.00	8,245.82	8,245.82	46,754.18	14.99 %
Program: 06 - ** FINANCE **							
01-06-5-06-01101-FI	FINANCE SALARY	325,649.00	325,649.00	18,782.18	47,375.88	278,273.12	14.55 %
01-06-5-06-04009-DOF	ACCOUNTING/AUDIT SERVICES	25,360.00	25,360.00	220.00	2,710.00	22,650.00	10.69 %
01-06-5-06-07001-DOF	FINANCE - OTHER	30,065.00	30,065.00	1,846.39	5,429.39	24,635.61	18.06 %
01-06-5-06-98001-FI	EE BENEFITS ALLOCATED	235,040.95	235,040.95	53,260.74	53,260.74	181,780.21	22.66 %
01-06-5-06-98003-FI	OFFICE EXPENSE ALLOCATED	136,559.18	145,488.08	48,780.44	48,780.44	96,707.64	33.53 %
Program: 06 - ** FINANCE ** Total:		752,674.13	761,603.03	122,889.75	157,556.45	604,046.58	20.69 %
Program: 07 - ** HUMAN RESOURCES **							
01-07-5-07-01102-FI	PERSONNEL SALARY	39,761.00	39,761.00	3,559.55	8,089.88	31,671.12	20.35 %
01-07-5-07-01105-HR	AWARDS SALARY/LEAVE	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-07-5-07-01215-HR	EMPLOYEE TRAINING	30,000.00	30,000.00	1,669.59	1,503.94	28,496.06	5.01 %
01-07-5-07-01217-HR	EMPLOYEE EDUCATION	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
01-07-5-07-01905-HR	EMPLOYMENT RECRUITING EXPENSE	16,000.00	16,000.00	0.00	0.00	16,000.00	0.00 %
01-07-5-07-01910-HR	LABOR LEGAL FEES	40,000.00	40,000.00	2,211.83	3,679.73	36,320.27	9.20 %
01-07-5-07-01915-HR	PERSONNEL - OTHER	10,000.00	10,000.00	3,189.00	3,189.00	6,811.00	31.89 %
01-07-5-07-01920-HR	AWARDS GIFTS	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-07-5-07-98001-FI	EE BENEFITS ALLOCATED	31,327.97	31,327.97	7,098.98	7,098.98	24,228.99	22.66 %

****Operating Board Report (Budget Report)**

For Fiscal: 2021-2022 Period Ending: 09/30/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01-07-5-07-98003-FI	OFFICE EXPENSE ALLOCATED	18,287.26	19,477.96	6,505.04	6,505.04	12,972.92	33.40 %
	Program: 07 - ** HUMAN RESOURCES ** Total:	200,376.23	201,566.93	24,233.99	30,066.57	171,500.36	14.92 %
	Program: 09 - ** BONDS, LOANS & STANDBY **						
01-09-5-09-08115-FI	CMM PRINCIPLE	127,000.00	127,000.00	127,000.00	127,000.00	0.00	100.00 %
01-09-5-09-08120-FI	MORONGO BASIN PIPELINE	132,410.00	132,410.00	0.00	0.00	132,410.00	0.00 %
01-09-5-09-08130-FI	(CIRP) MUNICIPAL FINANCE LOAN PR...	170,247.19	170,247.19	0.00	169,787.90	459.29	99.73 %
01-09-5-09-08215-FI	INTEREST EXPENSE - CMM	115,132.50	115,132.50	58,982.35	58,982.35	56,150.15	51.23 %
01-09-5-09-08220-FI	(CIRP) MUNICIPAL FINANCE LOAN IN...	97,643.71	97,643.71	0.00	98,103.00	-459.29	100.47 %
01-09-5-09-08320-FI	GENERAL TAX COLLECTION CHARGE	1,400.00	1,400.00	0.00	46.17	1,353.83	3.30 %
01-09-5-09-08325-FI	ADMINISTRATION - CMM	11,642.00	11,642.00	0.00	2,102.83	9,539.17	18.06 %
01-09-5-09-08330-DOF	STANDBY ADMINISTRATION	38,000.00	38,000.00	273.26	4,798.88	33,201.12	12.63 %
	Program: 09 - ** BONDS, LOANS & STANDBY ** Total:	693,475.40	693,475.40	186,255.61	460,821.13	232,654.27	66.45 %
	Program: 12 - ** CAPITAL IMPROVEMENT REPLACEMENT PROGRAM (CIRP)						
01-12-5-12-01136-FI	CIRP STANDBY/CALLBACK	0.00	0.00	5,723.44	11,902.77	-11,902.77	0.00 %
01-12-5-12-01212-FI	CIRP: COMPENSATED LEAVE	61,507.00	61,507.00	3,686.92	5,636.88	55,870.12	9.16 %
01-12-5-12-02213-FI	CIRP: SALARY (excl STBY,CLBK)	373,831.00	373,831.00	-15,140.43	19,483.77	354,347.23	5.21 %
01-12-5-12-02213-JC	CIRP: SMALL TOOLS/MISC. EXP.	15,000.00	15,000.00	391.88	2,091.38	12,908.62	13.94 %
01-12-5-12-98001-FI	EE BENEFITS ALLOCATED	269,777.66	269,777.66	61,132.14	61,132.14	208,645.52	22.66 %
01-12-5-12-98002-FI	FIELD EXPENSES ALLOCATED	103,347.15	103,347.15	38,659.30	38,659.30	64,687.85	37.41 %
01-12-5-12-98777-FI	CIRP: SALARY CLEARING (PROJ SALAR...	-323,831.00	-323,831.00	0.00	0.00	-323,831.00	0.00 %
01-12-5-12-98779-FI	CIRP: BENEFITS CLEARING (PROJ BEN...	-240,799.13	-240,799.13	-16,575.95	-16,575.95	-224,223.18	6.88 %
	Program: 12 - ** CAPITAL IMPROVEMENT REPLACEMENT PROGRAM (C...	258,832.68	258,832.68	77,877.30	122,330.29	136,502.39	47.26 %
	Program: 20 - ** HDMC TREATMENT PLANT (Reimbursable) **						
01-20-5-20-03101-DWR	HDMC: OTHER	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00 %
01-20-5-20-04100-DWR	HDMC: CONTRACTED OPERATION EXP	80,000.00	80,000.00	15,228.22	32,493.25	47,506.75	40.62 %
01-20-5-20-06100-DWR	HDMC: PUMPING POWER	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00 %
	Program: 20 - ** HDMC TREATMENT PLANT (Reimbursable) ** Total:	132,000.00	132,000.00	15,228.22	32,493.25	99,506.75	24.62 %
	Program: 42 - ** RESERVE SET-ASIDE (DRAWDOWN) - OP **						
01-42-5-99-00010-FI	%BUILDING RES (OP Funded)	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00 %
01-42-5-99-00100-FI	%EQUIP&TECH RES (OP Funded)	170,000.00	170,000.00	0.00	0.00	170,000.00	0.00 %
01-42-5-99-00150-FI	%METER REPL RES (OP Funded)	500,000.00	500,000.00	0.00	0.00	500,000.00	0.00 %
01-42-5-99-00250-FI	%STUDIES/REPORTS RES (OP Funded)	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00 %
01-42-5-99-00300-FI	%CAPTIAL RES (OP Funded)	1,000,000.00	1,000,000.00	0.00	0.00	1,000,000.00	0.00 %
	Program: 42 - ** RESERVE SET-ASIDE (DRAWDOWN) - OP ** Total:	1,750,000.00	1,750,000.00	0.00	0.00	1,750,000.00	0.00 %
	Program: 51 - ** BENEFITS ALLOCATED TO DEPTS **						
01-51-5-51-01211-FI	COMPENSATED LEAVE	308,493.00	308,493.00	63,994.60	96,424.70	212,068.30	31.26 %
01-51-5-51-01216-FI	CAFETERIA PLAN EXPENSE	643,464.00	643,464.00	33,605.34	100,816.02	542,647.98	15.67 %
01-51-5-51-01220-FI	GROUP INSURANCE EXPENSE	19,024.00	19,024.00	1,440.22	5,760.35	13,263.65	30.28 %
01-51-5-51-01225-FI	WORKERS COMPENSATION INSURAN...	75,546.00	75,546.00	0.00	12,085.66	63,460.34	16.00 %
01-51-5-51-01230-FI	RETIREMENT: PERS Classic 2%@55	311,873.00	311,873.00	11,146.70	101,352.56	210,520.44	32.50 %
01-51-5-51-01231-FI	RETIREMENT: PERS Tier 2 2%@62	41,354.00	41,354.00	2,982.73	11,971.06	29,382.94	28.95 %
01-51-5-51-01232-FI	RETIREMENT: PERS - TEMP	3,524.00	3,524.00	479.26	1,205.88	2,318.12	34.22 %
01-51-5-51-01233-FI	RETIREMENT - 457 CONTRIBUTION	27,000.00	27,000.00	535.00	1,645.00	25,355.00	6.09 %
01-51-5-51-01250-HR	MISC. BENEFITS: WELLNESS	8,000.00	8,000.00	0.00	177.87	7,822.13	2.22 %
01-51-5-51-01305-FI	PAYROLL TAXES	184,933.00	184,933.00	16,300.08	36,383.69	148,549.31	19.67 %
01-51-5-51-98000-FI	ALLOCATED EXPENSES - BENEFITS	-1,623,211.00	-1,623,211.00	-367,822.79	-367,822.79	-1,255,388.21	22.66 %
	Program: 51 - ** BENEFITS ALLOCATED TO DEPTS ** Total:	0.00	0.00	-237,338.86	0.00	0.00	0.00 %
	Program: 52 - ** FIELD ALLOCATED TO DEPTS **						
01-52-5-52-01240-D/P	UNIFORMS (FIELD)	11,500.00	11,500.00	1,812.69	5,621.82	5,878.18	48.89 %
01-52-5-52-02206-D/P	SHOP EXPENSE - COMBINED	15,000.00	15,000.00	678.41	2,933.93	12,066.07	19.56 %
01-52-5-52-02209-EXA	SHOP OFFICE SUPPLIES	20,000.00	20,000.00	116.91	765.06	19,234.94	3.83 %
01-52-5-52-03205-D/P	TOOL / EQUIP REPAIR	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-52-5-52-03905-D/P	BUILDING REPAIR/MAINT-SHOP/SITE	30,000.00	30,000.00	3,873.84	11,777.24	18,222.76	39.26 %
01-52-5-52-04015-EXA	OPS: SOFTWARE,SUPPORT & COMP. ...	138,000.00	138,000.00	41,989.18	81,429.11	56,570.89	59.01 %
01-52-5-52-05005-D/P	FUEL-VEHICLES	60,000.00	60,000.00	8,353.08	18,002.26	41,997.74	30.00 %
01-52-5-52-05010-D/P	AUTO EXPENSE - FIELD	20,000.00	20,000.00	1,829.00	5,052.02	14,947.98	25.26 %

****Operating Board Report (Budget Report)**

For Fiscal: 2021-2022 Period Ending: 09/30/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01-52-5-52-06305-EXA	COMMUNICATIONS-MOBILE	29,000.00	29,000.00	2,584.96	5,156.81	23,843.19	17.78 %
01-52-5-52-07009-D/P	REGULATORY-PERMITS, FEES, CERTS	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
01-52-5-52-98000-FI	ALLOCATED EXPENSES - FIELD	-349,500.00	-349,500.00	-130,738.25	-130,738.25	-218,761.75	37.41 %
Program: 52 - ** FIELD ALLOCATED TO DEPTS ** Total:		0.00	0.00	-69,500.18	0.00	0.00	0.00 %
Program: 53 - ** OFFICE ALLOCATED TO DEPTS **							
01-53-5-53-01405-HR	TEMPORARY LABOR FEES	30,000.00	30,000.00	22,176.24	58,117.41	-28,117.41	193.72 %
01-53-5-53-02105-EXA	OFFICE SUPPLIES	35,000.00	35,000.00	1,838.45	2,934.33	32,065.67	8.38 %
01-53-5-53-02107-EXA	OFFICE EQUIP & MAINT.	26,000.00	26,000.00	2,507.27	4,571.85	21,428.15	17.58 %
01-53-5-53-02110-EXA	POSTAGE	33,500.00	33,500.00	2,279.54	5,907.22	27,592.78	17.63 %
01-53-5-53-03906-EXA	BUILDING REPAIR/MAINT - OFFICE	47,265.00	74,265.00	18,054.39	19,951.09	54,313.91	26.86 %
01-53-5-53-04015-EXA	ADMIN: COMPUTER SOFTWARE & SU...	164,000.00	164,000.00	21,348.25	39,913.39	124,086.61	24.34 %
01-53-5-53-05010-DOF	AUTO EXPENSE - OFFICE	6,000.00	6,000.00	0.00	103.60	5,896.40	1.73 %
01-53-5-53-06205-EXA	TELEPHONE AND UTILITIES	71,000.00	71,000.00	6,635.97	16,007.74	54,992.26	22.55 %
01-53-5-53-98000-FI	ALLOCATED EXPENSES - OFFICE	-412,765.00	-439,765.00	-147,506.63	-147,506.63	-292,258.37	33.54 %
Program: 53 - ** OFFICE ALLOCATED TO DEPTS ** Total:		0.00	0.00	-72,666.52	0.00	0.00	0.00 %
Expense Total:		8,959,966.27	8,986,966.27	680,181.39	1,632,397.30	7,354,568.97	18.16 %
Fund: 01 - GENERAL FUND Surplus (Deficit):		-672,295.67	-699,295.67	197,047.75	819,301.69	1,518,597.36	-117.16 %
Report Surplus (Deficit):		-672,295.67	-699,295.67	197,047.75	819,301.69	1,518,597.36	-117.16 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	-672,295.67	-699,295.67	197,047.75	819,301.69	1,518,597.36
Report Surplus (Deficit):	-672,295.67	-699,295.67	197,047.75	819,301.69	1,518,597.36



Water Sales Consumption Statistics as of 09/30/21

Consumption - 12 months ending:	CURRENT 09/30/2021	PRIOR 1 09/30/2020	PRIOR 2 09/30/2019
CCF (units)	530,999	469,453	527,075
Gallons	397,187,252	351,150,844	394,252,100
Acre Feet	1,219	1,078	1,210
Change/PY	13.11% increase	-10.93% decrease	
Change from Two Years Prior			0.74% increase

Change does not correlate to state conservation mandate.

CONSUMPTION RANKING - TOP TEN

	ACCOUNT NAME	Consumption (CCF)					ACCOUNT TOTALS
		PUBLIC AGENCY	HOUSING	HOSPITAL/MED	COMMERICAL	INDIVIDUAL	
1	JT Parks & Recreation	5,450					5,450
2	Hi-Desert Medical Center (hospital and CCC)			4,637			4,637
3	Quail Springs Village Apartments		2,724				2,724
4	Morongo Unified School District	2,419					2,419
5	Joshua Tree Memorial Park				1,967		1,967
6	Lazy H Mobilehome Park		1,322				1,322
7	Hi Desert Water Transport Inc.				1,220		1,220
8	Individual Customer					1,070	1,070
9	Pyle - Mobilehome Park		937				937
10	Housing Partners, Inc.		822				822
	CLASS/TYPE TOTALS	7,869	5,805	4,637	3,187	1,070	22,568

1 2 3 4 5

**JOSHUA BASIN WATER DISTRICT
MEETING AGENDA ITEM STAFF REPORT**

Regular Meeting of the Board of Directors

DATE: January 19, 2022

REPORT TO: Board of Directors
PREPARED BY: Sarah Johnson, Acting General Manager
TOPIC: **By-Division/District Based Elections Update**
RECOMMENDATION: Recommend providing Acting General Manager authority to enter into an agreement between the Joshua Basin Water District and Cooperative Strategies to provide demographic services to assist in the preparation of adjusted By-Division electoral maps based on 2020 Federal Census data.

ANALYSIS: The District is required by Water Code Section 30733(d) to adjust the boundaries of its By-Division voter districts after each federal decennial census. In making such adjustments, the District is required to adjust the boundaries of its divisions so that, as far as practicable, the divisions are equal in population and in compliance with specified provisions of Federal law. In adjusting such boundaries, the Board should give consideration to the following factors: (1) topography, (2) geography, (3) cohesiveness, contiguity, integrity, and compactness of territory, and (4) community of interests of the division. The District is required to complete such adjustments by April 17, 2022, pursuant to Elections Code Section 22000.1(b).

To the assist the Board in making such adjustments, the District is proposing to hire the services of a demographer, Cooperative Strategies. Cooperative Strategies will assist the District by analyzing District-related data from the 2020 Federal Census, and based thereon and in consultation with District staff and legal counsel, return to the Board over the course of at least two public hearings with options for adjusting its boundaries to conform to population changes within the District based on the 2020 Federal Census.

It is anticipated that Cooperative Strategies will work with the District to bring potential mapping options back to the Board in February and March of this year, for the Board to review at least two public hearings before the adoption of a final map.

STRATEGIC PLAN ITEM: 2.0 Meet regulatory requirements for water, wastewater, financial, and administrative functions.

FISCAL IMPACT: \$13,500



▶ **VOTING AREA REDISTRICTING SERVICES**

JOSHUA BASIN WATER DISTRICT

JANUARY 14, 2022



▶ LETTER OF INTEREST

Mr. Jeff A. Hoskinson

Atkinson, Andelson, Loya, Rudd & Romo
20 Pacifica, Suite 1100
Irvine, CA 92618

Re: Proposal to Provide Voting Area Redistricting Services

1/14/2022

Dear Mr. Hoskinson:

Cooperative Strategies, LLC is pleased to submit the enclosed proposal ("Proposal") to provide demographic services to assist in reviewing and potentially adjusting the voting areas for Joshua Basin Water District ("JBWD" or "Water District").

For more than 25 years, Cooperative Strategies has provided services to public agencies throughout California. Our philosophy is to provide relationship-based consulting services and to thoroughly understand our clients' specific needs.

Given our long history of working with public agencies our expertise in analyzing and evaluating demographic data, Cooperative Strategies is uniquely qualified to assist the Water District in this process. We've provided similar services to more than 50 public agencies across the State of California ("State").

Thank you for the opportunity to submit the enclosed Proposal. Should you have any questions, please do not hesitate to contact me.

Sincerely,



David Lopez
Executive Director

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ABOUT US

OUR ABILITY TO SERVE YOU



► OUR EXPERIENCE

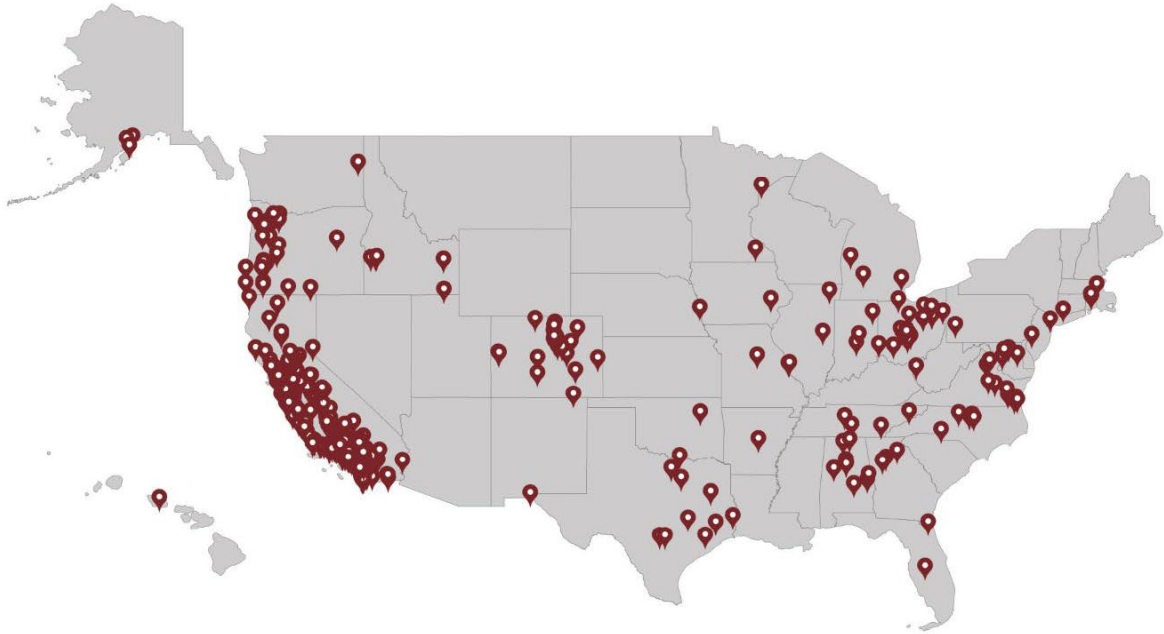
Our expertise is unparalleled. Over the course of 25+ years, we have helped more than 2,000 school districts assess their situations, set goals, and implement their visions. We have backgrounds in education, technology, facilitation, and management. Our team of professionals includes Recognized Educational Facility Planners, GIS specialists, and Series 50 Qualified Municipal Advisors.

► WHY CS?

We don't serve competing public sector entities. This means we are able to thoroughly focus on the unique needs of schools and the students they serve.

As your needs evolve, so do our offerings. From initial building and standards assessment, to facility and demographic planning, to financial advisory services, to full program management – we partner with our clients throughout their entire journey.

For us, it's all about relationships. We know that one size does not fit all, especially when it comes to planning educational facilities. We work hard to understand each client's goals and objectives and truly become a trusted extension of a district's staff. Our approach is not about gaining business; it's about building lasting relationships.





► GEOGRAPHICAL INFLUENCE

We guide school districts of all shapes and sizes through projects of all shapes and sizes. Our expertise across the facility and educational planning process means districts do not need to hire multiple firms from various industries.

Our team listens to administrations' hopes and communities' concerns. We partner with school boards to help build stakeholder consensus. And we work with developers and designers to execute schools' visions. With thousands of success stories across the U.S. and beyond, we easily adapt to regional laws and regulations.

Our four offices spread across the country — in California, Colorado, Ohio, and Texas — enable us to offer nimble, cost-effective solutions to clients regardless of their location or time zone.

► OUR ACCOMPLISHMENTS

30+ Comprehensive Service Lines	4 U.S. Office Locations	2,000+ School Districts Served	
3,000+ Enrollment Projections		200 Million Dollars in Owners Rep.	Success Stories Across the U.S. and Beyond
300+ Facilities Master Plans	25+ Years of Experience		Multiple Series 50 Qualified Municipal Advisors
	280+ Educational Specifications	50+ Employees On Staff	15+ Billion Dollars in Bonds



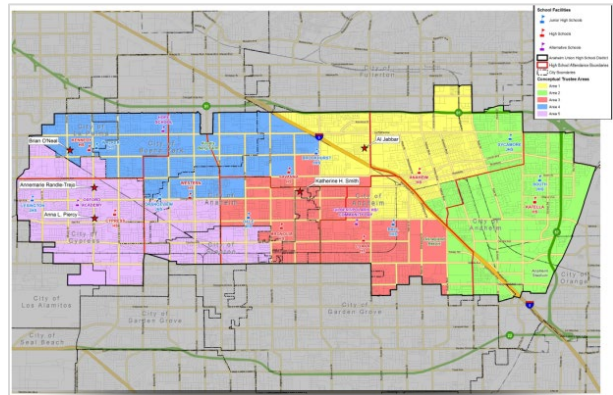
SCOPE OF SERVICES

VOTING AREA REDISTRICTING SERVICES

VOTING AREA REDISTRICTING

Cooperative Strategies has aided a number of public agencies throughout the State with the creation and implementation of voting areas. When drawing Voting Areas, we utilize the following legal considerations:

- Each area shall contain nearly equal number of inhabitants based on total population with a variance of up to 10 percent between the largest and smallest areas
- Comply with the FVRA in that members of a protected class do not have their voting rights diluted through the creation of voting areas
- Be compact and contiguous, as much as possible
- Follow man-made and natural geographic features, as much as possible
- Respect incumbency where possible
- Consider other local criteria



Once several maps that meet the above criteria are created, we review them with staff and legal counsel to ensure legal compliance. The maps are also shared with the Board for review and comment prior to receiving public input.

Public input can take the form of public hearings at Board meetings or in town hall meetings where community members can review the information and provide feedback.

After all feedback is compiled, the Water District can adjust the maps as it desires before ultimately deciding on the map that best meets the needs of the community. Cooperative Strategies then aids in the approval and adoption process to finalize and implement the new Voting Areas. The following scope of work outlines the specific activities and tasks involved in Cooperative Strategies' Voting Area redistricting services.

STATEMENT OF WORK

Voting Area Redistricting

ACTIVITY	TASKS
<p>1. Assessment of Voting Areas and 2020 Census</p>	<p>1.A. Prepare Census Data Analysis for Trustee Areas This task involves analyzing 2020 Census data to obtain information on population within the District to determine the population within each voting area and for use in any potential adjustments.</p>
	<p>1.B. Evaluate Population Balance of Current Voting Areas This task involves determining whether the current voting areas meet the population balance requirements utilizing the 2020 Census. Cooperative Strategies shall prepare a report outlining the population within each voting area based on the 2020 Census and a determination of the population variance between the largest and smallest areas.</p>
	<p>1.C. Attend Virtually and Present at Meeting of Board of Education This task involves one (1) virtual meeting to present at a meeting of the Board of Directors to review the data from the 2020 Census and review criteria for adjustments of voting areas, if required by the Census results or if requested by the Board.</p>
<p>2. Adjust Voting Areas Based on 2020 Census (if required)</p>	<p>2.A. Create Conceptual Trustee Areas This task involves using Census data and GIS data gathered to prepare up to three (3) conceptual Voting Area scenarios. This task will involve preparing alternative Voting Area boundary proposals for consideration, including maps and demographic data for comparative purposes.</p>
	<p>2.B. Virtually Present to Board of Directors This task involves one (1) virtual meeting to present the conceptual scenarios to the Board for comment and review.</p>
	<p>2.C. Revise Scenarios #1 This task involves revising up to three (3) conceptual scenarios based on feedback from the public and the Board.</p>

ACTIVITY	TASKS
	<p data-bbox="467 239 1450 317">2.D. Virtually Present Final Scenarios to Board of Directors</p> <p data-bbox="467 323 1450 443">This task involves one (1) virtual meeting to present the final scenarios to the Board for approval of adjusted Voting Areas.</p> <hr data-bbox="467 449 1450 453"/> <p data-bbox="467 459 984 495">2.E. Assist in Implementation</p> <p data-bbox="467 501 1450 579">This task involves assisting with processing the new Voting Areas with the County Registrar of Voters.</p>

A photograph of a man sitting on a desk in a classroom, facing a group of students. The man is wearing a light-colored shirt and jeans, and is holding a tablet. The students are sitting at desks, and the classroom has a bulletin board with various papers and a clock on the wall. The image is overlaid with a dark, semi-transparent filter.

KEY PERSONNEL

YOUR TEAM OF INDUSTRY EXPERTS



DAVID LOPEZ

**EXECUTIVE DIRECTOR,
WESTERN REGION**

David Lopez brings over 25 years of experience in managing project teams within the client service industry. He assists both Public Agencies and Local

Education Agencies with utilization of Community Facilities Districts ("CFDs") as facilities funding options, trustee area redistricting, facilities master planning efforts, enrollment projections, developer impact fee studies, redevelopment services and other specialized demographic needs.

In addition to being actively involved with client relations and outreach endeavors nationwide, David presents training topics at COE-sponsored meetings and various regional events hosted by and for public agencies.

Education

- B.A., American History, University of California, Berkeley

Areas of Expertise

- Trustee/Voting Areas
- CFD Formation & Administration
- Community Engagement
- Demographic Studies
- Enrollment Projections
- Facilities Master Planning
- Redevelopment

Notable Accomplishments

- Currently serves over 100 Public Agencies clients throughout 16 CA counties
- Involved in the formation of more than 50
- CFDs from 2008 to present

Sample Experience

Apple Valley Unified School District, CA
Capacity Analysis, Developer Fee Justification Studies, Facilities Usage Fee Studies

City of Beverly Hills, CA
Disclosure Compliance Services; CFD Administration

Conejo Valley Unified School District, CA
Developer Fee Justification Studies, Enrollment Projections, Redistricting, Trustee/ Voting Areas

East Orange County Water District, CA
Trustee/Voting Areas

Lodi Unified School District, CA
Developer Fee Justification Studies; Enrollment Projections; Facilities Master Planning; Facilities Usage Fees; myschoolLOCATION

Los Osos Community Services District, CA
Trustee/Voting Areas

Menifee Union School District, CA
CFD Administration; CFD Formation; Demographic Analysis; Developer Negotiations; Enrollment Projections; Funding Programs, Redistricting

Paso Robles Joint Unified School District, CA
Redevelopment, Developer Fee Justification Studies, Attendance Boundaries, Trustee/Voting Areas. Redistricting

Perris Elementary School District, CA
CFD Administration, Clean Energy Services, Developer Fee Justification Studies, Redevelopment, Trustee/Voting Areas

Port San Luis Harbor District
Trustee/Voting Areas

Victor Elementary School District, CA
CFD Administration; Continuing Disclosure; Enrollment Projections, Trustee/Voting Areas



JUSTIN RICH
EXECUTIVE DIRECTOR,
WESTERN REGION

Justin Rich brings over 15 years of experience in school facilities planning and finance. He assists LEAs with their Facilities Master Planning efforts, specialized demographic analyses, and municipal advisory services. He has been involved in numerous community outreach efforts related to facility planning, general obligation bond elections, school attendance boundaries/closures and Voting Area redistricting.

In addition to being actively involved with client relations and outreach endeavors, Justin has presented on various topics at industry conferences and events.

Education

- M.P.A., Public Administration, California State University, Long Beach
- B.A., Political Science, University of California, Los Angeles

Areas of Expertise

- Trustee/Voting Areas
- Facilities Master Planning
- Community Engagement
- Development Impact Analyses
- Boundary Planning

Notable Accomplishments

- MSRB Series 50, Municipal Advisor Representative.
- Advised on nearly \$7 billion in municipal bond transactions for School Districts and community college districts.

Sample Experience

Riverside Community College District, CA
Voting Area Creation Services

Riverside Unified School District, CA
Voting Area Creation Services

Castro Valley Unified School District, CA
Bond Election Services; Financial Advisory

Lake Elsinore Unified School District, CA
Boundary Planning; Developer Fee Justification Studies; Facilities Master Planning; Demographic Analysis; Developer Negotiations

Menifee Union School District, CA
Financial Advisory; Demographic Analysis; Developer Negotiations; Enrollment Projections

Moreland School District, CA
Boundary Planning; Developer Fee Justification Studies

Mountain View School District, CA
Developer Negotiations; Developer Fee Justification Studies; Bond Election Services; Financial Advisory

Norris School District, CA
Facilities Master Plan; Financial Advisory

Oakley Union Elementary School District, CA
Bond Election Services; Financial Advisory

Pasadena Unified School District, CA
Boundary Planning; Developer Fee Justification Studies; Redevelopment

Richland School District, CA
Facilities Master Planning; Developer Fee Justification Studies; Enrollment Projections

San Dieguito Union High School District, CA
Long Range Facilities Task Force; Bond Election Services; Financial Advisory

San Gabriel Unified School District, CA
Developer Fee Justification Studies, Facilities Usage Fee Studies



**ANDREW BISHOP
SENIOR ASSOCIATE
DIRECTOR**

Andrew Bishop has provided financial, demographic, and cartographic services to a wide variety of LEAs since 2005. His expertise with Geographic Information Systems has helped illustrate a variety of demographic and facilities planning services for hundreds of School Districts.

Andrew also has extensive experience in calculating student generation rates to determine future student enrollment and the resulting impact on school facilities.

Education

- B.A., Geography, University of California, Los Angeles

Areas of Expertise

- Developer Fee Justification Studies
- School Facilities Needs Analyses
- Enrollment Projections
- Trustee/Voting Areas
- Capacity Analyses
- Geographic Information Systems
- Assessment District Administration

Notable Accomplishments

- Finalist, NYC Department of Education Call for Innovations, Enhancing School Zoning Efforts by Predicting Population change

Sample Experience

Alum Rock Union Elementary School District, CA

Enrollment Projections

Anaheim Elementary School District, CA

Trustee/Voting Areas

Beverly Hills Unified School District, CA

Developer Fee Justification Studies

Bonita Unified District, CA

Developer Fee Justification Studies; RIMD Administration

Byron Union School District, CA

Developer Fee Justification Studies; Enrollment Projections

Capistrano Unified School District, CA

Annual & Five-Year Reports; Developer Fee Justification Studies

Fremont Unified School District, CA

Developer Fee Justification Studies; Enrollment Projections; School Facilities Needs Analyses

Hesperia Unified School District, CA

Annual & Five-Year Reports; Developer Fee Justification Studies; Enrollment Projections; School Facilities Needs Analyses

Irvine Unified School District, CA

Annual & Five-Year Reports; Developer Fee Justification Studies; RIMD Administration; School Facilities Needs Analyses

Menifee Union School District, CA

Annual & Five-Year Reports; Developer Fee Justification Studies; School Facilities Needs Analyses

Palm Springs Unified School District, CA

Developer Fee Justification Studies



PAST PROJECTS

PROVEN SUCCESS STORIES

PAST PROJECTS

Please see below for a list of some of the agencies we have previously provided similar services to. Please note, we cannot disclose the full list of our clients for whom we have performed liability analysis services as many engaged our services through legal counsel which remain under attorney-client privilege.

District Name	Location	Service Type
Adelanto Elementary School District	San Bernardino County	Voting Area Creation Services
Alta Loma School District	San Bernardino County	Voting Area Creation Services
Alvord Unified School District	Riverside County	Voting Area Creation Services
Anaheim Elementary School District	Orange County	CVRA Analysis & Voting Area Creation Services
Anaheim Union High School District	Orange County	Voting Area Creation Services
Antelope Valley Union High School District	Los Angeles County	Voting Area Creation Services
Antioch Unified School District	Contra Costa County	Voting Area Creation Services
Apple Valley Unified School District	San Bernardino County	Voting Area Creation Services
Banning Unified School District	Riverside County	Voting Area Creation Services
Beaumont Unified School District	Riverside County	Voting Area Creation Services
Benicia Unified School District	Solano County	Voting Area Creation Services
Bonsall Unified School District	San Diego County	Voting Area Creation Services

District Name	Location	Service Type
City of Garden Grove	Orange County	CVRA Analysis
Conejo Valley Unified School District	Ventura County	Voting Area Creation Services
Corona-Norco Unified School District	Riverside County	Voting Area Creation Services
Davis Joint Unified School District	Yolo County	Voting Area Creation Services
Desert Sands Unified School District	Riverside County	Voting Area Creation Services
Diablo Water District	Contra Costa County	Voting Area Creation Services
Dublin Unified School District	Alameda County	Voting Area Creation Services
Etiwanda School District	San Bernardino County	Voting Area Creation Services
Fallbrook Union High School District	San Diego County	Voting Area Creation Services
Fullerton School District	Orange County	Voting Area Creation Services
Garden Grove Unified School District	Orange County	Voting Area Creation Services
Hacienda La Puente Unified School District	Los Angeles County	Voting Area Creation Services
Hesperia Unified School District	San Bernardino County	Voting Area Creation Services
Hueneme Elementary School District	Ventura County	Voting Area Creation Services
Imperial Valley Community College District	Imperial County	Voting Area Creation Services
La Mesa-Spring Valley School District	San Diego County	Voting Area Creation Services

District Name	Location	Service Type
Lincoln Unified School District	San Joaquin County	Voting Area Creation Services
Moorpark Unified School District	Ventura County	Voting Area Creation Services
Moreno Valley Unified School District	Riverside County	Voting Area Creation Services
Mt. Diablo Unified School District	Contra Costa County	Voting Area Creation Services
North Orange County Community College District	Orange County	Voting Area Creation Services
Novato Unified School District	Marin County	Voting Area Creation Services
Oakley Union Elementary School District	Contra Costa County	Voting Area Creation Services
Ojai Unified School District	Ventura County	Voting Area Creation Services
Ontario-Montclair School District	San Bernardino County	Voting Area Creation Services
Oxnard School District	Ventura County	CVRA Analysis & Voting Area Creation Services
Palm Springs Unified School District	Riverside County	Voting Area Creation Services
Perris Elementary School District	Riverside County	Voting Area Creation Services
Redlands Unified School District	San Bernardino County	Voting Area Creation Services
Rim of the World Unified School District	San Bernardino County	Voting Area Creation Services
Riverside Community College District	Riverside County	Voting Area Creation Services

District Name	Location	Service Type
Romoland School District	Riverside County	Voting Area Creation Services
Rowland Unified School District	Los Angeles County	Voting Area Creation Services
San Juan Unified School District	Sacramento County	Voting Area Creation Services
San Mateo County Community College District	San Mateo County	Voting Area Creation Services
Santa Paula Unified School District	Ventura County	Voting Area Creation Services
Santa Rosa City Schools	Sonoma County	Voting Area Creation Services
Snowline Joint Unified School District	San Bernardino County	Voting Area Creation Services
South Whittier School District	Los Angeles County	Voting Area Creation Services
Temecula Valley Unified School District	Riverside County	Voting Area Creation Services
Val Verde Unified School District	Riverside County	Voting Area Creation Services
Vallecitos Elementary School District	San Diego County	Voting Area Creation Services
Vallejo City Unified School District	Solano County	Voting Area Creation Services
Victor Elementary School District	San Bernardino County	Voting Area Creation Services
Victor Valley Union High School District	San Bernardino County	Voting Area Creation Services
William S. Hart Union High School District	Los Angeles County	Voting Area Creation Services

A young girl with blonde hair and black-rimmed glasses is holding a large red folder in front of her. The folder is the central focus of the image, and the text is overlaid on it. The background is a soft-focus indoor setting.

REFERENCES

TRANSPARENCY IS TRUST

CLIENT	CONTACT INFORMATION
Diablo Water District	Dan Muelrath General Manager 925.625.3798 dmuelrath@diablowater.org
Hacienda La Puente Unified School District	Annie Bui Associate Superintendent 626.933.3820 anniebui@hlpusd.k12.ca.us
Fullerton School District	Robert Pletka Superintendent 714.447.7400 suptoffice@myfsd.org
Garden Grove Unified	Dr. Gabriela Mafi Superintendent 714.663.6000 gmafi@ggusd.us
North Orange County Community College District	Fred Williams Vice Chancellor 714.808.4746 fwilliams@nocccd.edu

A young boy with a backpack is walking past a school bus. The scene is dimly lit, and the text 'FEE PROPOSAL' is overlaid in the center.

FEE PROPOSAL

The proposed fee for Cooperative Strategies to perform the services as described in Section 2 of this Proposal is outlined below.

SERVICE DESCRIPTION	PROPOSED FEE
Assessment of Voting Areas and 2020 Census	\$4,000 (Plus Expenses Up to \$400)
Adjust Voting Areas Based on 2020 Census	\$9,500 (Plus Expenses Up to \$950)

Should the District request attendance at additional meetings beyond those identified in Exhibit A, attendance is not guaranteed and will be subject to limited availability. If available, attendance will be virtual, and the fee shall be \$850 per additional meeting.

Should the District request additional scenarios beyond those identified in Exhibit A, the fee shall be \$375 per additional scenario.

Should the School District wish to utilize a web-based tool for members of the community to provide scenarios or revise map options, there shall be an additional fee of \$5,000 for such service.



AGREEMENT FOR CONSULTING SERVICES

THIS AGREEMENT FOR CONSULTING SERVICES ("Agreement") is made and entered into this _____ day of _____, 2021 ("Effective Date"), by and between Atkinson, Andelson, Loya, Ruud & Romo for the Joshua Basin Water District at 20 Pacifica, Suite 1100, Irvine, CA 92618, hereinafter called "Client", and Cooperative Strategies, LLC at 2855 Michelle Drive, Suite 230, Irvine, CA 92606, hereinafter "Consultant" and each, a "Party" or together, the "Parties". The Parties, in consideration of the mutual promises and conditions herein contained agree as follows:

ARTICLE I. SERVICES TO BE PERFORMED BY CONSULTANT

Section 1.1 Services, Statement of Work. Client hereby retains Consultant to perform the services ("Services") set forth in the Statement of Work (the "SOW") attached as Exhibit A to this Agreement, which is hereby incorporated by reference. In the event of a conflict between this Agreement and the SOW, the SOW shall prevail for the purposes of such SOW only.

Section 1.2 No Agency. The relationship of the Parties is that of independent contractors. Nothing herein will be deemed to create an employment, agency, joint venture, or partnership relationship between the Parties or any of their agents or employees. Neither Party will have the power to enter into any contracts or to incur any liabilities on behalf of the other.

ARTICLE II. OWNERSHIP; USE

Section 2.1 Consultant Materials. Consultant owns any and all work product created in the performance of this Agreement, including all intellectual property rights therein, including, but not limited to: (a) computer software (including financial models, compilations of formulas and spreadsheet models), inventions, designs, programs, improvements, techniques, ideas, concepts, trade secrets and know-how, proprietary models, processes and methods, and (b) reports, drawings, templates, specifications, computer files, field data, notes, other documents and instruments and other works of authorship and developments conceived, created, discovered, invented, or reduced to practice ("Consultant Materials").

Section 2.2 Client's Rights and Obligations. This Agreement only entitles Client to a right to use the hard copy or electronic reports portion of the Consultant Materials (each a "Report"). Client shall not reuse Reports for any unlawful purpose. Client shall, to the fullest extent permitted by law, indemnify and hold harmless Consultant, its shareholders, officers, directors, members, managers, employees, and subcontractors ("Consultant Indemnified Parties") against any damages, losses, liabilities, and costs and expenses, including reasonable attorneys' fees and costs, arising from or allegedly arising from the unauthorized use of the Consultant Materials or Reports by or through Client.

Section 2.3 Rights. Consultant reserves all rights in Consultant Materials, including the Reports. Consultant may use Consultant Materials for any purpose during the term of this Agreement or thereafter. Client agrees that Consultant has spent and will spend substantial time and effort in collecting and compiling data and information (including Client Data, as defined below) (the "Data Compilations") in order to produce the Report(s). Data Compilations may be used by Consultant for its own purposes, including, without limitation, sale, or distribution to third parties, provided that Consultant will not sell or distribute Client's Confidential Information that may be contained in Data Compilations unless such information is used on an aggregated, anonymous basis.

ARTICLE III. COMPENSATION

Section 3.1 Fees. Client shall pay Consultant a professional fee according to the fee schedule attached as Exhibit B hereto (the "Fee Schedule") for the Services rendered hereunder. Consultant may adjust its rates in the event of an amendment of the SOW.

Section 3.2 Reimbursement. Client agrees that it shall reimburse Consultant for Consultant's out-of-pocket expenses incurred in performance of the Consulting Services. Expenses of Consultant in the performance of any Consulting Services that will be reimbursed by Client are the following:

- (a) Transportation costs, including mileage for the use of personal automobiles at the prevailing IRS standard rate, rental vehicles, travel, lodging and regularly scheduled commercial airline ticket costs; and
- (b) Third-party photographic reproduction and data purchases.
- (c) Photocopies, facsimile, postage, overnight deliveries.

Section 3.3 Invoices. Consultant shall deliver to Client an invoice for Services performed and reimbursable expenses incurred in the prior month. Client shall pay all invoices within forty-five (45) days of the date of each invoice. A monthly charge of 1.2% may be imposed on past due accounts. Payment shall not be subject to any discounts or set-offs.

ARTICLE IV. OTHER AGREEMENTS OF CONSULTANT

Section 4.1 Performance. Consultant shall perform the Services in accordance with the SOW and generally accepted industry standards.

Section 4.2 Necessary tools. Consultant shall supply all tools and instrumentalities required to perform the Services under the Agreement.

Section 4.3 Workers' Compensation. Consultant shall maintain workers' compensation insurance for Consultant's employees and agents performing Services as required by law. Consultant shall comply with all federal, state, and local laws and ordinances as it relates to the work to be performed under this Agreement.

Section 4.4 Liability Insurance. Consultant shall, at its sole cost and expense, carry and maintain throughout the term of this Agreement professional liability insurance covering errors and omissions, with limits of not less than \$1,000,000 per occurrence or \$2,000,000 aggregate. Evidence of such insurance shall be provided to Client as soon as reasonably practicable following Client's written request.

ARTICLE V. OTHER AGREEMENTS OF CLIENT

Section 5.1 Client's Assistance. Client shall provide all information, data and documents as specified in the SOW, or reasonably requested by Consultant. Client shall also satisfy any assumptions, perform any SOW obligations, and comply with all applicable laws and regulations.

Section 5.2 Client Responsibility.

(a) Client acknowledges Consultant will be using various data, reports, studies, computer printouts and other information, documents, and representations as to facts, the source of which may be Client ("Client Data"), and data from public agencies or third-parties ("Other Data"). Client agrees that Consultant is entitled to use and rely upon such Client Data in performing Services, and that Consultant shall not be obligated to verify the accuracy of the Client Data or Other Data or be responsible for its impact of on its work products (including without limitation the Reports).

(b) Client represents and warrants to Consultant that Client has the right to deliver the Client Data to Consultant and neither the Client Data, nor its use shall (i) infringe any intellectual property rights of any third party, (ii) violate any laws or privacy rights of any third party, or (iii) violate any third parties' privacy policies, and Client shall use commercially reasonable efforts to ensure that Client Data does not contain any viruses or other damaging or disabling code.

Section 5.3 Non-Solicitation. Client shall not solicit for employment or hire Consultant's employees during the term and for one year following the termination of this Agreement; provided, however, that this shall not prohibit Client from generalized solicitation or advertising, including the use of an independent agency or search firm whose efforts are not specifically directed at such employees. Such employees shall not include any individual (a) whose employment with Consultant has terminated for any reason, or (b) whose employment or solicitation has been agreed upon in writing by Consultant.

ARTICLE VI. TERM; TERMINATION

Section 6.1 Term. This Agreement shall become effective on the Effective Date and will continue in effect until the earlier of (a) completion of performance under the SOW, or (b) termination as provided herein.

Section 6.2 Convenience. Either party may terminate this Agreement (and the SOW) for convenience upon thirty (30) prior written days' notice to the other party.

Section 6.3 Breach. Either party may terminate this Agreement with written notice to the other party in the event of a material breach which is not cured within ten (10) days. Without limiting the foregoing, if Client fails to make payments when due, Consultant may suspend Services upon notice. Consultant shall have no liability to Client for any costs or damages arising as a result of such suspension. Upon payment in full by Client (if Consultant has not terminated the Agreement), Consultant shall resume Services and the SOW shall be adjusted for the suspension period plus reasonable time and expense for the Consultant to resume performance.

Section 6.4 Fees. Upon expiration or termination of this Agreement, Client shall pay all of Consultant's fees, expenses, and other costs payable by Client pursuant to Article III, which have accrued through the date of expiration or termination.

Section 6.5 Mutual Indemnification. Each Party shall defend, indemnify and hold the other Party harmless from and against all obligations, losses, liabilities, damages, claims, attachments, executions, demands, actions and/or proceedings (collectively, "Claims") and all costs and expenses in connection therewith, including reasonable attorneys' fees and expenses, arising out of or connected with this Agreement when such Claims arise from, relate to, or in any way result from (i) breach of any representation or warranty in this Agreement, (ii) breach of any applicable law or (iii) gross negligence or willful misconduct. Client's obligations under this subsection shall be reduced to the extent that they arise out of Consultant's gross negligence or willful misconduct.

Section 6.6 Survival. Sections 1.2, 5.2, 5.3, 6.4, 6.5, 6.6, and Articles II, III, VII, and VIII shall survive the expiration or termination of this Agreement.

ARTICLE VII. CONFIDENTIALITY

Section 7.1 Definition. "Confidential Information" means all information that is disclosed by a party to the other party and that: (a) is designated as confidential, regardless of the form in which it is disclosed; or (b) relates to a party's markets, customers, patents, trade secrets, inventions, procedures, methods, designs, strategies, distributors, or business in general. It shall not include any item which: (i) the receiving party can prove was in its possession prior to disclosure thereof by the disclosing party whether prior to or during the term of this Agreement; (ii) is or becomes generally available to the public other than as a result of any action or omission by the receiving party; (iii) is rightfully disclosed to the receiving party by a third party without the imposition on the third party of any confidentiality obligation or restrictions on use; or (iv) is independently developed by the receiving party without reference to the disclosing party's Confidential Information, as evidenced by the receiving party's written records. The Consultant Materials are Consultant's Confidential Information (subject to the rights set forth in Section 2.2).

Section 7.2 Obligation. Each party, as a receiving party, shall (a) hold all Confidential Information in confidence and not disclose same to anyone except its employees who have a need to know and who are bound by the confidentiality and nondisclosure restrictions herein; (b) use the other party's Confidential Information only as necessary for its performance hereunder; and (c) hold and protect Confidential Information

with the same degree of care it uses with its own information of like importance, but in no event less than a reasonable standard of care.

Section 7.3 Compelled Disclosure. If either receiving party is required by law to disclose any Confidential Information, the receiving party shall provide the disclosing party with prompt oral and written notice, so that the latter may seek a protective order or other appropriate remedy. In the event that such a protective order or other remedy is not promptly obtained, the receiving party shall furnish only that portion of the Confidential Information which is legally required and shall exercise its best efforts to obtain a protective order or other reliable assurance that confidential treatment shall be accorded to the disclosing party's Confidential Information.

Section 7.4 Injunctive Relief. Each party agrees that remedies at law are inadequate to protect against its breach or threatened breach of this Article VII. Accordingly, each party agrees that the other party may obtain injunctive relief against it in the event of any such breach or threat thereof, in addition to any other legal or equitable remedies that may be available.

ARTICLE VIII. GENERAL PROVISIONS

Section 8.1 Notice. Any notices to be given hereunder may be effected either by personal delivery in writing, by mail or by electronic mail (reader receipt requested). Mailed notices shall be addressed to the parties at the addresses appearing in the introductory paragraph of this Agreement, or at the following email addresses (Consultant: dlopez@coopstrategies.com; Client: _____), but each party may change the address by written notice in accordance with this Section 8.1. Notices delivered personally or by electronic mail (reader receipt requested) will be deemed communicated as of actual receipt. Mailed notices will be deemed communicated as of two (2) days after mailing.

Section 8.2 Assignment. Neither party may assign this Agreement, in whole or in part without the express written consent of the other party, with the exception of an assignment carried out as part of a merger, restructuring or reorganization, or as a sale or transfer of all or substantially all of a party's equity or assets. Any such attempted assignment or delegation shall be void. This Agreement shall inure to the benefit of and shall be binding upon the Parties' successors and permitted assigns.

Section 8.3 Not Public Official. Neither this Agreement, nor any duties or obligations under this Agreement, nor the intentions or expectations of Client will cause Consultant to be a "public official" as that term, or a similar term, is used under applicable law. The Parties agree that Consultant is not a "public official" or "participating in governmental decision" as those terms, or similar terms, are used under applicable law, and that no actions and opinions necessary for the performance under this Agreement will cause Consultant to be a "public official" or "participating in a governmental decision" as those terms, or similar terms, are used under applicable law.

Section 8.4 Entire Agreement. This Agreement and Exhibits A and B supersede any and all agreements, either oral or written, between the Parties with respect to Services. Any reference to any statute herein shall be construed as including all statutory provisions consolidating, amending, or replacing such statute.

Section 8.5 Amendment. This Agreement and any exhibit hereto may not be modified except as expressly provided herein or in writing by the parties and signed by authorized representatives of both Parties.

Section 8.6 Severability. If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

Section 8.7 Dispute Resolution.

(a) Except as set forth in Section 7.4, the Parties agree to first try in good faith to settle any dispute hereunder by mediation pursuant to the Mediation Rules of the American Arbitration Association (AAA). If the dispute is not settled by mediation, the dispute may be resolved by final and binding arbitration under subsection (b).

(b) Except as set forth in Section 7.4, upon written, served request, the dispute shall be submitted to binding arbitration in accordance with the commercial rules and regulations of the AAA and the provisions of applicable law. The arbitration shall take place in a location mutually agreed to by the parties. Consultant shall select the arbitrator. If Consultant and Client do not agree on such arbitrator, however, Client shall select a second arbitrator. The first and second arbitrator shall then select a third arbitrator who shall conduct the arbitration. The parties may select arbitrators from JAMS, ADR, ARC or any independent arbitrator/neutral for dispute resolution. No arbitration shall include by way of consolidation or joinder any parties or entities not a Party to this Agreement without the express written consent of Parties and any party or entity sought to be joined with an express reference to this provision. Any party or entity joined in the arbitration, after mutual consent, shall be bound by this provision. The decree or judgment of an award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. The prevailing party shall be entitled, in addition to any other rights and remedies, to reimbursement for its expenses, including court costs and reasonable attorneys' fees. The non-prevailing party shall be liable, to the extent allowable under law, for all arbitrator fees and expenses and all arbitration costs.

Section 8.8 Governing Law. This Agreement will be governed by and construed in accordance with the laws of the State of California, excluding choice of law rules.

Section 8.9 Third Parties. Nothing contained in this Agreement shall create a contractual relationship with cause of action in favor of a third party against either Party.

Section 8.10 DISCLAIMER OF CONSEQUENTIAL DAMAGES. EXCEPT FOR DAMAGES ARISING FROM BREACH OF SECTION 2.2 or ARTICLE VII, NEITHER PARTY, NOR THEIR RESPECTIVE OFFICERS, DIRECTORS, PARTNERS, EMPLOYEES, CONTRACTORS OR SUBCONTRACTORS, WILL BE LIABLE FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, EXEMPLARY, TREBLE, PUNITIVE OR SPECIAL DAMAGES (INCLUDING DAMAGES FOR LOST PROFITS, LOST BUSINESS OPPORTUNITY, LOSS OF USE, LOSS OF INCOME, LOSS OF

REPUTATION, PERSONAL INJURY OR THE LIKE) RESULTING FROM OR RELATING TO THIS AGREEMENT, INCLUDING WITHOUT LIMITATION, LIABILITY ARISING OUT OF CONTRACT, TORT, NEGLIGENCE, AND STRICT LIABILITY, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

Section 8.11 Force Majeure. Neither party will be liable for failure to perform (except for payments owing) due to circumstances or causes beyond its reasonable control, including, but not limited to, acts of God, war, acts of terrorism, embargoes, acts of civil or military authorities, fire, flood, accident, strikes, inability to secure transportation, facilities, fuel, energy, labor, or materials. In the event of force majeure, time for delivery or other performance will be extended for a period equal to the duration of the delay.

Section 8.12 Limitation of Liability. The parties intend that the Services shall not subject Consultant Indemnified Parties to personal legal exposure. Therefore, notwithstanding anything to the contrary, Client agrees that Client's sole and exclusive remedy, and any claim, demand or suit shall be directed and/or asserted only against Consultant and not against Consultant Indemnified Parties. Consultant's total liability for any cause of action, including contract, tort and otherwise, shall not exceed the sum paid to Consultant under this Agreement. The limitations of liability and exclusion of certain damages shall apply regardless of the effectiveness of any of the remedies provided for under this Agreement. Any action against Consultant must be brought within twelve (12) months after the cause of action arises.

Section 8.13 DISCLAIMER. EXCEPT AS MAY BE SPECIFIED IN THIS AGREEMENT, CONSULTANT EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS AND IMPLIED, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, NON- INFRINGEMENT AND WARRANTIES ARISING UNDER COURSE OF DEALING OR TRADE USAGE. CONSULTANT CANNOT GUARANTEE RESULTS AND CLIENT UNDERSTANDS AND ACKNOWLEDGES THAT USE OF CONSULTANT MATERIALS AND IMPLEMENTATION THEREOF WITHIN CLIENT'S ORGANIZATION IS AT CLIENT'S OWN DISCRETION AND RISK.

IN WITNESS WHEREOF, this Agreement has been executed on the Effective Date.

CONSULTANT:

CLIENT:

**Cooperative Strategies, LLC
Romo**

Atkinson, Andelson, Loya, Ruud &

By: 

Scott Newell
Executive Director

By: _____
Jeff Hoskinson

Date: January 14, 2022

Date: _____

EXHIBIT A

STATEMENT OF WORK

**ATKINSON, ANDELSON, LOYA, RUUD & ROMO
TRUSTEE AREA REDISTRICTING SERVICES**

Cooperative Strategies, LLC shall provide consulting services to Atkinson, Andelson, Loya, Ruud & Romo for Joshua Basin Water District ("District" or "Client") to assist in the evaluation of existing voting areas with the 2020 Census Data and potential adjustments to such voting areas as result of updated data. The specific tasks include, but are not limited to, the following:

ACTIVITY	TASKS
1. Assessment of Voting Areas and 2020 Census	1.A. Prepare Census Data Analysis for Trustee Areas This task involves analyzing 2020 Census data to obtain information on population within the District to determine the population within each voting area and for use in any potential adjustments.
	1.B. Evaluate Population Balance of Current Voting Areas This task involves determining whether the current voting areas meet the population balance requirements utilizing the 2020 Census. Cooperative Strategies shall prepare a report outlining the population within each voting area based on the 2020 Census and a determination of the population variance between the largest and smallest areas.
	1.C. Attend Virtually and Present at Meeting of Board of Education This task involves one (1) virtual meeting to present at a meeting of the Board of Directors to review the data from the 2020 Census and review criteria for adjustments of voting areas, if required by the Census results or if requested by the Board.

ACTIVITY	TASKS
<p>2. Adjust Voting Areas Based on 2020 Census (if required)</p>	<p>2.A. Create Conceptual Trustee Areas This task involves using Census data and GIS data gathered to prepare up to three (3) conceptual Voting Area scenarios. This task will involve preparing alternative Voting Area boundary proposals for consideration, including maps and demographic data for comparative purposes.</p>
	<p>2.B. Virtually Present to Board of Directors This task involves one (1) virtual meeting to present the conceptual scenarios to the Board for comment and review.</p>
	<p>2.C. Revise Scenarios #1 This task involves revising up to three (3) conceptual scenarios based on feedback from the public and the Board.</p>
	<p>2.D. Virtually Present Final Scenarios to Board of Directors This task involves one (1) virtual meeting to present the final scenarios to the Board for approval of adjusted Voting Areas.</p>
	<p>2.E. Assist in Implementation This task involves assisting with processing the new Voting Areas with the County Registrar of Voters.</p>

EXHIBIT B

FEE SCHEDULE

**ATKINSON, ANDELSON, LOYA, RUUD & ROMO
TRUSTEE AREA REDISTRICTING SERVICES**

The proposed fees for Cooperative Strategies to perform the services for Joshua Basin Water District ("District") as described in Exhibit A of this Agreement are outlined below.

SERVICE DESCRIPTION	PROPOSED FEE
Assessment of Voting Areas and 2020 Census	\$4,000 (Plus Expenses Up to \$400)
Adjust Voting Areas Based on 2020 Census	\$9,500 (Plus Expenses Up to \$950)

Should the District request attendance at additional meetings beyond those identified in Exhibit A, attendance is not guaranteed and will be subject to limited availability. If available, attendance will be virtual and the fee shall be \$850 per additional meeting.

Should the District request additional scenarios beyond those identified in Exhibit A, the fee shall be \$375 per additional scenario.

Should the School District wish to utilize a web-based tool for members of the community to provide scenarios or revise map options, there shall be an additional fee of \$5,000 for such service.

In the event District's regularly scheduled meetings do not align with Cooperative Strategies ability to be virtually in attendance, the District agrees to collaborate with Cooperative Strategies to develop a schedule to accomplish the work by identifying dates and times that are mutually agreeable. This may require scheduling special board meetings on non-typical dates and times.