



JOSHUA BASIN WATER DISTRICT

P.O. BOX 675 • 61750 CHOLLITA ROAD • JOSHUA TREE • CALIFORNIA 92252
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**JOSHUA BASIN WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
WEDNESDAY FEBRUARY 16, 2011 7:00 PM
61750 CHOLLITA ROAD, JOSHUA TREE, CA 92252**

**NOTE: THIS MEETING WILL ALSO BE HELD
AT THE FOLLOWING LOCATION BY TELECONFERENCE:
8153 CHERRY AVENUE
FONTANA CA 92335**

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. DETERMINATION OF QUORUM
4. APPROVAL OF AGENDA
5. PUBLIC COMMENT
6. CONSENT CALENDAR
 - A. Approve the Minutes of the February 2, 2011 Regular Meeting
 - B. Approve Financial Report for January 2011
- Pg. 1-3
Pg. 4-28
7. PUBLIC INFORMATION CONSULTANT REPORT – KATHLEEN RADNICH
Information only.
8. PRESENTATION ON NEW E-1 D-2 BOOSTER PUMPS
Information only.
- Pg. 29-31
9. CONFLICT OF INTEREST CODE UPDATE
Recommend that the Board adopt Resolution No 11-867 including Exhibit A and Attachment A amending and updating the District's Conflict of Interest Code.
- Pg. 32-50

10. PROJECT PRIORITY LIST
Information only.
11. PUBLIC COMMENT
12. GENERAL MANAGER REPORT
13. DIRECTORS COMMENTS/REPORTS
14. CLOSED SESSION
 1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
At this time, the Board will go into Closed Session to confer with Legal Counsel on existing litigation pursuant to subdivision (a) of Government Code Section 54956.9. (Re Joshua Basin Water District v. Robert Ellis, San Bernardino Superior Court - Joshua Tree District, Case No. CIVMS 900168).
 2. CONFERENCE WITH LEGAL COUNSEL - POTENTIAL LITIGATION
At this time, the Board will go into Closed Session to confer with Legal Counsel on existing litigation pursuant to subdivision (a) of Government Code Section 54956.9. (Re Joshua Basin Water District v. Ironhead LLC a California Limited Liability Company, Praxedes Beard and Does 1 – 10 inclusive, San Bernardino Superior Court - Joshua Tree District, Case No. CIVMS 1100087).
15. REPORT ON CLOSED SESSION ITEMS
16. ADJOURNMENT

The Board of Directors reserves the right to take action on items reserved for discussion only.

INFORMATION

During either "Public Comment" Item, please use the podium microphone. State your name and have your information prepared and be ready to provide your comments to the Board. The District is interested and appreciates your comments. A 3-minute time limit may be imposed. Thank you.

Any person with a disability who requires accommodation in order to participate in this meeting should telephone Joshua Basin Water District at (760) 366-8438, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 61750 Chollita Road, Joshua Tree, California 92252 during normal business hours.

JOSHUA BASIN WATER DISTRICT
Minutes of the
REGULAR MEETING OF THE BOARD OF DIRECTORS
February 2, 2011

- 1. CALL TO ORDER** 7:00 PM
- 2. PLEDGE OF ALLEGIANCE** Led by: Mickey Luckman
- 3. DETERMINATION OF QUORUM:**
- | | |
|----------------|---------|
| Bill Long | Present |
| Mickey Luckman | Present |
| Mike Luhrs | Absent |
| Mike Reynolds | Present |
| Gary Wilson | Absent |

STAFF PRESENT: Joe Guzzetta, General Manager
Susan Greer, Assistant General Manager/Controller

CONSULTANTS PRESENT: Gil Granito, District Counsel
Kathleen Radnich, Public Outreach Consultant

GUESTS 9

4. APPROVAL OF AGENDA

MSC Long/Reynolds 3/0 (2 Absent) to approve the agenda for the February 2, 2011 Regular Meeting of the Board of Directors.

5. PUBLIC COMMENT

None.

6. CONSENT CALENDAR

MSC Long/Reynolds 3/0 (2 Absent) to Approve the Minutes of the January 19, 2011 Regular Board Meeting.

7. PROPOSED COUNTY LANDSCAPE ORDINANCE FOR NEW DEVELOPMENT

General Manager Joe Guzzetta gave a presentation recommending that the District provide comments on the proposed County Landscape Ordinance that would make the ordinance more applicable to the high desert. In addition to aspects of the ordinance that are not suited to the high desert climate, the Board discussed provisions that make the ordinance costly for customers such as the requirement for landscape architectural plans to be designed by a landscape architect.

MSC Long/Reynolds 3/0 (2 Absent) to join with the Alliance for Water Awareness and Conservation in recommending changes to the County Landscape Ordinance that would make it more applicable to the high desert and that would make it more customer-friendly.

8. DISTRICT POSITION ON EXTENSION OF PROVISIONS WITH MOJAVE WATER AGENCY FOR CAPACITY IN THE MORONGO PIPELINE

GM Guzzetta gave a presentation recommending that the Board develop a position on whether or not the Morongo Pipeline capacity allocation to participating water agencies should be extended beyond 2022, and to have discussions with other water agencies. Marina West, General Manager for Bighorn-Desert View Water Agency commented that her agency would support discussions concerning this matter.

It was the Consensus of the Board that the District should meet with representatives of other participating water agencies to discuss this matter. President Mickey Luckman appointed Vice President Mike Reynolds and Director Bill Long as an ad hoc committee to meet with other agencies.

9. CONSIDER AUTHORIZATION OF UPDATED RATE & FEE STUDY

Assistant General Manager Susan Greer gave the staff presentation recommending that Bartle Wells Associates be retained to conduct a water rate & fee study. The Board discussed the need for a professional fee study, the cost and timing of a study.

MSC Reynolds/Long 3/0 (2 Absent) to table this matter until the next Board Meeting.

10. PROJECT PRIORITY LIST

GM Guzzetta reported that the Urban Water Management Plan consultants have drafted three chapters; the Ground water recharge project engineering is at 35% to 40% complete; the E-1 and D-2 booster pumps have been installed and will begin a two week test period; the District property management consultants have been asked to give a proposal for acquiring future reservoir sites.

11. PUBLIC COMMENT

None.

12. GENERAL MANAGER REPORT

GM Guzzetta reported that the automatic switch for the emergency generator at the District offices has been installed. The routine valve maintenance has been completed in the Copper Mountain Mesa area; a Water Supply Assessment has been requested for a solar project in the northeast area of the District and will be brought back to the Board in the next few meetings.

13. DIRECTORS COMMENTS/REPORTS

Vice President Reynolds reported attendance at a MWA Board meeting where the UWMP is nearing completion. MWA also reported that the State Water Project is expected to make 65% to 75% allocation compared with 15% this time last year. He also attended the meeting of the ASBSCD where the managing engineer of San Bernardino Valley Water District gave a presentation on their innovative water wise landscape demonstration garden. They have teamed up with Home Depot to provide plants. It was also suggested that developers be encouraged to install landscaping in model homes based on the demonstration garden concepts. He also attended a meeting with State Senator Bob Dutton who noted that an elaborate conference table in the Governor's office has been replaced by Governor Jerry Brown with a 30 foot picnic table.

President Luckman reported attending the MWA Technical Advisory Committee where videos were shown of the Mojave River flooding. The TAC also discussed the need for more groundwater recharge locations to take advantage of the water in wet years.

14. CLOSED SESSION

The Board recessed to Closed Session at 8:07 pm to consider the following:

1. Conference with Legal Counsel on existing litigation pursuant to subdivision (a) of Government Code Section 54956.9. (Re Joshua Basin Water District v. Robert Ellis, San Bernardino Superior Court - Joshua Tree District, Case No. CIVMS 900168).
2. Conference with Legal Counsel on a matter of potential litigation pursuant to subdivision (c) of Government Coder Section 54956.9. (One matter - unidentified).

The Board reconvened in open session at 8:28 pm.

15. REPORT ON CLOSED SESSION ITEMS

District Counsel Gil Granito reported that the Board has met in closed session. There was no reportable action on the first item.

On the second item a lawsuit has been filed. The subject of the litigation is unidentified as it may impede service of process.

16. ADJOURNMENT

8:30 PM

MSC Long/Reynolds 3/0 (2 Absent) to adjourn the February 2, 2011 Regular Meeting of the Board of Directors.

Respectfully submitted;

Joe Guzzetta, General Manager

The next Regular Meeting of the Board of Directors is scheduled for Wednesday February 16th 2011 at 7:00 pm.

JOSHUA BASIN WATER DISTRICT

FINANCIAL REPORT HILIGHTS – JANUARY 2011

FROM: Susan Greer



This report represents the seventh month of our 10/11 fiscal year.

SUMMARY

- CASH – Total cash \$5,810,000, increased \$42,000 from prior month
- REVENUES – 90% Y-T-D including billing of property taxes and standbys
- EXPENSES – 44% Y-T-D
- WATER USAGE – 1/11—2% less than 1/10. Year-to-date 4% less than last year

ACCOUNT RECAP – (CASH BALANCE STATEMENT)

Total cash of \$5,810,000 is increased \$42,000 from last month and decreased \$763,000 from one year ago. This is the result of capital project investment over the past year, payment of some debt service in the current year and tax payments that are being received at the District.

CASH FLOW STATEMENT

Water collections are \$9,000 more than the same *month* last year. Water usage for the *month* is 2% less than last year; year-to-date usage is about 4% less than last year due in part to more rainfall this year. Capital expenditures of \$74,000 represent a decrease of \$211,000 compared to last *month*. Operating expenses of \$148,000 (including CalPERS transfer) for the *month* increased about 7% compared to last year and are identical to last month. Meter installation sales *year-to-date* are 5 versus 0 last year and 5 the previous year.

OPERATING FINANCIAL REPORT

This is the seventh month of the fiscal year; if equally distributed throughout the year, expenses and revenues should be at 58%.

REVENUES – total revenues are 90% y-t-d

- Metered Water Sales are not equally distributed throughout the year since water usage is higher in the summer. For example, February is typically the month of lowest consumption and August is the highest; with August consumption more than double that of February. We are at 65% of budget, with highest summer usage behind us.
- Basic Fees are equally distributed, and at 58% of budget, right on target.
- Special Services Revenue represents the miscellaneous charges such as turn on/turn off, delinquent fees, NSF check charges and fire flow tests and are typically equally distributed. We are at 56%.
- Property Taxes including CMM Assessments, Property Taxes ID#2 and Standbys, a major source of revenue, have been sent to the County for inclusion on the property tax bills. Tax bill collections from the County began in December. Y-t-d tax collections through January are higher in total by \$29,000 or 3% compared to last year.

JOSHUA BASIN WATER DISTRICT

EXPENSES - total expenses are 44% y-t-d

Production

Including allocated costs, Production expenses are 50% year-to-date.

Distribution

Distribution expenses are 59% year-to-date, including allocated costs.

Customer Service

Including allocated costs, Customer Service expenses are 58% year-to-date.

Administration

Administration expenses are 48% year-to-date including allocated expenses.

Engineering

Engineering expenses are 55% year-to-date including allocations.

Finance

Including allocated expenses, Finance expenses are 54% year-to-date.

Personnel

Including allocations, Personnel expense is 55% year-to-date.

Legal

Legal Services expense is 38% year-to-date.

Bonds & Loans

Bonds and Loans expense is 17% year-to-date. Most bond and loan payments are made in the second half of the fiscal year

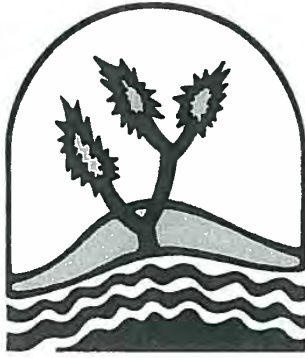
Capital Replacement Expense

Capital Replacement Expense	January	\$ 93,528
	Year-to-date	\$ 651,674

Revenues total 90% year-to-date including taxes; with expenses at 44% year-to-date. Revenues exceed expenses by \$2,286,000 before Capital Replacement Expense and by \$1,634,000 after.

Please contact me if you have any questions, comments or suggestions

	BEGINNING BALANCE	TOTAL DEBITS	TOTAL CREDITS	ENDING BALANCE	AVERAGE DAILY BALANCE
GENERAL FUND					
01 -11100	PETTY CASH FUND	600.00	0.00	600.00	600.00
01 -11110	CHANGE FUND	1,500.00	0.00	1,500.00	1,500.00
01 -11200	GENERAL FUND-U S	72,692.76	2,450.91	951.93CR	74,191.74
01 -11210	PAYROLL FUND - U	5,000.00	2.09	0.00	5,002.09
01 -11220	CREDIT CARD ACCO	51,551.11	1,667.17	1,419.92CR	51,798.36
01 -11300	LAIF-INVESTMENT	3,908,775.73	0.00	0.00	3,908,775.73
01 -11305	LAIF-RESERVE FUN	1,000,000.00	0.00	0.00	1,000,000.00
01 -11306	LAIF - EQUIP & T	252,855.98	0.00	0.00	252,855.98
01 -11310	LAIF - WATER CAP	135,925.82CR	0.00	0.00	135,925.82CR
01 -11313	LAIF - SEWER CAP	10,554.69	0.00	0.00	10,554.69
01 -11315	LAIF-CAPITAL PRO	0.00	0.00	0.00	0.00
01 -11320	LAIF- CMM REDEMP	366,017.84	0.00	0.00	366,017.84
01 -11325	LAIF - CMM RESER	271,859.33	0.00	0.00	271,859.33
01 -11330	LAIF CMM PREPAYM	2,946.10	0.00	0.00	2,946.10
<hr/>					
FUND 01 TOTAL	5,808,427.72	4,120.17	2,371.85CR	5,810,176.04	5,810,176.04
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REPORT TOTALS	5,808,427.72	4,120.17	2,371.85CR	5,810,176.04	5,810,176.04
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JOSHUA BASIN WATER DISTRICT

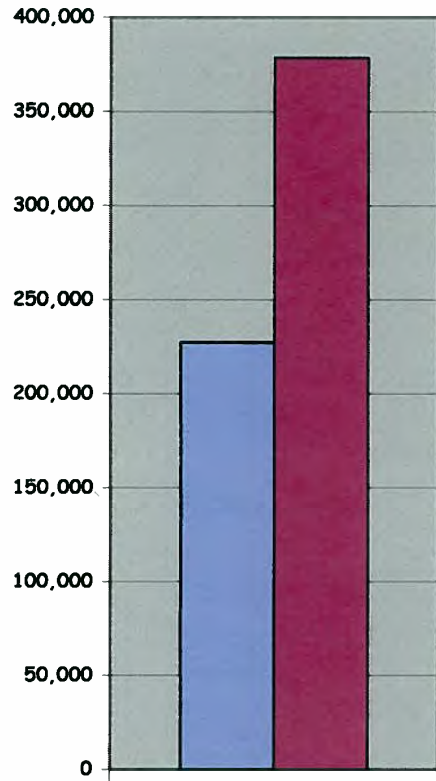
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Cash Flow January 31, 2011

Beginning Cash			5,768,483.01
SOURCE OF FUNDS:			
Water A/R Collections	209,751.79		
Turn On/Misc	5,307.95		
Consumer Deposits	8,600.00		
Project Deposits	0.00		
Property Taxes G.D.	25,781.42		
ID #2 Tax Collections	8,733.77		
Standby Collections - Prior	2,612.38		
Standby Collections - Current	94,301.22		
CMM Assessment Collections	17,728.67		
LAIF CMM Payoff	0.00		
Water Capacity Charges	0.00		
Sewer Capacity Charges	0.00		
Meter Installation Fees	0.00		
Interest	5,665.93		
TOTAL SOURCE OF FUNDS		<u>378,483.13</u>	
FUNDS USED:			
Debt Service	0.00		
Capital Additions	73,547.27		
Operating Expenses	130,100.35		
Bank Transfer Payroll Taxes	33,630.44		
CalPERS Transfer	17,973.68	255,251.74	
Bank Transfer Payroll	76,365.16		
Employee Funded 457 Transfer	4,221.27		
Bank Transfer Fees/Charges	951.93	81,538.36	
TOTAL USE OF FUNDS		<u>336,790.10</u>	
Net Increase (Decrease)			41,693.03
Cash Balance at End of Period			<u>5,810,176.04</u>

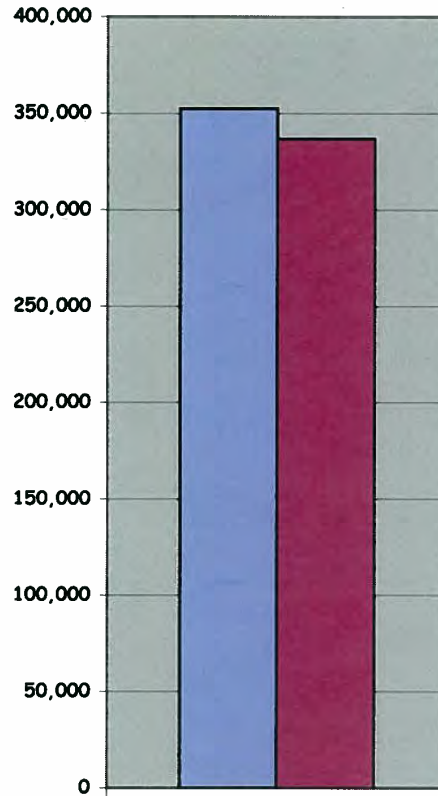
PROVIDE • PROTECT • PROMOTE

Source of Funds Comparison
January 2010 January 2011



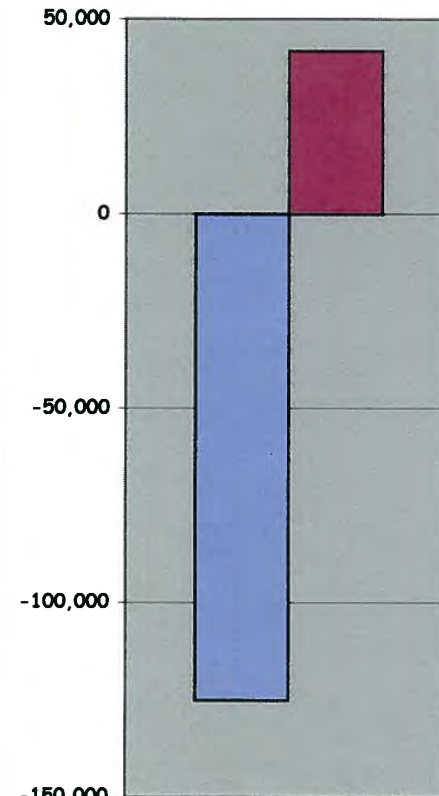
Jan-10	227,426.55
Jan-11	378,483.13

Funds Used Comparison
January 2010 January 2011



Jan-10	352,551.49
Jan-11	336,790.10

Net Increase (Decrease)
January 2010 January 2011



Jan-10	-125,124.94
Jan-11	41,693.03

01 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
REVENUES	4,657,103	214,266.47	4,197,726.02	0.00	459,376.98	90.14
TOTAL REVENUES	4,657,103	214,266.47	4,197,726.02	0.00	459,376.98	90.14
<u>EXPENSE SUMMARY</u>						
Production	853,455	59,758.13	426,393.92	0.00	427,061.08	49.96
Distribution	480,537	53,417.93	283,071.74	0.00	197,465.26	58.91
Customer Service	595,838	55,140.96	344,800.09	0.00	251,037.98	57.87
Administration	572,852	37,955.15	277,386.80	0.00	295,465.39	48.42
Engineering	190,838	15,370.69	105,773.46	0.00	85,064.73	55.43
Finance	388,486	27,720.25	210,605.40	0.00	177,880.99	54.21
Personnel	71,566	4,229.17	39,227.74	0.00	32,338.36	54.81
Legal	67,320	10,894.89	25,369.99	0.00	41,950.01	37.69
Bonds & Loans	1,147,975	4,695.14	199,497.47	0.00	948,477.53	17.38
Benefits Allocated	0	0.00	0.00	0.00	0.00	0.00
Field Allocated	1	0.00	0.00	0.00	1.00	0.00
Office allocated	1	0.00	0.00	0.00	1.00	0.00
TOTAL EXPENSES	4,368,870	269,182.31	1,912,126.61	0.00	2,456,743.33	43.77
REVENUE OVER/(UNDER) EXPENSES	288,233 (54,915.84)	2,285,599.41	0.00 (1,997,366.35)	792.97

01 -GENERAL FUND

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
01-41010 METERED WATER SALES	1,332,808	87,140.59	862,389.31	0.00	470,418.69	64.70
01-41011 CUSTOMER REFUND CLEARING ACCT	0	0.00	0.00	0.00	0.00	0.00
01-41012 ALLOW FOR WAAP/BILLING ADJ	(3,459)	(323.05)	(3,166.40)	0.00	(292.60)	91.54
01-41015 BASIC FEES	1,319,227	109,062.39	759,337.55	0.00	559,889.45	57.56
01-41030 PRIVATE FIRE PROTECTION SERV.	19,127	1,570.36	10,992.52	0.00	8,134.48	57.47
01-41040 SPECIAL SERVICES REVENUE	116,098	9,253.12	65,576.94	0.00	50,521.06	56.48
01-41050 CROSS CONNECTION REVENUE	0	0.00	0.00	0.00	0.00	0.00
01-42100 STANDBY REVENUE-CURRENT	1,163,341	(150.00)	1,155,242.93	0.00	8,098.07	99.30
01-42110 UNCOLLECTED STANDBY/CURRENT	(250,000)	0.00	0.00	0.00	(250,000.00)	0.00
01-42200 STNBY INCOME PRIOR	161,460	2,612.38	146,311.12	0.00	15,148.88	90.62
01-42341 PRIOR YR REFUNDED REVENUE	0	0.00	0.00	0.00	0.00	0.00
01-43000 PROPERTY TAX - G.D.	381,643	0.00	398,294.00	0.00	(16,651.00)	104.36
01-43010 PROPERTY TAX I.D. #2	121,250	0.00	139,934.87	0.00	(18,684.87)	115.41
01-43020 PROPERTY TAX REVENUE -CMM	255,205	0.00	256,687.62	0.00	(1,482.62)	100.58
01-43030 CMM BOND CALL REVENUE	0	0.00	0.00	0.00	0.00	0.00
01-44000 CONNECTION FEES-HYDRANT, ML EXT	0	0.00	0.00	0.00	0.00	0.00
01-44001 MAINLINE REIMBURSEMENT FEES	0	0.00	0.00	0.00	0.00	0.00
01-44010 WATER CAPACITY CHARGES	0	(6,105.00)	22,069.00	0.00	(22,069.00)	0.00
01-44020 PLAN CHECK/INSPECTION FEES	0	0.00	2,072.07	0.00	(2,072.07)	0.00
01-44025 H ZONE ML REIMB FEES	0	6,105.00	6,105.00	0.00	(6,105.00)	0.00
01-44030 METER INSTALLATION FEES	0	0.00	2,625.00	0.00	(2,625.00)	0.00
01-44050 SEWER CAPACITY CHARGES	0	0.00	10,540.00	0.00	(10,540.00)	0.00
01-45000 INTEREST REVENUE G.D.	38,900	5,665.93	12,493.12	0.00	26,406.88	32.12
01-45010 DIVIDEND INCOME-1ST AMERICAN 3	0	0.00	0.00	0.00	0.00	0.00
01-46100 GRANT REVENUE	0	0.00	0.00	0.00	0.00	0.00
01-47000 MISCELLANEOUS REVENUE	1,503	(565.25)	350,221.37	0.00	(348,718.37)	3,301.49
01-47010 GAIN/LOSS ON SALE OF ASSETS	0	0.00	0.00	0.00	0.00	0.00
01-47020 CHANGE IN MARKET VALUE	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	4,657,103	214,266.47	4,197,726.02	0.00	459,376.98	90.14

01 -GENERAL FUND

% OF YEAR COMPLETED: 58.33

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Production</u>						
01-501-01115 PRODUCTION SALARY	179,619	11,623.23	86,685.46	0.00	92,933.54	48.26
01-501-02205 WATER TREATMENT EXPENSE	12,670	1,075.43	6,916.11	0.00	5,753.89	54.59
01-501-03105 SOURCE OF SUPPLY/WELL MAIN	0	0.00	0.00	0.00	0.00	0.00
01-501-03115 PUMPING PLANT REPAIR & MAI	18,552	2,156.01	31,661.04	0.00 (13,109.04)	170.66
01-501-03120 TANK & RESERVOIR EXPENSE	186,028	2,555.63	18,213.78	0.00	167,814.22	9.79
01-501-04005 LABORATORY SERVICES	6,291	0.00	4,276.00	0.00	2,015.00	67.97
01-501-04010 LEAD/COPPER SAMPLING EXPEN	2,500	0.00	0.00	0.00	2,500.00	0.00
01-501-06105 POWER FOR PUMPING (ELECTRI	245,338	20,833.68	146,001.51	0.00	99,336.49	59.51
01-501-07005 PROPERTY INSURANCE	64,741	5,339.58	37,231.08	0.00	27,509.92	57.51
01-501-98001 EE BENEFITS ALLOCATED	117,840	9,653.57	50,913.68	0.00	66,926.32	43.21
01-501-98002 FIELD EXPENSES ALLOCATED	19,876	6,521.00	43,584.42	0.00 (23,708.42)	219.28
01-501-98003 OFFICE EXPENSE ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-601-99200 AUTOMATIC CONTROLS	0	0.00	0.00	0.00	0.00	0.00
01-601-99205 BOOSTER/PUMP STATIONS	0	0.00	0.00	0.00	0.00	0.00
01-601-99210 METERS	0	0.00	910.84	0.00 (910.84)	0.00
01-601-99220 MONITOR WELLS	0	0.00	0.00	0.00	0.00	0.00
01-601-99230 PRODUCTION WELLS	0	0.00	0.00	0.00	0.00	0.00
01-601-99240 PUMPING PLANT	0	0.00	0.00	0.00	0.00	0.00
01-601-99250 SOURCE OF SUPPLY	0	0.00	0.00	0.00	0.00	0.00
01-601-99260 WATER SAMPLING STATIONS	0	0.00	0.00	0.00	0.00	0.00
01-601-99270 WATER SEEPAGE PITS	0	0.00	0.00	0.00	0.00	0.00
01-601-99280 TANKS & RESERVOIRS	0	0.00	0.00	0.00	0.00	0.00
01-601-99450 SHOP TOOLS & EQUIPMENT - P	0	0.00	0.00	0.00	0.00	0.00
01-601-99510 LARGE EQUIPMENT - PROD	0	0.00	0.00	0.00	0.00	0.00
01-601-99550 AUTOMOTIVE - PRODUCTION	0	0.00	0.00	0.00	0.00	0.00
01-601-99600 GROUND WATER SURVEY	0	0.00	0.00	0.00	0.00	0.00
01-601-99610 URBAN GROUND WATER MNGT	0	0.00	0.00	0.00	0.00	0.00
01-601-99750 PRODUCTION - SOFTWARE & COMP	0	0.00	0.00	0.00	0.00	0.00
TOTAL Production	853,455	59,758.13	426,393.92	0.00	427,061.08	49.96
<u>Distribution</u>						
01-502-01105 MAIN, VALVE & LEAK SALARY	104,059	10,647.28	72,987.14	0.00	31,071.86	70.14
01-502-01130 DISTRIBUTION SALARY	108,081	6,815.46	56,158.11	0.00	51,922.89	51.96
01-502-01140 CROSS CONNECTION CONTRL SA	40,880	0.00	3,898.42	0.00	36,981.58	9.54
01-502-02920 INVENTORY-OVER & SHORT	3,106 (947.91) (945.53)	0.00	4,051.53	30.44-
01-502-03105 MAINLINE AND LEAK REPAIR	81,689	17,465.70	40,297.37	0.00	41,391.63	49.33
01-502-03110 EQUIPMENT RENTAL	2,963	457.22	2,057.49	0.00	905.51	69.44
01-502-03130 CROSS CONNECTION CONTROL E	666	0.00	0.00	0.00	666.00	0.00
01-502-04005 CONTRACT LOCATING EXPENSE	4,687	217.93	2,812.83	0.00	1,874.17	60.01
01-502-98001 EE BENEFITS ALLOCATED	114,530	13,901.14	73,315.70	0.00	41,214.30	64.01
01-502-98002 FIELD EXPENSES ALLOCATED	19,876	4,861.11	32,490.21	0.00 (12,614.21)	163.46
01-502-98003 OFFICE EXPENSE ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-602-99210 MAINLINES & FIRE HYDRANTS	0	0.00	0.00	0.00	0.00	0.00
01-602-99450 SHOP TOOLS & EQUIPMNT - DI	0	0.00	0.00	0.00	0.00	0.00
01-602-99550 AUTOMOTIVE - DISTRIBUTION	0	0.00	0.00	0.00	0.00	0.00
01-602-99580 LARGE EQUIPMENT - DISTRIBU	0	0.00	0.00	0.00	0.00	0.00
TOTAL Distribution	480,537	53,417.93	283,071.74	0.00	197,465.26	58.91

01 -GENERAL FUND

% OF YEAR COMPLETED: 58.33

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Customer Service</u>						
01-503-01105 FIELD SALRY - CUSTOMER SER	108,628	4,703.10	38,678.64	0.00	69,949.36	35.61
01-503-01110 OFFICE SALARY - CUSTOMER S	75,764	5,963.56	51,057.72	0.00	24,706.28	67.39
01-503-01135 STANDBY SALARY	21,039	2,224.32	14,418.57	0.00	6,620.43	68.53
01-503-03105 METER SERVICE REPAIR	15,617	2,009.77	11,104.58	0.00	4,512.42	71.11
01-503-04005 PLAN CHECK/INSPECTION	0	0.00	2,072.07	0.00	(2,072.07)	0.00
01-503-07005 CREDIT CARD FEES	7,302	2,712.42	11,448.04	0.00	(4,146.04)	156.78
01-503-07010 BAD DEBT	20,000	231.81	(1,189.04)	0.00	21,189.04	5.95
01-503-07015 PUBLIC INFORMATION	43,860	2,485.48	24,003.38	0.00	19,856.62	54.73
01-503-07020 WATER CONSERVATION EXPENSE	18,360	4,404.77	12,730.73	0.00	5,629.27	69.34
01-503-98001 EE BENEFITS ALLOCATED	165,506	20,851.70	109,973.51	0.00	55,532.49	66.45
01-503-98002 FIELD EXPENSES ALLOCATED	0	474.25	3,169.78	0.00	(3,169.78)	0.00
01-503-98003 OFFICE EXPENSE ALLOCATED	119,762	9,079.78	67,332.11	0.00	52,429.96	56.22
01-603-99400 METER READING EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL Customer Service	595,838	55,140.96	344,800.09	0.00	251,037.98	57.87
<u>Administration</u>						
01-504-01105 ADMINISTRATION SALARY	243,947	13,248.15	110,955.73	0.00	132,991.27	45.48
01-504-01115 DIRECTORS SALARY	0	0.00	0.00	0.00	0.00	0.00
01-504-01210 DIRECTORS / C.A.C. EDUCATI	9,503	720.00	2,569.63	0.00	6,933.37	27.04
01-504-01215 TRAINING EXPENSE	26,661	658.55	16,978.71	0.00	9,682.29	63.68
01-504-04005 LOBBYIST	42,000	3,500.00	21,000.00	0.00	21,000.00	50.00
01-504-04010 PROJECT FEASIBILITY STUDIE	0	0.00	0.00	0.00	0.00	0.00
01-504-04015 CMC DEMO PROJECT CLEARING	0	0.00	(6,840.11)	0.00	6,840.11	0.00
01-504-07000 MISCELLANEOUS EXPENSE	2,419	118.20	1,530.52	0.00	888.48	63.27
01-504-07005 BUSINESS EXPENSE	15,747	454.44	5,029.84	0.00	10,717.16	31.94
01-504-07006 SUBSCRIPTIONS	3,050	0.00	1,026.85	0.00	2,023.15	33.67
01-504-07010 EMERGENCY PREPAREDNESS	7,407	0.00	2,082.31	0.00	5,324.69	28.11
01-504-07015 OUTSIDE SERVICES	38,345	1,979.23	18,636.67	0.00	19,708.33	48.60
01-504-07016 MEMBERSHIP FEES & DUES	17,677	180.00	10,712.16	0.00	6,964.84	60.60
01-504-98001 EE BENEFITS ALLOCATED	144,321	15,445.71	81,461.88	0.00	62,859.12	56.44
01-504-98002 FIELD EXPENSES ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-504-98003 OFFICE EXPENSE ALLOCATED	21,775	1,650.87	12,242.61	0.00	9,532.58	56.22
01-604-99100 LAND & EASEMENT	0	0.00	0.00	0.00	0.00	0.00
01-604-99300 BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
01-604-99320 DEMO GARDEN	0	0.00	0.00	0.00	0.00	0.00
01-604-99450 OFFICE FURNITURE & EQUIPME	0	0.00	0.00	0.00	0.00	0.00
01-604-99600 STRATEGIC PLAN DEV	0	0.00	0.00	0.00	0.00	0.00
01-604-99610 VULNERABILITY ASSESSMENT	0	0.00	0.00	0.00	0.00	0.00
01-604-99620 WASTE WATER FEASIBILITY ST	0	0.00	0.00	0.00	0.00	0.00
01-604-99630 WATER AVAILABILITY EVALUAT	0	0.00	0.00	0.00	0.00	0.00
01-604-99640 DEMOGRAPHIC SURVEY	0	0.00	0.00	0.00	0.00	0.00
01-604-99650 GROUND WATER MONITORING PL	0	0.00	0.00	0.00	0.00	0.00
01-604-99660 RATE STUDIES	0	0.00	0.00	0.00	0.00	0.00
01-604-99900 WASTEWATER SYSTEM & STARTU	0	0.00	0.00	0.00	0.00	0.00
TOTAL Administration	572,852	37,955.15	277,386.80	0.00	295,465.39	48.42

01 -GENERAL FUND

% OF YEAR COMPLETED: 58.33

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Engineering</u>						
01-505-01105 ENGINEERING/GIS/IT SALARY	86,230	5,741.54	44,131.48	0.00	42,098.52	51.18
01-505-02305 MAPS/DRAFTING SUPPLIES	1,584	0.00	2,044.46	0.00	(460.46)	129.07
01-505-04005 ENGINEERING SERVICES	50,000	1,800.00	2,340.00	0.00	47,660.00	4.68
01-505-04010 MAPPING SYSTEM UPGRADES	8,078	0.00	1,111.00	0.00	6,967.00	13.75
01-505-98001 EE BENEFITS ALLOCATED	23,171	6,178.28	32,584.75	0.00	(9,413.75)	140.63
01-505-98002 FIELD EXPENSES ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-505-98003 OFFICE EXPENSE ALLOCATED	21,775	1,650.87	12,242.06	0.00	9,533.13	56.22
01-605-99400 ENGINEERING EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
01-605-99410 MAPPING SYSTEM	0	0.00	0.00	0.00	0.00	0.00
01-605-99600 WATER MASTER PLAN	0	0.00	0.00	0.00	0.00	0.00
01-605-99700 WATER MODEL ASSESSMENT H2O	0	0.00	0.00	0.00	0.00	0.00
01-605-99750 SOFTWARE & COMPUTERS	0	0.00	11,319.71	0.00	(11,319.71)	0.00
TOTAL Engineering	190,838	15,370.69	105,773.46	0.00	85,064.73	55.43
<u>Finance</u>						
01-506-01100 FINANCE SALARY	227,774	14,764.94	111,625.25	0.00	116,148.75	49.01
01-506-04005 ACCOUNTING SERVICES	24,480	0.00	23,582.00	0.00	898.00	96.33
01-506-98001 EE BENEFITS ALLOCATED	92,683	9,653.57	50,913.68	0.00	41,769.32	54.93
01-506-98002 FIELD EXPENSES ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-506-98003 OFFICE EXPENSE ALLOCATED	43,549	3,301.74	24,484.47	0.00	19,064.92	56.22
TOTAL Finance	388,486	27,720.25	210,605.40	0.00	177,880.99	54.21
<u>Personnel</u>						
01-507-01100 PERSONNEL SALARY	27,319	1,269.17	13,044.23	0.00	14,274.77	47.75
01-507-01115 UNION & LABOR NEGOT. SALAR	0	0.00	291.73	0.00	(291.73)	0.00
01-507-01120 SAFETY SALARY	9,382	590.00	2,550.00	0.00	6,832.00	27.18
01-507-01905 EMPLOYMENT RECRUITING EXPE	2,006	0.00	0.00	0.00	2,006.00	0.00
01-507-01910 LABOR NEGOTIATION EXPENSE	18,000	0.00	9,074.41	0.00	8,925.59	50.41
01-507-98001 EE BENEFITS ALLOCATED	3,972	1,544.57	8,146.19	0.00	(4,174.19)	205.09
01-507-98002 FIELD EXPENSES ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-507-98003 OFFICE EXPENSE ALLOCATED	10,887	825.43	6,121.18	0.00	4,765.92	56.22
01-607-99600 PERSONNEL MANUAL/CLASS STU	0	0.00	0.00	0.00	0.00	0.00
TOTAL Personnel	71,566	4,229.17	39,227.74	0.00	32,338.36	54.81
<u>Legal</u>						
01-508-04000 LEGAL SERVICES	67,320	10,894.89	25,369.99	0.00	41,950.01	37.69
TOTAL Legal	67,320	10,894.89	25,369.99	0.00	41,950.01	37.69
<u>Bonds & Loans</u>						
01-509-08105 BOND PAYABLE PRINCP 1997 B	515,000	0.00	0.00	0.00	515,000.00	0.00
01-509-08110 I.D. #2 BONDS FYBLE-PRINCI	95,000	0.00	0.00	0.00	95,000.00	0.00
01-509-08115 CMM PRINCIPAL	80,000	0.00	78,000.00	0.00	2,000.00	97.50
01-509-08120 MORONGO BASIN PIPELINE	224,158	0.00	0.00	0.00	224,158.00	0.00
01-509-08150 MWA OPERATION & MAINT.	0	0.00	0.00	0.00	0.00	0.00
01-509-08205 INTEREST EXPENSE - 1997 BO	26,008	0.00	13,003.75	0.00	13,004.25	50.00
01-509-08210 INTEREST EXPENSE I.D. #2	26,250	0.00	13,125.00	0.00	13,125.00	50.00
01-509-08215 INTEREST EXPENSE - CMM	164,205	0.00	83,327.35	0.00	80,877.65	50.75
01-509-08220 INTEREST EXPENSE-UTILITY S	0	0.00	0.00	0.00	0.00	0.00

01 -GENERAL FUND

% OF YEAR COMPLETED: 58.33

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
01-509-08305 TRUSTEE FEES - 1997 BONDS	2,525	0.00	2,475.00	0.00	50.00	98.02
01-509-08310 ANALYTICAL SERVICES 1997 B	2,540	2,515.00	2,515.00	0.00	25.00	99.02
01-509-08315 ID #2 BONDS COLLECTION CHA	339	21.63	214.09	0.00	124.91	63.15
01-509-08320 GENERAL TAX COLLECTION CHA	950	64.39	555.61	0.00	394.39	58.49
01-509-08325 ADMINISTRATION - CMM	11,000	2,094.12	6,281.67	0.00	4,718.33	57.11
01-509-08910 AMORTIZATION OF BOND DEFER	0	0.00	0.00	0.00	0.00	0.00
01-509-08911 AMORTIZATION OF BOND DISCO	0	0.00	0.00	0.00	0.00	0.00
01-509-08912 AMORTIZATION BOND ISSUE CO	0	0.00	0.00	0.00	0.00	0.00
TOTAL Bonds & Loans	1,147,975	4,695.14	199,497.47	0.00	948,477.53	17.38
<u>Benefits Allocated</u>						
01-551-01105 CONTRA SALARY-CAFE PLAN RE	0	0.00	0.00	0.00	0.00	0.00
01-551-01205 EMPLOYEE EDUCATION	257	0.00	300.00	0.00	(43.00)	116.73
01-551-01210 COMPENSATED LEAVE	185,000	31,691.70	131,222.32	0.00	53,777.68	70.93
01-551-01215 CAFETERIA PLAN EXPENSE	195,750	17,770.00	119,715.00	0.00	76,035.00	61.16
01-551-01220 GROUP INSURANCE EXPENSE	6,433	1,649.94	5,681.30	0.00	751.70	88.31
01-551-01225 WORKERS COMPENSATION INSUR	31,606	7,571.71	13,637.19	0.00	17,968.81	43.15
01-551-01230 RETIREMENT	127,921	9,575.19	70,555.74	0.00	57,365.26	55.16
01-551-01235 VEHICLE ALLOWANCE SALARY	0	0.00	0.00	0.00	0.00	0.00
01-551-01240 UNIFORMS	6,770	129.95	7,929.79	0.00	(1,159.79)	117.13
01-551-01245 ALLOWANCE AND ADJUSTMENTS	0	0.00	0.00	0.00	0.00	0.00
01-551-01305 PAYROLL TAXES	108,285	8,840.05	58,268.05	0.00	50,016.95	53.81
01-551-98000 ALLOCATED EXPENSES	(662,022)	(77,228.54)	(407,309.39)	0.00	(254,712.61)	61.53
TOTAL Benefits Allocated	0	0.00	0.00	0.00	0.00	0.00
<u>Field Allocated</u>						
01-552-02205 SHOP EXPENSE - COMBINED	11,002	499.58	4,936.17	0.00	6,065.83	44.87
01-552-02210 SMALL TOOLS EXPENSE - COMB	10,200	162.39	2,777.22	0.00	7,422.78	27.23
01-552-02215 SAFETY EXPENSE	6,500	0.00	215.03	0.00	6,284.97	3.31
01-552-03205 TRACTOR/TOOL REPAIR	4,064	49.00	3,250.89	0.00	813.11	79.99
01-552-03905 BUILDING REPAIR & MAINT.	29,787	1,439.12	11,356.36	0.00	18,430.64	38.13
01-552-05005 FUEL-VEHICLES	35,779	3,729.26	19,561.73	0.00	16,217.27	54.67
01-552-05010 AUTO EXPENSE	26,520	4,111.22	23,767.85	0.00	2,752.15	89.62
01-552-05015 EQUIPMENT CLEARING ACCOUN	(1,684)	0.00	(413.72)	0.00	(1,270.28)	24.57
01-552-06305 COMMUNICATIONS	10,103	910.59	5,952.75	0.00	4,150.25	58.92
01-552-07005 REGULATORY, PERMITS, ETC	7,956	955.20	10,078.16	0.00	(2,122.16)	126.67
01-552-07010 OVERHEAD 17 (OTHER)	(96,093)	0.00	(1,536.87)	0.00	(94,556.13)	1.60
01-552-07015 OVERHEAD 16 (LABOR)	(4,381)	0.00	(701.16)	0.00	(3,679.84)	16.00
01-552-98000 ALLOCATED EXPENSES	(39,752)	(11,856.36)	(79,244.41)	0.00	39,492.41	199.35
TOTAL Field Allocated	1	0.00	0.00	0.00	1.00	0.00
<u>Office allocated</u>						
01-553-01405 TEMPORARY LABOR FEES	69,771	837.20	19,150.95	0.00	50,619.99	27.45
01-553-02105 OFFICE SUPPLIES & EQUIPMEN	30,600	1,338.47	7,934.75	0.00	22,665.25	25.93
01-553-02110 POSTAGE	22,418	3,069.08	13,337.48	0.00	9,080.52	59.49
01-553-04005 COMPUTER PROGRAMMING EXPEN	2,665	0.00	0.00	0.00	2,665.00	0.00
01-553-04010 OFFICE EQUIP - REPAIR & MA	34,959	4,353.78	28,990.10	0.00	5,968.90	82.93
01-553-04015 SYSTEM ADMINISTRATION	48,391	3,921.00	30,318.00	0.00	18,073.00	62.65
01-553-06205 TELEPHONE AND UTILITIES	31,944	2,989.16	22,691.15	0.00	9,252.85	71.03
01-553-98000 ALLOCATED EXPENSES	(240,747)	(16,508.69)	(122,422.43)	0.00	(118,324.51)	50.85
TOTAL Office allocated	1	0.00	0.00	0.00	1.00	0.00

01 -GENERAL FUND

% OF YEAR COMPLETED: 58.33

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TOTAL EXPENSES	4,368,870	269,182.31	1,912,126.61	0.00	2,456,743.33	43.77
REVENUE OVER/(UNDER) EXPENSES	288,233 (54,915.84)	2,285,599.41	0.00 (1,997,366.35)	792.97

CASH ACCOUNT: 01 -11200

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
049116	1/07/2011	R	000500	ACE ALTERNATORS- I-71649	TELEMETRY - BATTERIES 398.03
					----- 398.03
049117	1/07/2011	R	000650	AKLUFU AND WYSOCKI C-AW1210R	CREDIT 393.75CR
				I-AW122910	LEGAL SERVICES - DECEMBER 2,012.50
					----- 1,618.75
049118	1/07/2011	R	001004	BANK OF AMERICA I-BA0111	TRAINING/DIR EDUC/OFF SUP/UNI 1,833.46
					----- 1,833.46
049119	1/07/2011	R	001002	BUSINESS CARD I-BA0111	BUSINESS EXPENSE 41.67
					----- 41.67
049120	1/07/2011	R	000145	CALIFORNIA STATE DISBURSEMENT UNIT I-010711	EE REMITTANCE 278.53
				I-122310A	EE REMITTANCE 0.11
					----- 278.64
049121	1/07/2011	R	003025	FEDEX I-7-338-80062	SHIPPING: METER TESTING/REPAIR 15.46
					----- 15.46
049122	1/07/2011	R	006029	LIEBERT CASSIDY WHITMORE I-124900	LEGAL SERVICES FOR NOV 10 675.00
					----- 675.00
049123	1/07/2011	R	006070	MICHAEL LUHRS I-ML121510	BOARD MEETING 12/15/10 173.63
					----- 173.63
049124	1/07/2011	R	009897	THE MALLANTS CORPORATION I-1910000548	TEMPORARY LABOR 837.20
					----- 837.20
049125	1/07/2011	R	006200	HELEN A. MCALLISTER I-5478B	JANITORIAL SERVICES - DEC 10 580.00
					----- 580.00

CASH ACCOUNT: 01 -11200

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
049126	1/07/2011	R	003930	NBS	
			I-B01011138	CMM ADMIN FEES - 1ST QTR 11	2,094.12
			I-G01011111-LO	CONTINUING DISCLOSURE REPORTS	1,295.00

					3,389.12
049127	1/07/2011	R	007053	NEW LIBERTY ADMINISTRATION	
			I-NL1210	CAFETERIA PLAN - DEC 10	1,145.00

					1,145.00
049128	1/07/2011	R	000070	ONLINE INFORMATION SERVICES, INC.	
			I-298255	ID VERIF. SERV. THRU 11/30/10	30.00
			I-304547	ID VERIF. SERV. THRU 12/31/10	34.65

					64.65
049129	1/07/2011	R	008300	POSTMASTER	
			I-UPS010311	POSTAGE FOR BILLING	3,000.00

					3,000.00
049130	1/07/2011	R	009054	KATHLEEN J. RADNICH	
			I-121910-47	PUBLIC RELATIONS SERVICES	396.00

					396.00
049131	1/07/2011	R	009890	SOCIETY FOR HUMAN RESOURCE	
			I-9003760468	MEMBERSHIP RENEWAL THRU 3/12	180.00

					180.00
049132	1/07/2011	R	009878	SOUTHERN CALIFORNIA EDISON	
			I-SCE1210	POWER FOR PUMPING - DEC 10	20,833.68

					20,833.68
049133	1/07/2011	R	009920	STANDARD INSURANCE CO	
			I-ST0111	EE LIFE INSURANCE - DEC 10	786.32

					786.32
049134	1/07/2011	R	000154	FRED CAPULE TORRES	
			I-FT010410	STANDBY REFUND	150.00

					150.00
049135	1/07/2011	R	010850	UNDERGROUND SERVICE ALERT	
			I-1220100315	TICKET DELIVERY SERVICE - DEC	33.00

					33.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO	CHECK AMOUNT
049136	1/13/2011	R 1	CUSTOMER REFUNDS (MISC.) I-000201101120983 WILKINSON, CLIFFORD :US REFUND	29.65
				----- 29.65
049137	1/13/2011	R 1	CUSTOMER REFUNDS (MISC.) I-000201101120984 JOHNSON, BETH :US REFUND	47.20
				----- 47.20
049138	1/13/2011	R 1	CUSTOMER REFUNDS (MISC.) I-000201101120985 CAROLLO, SANTO J :US REFUND	26.58
				----- 26.58
049139	1/13/2011	R 1	CUSTOMER REFUNDS (MISC.) I-000201101120986 SHAW, KAREN :US REFUND	26.60
				----- 26.60
049140	1/13/2011	R 1	CUSTOMER REFUNDS (MISC.) I-000201101120987 HILL, AMANDA L :US REFUND	61.77
				----- 61.77
049141	1/13/2011	R 1	CUSTOMER REFUNDS (MISC.) I-000201101120988 HARTZ, BRAD J :US REFUND	1.07
				----- 1.07
049142	1/13/2011	R 1	CUSTOMER REFUNDS (MISC.) I-000201101120989 BECERRIL, ARACELI :US REFUND	12.43
				----- 12.43
049143	1/13/2011	R 1	CUSTOMER REFUNDS (MISC.) I-000201101120990 LAUER, HEATHER :US REFUND	12.65
				----- 12.65
049144	1/13/2011	R 1	CUSTOMER REFUNDS (MISC.) I-000201101120991 RANDOLPH, JANA B :US REFUND	30.48
				----- 30.48
049145	1/13/2011	R 1	CUSTOMER REFUNDS (MISC.) I-000201101120992 PRATER, ERIC L :US REFUND	66.17
				----- 66.17

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
049146	1/13/2011	R 1	CUSTOMER REFUNDS (MISC.)		
			I-000201101120993	PADERES, SHEILA :US REFUND	62.32

					62.32
049147	1/13/2011	R 1	CUSTOMER REFUNDS (MISC.)		
			I-000201101120994	LEWIS, ANNA L :US REFUND	26.79

					26.79
049148	1/13/2011	R 1	CUSTOMER REFUNDS (MISC.)		
			I-000201101120995	CAMACHO, CYNTHIA VIC:US REFUND	19.79

					19.79
049149	1/13/2011	R 1	CUSTOMER REFUNDS (MISC.)		
			I-000201101120996	LAGASSA, STACEE L :US REFUND	75.53

					75.53
049150	1/13/2011	R 1	CUSTOMER REFUNDS (MISC.)		
			I-000201101120997	VALENTINO, DAVE :US REFUND	51.38

					51.38
049151	1/13/2011	R 1	CUSTOMER REFUNDS (MISC.)		
			I-000201101120998	RUSNAK, LAUREN :US REFUND	52.29

					52.29
049152	1/13/2011	R 1	CUSTOMER REFUNDS (MISC.)		
			I-000201101120999	BUCHANAN, JACOB :US REFUND	6.67

					6.67
049153	1/13/2011	R 1	CUSTOMER REFUNDS (MISC.)		
			I-000201101121000	ROBERTSON, ALLEN :US REFUND	31.71

					31.71
049154	1/13/2011	R	000505 ACWA		
			I-ACWA0211	EE ASSISTANCE PROGRAM-FEB'11	74.34

					74.34
049155	1/13/2011	R	000501 ACWA/JPIA		
			I-JPIA12310	WORKERS COMP OCT-DEC 10	7,571.71

					7,571.71

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
049156	1/13/2011	R	001630	AT&T MOBILITY	
				I-829480028X01052011 COMMUNICATIONS - DEC 10	592.44

					592.44
049157	1/13/2011	R	001460	SHIRLEY BOLHA	
				I-SB010611 REIMBURSE MILEAGE	47.70

					47.70
049158	1/13/2011	R	001461	DEBORAH BOLLINGER	
				I-449 WATER CONSERV & GRANT PROJECT	2,500.00

					2,500.00
049159	1/13/2011	R	004110	BURRTEC WASTE & RECYCLING SVCS	
				I-BW0111A RECYCLING - JAN 11	52.08
				I-BW0111B TRASH REMOVAL - JAN 11	72.71
				I-BW0111C TRASH REMOVAL - JAN 11	226.71

					351.50
049160	1/13/2011	R	001526	CANYON AUTO SERVICES, INC	
				I-5156 VEHICLE REPAIRS	742.69
				I-5163 VEHICLE REPAIRS	341.56

					1,084.25
049161	1/13/2011	R	001555	CENTRATTEL	
				I-110103192101 DISPATCH SERVICES - JAN 11	269.79

					269.79
049162	1/13/2011	R	001595	CHEM-TECH INTERNATIONAL, INC.	
				I-JBWD134 WATER TREATMENT EXPENSE	1,075.43

					1,075.43
049163	1/13/2011	R	002026	DATASTREAM	
				I-4036 MAINT. AGREEMENT - 1ST QTR 11	720.00

					720.00
049164	1/13/2011	R	002213	JOHN ZACCARIA	
				I-4432 OFFICE SUPPLIES	203.07

					203.07
049165	1/13/2011	R	000058	GARDA CL WEST, INC.	
				I-165-252211 COURIER FEES - JAN 11	413.39

					413.39

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
049166	1/13/2011	R	003505	LORI PARKER	
			I-3686	TIRE REPAIR	12.00

					12.00
049167	1/13/2011	R	004195	HOME DEPOT CREDIT SERVICES	
			I-HD0111	SM/TOOLS PUMPING PLT, SHOP EXP	532.87

					532.87
049168	1/13/2011	R	005672	WILLIAM H. KLINE	
			I-WK010711	REIMB D3-D4 TRAINING	175.00

					175.00
049169	1/13/2011	R	005870	KRIEGER & STEWART INC.	
			I-33870	ENGINEERING: RECHARGE DESGN	15,688.08

					15,688.08
049170	1/13/2011	R	000069	LIONEL GOODROW	
			I-783	A/C REPAIR	180.93

					180.93
049171	1/13/2011	R	006507	MCMMASTER-CARR SUPPLY COMPANY	
			I-74058067	PUMPING PLANT SUPPLIES	111.89

					111.89
049172	1/13/2011	R	006790	MOBILE MINI, LLC - CA	
			I-941475895	23' RECORD STORAGE RENTAL-MAR	228.61

					228.61
049173	1/13/2011	R	008102	OFFICEMAX CONTRACT INC.	
			I-319780	OFFICE SUPPLIES	408.45

					408.45
049174	1/13/2011	R	008405	PRECISION ASSEMBLY	
			I-14236	DEC WATER BILLING & PUBL INFO	1,941.02

					1,941.02
049175	1/13/2011	R	008414	ROBERT L. STEPHENSON	
			I-1398	VIDEO TAPING BD MEETINGS - DEC	100.00

					100.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
049176	1/13/2011	R	008415	PRUDENTIAL OVERALL SPLY.	
			I-20255832	SHOP EXPENSE	83.11

					83.11
049177	1/13/2011	R	009072	LAW OFFICES REDWINE AND SHERRILL	
			I-RS1210	LEGAL SERVICES - DEC 10	8,601.14

					8,601.14
049178	1/13/2011	R	009659	SENSUS METERING SYSTEMS	
			I-ZA11011581	ANN'L SUPPORT THRU 3/30/12	1,579.05

					1,579.05
049179	1/13/2011	R	010690	TYLER TECHNOLOGIES-INCODE	
			I-180574	INSITE TRANS FEES: OCT-DEC 10	1,292.50

					1,292.50
049180	1/13/2011	R	010990	UTILIQUEST L.L.C.	
			I-160849-Q	CONTRACT LOCATING EXPENSE	21.72
			I-161282-Q	CONTRACT LOCATING EXPENSE	13.06

					34.78
049181	1/13/2011	R	011615	WESTERN EXTERMINATOR CO.	
			I-WE1210	EXTERMINATOR - DEC 10	68.50
			I-WE1210B	EXTERMINATOR - DEC 10	29.50

					98.00
049182	1/13/2011	R	012020	XEROX CORPORATION	
			I-052517851	OFFICE EXP 9/21/10-12/21/10	754.98

					754.98
049183	1/21/2011	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201101191001	ATHA, CANDICE M :US REFUND	1.60

					1.60
049184	1/21/2011	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201101191002	DOUCETTE, CANDICE :US REFUND	36.87

					36.87
049185	1/21/2011	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201101191003	BOLLES, ROBERT :US REFUND	24.09

					24.09

CHECK NO	CHECK DATE	STATUS		VENDOR INFO	CHECK AMOUNT
049186	1/21/2011	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201101191004 TALIAN, STEVEN :US REFUND	54.88

					54.88
049187	1/21/2011	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201101191005 SAYERS, LINDSEY :US REFUND	11.64

					11.64
049188	1/21/2011	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201101191006 JOLES, ROGER :US RBFUND	69.13

					69.13
049189	1/21/2011	R	000507	ACWA HEALTH BENEFITS AUTHORITY	
				I-ACWA0211 EE HEALTH BENEFIT - FEB 11	11,881.38

					11,881.38
049190	1/21/2011	R	000656	AMERICAN HERITAGE LIFE INS CO.	
				I-ALL1210 EE LIFE INSURANCE - DEC 10	382.14

					382.14
049191	1/21/2011	R	000145	CALIFORNIA STATE DISBURSEMENT UNIT	
				I-JS012111 EE REMITTANCE	278.53

					278.53
049192	1/21/2011	R	001526	CANYON AUTO SERVICES, INC	
				I-5164 GENERATOR BATTERIES	326.69
				I-5167 GENERATOR REPAIRS	49.00

					375.69
049193	1/21/2011	R	001528	CARPI & CLAY, INC	
				I-CC1210 LOBBYIST - DEC 10	3,500.00

					3,500.00
049194	1/21/2011	R	000139	COUNTY OF SAN BERNARDINO	
				I-GG 10/11 212 FUEL CHARGES	30.86

					30.86
049195	1/21/2011	R	002213	JOHN ZACCARIA	
				I-4594 OFFICE SUPPLIES	406.14

					406.14

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
049196	1/21/2011	R	001525	JOSHUA CANNADY	
			I-PF011011	C-1 TANK FENCING	1,600.00

					1,600.00
049197	1/21/2011	R	00C109	PATRICIA FREEMAN	
			I-PF011411	MILEAGE REIMBURSEMENT	43.20

					43.20
049198	1/21/2011	R	001505	LORI PARKER	
			I-3724	VEHICLE REPAIRS	2,903.42

					2,903.42
049199	1/21/2011	R	004720	INLAND WATER WORKS	
			I-228599	INVENTORY/MAINLINE & LEAK SPLY	535.05
			I-228600	INVENTORY	642.72
			I-228622	INVENTORY	277.31
			I-228917	MAINLINE & LEAK REPAIR SUPPLY	717.75

					2,172.83
049200	1/21/2011	R	005621	KENNY STRICKLAND, INC	
			I-1017407	FUEL FOR VEHICLES	2,989.00
			I-1017408	FUEL FOR VEHICLES	709.40

					3,698.40
049201	1/21/2011	R	008200	PITNEY BOWES INC.	
			I-6901144-JA11	LEASING CHARGES - 4TH QTR 10	318.00

					318.00
049202	1/21/2011	R	009054	KATHLEEN J. RADNICH	
			I-01911-48	PUBLIC RELATIONS SERVICES	324.00

					324.00
049203	1/21/2011	R	000049	BEN RUFFNER	
			I-BR011311	REIMB: POSTAGE & MTG FOOD	47.04

					47.04
049204	1/21/2011	V	009681	SO & ASSO ENGINEERING INC	
			I-SOAL22710	ENGINEERING SERVICES	3,641.00

					3,641.00
049205	1/21/2011	R	009880	SOUTHERN CALIFORNIA EDISON CO	

CHECK NO	CHECK DATE	STATUS	VENDOR INFO	CHECK AMOUNT
			I-SCE0111 POWER TO BUILDINGS - JAN 11	1,319.99

				1,319.99
049206	1/21/2011	R	003596 SUPERMEDIA LLC	
			I-SM0111 MORONGO BASIN ADVERT - JAN 11	22.00

				22.00
049207	1/21/2011	R	000510 TIME WARNER CABLE	
			I-TW0111 CABLE SERVICE - JAN 11	58.03

				58.03
049208	1/21/2011	R	010995 UTILITY SERVICE CO., INC	
			I-254830 F-2 TANK MAINT.	5,569.43
			I-254831 D-2-1 TANK MAINT.	6,933.83
			I-254887 D-3 TANK MAINT.	2,788.84
			I-254888 H-1 TANK MAINT.	3,576.27
			I-254889 C-3 TANK MAINT.	321.75
			I-254891 D-1-2 TANK MAINT.	321.75
			I-254961 E-1 TANK MAINT.	321.75
			I-255018 J-1 TANK MAINT.	6,609.36
			I-255019 C-1 TANK MAINT.	312.50
			I-255089 E-2 TANK MAINT.	321.75
			I-255090 C-2-B TANK MAINT.	321.88
			I-255153 D-1-1 TANK MAINT.	6,390.28
			I-255156 C-2 TANK MAINT.	7,679.42
			I-255157 A-1 TANK MAINT.	312.50
			I-255214 G-1 TANK MAINT.	321.75

				42,103.06
049209	1/21/2011	V	C-CHECK VOID CHECK	0.00

				0.00
049210	1/21/2011	V	C-CHECK VOID CHECK	0.00

				0.00
049211	1/21/2011	R	003595 VERIZON CALIFORNIA	
			I-V0111 TELEPHONE (SHOP) - JAN 11	318.15

				318.15
049212	1/27/2011	R	000575 AFSCME LOCAL 1902	
			I-AFSCME0111 EE UNION DUES - JAN 11	546.00

				546.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
049213	1/27/2011	R	001461	DEBORAH BOLLINGER	
			I-451	WATER CONSERV & GRANT PROJECT	2,500.00

					2,500.00
049214	1/27/2011	R	001652	CIRCLE MOUNTAIN BIOLOGICAL	
			I-CM0410	RECHARGE: MONITOR WELL SITE	12,666.53

					12,666.53
049215	1/27/2011	R	001951	COUNTY OF SAN BERNARDINO	
			C-100109CREDIT	CREDIT DUE FRM 7/31/09 INVOICE	110.00CR
			I-CSB012511	PERMITS	1,065.20

					955.20
049216	1/27/2011	R	001865	COMPUTER GALLERY	
			I-305495	PLAT. MAINTENANCE - FEB 11	3,111.00
			I-305506	BDR BACKUP SERVICE - FEB 11	810.00

					3,921.00
049217	1/27/2011	R	002565	DUDEK AND ASSOCIATES, INC	
			I-20103795	ENG SERV: RECHARGE	2,550.00
			I-20103796	ENG SERV: E1/D2	2,080.00
			I-20103861	ENG SERV: USDA DOCS	420.00

					5,050.00
049218	1/27/2011	R	003045	FICARA PAVING CO, INC.	
			I-7422	PAVING	15,580.64

					15,580.64
049219	1/27/2011	R	003930	NBS	
			I-G01201106-LO	CONTINUING DISCLOSURE REPORTS	1,220.00

					1,220.00
049220	1/27/2011	R	008150	PETTY CASH, SUSAN GREER	
			I-PC011911	PETTY CASH REIMBURSEMENT	308.44

					308.44
049221	1/27/2011	R	008415	PRUDENTIAL OVERALL SPLY.	
			I-20263198	SHOP EXPENSE	85.05

					85.05
049222	1/27/2011	R	009054	KATHLEEN J. RADNICH	

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
			I-011611-49	PUBLIC RELATIONS SERVICES	252.00

					252.00
049223	1/27/2011	R	000042	ROMAN, ANNE	
			I-AR012611	POSTAGE REIMBURSEMENT	18.35

					18.35
049224	1/27/2011	R	009681	SO & ASSO ENGINEERING INC	
			I-SOA122710R	ENGINEERING SERVICES	1,800.00

					1,800.00
049225	1/27/2011	R	009920	STANDARD INSURANCE CO	
			I-ST0211	EE LIFE INSURANCE - FEB 11	786.32

					786.32
049226	1/27/2011	R	009898	THE GAS COMPANY	
			I-GAS0111	HEAT FOR SHOP - JAN 11	613.21

					613.21
049227	1/27/2011	R	010690	TYLER TECHNOLOGIES-INCODE	
			I-7546	RECPT PRINTER MAINT THRU 1/12	492.80
			I-7889	ONLINE PRODUCTS & SERVICES	185.00

					677.80
049228	1/27/2011	R	010990	UTILIQUEST L.L.C.	
			I-161669-Q	CONTRACT LOCATING EXPENSE	46.24
			I-162042-Q	CONTRACT LOCATING EXPENSE	136.91

					183.15
049229	1/27/2011	R	003600	VERIZON CALIFORNIA	
			I-V0111	TELEPHONE (OFFICE) - JAN 11	706.14

					706.14
*900135	1/10/2011	D	001517	CalPERS	
			I-PPE 12/31/10	PAY PERIOD ENDING 12/31/10	8,988.08

					8,988.08
900136	1/10/2011	D	004800	INTERNAL REVENUE SERVICE	
			I-IRS PD 01/07/11	FED W/H, SOC SEC, MEDICARE	12,744.37

					12,744.37

CHECK NO	CHECK DATE	STATUS	VENDOR INFO	CHECK AMOUNT
900137	1/10/2011	D	002822 EMPLOYMENT DEVELOPMENT I-EDD PD 01/07/11 STATE & SDI W/H	2,562.33 ----- 2,562.33
900138	1/24/2011	D	001517 CalPERS I-PPE 01/14/11 PAY PERIOD ENDING 01/14/11	8,985.60 ----- 8,985.60
900139	1/24/2011	D	004800 INTERNAL REVENUE SERVICE I-IRS PD 01/21/11 FED W/H, SOC SEC, MEDICARE	15,101.37 ----- 15,101.37
900140	1/24/2011	D	002822 EMPLOYMENT DEVELOPMENT I-EDD PD 01/21/11 STATE & SDI W/H	3,222.37 ----- 3,222.37
TOTALS:	120			258,892.74

LESS - PRIOR MONTH VOIDS:

LESS - CURRENT MONTH VOIDS:

#49204 (3,641.00)

255,251.74

Public Information Consultant Report OVERVIEW

KATHLEEN J. RADICH

FEBRUARY 16TH, 2011

FARMERS MARKET 2011 SEASON PLANS

(Begins in March) Saturdays 8-12:30pm

We offer a welcomed “watering/cooling station” while serving as a resource for water related information, garden tour sign-ups, CAC and Docent recruitment, and obtaining updated contact information of our patrons.

March Theme:	Fix-a-Leak campaign/World Water Day Drip guessing game
April Theme:	Native Plants Save Water (demo: Quick-start of native seeds technique)
May Theme:	Meter Reading display
June Theme:	Water Footprint per National Geographic
July Theme:	Landscape Smart Irrigation
August Theme:	Water Quality (our annual report) info on our routine testing and a table-top “show and tell” on water contamination
September Theme:	Water Wise Demonstration Station
October Theme:	TBA
November Theme:	TBA

SPRING PUBLIC OUTREACH CALENDAR

April 11 th	FHES Field Day / Water Wise Water Course in the Gardens
April 16 th	“Desert Landscape” Art Show , Water Conservation and tours at the Water Wise Gardens (2pm-6pm)
April 17 th	MBCA Tour of our Water Wise Gardens
April 20 th (am)	JTES Field Day /Water Wise Water Course in the Gardens
April 20 th (pm)	JBWD Water Science Fair & Board Meeting
April 26 th	MWA Basin Tours (JBWD is the first stop: TOPICS: Hospital Package Treatment Plant & the Water Wise Garden)
May (TBA)	MWA Toilet Exchange program (two Saturdays?)

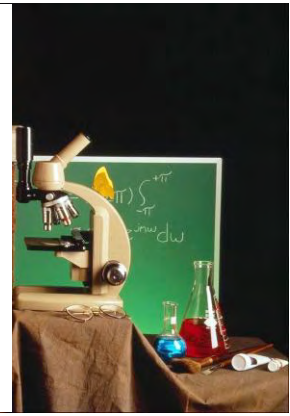
ADDITIONAL UPDATES

District Website
Newsletter

**Attachement: Water Science Fair Document



Water Science Projects



Are you thinking of doing a Science Fair Project?

Then try experimenting with something everyone needs and uses everyday: WATER! If your science project explores water conservation or water quality (projects #2, #4, #5, #7, #8) as listed on the backside of this paper, you can enter your school science fair project into your local water district contest! **First place wins \$25 in cash!**

This contest will be held at your local Water District's Office at an April board meeting. Your local water district and the Morongo Basin Conservation Association are prize sponsors and both will be present to judge the entries. Prizes will be awarded at the beginning of their public meeting! To enter your project, simply return the entry form below to your local water district before March 10th.

Your local water district is: [Joshua Basin Water District located at 61750 Chollita Rd. in Joshua Tree](#)

Your water district's competition date is: [Wednesday, April 20th, 2011 in the District Board Room](#)

For more information, contact: [Kathleen J. Radnich](#) at [\(760\) 218-2822](#) Or Email: kjradnich@jbwd.com

Good luck, and always remember to "Use our water wisely!"

Student Name _____ Grade _____ School _____

Teacher's Name _____ PH# _____

Guardian's Name: _____ PH# _____

Guardian's Signature (permission for media release for minor) _____

Water Science Project _____

NOTE: All projects must be delivered by 3pm to the water district office on the date of the contest and must be removed by 3pm the following day.

WATER CONSERVATION AND WATER QUALITY EXPERIMENTS

1. AQUIFER IN A CUP (www.groundwater.org/kc/activity2.html) **Try these variations:**

- How fast does water move between rock versus sand?
- How fast does oil penetrate the ground compared to water?
- Can earth (dirt) filter dirty water to be clean again?

2. **WATER CYCLE IN A BAG** (www.groundwater.org/kc/activity1.html) **Try these variations:**

- Which evaporates faster: cold water or room temperature water?
- Which evaporates faster: cold water in sunlight or warm water in darkness?
- What can be done to slow evaporation and loss of water?

3. THE (WATER) FILTER CHALLENGE (www.groundwater.org/kc/activity7.html) **Try these variations:**

- Which can filter oil out of water best: sand, activated charcoal, a sponge or a cotton ball?
- Which can filter dirt out of water best: sand, activated charcoal, a sponge or a cotton ball?

4. **A GALLON A DAY** (<http://tlc.howstuffworks.com/family/science-projects-for-kids-density-and-volume2.htm>) go to: *KATE PLUS EIGHT*

- Can you get through a whole day using only one gallon of water?

5. **WASHED AWAY: DENSITY AND VOLUME** (<http://tlc.howstuffworks.com/family/science-projects-for-kids-density-and-volume3.htm>) go to: *KATE PLUS EIGHT* **Try these variations:**

- Can you save water by planting plants only in mulch instead of soil?
- Can you save water by planting plants in soil protected by the wind?
- How can you slow down water “run-off?”

6. UNDOING (WATER) POLLUTION (<http://tlc.howstuffworks.com/family/science-projects-for-kids-density-and-volume4.htm>) Can you UNDO water pollution? Prove it!

7. **WATER CONSERVATION CHALLENGE:** *Pick five activities to do for one month. Compare your family's water bill for water that was used last year versus this year at the same time*

The question: What percentage of water can you save by doing just 5 of the following activities?:

- Do outdoor watering only when it is cool (early morning or late evening)
- Use bathtub water to water your outdoor garden and inside plants
- Eliminate bathtub bathing and only take showers
- Cut your shower time to under five minutes (be sure to use a timer!)
- Install a water efficient shower head
- Install faucet “aerators” on all your kitchen and bathroom sinks.
- Place a layer of mulch, or woodchips, or gravel or leaves on your outdoor garden beds.
- Water using short repeated bursts of water onto the plants instead of a steady sprinkling.
- Identify and help your parents repair any faucet leaks.
- Turn off the water while lathering for efficient hand washing.
- Turn off the water while brushing your teeth.
- Recycle remains of drinking water from meals for plant watering.
- Water your outdoor plants when it is NOT windy.
- Change to “sweeping” outdoor concrete instead of “hosing” it clean.
- Use a water-efficient nozzle (with a “turn off valve”) when using your garden hose instead of letting the garden hose run.
- Wash only full loads of laundry (not small loads.)
- Wash only full loads of dishes with automatic dishwashers.
- Check and repair your outdoor water system for leaks, overspray and broken sprinkler heads.
- Cover your swimming pool with a plastic cover to minimize evaporation.
- Identify areas and use rocks to slow water run-off/erosion from your landscape watering so less watering is needed

8. **INVENT YOUR OWN WATER SAVING DEVICE!** Get creative and test it out!

JOSHUA BASIN WATER DISTRICT
SUPPLEMENTAL DATA SHEET

Regular Meeting of the Board of Directors

February 16, 2011

Report to: President and Members of the Board
From: Joe Guzzetta, General Manager

TOPIC: CONFLICT OF INTEREST CODE UPDATE

RECOMMENDATION: That the Board adopt Resolution No 11-867 including Appendix A and Attachment A amending and updating the District's Conflict of Interest Code.

ANALYSIS: The Joshua Basin Water District is a public entity organized and operating pursuant to the California Water Code and is subject to requirements of the Political Reform Act of 1974. The Code needs to be updated to include the current positions subject to reporting requirements and to simplify the Categories of Disclosure.

The Code is consistent with state law and with codes adopted by many governmental agencies. Below are the lists of positions proposed to be required to report interests, and those previously required to report interests:

<u>Proposed</u>	<u>Previous</u>
Director	Director
General Manager	General Manager - Secretary
Assistant General Manager/ Controller	Assistant General Manager/Controller
Human Resources/ Administrative Services Supervisor	Accountant/Personnel Analyst Maintenance II/Support Svcs.
Accountant	
GIS Coordinator	GIS
Water Distribution Supervisor	Chief of Operations
Water Production Supervisor	Chief of Operations
Attorney	General Counsel
Auditor	Consultants
Engineer	

Approval of this item will update the Conflict of Interest Code and designated positions in compliance with state law.

RESOLUTION NO. 11-867

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE JOSHUA BASIN WATER DISTRICT
ADOPTING AN AMENDMENT TO
THE DISTRICT'S CONFLICT OF INTEREST CODE**

WHEREAS, the Political Reform Act ("Act"), Government Code Section 81000 et seq., requires state and local government agencies to adopt and promulgate Conflict of Interest Codes; and

WHEREAS, the Act requires that the state and local government agencies review their Conflict of Interest Code biannually in order to ensure that it remains in conformity with the Act and to update said code with respect to any organizational changes which have occurred in the agency since the adoption and last amendment of the code; and

WHEREAS, The Fair Political Practices Commission ("FPPC") has adopted a regulation, 2 Cal. Code of Regs., Section 18730, which contains the terms of a standard Conflict of Interest Code, which can be incorporated by reference by state and local government agencies as the Conflict of Interest Code of such an agency, and which may be amended by the FPPC from time to time to conform to amendments in the Act; and

WHEREAS, the Board of Directors of the District has previously adopted said Standard Conflict of Interest Code; and

WHEREAS, the Board of Directors of the Joshua Basin Water District desires to amend the District's Conflict of Interest Code for the purpose of updating and restating Appendix "A" thereto to reflect organizational changes of the District.

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the Joshua Basin Water District DOES HEREBY RESOLVE, ORDER AND DETERMINE AS FOLLOWS:

1. The Board of Directors hereby ratifies and confirms the District's adoption of the Standard Conflict of Interest Code and hereby adopts an amended Appendix "A" thereto which sets forth designated positions and disclosure categories to the District's Conflict of Interest Code, all of which is set forth in Exhibit "A" to this Resolution.

2. The Secretary of, the District is hereby authorized and directed, to file with the Clerk of the Board of Supervisors, a copy of this Amendment and such other information as may be required by the Board of Supervisors.

3. The Secretary of the District is hereby ordered and directed to file the Amended Conflict of Interest Code in the office of the District, and to retain and incorporate same in the District's "Administrative Code".

ADOPTED, SIGNED AND APPROVED this 16th day of February, 2011.

AYES:
NOES:
ABSENT:
ABSTAINED:

Mickey Luckman, President
Joshua Basin Water District and of the
Board of Directors thereof

ATTEST:

Joseph Guzzetta, Secretary
Joshua Basin Water District and of
the Board of Directors thereof

JOSHUA BASIN WATER DISTRICT CONFLICT OF INTEREST CODE

The Political Reform Act (Government Code, Section 81000, et seq.) requires state and local government agencies, including the Joshua Basin Water District, to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations, Section 18730) (copy attached) which contains the terms of a standard conflict of interest code, which can be adopted by reference. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California code of Regulations, Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference. This regulation, and the attached Appendix designating employees and establishing disclosure categories, shall constitute the Conflict of Interest Code of the Joshua Basin Water District.

Designated employees/positions (see Appendix “A,” attached hereto) shall file their statements of economic interests with the Secretary of the Board of Directors of the Joshua Basin Water District, who will make the statements available for public inspection and reproduction upon request. (Government Code, Section 81008.) Upon receipt of the statement(s) of the designated employees/positions, the Secretary of the Board of Directors shall make and retain a copy and forward the original of the statement(s) to the Clerk of the Board of Supervisors, County of San Bernardino, which shall be the “filing officer” as required by state law.

APPENDIX “A”
APPENDIX OF DESIGNATED POSITIONS AND
CATEGORIES OF DISCLOSURE

DESIGNATED POSITIONS

DISCLOSURE CATEGORIES

(See Attachment No. 1)

Director	1-4
General Manager	1-4
Assistant General Manager/Controller	1-4
Human Resources/Administrative Services Supervisor	1-4
Accountant	1-4
GIS Coordinator	1-4
Water Distribution Supervisor	1-4
Water Production supervisor	1-4
Attorney	5
Auditor	5
Engineer	5

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

It has been determined that the positions listed below manage public investments and will file a Statement of Economic Interests pursuant to **Government Code Section 87200**:

Directors
District/Board Officer
Controller/Chief Financial Officer

*Consultants shall be included in the list of designated positions and shall Disclose pursuant to the broadest disclosure category in the code subject to the following limitations.

The General Manager may determine in writing that a particular consultant, although a “designated position” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such a written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager’s determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

The Designated position of Consultant includes attorneys as a position subject to the foregoing specialized disclosure category.

EXHIBIT “B”

DISCLOSURE CATEGORIES
(Attachment No. 1 to Appendix "A")

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the District.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

The Political Reform Act defines investment as follows:

“Investment” means any financial interest in or security issued by a business entity, including but not limited to common stock, preferred stock, rights, warrants, options, debt instruments, and any partnership or other ownership interest owned directly, indirectly, or beneficially by the public official, or other filer, or his or her immediate family, if the business entity or any parent, subsidiary, or otherwise related business entity has an interest in real property in the jurisdiction, or does business or plans to do business in the jurisdiction, or has done business within the jurisdiction at any time during the two years prior to the time any statement or other action is required under this title. No asset shall be deemed an investment unless its fair market value equals or exceeds two thousand dollars (\$2,000). The term “investment” does not include a time or demand deposit in a financial institution, shares in a credit union, any insurance policy, interest in a diversified mutual fund registered with the Securities and Exchange Commission under the Investment Company Act of 1940 or a common trust fund which is created pursuant to Section 1564 of the Financial Code, or any bond or other debt instrument issued by any government or government agency. Investments of an individual include a pro rata share of investments of any business entity, mutual fund, or trust in which the individual or immediate family owns, directly, indirectly, or beneficially, a 10-percent interest or greater.

According to the Political Reform Act, a business position is a position of director, officer, partner, trustee, employee, or any position of management in any organization or enterprise operated for profit, including but not limited to a proprietorship, partnership, firm, business trust, joint venture, syndicate, corporation or association.

CATEGORY 3

Persons in this category shall disclose all income and business positions

The Political Reform Act defines income as follows:

“Income” means a payment received, including but not limited to any salary, wage, advance, dividend, interest, rent, proceeds from any sale, gift, including any gift of food or beverage, loan, forgiveness or payment of indebtedness received by the filer, reimbursement for expenses other than an employer, and including any community property interest in the income of a spouse. Income also includes any outstanding loans. Income of an individual also include a pro rata share of any business entity or trust in which the individual or spouse owns, directly, indirectly or beneficially, a 10-percent interest or greater.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the Agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Consultants who are not employed as full-time staff members of the Agency shall nonetheless be included as a designated employee and subject to the disclosure requirements herein. However, those consultants whose positions are marked with an asterisk (*) in Appendix "A" of this Code, or any other consultants which may be hired, may not be required to fully comply with the disclosure requirements herein where the range of duties which they are hired to perform is limited in scope. Such determination shall be made in writing by the General Manager of the District and shall include a description of the Consultant’s duties and, based upon that description, a statement of the extent of the consultant’s disclosure requirements, if any. This determination is a public record and shall be retained for public inspection in the same manner and location as this Code.

§ 18730. Provisions of Conflict-of-Interest Codes.

(a) Incorporation by reference of the terms of this regulation along with the designation of employees and the formulation of disclosure categories in the Appendix referred to below constitute the adoption and promulgation of a conflict-of-interest code within the meaning of Section 87300 or the amendment of a conflict-of-interest code within the meaning of Section 87306 if the terms of this regulation are substituted for terms of a conflict-of-interest code already in effect. A code so amended or adopted and promulgated requires the reporting of reportable items in a manner substantially equivalent to the requirements of article 2 of chapter 7 of the Political Reform Act, Sections 81000, et seq. The requirements of a conflict-of-interest code are in addition to other requirements of the Political Reform Act, such as the general prohibition against conflicts of interest contained in Section 87100, and to other state or local laws pertaining to conflicts of interest.

(b) The terms of a conflict-of-interest code amended or adopted and promulgated pursuant to this regulation are as follows:

(1) Section 1. Definitions.

The definitions contained in the Political Reform Act of 1974, regulations of the Fair Political Practices Commission (Regulations 18110, et seq.), and any amendments to the Act or regulations, are incorporated by reference into this conflict-of-interest code.

(2) Section 2. Designated Employees.

The persons holding positions listed in the Appendix are designated employees. It has been determined that these persons make or participate in the making of decisions which may foreseeably have a material effect on economic interests.

(3) Section 3. Disclosure Categories.

This code does not establish any disclosure obligation for those designated employees who are also specified in Section 87200 if they are designated in this code in that same capacity or if the geographical jurisdiction of this agency is the same as or is wholly included within the jurisdiction in which those persons must report their economic interests pursuant to article 2 of chapter 7 of the Political Reform Act, Sections 87200, et seq.

In addition, this code does not establish any disclosure obligation for any designated employees who are designated in a conflict-of-interest code for another agency, if all of the following apply:

(A) The geographical jurisdiction of this agency is the same as or is wholly included within the jurisdiction of the other agency;

(B) The disclosure assigned in the code of the other agency is the same as that required under article 2 of chapter 7 of the Political Reform Act, Section 87200; and

(C) The filing officer is the same for both agencies.¹

Such persons are covered by this code for disqualification purposes only. With respect to all other designated employees, the disclosure categories set forth in the Appendix specify which kinds of economic interests are reportable. Such a designated employee shall disclose in his or her statement of economic interests those economic interests he or she has which are of the kind described in the disclosure categories to which he or she is assigned in the Appendix. It has been determined that the economic interests set forth in a designated employee's disclosure categories are the kinds of economic interests which he or she foreseeably can affect materially through the conduct of his or her office.

(4) Section 4. Statements of Economic Interests: Place of Filing.

The code reviewing body shall instruct all designated employees within its code to file statements of economic interests with the agency or with the code reviewing body, as provided by the code reviewing body in the agency's conflict-of-interest code.²

(5) Section 5. Statements of Economic Interests: Time of Filing.

(A) Initial Statements. All designated employees employed by the agency on the effective date of this code, as originally adopted, promulgated and approved by the code reviewing body, shall file statements within 30 days after the effective date of this code. Thereafter, each person already in a position when it is designated by an amendment to this code shall file an initial statement within 30 days after the effective date of the amendment.

(B) Assuming Office Statements. All persons assuming designated positions after the effective date of this code shall file statements within 30 days after assuming the designated positions, or if subject to State Senate confirmation, 30 days after being nominated or appointed.

(C) Annual Statements. All designated employees shall file statements no later than April 1.

(D) Leaving Office Statements. All persons who leave designated positions shall file statements within 30 days after leaving office.

(5.5) Section 5.5. Statements for Persons Who Resign Prior to Assuming Office.

Any person who resigns within 12 months of initial appointment, or within 30 days of the date of notice provided by the filing officer to file an assuming office statement, is not deemed to have assumed office or left office, provided he or she did not make or participate in the making of, or use his or her position to influence any decision and did not receive or become entitled to receive any form of payment as a result of his or her appointment. Such persons shall not file either an assuming or leaving office statement.

(A) Any person who resigns a position within 30 days of the date of a notice from the filing officer shall do both of the following:

(1) File a written resignation with the appointing power; and

(2) File a written statement with the filing officer declaring under penalty of perjury that during the period between appointment and resignation he or she did not make, participate in the making, or use the position to influence any decision of the agency or receive, or become entitled to receive, any form of payment by virtue of being appointed to the position.

(6) Section 6. Contents of and Period Covered by Statements of Economic Interests.

(A) Contents of Initial Statements.

Initial statements shall disclose any reportable investments, interests in real property and business positions held on the effective date of the code and income received during the 12 months prior to the effective date of the code.

(B) Contents of Assuming Office Statements.

Assuming office statements shall disclose any reportable investments, interests in real property and business positions held on the date of assuming office or, if subject to State Senate confirmation or appointment, on the date of nomination, and income received during the 12 months prior to the date of assuming office or the date of being appointed or nominated, respectively.

(C) Contents of Annual Statements. Annual statements shall disclose any reportable investments, interests in real property, income and business positions held or received during the previous calendar year provided, however, that the period covered by an employee's first annual statement shall begin on the effective date of the code or the date of assuming office whichever is later, or for a board or commission member subject to Section 87302.6, the day after the closing date of the most recent statement filed by the member pursuant to Regulation 18754.

(D) Contents of Leaving Office Statements.

Leaving office statements shall disclose reportable investments, interests in real property, income and business positions held or received during the period between the closing date of the last statement filed and the date of leaving office.

(7) Section 7. Manner of Reporting.

Statements of economic interests shall be made on forms prescribed by the Fair Political Practices Commission and supplied by the agency, and shall contain the following information:

(A) Investment and Real Property Disclosure.

When an investment or an interest in real property³ is required to be reported,⁴ the statement shall contain the following:

1. A statement of the nature of the investment or interest;
2. The name of the business entity in which each investment is held, and a general description of the business activity in which the business entity is engaged;
3. The address or other precise location of the real property;
4. A statement whether the fair market value of the investment or interest in real property equals or exceeds \$2,000, exceeds \$10,000, exceeds \$100,000, or exceeds \$1,000,000.

(B) Personal Income Disclosure. When personal income is required to be reported,⁵ the statement shall contain:

1. The name and address of each source of income aggregating \$500 or more in value, or \$50 or more in value if the income was a gift, and a general description of the business activity, if any, of each source;
2. A statement whether the aggregate value of income from each source, or in the case of a loan, the highest amount owed to each source, was \$1,000 or less, greater than \$1,000, greater than \$10,000, or greater than \$100,000;
3. A description of the consideration, if any, for which the income was received;
4. In the case of a gift, the name, address and business activity of the donor and any intermediary through which the gift was made; a description of the gift; the amount or value of the gift; and the date on which the gift was received;
5. In the case of a loan, the annual interest rate and the security, if any, given for the loan and the term of the loan.

(C) Business Entity Income Disclosure. When income of a business entity, including income of a sole proprietorship, is required to be reported,⁶ the statement shall contain:

1. The name, address, and a general description of the business activity of the business entity;
2. The name of every person from whom the business entity received payments if the filer's pro rata share of gross receipts from such person was equal to or greater than \$10,000.

(D) Business Position Disclosure. When business positions are required to be reported, a designated employee shall list the name and address of each business entity in which he or she is a director, officer, partner, trustee, employee, or in which he or she holds any position of management, a description of the business activity in which the business entity is engaged, and the designated employee's position with the business entity.

(E) Acquisition or Disposal During Reporting Period. In the case of an annual or leaving office statement, if an investment or an interest in real property was partially or wholly acquired or

disposed of during the period covered by the statement, the statement shall contain the date of acquisition or disposal.

(8) Section 8. Prohibition on Receipt of Honoraria.

(A) No member of a state board or commission, and no designated employee of a state or local government agency, shall accept any honorarium from any source, if the member or employee would be required to report the receipt of income or gifts from that source on his or her statement of economic interests. This section shall not apply to any part-time member of the governing board of any public institution of higher education, unless the member is also an elected official.

Subdivisions (a), (b), and (c) of Section 89501 shall apply to the prohibitions in this section.

This section shall not limit or prohibit payments, advances, or reimbursements for travel and related lodging and subsistence authorized by Section 89506.

(8.1) Section 8.1. Prohibition on Receipt of Gifts in Excess of \$420.

(A) No member of a state board or commission, and no designated employee of a state or local government agency, shall accept gifts with a total value of more than \$420 in a calendar year from any single source, if the member or employee would be required to report the receipt of income or gifts from that source on his or her statement of economic interests. This section shall not apply to any part-time member of the governing board of any public institution of higher education, unless the member is also an elected official.

Subdivisions (e), (f), and (g) of Section 89503 shall apply to the prohibitions in this section.

(8.2) Section 8.2. Loans to Public Officials.

(A) No elected officer of a state or local government agency shall, from the date of his or her election to office through the date that he or she vacates office, receive a personal loan from any officer, employee, member, or consultant of the state or local government agency in which the elected officer holds office or over which the elected officer's agency has direction and control.

(B) No public official who is exempt from the state civil service system pursuant to subdivisions (c), (d), (e), (f), and (g) of Section 4 of Article VII of the Constitution shall, while he or she holds office, receive a personal loan from any officer, employee, member, or consultant of the state or local government agency in which the public official holds office or over which the public official's agency has direction and control. This subdivision shall not apply to loans made to a public official whose duties are solely secretarial, clerical, or manual.

(C) No elected officer of a state or local government agency shall, from the date of his or her election to office through the date that he or she vacates office, receive a personal loan from any person who has a contract with the state or local government agency to which that elected officer has been elected or over which that elected officer's agency has direction and control. This subdivision shall not apply to loans made by banks or other financial institutions or to any

indebtedness created as part of a retail installment or credit card transaction, if the loan is made or the indebtedness created in the lender's regular course of business on terms available to members of the public without regard to the elected officer's official status.

(D) No public official who is exempt from the state civil service system pursuant to subdivisions (c), (d), (e), (f), and (g) of Section 4 of Article VII of the Constitution shall, while he or she holds office, receive a personal loan from any person who has a contract with the state or local government agency to which that elected officer has been elected or over which that elected officer's agency has direction and control. This subdivision shall not apply to loans made by banks or other financial institutions or to any indebtedness created as part of a retail installment or credit card transaction, if the loan is made or the indebtedness created in the lender's regular course of business on terms available to members of the public without regard to the elected officer's official status. This subdivision shall not apply to loans made to a public official whose duties are solely secretarial, clerical, or manual.

(E) This section shall not apply to the following:

1. Loans made to the campaign committee of an elected officer or candidate for elective office.
2. Loans made by a public official's spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin, or the spouse of any such persons, provided that the person making the loan is not acting as an agent or intermediary for any person not otherwise exempted under this section.
3. Loans from a person which, in the aggregate, do not exceed five hundred dollars (\$500) at any given time.
4. Loans made, or offered in writing, before January 1, 1998.

(8.3) Section 8.3. Loan Terms.

(A) Except as set forth in subdivision (B), no elected officer of a state or local government agency shall, from the date of his or her election to office through the date he or she vacates office, receive a personal loan of \$500 or more, except when the loan is in writing and clearly states the terms of the loan, including the parties to the loan agreement, date of the loan, amount of the loan, term of the loan, date or dates when payments shall be due on the loan and the amount of the payments, and the rate of interest paid on the loan.

(B) This section shall not apply to the following types of loans:

1. Loans made to the campaign committee of the elected officer.
2. Loans made to the elected officer by his or her spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin, or the spouse of any such person, provided that the person making the loan is not acting as an agent or intermediary for any person not otherwise exempted under this section.

3. Loans made, or offered in writing, before January 1, 1998.

(C) Nothing in this section shall exempt any person from any other provision of Title 9 of the Government Code.

(8.4) Section 8.4. Personal Loans.

(A) Except as set forth in subdivision (B), a personal loan received by any designated employee shall become a gift to the designated employee for the purposes of this section in the following circumstances:

1. If the loan has a defined date or dates for repayment, when the statute of limitations for filing an action for default has expired.
2. If the loan has no defined date or dates for repayment, when one year has elapsed from the later of the following:
 - a. The date the loan was made.
 - b. The date the last payment of \$100 or more was made on the loan.
 - c. The date upon which the debtor has made payments on the loan aggregating to less than \$250 during the previous 12 months.

(B) This section shall not apply to the following types of loans:

1. A loan made to the campaign committee of an elected officer or a candidate for elective office.
2. A loan that would otherwise not be a gift as defined in this title.
3. A loan that would otherwise be a gift as set forth under subdivision (A), but on which the creditor has taken reasonable action to collect the balance due.
4. A loan that would otherwise be a gift as set forth under subdivision (A), but on which the creditor, based on reasonable business considerations, has not undertaken collection action. Except in a criminal action, a creditor who claims that a loan is not a gift on the basis of this paragraph has the burden of proving that the decision for not taking collection action was based on reasonable business considerations.
5. A loan made to a debtor who has filed for bankruptcy and the loan is ultimately discharged in bankruptcy.

(C) Nothing in this section shall exempt any person from any other provisions of Title 9 of the Government Code.

(9) Section 9. Disqualification.

No designated employee shall make, participate in making, or in any way attempt to use his or her official position to influence the making of any governmental decision which he or she knows or has reason to know will have a reasonably foreseeable material financial effect, distinguishable from its effect on the public generally, on the official or a member of his or her immediate family or on:

(A) Any business entity in which the designated employee has a direct or indirect investment worth \$2,000 or more;

(B) Any real property in which the designated employee has a direct or indirect interest worth \$2,000 or more;

(C) Any source of income, other than gifts and other than loans by a commercial lending institution in the regular course of business on terms available to the public without regard to official status, aggregating \$500 or more in value provided to, received by or promised to the designated employee within 12 months prior to the time when the decision is made;

(D) Any business entity in which the designated employee is a director, officer, partner, trustee, employee, or holds any position of management; or

(E) Any donor of, or any intermediary or agent for a donor of, a gift or gifts aggregating \$420 or more provided to, received by, or promised to the designated employee within 12 months prior to the time when the decision is made.

(9.3) Section 9.3. Legally Required Participation.

No designated employee shall be prevented from making or participating in the making of any decision to the extent his or her participation is legally required for the decision to be made. The fact that the vote of a designated employee who is on a voting body is needed to break a tie does not make his or her participation legally required for purposes of this section.

(9.5) Section 9.5. Disqualification of State Officers and Employees.

In addition to the general disqualification provisions of section 9, no state administrative official shall make, participate in making, or use his or her official position to influence any governmental decision directly relating to any contract where the state administrative official knows or has reason to know that any party to the contract is a person with whom the state administrative official, or any member of his or her immediate family has, within 12 months prior to the time when the official action is to be taken:

(A) Engaged in a business transaction or transactions on terms not available to members of the public, regarding any investment or interest in real property; or

(B) Engaged in a business transaction or transactions on terms not available to members of the public regarding the rendering of goods or services totaling in value \$1,000 or more.

(10) Section 10. Disclosure of Disqualifying Interest.

When a designated employee determines that he or she should not make a governmental decision because he or she has a disqualifying interest in it, the determination not to act may be accompanied by disclosure of the disqualifying interest.

(11) Section 11. Assistance of the Commission and Counsel.

Any designated employee who is unsure of his or her duties under this code may request assistance from the Fair Political Practices Commission pursuant to Section 83114 and Regulations 18329 and 18329.5 or from the attorney for his or her agency, provided that nothing in this section requires the attorney for the agency to issue any formal or informal opinion.

(12) Section 12. Violations.

This code has the force and effect of law. Designated employees violating any provision of this code are subject to the administrative, criminal and civil sanctions provided in the Political Reform Act, Sections 81000-91014. In addition, a decision in relation to which a violation of the disqualification provisions of this code or of Section 87100 or 87450 has occurred may be set aside as void pursuant to Section 91003.

¹Designated employees who are required to file statements of economic interests under any other agency's conflict-of-interest code, or under article 2 for a different jurisdiction, may expand their statement of economic interests to cover reportable interests in both jurisdictions, and file copies of this expanded statement with both entities in lieu of filing separate and distinct statements, provided that each copy of such expanded statement filed in place of an original is signed and verified by the designated employee as if it were an original. See Section 81004.

²See Section 81010 and Regulation 18115 for the duties of filing officers and persons in agencies who make and retain copies of statements and forward the originals to the filing officer.

³For the purpose of disclosure only (not disqualification), an interest in real property does not include the principal residence of the filer.

⁴Investments and interests in real property which have a fair market value of less than \$2,000 are not investments and interests in real property within the meaning of the Political Reform Act. However, investments or interests in real property of an individual include those held by the individual's spouse and dependent children as well as a pro rata share of any investment or interest in real property of any business entity or trust in which the individual, spouse and dependent children own, in the aggregate, a direct, indirect or beneficial interest of 10 percent or greater.

⁵A designated employee's income includes his or her community property interest in the income of his or her spouse but does not include salary or reimbursement for expenses received from a state, local or federal government agency.

⁶Income of a business entity is reportable if the direct, indirect or beneficial interest of the filer and the filer's spouse in the business entity aggregates a 10 percent or greater interest. In addition, the disclosure of persons who are clients or customers of a business entity is required only if the clients or customers are within one of the disclosure categories of the filer.

Note: Authority cited: Section 83112, Government Code. Reference: Sections 87103(e), 87300-87302, 89501, 89502 and 89503, Government Code.

HISTORY

1. New section filed 4-2-80 as an emergency; effective upon filing (Register 80, No. 14). Certificate of Compliance included.
2. Editorial correction (Register 80, No. 29).
3. Amendment of subsection (b) filed 1-9-81; effective thirtieth day thereafter (Register 81, No. 2).
4. Amendment of subsection (b)(7)(B)1. filed 1-26-83; effective thirtieth day thereafter (Register 83, No. 5).
5. Amendment of subsection (b)(7)(A) filed 11-10-83; effective thirtieth day thereafter (Register 83, No. 46).
6. Amendment filed 4-13-87; operative 5-13-87 (Register 87, No. 16).
7. Amendment of subsection (b) filed 10-21-88; operative 11-20-88 (Register 88, No. 46).
8. Amendment of subsections (b)(8)(A) and (b)(8)(B) and numerous editorial changes filed 8-28-90; operative 9-27-90 (Reg. 90, No. 42).
9. Amendment of subsections (b)(3), (b)(8) and renumbering of following subsections and amendment of Note filed 8-7-92; operative 9-7-92 (Register 92, No. 32).
10. Amendment of subsection (b)(5.5) and new subsections (b)(5.5)(A)-(A)(2) filed 2-4-93; operative 2-4-93 (Register 93, No. 6).
11. Change without regulatory effect adopting Conflict of Interest Code for California Mental Health Planning Council filed 11-22-93 pursuant to title 1, section 100, California Code of Regulations (Register 93, No. 48). Approved by Fair Political Practices Commission 9-21-93.

12. Change without regulatory effect redesignating Conflict of Interest Code for California Mental Health Planning Council as chapter 62, section 55100 filed 1-4-94 pursuant to title 1, section 100, California Code of Regulations (Register 94, No. 1).
13. Editorial correction adding History 11 and 12 and deleting duplicate section number (Register 94, No. 17).
14. Amendment of subsection (b)(8), designation of subsection (b)(8)(A), new subsection (b)(8)(B), and amendment of subsections (b)(8.1)-(b)(8.1)(B), (b)(9)(E) and Note filed 3-14-95; operative 3-14-95 pursuant to Government Code section 11343.4(d) (Register 95, No. 11).
15. Editorial correction inserting inadvertently omitted language in footnote 4 (Register 96, No. 13).
16. Amendment of subsections (b)(8)(A)-(B) and (b)(8.1)(A), repealer of subsection (b)(8.1)(B), and amendment of subsection (b)(12) filed 10-23-96; operative 10-23-96 pursuant to Government Code section 11343.4(d) (Register 96, No. 43).
17. Amendment of subsections (b)(8.1) and (9)(E) filed 4-9-97; operative 4-9-97 pursuant to Government Code section 11343.4(d) (Register 97, No. 15).
18. Amendment of subsections (b)(7)(B)5., new subsections (b)(8.2)-(b)(8.4)(C) and amendment of Note filed 8-24-98; operative 8-24-98 pursuant to Government Code section 11343.4(d) (Register 98, No. 35).
19. Editorial correction of subsection (a) (Register 98, No. 47).
20. Amendment of subsections (b)(8.1), (b)(8.1)(A) and (b)(9)(E) filed 5-11-99; operative 5-11-99 pursuant to Government Code section 11343.4(d) (Register 99, No. 20).
21. Amendment of subsections (b)(8.1)-(b)(8.1)(A) and (b)(9)(E) filed 12-6-2000; operative 1-1-2001 pursuant to the 1974 version of Government Code section 11380.2 and Title 2, California Code of Regulations, section 18312(d) and (e) (Register 2000, No. 49).
22. Amendment of subsections (b)(3) and (b)(10) filed 1-10-2001; operative 2-1-2001. Submitted to OAL for filing pursuant to Fair Political Practices Commission v. Office of Administrative Law, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements) (Register 2001, No. 2).
23. Amendment of subsections (b)(7)(A)4., (b)(7)(B)1.-2., (b)(8.2)(E)3., (b)(9)(A)-(C) and footnote 4. filed 2-13-2001. Submitted to OAL for filing pursuant to Fair Political Practices Commission v. Office of Administrative Law, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements) (Register 2001, No. 7).

24. Amendment of subsections (b)(8.1)-(b)(8.1)(A) filed 1-16-2003; operative 1-1-2003. Submitted to OAL for filing pursuant to Fair Political Practices Commission v. Office of Administrative Law, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements) (Register 2003, No. 3).
25. Editorial correction of History 24 (Register 2003, No. 12).
26. Editorial correction removing extraneous phrase in subsection (b)(9.5)(B) (Register 2004, No. 33).
27. Amendment of subsections (b)(2)-(3), (b)(3)(C), (b)(6)(C), (b)(8.1)-(b)(8.1)(A), (b)(9)(E) and (b)(11)-(12) filed 1-4-2005; operative 1-1-2005 pursuant to Government Code section 11343.4 (Register 2005, No. 1).
28. Amendment of subsection (b)(7)(A)4. filed 10-11-2005; operative 11-10-2005 (Register 2005, No. 41).
29. Amendment of subsections (a), (b)(1), (b)(3), (b)(8.1), (b)(8.1)(A) and (b)(9)(E) filed 12-18-2006; operative 1-1-2007. Submitted to OAL pursuant to Fair Political Practices Commission v. Office of Administrative Law, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements) (Register 2006, No. 51).
30. Amendment of subsections (b)(8.1)-(b)(8.1)(A) and (b)(9)(E) filed 10-31-2008; operative 11-30-2008. Submitted to OAL for filing pursuant to Fair Political Practices Commission v. Office of Administrative Law, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2008, No. 44).
31. Amendment of section heading and section filed 11-15-2010; operative 12-15-2010. Submitted to OAL for filing pursuant to Fair Political Practices Commission v. Office of Administrative Law, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2010, No. 47).

Project Priority List

PROJECTS NEARING COMPLETION

Personnel Policy Manual (Joe Guzzetta)

This will be considered during labor negotiations this year.

PROJECTS UNDERWAY

Update Urban Water Management Plan (Joe Guzzetta – Year 1)

Contract was awarded to Kennedy Jenks at the August 4th 2010 Board meeting. State law requires this update to be completed by July 1, 2011. Three chapters have been drafted.

Property Acquisition for Future Water Facilities (Joe Guzzetta – Year 1)

The Master Plan identifies 27 to 37 million gallons of additional reservoir storage that will be needed to operate the District in the future. Staff proposes to begin acquiring the land before the most ideal parcels are developed, especially for reservoirs which are constrained by altitude, proximity to the existing system, and other considerations. Potential sites are under evaluation.

Recharge Basin & Pipeline Project (Joe Guzzetta)

Property has been purchased. Monitoring well has been installed. Final design contract was awarded to Krieger & Stewart Engineers at August 4th Board meeting and is 40% complete. Construction is contingent on Proposition 84 and other funding.

Final Phase of 4" Pipe Replacement (Joe Guzzetta, Joe Bocanegra, Keith Faul)

Priorities have been established. 15,000' of pipeline has been designed with 60,000' yet to be designed. Completion design and construction of this project is pending a financial strategy to be considered by the Board. Referred to Board Committee (Luhrs/Wilson) at the January 19, 2011 Regular Board Meeting.

Record Archival System (Susan Greer – Year 1)

Staff had second presentation. This will eventually enable the District to maintain more electronic files for easier access and less physical storage.

Field Laptop Computers (Keith Faul – Year 1)

Laptops are being installed

Hauling Station Coin/Card Reader – Under Study (Jim Corbin – Year 1)

Staff is considering a system to enable selling of water at the hauling station.

PROJECTS COMPLETED

Well #16 (Randy Little)

The well has been completed and is permitted by Department of Health Services.

Hot Master + Backup Computer – SCADA (Randy Little – Year 1)

Complete. This computer provides backup to the Telemetry System.

LAFCO Mandatory Municipal Services Review (Joe Guzzetta – Year 1)

State law requires LAFCO to conduct a review of each agency's boundaries and services (at agency cost) to determine the appropriateness and to recommend any changes. LAFCO will conduct a hearing on January 19.

PROJECTS NOT BEGUN: YEAR 1

Develop/Update Board Policies and Procedures (Susan Greer)

Update 3030 Plan (Joe Guzzetta)

Staff intends to solicit proposals for this project.

Election to Charge Private Wells for Replacement Water

Attorney is reviewing election options.

Fire Cabinet for Maps (Keith Faul – Year 1)

Custom Software Programming (Susan Greer/Keith Faul – Year 1)

Adds lacking features to the District's main software program, such as reports or functions, and specific items not yet identified.

Conduct Fee Study/Update Rate Study (Susan Greer – Year 1)

Miscellaneous fees are being developed based upon resources used; staff, vehicle, equipment, etc.

A rate study update will determine what rate changes are needed in the next several years to maintain services. A proposal is under consideration by the Board.

GIS Server for Field Login (Keith Faul – Year 1)

Field crew will receive laptop computers to be used in the field for more accuracy and efficiency. This server is needed in order to connect to the GIS system.

Storage Bays for Rock, Sand, Asphalt (Jim Corbin – Year 1)

This will allow for more orderly storage of rock, sand, and asphalt which are used regularly in normal district operations.

Pressure Reducing Station Replace/Refurbishment (Randy Little – Years 1-2)

Assess and overhaul or replace PRV/PSV/Altitude valve over a three year period. Twelve in use, one completed.

PROJECTS NOT BEGUN: YEAR 2

Carpet for Office (Terry Spurrier – Year 2)

D31 New Booster Pumps and Housing (Randy Little – Year 2)

The pumps at this booster station operate at a low efficiency rate such that it is timely to replace them.

Chlorine Analyzers With Telemetry Programming (Randy Little – Year 2)

Install analyzers to monitor chlorine residual at up to four remote sites.

Flow Meter Refurbishment (Randy Little – Year 2)

Four remaining flow meters (2 this year) with digital displays and telemetry plus DTS programming.

Asphalt Installation Equipment – Under Study (Jim Corbin – Year 2)

Pipe Holder (Jim Corbin – Year 2)

The District stores small amounts of plastic pipe for repairs. There is nowhere out of the sun to do so. Over time the pipe can deteriorate when exposed to the sun. This will provide shade.

Altitude Valves at C2B, SCADA Electric Controls C1 and C3 Tanks (Randy Little – Year 2)

These valves will prevent the overflowing of the C Zone tanks.

Space Needs Assessment for Office Building Addition (Joe Guzzetta – Year 2 (per Board deferral)

A needs assessment will determine how much space the District needs for an Emergency Operations Center in order to apply for grant construction funds. This item was discussed at the August 4, 2010 Board meeting, and deferred.

Relocate C2 Tank & J Booster (Randy Little – Years 2-3)

This project has been designed and would relocate a 500,000 gallon tank from the C Zone where it is no longer needed to the H Zone where it is severely needed. The project was deferred pending funding.

System Reliability Upgrade for Hospital and County Complex; C, B and D3 zones (Jim Corbin – Years 2-3)

This entire area has one single water supply feed. It does not have a redundant water supply for emergency situations. Staff has proposed a secondary "emergency" source.

PROJECTS NOT BEGUN: YEAR 3

Security (Motion Sensors) at Shop and Well 10 (Randy Little – Year 3)

This would provide security to an expanded area at the shop.

EMERGENCY PREPAREDNESS PROJECTS: (Postponed to determine funding potential)

Well 10 and 14 Soft Start Bypass – Generator Controls (Randy Little – Year 1)

The new 600 KW generators need this equipment in order to operate properly at the two largest producing wells.

Earthquake Shutoff Valves for Three Tanks (Randy Little – Year 1)

Currently, if a pipe from a reservoir is broken the entire reservoir can be drained unless a valve is manually located and shut off. This will provide automatic shutoff in case of earthquake to the two major C tanks and the B tank serving the hospital.

Transfer Switches at Remaining Booster Sites (Randy Little – Year 1)

The switches are needed in order to be able to use the emergency generators at the pump stations.

Large Meter Bypasses (Jim Corbin – Year 1)

Currently, in order to test or remove a large meter, the service needs to be disconnected. This is a serious problem for some large meters such as the hospital. The bypass will allow the meter to be removed and replaced without discontinuing service.

Emergency Supplies (Rick Cook – Years 1-2)

These include food, water, cots, etc. for serious emergencies for employees.