

JOSHUA BASIN WATER DISTRICT
Minutes of the
REGULAR MEETING OF THE BOARD OF DIRECTORS

August 5, 2015

1. CALL TO ORDER: 7:00 PM

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF QUORUM:

Victoria Fuller	Present
Bob Johnson	Absent
Mickey Luckman	Present
Mike Reynolds	Absent
Rebecca Unger	Present

STAFF PRESENT:

Curt Sauer, General Manager
Seth Zielke, Director of Water Resources and Operations
Anne Roman, Lead Accountant
Keith Faul, GIS Coordinator

CONSULTANTS PRESENT: Kathleen Radnich, Public Outreach Consultant

GUESTS 2

4. APPROVAL OF AGENDA

MSC Luckman/Unger, 3/0 to approve the agenda for the August 5, 2015 meeting with addition of Item 4A:
Introduction of the new Director of Water Resources and Operations.

Fuller	Aye
Luckman	Aye
Unger	Aye

4a. INTRODUCTION OF NEW DIRECTOR OF WATER RESOURCES AND OPERATIONS.
GM Curt Sauer introduced Seth Zielke, the new Director of Water Resources and Operations.

5. PUBLIC COMMENTS:
None.

6. CONSENT CALENDAR

MSC Luckman/Fuller, 3/0 to approve Draft Minutes of the July 15, 2015 Regular Meeting of the Board of Directors,
with correction to spelling from Jess Moline to Jess Melin.

Fuller	Aye
Luckman	Aye
Unger	Aye

7. APPROVE 14/15 BAD DEBT WRITE-OFF AND CONSIDER INCREASE TO GUARANTEE DEPOSIT FOR NEW CUSTOMERS WITH RED/POOR CREDIT

Curt Sauer gave the report and a PowerPoint Presentation; see staff report in the agenda packet for details. Director Unger asked a question regarding how credit rating is determined: (good, average, and poor). Anne Roman informed Board that the ratings are done through Online Utility Exchange, using their criteria.

Public comment: Ms. Andersen, Joshua Tree: Asked the question: How quickly do most people go into bad debt on average?

GM Sauer stated timing for non-payment of bills varies.

MSC Fuller/Luckman, 3/0 to approve the 14/15 bad debt write off in the amount of \$15,131.44 as recommended by the Finance Committee, and to refer the guarantee deposit back to the Finance Committee for further discussion.

Fuller	Aye
Luckman	Aye
Unger	Aye

8. 15/16 MID-BUDGET REVIEW

GM Sauer and Anne Roman gave the presentation in Susan Greer's absence.

MSC Luckman /Fuller, 3/0 to approve:

- 1) adjustments for the 14/15 – 15/16 previously-adopted two-year operating budget, reducing net revenue from \$57,773 to \$7,628, and,
- 2) Establish a Building Reserve account and deposit \$25,000 of the current \$104,000 designated for the Equipment and Technology Reserve account into the new reserve account and continue doing so each year until the Equipment and Technology Reserve starts to look under-funded or the Building Reserve starts to look over-funded and then reassess.

Fuller	Aye
Luckman	Aye
Unger	Aye

9. APPROVE INVESTMENT POLICY

Generally this is a routine item on the consent calendar on an annual basis. GM Sauer gave the report.

MSC Unger/Luckman, 3/0 to approve the Investment Policy.

Fuller	Aye
Luckman	Aye
Unger	Aye

10. RESOLUTION SUPPORTING THE NOMINATION OF DIRECTOR KATHLEEN TIEGS AS THE ASSOCIATION OF CALIFORNIA WATER AGENCIES PRESIDENT

GM Sauer gave the presentation.

MSC Luckman/Unger, 3/0 to adopt the resolution supporting the nomination of Director Kathleen Tiegs as the Association of California Water Agencies President.

Fuller	Aye
Luckman	Aye
Unger	Aye

11. STANDING COMMITTEE REPORTS

- A. LEGISLATIVE AND PUBLIC INFORMATION COMMITTEE: Vice President Luckman and Director Unger: Kathleen Radnich, Public Outreach Consultant, gave the report. The Wild Crafting workshop: the second part of a two part workshop with JBWD, the Joshua Tree National Park, and Mojave Desert Land Trust will be held on August 14th from 2-4PM. Fall Native Plant Sale will be November 14th at the Mojave Desert Land Trust. Landscape Water Saver free workshop will be held for Joshua Tree residents on August 15th from 9-11AM. Summer Splash will be held on August 22nd at the Joshua Tree Community Center. Bookmarks with a water conservation message will be distributed to the two elementary schools in Joshua Tree, table tents will be distributed to Joshua Tree restaurants, and door hangers will be distributed to multifamily dwellings/apartment complexes.
- B. FINANCE COMMITTEE: President Fuller and Director Johnson: Items discussed at the last Finance Committee meeting were discussed at the current Board meeting.
- C. WATER RESOURCES & OPERATIONS COMMITTEE: Vice President Luckman and Director Johnson: At the last meeting GM Sauer went over list of projects.

12. PUBLIC COMMENT

None.

President Fuller states future agendas will have one public comment section instead of two.

13. DISTRICT COUNSEL REPORT

No report. District Counsel is absent today.

14. GENERAL MANAGER REPORT

General Manager Curt Sauer gave the report. GM Sauer read a letter received from the State Water Resource Control Board regarding JBWD falling short of compliance with the 28% water reduction, and will be meeting with the SWRCB on Thursday August 6th. Next Sauer presented conservation percentages showing an average of 26% conservation for June and July 2015 as well as data for various other months, and suggested the JBWD consider running an advertisement thanking customers for conserving. Due to rainstorms in July, there has been significant dirt removal various JBWD infrastructure and roads; estimates are being gathered for the repairs. BESSST report shows Chromium 6 at all levels of Well 14. The Board received the report for information only.

15. FUTURE DIRECTOR MEETINGS AND TRAINING OPPORTUNITIES

ASBCSD, August 17th - Mike Reynolds

Mojave Water Agency Board Meeting: August 13th – Rebecca Unger

16. INDIVIDUAL DIRECTOR REPORTS ON MEETINGS ATTENDED

None.

17. DIRECTORS COMMENTS/REPORTS:

Directors Luckman and Fuller suggested looking into fixing A1 road.

18. FUTURE AGENDA ITEMS

None. President Fuller suggested combining Future Agenda Items with Directors comments/reports for future Board of Director Meeting agendas.

19. ADJOURNMENT

MSC Luckman/Unger, 3/0 to adjourn the Regular Meeting of the Board of Directors of August 5, 2015 at 07:57pm

Fuller	Aye
Luckman	Aye
Unger	Aye

Respectfully submitted:


Curt Sauer, General Manager and Board Secretary