



**FINANCE COMMITTEE MEETING  
WEDNESDAY, OCTOBER 14, 2020, AT 9:00 AM  
61750 CHOLLITA ROAD, JOSHUA TREE, CA 92252**

Due to COVID-19 and the Governor's Executive Order #N-29-20 there will be **no public location** to attend in person.

This meeting will be streamed at:

<https://us02web.zoom.us/j/89606266581?pwd=NFNZMGpzN0xmUjI3bEE2dnBBBeU1rQT09>

You may also join by phone at 1-253-215-8782, Meeting ID: 89606266581 Passcode: 222935

Members of the public, who wish to comment on any item on the agenda, may submit comments by emailing them to Beverly Waszak at [bwaszak@jbsd.com](mailto:bwaszak@jbsd.com) two hours prior to the start of the meeting. Written comments shall follow the three-minute prescribed time limit when read during the meeting and will become part of the Finance Committee meeting minutes.

**AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. DETERMINATION OF QUORUM
4. APPROVAL OF AGENDA
5. PUBLIC COMMENT
6. APPROVE MINUTES OF THE PRIOR COMMITTEE MEETING -
  - Draft Minutes September 9, 2020
7. REVIEW THE AUGUST AND SEPTEMBER 2020 CHECK REGISTERS – Review and refer to the Board of Directors for approval.
8. LAIF INVESTMENT PERFORMANCE – Anne Roman- Receive for information only.
9. DISCUSS CLOSE OUT OF MWA DEBT – Anne Roman – Receive for information only.
10. ACWA JPIA REPRESENTATIVE – Mark Ban – Receive for information only.
11. CIRP PIPE PURCHASE – Mark Ban – Review and refer to the Board of Directors for approval.
12. STAFF REPORTS – Mark Ban, GM, Susan Greer, AGM-Finance, or Anne Roman, Director of Finance.
13. ADJOURNMENT -

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JOSHUA BASIN WATER DISTRICT  
Minutes of the  
FINANCE COMMITTEE  
Wednesday, September 9, 2020  
61750 Chollita Road, Joshua Tree, CA 92252

CALL TO ORDER/PLEDGE OF ALLEGIANCE –President Johnson called the meeting to order at 9:00 a.m.

DETERMINATION OF A QUORUM – President Johnson and Vice President Unger

STAFF PRESENT –Susan Greer, AGM - Finance, Anne Roman, Accountant, Sarah Johnson, Director of Administration, and Autumn Rich, Accounting Technician

GUESTS -4

APPROVAL OF AGENDA –

MSC' (Unger/Johnson) motion carried to approve the September 9, 2020, Finance Committee Agenda.

PUBLIC COMMENT – None

APPROVE MINUTES OF THE PRIOR COMMITTEE MEETING

- Draft Minutes of August 12, 2020

MSC' (Unger/Johnson) motion carried to approve the minutes of August 12, 2020 with a correction to the approval of the minutes of “June 3, 2020”, it is corrected to state “July 8, 2020”.

REVIEW THE JULY 2020 CHECK REGISTER – The Committee reviewed the July 2020 check register and a brief Q&A followed.

MSC' (Unger/Johnson) motion carried to refer the July check register to the Board of Directors for approval

4<sup>TH</sup> QUARTER ENDING 6/30/20 FINANCIAL REPORT – Susan Greer, AGM-Finance, gave the staff report and the Committee received & reviewed the information, and after a brief Q&A, they referred to the Board of Directors for approval.

MSC' (Unger/Johnson) motion carried to refer the 4<sup>th</sup> Quarter Ending 6/30/20 Financial Report to the Board of Directors for approval.

19/20 BAD DEBT WRITE OFF OF \$20,585.16 – Susan Greer, AGM-Finance gave the staff report and the Committee received & reviewed the bad debt, and after a brief Q&A, they referred to the Board of Directors for approval.

MSC' (Unger/Johnson) motion carried to refer the 19/20 Bad Debt Write Off of \$20,585.16 to the Board of Directors for approval.

ANNUAL RE-APPROVAL OF INVESTMENT POLICY – Susan Greer, AGM-Finance gave the staff report and the Committee received for information only.

STAFF REPORTS – Sarah Johnson, Director of Administration shared about Anne Roman’s promotion and applause followed. Anne Roman then commented about her doing her best in her new position.

ADJOURNMENT - MSC' (Unger/Johnson) to adjourn the Finance Committee meeting at 10:27 a.m.

Respectfully Submitted,

Susan Greer, Assistant General Manager/Controller



Joshua Basin Water District

**\*Check Report JBWD**

By Check Number

Date Range: 08/01/2020 - 08/31/2020

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP Cash						
003930	NBS	08/04/2020	Regular	0.00	-6,558.94	62437
003930	NBS	08/05/2020	Regular	0.00	6,558.94	62503
<a href="#">520000244</a>	Invoice	07/07/2020	CMM ADMIN FEES 3RD QTR 20	0.00	2,096.21	
<a href="#">520000245</a>	Invoice	07/07/2020	STANDBY ADMIN FEES 3RD QTR 20	0.00	4,462.73	
000501	ACWA/JPIA	08/11/2020	Regular	0.00	25,934.28	62504
<a href="#">0651622</a>	Invoice	08/11/2020	EE HEALTH BENEFIT & EAP SEPT 20	0.00	25,934.28	
013896	ANTHONY BUTKA	08/11/2020	Regular	0.00	4,642.80	62505
<a href="#">AB080620</a>	Invoice	08/11/2020	ELECTION SUPERVISOR:UNION DECERTIFICA...	0.00	4,642.80	
000214	BABCOCK LABORATORIES, INC.	08/11/2020	Regular	0.00	1,005.00	62506
<a href="#">CG02190-2287</a>	Invoice	08/11/2020	HDMC WWTP - SAMPLING	0.00	585.00	
<a href="#">CH00110-2287</a>	Invoice	08/11/2020	SAMPLING	0.00	102.00	
<a href="#">CH00471-2287</a>	Invoice	08/11/2020	HDMC WWTP - SAMPLING	0.00	216.00	
<a href="#">CH00568-2287</a>	Invoice	08/11/2020	SAMPLING	0.00	102.00	
013365	IMAGE SOURCE	08/11/2020	Regular	0.00	132.61	62507
<a href="#">25AR1161609</a>	Invoice	08/11/2020	OFFICE EXPENSE 7/5/20 - 8/4/20	0.00	132.61	
VEN01466	FEDAK & BROWN LLP	08/11/2020	Regular	0.00	2,740.00	62508
<a href="#">FB072720</a>	Invoice	08/11/2020	FINANCIAL AUDIT 19/20 - JUL 20	0.00	2,740.00	
013222	FRONTIER COMMUNICATIONS INC.	08/11/2020	Regular	0.00	203.61	62509
<a href="#">FC0820A</a>	Invoice	08/11/2020	HDMC WWTP - TELEPHONE	0.00	203.61	
013840	GOVOFFICE LLC	08/11/2020	Regular	0.00	1,000.00	62510
<a href="#">INV15225</a>	Invoice	08/11/2020	WEBSITE UPDATES	0.00	1,000.00	
013802	HASA, INC.	08/11/2020	Regular	0.00	605.35	62511
<a href="#">699025</a>	Invoice	08/11/2020	WATER TREATMENT EXPENSE	0.00	605.35	
009054	KATHLEEN J. RADNICH	08/11/2020	Regular	0.00	2,238.60	62512
<a href="#">200726-1</a>	Invoice	08/11/2020	PUBLIC RELATIONS SERVICES	0.00	865.20	
<a href="#">200802-1</a>	Invoice	08/11/2020	PUBLIC RELATIONS SERVICES	0.00	609.00	
<a href="#">200809-1</a>	Invoice	08/11/2020	PUBLIC RELATIONS SERVICES	0.00	764.40	
005640	KILLER BEE PEST CONTROL	08/11/2020	Regular	0.00	80.00	62513
<a href="#">5781</a>	Invoice	08/11/2020	BEE REMOVAL	0.00	80.00	
003215	FRED'S TIRE & AUTOMOTIVE	08/11/2020	Regular	0.00	688.00	62514
<a href="#">26710</a>	Invoice	08/11/2020	VEHICLE MAINT: V30	0.00	688.00	
000156	FORSHOCK	08/11/2020	Regular	0.00	10,908.85	62515
<a href="#">2000061</a>	Invoice	06/30/2020	SCADA IMPROVEMENTS - PH 3	0.00	10,908.85	
013808	NOBEL SYSTEMS, INC.	08/11/2020	Regular	0.00	48,000.00	62516
<a href="#">14858</a>	Invoice	08/11/2020	GEOVIEWER ANNUAL SUBSCRIPTION- 9/1/20..	0.00	48,000.00	
013897	PRES-TECH MANUFACTURERS REPRESENTATIVES,	08/11/2020	Regular	0.00	8,057.30	62517
<a href="#">INV-000029</a>	Invoice	08/11/2020	2 UTILITY PIPE LOCATING EQUIPMENT	0.00	8,057.30	
008415	PRUDENTIAL OVERALL SUPPLY	08/11/2020	Regular	0.00	162.34	62518
<a href="#">23027947</a>	Invoice	08/11/2020	SHOP EXPENSE	0.00	103.16	
<a href="#">23027950</a>	Invoice	08/11/2020	SHOP EXPENSE	0.00	59.18	
013361	QUINN COMPANY	08/11/2020	Regular	0.00	1,079.77	62519

\*Check Report JBWD

Date Range: 08/01/2020 - 08/31/2020

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">WOG00008448</a>	Invoice	06/30/2020	GENERATOR #6: EXTENDED WARRANTY INS...	0.00	1,079.77	
009065	RDO EQUIPMENT COMPANY	08/11/2020	Regular	0.00	1,964.94	62520
<a href="#">P4400245</a>	Invoice	08/11/2020	JD EXCAVATOR 135G PARTS	0.00	1,372.43	
<a href="#">P4400345</a>	Invoice	08/11/2020	VACUUM MAINTENANCE: E82	0.00	226.20	
<a href="#">W2437445</a>	Invoice	06/30/2020	JD 410J REPAIRS	0.00	366.31	
000495	ACCONTEMPS	08/11/2020	Regular	0.00	338.42	62521
<a href="#">56109874</a>	Invoice	08/11/2020	TEMPORARY LABOR	0.00	536.42	
<a href="#">56110679</a>	Credit Memo	08/11/2020	CREDIT: TEMPORARY LABOR	0.00	-198.00	
013831	SATMODO LLC	08/11/2020	Regular	0.00	151.86	62522
<a href="#">151770</a>	Invoice	08/11/2020	EMERGENCY SATELLITE PHONES - AUG 20	0.00	151.86	
013833	SERVICEMASTER 360 PREMIER CLEANING	08/11/2020	Regular	0.00	1,278.09	62523
<a href="#">J81787</a>	Invoice	08/11/2020	JANITORIAL SERVICES - AUG 20	0.00	1,278.09	
VEN01020	SOUTHWEST NETWORKS, INC.	08/11/2020	Regular	0.00	1,308.36	62524
<a href="#">20-7041</a>	Invoice	08/11/2020	SUPPLEMENTAL IT SERVICES (AMC) - THRU 7...	0.00	1,282.50	
<a href="#">20-7518</a>	Invoice	08/11/2020	OFFICE EQUIPMENT SUPPLIES	0.00	25.86	
009920	STANDARD INSURANCE CO	08/11/2020	Regular	0.00	1,681.56	62525
<a href="#">ST0820</a>	Invoice	08/11/2020	EE LIFE INSURANCE - AUG 20	0.00	1,681.56	
010690	TYLER TECHNOLOGIES	08/11/2020	Regular	0.00	17,317.04	62526
<a href="#">025-297540</a>	Invoice	08/11/2020	ANNUAL MAINT: 15 MODULES THRU 6/30/21	0.00	17,317.04	
010850	UNDERGROUND SERVICE ALERT	08/11/2020	Regular	0.00	89.20	62527
<a href="#">720200344</a>	Invoice	08/11/2020	TICKET DELIVERY SERVICE - JUL 20	0.00	89.20	
000327	WATER QUALITY SPECIALISTS	08/11/2020	Regular	0.00	3,808.51	62528
<a href="#">6702</a>	Invoice	08/11/2020	HDMC WWTP: OPERATION/MAINT/REPAIR - ..	0.00	3,808.51	
000233	NAPA AUTO PARTS	08/11/2020	Regular	0.00	413.76	62529
<a href="#">329431</a>	Invoice	08/11/2020	VEHICLE MAINTENANCE: V27	0.00	15.06	
<a href="#">329580</a>	Invoice	08/11/2020	VEHICLE MAINTENANCE: V27	0.00	18.84	
<a href="#">329618</a>	Invoice	08/11/2020	VEHICLE MAINTENANCE: V27	0.00	28.00	
<a href="#">330459</a>	Invoice	08/11/2020	TOOL/EQUIPMENT REPAIR SUPPLIES	0.00	132.58	
<a href="#">330528</a>	Invoice	08/11/2020	VEHICLE REPAIRS: V34	0.00	74.93	
<a href="#">330529</a>	Invoice	08/11/2020	VEHICLE REPAIRS: V34	0.00	1.71	
<a href="#">330853</a>	Invoice	08/11/2020	SMALL TOOLS & VEHICLE MAINT: V30 & 32	0.00	62.63	
<a href="#">330854</a>	Invoice	08/11/2020	VEHICLE MAINTENANCE: V27 & 28	0.00	80.01	
000248	PAYCHEX	08/07/2020	Manual	0.00	328.31	901466
<a href="#">342833</a>	Invoice	08/07/2020	PAYROLL PROCESSING FEE	0.00	328.31	
000236	PAYPRO ADMINISTRATORS	08/07/2020	Manual	0.00	54.16	901467
<a href="#">PPE 7-31-20</a>	Invoice	08/07/2020	EE FSA DEDUCTIONS 8-7-20	0.00	54.16	
009880	SOUTHERN CALIFORNIA EDISON CO	08/10/2020	Manual	0.00	4,631.98	901468
<a href="#">SCE0720</a>	Invoice	08/10/2020	POWER TO BLDGS & GEN - JUL 20	0.00	4,631.98	
000510	TIME WARNER CABLE	08/10/2020	Manual	0.00	355.72	901469
<a href="#">0008970072220</a>	Invoice	08/10/2020	CABLE & INTERNET - JUL 20	0.00	355.72	
009878	SOUTHERN CALIFORNIA EDISON	08/11/2020	Manual	0.00	36,919.05	901470
<a href="#">SCE0720</a>	Invoice	08/11/2020	POWER FOR PUMPING - JUL 20	0.00	36,919.05	
004110	BURRTEC WASTE & RECYCLING SVCS	08/11/2020	Manual	0.00	825.34	901471
<a href="#">BW073120</a>	Invoice	08/11/2020	TRASH REMOVAL (SHOP) - JUL 20	0.00	370.49	
<a href="#">BW0820</a>	Invoice	08/11/2020	TRASH & RECYCLING (OFFICE) - AUG 20	0.00	160.27	
<a href="#">BW0820B</a>	Invoice	08/11/2020	TRASH REMOVAL (SHOP) - AUG 20	0.00	294.58	
001630	AT&T MOBILITY	08/11/2020	Manual	0.00	2,153.48	901472
<a href="#">829480028X0805...</a>	Invoice	08/11/2020	COMMUNICATIONS - JUL 20	0.00	2,153.48	

\*Check Report JBWD

Date Range: 08/01/2020 - 08/31/2020

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
000237 <a href="#">E3990561</a>	COLONIAL LIFE & ACCIDENT INSURANCE CO, INC. Invoice	08/11/2020 08/11/2020	Manual EE LIFE INSURANCE - JUL 20	0.00 0.00	2,082.20 2,082.20	901473
001517 <a href="#">PPE 7-31-20</a>	CalPERS Invoice	08/11/2020	Manual PAY PERIOD ENDING 7/31/20	0.00	13,592.93 13,592.93	901474
001014 <a href="#">BA0720</a>	BUSINESS CARD Invoice	08/18/2020	Manual CIRP SUPPLIES/OFFICE SUPPLIES/SHOP EXPE...	0.00	663.09 663.09	901475
001011 <a href="#">BA0720</a>	BUSINESS CARD Invoice	08/18/2020	Manual OFFICE SUPPLIES/OPS: COMP EQ/C.S. LOBBY...	0.00	10,232.63 10,232.63	901476
001013 <a href="#">BA0720</a>	BUSINESS CARD Invoice	08/18/2020	Manual PERSONNEL & OFFICE SUPPLIES/CREDIT: EE ...	0.00	95.14 95.14	901477
001009 <a href="#">BA0720</a>	BUSINESS CARD Invoice	08/18/2020	Manual BUIDLING REPAIR (OFFICE)/OPS COMP EQUIP...	0.00	3,903.76 3,903.76	901478
001004 <a href="#">BA0720</a>	BUSINESS CARD Invoice	08/18/2020 09/06/2020	Manual TELEPHONE (OFFICE)	0.00 0.00	689.44 689.44	901479
VEN01533 <a href="#">INV-15-104-551</a>	PAYMENTUS GROUP INC. Invoice	08/20/2020	Manual CREDIT CARD PROCESSING FEE - JUL 20	0.00	3,343.60 3,343.60	901480
000248 <a href="#">343146</a>	PAYCHEX Invoice	08/21/2020	Manual PAYROLL PROCESSING FEE	0.00	346.70 346.70	901481
000236 <a href="#">PPE 8-14-20</a>	PAYPRO ADMINISTRATORS Invoice	08/21/2020	Manual EE FSA DEDUCTIONS 8-21-20	0.00	54.16 54.16	901482
013196 <a href="#">132698213-0</a>	TPX COMMUNICATIONS Invoice	08/24/2020	Manual TELEPHONE (OFFICE) - AUG 20	0.00	526.09 526.09	901483
001517 <a href="#">PPE 8-14-20</a>	CalPERS Invoice	08/24/2020	Manual PAY PERIOD ENDING 8/14/20	0.00	13,595.85 13,595.85	901484
000248 <a href="#">22143373</a>	PAYCHEX Invoice	08/24/2020	Manual TIME & LABOR PROCESSING FEE	0.00	188.10 188.10	901485
004195 <a href="#">HD0720</a>	HOME DEPOT CREDIT SERVICES Invoice	08/25/2020	Manual BUILDING MAINT (SHOP)/SMALL TOOLS/SH...	0.00	3,831.28 3,831.28	901486
000025 <a href="#">ICMARC0820</a>	ICMA RC Invoice	08/31/2020	Manual 457 REMITTANCE - AUG 20	0.00	4,200.00 4,200.00	901487

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	45	27	0.00	142,389.19
Manual Checks	24	22	0.00	102,613.01
Voided Checks	0	1	0.00	-6,558.94
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>69</b>	<b>50</b>	<b>0.00</b>	<b>238,443.26</b>

**JOSHUA BASIN WATER DISTRICT  
UTILITY REFUND REGISTER**

<u>Account Number</u>	<u>Name</u>	<u>Date</u>	<u>Type</u>	<u>Amount</u>	<u>Reference</u>
64-00002-002	UPTON, BEVERLY A	8/11/2020	Refund	59.51	Check #: 62530
03-00084-003	JAMES & LINDA BARNARD TR 5-30-08	8/11/2020	Refund	18.33	Check #: 62531
14-00118-005	LINDSAY, JEFFREY D JR	8/11/2020	Refund	135.05	Check #: 62532
53-00055-006	LINDSEY, PAMELA	8/11/2020	Refund	86.3	Check #: 62533
61-00276-000	MONTERO, JACQUE P	8/11/2020	Refund	3.38	Check #: 62534
63-00116-008	ESTHER SARAH PILCH LIVING TRUST	8/11/2020	Refund	67.71	Check #: 62535
				<u>370.28</u>	

JOSHUA BASIN WATER  
 DISTRICT  
 PO BOX 675  
 JOSHUA TREE, CA 92252

DIRECTOR PAY  
 07/18/2020 - 08/14/2020

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10511	Floen, Thomas	08/05/2020	Director Pay Note: JBWD BOARD MEETING 1/DIR/504/	1.0000	\$173.63	
		08/13/2020	Director Pay Note: MWA BOARD MEETING 1/DIR/504/	1.0000	\$173.63	
Totals:					\$347.26	\$0.00
Employee Total:					\$347.26	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10510	Hund, Geary	08/05/2020	Director Pay Note: JBWD BOARD MEETING 1/DIR/504/	1.0000	\$173.63	
		08/12/2020	Director Pay Note: WATER RESOURCES & OPS COMMITTEE MEETING 1/DIR/504/	1.0000	\$173.63	
Totals:					\$347.26	\$0.00
Employee Total:					\$347.26	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10508	Johnson, Robert	08/05/2020	Director Pay Note: JBWD BOARD MEETING 1/DIR/504/	1.0000	\$173.63	
		08/12/2020	Director Pay Note: FINANCE COMMITTEE MEETING 1/DIR/504/	1.0000	\$173.63	
Totals:					\$347.26	\$0.00
Employee Total:					\$347.26	

DIRECTOR PAY  
07/18/2020 - 08/14/2020

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10505	Reynolds, Michael	08/05/2020	Director Pay Note: JBWD BOARD MEETING 1/DIR/504/	1.0000	\$173.63	
		08/12/2020	Director Pay Note: WATER RESOURCES & OPS COMMITTEE MEETING 1/DIR/504/	1.0000	\$173.63	
Totals:					\$347.26	\$0.00
Employee Total:					\$347.26	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10509	Unger, Rebecca	08/05/2020	Director Pay Note: JBWD BOARD MEETING 1/DIR/504/	1.0000	\$173.63	
		08/06/2020	Director Pay Note: MWA TECHNICAL ADVISORY COMMITTEE MEETING 1/DIR/504/	1.0000	\$173.63	
		08/12/2020	Director Pay Note: FINANCE COMMITTEE MEETING 1/DIR/504/	1.0000	\$173.63	
		08/14/2020	Director Pay Note: SB COUNTY WATER CONFERENCE 1/DIR/504/	1.0000	\$173.63	
Totals:					\$694.52	\$0.00
Employee Total:					\$694.52	

**Pay Adjustment Summary**

<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>	Grand Totals:	\$2,083.56	\$0.00
Director Pay	12.0000	\$2,083.56		Grand Total:	\$2,083.56	





Joshua Basin Water District

**\*Check Report JBWD**

By Check Number

Date Range: 09/01/2020 - 09/30/2020

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
000575	AFSCME LOCAL 1902	09/03/2020	Regular	0.00	653.16	62536
<a href="#">AFSCME0820</a>	Invoice	09/03/2020	EE UNION DUES - AUG 20	0.00	653.16	
013346	ANDY'S LANDSCAPE & TREE SERVICE INC.	09/03/2020	Regular	0.00	850.00	62537
<a href="#">9098L</a>	Invoice	09/03/2020	DEMO GARDEN/BUILD MAINT THRU 8/15/20	0.00	775.00	
<a href="#">9099L</a>	Invoice	09/03/2020	CIMIS WEATHER STATION MAINT THRU 08/...	0.00	75.00	
013903	ARGENTIA GROUP JT LLC	09/03/2020	Regular	0.00	24.22	62538
<a href="#">AG063020</a>	Invoice	06/30/2020	METER UPGRADE RECONCILIATION REFUND	0.00	24.22	
013863	ATKINSON, ANDELSON, LOYA, RUUD AND ROMO	09/03/2020	Regular	0.00	6,006.53	62539
<a href="#">595928</a>	Invoice	06/30/2020	LEGAL SERVICES THRU 5/31/20	0.00	560.18	
<a href="#">601619</a>	Invoice	09/03/2020	LABOR LEGAL SERVICES THRU 7/31/20	0.00	2,542.05	
<a href="#">601620</a>	Invoice	09/03/2020	LEGAL SERVICES THRU 7/31/20	0.00	2,904.30	
000214	BABCOCK LABORATORIES, INC.	09/03/2020	Regular	0.00	1,654.00	62540
<a href="#">CH00791-2287</a>	Invoice	09/03/2020	SAMPLING	0.00	447.00	
<a href="#">CH00895-2287</a>	Invoice	09/03/2020	HDMC WWTP - SAMPLING	0.00	311.00	
<a href="#">CH00927-2287</a>	Invoice	09/03/2020	SAMPLING	0.00	230.00	
<a href="#">CH01499-2287</a>	Invoice	09/03/2020	SAMPLING	0.00	25.00	
<a href="#">CH01504-2287</a>	Invoice	09/03/2020	SAMPLING	0.00	119.00	
<a href="#">CH01576-2287</a>	Invoice	09/03/2020	SAMPLING	0.00	168.00	
<a href="#">CH02133-2287</a>	Invoice	09/03/2020	SAMPLING	0.00	102.00	
<a href="#">CI00018-2287</a>	Invoice	09/03/2020	SAMPLING	0.00	252.00	
001555	CENTRATTEL LLC	09/03/2020	Regular	0.00	944.95	62541
<a href="#">200802252101</a>	Invoice	09/03/2020	DISPATCH SERVICES - JUL 20	0.00	944.95	
013868	CITY NATIONAL BANK	09/28/2020	Regular	0.00	-267,890.90	62542
013868	CITY NATIONAL BANK	09/03/2020	Regular	0.00	267,890.90	62542
<a href="#">CN8080120</a>	Invoice	09/03/2020	PIPELINE REPLACEMENT LOAN - CIRP	0.00	267,890.90	
013790	COLANTUONO, HIGHSMITH & WHATLEY, PC	09/03/2020	Regular	0.00	1,258.00	62543
<a href="#">43516</a>	Invoice	09/03/2020	LEGAL SERVICES - JUL 20	0.00	1,258.00	
013365	IMAGE SOURCE	09/03/2020	Regular	0.00	38.31	62544
<a href="#">25AR1161316</a>	Invoice	09/03/2020	SHOP EXPENSE 7/01/20 - 7/31/20	0.00	38.31	
013905	DENNIS BOOS	09/03/2020	Regular	0.00	24.22	62545
<a href="#">DB052720</a>	Invoice	06/30/2020	METER UPGRADE RECONCILIATION REFUND	0.00	24.22	
002565	DUDEK AND ASSOCIATES, INC	09/03/2020	Regular	0.00	20,673.95	62546
<a href="#">202005557</a>	Invoice	09/03/2020	ENG SERV: HDMC WASTEWATER PLANT TH...	0.00	20,673.95	
013900	DYNAMIC DESIGN BUILD, INC.	09/03/2020	Regular	0.00	2,814.81	62547
<a href="#">DDB083120</a>	Invoice	06/30/2020	METER INSTALLATION FEE REFUND	0.00	2,814.81	
013899	DYNAMIC DEVELOPMENT COMPANY, LLC	09/03/2020	Regular	0.00	1,947.49	62548
<a href="#">DDC083120</a>	Invoice	06/30/2020	PLAN CHECK DEPOSIT REFUND: #C17006 DO...	0.00	1,947.49	
003025	FEDEX	09/03/2020	Regular	0.00	51.56	62549
<a href="#">7-094-03375</a>	Invoice	09/03/2020	SHIPPING	0.00	51.56	
013222	FRONTIER COMMUNICATIONS INC.	09/03/2020	Regular	0.00	203.61	62550
<a href="#">FC0920</a>	Invoice	09/03/2020	HDMC WWTP - TELEPHONE	0.00	203.61	
000058	GARDA CL WEST, INC.	09/03/2020	Regular	0.00	751.08	62551

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">10580503</a>	Invoice	09/03/2020	COURIER FEES - AUG 20	0.00	751.08	
013797	INFOSEND, INC.	09/03/2020	09/03/2020 Regular	0.00	2,857.54	62552
<a href="#">175791</a>	Invoice	09/03/2020	PRINT & MAIL WATER BILL - JUL 20	0.00	2,857.54	
004720	INLAND WATER WORKS	09/03/2020	09/03/2020 Regular	0.00	10,807.81	62553
<a href="#">S1036189.002</a>	Invoice	09/03/2020	INVENTORY/MAINLINE & LEAK REPAIR SUPPL.	0.00	7,226.79	
<a href="#">S1037146.001</a>	Invoice	09/03/2020	DEMO GARDEN SUPPLIES	0.00	910.11	
<a href="#">S1037211.001</a>	Invoice	09/03/2020	SADDLEBACK SUPPLIES	0.00	603.40	
<a href="#">S1037323.001</a>	Invoice	09/03/2020	VACUUM SUPPLIES; E82	0.00	255.37	
<a href="#">S1037556.001</a>	Invoice	09/03/2020	MAINLINE & LEAK REPAIR SUPPLIES	0.00	155.16	
<a href="#">S1037633.001</a>	Invoice	09/03/2020	DEMO GARDEN SUPPLIES	0.00	1,514.75	
<a href="#">S1037684.001</a>	Invoice	09/03/2020	CIRP SUPPLIES	0.00	142.23	
009054	KATHLEEN J. RADNICH	09/03/2020	09/03/2020 Regular	0.00	2,482.20	62554
<a href="#">200816-1</a>	Invoice	09/03/2020	PUBLIC RELATIONS SERVICES	0.00	890.40	
<a href="#">200823-1</a>	Invoice	09/03/2020	PUBLIC RELATIONS SERVICES	0.00	756.00	
<a href="#">200830-1</a>	Invoice	09/03/2020	PUBLIC RELATIONS SERVICES	0.00	835.80	
005640	KILLER BEE PEST CONTROL	09/03/2020	09/03/2020 Regular	0.00	160.00	62555
<a href="#">5789</a>	Invoice	09/03/2020	BEE REMOVAL	0.00	80.00	
<a href="#">5824</a>	Invoice	09/03/2020	BEE REMOVAL	0.00	80.00	
013901	KUD DEVELOPMENT	06/30/2020	09/03/2020 Regular	0.00	1,720.03	62556
<a href="#">KD083120</a>	Invoice	06/30/2020	PROJECT DEPOSIT REFUND: #C17007 SULLIV...	0.00	1,720.03	
000205	LORI G. HERBEL	09/03/2020	09/03/2020 Regular	0.00	140.00	62557
<a href="#">SEPT20</a>	Invoice	09/03/2020	PUBLIC INFO/FARMER'S MARKET	0.00	140.00	
006504	MC CALL'S METERS SALES & SERVICE	09/03/2020	09/03/2020 Regular	0.00	2,690.91	62558
<a href="#">33039</a>	Invoice	09/03/2020	PUMPING PLANT SUPPLIES	0.00	2,690.91	
006507	McMASTER-CARR SUPPLY COMPANY	09/03/2020	09/03/2020 Regular	0.00	271.91	62559
<a href="#">42811097</a>	Invoice	09/03/2020	SHOP EXPENSE	0.00	78.64	
<a href="#">43357264</a>	Invoice	09/03/2020	SMALL TOOLS - PRODUCTION & SHOP EXPE...	0.00	193.27	
013851	MICAH NAZARIO	09/03/2020	09/03/2020 Regular	0.00	49.81	62560
<a href="#">MN090220</a>	Invoice	09/03/2020	REIMB: SADDLEBACK SUPPLIES	0.00	49.81	
013904	MICHAEL CARDEN	06/30/2020	09/03/2020 Regular	0.00	5.21	62561
<a href="#">MC052720</a>	Invoice	06/30/2020	METER UPGRADE RECONCILIATION REFUND	0.00	5.21	
000156	FORSHOCK	09/03/2020	09/03/2020 Regular	0.00	1,461.65	62562
<a href="#">2000077</a>	Invoice	06/30/2020	MONTHLY SCADA MONITORING	0.00	38.00	
<a href="#">2000078</a>	Invoice	06/30/2020	MONTHLY SCADA MONITORING	0.00	38.00	
<a href="#">2000079</a>	Invoice	06/30/2020	MONTHLY SCADA MONITORING	0.00	38.00	
<a href="#">2000080</a>	Invoice	09/03/2020	MONTHLY SCADA MONITORING	0.00	38.00	
<a href="#">2000081</a>	Invoice	09/03/2020	MONTHLY SCADA MONITORING	0.00	38.57	
<a href="#">2000082</a>	Invoice	06/30/2020	MONTHLY SCADA MONITORING	0.00	205.00	
<a href="#">2000083</a>	Invoice	06/30/2020	MONTHLY SCADA MONITORING	0.00	205.00	
<a href="#">2000084</a>	Invoice	06/30/2020	MONTHLY SCADA MONITORING	0.00	205.00	
<a href="#">2000085</a>	Invoice	06/30/2020	MONTHLY SCADA MONITORING	0.00	205.00	
<a href="#">2000086</a>	Invoice	09/03/2020	MONTHLY SCADA MONITORING	0.00	208.08	
<a href="#">2000093</a>	Invoice	09/03/2020	MONTHLY SCADA MONITORING	0.00	38.00	
<a href="#">2000094</a>	Invoice	09/03/2020	MONTHLY SCADA MONITORING	0.00	205.00	
013906	GOLDSTAR ASPHALT PRODUCTS	09/03/2020	09/03/2020 Regular	0.00	12,140.35	62563
<a href="#">16576</a>	Invoice	09/03/2020	TACK POT (CIRP)	0.00	12,140.35	
008415	PRUDENTIAL OVERALL SUPPLY	09/03/2020	09/03/2020 Regular	0.00	162.34	62564
<a href="#">23034738</a>	Invoice	09/03/2020	SHOP EXPENSE	0.00	103.16	
<a href="#">23034741</a>	Invoice	09/03/2020	SHOP EXPENSE	0.00	59.18	
009065	RDO EQUIPMENT COMPANY	09/03/2020	09/03/2020 Regular	0.00	1,328.30	62565

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<a href="#">P4443845</a>	Invoice	09/03/2020	EXCAVATOR 135G SUPPLIES: E7135	0.00	349.25	
<a href="#">P4475345</a>	Invoice	09/03/2020	WATER TRUCK SUPPLIES: E2WT	0.00	598.02	
<a href="#">P4549945</a>	Invoice	09/03/2020	EQUIPMENT SUPPLIES	0.00	381.03	
000091	SAN BERNARDINO COUNTY RECORDER	09/03/2020	Regular	0.00	20.00	62566
<a href="#">58081320</a>	Invoice	09/03/2020	RELEASE OF A LIEN	0.00	20.00	
013820	SC FUELS	09/03/2020	Regular	0.00	10,052.40	62567
<a href="#">1688550-IN</a>	Invoice	09/03/2020	FUEL FOR VEHICLES	0.00	5,082.56	
<a href="#">1707645-IN</a>	Invoice	09/03/2020	FUEL FOR VEHICLES	0.00	4,969.84	
VEN01020	SOUTHWEST NETWORKS, INC.	09/03/2020	Regular	0.00	1,645.12	62568
<a href="#">20-80295C</a>	Invoice	09/03/2020	OFFICE 365 MONTHLY MAINT - SEPT 20	0.00	738.00	
<a href="#">20-8501</a>	Invoice	09/03/2020	WINDOWS SERVER 2019 - 16 CORES	0.00	805.00	
<a href="#">20-8506</a>	Invoice	09/03/2020	OPS: OFFICE EQUIPMENT	0.00	102.12	
009920	STANDARD INSURANCE CO	09/03/2020	Regular	0.00	1,642.29	62569
<a href="#">ST0920</a>	Invoice	09/03/2020	EE LIFE INSURANCE - SEPT 20	0.00	1,642.29	
011101	VAGABOND WELDING SUPPLY	09/03/2020	Regular	0.00	560.66	62570
<a href="#">112044</a>	Invoice	09/03/2020	SHOP EXPENSE	0.00	560.66	
013788	STURDIVAN EMERGENCY MANAGEMENT CONSUL	09/03/2020	Regular	0.00	3,174.00	62571
<a href="#">1236</a>	Invoice	09/03/2020	EMERGENCY COMMUNICATOR TOOL - 20/21	0.00	3,174.00	
011615	WESTERN EXTERMINATOR CO.	09/03/2020	Regular	0.00	34.00	62572
<a href="#">8280788</a>	Invoice	09/03/2020	PEST CONTROL SERVICES - SHOP	0.00	34.00	
013888	WIENHOFF DRUG TESTING	09/03/2020	Regular	0.00	20.00	62573
<a href="#">92645</a>	Invoice	09/03/2020	DOT COLLECTION MONTHLY FEE	0.00	20.00	
013359	XEROX FINANCIAL SERVICES	09/03/2020	Regular	0.00	616.21	62574
<a href="#">2209832</a>	Invoice	09/03/2020	SHOP EXPENSE 7/27/20 - 8/26/20	0.00	220.55	
<a href="#">2221651</a>	Invoice	09/03/2020	OFFICE EXPENSE 8/7/20 - 9/6/20	0.00	395.66	
000233	NAPA AUTO PARTS	09/03/2020	Regular	0.00	737.65	62575
<a href="#">330988</a>	Credit Memo	09/03/2020	CREDIT: CORE RETURNS	0.00	-78.30	
<a href="#">332205</a>	Invoice	09/03/2020	WATER TRUCK MAINTENANCE: E2WT	0.00	72.69	
<a href="#">332553</a>	Invoice	09/03/2020	SMALL TOOLS - DISTRIBUTION	0.00	105.80	
<a href="#">332836</a>	Invoice	09/03/2020	TRACTOR SUPPLIES: E5410	0.00	6.50	
<a href="#">334022</a>	Invoice	09/03/2020	VEHICLE MAINTENANCE	0.00	519.24	
<a href="#">334026</a>	Invoice	09/03/2020	SMALL TOOLS	0.00	14.83	
<a href="#">334650</a>	Invoice	09/03/2020	VEHICLE MAINTENANCE: V37, V38 & V39	0.00	78.23	
<a href="#">334798</a>	Invoice	09/03/2020	CIRP SUPPLIES	0.00	18.66	
000501	**Void**	09/03/2020	Regular	0.00	0.00	62576
ACWA/JPIA	09/17/2020	Regular	0.00	25,934.28	62610	
<a href="#">00072A</a>	Invoice	09/17/2020	EE HEALTH BENEFIT & EAP OCT 20	0.00	25,934.28	
013346	ANDY'S LANDSCAPE & TREE SERVICE INC.	09/17/2020	Regular	0.00	942.81	62611
<a href="#">10008L</a>	Invoice	09/17/2020	CIMIS WEATHER STATION MAINT THRU 09/...	0.00	75.00	
<a href="#">10009L</a>	Invoice	09/17/2020	DEMO GARDEN/BUILD MAINT & REPAIRS T...	0.00	867.81	
000214	BABCOCK LABORATORIES, INC.	09/17/2020	Regular	0.00	102.00	62612
<a href="#">C100583-2287</a>	Invoice	09/17/2020	SAMPLING	0.00	102.00	
013813	BACKFLOW SOLUTIONS, INC.	09/17/2020	Regular	0.00	495.00	62613
<a href="#">4790</a>	Invoice	09/17/2020	ANNUAL BACKFLOW SOLUTIONS ONLINE SU...	0.00	495.00	
013907	SCHROEDER PLUMBING	09/17/2020	Regular	0.00	295.00	62614
<a href="#">4049</a>	Invoice	09/17/2020	DEMO GARDEN REPAIRS	0.00	295.00	
001555	CENTRATREL LLC	09/17/2020	Regular	0.00	740.91	62615
<a href="#">200902252101</a>	Invoice	09/17/2020	DISPATCH SERVICES - AUG 20	0.00	740.91	

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
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013365	IMAGE SOURCE	09/17/2020	09/17/2020 Regular	0.00	64.45	62616
<a href="#">25AR1117297</a>	Invoice	09/17/2020	SHOP EXPENSE 3/01/20 - 3/31/20	0.00	64.45	
VEN01466	FEDAK & BROWN LLP	09/17/2020	09/17/2020 Regular	0.00	1,190.00	62617
<a href="#">FB082820</a>	Invoice	09/17/2020	FINANCIAL AUDIT 19/20 - AUG 20	0.00	1,190.00	
000058	GARDA CL WEST, INC.	09/17/2020	09/17/2020 Regular	0.00	751.08	62618
<a href="#">10587981</a>	Invoice	09/17/2020	COURIER FEES - SEPT 20	0.00	751.08	
013802	HASA, INC.	09/17/2020	09/17/2020 Regular	0.00	542.46	62619
<a href="#">705974</a>	Invoice	09/17/2020	WATER TREATMENT EXPENSE	0.00	542.46	
VEN01076	HI-DESERT AIR, INC.	09/17/2020	09/17/2020 Regular	0.00	485.00	62620
<a href="#">60603</a>	Invoice	09/17/2020	A/C MAINTENANCE - OFFICE	0.00	485.00	
004720	INLAND WATER WORKS	09/17/2020	09/17/2020 Regular	0.00	1,360.40	62621
<a href="#">S1038214.001</a>	Invoice	09/17/2020	PUMPING PLANT SUPPLIES	0.00	2,270.51	
<a href="#">S10388322.001</a>	Credit Memo	09/17/2020	CREDIT: DEMO GARDEN SUPPLIES	0.00	-910.11	
009054	KATHLEEN J. RADNICH	09/17/2020	09/17/2020 Regular	0.00	2,124.31	62622
<a href="#">20006-1</a>	Invoice	09/17/2020	PUBLIC RELATIONS SERVICES	0.00	1,222.11	
<a href="#">200913-1</a>	Invoice	09/17/2020	PUBLIC RELATIONS SERVICES	0.00	902.20	
000205	LORI G. HERBEL	09/17/2020	09/17/2020 Regular	0.00	140.00	62623
<a href="#">OCT20</a>	Invoice	09/17/2020	PUBLIC INFO/FARMER'S MARKET	0.00	140.00	
000283	OCCU-MED, LTD.	09/17/2020	09/17/2020 Regular	0.00	895.50	62624
<a href="#">0420772QA</a>	Invoice	09/17/2020	EE RECRUITING EXPENSE	0.00	895.50	
000070	ONLINE INFORMATION SERVICES, INC.	09/17/2020	09/17/2020 Regular	0.00	708.23	62625
<a href="#">1009739</a>	Invoice	09/17/2020	ID VERIF. SERV. THRU 07/31/20	0.00	306.55	
<a href="#">1015171</a>	Invoice	09/17/2020	ID VERIF. SERV. THRU 08/31/20	0.00	401.68	
008137	PARKHOUSE TIRE INC	09/17/2020	09/17/2020 Regular	0.00	4,494.40	62626
<a href="#">2030192037</a>	Invoice	09/17/2020	JD 710G REPAIRS	0.00	4,494.40	
008415	PRUDENTIAL OVERALL SUPPLY	09/17/2020	09/17/2020 Regular	0.00	511.15	62627
<a href="#">23041494</a>	Invoice	09/17/2020	SHOP EXPENSE	0.00	236.30	
<a href="#">23041495</a>	Invoice	09/17/2020	SHOP EXPENSE	0.00	110.76	
<a href="#">23047707</a>	Invoice	09/17/2020	SHOP EXPENSE	0.00	103.76	
<a href="#">23047708</a>	Invoice	09/17/2020	SHOP EXPENSE	0.00	60.33	
008414	PROVIDEO	09/17/2020	09/17/2020 Regular	0.00	245.00	62628
<a href="#">1748</a>	Invoice	09/17/2020	YOUTUBE BOARD MEETINGS - MAR THRU A...	0.00	245.00	
013831	SATMOD0 LLC	09/17/2020	09/17/2020 Regular	0.00	151.86	62629
<a href="#">153833</a>	Invoice	09/17/2020	EMERGENCY SATELLITE PHONES - SEPT 20	0.00	151.86	
013833	SERVICEMASTER 360 PREMIER CLEANING	09/17/2020	09/17/2020 Regular	0.00	997.65	62630
<a href="#">181826</a>	Invoice	09/17/2020	JANITORIAL SERVICES - SEPT 20	0.00	997.65	
VEN01020	SOUTHWEST NETWORKS, INC.	09/17/2020	09/17/2020 Regular	0.00	15,020.60	62631
<a href="#">20-8054</a>	Invoice	09/17/2020	SUPPLEMENTAL IT SERVICES (AMC) - THRU 8...	0.00	546.25	
<a href="#">20-90125C</a>	Invoice	09/17/2020	OFFICE 365 MONTHLY MAINT - OCT 20	0.00	738.00	
<a href="#">20-90135C</a>	Invoice	09/17/2020	IT SERVICES - 10/20 - 12/20	0.00	13,662.00	
<a href="#">20-9501</a>	Invoice	09/17/2020	OFFICE EQUIPMENT SUPPLIES	0.00	74.35	
000675	AQUA-METRIC SALES COMPANY	09/17/2020	09/17/2020 Regular	0.00	263,820.13	62632
<a href="#">INV0078632</a>	Invoice	09/17/2020	INVENTORY	0.00	5,792.86	
<a href="#">INV0078810</a>	Invoice	09/17/2020	INVENTORY	0.00	56,500.07	
<a href="#">INV0078931</a>	Invoice	09/17/2020	INVENTORY	0.00	185,573.45	
<a href="#">INV0078983</a>	Invoice	09/17/2020	INVENTORY	0.00	7,274.91	
<a href="#">INV0078984</a>	Invoice	09/17/2020	INVENTORY	0.00	8,678.84	
010690	TYLER TECHNOLOGIES	09/17/2020	09/17/2020 Regular	0.00	1,000.00	62633

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Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount		
<u>025-306466</u>	Invoice	09/17/2020	2018 BILL REVISION	0.00	1,000.00		
010850	UNDERGROUND SERVICE ALERT	09/17/2020	Regular	0.00	100.75	62634	
<u>820200343</u>	Invoice	09/17/2020	TICKET DELIVERY SERVICE - AUG 20	0.00	100.75		
000327	WATER QUALITY SPECIALISTS	09/17/2020	Regular	0.00	4,016.14	62635	
<u>6748</u>	Invoice	09/17/2020	HDMC WWTP: OPERATION/MAINT/REPAIR -...	0.00	4,016.14		
011615	WESTERN EXTERMINATOR CO.	09/17/2020	Regular	0.00	34.00	62636	
<u>8363350</u>	Invoice	09/17/2020	PEST CONTROL SERVICES - SHOP	0.00	34.00		
013888	WIENHOFF DRUG TESTING	09/17/2020	Regular	0.00	95.00	62637	
<u>92900</u>	Invoice	09/17/2020	EE TRAINING & DOT COLLECTION MONTHLY ...	0.00	95.00		
013359	XEROX FINANCIAL SERVICES	09/17/2020	Regular	0.00	220.55	62638	
<u>2251928</u>	Invoice	09/17/2020	SHOP EXPENSE 8/27/20 - 9/26/20	0.00	220.55		
000233	NAPA AUTO PARTS	09/17/2020	Regular	0.00	213.15	62639	
<u>334682</u>	Invoice	09/17/2020	SMALL TOOLS - PRODUCTION	0.00	65.76		
<u>335122</u>	Invoice	09/17/2020	TRACTOR SUPPLIES: E5410	0.00	7.59		
<u>335125</u>	Invoice	09/17/2020	VEHICLE MAINTENANCE SUPPLIES	0.00	7.53		
<u>336380</u>	Invoice	09/17/2020	VEHICLE REPAIRS: V30	0.00	132.27		
013868	CITY NATIONAL BANK	09/28/2020	Regular	0.00	267,890.90	62640	
<u>CNR080120</u>	Invoice	09/03/2020	PIPELINE REPLACEMENT LOAN - CIRP	0.00	267,890.90		
009500	USDA RURAL DEVELOPMENT	09/02/2020	Manual	0.00	182,704.85	901488	
<u>USDA 09/20 LN</u>	Invoice	09/02/2020	CMM PRINCIPAL & INT LOAN #2	0.00	182,704.85		
009880	SOUTHERN CALIFORNIA EDISON CO	09/03/2020	Manual	0.00	4,416.65	901489	
<u>SCE0820</u>	Invoice	09/03/2020	POWER TO BLDGS & GEN - AUG 20	0.00	4,416.65		
000248	PAYCHEX	09/04/2020	Manual	0.00	358.69	901490	
<u>343496</u>	Invoice	09/04/2020	PAYROLL PROCESSING FEE	0.00	358.69		
000236	PAYPRO ADMINISTRATORS	09/04/2020	Manual	0.00	54.16	901491	
<u>PEE 8-28-20</u>	Invoice	09/04/2020	EE FSA DEDUCTIONS 9-4-20	0.00	54.16		
000510	TIME WARNER CABLE	09/08/2020	Manual	0.00	358.83	901492	
<u>0008970082220</u>	Invoice	09/08/2020	CABLE & INTERNET - AUG 20	0.00	358.83		
000248	PAYCHEX	09/11/2020	Manual	0.00	188.10	901493	
<u>22299478</u>	Invoice	09/11/2020	TIME & LABOR ONLINE USAGE FEE	0.00	188.10		
004110	BURRTEC WASTE & RECYCLING SVCS	09/16/2020	Manual	0.00	1,373.86	901494	
<u>BW083120</u>	Invoice	09/16/2020	TRASH REMOVAL (SHOP) - SEPT 20	0.00	919.01		
<u>BW0920</u>	Invoice	09/16/2020	TRASH & RECYCLING (OFFICE) - SEPT 20	0.00	160.27		
<u>BW0920B</u>	Invoice	09/16/2020	TRASH REMOVAL (SHOP) - SEPT 20	0.00	294.58		
009878	SOUTHERN CALIFORNIA EDISON	09/16/2020	Manual	0.00	34,318.53	901495	
<u>SCE0820</u>	Invoice	09/16/2020	POWER FOR PUMPING - AUG 20	0.00	34,318.53		
001011	BUSINESS CARD	09/16/2020	Manual	0.00	2,173.47	901496	
<u>BA0820</u>	Invoice	09/16/2020	OFFICE SUPPLIES/C.S. REMODEL/TELEPHONE...	0.00	2,173.47		
001013	BUSINESS CARD	09/16/2020	Manual	0.00	3,646.28	901497	
<u>BA0820</u>	Invoice	09/16/2020	SAFETY/SOFTWARE SUPPORT/POSTAGE	0.00	3,646.28		
001014	BUSINESS CARD	09/16/2020	Manual	0.00	5,224.25	901498	
<u>BA0820</u>	Invoice	09/16/2020	BUILDING MAINT - OFFICE/DUMP/PIPE HAU...	0.00	5,224.25		
001009	BUSINESS CARD	09/17/2020	Manual	0.00	1,227.91	901499	
<u>BA0820</u>	Invoice	09/17/2020	OPS EQUIP/SMALL TOOLS/VEHICLE MAINT - ...	0.00	1,227.91		
001004	BUSINESS CARD	09/17/2020	Manual	0.00	940.28	901500	
<u>BA0820</u>	Invoice	09/17/2020	SUBSCRIPTIONS/OFFICE SUPPLIES/FINANCE ...	0.00	940.28		

\*Check Report JBWD

Date Range: 09/01/2020 - 09/30/2020

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
000248	PAYCHEX	09/18/2020	Manual	0.00	378.56	901501
<a href="#">343758</a>	Invoice	09/18/2020	PAYROLL PROCESSING FEE	0.00	378.56	
000236	PAYPRO ADMINISTRATORS	09/18/2020	Manual	0.00	54.16	901502
<a href="#">PPE 9-11-20</a>	Invoice	09/18/2020	EE FSA DEDUCTIONS 9-18-20	0.00	54.16	
001517	CalPERS	09/21/2020	Manual	0.00	700.00	901503
<a href="#">100000016149962</a>	Invoice	09/21/2020	GASB-68 REPORTS & SCHEDULES	0.00	700.00	
013196	TPX COMMUNICATIONS	09/21/2020	Manual	0.00	554.26	901504
<a href="#">133829450-0</a>	Invoice	09/21/2020	TELEPHONE (OFFICE) - SEPT 20	0.00	554.26	
000237	COLONIAL LIFE & ACCIDENT INSURANCE CO, INC.	09/21/2020	Manual	0.00	2,082.20	901505
<a href="#">3990561-0805181</a>	Invoice	09/21/2020	EE LIFE INSURANCE - AUG 20	0.00	2,082.20	
001630	AT&T MOBILITY	09/21/2020	Manual	0.00	2,315.56	901506
<a href="#">829480028X0905...</a>	Invoice	09/21/2020	COMMUNICATIONS - AUG 20	0.00	2,315.56	
004195	HOME DEPOT CREDIT SERVICES	09/22/2020	Manual	0.00	2,429.15	901507
<a href="#">HD0820</a>	Invoice	09/22/2020	TANK MAINT/SADDLEBACK SUPPLIES/SHOP ...	0.00	2,429.15	
001517	CalPERS	09/22/2020	Manual	0.00	13,567.65	901508
<a href="#">PPE 8-28-20</a>	Invoice	09/22/2020	PAY PERIOD ENDING 8/28/20	0.00	13,567.65	
001517	CalPERS	09/22/2020	Manual	0.00	13,625.60	901509
<a href="#">PPE 9-11-20</a>	Invoice	09/22/2020	PAY PERIOD ENDING 9/11/20	0.00	13,625.60	
VEN01533	PAYMENTUS GROUP INC.	09/24/2020	Manual	0.00	3,302.35	901510
<a href="#">INV-15-105613</a>	Invoice	09/24/2020	CREDIT CARD PROCESSING FEE - AUG 20	0.00	3,302.35	
000025	ICMA RC	09/30/2020	Manual	0.00	4,000.00	901511
<a href="#">ICMARC0920</a>	Invoice	09/30/2020	457 REMITTANCE - SEPT 20	0.00	4,000.00	
000248	PAYCHEX	09/29/2020	Manual	0.00	239.27	901512
<a href="#">344085</a>	Invoice	09/29/2020	PAYROLL PROCESSING FEE	0.00	239.27	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	133	71	0.00	956,149.89
Manual Checks	27	25	0.00	280,234.62
Voided Checks	0	2	0.00	-267,890.90
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>160</b>	<b>98</b>	<b>0.00</b>	<b>968,493.61</b>

JOSHUA BASIN WATER DISTRICT  
UTILITY REFUND REGISTER

<u>Account Number</u>	<u>Name</u>	<u>Date</u>	<u>Type</u>	<u>Amount</u>	<u>Reference</u>
04-00173-004	SHMILY LLC	9/3/2020	Refund	209.97	Check #: 62577
05-00111-012	REVIEA, KORY A	9/3/2020	Refund	253.53	Check #: 62578
06-00131-001	CROWN RENTAL & INVESTMENTS LLC	9/3/2020	Refund	136.04	Check #: 62579
07-00016-005	SIMPSON, MARK	9/3/2020	Refund	54.27	Check #: 62580
08-00060-013	ACRESITE PARTNERS LLC	9/3/2020	Refund	189.97	Check #: 62581
08-00142-008	STEBBINS, CHRISTOPHER	9/3/2020	Refund	223.08	Check #: 62582
10-00203-000	SKY HARBOR CONGREGATION JEHOVAS WITNESS	9/3/2020	Refund	2.23	Check #: 62583
10-00255-001	SKY HARBOR CONGREGATION JEHOVAS WITNESS	9/3/2020	Refund	2.23	Check #: 62584
10-00293-000	PATRICK A. OBRYAN	9/3/2020	Refund	47.01	Check #: 62585
11-00349-006	SULLIVAN, COREY J	9/3/2020	Refund	53.25	Check #: 62586
12-00335-003	DESERT HORIZON INVESTMENT LLC	9/3/2020	Refund	34.43	Check #: 62587
14-00023-004	M & M CAPITAL PROPERTIES LLC	9/3/2020	Refund	170.58	Check #: 62588
14-00135-006	PEW, DIANA M	9/3/2020	Refund	39.48	Check #: 62589
14-00180-016	GAINES, LARRY W II	9/3/2020	Refund	41.54	Check #: 62590
55-00081-011	TABUSHI, YUKA	9/3/2020	Refund	254.41	Check #: 62591
58-00221-002	GOLLUB, GC	9/3/2020	Refund	162.41	Check #: 62592
60-00285-008	KINGSBURY, GERRY O	9/3/2020	Refund	62.16	Check #: 62593
61-00182-022	REALTY 1	9/3/2020	Refund	160.32	Check #: 62594
62-00057-004	CARGO, MYRA E	9/3/2020	Refund	162.71	Check #: 62595
65-00015-001	BRICKS & STONES LLC	9/3/2020	Refund	177.24	Check #: 62596
65-00130-005	PETERS, TARYN E	9/3/2020	Refund	59.68	Check #: 62597
03-00036-003	FERRO COMPANY	9/17/2020	Reverse Refund Check Adjustment	-1,315.23	VOID REFUND CHECK
09-00074-009	ESTRADA, RAMON	9/17/2020	Refund	213.50	Check #: 62598
14-00024-010	BROWN, JONATHAN	9/17/2020	Refund	55.34	Check #: 62599
14-00102-005	FELIX, DEBBIE	9/17/2020	Refund	10.01	Check #: 62600
52-00176-016	MALONE, KELLY R	9/17/2020	Refund	0.63	Check #: 62601
54-00042-007	GALLEN, WILLIAM J	9/17/2020	Reverse Refund Check Adjustment	-161.11	VOID REFUND CHECK
55-00123-013	PETTY, CHARLES D	9/17/2020	Refund	101.95	Check #: 62602
58-00244-013	DESERT QUEEN PROPERTY CARE	9/17/2020	Refund	148.77	Check #: 62603
62-00248-009	ALLDIS, BRENT G	9/17/2020	Refund	136.04	Check #: 62604
63-00158-013	TEMPLETON, LARRY W	9/17/2020	Refund	82.57	Check #: 62605
64-99257-000	WM KANAYAN CONSTRUCTION INC	9/17/2020	Refund	880.68	Check #: 62606
64-99259-000	SABA, WALID ANTONIE	9/17/2020	Refund	390.88	Check #: 62607
64-99260-000	SOFIO, JOHN	9/17/2020	Refund	2,055.41	Check #: 62608
65-00392-002	NEW GP LLC	9/17/2020	Refund	232.55	Check #: 62609
				<u>6,328.53</u>	

JOSHUA BASIN WATER  
 DISTRICT  
 PO BOX 675  
 JOSHUA TREE, CA 92252

DIRECTOR PAY  
 08/15/2020 - 09/11/2020

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10511	Floen, Thomas	08/19/2020	Director Pay Note: JBWD BOARD MEETING 1/DIR/504/	1.0000	\$173.63	
Totals:					\$173.63	\$0.00
Employee Total:					\$173.63	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10508	Johnson, Robert	08/19/2020	Director Pay Note: JBWD BOARD MEETING 1/DIR/504/	1.0000	\$173.63	
		08/29/2020	Director Pay Note: 8/27/20 MWA BOARD MEETING 1/DIR/504/	1.0000	\$173.63	
		09/09/2020	Director Pay Note: FINANCE COMMITTEE MEETING 1/DIR/504/	1.0000	\$173.63	
Totals:					\$520.89	\$0.00
Employee Total:					\$520.89	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10505	Reynolds, Michael	08/19/2020	Director Pay Note: JBWD BOARD MEETING 1/DIR/504/	1.0000	\$173.63	
		09/03/2020	Director Pay Note: MWA SPECIAL TAC MEETING 1/DIR/504/	1.0000	\$173.63	
Totals:					\$347.26	\$0.00
Employee Total:					\$347.26	



DIRECTOR PAY  
08/15/2020 - 09/11/2020

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10509	Unger, Rebecca	08/19/2020	Director Pay Note: JBWD BOARD MEETING 1/DIR/504/	1.0000	\$173.63	
		09/09/2020	Director Pay Note: FINANCE COMMITTEE MEETING 1/DIR/504/	1.0000	\$173.63	
		09/10/2020	Director Pay Note: MWA BOARD MEETING 1/DIR/504/	1.0000	\$173.63	
<b>Totals:</b>					\$520.89	\$0.00
<b>Employee Total:</b>					\$520.89	

**Pay Adjustment Summary**

<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>	<u>Grand Totals:</u>	<u>Grand Total:</u>
Director Pay	9.0000	\$1,562.67		\$1,562.67	\$0.00

**JOSHUA BASIN WATER DISTRICT  
MEETING AGENDA ITEM STAFF REPORT**

**Finance Committee**

**DATE: 10/14/2020**

**REPORT TO:** Finance Committee  
**PREPARED BY:** Anne Roman, Director of Finance  
**TOPIC:** LAIF INVESTMENT PERFORMANCE 19/20  
**RECOMMENDATION:** Receive for informational purpose.

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**ANALYSIS:** Attached is the first annual LAIF Investment Performance update for the fiscal year 2019/2020 as requested by the Board of Directors.

As the primary investment vehicle for the District, LAIF or the Local Agency Investment Fund, is a secure and liquid investment option authorized in the District's approved Investment Policy. Other, minor investments, including CIRP funds held at US Bank, are not included in the attached summary.

In 19/20, interest of \$197,749.16 was earned based on rates ranging from 2.45% in the first quarter to 1.47% in the final quarter. Interest is allocated proportionately among internal LAIF funds such as the legally segregated Capacity funds and the CMM funds. In 19/20, approximately \$29,337 was allocated to the legally segregated funds with the remainder of \$168,412 being allocated to the District's Operating Reserve Fund.

To address the common question of the security of this particular investment, the following information is derived directly from the LAIF Statutes posted on California State Treasurer's office website:

Moneys placed with the Treasurer for deposit in the Local Agency Investment Fund by cities, counties, special districts, nonprofit corporations, or qualified quasi-governmental agencies shall not be subject to either of the following:

- a. Transfer or loan pursuant to Sections...
- b. Impoundment or seizure by any state official or state agency.

<https://www.treasurer.ca.gov/pmja-laif/answer/laifstatutes.asp>

**STRATEGIC PLAN ITEM:** N/A  
**FISCAL IMPACT:** None

**LAIF QUARTERLY INTEREST ALLOCATIONS  
FOR THE FISCAL YEAR ENDED  
06/30/2020**

**ANNUAL RECAP**

DATE		ALL OTHER	LAIF	LAIF	LAIF	LAIF	LAIF	TOTAL	
		LAIF FUNDS 11300	WATER CAP 11310	WASTEWTR CAP 11313	CMM RESERVE 11325	CMM REDEMP 11320	CMM PREPAY 11330		
07/01 - 09/30/19	2.45%	6,550,412.67	399,727.40	918,488.49	250,295.58	388,936.11	3,151.00	8,510,981.25	
\$ ALLOC	55,935.82	47,637.49	552.81	3,779.02	1,512.95	2,434.93	18.63	55,935.82	
10/01 - 12/31/19	2.40%	7,833,774.27	404,631.21	968,819.24	245,611.39	559,911.34	3,169.62	10,016,917.07	
\$ ALLOC	52,036.54	44,318.68	514.27	3,515.59	1,407.48	2,265.19	17.33	52,036.54	
01/01 - 03/31/20	2.03%	7,759,974.75	494,912.48	1,019,075.83	247,018.87	519,784.58	3,186.95	10,043,953.48	
\$ ALLOC	51,000.76	43,434.58	504.04	3,445.81	1,379.47	2,220.10	16.98	51,000.76	
04/01 - 06/30/20	1.47%	8,215,708.92	524,932.52	988,014.44	248,398.34	594,696.07	3,203.93	10,574,954.22	
\$ ALLOC	38,776.04	33,023.44	383.22	2,619.71	1,048.81	1,687.95	12.91	38,776.04	
<b>ANNUAL ALLOCATION</b>		<b>197,749.16</b>	<b>168,412.17</b>	<b>1,954.34</b>	<b>13,359.92</b>	<b>5,348.71</b>	<b>8,608.16</b>	<b>65.86</b>	<b>197,749.16</b>

amended budget, and what was funded via the rate study. Our \$169,597 estimated share of costs is less than what was *originally* budgeted and what has been funded via the rate study. In the end, depending on investment earnings by MWA over the next two years, our share of costs could vary somewhat.

Date	Total Participant Share	JBWD Share - 27%	JBWD Amended Budget	Rate Study Funding
19/20	\$576,188	\$155,571	\$ 0	\$220,000
20/21	349,612	94,395	0	220,000
21/22		TBD	169,597	0
Total	\$925,800	\$249,966	\$ 169,597	\$440,000

The final payment due from the District to MWA will not come until fiscal year 21/22 and MWA is deferring collection of the annual payments due from participants in the interim. The District has sufficiently funded the costs that may be due via the rate study and will be prepared to make the final payment in fiscal year 21/22.

**STRATEGIC PLAN ITEM:** N/A

**FISCAL IMPACT:** Recording of long-term debt of an estimated \$169,597 in lieu of a budget based on \$440k in rate study funding.

**JOSHUA BASIN WATER DISTRICT  
MEETING AGENDA ITEM STAFF REPORT**

**Regular Meeting of the Finance Committee**

**DATE: 10/14/2020**

**REPORT TO:** Committee  
**PREPARED BY:** Susan Greer & Anne Roman  
**TOPIC:** DISCUSS CLOSE OUT OF MWA DEBT  
**RECOMMENDATION:** Information Only

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**ANALYSIS:** On June 5, 1990, the voters within Improvement District M authorized the issuance of bonds in the amount of \$66.5M by Mojave Water Agency (MWA) for acquisition and construction of the Morongo Basin Pipeline. This approval committed the District to 30 years of debt service payments which are winding down soon.

As a result of the voter approval, in 1991 the District entered into a project agreement with MWA, committing to pay 27% of the costs of acquiring and constructing the pipeline in exchange for 27% of the project allotment water capacity.

MWA's final payment on the bonds is coming up in 2022, and the final two payments from the project participants are due in June 2020 and June 2021, with the two final payments being smaller amounts than typical.

It has always been MWA's intention to use the interest earnings on the associated invested funds to offset the final debt service payment, which is due September 2022. In anticipation of those interest earnings, and so that they don't collect funds from participants that they will not need for debt service, MWA didn't bill us for the budgeted \$220,033 June 2020 payment at all. They also currently don't plan to bill for the June 2021 payment, and will wait until closer to the actual due date of the final payment in fiscal 21/22 to determine what is due from the participating agencies, though the estimated payment is \$169,597. Since we don't know what MWA's future interest earnings will be, and because of the current market volatility due to Covid-19, the Auditors have recommended that we record a long-term debt for the estimated debt service payment that will be due in fiscal year 21/22.

The table below illustrates the original scheduled payments due from the participants to MWA, our 27% share, our

**JOSHUA BASIN WATER DISTRICT  
MEETING AGENDA ITEM STAFF REPORT**

**Regular Meeting of the Finance Committee**

**DATE: October 14, 2020**

**REPORT TO:** Committee  
**PREPARED BY:** Mark Ban  
**TOPIC:** CIRP PIPE PURCHASE  
**RECOMMENDATION:** Review and refer to Board of Directors for approval.

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**ANALYSIS:** Staff solicited bids via a Request for Proposals (RFP) for the purchase of pipe for the upcoming Tilford Watermain Replacement Project. The RFP's schedule, included below, began with its issuance on September 17, 2020 and closed on October 01, 2020.

<b>RFP Process</b>	<b>Approximate Date</b>	<b>Due Time (all Pacific)</b>
RFP Issued	September 17, 2020	N/A
RFP Inquiry Period	September 24, 2020	10:00 PST
Final Addenda (If Needed)	September 28, 2020	16:00 PST
<b>Proposal Submittal Deadline</b>	<b>October 01, 2020</b>	<b>10:00 PST</b>

The District received responses from Core and Main (formerly HD Supply) and Inland Water Works Supply with the latter providing the lowest, responsive bid at \$229,477.33. Core and Main's response included a proposal for \$232,041.78 which was \$2,564.45 more than the Inland's.

Each respondent provided a proposal for the pipe sizes and quantities provided below.

<b>Pipe Size / Composition</b>	<b>Quantity (ft.)</b>	<b>Inland Unit Price (\$)</b>	<b>C&amp;M Unit Price (\$)</b>
6" PVC C909	1,000	4.80	4.89
8" PVC C909	25,000	7.19	7.26
8" PVC C909	1,800	15.79	16.09

**FISCAL IMPACT:** \$229,477.33 (approved as part of 2020-21 budget)

Attachment(s): Respondent Bid Forms

## INLAND WATER WORKS SUPPLY

### ATTACHMENT "A" – ADDENDUM NO. 1 to JBWD-RFP-CIRP-003.00

#### REVISED BID FORM

Please ensure that all fields are completed appropriately, failure to complete this form in its entirety may result in your proposal to be rejected. Use specified manufacturer where provided. Changes in manufacturer only approved through formal addenda:

ITEM No.	DESCRIPTION	MANUFACTURER & PART No.	QUANTITY (LF)	UNIT COST (\$)	TOTAL (\$)
1	6" – C909 PVC	JM EAGLE	1,889	4.89	4,890.00
2	Cost to provide and install UV Res. Wrap for 6" C909 PVC		As Needed		
3	8" – C909 PVC	JM EAGLE	25,000	7.26	181,500.00
4	Cost to provide and install UV Res. Wrap for 8" C909 PVC		As Needed		
5	12" – C909 PVC	JM EAGLE	1,880	15.09	28,982.00
6	Cost to provide and install UV Res. Wrap for 12" C909 PVC		As Needed		
7	Other Costs				
				Tax:	16,689.78
				Total Proposal:	232,041.78

END OF BID FORM

**CORE AND MAIN**

**ATTACHMENT "A" – ADDENDUM NO. 1 to JBWD-RFP-CIRP-003.00**

**REVISED BID FORM**

Please ensure that all fields are completed appropriately, failure to complete this form in its entirety may result in your proposal to be rejected. Use specified manufacturer where provided. Changes in manufacturer only approved through formal addenda:

ITEM No.	DESCRIPTION	MANUFACTURER & PART No.	QUANTIT Y (Lf)	UNIT COST (\$)	TOTAL (\$)
1	6" – C909 PVC	JM EAGLE	1,000	4.80	4,800.00
2	Cost to provide and install UV Res. Wrap for 6" C909 PVC		As Needed	0.00	0.00
3	8" – C909 PVC	JM EAGLE	25,000	7.19	179,750.00
4	Cost to provide and install UV Res. Wrap for 8" C909 PVC		As Needed	0.00	0.00
5	12" – G909 PVC	JM EAGLE	1,800	15.79	28,422.00
6	Cost to provide and install UV Res. Wrap for 12" C909 PVC		As Needed	0.00	0.00
7	Other Costs			0.00	0.00
Tax:					16,505.33
Total Proposal:					229,477.33

**END OF BID FORM**