



# JOSHUA BASIN WATER DISTRICT

P.O. BOX 675 • 61750 CHOLLITA ROAD • JOSHUA TREE • CALIFORNIA 92252  
TELEPHONE (760) 366-8438 FAX (760) 366-9528 E-MAIL [jbwd@jbwd.com](mailto:jbwd@jbwd.com)

JOSHUA BASIN WATER DISTRICT  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
WEDNESDAY JUNE 9, 2010 7:00 PM  
61750 CHOLLITA ROAD, JOSHUA TREE, CA 92252

## AGENDA

1. CALL TO ORDER
  2. PLEDGE OF ALLEGIANCE
  3. DETERMINATION OF QUORUM
  4. APPROVAL OF AGENDA
  5. PUBLIC COMMENT
  6. ADMINISTRATION OF OATH OF OFFICE FOR NEW DIRECTOR
  7. CONSENT CALENDAR
    - A. Approve Minutes of the Special Meeting of May 11, 2010
    - B. Approve Minutes of the Special Meeting of May 19, 2010
    - C. Approve Minutes of the Regular Meeting of May 19, 2010
    - D. Approve Financial Report for March 2010
    - E. Approve Resolution 10-XXX Authorizing Signers at US Bank
  8. RESOLUTION 10-XXX ACKNOWLEDGING MOJAVE WATER AGENCY FOR ACHIEVING ITS GOLDEN ANNIVERSARY, 50 YEARS OF SERVICE  
Recommend that the Board approve Resolution #10-XXX
  9. 2010/2011 AND 2011/2012 2-YEAR BUDGET DISCUSSION  
Recommend that the Board receive information, discuss any changes, adopt 2-year budget if desired.
- Pages 1-3  
Page 4  
Pages 5-6  
Pages 7-34  
Pages 35-36  
  
Pages 37-38  
  
Pages 39-58

10. STRATEGIC PLANNING WORKSHOP  
Recommend that the Board set a date for the workshop and authorize staff to retain a facilitator at a cost not to exceed \$2,500
11. PUBLIC COMMENT
12. GENERAL MANAGER REPORT
13. DIRECTORS COMMENTS/REPORTS
14. CLOSED SESSION  
Conference with labor negotiator regarding General Unit; pursuant to Government Code 54957.6. District negotiator: Joe Guzzetta
15. ADJOURNMENT

The Board of Directors reserves the right to take action on items reserved for discussion only.

INFORMATION

During either "Public Comment" Item, please use the podium microphone. State your name and have your information prepared and be ready to provide your comments to the Board. The District is interested and appreciates your comments. A 3-minute time limit may be imposed. Thank you.

Any person with a disability who requires accommodation in order to participate in this meeting should telephone Joshua Basin Water District at (760) 366-8438, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 61750 Chollita Road, Joshua Tree, California 92252 during normal business hours.

**JOSHUA BASIN WATER DISTRICT**  
**Minutes of the**  
**SPECIAL MEETING OF THE BOARD OF DIRECTORS**  
**May 11, 2010**

1. **CALL TO ORDER** **6:00 PM**

2. **PLEDGE OF ALLEGIANCE**

3. **DETERMINATION OF QUORUM:** By roll-call:  
Bill Long Present  
Mickey Luckman Present  
Mike Reynolds Present  
Gary Wilson Absent

**STAFF PRESENT:** Joe Guzzetta, General Manager  
Susan Greer Assistant GM/Controller  
Terry Spurrier, HR/Administrative Services Supervisor  
Marie Salsberry, Executive Secretary

**GUESTS: 10**

4. **APPROVAL OF AGENDA**

MSC Long/Reynolds 3/0 (1 Absent) to approve the agenda for the May 11, 2010 Special Meeting of the Board of Directors.

5. **PUBLIC COMMENT**

None.

6. **CLOSED SESSION**

**Conference with labor negotiator regarding General Unit; pursuant to Government Code 54957.6. District negotiator: Joe Guzzetta**

The Board went to Closed Session at 6:02 pm.

Open Session resumed at 7:05 pm.

President Luckman stated that no reportable action had been taken during the Closed Session discussion.

7. **BOARD AND CITIZENS ADVISORY COMMITTEE WORKSHOP TO DISCUSS CRISIS COMMUNICATIONS AND EMERGENCY PLANS**

General Manager Guzzetta introduced Rick Cook, the District's Emergency Services Coordinator, and Kathleen Radnich who is the Public Outreach consultant. Mr. Cook gave a Power Point presentation showing some of the damage done by the recent earthquake in Mexicali. He reported that he and District staff are planning for an emergency exercise in June. The District could host a "disaster fair" in the fall; it would be open to the public. Vendors of disaster preparedness products would be invited to show their products, as well as representatives from emergency response organizations such as fire and sheriff departments.

Kathleen Radnich showed a video that portrayed proper and improper communication methods with the media following a crisis. Planning for crisis and emergency communications is an important part of disaster planning.

**8. CONSENT CALENDAR**

MSC Long/Reynolds 3/0 (1 Absent) to approve the Minutes of the Special Meeting of March 24, 2010 and to approve the Minutes of the Regular Meeting of April 7, 2010.

**9. EXTENDED WARRANTY FOR LARGE EMERGENCY GENERATORS**

GM Guzzetta reported that the District had only a limited time to purchase the extended warranties for the two 600-kilowatt emergency generators. Considering the relative cost for repairs, staff had purchased the warranties. Staff had understood that the purchase order could be cancelled if necessary.

MSC Long/Reynolds 3/0 (1 Absent) to approve staff recommendation to ratify the purchase of 5-year extended warranties for the two 600 KW emergency generators at a cost of just under \$10,000.

**10. RESOLUTION #10-856 SUPPORTING THE SUBMITTAL OF A GRANT PROPOSAL TO THE BUREAU OF RECLAMATION FOR A PIPELINE AND GROUNDWATER RECHARGE FACILITY**

GM Guzzetta reported that the grant proposal had recently been submitted to the Bureau of Reclamation; the last requirement for the proposal is the resolution of the Board supporting it. The Board took the following action:

MSC Reynolds/Long 3/0 (1 Absent) to approve staff recommendation to adopt Resolution #10-856 Supporting the Submittal of a Grant Proposal to the Bureau of Reclamation for a Pipeline and Groundwater Recharge Facility.

**11. SPONSORSHIP OF JOSHUA TREE CHAMBER OF COMMERCE MIXER**

GM Guzzetta reported that the Chamber of Commerce had requested that the District host a mixer on the 27<sup>th</sup> of this month at the demonstration garden. The garden was only recently completed and this will be a good opportunity for more community members to tour and appreciate it.

MSC Long/Reynolds 3/0 (1 Absent) to approve staff recommendation to sponsor the May 27<sup>th</sup> Joshua Tree Chamber of Commerce mixer at the Joshua Tree Water-Wise Demonstration Garden.

**12. PUBLIC COMMENT**

None.

**13. GENERAL MANAGER REPORT**

GM Guzzetta reported that staff is seeking grant funds for the Recharge project; a grant proposal was submitted to the Bureau of Reclamation and another proposal will be submitted to the Environmental Protection Agency.

The General Manager has been working with the District engineer and Hi-Desert Medical Center to plan for a package wastewater treatment plant that will be needed for the medical center's proposed expansion.

**14. DIRECTORS COMMENTS/REPORTS**

Director Reynolds stated that he attended the Association of California Water Agencies (ACWA) Spring Conference and was impressed with the information that he gained there; he will discuss the conference further at the next meeting. President Luckman stated that she also attended the ACWA conference and received much valuable information.

**15. ADJOURNMENT**

MSC Long/Reynolds 3/0 (1 Absent) to adjourn the May 11, 2010 Special Meeting of the Board of Directors.

Respectfully submitted;

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Joe Guzzetta, General Manager

The next Regular Meeting of the Board of Directors is scheduled for May 19, 2010.

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**JOSHUA BASIN WATER DISTRICT**  
**Minutes of the**  
**SPECIAL MEETING OF THE BOARD OF DIRECTORS**  
**May 19, 2010**

**1. CALL TO ORDER 6:00 PM**

**2. PLEDGE OF ALLEGIANCE**

**3. DETERMINATION OF QUORUM:** By roll-call:  
Bill Long Present  
Mickey Luckman Present  
Mike Reynolds Present  
Gary Wilson Present

**STAFF PRESENT:** Joe Guzzetta, General Manager  
Susan Greer Assistant GM/Controller  
Terry Spurrier, HR/Administrative Services Supervisor

**GUESTS:**

**4. APPROVAL OF AGENDA**

MSC Long/Reynolds 4/0 to approve the agenda for the May 19, 2010 Special Meeting of the Board of Directors.

**5. PUBLIC COMMENT**

None.

**6. CLOSED SESSION**

**Conference with labor negotiator regarding General Unit; pursuant to Government Code 54957.6. District negotiator: Joe Guzzetta**

The Board went to Closed Session at 6:02 pm.

Open Session resumed at 6:45 pm. President Luckman stated that no reportable action had been taken during the Closed Session discussion.

**7. ADJOURNMENT 6:45 PM**

MSC Long/Reynolds 4/0 to adjourn the May 19, 2010 Special Meeting of the Board of Directors.

Respectfully submitted;

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Joe Guzzetta, General Manager

The next Regular Meeting of the Board of Directors is scheduled for June 2, 2010.

**JOSHUA BASIN WATER DISTRICT**  
**Minutes of the**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**May 19, 2010**

1. **CALL TO ORDER** **7:00 PM**

2. **PLEDGE OF ALLEGIANCE**

3. **DETERMINATION OF QUORUM:** By roll-call:  
Bill Long Present  
Mickey Luckman Present  
Mike Reynolds Present  
Gary Wilson Present

**STAFF PRESENT:** Joe Guzzetta, General Manager  
Susan Greer Assistant GM/Controller  
Terry Spurrier, HR/Administrative Services Supervisor  
Marie Salsberry, Executive Secretary

**GUESTS:** **8**

4. **APPROVAL OF AGENDA**

MSC Long/Reynolds 4/0 to approve the agenda for the May 19, 2010 Regular Meeting of the Board of Directors.

5. **PUBLIC COMMENT**

None.

6. **APPOINTMENT OF DIRECTOR**

General Manager Guzzetta gave a staff report noting that three applications have been received for the vacant board position from Linda Fisher, Robert Johnson, and Steven Whitman. Mr. Johnson sent notice that his job requires him to be out of town this week and therefore he is unable to attend the meeting.

The Board proceeded with the interview of the two candidates present. Board discussion ensued and the following action was taken:

MSC Long/Reynolds 3/1 to appoint Steven Whitman to the position of director of Joshua Basin Water District.

Long	Aye
Luckman	Aye
Reynolds	Aye
Wilson	No

7. **CONSIDER EXTENSION OF AGREEMENT WITH PUBLIC INFORMATION CONSULTANT PENDING APPROVAL OF THE 2010/2011 BUDGET**

Assistant General Manager/Controller Susan Greer reported that the public information consultant had been working under a six month agreement and \$25,000 budget approved by the Board. The six months are almost up; however less than half the budget has been used. Public Information consultant Kathleen Radnich reviewed public outreach efforts since December 2009.

MSC Long/Reynolds 3/1 to approve staff recommendation to approve extension of agreement with Kathleen Radnich pending approval of the 2010/2011 budget.

Long	Aye
Luckman	Aye
Reynolds	Aye
Wilson	No

#### **8. PROJECT PRIORITY LIST**

GM Guzzetta reported that electrical work for Well 16 is complete and the well is ready to go online after final reports are submitted to the state health department. A pipeline replacement design project will be put out to bid soon; the item will be reviewed by the Board beforehand.

#### **9. PUBLIC COMMENT**

Al Marquez of Joshua Tree commented that he would have liked for the third applicant for the director position to be interviewed at a future meeting.

#### **10. GENERAL MANAGER REPORT**

GM Guzzetta had nothing further to report.

#### **11. DIRECTOR COMMENTS/REPORTS**

Director Long reported on attending the Mojave Water Agency board meeting where it was announced that the water allocation has been increased. Vice President Reynolds reported on attending seminars at the Association of California Water Agencies Spring Conference on budget and finance, sexual harassment prevention, conservation, water policy and the proposed state water bond. Director Wilson commented that the newsletter could have an article on water use by Directors. President Luckman reported on attending the ACWA conference and Joint Powers Insurance Authority meetings, noting that ACWA/JPIA has a good online education program. GM Guzzetta reported that Hi-Desert Water District will host the "ABCs of Water" in September; the topic will be the proposed state water bond.

#### **12. ADJOURNMENT 9:03 PM**

MSC Long/Reynolds 4/0 to adjourn the May 19, 2010 Regular Meeting of the Board of Directors.

Respectfully submitted;

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Joe Guzzetta, General Manager

The next Regular Meeting of the Board of Directors is scheduled for June 2, 2010.



JOSHUA BASIN WATER DISTRICT

**FINANCIAL REPORT HIGHLIGHTS – MARCH 2010**

FROM: Susan Greer 

This report represents the ninth month of our 09/10 fiscal year.

**SUMMARY**

- CASH – Total cash \$5,643,000, decreased \$468,000 from prior month
- REVENUES – 89% Y-T-D including billing of property taxes and standbys
- EXPENSES – 61% Y-T-D

**ACCOUNT RECAP – CASH SUMMARY**

Total cash is decreased \$468,000 from last month and decreased \$1,226,000 from one year ago. This is the result of capital project investment over the past year, payment of most debt service in the current year and 09/10 tax payments that are being received at the District.

**CASH FLOW STATEMENT**

Water collections are \$4,000 less than the same *month* last year. Capital expenditures of \$46,000 represent a decrease of \$83,000 compared to last *month*. Operating expenses of \$133,000 for the *month* is almost identical to last year and an increase of \$35,000 over last month. Meter installation sales *year-to-date* are 2 versus 5 last year and 24 the year before.

**BOARD (OPERATING) REPORT**

**This is the ninth month of the fiscal year; if equally distributed throughout the year, expenses and revenues should be at 75%.**

**REVENUES – total revenues are 89% y-t-d**

- Metered Water Sales are not equally distributed throughout the year since water usage is higher in the summer. We are at 71% of budget, with highest summer usage behind us, but 5% below last year's sales where we ultimately ended up short by 9% at year-end.
- Basic Fees are equally distributed, and at 75% of budget, right on target.
- Special Services Revenue represents the miscellaneous charges such as turn on/turn off, delinquent fees, NSF check charges and fire flow tests and are typically equally distributed. We are at 76%.
- Property Taxes including CMM Assessments, Property Taxes ID#2 and Standbys, a major source of revenue, are being collected by the County, beginning in December. Year-To-Date tax collections through March are lower in total by \$61,000 or 5% compared to last year. Information indicates delinquent taxes are being paid at a higher level than current taxes, compared to last year. This can be an indication of continuing property tax sales, where tax delinquencies must be paid before properties can be sold.

**EXPENSES - total expenses are 61% y-t-d**

JOSHUA BASIN WATER DISTRICT

**Production**

Including allocated costs, Production expenses are 54% year-to-date.

**Distribution**

Distribution expenses are 72% year-to-date, including allocated costs.

**Customer Service**

Including allocated costs, Customer Service expenses are 65% year-to-date.

**Administration**

Administration expenses are 38% year-to-date including allocated expenses.

**Engineering**

Engineering expenses are 61% year-to-date including allocations.

**Accounting**

Including allocated expenses, Accounting expenses are 64% year-to-date.

**Personnel**

Including allocations, Personnel expense is 93% year-to-date.

**Legal**

Legal Services expense is 107% year-to-date.

**Bonds & Loans**

Bonds and Loans expense is 80% year-to-date. There is one remaining payment in the current year, made in May.

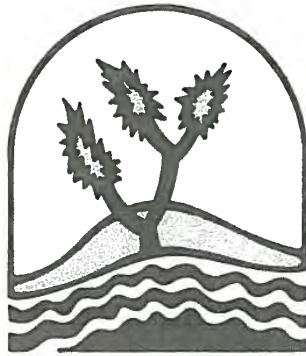
**Capital Replacement Expense**

Capital Replacement Expense	March	\$ 98,604
	Year-to-date	\$ 884,154

Revenues total 89% year-to-date including taxes; with expenses at 61% year-to-date. Revenues exceed expenses by \$1,259,000 before Capital Replacement Expense and by \$374,000 after.

Please contact me if you have any questions, comments or suggestions

	BEGINNING BALANCE	TOTAL DEBITS	TOTAL CREDITS	ENDING BALANCE	AVERAGE DAILY BALANCE
<b>GENERAL FUND</b>					
01 -11100	PETTY CASH FUND	600.00	0.00	600.00	600.00
01 -11110	CHANGE FUND	1,500.00	0.00	1,500.00	1,500.00
01 -11200	GENERAL FUND-U S	107,131.33	804.18	1,101.05CR	106,834.46
01 -11210	PAYROLL FUND - U	38,698.84	2.37	0.00	38,701.21
01 -11220	CREDIT CARD ACCO	41,567.66	755.09	817.12CR	41,505.63
01 -11300	LAIF-INVESTMENT	2,778,649.30	0.00	0.00	2,778,649.30
01 -11305	LAIF-RESERVE FUN	1,000,000.00	0.00	0.00	1,000,000.00
01 -11306	LAIF - EQUIP & T	293,475.79	0.00	0.00	293,475.79
01 -11310	LAIF - CAPACITY	818,289.63	0.00	0.00	818,289.63
01 -11315	LAIF-CAPITAL PRO	0.00	0.00	0.00	0.00
01 -11320	LAIF- CMM REDEMP	290,034.60	0.00	0.00	290,034.60
01 -11325	LAIF - CMM RESER	270,442.33	0.00	0.00	270,442.33
01 -11330	LAIF CMM PREPAYM	2,932.02	0.00	0.00	2,932.02
<b>FUND 01 TOTAL</b>		<b>5,643,321.50</b>	<b>1,561.64</b>	<b>1,918.17CR</b>	<b>5,642,964.97</b>
<b>REPORT TOTALS</b>		<b>5,643,321.50</b>	<b>1,561.64</b>	<b>1,918.17CR</b>	<b>5,642,964.97</b>



# JOSHUA BASIN WATER DISTRICT

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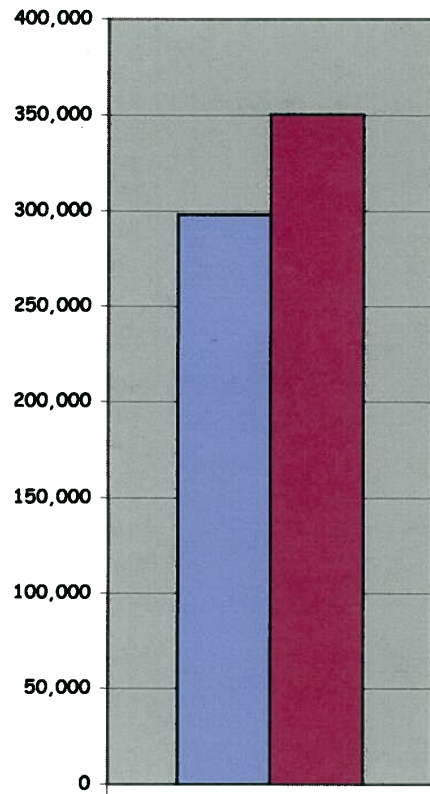
## Cash Flow

March 31, 2010

Beginning Cash		6,111,144.98
SOURCE OF FUNDS:		
Water A/R Collections	187,493.06	
Turn On/Misc	2,880.01	
Consumer Deposits	10,300.00	
Project Deposits	0.00	
Property Taxes G.D.	18,921.54	
ID #2 Tax Collections	10,649.56	
Standby Collections - Prior	10,830.52	
Standby Collections - Current	38,372.41	
CMM Assessment Collections	17,788.89	
Capacity Charges	6,740.00	
Meter Installation Fees	1,215.00	
Grant Revenue	45,213.94	
Interest	49.54	
TOTAL SOURCE OF FUNDS		<u>350,454.47</u>
FUNDS USED:		
Debt Service	515,253.75	
Capital Additions	45,574.07	
Operating Expenses	133,312.37	
Bank Transfer Payroll Taxes	31,709.28	
CalPERS Transfer	17,585.91	<u>743,435.38</u>
Bank Transfer Payroll	70,346.66	
Employee Funded 457 Transfer	3,751.39	
Bank Transfer Fees/Charges	1,101.05	75,199.10
TOTAL USE OF FUNDS		<u>818,634.48</u>
Net Increase (Decrease)		<u>(468,180.01)</u>
Cash Balance at End of Period		<u><u>5,642,964.97</u></u>

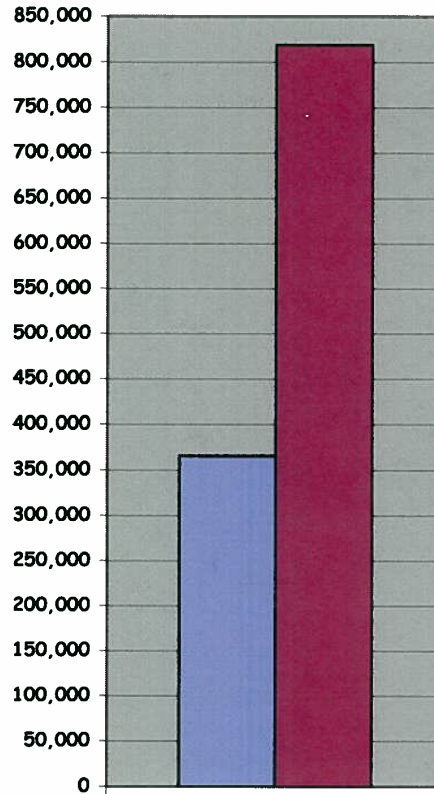
PROVIDE • PROTECT • PROMOTE

Source of Funds Comparison  
March 2009 March 2010



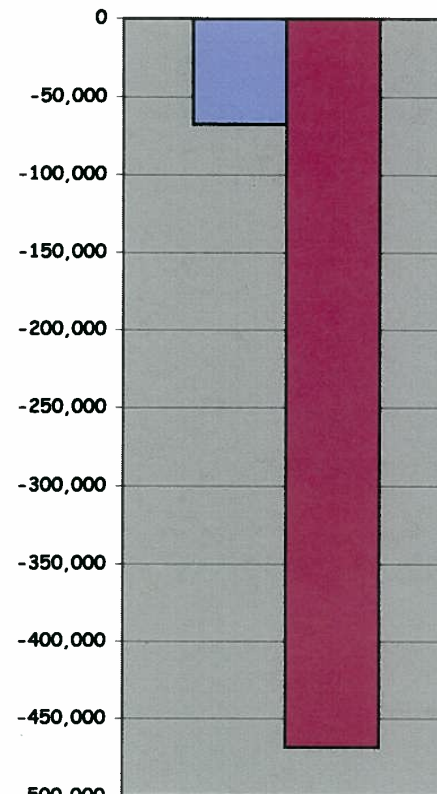
	Source of Funds
Mar-09	298,170.77
Mar-10	350,454.47

Funds Used Comparison  
March 2009 March 2010



	Funds Used
Mar-09	365,491.55
Mar-10	818,634.48

Net Increase (Decrease)  
March 2009 March 2010



	Net Increase (Decrease)
Mar-09	-67,320.78
Mar-10	-468,180.01

01 -GENERAL FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
REVENUES	<u>4,842,484</u>	<u>191,870.81</u>	<u>4,313,001.23</u>	<u>0.00</u>	<u>529,482.77</u>	<u>89.07</u>
TOTAL REVENUES	4,842,484	191,870.81	4,313,001.23	0.00	529,482.77	89.07
<u>EXPENSE SUMMARY</u>						
Production	952,765	37,312.60	517,565.92	0.00	435,199.33	54.32
Distribution	454,506	46,066.85	326,332.59	0.00	128,173.41	71.80
Customer Service	635,093	37,693.16	413,933.70	0.00	221,159.30	65.18
Administration	1,075,803	40,029.82	395,236.67	9,000.00	671,566.33	37.58
Engineering	301,324	20,846.16	184,399.33	0.00	116,924.67	61.20
Accounting	344,527	20,896.79	219,650.28	0.00	124,876.72	63.75
Personnel	32,421	4,037.23	30,244.89	0.00	2,176.11	93.29
Legal	46,800	11,667.70	50,267.60	0.00	( 3,467.60)	107.41
Bonds & Loans	1,146,733	517,411.89	916,761.94	0.00	229,971.06	79.95
Benefits Allocated	0	0.00	0.00	0.00	0.00	0.00
Field Allocated	0	2,188.31	0.00	0.00	0.00	0.00
Office allocated	<u>0</u>	<u>( 2,139.79)</u>	<u>0.00</u>	<u>56.50</u>	<u>( 56.50)</u>	<u>0.00</u>
TOTAL EXPENSES	4,989,972	736,010.72	3,054,392.92	9,056.50	1,926,522.83	61.39
REVENUE OVER/(UNDER) EXPENSES	( 147,488)	( 544,139.91)	1,258,608.31	( 9,056.50)	( 1,397,040.06)	847.22-

01 -GENERAL FUND

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
01-41010 METERED WATER SALES	1,433,847	63,775.01	1,012,625.92	0.00	421,221.08	70.62
01-41011 CUSTOMER REFUND CLEARING ACCT	0	0.00	0.00	0.00	0.00	0.00
01-41012 ALLOW FOR WAAP/BILLING ADJ ( 918) (		5,383.97) (	5,383.97)	0.00	4,465.97	586.49
01-41015 BASIC FEES	1,252,812	107,236.77	935,903.12	0.00	316,908.88	74.70
01-41030 PRIVATE FIRE PROTECTION SERV.	17,540	1,570.36	13,510.73	0.00	4,029.27	77.03
01-41040 SPECIAL SERVICES REVENUE	115,000	5,655.54	87,337.07	0.00	27,662.93	75.95
01-41050 CROSS CONNECTION REVENUE	0	0.00	0.00	0.00	0.00	0.00
01-42100 STANDBY REVENUE-CURRENT	1,158,204	0.00	1,163,340.58	0.00 (	5,136.58)	100.44
01-42110 UNCOLLECTED STANDBY/CURRENT (	250,000)	0.00	0.00	0.00 (	250,000.00)	0.00
01-42200 STNBY INCOME PRIOR	137,000	10,830.52	118,470.28	0.00	18,529.72	86.47
01-42341 PRIOR YR REFUNDED REVENUE	0	0.00 (	2,979.00)	0.00	2,979.00	0.00
01-43000 PROPERTY TAX - G.D.	370,975	0.00	414,829.00	0.00 (	43,854.00)	111.82
01-43010 PROPERTY TAX I.D. #2	120,750	0.00	141,058.00	0.00 (	20,308.00)	116.82
01-43020 PROPERTY TAX REVENUE -CMM	259,568	0.00	250,835.60	0.00	8,732.40	96.64
01-43030 CMM BOND CALL REVENUE	0	0.00	2,682.17	0.00 (	2,682.17)	0.00
01-44000 CONNECTION FEES-HYDRANT,ML EXT	0	0.00	0.00	0.00	0.00	0.00
01-44001 MAINLINE REIMBURSEMENT FEES	0	0.00	0.00	0.00	0.00	0.00
01-44010 CAPACITY CHARGES	0	6,740.00	6,740.00	0.00 (	6,740.00)	0.00
01-44020 PLAN CHECK/INSPECTION FEES	0	0.00	0.00	0.00	0.00	0.00
01-44030 METER INSTALLATION FEES	0	1,215.00	1,255.00	0.00 (	1,255.00)	0.00
01-45000 INTEREST REVENUE G.D.	91,780	49.54	23,310.52	0.00	68,469.48	25.40
01-45010 DIVIDEND INCOME-1ST AMERICAN 3	5	0.00	0.00	0.00	5.00	0.00
01-46100 GRANT REVENUE	129,821	0.00	148,250.17	0.00 (	18,429.17)	114.20
01-47000 MISCELLANEOUS REVENUE	6,100	182.04	1,216.04	0.00	4,883.96	19.94
01-47010 GAIN/LOSS ON SALE OF ASSETS	0	0.00	0.00	0.00	0.00	0.00
01-47020 CHANGE IN MARKET VALUE	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUE</b>	<b>4,842,484</b>	<b>191,870.81</b>	<b>4,313,001.23</b>	<b>0.00</b>	<b>529,482.77</b>	<b>89.07</b>

01 -GENERAL FUND

% OF YEAR COMPLETED: 75.00

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Production</u>						
01-501-01105 PUMPING PLANT SALARY	104,450	4,371.21	76,490.90	0.00	27,959.10	73.23
01-501-01110 WELL REPAIR & MAINT SALARY	0	0.00	0.00	0.00	0.00	0.00
01-501-01115 MANAGEMENT SALARY - Produc	60,831	3,721.28	14,548.28	0.00	46,282.72	23.92
01-501-01120 CROSS CONNECTION CONTROL S	3,525	0.00	5,658.82	0.00	( 2,133.82)	160.53
01-501-02205 WATER TREATMENT EXPENSE	15,153	0.00	9,294.46	0.00	5,858.54	61.34
01-501-02210 Small Tools - Production	0	153.07	1,060.51	0.00	( 1,060.51)	0.00
01-501-02215 Shop Expense - Production	0	0.00	0.00	0.00	0.00	0.00
01-501-03105 SOURCE OF SUPPLY/WELL MAIN	0	0.00	0.00	0.00	0.00	0.00
01-501-03110 CROSS CONNECTION CONTROL E	1,800	0.00	543.75	0.00	1,256.25	30.21
01-501-03115 PUMPING PLANT REPAIR & MAI	46,000	( 1,173.65)	15,034.66	0.00	30,965.34	32.68
01-501-03120 TANK & RESERVOIR EXPENSE	173,562	643.63	9,961.50	0.00	163,600.50	5.74
01-501-04005 LABORATORY SERVICES	15,043	2,432.00	4,510.00	0.00	10,533.00	29.98
01-501-04010 LEAD/COPPER SAMPLING EXPEN	607	0.00	0.00	0.00	607.00	0.00
01-501-06105 POWER FOR PUMPING (ELECTRI	262,500	14,184.20	170,769.68	0.00	91,730.32	65.06
01-501-07005 PROPERTY INSURANCE	62,000	5,286.72	47,605.98	0.00	14,394.02	76.78
01-501-98001 EE BENEFITS ALLOCATED	81,804	5,870.63	60,207.41	0.00	21,596.59	73.60
01-501-98002 FIELD EXPENSES ALLOCATED	27,577	1,823.51	49,499.27	0.00	( 21,922.27)	179.49
01-501-98003 OFFICE EXPENSE ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-601-99200 AUTOMATIC CONTROLS	0	0.00	0.00	0.00	0.00	0.00
01-601-99205 BOOSTER/PUMP STATIONS	0	0.00	0.00	0.00	0.00	0.00
01-601-99210 METERS	0	0.00	0.00	0.00	0.00	0.00
01-601-99215 LARGE EQUIPMENT -DIST	0	0.00	0.00	0.00	0.00	0.00
01-601-99220 MONITOR WELLS	0	0.00	0.00	0.00	0.00	0.00
01-601-99230 PRODUCTION WELLS	0	0.00	0.00	0.00	0.00	0.00
01-601-99240 PUMPING PLANT	0	0.00	0.00	0.00	0.00	0.00
01-601-99250 SOURCE OF SUPPLY	35,913	0.00	0.00	0.00	35,913.25	0.00
01-601-99260 WATER SAMPLING STATIONS	0	0.00	0.00	0.00	0.00	0.00
01-601-99270 WATER SEEPAGE PITS	0	0.00	0.00	0.00	0.00	0.00
01-601-99280 TANKS & RESERVOIRS	0	0.00	52,380.70	0.00	( 52,380.70)	0.00
01-601-99510 LARGE EQUIPMENT - PROD	62,000	0.00	0.00	0.00	62,000.00	0.00
01-601-99600 GROUND WATER SURVEY	0	0.00	0.00	0.00	0.00	0.00
01-601-99610 URBAN GROUND WATER MNGT	0	0.00	0.00	0.00	0.00	0.00
TOTAL Production	952,765	37,312.60	517,565.92	0.00	435,199.33	54.32
<u>Distribution</u>						
01-502-01100 AUTO REPAIR & MAINT SALARY	2,084	427.73	4,083.24	0.00	( 1,999.24)	195.93
01-502-01105 MAINLINE & LEAK REPAIR SAL	150,771	5,976.22	87,802.61	0.00	62,968.39	58.24
01-502-01110 FLUSHING SALARY	4,956	0.00	0.00	0.00	4,956.00	0.00
01-502-01115 TRACTOR/TOOL REP/MAINT SAL	2,571	384.66	2,014.10	0.00	556.90	78.34
01-502-01120 BLDG REP/INVENTORY SAL	11,584	782.56	9,476.82	0.00	2,107.18	81.81
01-502-01125 GENERAL LABOR SALARY	21,043	3,716.00	24,469.39	0.00	( 3,426.39)	116.28
01-502-01130 Managment Salry - Distribu	59,921	4,706.67	15,803.19	0.00	44,117.81	26.37
01-502-01151 CLASS A BONUS SALARY	0	0.00	0.00	0.00	0.00	0.00
01-502-02210 Small Tools - Distribution	0	46.63	145.48	0.00	( 145.48)	0.00
01-502-02215 Shop Expense - Distributio	0	154.12	362.23	0.00	( 362.23)	0.00
01-502-02920 INVENTORY-OVER & SHORT	6,000	( 16.17)	2,102.85	0.00	3,897.15	35.05
01-502-03105 MAINLINE AND LEAK REPAIR	50,000	19,539.99	49,002.13	0.00	997.87	98.00



01 -GENERAL FUND

% OF YEAR COMPLETED: 75.00

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
01-502-03110 EQUIPMENT RENTAL	3,500	227.74	2,192.44	0.00	1,307.56	62.64
01-502-04005 CONTRACT LOCATING EXPENSE	4,500	307.64	2,974.84	0.00	1,525.16	66.11
01-502-98001 EE BENEFITS ALLOCATED	125,852	8,453.71	89,003.82	0.00	36,848.18	70.72
01-502-98002 FIELD EXPENSES ALLOCATED	11,724	1,359.35	36,899.45	0.00	(25,175.45)	314.73
01-502-98003 OFFICE EXPENSE ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-602-99210 MAINLINES & FIRE HYDRANTS	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Distribution</b>	<b>454,506</b>	<b>46,066.85</b>	<b>326,332.59</b>	<b>0.00</b>	<b>128,173.41</b>	<b>71.80</b>
<u>Customer Service</u>						
01-503-01105 MANAGMNT SALRY - Customer	49,236	2,455.27	31,426.97	0.00	17,809.03	63.83
01-503-01110 OFFICE SALARY - CUSTOMER S	65,325	4,706.43	44,395.49	0.00	20,929.51	67.96
01-503-01115 CUSTOMER RESPONSE SALARY	2,078	201.79	2,512.30	0.00	(434.30)	120.90
01-503-01120 METER READING SALARY	5,261	372.97	5,321.96	0.00	(60.96)	101.16
01-503-01125 METER REPAIR SALARY	30,367	5,191.66	44,928.78	0.00	(14,561.78)	147.95
01-503-01130 OFFICE SALARY - GENERAL	122,802	8,550.60	72,305.75	0.00	50,496.25	58.88
01-503-01135 STANDBY SALARY	23,213	1,898.79	16,368.50	0.00	6,844.50	70.51
01-503-01140 PLAN CHECK SALARY	0	0.00	0.00	0.00	0.00	0.00
01-503-03105 METER SERVICE REPAIR	12,600	2,395.23	12,280.97	0.00	319.03	97.47
01-503-04005 PLAN CHECK/INSPECTION	0	0.00	0.00	0.00	0.00	0.00
01-503-07005 CREDIT CARD DISCOUNT	8,400	543.98	5,966.08	0.00	2,433.92	71.02
01-503-07010 BAD DEBT	20,000	0.00	585.41	0.00	19,414.59	2.93
01-503-07015 PUBLIC INFORMATION	43,000	(3,494.65)	10,648.05	0.00	32,351.95	24.76
01-503-07020 WATER CONSERVATION EXPENSE	18,000	256.00	10,334.36	0.00	7,665.64	57.41
01-503-98001 EE BENEFITS ALLOCATED	144,730	12,680.56	133,505.69	0.00	11,224.31	92.24
01-503-98002 FIELD EXPENSES ALLOCATED	14,807	132.62	3,599.98	0.00	11,207.02	24.31
01-503-98003 OFFICE EXPENSE ALLOCATED	75,274	1,801.91	19,753.41	0.00	55,520.59	26.24
01-603-99400 METER READING EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Customer Service</b>	<b>635,093</b>	<b>37,693.16</b>	<b>413,933.70</b>	<b>0.00</b>	<b>221,159.30</b>	<b>65.18</b>
<u>Administration</u>						
01-504-01105 MANAGEMENT SALARY- Admin	258,320	16,864.39	139,809.93	0.00	118,510.07	54.12
01-504-01110 SAFETY LABOR-SALARY	9,382	1,028.75	9,871.27	0.00	(489.27)	105.21
01-504-01205 DIRECTORS EXPENSE	20,836	1,274.41	16,364.59	0.00	4,471.41	78.54
01-504-01210 DIRECTORS / C.A.C. EDUCATI	6,000	(501.20)	7,697.60	0.00	(1,697.60)	128.29
01-504-01215 TRAINING EXPENSE	20,000	1,268.65	13,612.35	0.00	6,387.65	68.06
01-504-04005 LOBBYIST	42,000	3,500.00	28,000.00	0.00	14,000.00	66.67
01-504-04010 PROJECT FEASIBILITY STUDIE	0	0.00	0.00	0.00	0.00	0.00
01-504-04015 CMC DEMO PROJECT CLEARING	0	(4,493.23)	(41,384.66)	0.00	41,384.66	0.00
01-504-07000 MISCELLANEOUS EXPENSE	7,600	144.96	1,339.91	0.00	6,260.09	17.63
01-504-07005 BUSINESS EXPENSE	14,164	(3,015.65)	4,407.77	9,000.00	756.23	94.66
01-504-07006 SUBSCRIPTIONS	3,500	427.00	2,491.66	0.00	1,008.34	71.19
01-504-07010 EMERGENCY PREPAREDNESS	7,262	0.00	2,100.00	0.00	5,162.00	28.92
01-504-07015 OUTSIDE SERVICES	39,587	2,333.69	30,351.98	0.00	9,235.02	76.67
01-504-07016 MEMBERSHIP FEES & DUES	11,800	850.00	14,307.10	0.00	(2,507.10)	121.25
01-504-98001 EE BENEFITS ALLOCATED	132,145	9,393.01	98,893.13	0.00	33,251.87	74.84
01-504-98002 FIELD EXPENSES ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-504-98003 OFFICE EXPENSE ALLOCATED	82,827	5,663.12	62,082.12	0.00	20,744.88	74.95
01-604-99100 LAND & EASEMENT	195,000	0.00	0.00	0.00	195,000.00	0.00
01-604-99300 BUILDINGS	0	5,291.92	5,291.92	0.00	(5,291.92)	0.00
01-604-99320 Demo Garden	225,380	0.00	0.00	0.00	225,380.00	0.00

01 -GENERAL FUND

% OF YEAR COMPLETED: 75.00

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
01-604-99600 STRATEGIC PLAN DEV	0	0.00	0.00	0.00	0.00	0.00
01-604-99610 VULNERABILITY ASSESSMENT	0	0.00	0.00	0.00	0.00	0.00
01-604-99620 WASTE WATER FEASIBILITY ST	0	0.00	0.00	0.00	0.00	0.00
01-604-99630 WATER AVAILABILITY EVALUAT	0	0.00	0.00	0.00	0.00	0.00
01-604-99640 DEMOGRAPHIC SURVEY	0	0.00	0.00	0.00	0.00	0.00
01-604-99650 GROUND WATER MONITORING PL	0	0.00	0.00	0.00	0.00	0.00
01-604-99900 Wastewater System	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Administration</b>	<b>1,075,803</b>	<b>40,029.82</b>	<b>395,236.67</b>	<b>9,000.00</b>	<b>671,566.33</b>	<b>37.58</b>
<u>Engineering</u>						
01-505-01105 Management Salry - Enginee	49,904	4,694.62	29,001.99	0.00	20,902.01	58.12
01-505-01110 ENGINEERING/GIS SALARY	38,298	434.90	27,247.59	0.00	11,050.41	71.15
01-505-02305 MAPS/DRAFTING SUPPLIES	10,000	0.00	1,294.11	0.00	8,705.89	12.94
01-505-04005 ENGINEERING SERVICES	96,408	9,250.00	51,176.20	0.00	45,231.80	53.08
01-505-04010 MAPPING SYSTEM UPGRADES	11,000	264.00	6,132.50	0.00	4,867.50	55.75
01-505-98001 EE BENEFITS ALLOCATED	44,048	3,757.20	39,557.24	0.00	4,490.76	89.80
01-505-98002 FIELD EXPENSES ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-505-98003 OFFICE EXPENSE ALLOCATED	38,666	2,445.44	26,808.20	0.00	11,857.80	69.33
01-605-99400 ENGINEERING EQUIPMENT	0	3,181.50	3,181.50	0.00	3,181.50	0.00
01-605-99410 MAPPING SYSTEM	0	0.00	0.00	0.00	0.00	0.00
01-605-99600 WATER MASTER PLAN	0	0.00	0.00	0.00	0.00	0.00
01-605-99700 WATER MODEL ASSESSMENT H2O	0	0.00	0.00	0.00	0.00	0.00
01-605-99750 Software & Computers	13,000	3,181.50	0.00	0.00	13,000.00	0.00
<b>TOTAL Engineering</b>	<b>301,324</b>	<b>20,846.16</b>	<b>184,399.33</b>	<b>0.00</b>	<b>116,924.67</b>	<b>61.20</b>
<u>Accounting</u>						
01-506-01100 Management Salary - Accoun	29,141	1,545.32	8,824.87	0.00	20,316.13	30.28
01-506-01105 OFFICE SALARY - ACCOUNTING	157,056	10,777.98	94,204.28	0.00	62,851.72	59.98
01-506-04005 ACCOUNTING SERVICES	24,347	0.00	23,582.00	0.00	765.00	96.86
01-506-98001 EE BENEFITS ALLOCATED	94,389	5,870.63	63,409.01	0.00	30,979.99	67.18
01-506-98002 FIELD EXPENSES ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-506-98003 OFFICE EXPENSE ALLOCATED	39,594	2,702.86	29,630.12	0.00	9,963.88	74.83
<b>TOTAL Accounting</b>	<b>344,527</b>	<b>20,896.79</b>	<b>219,650.28</b>	<b>0.00</b>	<b>124,876.72</b>	<b>63.75</b>
<u>Personnel</u>						
01-507-01100 Management Salary - Person	7,575	2,840.51	15,894.80	0.00	8,319.80	209.83
01-507-01115 UNION & LABOR NEGOT. SALAR	0	0.00	0.00	0.00	0.00	0.00
01-507-01905 EMPLOYMENT RECRUITING EXPE	6,000	0.00	1,638.85	0.00	4,361.15	27.31
01-507-01910 LABOR NEGOTIATION EXPENSE	10,000	0.00	0.00	0.00	10,000.00	0.00
01-507-98001 EE BENEFITS ALLOCATED	6,293	939.30	9,889.32	0.00	3,596.32	157.15
01-507-98002 FIELD EXPENSES ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-507-98003 OFFICE EXPENSE ALLOCATED	2,553	257.42	2,821.92	0.00	268.92	110.53
01-607-99600 PERSONNEL MANUAL/CLASS STU	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Personnel</b>	<b>32,421</b>	<b>4,037.23</b>	<b>30,244.89</b>	<b>0.00</b>	<b>2,176.11</b>	<b>93.29</b>
<u>Legal</u>						
01-508-04000 LEGAL SERVICES	46,800	11,667.70	50,267.60	0.00	3,467.60	107.41
<b>TOTAL Legal</b>	<b>46,800</b>	<b>11,667.70</b>	<b>50,267.60</b>	<b>0.00</b>	<b>3,467.60</b>	<b>107.41</b>

01 -GENERAL FUND

% OF YEAR COMPLETED: 75.00

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Bonds &amp; Loans</u>						
01-509-08105 BOND PAYABLE PRINCP 1997 B	490,000	490,000.00	490,000.00	0.00	0.00	100.00
01-509-08110 I.D. #2 BONDS FYBLE-PRINCI	90,000	0.00	90,000.00	0.00	0.00	100.00
01-509-08115 CMM PRINCIPAL	77,000	0.00	75,000.00	0.00	2,000.00	97.40
01-509-08120 MORONGO BASIN PIPELINE	219,763	0.00	0.00	0.00	219,763.00	0.00
01-509-08150 MWA OPERATION & MAINT.	0	0.00	0.00	0.00	0.00	0.00
01-509-08205 INTEREST EXPENSE - 1997 BO	50,508	25,253.75	50,507.50	0.00	0.50	100.00
01-509-08210 INTEREST EXPENSE I.D. #2	30,750	0.00	30,750.00	0.00	0.00	100.00
01-509-08215 INTEREST EXPENSE - CMM	171,428	0.00	168,342.20	0.00	3,085.80	98.20
01-509-08220 INTEREST EXPENSE-UTILITY S	0	0.00	0.00	0.00	0.00	0.00
01-509-08305 TRUSTEE FEES - 1997 BONDS	2,500	0.00	2,475.00	0.00	25.00	99.00
01-509-08310 ANALYTICAL SERVICES 1997 B	1,150	0.00	2,490.00	0.00	( 1,340.00)	216.52
01-509-08315 ID #2 BONDS COLLECTION CHA	365	25.89	242.31	0.00	122.69	66.39
01-509-08320 GENERAL TAX COLLECTION CHA	911	46.81	649.76	0.00	261.24	71.32
01-509-08325 ADMINISTRATION - CMM	12,358	2,085.44	6,305.17	0.00	6,052.83	51.02
01-509-08910 AMORTIZATION OF BOND DEFER	0	0.00	0.00	0.00	0.00	0.00
01-509-08911 AMORTIZATION OF BOND DISCO	0	0.00	0.00	0.00	0.00	0.00
01-509-08912 AMORTIZATION BOND ISSUE CO	0	0.00	0.00	0.00	0.00	0.00
TOTAL Bonds & Loans	1,146,733	517,411.89	916,761.94	0.00	229,971.06	79.95
<u>Benefits Allocated</u>						
01-551-01105 CONTRA SALARY-CAFE PLAN RE	0	0.00	3,699.98	0.00	( 3,699.98)	0.00
01-551-01205 EMPLOYEE EDUCATION	2,438	60.00	209.92	0.00	2,228.08	8.61
01-551-01210 COMPENSATED LEAVE	144,411	9,887.01	153,972.47	0.00	( 9,561.47)	106.62
01-551-01215 CAFETERIA PLAN EXPENSE	202,180	16,320.00	146,804.77	0.00	55,375.23	72.61
01-551-01220 GROUP INSURANCE EXPENSE	4,225	99.45	4,302.03	0.00	( 77.03)	101.82
01-551-01225 WORKERS COMPENSATION INSUR	30,512	0.00	14,666.14	0.00	15,845.86	48.07
01-551-01230 RETIREMENT	122,875	9,268.37	87,209.49	0.00	35,665.51	70.97
01-551-01235 VEHICLE ALLOWANCE SALARY	10,800	0.00	1,800.00	0.00	9,000.00	16.67
01-551-01240 UNIFORMS	7,200	0.00	6,518.05	0.00	681.95	90.53
01-551-01245 ALLOWANCE AND ADJUSTMENTS	0	0.00	0.00	0.00	0.00	0.00
01-551-01305 PAYROLL TAXES	106,699	11,330.21	75,282.79	0.00	31,416.21	70.56
01-551-98000 ALLOCATED EXPENSES	( 631,340)	( 46,965.04)	( 494,465.64)	0.00	( 136,874.36)	78.32
TOTAL Benefits Allocated	0	0.00	0.00	0.00	0.00	0.00
<u>Field Allocated</u>						
01-552-02205 SHOP EXPENSE - COMBINED	10,786	471.77	8,738.92	0.00	2,047.08	81.02
01-552-02210 SMALL TOOLS EXPENSE - COMB	18,109	26.03	8,271.81	0.00	9,837.19	45.68
01-552-02215 SAFETY EXPENSE	4,000	451.25	4,054.95	0.00	( 54.95)	101.37
01-552-03205 TRACTOR/TOOL REPAIR	8,389	424.54	2,139.84	0.00	6,249.16	25.51
01-552-03905 BUILDING REPAIR & MAINT.	23,500	1,813.13	17,724.46	0.00	5,775.54	75.42
01-552-05005 FUEL-VEHICLES	40,225	1,949.26	24,019.28	0.00	16,205.72	59.71
01-552-05010 AUTO EXPENSE	32,573	1,210.73	15,785.41	0.00	16,787.59	48.46
01-552-05015 EQUIPMENT CLEARING ACCOUN	( 3,000)	( 990.84)	( 1,375.62)	0.00	( 1,624.38)	45.85
01-552-06305 COMMUNICATIONS	9,000	843.51	7,382.66	0.00	1,617.34	82.03
01-552-07005 REGULATORY, PERMITS, ETC	11,000	0.00	6,598.55	0.00	4,401.45	59.99
01-552-07010 OVERHEAD 17 (OTHER)	( 96,093)	( 2,809.87)	( 2,999.27)	0.00	( 93,093.73)	3.12
01-552-07015 OVERHEAD 16 (LABOR)	( 4,381)	( 74.03)	( 342.31)	0.00	( 4,038.69)	7.81
01-552-98000 ALLOCATED EXPENSES	( 84,108)	( 3,315.48)	( 89,998.68)	0.00	5,890.68	107.00

01 -GENERAL FUND

% OF YEAR COMPLETED: 75.00

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
01-652-99400 SHOP TOOLS/EQUIPMENT	0	2,188.31	0.00	0.00	0.00	0.00
01-652-99500 AUTOMOTIVE	0	0.00	0.00	0.00	0.00	0.00
01-652-99510 LARGE EQUIPMENT	<u>30,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>30,000.00</u>	<u>0.00</u>
TOTAL Field Allocated	0	2,188.31	0.00	0.00	0.00	0.00
<u>Office allocated</u>						
01-553-01405 TEMPORARY LABOR FEES	25,000 (	200.00)	20,721.48	0.00	4,278.52	82.89
01-553-02105 OFFICE SUPPLIES & EQUIPMEN	36,000	1,550.38	23,616.94	56.50	12,326.56	65.76
01-553-02110 POSTAGE	26,579	99.78	15,217.85	0.00	11,361.15	57.26
01-553-04005 COMPUTER PROGRAMMING EXPEN	11,081	0.00	2,612.50	0.00	8,468.50	23.58
01-553-04010 OFFICE EQUIP - REPAIR & MA	40,256	2,386.85	23,400.02	0.00	16,855.98	58.13
01-553-04015 SYSTEM ADMINISTRATION	60,000	3,646.00	32,243.35	0.00	27,756.65	53.74
01-553-06205 TELEPHONE AND UTILITIES	40,000	3,247.95	23,283.63	0.00	16,716.37	58.21
01-553-98000 ALLOCATED EXPENSES	( 238,916) (	12,870.75) (	141,095.77)	0.00 (	97,820.23)	59.06
01-653-99400 OFFICE FURNITURE/EQUIPMENT	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Office allocated	0 (	2,139.79)	0.00	56.50 (	56.50)	0.00
<b>TOTAL EXPENSES</b>	<b>4,989,972</b>	<b>736,010.72</b>	<b>3,054,392.92</b>	<b>9,056.50</b>	<b>1,926,522.83</b>	<b>61.39</b>
<b>REVENUE OVER/(UNDER) EXPENSES</b>	<b>( 147,488) (</b>	<b>544,139.91)</b>	<b>1,258,608.31 (</b>	<b>9,056.50) (</b>	<b>1,397,040.06)</b>	<b>847.22-</b>

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
047495	3/05/2010	R	000650	AKLUFJ & WYSOCKI	
			I-AW0210	LEGAL SERVICES - FEB 2010	437.50
					-----
					437.50
047496	3/05/2010	R	000099	AL'S KUBOTA TRACTOR	
			I-273428	CHOP SAW REPAIRS	141.41
					-----
					141.41
047497	3/05/2010	R	001004	BANK OF AMERICA	
			I-BA0210	BUSINESS EXP/TRAINING/MEMBER	2,430.24
					-----
					2,430.24
047498	3/05/2010	R	001002	BUSINESS CARD	
			I-BA0210	WATER LAND USE FORUM	444.21
					-----
					444.21
047499	3/05/2010	R	001445	REFUJIO BOCANEGRA	
			I-JB030210	ENGINEERING SERV. THRU 2/26/10	5,000.00
					-----
					5,000.00
047500	3/05/2010	R	004110	BURRTEC WASTE & RECYCLING SVCS	
			I-BW0310	TRASH REMOVAL - MARCH 10	226.71
			I-BW0310A	TRASH REMOVAL - MARCH 10	72.71
			I-BW0310B	RECYCLING - MAR 10	52.08
					-----
					351.50
047501	3/05/2010	R	001526	CANYON AUTO SERVICES, INC	
			I-4285	VEHICLE REPAIRS	176.44
					-----
					176.44
047502	3/05/2010	R	001530	CARQUEST/SOUTHERN AUTO SUPPLY	
			I-7340-289851	SHOP EXPENSE	34.71
			I-7340-290916	SHOP EXPENSE/VEHICLE REPAIR	141.76
			I-7340-290946	TRACTOR REPAIRS	19.52
					-----
					195.99
047503	3/05/2010	R	001700	VALLERI CLAYTON	
			I-VC0310	D1 CERTIFICATION RENEWAL FEE	70.00
					-----
					70.00
047504	3/05/2010	R	001850	CLINICAL LAB OF S.B. INC	

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
			I-906264	SAMPLING	519.00
					-----
					519.00
047505	3/05/2010	R	001865	COMPUTER GALLERY	
			I-304823	PLAT. MAINTENANCE - MARCH 2010	2,886.00
			I-304835	BDR BACKUP SERVICE - MARCH 10	760.00
					-----
					3,646.00
047506	3/05/2010	R	001901	CSA-20	
			I-CSA0210	HALL RENTAL - LAND USE FORUM	256.00
					-----
					256.00
047507	3/05/2010	R	002565	DUDEK AND ASSOCIATES, INC	
			I-20093946	ENGINEERING THRU 10/30/09	15,347.08
			I-20094666	ENGINEERING SERV. THRU 1/1/10	14,173.23
					-----
					29,520.31
047508	3/05/2010	R	002822	EMPLOYMENT DEVELOPMENT	
			I-EDD020910	UNEMPLOYMENT INSURANCE	3,167.00
					-----
					3,167.00
047509	3/05/2010	R	000058	GARDA CL WEST, INC.	
			I-154-472110	COURIER FEES - MAR 10	362.96
					-----
					362.96
047510	3/05/2010	R	003950	GRANITE CONSTRUCTION CO	
			I-196586	3/8" COLD MIX - LEAK REPAIR	438.48
					-----
					438.48
047511	3/05/2010	R	004201	SCOTT HUDSON	
			I-SH022510	REIMBURSE MILEAGE	65.00
					-----
					65.00
047512	3/05/2010	R	000018	MICKEY C. LUCKMAN	
			I-ML021910	WATER AND LAND USE FORUM	347.26
					-----
					347.26
047513	3/05/2010	R	006200	HELEN A. MCALLISTER	
			I-5360B	JANITORIAL SERVICES - FEB 10	580.00
					-----
					580.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
047514	3/05/2010	R	006790	MOBILE MINI, LLC - CA	
			I-941411185	23' RECORD STORAGE RENTAL-APR	227.74
					-----
					227.74
047515	3/05/2010	R	008102	OFFICEMAX CONTRACT INC.	
			I-503336	OFFICE SUPPLIES	144.94
					-----
					144.94
047516	3/05/2010	R	000070	ONLINE INFORMATION SERVICES, INC.	
			I-232279	ID VERIF. SERV. THRU 02/28/10	30.00
					-----
					30.00
047517	3/05/2010	R	008150	PETTY CASH, SUSAN GREER	
			I-PC030310	PETTY CASH REIMBURSEMENT	310.30
					-----
					310.30
047518	3/05/2010	R	008414	ROBERT L. STEVENS	
			I-1260	VIDEOTAPE BD MTG/LAND USE- FEB	650.00
					-----
					650.00
047519	3/05/2010	R	008415	PRUDENTIAL OVERALL SPLY.	
			I-20086330	SHOP EXPENSE	82.53
					-----
					82.53
047520	3/05/2010	R	009054	KATHLEEN J. RADNICH	
			I-KR0202010-8	PUBLIC RELATIONS SERVICES	522.00
			I-KR0202710-9	PUBLIC RELATIONS SERVICES	446.40
					-----
					968.40
047521	3/05/2010	R	009068	RGA LANDSCAPE ARCHITECTS, INC.	
			I-7569	JBWD DEMO GARDEN	406.75
			I-7584	CMC DEMO GARDEN - REIMBURSABLE	23.98
					-----
					430.73
047522	3/05/2010	R	009659	SENSUS METERING SYSTEMS	
			C-ZA91000591	TAX CREDIT: ANN'L THRU 3/30/11	57.75CR
			I-ZA10012512	ANN'L SUPPORT THRU 3/30/11	1,435.50
					-----
					1,377.75
047523	3/05/2010	R	009912	TERRY SPURRIER	
			I-TS022410	MILEAGE REIMBURSEMENT	90.00
					-----
					90.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
047524	3/05/2010	R	009951	STEVE'S OFFICE SUPPLY	
			I-174911-0	OFFICE SUPPLIES	13.91
					-----
					13.91
047525	3/05/2010	R	009952	KELLY STEWART	
			I-KS030210	REIMB: LODGING & MEAL- SD WATR	384.85
					-----
					384.85
047526	3/05/2010	R	009898	THE GAS COMPANY	
			I-GAS0210	HEAT FOR SHOP - FEB 10	964.24
					-----
					964.24
047527	3/05/2010	R	010990	UTI	
			I-141081-Q	CONTRACT LOCATING EXPENSE	86.03
			I-141523-Q	CONTRACT LOCATING EXPENSE	114.08
					-----
					200.11
047528	3/05/2010	R	011109	VALLEY INDEPENDENT PRINTING	
			I-25712	OFFICE SUPPLIES: PRINTING	58.13
					-----
					58.13
047529	3/09/2010	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201003040503	FAULS, JESSICA :US REFUND	57.23
					-----
					57.23
047530	3/09/2010	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201003040504	TAM, JUDI :US REFUND	70.68
					-----
					70.68
047531	3/09/2010	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201003040505	ALKIRE, GREGORY :US REFUND	38.31
					-----
					38.31
047532	3/09/2010	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201003040506	SMITH, TIMOTHY AND S:US REFUND	97.68
					-----
					97.68
047533	3/09/2010	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201003040507	MASTERTON, AMANDA :US REFUND	28.62
					-----
					28.62



CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
047534	3/09/2010	R 1	CUSTOMER REFUNDS (MISC.)			
			I-000201003040508	KESSLER, LEENA	:US REFUND	33.28
						-----
						33.28
047535	3/09/2010	R 1	CUSTOMER REFUNDS (MISC.)			
			I-000201003040509	SCHEERER, JOSEPH P	:US REFUND	61.75
						-----
						61.75
047536	3/09/2010	R 1	CUSTOMER REFUNDS (MISC.)			
			I-000201003040510	MURAWSKI, MARIA	:US REFUND	31.92
						-----
						31.92
047537	3/09/2010	R 1	CUSTOMER REFUNDS (MISC.)			
			I-000201003040511	HAYDEN, LINDA	:US REFUND	30.37
						-----
						30.37
047538	3/09/2010	R 1	CUSTOMER REFUNDS (MISC.)			
			I-000201003040512	THACHER, ROBERT	:US REFUND	79.81
						-----
						79.81
047539	3/09/2010	R 1	CUSTOMER REFUNDS (MISC.)			
			I-000201003040513	STEIN, SCOTT	:US REFUND	12.74
						-----
						12.74
047540	3/09/2010	R 1	CUSTOMER REFUNDS (MISC.)			
			I-000201003040514	REED, DESTINY	:US REFUND	26.33
						-----
						26.33
047541	3/09/2010	R 1	CUSTOMER REFUNDS (MISC.)			
			I-000201003040515	SCHMIDT, KATHRYN M	:US REFUND	46.40
						-----
						46.40
047542	3/09/2010	R 1	CUSTOMER REFUNDS (MISC.)			
			I-000201003040516	MORENO, JULIE	:US REFUND	51.54
						-----
						51.54
047543	3/09/2010	R 1	CUSTOMER REFUNDS (MISC.)			
			I-000201003040517	THOMAS, GREG	:US REFUND	63.73
						-----
						63.73

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
047544	3/09/2010	R 1	CUSTOMER REFUNDS (MISC.)			
			I-000201003040518	SONKA, DAVID	:US REFUND	57.53
						-----
						57.53
047545	3/09/2010	R 1	CUSTOMER REFUNDS (MISC.)			
			I-000201003040519	CRUZ, JOSE	:US REFUND	46.40
						-----
						46.40
047546	3/09/2010	R 1	CUSTOMER REFUNDS (MISC.)			
			I-000201003040520	ODYSSEY WILDERNESS P	:US REFUND	40.54
						-----
						40.54
047547	3/09/2010	R 1	CUSTOMER REFUNDS (MISC.)			
			I-000201003040521	SOMERVILLE, ERICA	:US REFUND	84.86
						-----
						84.86
047548	3/09/2010	R 1	CUSTOMER REFUNDS (MISC.)			
			I-000201003040522	BRADY, JAMES	:US REFUND	50.90
						-----
						50.90
047549	3/09/2010	R 1	CUSTOMER REFUNDS (MISC.)			
			I-000201003040523	HOUSTON, CORY	:US REFUND	54.49
						-----
						54.49
047550	3/09/2010	R 1	CUSTOMER REFUNDS (MISC.)			
			I-000201003040524	RESEAR, THOMAS	:US REFUND	49.59
						-----
						49.59
047551	3/09/2010	R 1	CUSTOMER REFUNDS (MISC.)			
			I-000201003040525	ATLANTIC & PACIFIC R	:US REFUND	51.24
						-----
						51.24
047552	3/09/2010	R 1	CUSTOMER REFUNDS (MISC.)			
			I-000201003040526	GARCIA, ANDREW S	:US REFUND	32.76
						-----
						32.76
047553	3/09/2010	R 1	CUSTOMER REFUNDS (MISC.)			
			I-000201003040527	ANDERSEN, DEBORAH	:US REFUND	60.64
						-----
						60.64

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
047554	3/09/2010	R 1	CUSTOMER REFUNDS (MISC.)			
			I-000201003040528	ALKIRE, GREGORY	:US REFUND	35.67
						-----
						35.67
047555	3/09/2010	R 1	CUSTOMER REFUNDS (MISC.)			
			I-000201003040529	HOLMES, NICHOLAS	:US REFUND	44.93
						-----
						44.93
047556	3/09/2010	R 1	CUSTOMER REFUNDS (MISC.)			
			I-000201003040530	CENTURY 21 MIRAGE	:US REFUND	22.50
						-----
						22.50
047557	3/09/2010	R 1	CUSTOMER REFUNDS (MISC.)			
			I-000201003040531	ADDIS, SHAINA	:US REFUND	29.56
						-----
						29.56
047558	3/09/2010	R 1	CUSTOMER REFUNDS (MISC.)			
			I-000201003040532	TEMPLETON, LARRY	:US REFUND	59.62
						-----
						59.62
047559	3/09/2010	R 1	CUSTOMER REFUNDS (MISC.)			
			I-000201003040533	KELLEY, DAVID	:US REFUND	64.50
						-----
						64.50
047560	3/11/2010	R 000507	ACWA HEALTH BENEFITS AUTHORITY			
			I-ACWA0410	EE HEALTH BENEFIT - APRIL 10		10,906.89
						-----
						10,906.89
047561	3/11/2010	R 001630	AT&T MOBILITY			
			I-829480028X03052010	COMMUNICATIONS - FEB 10		602.70
						-----
						602.70
047562	3/11/2010	R 001555	CENTRATTEL			
			I-100303192101	DISPATCH SERVICES - MARCH 10		271.57
						-----
						271.57
047563	3/11/2010	R 003680	GARY J GIVEN			
			I-GG030310	03/03/10 BOARD MEETING		173.63
						-----
						173.63

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
047564	3/11/2010	R	004195	HOME DEPOT CREDIT SERVICES	
			I-HD030510	BLDG REPAIR/SHOP EXP/SM TOOLS	1,044.23
					-----
					1,044.23
047565	3/11/2010	R	005621	KENNY STRICKLAND, INC	
			I-260773	FUEL FOR VEHICLES	1,949.26
					-----
					1,949.26
047566	3/11/2010	R	006045	WILLIAM C. LONG	
			I-BL-MWA-REIMB	REIMB: MILEAGE TO MWA BD MTG	69.50
			I-BL021910	02/19/10 LAND USE FORUM	173.63
			I-BL030310	03/03/10 BOARD MEETING	173.63
					-----
					416.76
047567	3/11/2010	R	000018	MICKEY C. LUCKMAN	
			I-ML030310	03/03/10 BOARD MEETING	173.63
					-----
					173.63
047568	3/11/2010	R	007053	NEW LIBERTY ADMINISTRATION	
			I-NL0210	CAFETERIA PLAN - FEB 10	733.00
					-----
					733.00
047569	3/11/2010	R	008102	OFFICEMAX CONTRACT INC.	
			I-564673	OFFICE SUPPLIES	11.20
			I-613773	OFFICE SUPPLIES	271.59
			I-658477	OFFICE SUPPLIES	618.57
					-----
					901.36
047570	3/11/2010	R	008405	PRECISION ASSEMBLY	
			I-13786	FEB WATER BILLING & PUBL INFO	2,078.40
					-----
					2,078.40
047571	3/11/2010	R	009878	SOUTHERN CALIFORNIA EDISON	
			I-SCE0210	POWER FOR PUMPING - FEB 10	14,184.20
					-----
					14,184.20
047572	3/11/2010	R	010690	TYLER TECHNOLOGIES-INCODE	
			I-160555	ONLINE PRODUCTS & SERVICES	185.00
					-----
					185.00
047573	3/11/2010	R	011615	WESTERN EXTERMINATOR CO.	

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
			I-WE0210	EXTERMINATOR - FEB 10	29.50
			I-WE0210A	EXTERMINATOR - FEB 10	68.50
					-----
					98.00
047574	3/11/2010	R	011701 GARY WILSON		
			I-GW030310	03/03/10 BOARD MEETING	173.63
					-----
					173.63
047575	3/11/2010	R	013195 JEFFREY G. ZARTLER		
			I-106677	GROUNDS CLEANUP	150.00
					-----
					150.00
047576	3/19/2010	R	003045 FICARA PAVING CO, INC.		
			I-7360	PAVING	14,661.33
					-----
					14,661.33
047577	3/19/2010	R	003045 FICARA PAVING CO, INC.		
			I-7360A	PAVING: FICARA AND MATICH CORP	2,753.05
					-----
					2,753.05
047578	3/19/2010	R	000101 4imprint, Inc.		
			I-1701344	PROMOTIONAL PRODUCTS	843.22
					-----
					843.22
047579	3/19/2010	R	000505 ACWA		
			I-ACWA0410	EE ASSISTANCE PROGRAM-APR 10	74.34
					-----
					74.34
047580	3/19/2010	R	000501 ACWA/JPIA		
			I-JPIA022510	PROPERTY INS THRU 4/1/11	19,740.00
					-----
					19,740.00
047581	3/19/2010	R	000501 ACWA/JPIA		
			I-JPIA030510	PUBL EE FIDELITY INS TO 4/1/11	201.00
					-----
					201.00
047582	3/19/2010	R	000675 AQUA-METRIC SALES COMPANY		
			I-0031715-IN	INVENTORY	1,820.64
					-----
					1,820.64

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
047583	3/19/2010	R	001445	REFUJIO BOCANEGRA	
			I-JB031510	ENGINEERING SERV THRU 03/12/1	5,000.00
					-----
					5,000.00
047584	3/19/2010	R	001461	DEBORAH BOLLINGER	
			I-419	WATER CONSERV & GRANT PROJECT	2,500.00
					-----
					2,500.00
047585	3/19/2010	R	000020	CE PRIME, INC.	
			I-10504	RIGHT OF WAY ACQ: RECHARGE	98.00
			I-10505	RIGHT OF WAY ACQ: OFFICE	1,024.00
					-----
					1,122.00
047586	3/19/2010	R	002190	CDPH-OCP	
			I-CDPH031610	TREATMENT II CERT RENEWAL FEE	60.00
					-----
					60.00
047587	3/19/2010	R	002525	JEFF DROZD	
			I-JD031010	MAPPING SYSTEM UPGRADES	264.00
					-----
					264.00
047588	3/19/2010	R	002565	DUDEK AND ASSOCIATES, INC	
			I-20094745	ENGINEERING SERV: E1-D2 BSTR	787.50
			I-20094776	ENGINEERING SERV: WASTEWTR	2,750.00
			I-20100223	ENGINEERING SERV: USDA DOCS	1,685.00
					-----
					5,222.50
047589	3/19/2010	R	003950	GRANITE CONSTRUCTION CO	
			I-196862	MAINLINE/ LEAK RPR: COLD MIX	292.32
					-----
					292.32
047590	3/19/2010	R	004044	HERCULES INDUSTRIES, INC	
			I-63531	LOCKS & STAMPING FOR METERS	741.03
					-----
					741.03
047591	3/19/2010	R	004720	INLAND WATER WORKS	
			I-219370	INVENTORY	225.33
			I-219600	MAINLINE & LEAK REPAIR SUPPLY	1,218.00
			I-219825	MAINLINE & LEAK REPAIR SUPPLY	150.51
			I-219826	INVENTORY	289.71
					-----
					1,883.55

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
047592	3/19/2010	R	008102	OFFICEMAX CONTRACT INC.	
			C-668540	CREDIT: OFFICE SUPPLIES	260.99CR
			I-668551	OFFICE SUPPLIES	576.35
					-----
					315.36
047593	3/19/2010	R	008415	PRUDENTIAL OVERALL SPLY.	
			I-20082296	SHOP EXPENSE	14.68
			I-20093807	SHOP EXPENSE	77.35
					-----
					92.03
047594	3/19/2010	R	009054	KATHLEEN J. RADNICH	
			I-KR0301310-10	PUBLIC RELATIONS SERVICES	540.00
			I-KR030610-10	PUBLIC RELATIONS SERVICES	522.00
					-----
					1,062.00
047595	3/19/2010	R	009065	RDO EQUIPMENT COMPANY	
			I-P01943	TRACTOR REPAIR SUPPLIES	167.43
			I-P01950	TRACTOR REPAIR SUPPLIES	96.18
					-----
					263.61
047596	3/19/2010	R	009072	LAW OFFICES REDWINE AND SHERRILL	
			I-RS0210	LEGAL SERVICES - FEB 10	11,203.20
					-----
					11,203.20
047597	3/19/2010	R	010850	UNDERGROUND SERVICE ALERT	
			I-220100316	TICKET DELIVERY SERVICE - FEB	42.00
					-----
					42.00
047598	3/19/2010	R	010945	US BANK, CORPORATE TRUST, TFM	
			I-USB0510	BOND 97 PRINCIPAL & INTEREST	515,253.75
					-----
					515,253.75
047599	3/19/2010	R	010990	UTI	
			I-142046-Q	CONTRACT LOCATING EXPENSE	193.56
					-----
					193.56
047600	3/19/2010	R	003595	VERIZON CALIFORNIA	
			I-V0310	TELEPHONE (SHOP) - MAR 10	240.81
					-----
					240.81
047601	3/25/2010	R	1	CUSTOMER REFUNDS (MISC.)	

CHECK NO	CHECK DATE	STATUS		VENDOR INFO	CHECK AMOUNT
				I-000201003230534    MATZNER, DIANE & EVA:US REFUND	43.17
					-----
					43.17
047602	3/25/2010	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201003230535    GRAY, GABRIELA    :US REFUND	69.90
					-----
					69.90
047603	3/25/2010	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201003230536    SALAS, JOANNA    :US REFUND	88.80
					-----
					88.80
047604	3/25/2010	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201003230537    BUECHNER, KRISTEL :US REFUND	63.24
					-----
					63.24
047605	3/25/2010	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201003230538    BROWN, AMANDA L    :US REFUND	35.28
					-----
					35.28
047606	3/25/2010	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201003230539    WILLOW TREE REALTY :US REFUND	68.64
					-----
					68.64
047607	3/25/2010	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201003230540    COLELLA, JAMES    :US REFUND	28.95
					-----
					28.95
047608	3/25/2010	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201003230541    HOVAV, ZACK    :US REFUND	81.49
					-----
					81.49
047609	3/25/2010	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201003230542    THOMAS, IAN    :US REFUND	46.44
					-----
					46.44
047610	3/25/2010	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201003230543    KOPTIS, TOM    :US REFUND	136.71
					-----
					136.71
047611	3/25/2010	R	1	CUSTOMER REFUNDS (MISC.)	



CHECK NO	CHECK DATE	STATUS		VENDOR INFO	CHECK AMOUNT
				I-000201003230544 WEHRY, TRISELDA L :US REFUND	66.46
					-----
					66.46
047612	3/25/2010	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201003230545 HODGES, DEAN :US REFUND	61.68
					-----
					61.68
047613	3/25/2010	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201003230546 BJORK, TIMBER :US REFUND	83.79
					-----
					83.79
047614	3/25/2010	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201003230547 CROCI, RON :US REFUND	81.78
					-----
					81.78
047615	3/25/2010	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201003230548 KELLER WILLIAMS REAL:US REFUND	89.20
					-----
					89.20
047616	3/25/2010	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201003230549 EB INVESTMENTS :US REFUND	81.48
					-----
					81.48
047617	3/25/2010	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201003230550 RIOS, ARTHUR :US REFUND	83.02
					-----
					83.02
047618	3/25/2010	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201003230551 MEDINA, MATTHEW :US REFUND	49.84
					-----
					49.84
047619	3/25/2010	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201003230552 KINSWATER, DOUGLAS F:US REFUND	678.32
					-----
					678.32
047620	3/25/2010	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201003230553 GUINN, JOLEEN :US REFUND	38.16
					-----
					38.16
047621	3/25/2010	R	1	CUSTOMER REFUNDS (MISC.)	

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
			I-000201003230554	LOPEZ, TONY :US REFUND	16.11
					-----
					16.11
047622	3/25/2010	R 1	CUSTOMER REFUNDS (MISC.)		
			I-000201003230555	BUCHANAN, ROY :US REFUND	28.60
					-----
					28.60
047623	3/25/2010	R	000656	AMERICAN HERITAGE LIFE INS CO.	
			I-ALL0210	EE LIFE INSURANCE - FEB 10	414.81
					-----
					414.81
047624	3/25/2010	R	001528	CARPI & CLAY, INC	
			I-CC0210	LOBBYIST - FEB 10	3,500.00
					-----
					3,500.00
047625	3/25/2010	R	001850	CLINICAL LAB OF S.B. INC	
			I-906678	SAMPLING - FEB 10	423.00
					-----
					423.00
047626	3/25/2010	R	000055	DAVID-RICHARDS ELECTRIC, INC.	
			I-H-500-2664	AUTO TRSFR SWITCH: HYDRO SITE	5,077.00
					-----
					5,077.00
047627	3/25/2010	R	003025	FEDEX	
			I-7-020-40156	SHIPPING	14.79
					-----
					14.79
047628	3/25/2010	R	005621	KENNY STRICKLAND, INC	
			I-261854	OIL FOR VEHICLES	700.87
					-----
					700.87
047629	3/25/2010	R	006029	LIEBERT CASSIDY WHITMORE	
			I-114242	LEGAL SERVICES - FEBRUARY 10	27.00
					-----
					27.00
047630	3/25/2010	R	006507	MCMASTER-CARR	
			I-48801872	PUMPING PLANT SUPPLY/SHOP EXP	433.22
					-----
					433.22
047631	3/25/2010	R	003930	NBS	

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
			I-B03201020	CMM ADMIN FEES - 2ND QTR 10	2,085.44
					-----
					2,085.44
047632	3/25/2010	R	000024	SO CAL PUMP & WELL DRILLING, INC.	
			I-46085	WELL PUMP: WELL 17	1,300.00
					-----
					1,300.00
047633	3/25/2010	R	009880	SOUTHERN CALIFORNIA EDISON CO	
			I-SCE0310	POWER TO BUILDINGS - MAR 10	1,250.99
					-----
					1,250.99
047634	3/25/2010	R	000510	TIME WARNER CABLE	
			I-TW0310	CABLE SERVICE - MARCH 10	58.03
					-----
					58.03
047635	3/25/2010	R	010995	UTILITY SERVICE CO., INC	
			I-235438	B-2 TANK MAINT.	321.88
			I-235439	I-1 TANK MAINT.	321.75
					-----
					643.63
047636	3/25/2010	R	003600	VERIZON CALIFORNIA	
			I-V0310	TELEPHONE (OFFICE) - MARCH 10	703.12
					-----
					703.12
047637	3/25/2010	R	000103	PHILLIP M. YRIATE	
			I-PY020210	METER REPAIR DEPOSIT REFUND	0.62
					-----
					0.62
*900072	3/08/2010	D	001517	CaIPERS	
			I-PPE 02/26/10	PAY PERIOD ENDING 02/26/10	8,799.61
					-----
					8,799.61
900073	3/08/2010	D	004800	INTERNAL REVENUE SERVICE	
			I-IRS PD 03/05/10	FED W/H, SOC SEC, MEDICARE	13,004.74
					-----
					13,004.74
900074	3/08/2010	D	002822	EMPLOYMENT DEVELOPMENT	
			I-EDD PD 03/05/10	STATE & SDI W/H	2,477.01
					-----
					2,477.01

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
900075	3/22/2010	D	001517	CalPERS	
			I-PPE 03/12/10	PAY PERIOD ENDING 3/12/10	8,786.30
					-----
					8,786.30
900076	3/22/2010	D	004800	INTERNAL REVENUE SERVICE	
			I-IRS PD 03/19/10	FED W/H, SOC SEC, MEDICARE	13,541.59
					-----
					13,541.59
900077	3/22/2010	D	002822	EMPLOYMENT DEVELOPMENT	
			I-EDD PD 03/19/10	STATE & SDI W/H	2,685.94
					-----
					2,685.94
TOTALS:	149				743,435.38

JOSHUA BASIN WATER DISTRICT  
SUPPLEMENTAL DATA SHEET

Special Meeting of the Board of Directors

June 9, 2010

To: President and Board of Directors  
From: Susan Greer, Assistant General Manager/Controller

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TOPIC: Consider Approval of Resolution Authorizing Signers with US Bank

RECOMMENDATION: Approve Resolution 10-XXX

ANALYSIS: This is a routine item, required since we have a new Board member. The attached resolution removes the outgoing board member and adds the new board member and is required before the bank will prepare new signature cards.

The resolution authorizes all Board members, the General Manager and Assistant General Manager/Controller to sign checks. Current practice is to require two signatures up to \$5,000 and three signatures when the check exceeds that amount.

Once signature cards are prepared we will need multiple signatures from every authorized signer.

RESOLUTION 10-XXX

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE JOSHUA BASIN WATER DISTRICT  
AUTHORIZING SIGNERS AT US BANK

WHEREAS, the Joshua Basin Water District requires bank accounts in order to conduct its business.

NOW, THEREFORE, BE IT RESOLVED that the District allows any of the following three acting together in excess of \$5,000 or any two at \$5,000 or less, to withdraw funds from any account in the form of checks in any manner as shall be agreed upon by the contracting officers with US Bank:

Mickey Luckman  
Mike Reynolds  
Bill Long  
Steven Whitman  
Gary Wilson  
Joseph Guzzetta  
Susan Greer

FURTHER RESOLVED that any one of the preceding is allowed to transfer funds between the District's account and the Local Agency Investment Fund (LAIF) or from one District account to another District account only.

BE IT FURTHER RESOLVED that this Resolution replaces all prior Resolutions regarding this matter and shall remain in force until notice of revocation of it by this District shall be received by Bank at the office where the account is maintained or as Banks shall otherwise direct.

ADOPTED this 9<sup>th</sup> day of June, 2010.

By \_\_\_\_\_  
Mickey Luckman, President

Attest \_\_\_\_\_  
Joseph Guzzetta, Secretary

JOSHUA BASIN WATER DISTRICT  
SUPPLEMENTAL DATA SHEET

Special Meeting of the Board of Directors

June 9, 2010

Report to: President and Members of the Board  
From: Joe Guzzetta, General Manager

TOPIC: RESOLUTION CELEBRATING THE 50<sup>TH</sup> ANNIVERSARY OF THE  
MOJAVE WATER AGENCY

RECOMMENDATION: That the Board adopt a resolution congratulating the Mojave  
Water Agency on its 50<sup>th</sup> anniversary of formation.

ANALYSIS: The Mojave Water Agency (MWA) will celebrate its 50<sup>th</sup>  
anniversary of formation on July 21, 2010.

MWA has been a very important partner with Joshua Basin  
Water District in bringing recharge water to Joshua Tree. It  
has also assisted in funding several conservation programs  
such as the landscape templates, Joshua Tree Landscape  
Demonstration Garden, landscape workshops, and supplies for  
special events.

The resolution recognizes this special partnership.

RESOLUTION 10-XXX

A RESOLUTION OF THE JOSHUA BASIN WATER DISTRICT BOARD OF DIRECTORS  
ACKNOWLEDGING MOJAVE WATER AGENCY FOR ACHIEVING ITS GOLDEN  
ANNIVERSARY, 50 YEARS SERVING THE HIGH DESERT  
AS A STATE WATER CONTRACTOR

WHEREAS, Mojave Water Agency was created by an Act of the California Legislature in 1959; and

WHEREAS, a Special Election was held within MWA's service area where voters ratified the decision of the Legislature to create the Agency; and

WHEREAS, the purpose of the Agency is to *"do any and every act necessary to be done so that sufficient water may be available for any present or future beneficial use of the lands and inhabitants of the agency..."*; and

WHEREAS, Mojave Water Agency has excelled in meeting its mission: *"to manage the region's water resources for the common benefit to assure stability in the sustained use by the citizens [it] serves"*; and

WHEREAS, Mojave Water Agency has proven to be a valued and vital partner of the Joshua Basin Water District in our mutual endeavors; and

WHEREAS, Mojave Water Agency created the Alliance for Water Awareness and Conservation of which Joshua Basin Water District is a member agency; and

WHEREAS, the Alliance for Water Awareness and Conservation and Mojave Water Agency have partnered with Joshua Basin Water District in the creation of projects to encourage water conservation such as the residential landscape templates and the *"Joshua Tree Water-Wise Demonstration Garden"*; and

WHEREAS, Mojave Water Agency has made a financial commitment to Joshua Basin Water District's Recharge Pond and Pipeline Project, a project of critical importance to the District's water supply and continued high water quality;

NOW, THEREFORE, BE IT RESOLVED THAT the Joshua Basin Water District Board of Directors hereby commends current and past Board members and staff of Mojave Water Agency for their dedication, cooperation, and support providing water to serve the diverse needs within the Agency's 4,900 square mile boundary.

We wish the Mojave Water Agency's Board of Directors and staff much success as they work cooperatively with other public and private sector entities to ensure a sustainable water supply for our present and future needs. Surviving 50-years is an auspicious occasion and testament to the commitment, fiscal responsibility, and innovation shown by MWA to survive the challenges to effectively serve its customers

ADOPTED this 9<sup>th</sup> day of June 2010.

By \_\_\_\_\_  
Mickey Luckman, President

Attest \_\_\_\_\_  
Joe Guzzetta, Board Secretary



JOSHUA BASIN WATER DISTRICT  
SUPPLEMENTAL DATA SHEET

Regular Meeting of the Board of Directors

June 9, 2010

To: President and Board of Directors  
From: Susan Greer



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**TOPIC:** 2010/2011 and 2011/2012 2-YEAR BUDGET DISCUSSION.

**RECOMMENDATION:** Receive information, ask questions, make any changes and adopt 2-year budget if desired.

**ANALYSIS:** Staff will discuss the proposed budget in detail at the meeting. The attached budget letter from General Manager Guzzetta provides a summary for your review.

**JBWD**

July 1, 2010



# Joshua Basin Water District

## Two Year Budget

Proposed June 9th, 2010



Fiscal Years Ending  
June 30, 2011  
And June 30, 2012



Two Year Budget  
Fiscal Years Ending  
June 30, 2011 and June 30, 2012

June 9, 2010

Dear President and Members of the Board,

As with nearly all governmental agencies, Joshua Basin Water District has seen a dramatic decrease in revenues over previous years. However, as a result of the Board's prudent financial policies there are still positive "net revenues" although they are much less than before, requiring the District to be mindful of expenses, and re-prioritize some capital and other supplemental projects.

This budget reflects a continuation of reduced personnel by leaving the Chief of Operations position vacant for at least the next two years, and maintaining other programs at the level necessary to continue providing excellent services to our customers.

The proposed budget for the 2010/2011 and 2011/2012 fiscal years is attached. Following is a narrative of the key budget issues.

**Budget Format**

The budget format remains with both the *Program Budget* to give the Board "big picture" information for policy decisions, and a *Detailed Budget* that provides more specific cost information. Both the Detailed and the Program budgets include "roll over" operational expenses only for personnel, utilities, office supplies, etc. They do not include any new equipment, capital, or programs. The *Supplemental Budget* shows all new projects, programs, and equipment. The *Two-year Budget* provides a two-year financial plan to give the Board a broader perspective of on-going needs and resources.

**Recurring Net Operating Revenues**

The recurring revenues exceed recurring expenditures by \$331,636 in the first year and \$950,000 in the second year (net revenue). This amount will be transferred to capital and reserves. Recurring expenses for both years anticipate cost increases for energy, supplies, and other non-personnel costs. Labor cost-of-living increases have not been authorized by the Board and are not included for any employees.

As presented to the Board at the mid-term review, "net revenues" in previous years' budgets, compared with the next two years, were substantially higher due largely to the following:

Reduced revenues

- (\$825,000) Capacity Fees from new development
- (394,000) Water Consumption
- (168,000) Interest Earnings
- (142,000) Taxes and State Borrowing

June 9, 2010



**JBWD**

**Two Year Budget  
Fiscal Years Ending  
June 30, 2011 and June 30, 2012**

**Increased expenses**

- \$170,000 Tank maintenance expenses that were previously addressed as “one-time” costs rather than regular, continuing maintenance costs
- 64,000 employee costs
- 46,000 property insurance, public information, computer support
- 31,000 debt service miscalculation on the MWA payment

**Operating Expenses**

Operating expenses are stable. During the past several years we have budgeted for tank maintenance and equipment replacement on a regular, consistent basis so that these will not occur as unplanned “urgent needs” in future budgets. We will be considering using the same mechanism for replacing major pumps. Personnel is at an appropriate staffing level in all programs and no additions are expected unless a high level of development resumes.

**Operating Revenues**

Indications are that general operating revenues have stabilized. However, it is uncertain whether or not property tax revenues will decrease. Foreclosure sales have resulted in payment of past-due taxes. However, we expect that many properties are in the process of being reassessed to lower values which will result in lower tax revenues until housing prices resume previously high sales costs.

**Bond Payments Ceasing**

As has been anticipated, in 2011 the District will cease paying bond costs of \$540,000 per year which has been considered the revenue source to purchase water for the ground water recharge project. Since the ground water recharge project has been delayed due to a delay in state Proposition 84 funding, those funds will be available for other maintenance projects which are more important in the short term.

**Fund Balance**

The available fund balance is \$4.3M. Staff does not recommend spending reserve balances below \$4M except for temporary cash flow or emergency purposes. Staff recommends that we either obtain financing for major capital projects or that we don't do the projects until grants or financing become available.

In addition to reserves, the District will generate \$331,000 net revenue in 10/11. We have dedicated net revenue to capital projects for many years, using the pay-as-you-go system instead of borrowing money or funding depreciation.

June 9, 2010





JBWD

Two Year Budget  
Fiscal Years Ending  
June 30, 2011 and June 30, 2012

The proposed Supplemental Budget shows \$1.1M in projects for 10/11 and \$1.9M over the next three years. There are projects on the list that we need to complete as soon as possible, such as the relocation of the C-2 tank and J booster station, a \$600,000 project. This will require us to dip into reserves below recommended levels for a very short time. In addition, we need to find funding for the recharge and pipe replacement projects.

### **Pipe Replacement Program**

A major priority that needs to be revisited by the Board is the replacement of 4" and 6" steel pipe. The Board's policy to this point has been to "pay as you go" to replace about 60,000 feet of pipe in the H zone. Staff has identified about another 70,000 to 90,000 feet of pipe that should be considered in future phases of the replacement program. When "net revenues" return to their previous levels the District will be able to consider "pay as you go" for pipe replacement. In the interim, staff would not recommend using the reserves for that purpose during the next two years because it would reduce reserves to a precarious level not knowing when the general economy will improve enough to restore revenues to previous levels. The Board has the opportunity to borrow funds from the United States Department of Agriculture (USDA) at 4% if it wishes to continue with the replacement program without risking reserves.

Taking a loan would allow the District take advantage of current low construction costs. Deferring the replacement program until cash is available would leave the District unencumbered with loans and would result in higher construction costs.

### **Capacity Fees to Reimburse District in the Future**

The Board's policy of having new development "pay its own way" will result in new development paying its share of the pipe replacement program, "reimbursing" the District capital budget. This is a long term source of revenue related to future development.

### **Goals and Program of Work**

Following are the goals proposed by staff for the next fiscal year to address the priorities established previously by the Board.

- **Board Priority: Recharge aquifer**

**Program of Work:** Complete the final design of the recharge project and seek grant funding to construct the project. Thus far Mojave Water Agency has appropriated \$1 million toward this project; the IDM reserves provide another \$600,000. Proposition 84 funds are expected in the range of \$2-\$4 million. Congressman Jerry Lewis has secured \$291,000 in Congressional funds.



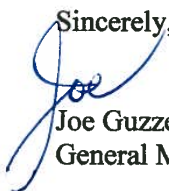
**JBWD**

Two Year Budget  
Fiscal Years Ending  
June 30, 2011 and June 30, 2012

- **Board Priority: Implement a Waste Water Treatment Program.**  
**Program of Work:** Construct the District's first public waste water treatment system at the Hi Desert Medical Center (HDMC) with funding from the HDMC District and other potential users.
- **Board Priority: Establish formal routine maintenance programs for reservoirs, booster pumps, fire hydrants, air-vacs, and equipment**  
**Program of Work:** All 3500 fire hydrants and over half of the valves have been identified in the geographic positioning system (GPS) program and have been maintained. The remainder will be completed in the 2010-2011. Reservoirs are maintained routinely under contract. All meters have been identified in the GPS program.
- **Board Priority: Water Conservation**  
**Program of Work:** The budget continues its aggressive water conservation programs in order to meet state mandated reductions of water use by 2015 and 2020. These include programs revolving around the Joshua Tree landscape demonstration garden, school education programs, provision of landscape workshops, participation in a variety of AWAC programs, and participation with Mojave Water Agency in rebate programs.
- **Board Priority: Become more prepared for emergencies.**  
**Program of Work:** The budget provides for continued instruction of staff by the Emergency Services Manager and at California Specialized Training Institute. Supplemental funds have been included for other important emergency preparedness facilities and supplies.
- **Board Priority: Acquire property needed for "build-out" facilities:**  
The groundwater recharge site has been acquired. The District Engineer has identified properties needed for reservoirs and owners have been identified. Staff is finalizing review of the proposed sites in order to begin to acquire these properties. A report will be forthcoming to the Board.

I would like to thank Susan Greer and Ben Ruffner for their extensive work in developing this budget. In addition, our newly appointed Supervisors, Jim Corbin and Randy Little, provided a great deal of work toward preparing the budget.

Sincerely,

  
Joe Guzzetta  
General Manager

June 9, 2010

**JOSHUA BASIN WATER DISTRICT  
2010/2012 PROGRAM BUDGET SUMMARY**

**REVENUE/SOURCE OF FUNDS**

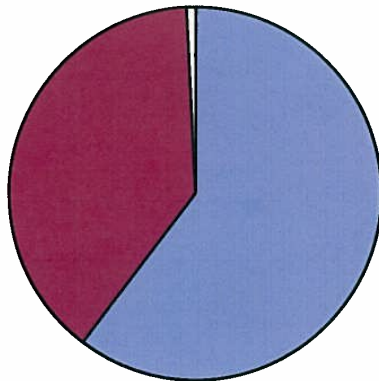
<b>DESCRIPTION</b>	<b>09/10 BUDGET</b>	<b>10/11</b>	<b>11/12</b>	<b>RESTRICTED AMOUNT 10/11</b>	<b>RESTRICTED AMOUNT 11/12</b>
WATER SALES AND SERVICE	2,818,281	2,847,367	2,894,505	0	0
TAXES AND ASSESSMENTS	1,796,497	1,832,899	1,867,486	381,643	414,829
INTEREST EARNINGS	91,785	38,900	39,678	0	0
MISCELLANEOUS	6,100	1,503	1,533	0	0
<b>TOTAL</b>	<b>4,712,663</b>	<b>4,720,669</b>	<b>4,803,202</b>	<b>381,643</b>	<b>414,829</b>

**EXPENSE/USE OF FUNDS**

<b>DESCRIPTION</b>	<b>09/10 BUDGET</b>	<b>10/11</b>	<b>11/12</b>
PRODUCTION	823,702	896,636	891,606
DISTRIBUTION	392,925	443,201	458,042
CUSTOMER SERVICE	700,947	701,252	700,627
ENGINEERING AND I.T.	251,526	157,008	156,142
ADMINISTRATION	722,273	611,158	612,800
FINANCE	322,532	312,940	312,384
PERSONNEL	51,242	51,544	32,521
LEGAL	46,800	67,320	68,666
BONDS AND LOANS	1,146,733	1,147,974	612,978
<b>TOTAL</b>	<b>4,458,680</b>	<b>4,389,033</b>	<b>3,845,765</b>
<b>NET REVENUE</b>	<b>253,983</b>	<b>331,636</b>	<b>957,437</b>

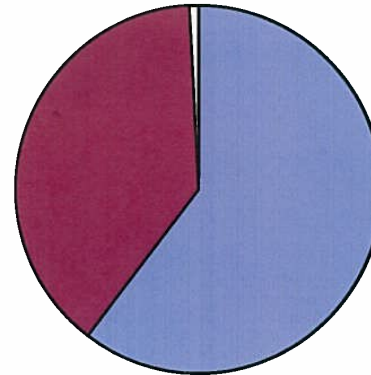
6/4/2010

**SOURCE OF FUNDS 2010/2011**



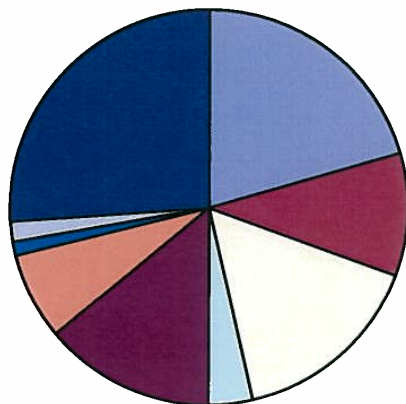
- WATER SALES & SERVICE
- TAXES AND ASSESSMENTS
- INTEREST & MISC EARNINGS

**SOURCE OF FUNDS 2011/2012**



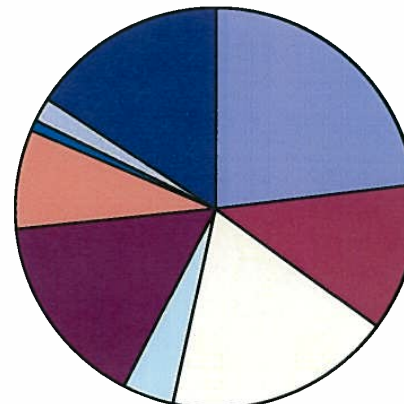
- WATER SALES & SERVICE
- TAXES AND ASSESSMENTS
- INTEREST & MISC EARNINGS

**USE OF FUNDS 2010/2011**



- PRODUCTION
- DISTRIBUTION
- CUSTOMER SERVICE
- ENGINEERING
- ADMINISTRATION
- FINANCE
- PERSONNEL
- LEGAL
- BONDS & LOANS

**USE OF FUNDS 2011/2012**



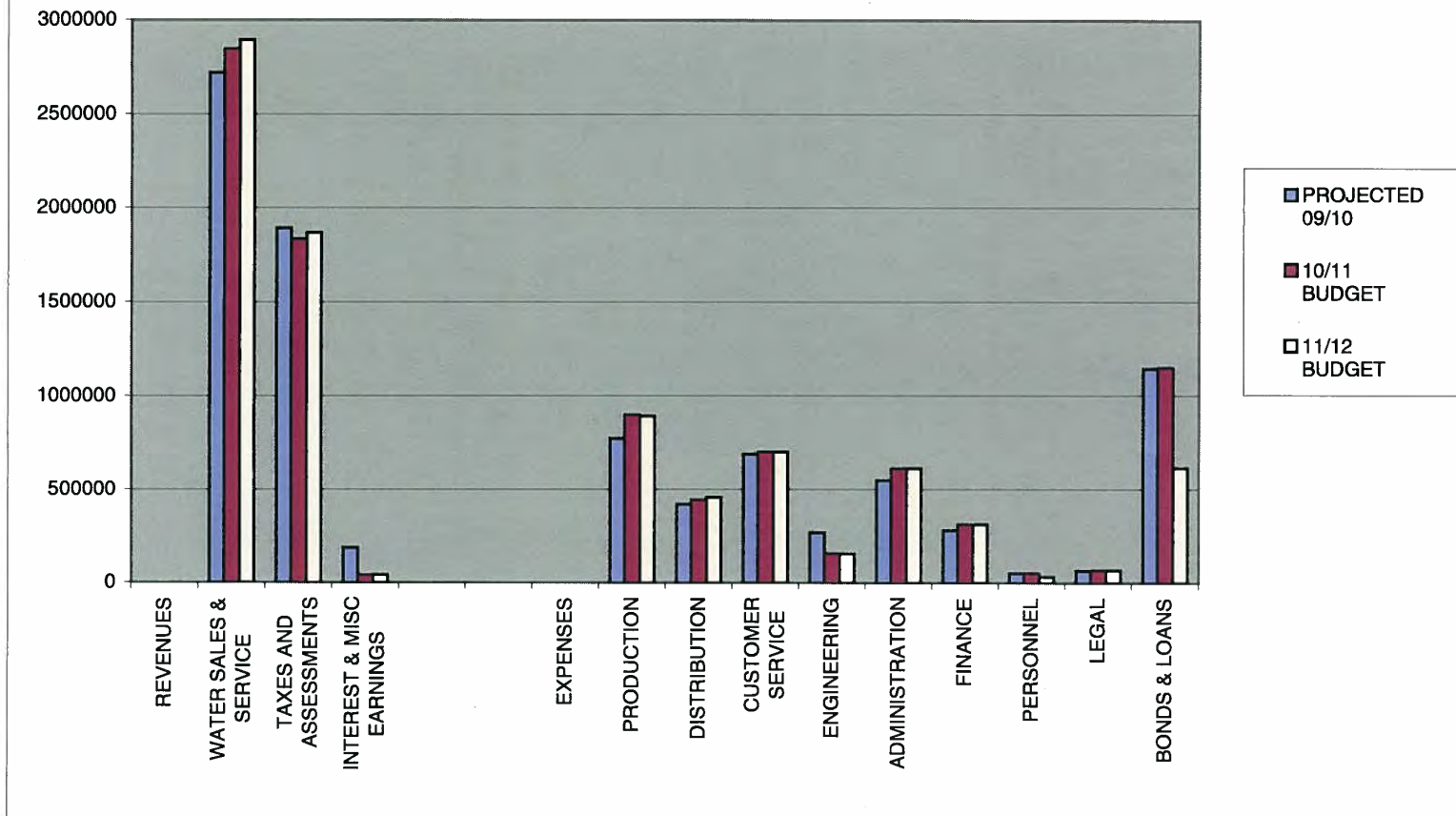
- PRODUCTION
- DISTRIBUTION
- CUSTOMER SERVICE
- ENGINEERING
- ADMINISTRATION
- FINANCE
- PERSONNEL
- LEGAL
- BONDS & LOANS

Allocated Expenses are included in departmental expense totals.

6/4/2010



## REVENUE AND EXPENSE COMPARISONS 09/10 THROUGH 11/12



Allocated Expenses are included in departmental expense totals.

6/4/2010

**SUPPLEMENTAL BUDGET PROJECTS**

2010-2013

**OFFICE PROJECTS**

***Carpet for Office***

\$10,000

***Fire Cabinet for Maps***

\$6,000

***Record Archival System***

This will eventually enable the District to maintain more electronic files for easier access and less physical storage.

\$30,000

***Custom Software Programming***

Adds lacking features to the District's main software program, such as reports or functions, and specific items not yet identified

\$20,000

***Update Rate Study***

\$25,000

This will determine what rate changes are needed in the next several years to maintain services.

***Update Urban Water Management Plan***

State law requires this update to be completed by July 1, 2011

\$30,000

\$30,000

***Space Needs Assessment for Office Building Addition***

A needs assessment will determine how much space the District needs for an Emergency Operating Center in order to apply for grant construction funds

\$10,000

***LAFCO Mandatory Municipal Services Review***

State law requires LAFCO to conduct a review of each agency's boundaries and services (at agency cost) to determine the appropriateness and to recommend any changes.

\$10,000

**FIELD PROJECTS**

***Relocate C-2 Tank & J Booster***

\$600,000

This project has already been designed and would relocate a 500,000 gallon tank from the "C zone" where it is no longer needed, to the "H Zone" where it is severely needed. The cost will eventually be reimbursed to the operational budget from future capacity fees in the H-Zone.

***Pipeline Replacement Program – Design Only***

\$175,000

This project would design about 75,000 feet of pipe to replace most existing 4" steel pipe and nearby 6" pipe in areas with the most deteriorated pipe. There is no funding for the actual replacement of the pipe. If the Board decides to take out a 3% interest loan with USDA for pipe construction, then staff recommends proceeding with this design. If the Board determines to wait until other construction funds are available, staff recommends deferring the design until construction funds are identified.

***D-3-1 New Booster pumps and Housing***

The pumps at this booster station operate at a very low efficiency rate such that it is timely to replace them.

\$250,000



**EMERGENCY PREPAREDNESS IMPROVEMENTS**

***System Reliability Upgrade for Hospital and County Complex  
C, B and D-3 Zones***

This entire area has one single water supply feed. It doesn't have a redundant water supply for emergency situations. Staff has proposed a secondary, "emergency," source.

Boring	\$90,000.0
Construction	\$168,000.0
	<u>\$258,000.0</u>

***Well 10 & 14 Soft Start Bypass - Generator Controls***

The new 600 KV generators need this equipment in order to operate properly at the two largest producing wells, well 10 and well 14.

***Altitude Valves at C2B, C-1, and C-3 Tanks***

The three tanks in the C zone are at different altitudes. If the one at the highest altitude is filled, the other two overflow. These valves will prevent the overflowing.

***Earthquake Shut Off Valves for Three Tanks***

Currently, if a pipe from a reservoir is broken the entire reservoir can be drained unless a valve is manually located and shut off. This, or another similar system, will provide a feature to the two major C tanks and the B tank serving the hospital, that will shut off in the event of an earthquake or other event that results in an unusually large amount of water draining from the tank.

***C2-B and C-1***

***B***

***Transfer Switches at Remaining Booster Sites***

These switches are needed in order to be able to use the emergency generators at the pump stations.

***Large Meter Bypasses***

Currently, in order to test or remove a large meter, the service needs to be disconnected. This is a serious problem for some large meters such as the hospital. The bypass will allow the meter to be removed and replaced without discontinuing service.

***Hot Master + Backup Computer - SCADA***

This computer will provide backup to the Telemetry System. Previously it was hoped that the old GIS computer would provide this service; however it was not sufficient to do so.

***Emergency Supplies***

These include food, water, cots, etc for serious emergencies for employees

***Total Capital Improvement Costs***

	<i>Year 1</i>	<i>Year 2</i>	<i>Year 3</i>
		\$90,000	\$168,000
	\$20,000		
		\$46,000	
	\$40,000		\$40,000
	\$50,000		
	\$15,000		
	\$15,000		
	\$8,500	\$8,500	
	<b>\$1,137,800</b>	<b>\$495,000</b>	<b>\$228,000</b>

**Grant Funded Items**

**Recharge Site Evaluation - Project Design**  
**IDM Reserves**

<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>
---------------	---------------	---------------

**\$400,000**  
**(\$400,000)**

**Replacement Reserve**

**Replacement Reserve Annual Allotment**

**\$100,000      \$100,000      \$100,000**

**Replacement Reserve Funded Items**

**Personal Computers for Office & Shop**

**\$20,000**

**Plotter**

**\$10,000**

**Vacuum Trailer – for pot holing and valve maintenance.**

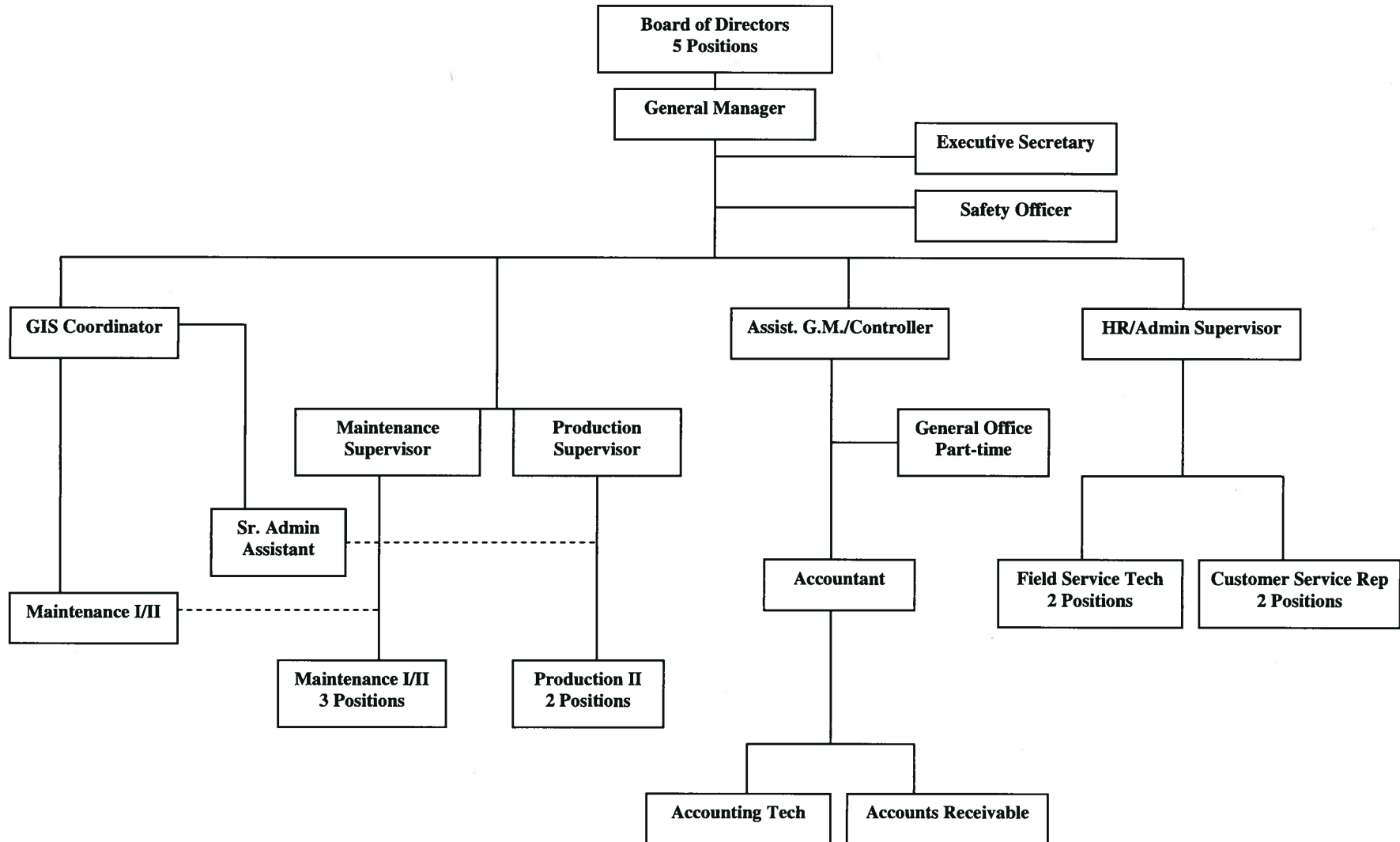
**\$7,000**

**3 Inch Trash Pump – for leaks, backup, and emergency preparedness**

**\$2,600**

**\$39,600**

# JOSHUA BASIN WATER DISTRICT TABLE OF ORGANIZATION



## Approved Positions

JOSHUA BASIN WATER DISTRICT  
2009/2010 PAYROLL BUDGET

JOSHUA BASIN WATER DISTRICT  
2010-2011 PAYROLL BUDGET

(No changes for 2011/2012)

**PAYROLL SCHEDULE**

PRODUCTION (3 Positions)

Production Supervisor  
Production II (2)

DISTRIBUTION (6Positions)

Chief of Operations  
Maintenance Supervisor  
Maintenance II (2)  
Maintenance I (2)

CUSTOMER SERVICE (5 Positions)

HR/Administrative Services  
Customer Service/Cashier (2)  
Field Service Tech (2)

ENGINEERING (2 Positions)

GIS Coordinator  
Senior Administrative Assistant

ADMINISTRATION (2.5 Positions)

General Manager  
Executive Secretary  
Safety Officer - Part Time

FINANCE (4.5 Positions)

Assistant G.M./Controller  
Accountant  
Accounting Tech  
Accounts Receivable  
General Office - Part Time

TOTAL PAYROLL 23                      1,469,794

**PAYROLL SCHEDULE**

PRODUCTION (3 Positions)

Production Supervisor  
Production II (2)

DISTRIBUTION (6 Positions)

\*Chief of Operations  
Maintenance Supervisor  
Maintenance II (2)  
Maintenance I (2)

CUSTOMER SERVICE (5 Positions)

HR/Administrative Services  
Customer Service/Cashier (2)  
Field Service Tech (2)

ENGINEERING (2 Positions)

GIS Coordinator  
Senior Administrative Assistant

ADMINISTRATION (2.5 Positions)

General Manager  
Executive Secretary  
Safety Officer - Part Time

FINANCE (4.5 Positions)

Assistant G.M./Controller  
Accountant  
Accounting Tech  
Accounts Receivable  
General Office - Part Time

TOTAL PAYROLL 23                      1,432,726

\*Chief of Operations Salary is no longer funded.

REVENUE	07-08	08/09	09/10	4/30/10	09/10	10/11	11/12	
	ACTUAL	ACTUAL	Budget	Y-T-D	Projection	Budget Proposed	Budget Proposed	
41010	Metered Water Sales	1,338,041	1,374,765	1,433,847	1,098,961	1,332,808	1,396,374	1,421,370
41012	WAAP Adjustments	(2,796)	(918)	(918)	(5,384)	(6,461)	(3,459)	(3,529)
41015	Basic Fees	1,166,560	1,212,729	1,252,812	1,044,444	1,262,846	1,319,228	1,338,834
41016	Basic Fees Locked & Pulled	24,527	26,229	0	0	0	0	0
41030	Private Fire Protection	16,896	17,540	17,540	15,081	18,097	19,127	19,410
41040	Special Services Rev	108,148	111,990	115,000	94,851	113,821	116,098	118,420
42100	Standby Rev Current	1,158,204	1,159,817	1,158,204	1,163,341	1,163,341	1,163,341	1,163,341
42110	Standby Current Uncollectible	0	0	(250,000)	(175,000)	(200,000)	(250,000)	(250,000)
42200	Standby Rev Prior	63,007	163,266	137,000	125,971	161,460	161,460	161,460
42341	Prior Year Refunded Rev	0	0	0	(2,979)	(3,575)	0	0
43000	Property Taxes G.D.	452,059	482,067	370,975	414,829	378,854	381,643	414,829
43010	Property Taxes ID#2	160,001	169,484	120,750	141,058	141,058	121,250	121,500
43020	CMM Assessments Current	256,087	264,327	259,568	250,836	250,836	255,205	256,356
45000	Interest Rev G.D.	368,421	155,278	91,780	31,781	38,137	38,900	39,678
45010	Dividend Income US Bank (3)	571	9	5	0	0	0	0
46100	Grant Rev	0	31,750	0	148,250	148,250	0	0
47000	Miscellaneous Rev	4,549	6,145	6,100	1,228	1,474	1,503	1,533
<b>TOTAL REVENUE</b>		<b>5,114,275</b>	<b>5,174,478</b>	<b>4,712,663</b>	<b>4,347,268</b>	<b>4,800,947</b>	<b>4,720,669</b>	<b>4,803,202</b>

**ALLOCATED EXPENSES (BENEFITS, FIELD AND OFFICE) ARE DETAILED ON FINAL PAGE**

**EXPENSES**

**PRODUCTION**

	<b>Production Salaries</b>	(98,309)	(151,359)	(107,975)	(111,659)	(133,991)	(222,134)	(205,399)
501-02205	Water Treatment Expense	(15,369)	(14,728)	(15,153)	(10,351)	(12,421)	(12,670)	(12,923)
501-03105	Well Expense	(866)	(8,496)	0	0	0	0	0
501-03110	Cross Connection Control Exp	(1,975)	(1,800)	(1,800)	(544)	(653)	(666)	(679)
501-03115	Pumping Plant Repair & Maint	(40,531)	(45,395)	(46,000)	(15,157)	(18,188)	(18,552)	(18,923)
501-03120	Tanks/Reservoirs Exp	(1,842)	(7,016)	(173,562)	(12,517)	(173,562)	(186,028)	(186,028)
501-04005	Laboratory Services	(15,842)	(16,090)	(15,043)	(5,140)	(6,168)	(6,291)	(6,417)
501-04010	Lead & Copper Sampling	0	0	(607)	0	0	(2,500)	0
501-06105	Power - Electric	(240,213)	(250,052)	(262,500)	(192,386)	(230,863)	(245,338)	(257,605)
501-07005	Property Insurance	(77,158)	(71,832)	(62,000)	(52,893)	(63,472)	(64,741)	(66,036)
	Benefits Expenses Allocated	(88,036)	(114,684)	(112,008)	(96,207)	(114,974)	(117,840)	(117,864)
	Field Expenses Allocated	3,206	(12,099)	(27,054)	(55,813)	(17,196)	(19,876)	(19,731)
	<b>Total</b>	<b>(576,935)</b>	<b>(693,551)</b>	<b>(823,702)</b>	<b>(552,667)</b>	<b>(771,488)</b>	<b>(896,636)</b>	<b>(891,606)</b>



		07-08 ACTUAL	08/09 ACTUAL	09/10 Budget	4/30/10 Y-T-D	09/10 Projection	10/11 Budget Proposed	11/12 Budget Proposed
<b>DISTRIBUTION</b>								
	<b>Distribution Salaries</b>	(86,864)	(230,688)	(193,009)	(168,467)	(202,160)	(216,351)	(229,464)
502-02920	Inventory Over/Short	251	(7,285)	(6,000)	(2,102)	(2,102)	(3,106)	(3,168)
502-03105	Mainline/Leak Repair	(79,670)	(50,939)	(50,000)	(66,739)	(80,087)	(81,689)	(83,322)
502-03110	Equipment Rental	(3,428)	(3,088)	(3,500)	(2,421)	(2,905)	(2,963)	(3,023)
502-04005	Contract Locating Exp	(7,467)	(4,286)	(4,500)	(3,829)	(4,595)	(4,687)	(4,780)
	Benefits Expenses Allocated	(85,563)	(111,462)	(108,862)	(93,504)	(111,744)	(114,530)	(114,553)
	Field Expenses Allocated	3,206	(12,099)	(27,054)	(55,813)	(17,196)	(19,876)	(19,731)
	<b>Total</b>	<b>(259,535)</b>	<b>(419,847)</b>	<b>(392,925)</b>	<b>(392,875)</b>	<b>(420,789)</b>	<b>(443,201)</b>	<b>(458,042)</b>
<b>CUSTOMER SERVICE</b>								
	<b>Customer Service Salaries</b>	(231,390)	(328,317)	(298,282)	(253,697)	(304,436)	(310,664)	(314,286)
503-03105	Meter Service Repair	(63,019)	(12,251)	(12,600)	(12,759)	(15,311)	(15,617)	(15,929)
503-07005	Credit Card Discount	(6,533)	(7,356)	(8,400)	(5,966)	(7,159)	(7,302)	(7,448)
503-07010	Bad Debt	(36)	(250)	(20,000)	(552)	(20,000)	(20,000)	(20,400)
503-07015	Public Information/Education	(21,645)	(30,681)	(43,000)	(31,686)	(43,000)	(43,860)	(44,737)
503-07020	Water Conservation Exp	(16,931)	(16,965)	(18,000)	(12,759)	(18,000)	(18,360)	(18,727)
	Benefits Expenses Allocated	(123,646)	(161,073)	(157,315)	(135,122)	(161,480)	(165,506)	(165,539)
	Office Expenses Allocated	(205,444)	(160,131)	(143,350)	(96,517)	(119,867)	(119,943)	(113,559)
	<b>Total</b>	<b>(668,643)</b>	<b>(717,024)</b>	<b>(700,947)</b>	<b>(549,058)</b>	<b>(689,253)</b>	<b>(701,252)</b>	<b>(700,627)</b>
<b>ADMINISTRATION</b>								
	<b>Administration Salaries</b>	(235,888)	(227,959)	(388,454)	(178,534)	(214,241)	(271,032)	(271,032)
504-01205	Director's Exp	(13,422)	(18,816)	(20,836)	(18,795)	(22,554)	(23,005)	(23,465)
504-01210	Director's Education	(1,719)	(10,593)	(6,000)	(7,764)	(9,317)	(9,503)	(9,693)
504-01215	Employee Training Exp	(1,990)	(24,875)	(20,000)	(13,612)	(16,334)	(16,661)	(16,994)
504-04005	Lobbyist	(56,340)	(42,000)	(42,000)	(31,500)	(42,000)	(42,000)	(42,000)
504-07000	Miscellaneous Exp	(6,587)	(7,391)	(7,600)	(1,976)	(2,371)	(2,419)	(2,467)
504-07005	Business Exp	(14,715)	(18,511)	(14,164)	(12,865)	(15,438)	(15,747)	(16,062)
504-07006	Subscriptions	(1,210)	(3,425)	(3,500)	(2,492)	(2,990)	(3,050)	(3,111)
504-07010	Emergency Preparedness	(8,585)	(7,050)	(7,262)	(3,750)	(7,262)	(7,407)	(7,555)
504-07015	Outside Services	(28,965)	(33,394)	(39,587)	(31,328)	(37,594)	(38,345)	(39,112)
504-07016	Membership Fees & Dues	(7,582)	(9,938)	(11,800)	(14,442)	(17,330)	(17,677)	(18,031)
	Benefits Expenses Allocated	(107,819)	(140,455)	(137,179)	(117,826)	(140,810)	(144,321)	(144,350)
	Office Expenses Allocated	(34,241)	(26,689)	(23,892)	(16,086)	(19,978)	(19,991)	(18,927)
	<b>Total</b>	<b>(519,062)</b>	<b>(571,096)</b>	<b>(722,273)</b>	<b>(450,970)</b>	<b>(548,220)</b>	<b>(611,158)</b>	<b>(612,800)</b>

		07-08	08/09	09/10	4/30/10	09/10	10/11	11/12
		ACTUAL	ACTUAL	Budget	Y-T-D	Projection	Budget Proposed	Budget Proposed
<b>ENGINEERING AND I.T.</b>								
	<b>Engineering Salaries</b>	(68,786)	(91,202)	(88,202)	(63,356)	(76,027)	(44,184)	(44,184)
503-04005	Plan Check	(10,233)	(13,366)	0	0	0	0	0
505-02305	Maps/Drafting Supplies	(4,263)	(9,127)	(10,000)	(1,294)	(1,553)	(1,584)	(1,616)
505-04005	Engineering Services	(36,380)	(78,408)	(96,408)	(61,036)	(96,408)	(60,000)	(60,000)
505-04010	Mapping System Upgrades	(13,668)	(10,736)	(11,000)	(6,600)	(7,920)	(8,078)	(8,240)
	Benefits Expenses Allocated	(17,310)	(22,550)	(22,024)	(18,917)	(22,607)	(23,171)	(23,175)
	Office Expenses Allocated	(34,241)	(26,689)	(23,892)	(16,086)	(19,978)	(19,991)	(18,927)
	<b>Total</b>	<b>(184,881)</b>	<b>(252,078)</b>	<b>(251,526)</b>	<b>(167,289)</b>	<b>(224,493)</b>	<b>(157,008)</b>	<b>(156,142)</b>
<b>FINANCE</b>								
	<b>Finance Salaries</b>	(50,798)	(128,863)	(186,197)	(121,609)	(145,931)	(175,786)	(175,786)
506-04005	Accounting Services	(22,510)	(22,883)	(24,347)	(23,582)	(24,000)	(24,480)	(24,970)
	Benefits Expenses Allocated	(69,241)	(90,201)	(88,096)	(75,668)	(90,429)	(92,683)	(92,702)
	Office Expenses Allocated	(34,241)	(26,689)	(23,892)	(16,086)	(19,978)	(19,991)	(18,927)
	<b>Total</b>	<b>(176,790)</b>	<b>(268,635)</b>	<b>(322,532)</b>	<b>(236,945)</b>	<b>(280,338)</b>	<b>(312,940)</b>	<b>(312,384)</b>
<b>PERSONNEL</b>								
	<b>Personnel Salaries</b>	(698)	0	(7,575)	(19,622)	(23,546)	(7,575)	(7,575)
507-01905	Employment Recruiting Exp	(17,055)	(5,823)	(6,000)	(1,639)	(1,967)	(2,006)	(2,046)
507-01910	Labor Negotiation Exp	(43,467)	0	(10,000)	0	(2,000)	(18,000)	0
	Benefits Expenses Allocated	(2,967)	(3,866)	(3,776)	(3,243)	(3,876)	(3,972)	(3,973)
	Office Expenses Allocated	(34,241)	(26,689)	(23,892)	(16,086)	(19,978)	(19,991)	(18,927)
	<b>Total</b>	<b>(98,428)</b>	<b>(36,377)</b>	<b>(51,242)</b>	<b>(40,590)</b>	<b>(51,367)</b>	<b>(51,544)</b>	<b>(32,521)</b>
<b>LEGAL</b>								
508-04000	Legal Services	(46,923)	(66,442)	(46,800)	(54,133)	(66,000)	(67,320)	(68,666)
	<b>Total</b>	<b>(46,923)</b>	<b>(66,442)</b>	<b>(46,800)</b>	<b>(54,133)</b>	<b>(66,000)</b>	<b>(67,320)</b>	<b>(68,666)</b>

		07-08	08/09	09/10	4/30/10	09/10	10/11	11/12
		ACTUAL	ACTUAL	Budget	Y-T-D	Projection	Budget Proposed	Budget Proposed
<b>BONDS AND LOANS</b>								
<b>PRINCIPAL</b>								
509-08105	Cap Imp Bond Principal (3)	(445,000)	(465,000)	(490,000)	0	(490,000)	(515,000)	0
509-08110	ID#2 Bonds Principal	(99,500)	(85,000)	(90,000)	(90,000)	(90,000)	(95,000)	(100,000)
509-08115	CMM Bond Principal	(70,000)	(75,000)	(77,000)	(75,000)	(75,000)	(80,000)	(84,000)
509-08120	Morongo Basin Pipeline Pmt	(213,992)	(219,594)	(219,763)	0	(219,763)	(224,158)	(228,641)
<b>INTEREST</b>								
509-08205	Interest Exp (3)	(94,750)	(68,856)	(50,508)	(50,508)	(50,508)	(26,008)	0
509-08210	Interest Exp ID#2		(33,497)	(30,750)	(30,750)	(30,750)	(26,250)	(21,500)
509-08215	CMM Interest Exp	(176,562)	(168,350)	(171,428)	(168,342)	(171,428)	(164,205)	(160,356)
<b>BOND FEES &amp; CHARGES</b>		(18,144)	(21,994)	(17,284)	(12,323)	(16,229)	(17,353)	(18,481)
<b>Total</b>		(1,117,948)	(1,137,291)	(1,146,733)	(426,923)	(1,143,678)	(1,147,974)	(612,978)
Grand Total Revenues		5,114,275	5,174,478	4,712,663	4,347,268	4,800,947	4,720,669	4,803,202
Grand Total Expenses		(3,649,146)	(4,162,341)	(4,458,680)	(2,871,451)	(4,195,625)	(4,389,033)	(3,845,765)
Net Gain (Loss)		1,465,129	1,012,137	253,983	1,475,817	605,322	331,636	957,437

**DETAL - ALLOCATED BENEFITS**

		07-08 ACTUAL	08/09 ACTUAL	09/10 Budget	4/30/10 Y-T-D	09/10 Projection	10/11 Budget Proposed	11/12 Budget Proposed
<b>BENEFITS TO BE ALLOCATED</b>								
551-01205	Employee Education	(837)	(2,438)	(2,438)	(210)	(252)	(257)	(262)
551-01210	Compensated Leave	(150,307)	(189,874)	(144,411)	(162,949)	(185,000)	(185,000)	(185,000)
551-01215	Cafeteria Plan Exp	(113,010)	(180,200)	(200,100)	(163,125)	(195,750)	(195,750)	(195,750)
551-01220	Group Insurance	(3,792)	(5,089)	(4,225)	(5,256)	(6,307)	(6,433)	(6,562)
551-01225	Workers Comp Insurance	(41,092)	(35,403)	(30,512)	(21,094)	(28,000)	(31,606)	(31,606)
551-01230	Retirement	(92,524)	(110,681)	(122,875)	(96,311)	(119,301)	(127,921)	(127,921)
551-01235	Vehicle Allowance Sal	(8,900)	(7,200)	(10,800)	(1,800)	(2,160)	0	0
551-01240	Uniforms	(6,159)	(4,197)	(7,200)	(6,518)	(6,518)	(6,770)	(6,770)
551-01305	Payroll Taxes	(77,961)	(109,209)	(106,699)	(83,224)	(102,631)	(108,285)	(108,285)
	<b>Total</b>	<b>(494,582)</b>	<b>(644,291)</b>	<b>(629,260)</b>	<b>(540,487)</b>	<b>(645,919)</b>	<b>(662,022)</b>	<b>(662,156)</b>

**FIELD COSTS TO BE ALLOCATED**

552-02205	Shop Expense Combined	(10,600)	(7,306)	(10,786)	(9,055)	(10,786)	(11,002)	(11,222)
552-02210	Small Tools Exp Combined	(9,933)	(18,109)	(18,109)	(8,294)	(10,000)	(10,200)	(10,404)
552-02215	Employee Safety Expense	(10,193)	(1,979)	(4,000)	(4,933)	(5,920)	(6,500)	(5,132)
552-03205	Tractor Tool Repair	(1,069)	(8,389)	(8,389)	(2,985)	(3,984)	(4,064)	(4,145)
552-03905	Building Repair & Maint	(16,125)	(22,876)	(23,500)	(22,420)	(27,046)	(29,787)	(28,787)
552-05005	Fuel Vehicles	(31,620)	(36,568)	(40,225)	(30,078)	(35,077)	(35,779)	(36,494)
552-05010	Automotive Exp	(23,308)	(31,624)	(32,573)	(20,631)	(26,000)	(26,520)	(27,050)
552-05015	Equipment Clearing	8,006	2,490	3,000	1,376	1,651	1,684	1,718
552-06305	Communications	(9,706)	(8,316)	(9,000)	(8,254)	(9,905)	(10,103)	(10,305)
552-07005	Regulatory Permits, etc.	(16,242)	(10,208)	(11,000)	(6,809)	(7,800)	(7,956)	(8,115)
552-07010	Other Overhead 17	114,229	112,696	96,093	189	96,093	96,093	96,093
552-07015	Labor Overhead 16	12,972	5,991	4,381	268	4,381	4,381	4,381
	<b>Total</b>	<b>6,411</b>	<b>(24,198)</b>	<b>(54,108)</b>	<b>(111,626)</b>	<b>(34,392)</b>	<b>(39,752)</b>	<b>(39,463)</b>

**OFFICE COSTS TO BE ALLOCATED**

		07-08 ACTUAL	08/09 ACTUAL	09/10 Budget	4/30/10 Y-T-D	09/10 Projection	10/11 Budget Proposed	11/12 Budget Proposed
553-01405	Temporary Labor Fees	(193,968)	(115,861)	(25,000)	(20,721)	(32,155)	(28,929)	(14,870)
553-02105	Office Supplies	(28,784)	(36,874)	(36,000)	(25,019)	(30,000)	(30,600)	(31,212)
553-02110	Postage	(25,385)	(23,321)	(26,579)	(18,315)	(21,978)	(22,418)	(22,866)
553-04005	Computer Programming Exp	(12,906)	(5,083)	(11,081)	(2,613)	(2,613)	(2,665)	(2,719)
553-04010	Office Equip Repair & Maint	(16,489)	(20,356)	(40,256)	(28,561)	(34,273)	(34,959)	(35,658)
553-04015	System Administration	(28,740)	(30,112)	(60,000)	(39,535)	(47,442)	(48,391)	(49,359)
553-06205	Telephone & Utilities	(36,134)	(35,278)	(40,000)	(26,098)	(31,318)	(31,944)	(32,583)
	<b>Total</b>	<b>(342,406)</b>	<b>(266,885)</b>	<b>(238,916)</b>	<b>(160,862)</b>	<b>(199,779)</b>	<b>(199,905)</b>	<b>(189,266)</b>

JOSHUA BASIN WATER DISTRICT  
SUPPLEMENTAL DATA SHEET

Special Meeting of the Board of Directors

June 9, 2010

To: President and Board of Directors  
From: Joe Guzzetta, General Manager

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TOPIC: STRATEGIC PLANNING WORKSHOP

RECOMMENDATION: That the Board set a date for the annual strategic planning workshop and authorize staff to retain a facilitator to assist in the planning process, at a cost not to exceed \$2,500.

ANALYSIS: Due to scheduling difficulties the Board did not conduct a strategic planning workshop last year to outline its direction and goals. Prior to that the District used a facilitator for several years and has found that having an objective professional conduct the planning results in a very streamlined and collaborative plan that is supported by the majority of the Board.

It would be very appropriate for the current Board to conduct a strategic planning workshop to identify the overall direction and priorities of the District, since the Board as constituted has never done so. The Board could also wait until the November election; however, it would be nearly a year from now before a new Board could likely hold an effective planning session.

The Board has used Pat Caldwell for the planning workshop in the past. If she is agreeable to the Board staff will arrange the workshop.