



**REGULAR FINANCE COMMITTEE MEETING  
WEDNESDAY, MAY 23, 2018, AT 9:00 AM  
61750 CHOLLITA ROAD, JOSHUA TREE, CA 92252**

**AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. DETERMINATION OF QUORUM
4. APPROVAL OF AGENDA
5. PUBLIC COMMENT
6. APPROVE MINUTES OF THE PRIOR COMMITTEE MEETING
  - Draft Minutes – April 12, 2018
- Pages 2-3
- Pages 4-18 7. REVIEW CHECK REGISTERS FOR MARCH & APRIL 2018 CHECK REGISTER-  
Receive information and refer to the Board of Directors for approval.
- Pages 19-26 8. 2<sup>ND</sup> QUARTER ENDING 12/31/2017 FINANCIAL REPORT – Accept report and refer to  
the Board of Directors for approval.
- Pages 27-30 9. GUARANTEE DEPOSIT AND FEES FOR TEMPORARY CONSTRUCTION METERS –  
Refer to the Board of Directors for approval of Resolution No. 18-986 amending Article  
11.6 and 13.13 related to fees for temporary/construction meters.
- Pages 31-32 10. UPDATE ON COLLECTION OF DELINQUENT WATER BILLS VIA THE TAX  
ROLLS – Refer to the Board of Directors for adoption of a Resolution authorizing  
collection of delinquent water charges via the tax rolls.
- Pages 33-58 11. 18/19 BUDGET DISCUSSION – Discuss and refer to the Board of Directors for approval.
12. STAFF REPORT
13. ADJOURNMENT

**INFORMATION**

During "Public Comment," please use the podium microphone. State your name and have your information prepared and be ready to provide your comments. The District is interested and appreciates your comments. A 3-minute time limit will be imposed.

Any person with a disability who requires accommodation to participate in this meeting should telephone Joshua Basin Water District at (760) 366-8438, at least 48 hours before the meeting to request a disability-related modification or accommodation.

Materials related to an item on this Agenda submitted to the Committee after distribution of the agenda packet are available for public inspection in the District's office located at 61750 Chollita Road, Joshua Tree, California 92252 during regular business hours.

JOSHUA BASIN WATER DISTRICT  
Minutes of the  
REGULAR MEETING OF THE FINANCE COMMITTEE  
Thursday, April 12, 2018  
61750 Chollita Road, Joshua Tree, CA 92252

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Vice President Johnson called the meeting to order at 9:02 a.m.

**DETERMINATION OF A QUORUM**

Directors Present –Vice President Johnson, Director Floen,

**STAFF PRESENT**

Curt Sauer, GM, Susan Greer, AGM, Sarah Johnson, HR Manager/Contract Administrator

**GUESTS - 1**

**APPROVAL OF AGENDA**

Director Floen made a motion to approve the Agenda. Vice President Johnson seconded the motion.

MSC' (Floen/Johnson) motion carried.

**PUBLIC COMMENT – None**

**CONSENT CALENDAR**

- Approve the Draft Minutes of March 14, 2018

Director Floen made a motion to approve the draft minutes of March 14, 2018. Vice President Johnson seconded the motion.

MSC' (Floen/Johnson) motion carried.

**OVERVIEW OF INSURANCE PROCESS – Sarah Johnson, HR Manager/Contract Administrator, gave a brief overview of the current insurance process.**

No motion was made; the update was for information only.

**CONSIDER REVISION TO BUDGET CYCLE – AGM Greer gave the Staff Report**

Vice President Johnson made a motion to recommend and refer the Revised Budget Cycle to the full Board for approval. Director Floen seconded the motion.

MSC' (Johnson/Floen) motion carried.

**RESERVE FUND POLICY - AGM Greer gave the staff report.**

Director Floen made a motion to recommend and refer to the full Board for approval. Vice President Johnson seconded the motion.

MSC' (Floen/Johnson) motion carried.

LOW-INCOME RATE ASSISTANCE PROGRAM – GM Sauer gave the staff report,

No motion was made; the update was for information only.

STAFF REPORT – None

ADJOURNMENT - Vice President Johnson made a motion to adjourn the Finance Committee meeting at 11:05 a.m. Director Floen seconded the motion.

MSC' (Johnson/Floen) motion carried.

Respectfully,

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Susan Greer, Assistant General Manager, and Controller



Joshua Basin Water District

**\*Check Report JBWD**

By Check Number

Date Range: 03/01/2018 - 03/31/2018

Vendor Number Payable #	Vendor DBA Name Payable Type	Payable Date	Payment Date Payable Description	Payment Type	Discount Amount	Payment Amount Payable Amount	Number
Bank Code: AP-AP Cash							
000501 <a href="#">0540412</a>	ACWA/JPIA Invoice	03/07/2018	03/07/2018 EE HEALTH BENEFIT & EAP APR 18	Regular	0.00 0.00	17,675.71 17,675.71	59834
013791 <a href="#">796936</a>	ALLIANT INSURANCE SERVICES, INC. Invoice	03/07/2018	03/07/2018 SPECIAL EVENT INSURANCE: WATER EDU	Regular	0.00 0.00	306.00 306.00	59835
004110 <a href="#">BW0318</a> <a href="#">BW0318B</a>	BURRTEC WASTE & RECYCLING SVCS Invoice Invoice	03/07/2018 03/07/2018	03/07/2018 RECYCLING - MAR 18 TRASH REMOVAL - MAR 18	Regular	0.00 0.00 0.00	418.29 147.39 270.90	59836
001550 <a href="#">LVS3782</a>	CDW GOVERNMENT, INC Invoice	03/07/2018	03/07/2018 OFFICE SUPPLIES	Regular	0.00 0.00	884.54 884.54	59837
001555 <a href="#">180303192101</a>	CENTRATEL Invoice	03/07/2018	03/07/2018 DISPATCH SERVICES - FEB 18	Regular	0.00 0.00	273.28 273.28	59838
001850 <a href="#">960982</a>	CLINICAL LAB OF S.B. INC Invoice	03/07/2018	03/07/2018 SAMPLING - JAN 18	Regular	0.00 0.00	1,662.00 1,662.00	59839
000237 <a href="#">3990561-020515</a>	COLONIAL LIFE & ACCIDENT INSURANCE CO, IN Invoice	03/07/2018	03/07/2018 EE LIFE INSURANCE - FEB 18	Regular	0.00 0.00	2,276.20 2,276.20	59840
000048 <a href="#">DB022818</a>	DANIEL BOCK Invoice	03/07/2018	03/07/2018 REIMB: SAFETY BOOTS	Regular	0.00 0.00	200.00 200.00	59841
002820 <a href="#">81339</a>	EMPLOYEE RELATIONS, INC. Invoice	03/07/2018	03/07/2018 EE RECRUITING EXPENSE	Regular	0.00 0.00	40.85 40.85	59842
003015 <a href="#">KF030518</a>	EUGENE K FAUL Invoice	03/07/2018	03/07/2018 REIMB: PLAN COPIES: COUNTY MENTAL H	Regular	0.00 0.00	18.71 18.71	59843
003025 <a href="#">6-098-42361</a>	FEDEX Invoice	03/07/2018	03/07/2018 SHIPPING: WELL 14 REHAB	Regular	0.00 0.00	91.08 91.08	59844
013222 <a href="#">FC0318</a>	FRONTIER CALIFORNIA INC. Invoice	03/07/2018	03/07/2018 HDMC WWTP - TELEPHONE	Regular	0.00 0.00	179.51 179.51	59845
000058 <a href="#">10378428</a>	GARDA CL WEST, INC. Invoice	03/07/2018	03/07/2018 COURIER FEES - MAR 18	Regular	0.00 0.00	606.41 606.41	59846
004018 <a href="#">10856091</a>	HACH COMPANY Invoice	03/07/2018	03/07/2018 CHLORINE TEST SUPPLIES	Regular	0.00 0.00	1,043.37 1,043.37	59847
006200 <a href="#">62388</a>	MCALLISTERS JANITORIAL SERV. Invoice	03/07/2018	03/07/2018 JANITORIAL SERVICES - FEB 18	Regular	0.00 0.00	580.00 580.00	59848
013351 <a href="#">173</a>	HELENITA C. YOUNGLOVE Invoice	03/07/2018	03/07/2018 NOTARY SERVICES	Regular	0.00 0.00	105.00 105.00	59849
004720 <a href="#">S1009217.001</a>	INLAND WATER WORKS Invoice	03/07/2018	03/07/2018 PUMPING PLANT SUPPLIES	Regular	0.00 0.00	17.24 17.24	59850
009054 <a href="#">180225-1</a> <a href="#">180304-1</a>	KATHLEEN J. RADNICH Invoice Invoice	03/07/2018 03/07/2018	03/07/2018 PUBLIC RELATIONS SERVICES PUBLIC RELATIONS SERVICES	Regular	0.00 0.00 0.00	2,270.04 894.43 1,375.61	59851
006507 <a href="#">56212721</a>	McMASTER-CARR SUPPLY COMPANY Invoice	03/07/2018	03/07/2018 PUMPING PLANT/SHOP EXPENSE/SMALL	Regular	0.00 0.00	1,059.63 1,059.63	59852

\*Check Report JBWD

Date Range: 03/01/2018 - 03/31

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
000070	ONLINE INFORMATION SERVICES, INC.	03/07/2018	Regular	0.00	278.35	59853
<a href="#">844603</a>	Invoice	03/07/2018	ID VERIF. SERV. THRU 02/28/18	0.00	278.35	
008300	POSTMASTER	03/07/2018	Regular	0.00	4,000.00	59854
<a href="#">SD030218</a>	Invoice	03/07/2018	POSTAGE FOR WATER BILLING	0.00	4,000.00	
008405	PRECISION ASSEMBLY	03/07/2018	Regular	0.00	1,410.57	59855
<a href="#">17958</a>	Invoice	03/07/2018	FEB WATER BILL PRINT/MAIL	0.00	1,410.57	
008415	PRUDENTIAL OVERALL SUPPLY	03/07/2018	Regular	0.00	103.10	59856
<a href="#">22571948</a>	Invoice	03/07/2018	SHOP EXPENSE	0.00	52.90	
<a href="#">22571950</a>	Invoice	03/07/2018	SHOP EXPENSE	0.00	50.20	
013218	OFFICETEAM	03/07/2018	Regular	0.00	2,526.72	59857
<a href="#">50296753</a>	Invoice	03/07/2018	TEMPORARY LABOR	0.00	1,415.68	
<a href="#">50343184</a>	Invoice	03/07/2018	TEMPORARY LABOR	0.00	1,111.04	
008414	PROVIDED	03/07/2018	Regular	0.00	300.00	59858
<a href="#">1165</a>	Invoice	03/07/2018	VIDEO TAPING & YOU TUBE BD MEETING	0.00	300.00	
000042	ROMAN, ANNE	03/07/2018	Regular	0.00	1,241.25	59859
<a href="#">AR030618</a>	Invoice	03/07/2018	EDUCATION REIMBURSEMENT	0.00	1,241.25	
VEN01020	SOUTHWEST NETWORKS, INC.	03/07/2018	Regular	0.00	11,070.00	59860
<a href="#">18-20275C</a>	Invoice	03/07/2018	IT SERVICES - 4/18 - 6/18	0.00	11,070.00	
011101	VAGABOND WELDING SUPPLY	03/07/2018	Regular	0.00	129.41	59861
<a href="#">104215</a>	Invoice	03/07/2018	SHOP EXPENSE	0.00	51.11	
<a href="#">104320</a>	Invoice	03/07/2018	SHOP EXPENSE	0.00	78.30	
013788	STURDIVAN EMERGENCY MANAGEMENT CONS	03/07/2018	Regular	0.00	2,500.00	59862
<a href="#">1016</a>	Invoice	03/07/2018	LOCAL HAZARD MITIGATION PLAN	0.00	2,500.00	
001006	SUSAN GREER	03/07/2018	Regular	0.00	157.61	59863
<a href="#">SG022818</a>	Invoice	03/07/2018	REIMB MILEAGE & MEALS: CSMFO CONFE	0.00	157.61	
009980	SWRCB FEES	03/07/2018	Regular	0.00	10,748.00	59864
<a href="#">LW-1015554</a>	Invoice	03/07/2018	WATER SYSTEM FEES 7/01/17 - 6/30/18	0.00	10,748.00	
013196	TELEPACIFIC COMMUNICATIONS	03/07/2018	Regular	0.00	737.43	59865
<a href="#">100712318-0</a>	Invoice	03/07/2018	TELEPHONE (OFFICE) - MAR 18	0.00	737.43	
010690	TYLER TECHNOLOGIES	03/07/2018	Regular	0.00	137.50	59866
<a href="#">025-215992</a>	Invoice	03/07/2018	EE TRAINING	0.00	137.50	
010850	UNDERGROUND SERVICE ALERT	03/07/2018	Regular	0.00	67.75	59867
<a href="#">220180335</a>	Invoice	03/07/2018	TICKET DELIVERY SERVICE - FEB 18	0.00	67.75	
010990	UTILIQUEST L.L.C.	03/07/2018	Regular	0.00	506.40	59868
<a href="#">258868-Q</a>	Invoice	03/07/2018	CONTRACT LOCATING EXPENSE	0.00	402.00	
<a href="#">259358-Q</a>	Invoice	03/07/2018	CONTRACT LOCATING EXPENSE	0.00	104.40	
000327	WATER QUALITY SPECIALISTS	03/07/2018	Regular	0.00	3,310.00	59869
<a href="#">5344</a>	Invoice	03/07/2018	HDMC WWTP: OPERATION & MAINT - FE	0.00	3,310.00	
013787	WESTIN TECHNOLOGY SOLUTIONS, LLC	03/07/2018	Regular	0.00	825.00	59870
<a href="#">10147</a>	Invoice	03/07/2018	ORGANIZATIONAL ASSESSMENT	0.00	825.00	
000233	NAPA AUTO PARTS	03/07/2018	Regular	0.00	465.24	59871
<a href="#">231411</a>	Invoice	03/07/2018	VEHICLE MAINTENANCE	0.00	51.86	
<a href="#">231438</a>	Credit Memo	03/07/2018	VEHICLE MAINTENANCE	0.00	-51.86	
<a href="#">231690</a>	Invoice	03/07/2018	VEHICLE MAINTENANCE: V31	0.00	471.26	
<a href="#">231720</a>	Credit Memo	03/07/2018	CREDIT: CORE DEPOSIT: V31	0.00	-39.15	
<a href="#">232301</a>	Invoice	03/07/2018	SMALL TOOLS DIST/SHOP EXPENSE	0.00	33.13	
000229	C & S ELECTRIC	03/07/2018	Regular	0.00	9,847.00	59881

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Date Range: 03/01/2018 - 03/31

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">2425</a>	Invoice	03/07/2018	WELL 14 SOFT START SUPPLIES	0.00	9,847.00	
001008 <a href="#">BA0318</a>	BUSINESS CARD Invoice	03/12/2018	03/12/2018 Manual BACKFLOW TESTER RENEWAL/CROSS CO	0.00	205.56	59882
001008 001008 <a href="#">BA0318</a>	BUSINESS CARD BUSINESS CARD Invoice	03/12/2018	03/12/2018 Regular 03/13/2018 Regular BACKFLOW TESTER RENEWAL/CROSS CO	0.00	-205.56 205.56	59882 59883
001630 <a href="#">829480028X0305</a>	AT&T MOBILITY Invoice	03/15/2018	03/15/2018 Regular COMMUNICATIONS - FEC 18/OFFICE SUP	0.00	2,977.68	59884
009054 <a href="#">180311-1</a>	KATHLEEN J. RADNICH Invoice	03/15/2018	03/15/2018 Regular PUBLIC RELATIONS SERVICES	0.00	970.20	59885
001700 <a href="#">V/031418</a>	VALLERI JORGE Invoice	03/15/2018	03/15/2018 Regular REIMB: EE TRAINING: MILEAGE	0.00	57.77	59886
013792 <a href="#">42321</a>	AVENET LLC Invoice	03/21/2018	03/21/2018 Regular WEBSITE DESIGN	0.00	4,805.00	59893
000998 <a href="#">AWWA032118</a>	AWWA, CA-NV SECTION Invoice	03/21/2018	03/21/2018 Regular EE TRAINING	0.00	375.00	59894
VEN01462 <a href="#">217932</a>	BAY AREA CARBIDE, INC. Invoice	03/21/2018	03/21/2018 Regular TOOL/EQUIP REPAIR	0.00	78.09	59895
001550 <a href="#">LWW1496</a>	CDW GOVERNMENT, INC Invoice	03/21/2018	03/21/2018 Regular OFFICE SUPPLIES	0.00	55.36	59896
001850 <a href="#">961479</a>	CLINICAL LAB OF S.B. INC Invoice	03/21/2018	03/21/2018 Regular SAMPLING - FEB 18	0.00	1,215.00	59897
013790 <a href="#">34963</a>	COLANTUONO, HIGHSMITH & WHATLEY, PC Invoice	03/21/2018	03/21/2018 Regular LEGAL SERVICES - FEB 18	0.00	1,330.00	59898
001953 <a href="#">CSBDP031218</a>	COUNTY OF SAN BERNARDINO DEPT OF PUBLIC Invoice	03/21/2018	03/21/2018 Regular EXCAVATION PERMIT #T1800112 - EL REP	0.00	445.00	59899
013794 <a href="#">DB032018</a>	DAVID BRUCK Invoice	03/21/2018	03/21/2018 Regular REFUND: METER INSTALL OVERPAYMENT	0.00	892.27	59900
010956 <a href="#">90609215</a> <a href="#">90609227</a>	DOI-USGS Invoice Invoice	03/21/2018 03/21/2018	03/21/2018 Regular USGS COOPERATIVE WATER RESOURCES USGS COOPERATIVE WATER RESOURCES	0.00	7,376.59 775.45 6,601.14	59901
013793 <a href="#">FTC032118</a>	FRANCHISE TAX BOARD Invoice	03/21/2018	03/21/2018 Regular WITHHOLDING ORDER #31414253885974	0.00	1,873.48	59902
000229 <a href="#">2431</a>	C & S ELECTRIC Invoice	03/21/2018	03/21/2018 Regular PUMPING PLANT SUPPLIES	0.00	23.00	59903
000058 <a href="#">70071741</a>	GARDA CL WEST, INC. Invoice	03/21/2018	03/21/2018 Regular EVENXCHANGE FEES - FEB 18	0.00	25.88	59904
009054 <a href="#">180318-1</a>	KATHLEEN J. RADNICH Invoice	03/21/2018	03/21/2018 Regular PUBLIC RELATIONS SERVICES	0.00	1,008.00	59905
005640 <a href="#">4543</a>	KILLER BEE PEST CONTROL Invoice	03/21/2018	03/21/2018 Regular BEE REMOVAL	0.00	70.00	59906
006029 <a href="#">1455358</a> <a href="#">1455359</a> <a href="#">1455360</a>	LIEBERT CASSIDY WHITMORE Invoice Invoice Invoice	03/21/2018 03/21/2018 03/21/2018	03/21/2018 Regular LEGAL SERVICES - FEB 18 LEGAL SERVICES - EE MATTERS LEGAL SERVICES - EE MATTERS	0.00	349.00 175.00 104.00 70.00	59907
000205	LORI G. HERBEL	03/21/2018	Regular	0.00	128.00	59908

\*Check Report JBWD

Date Range: 03/01/2018 - 03/31

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">LH040118</a>	Invoice	03/21/2018	PUBLIC INFO/FARMER'S MARKET	0.00	128.00	
006507	McMASTER-CARR SUPPLY COMPANY	03/21/2018	Regular	0.00	1,701.92	59909
<a href="#">58030097</a>	Invoice	03/21/2018	SMALL TOOLS/SHOP EXPENSE/PUMPING	0.00	1,701.92	
000156	FORSHOCK	03/21/2018	Regular	0.00	5,620.47	59910
<a href="#">1700119</a>	Invoice	03/21/2018	SCADA IMPROVEMENTS	0.00	5,620.47	
000236	PAYPRO ADMINISTRATORS	03/21/2018	Regular	0.00	50.00	59911
<a href="#">62342</a>	Invoice	03/21/2018	FSA ADMIN FEES - FEB 18	0.00	50.00	
008415	PRUDENTIAL OVERALL SUPPLY	03/21/2018	Regular	0.00	82.35	59912
<a href="#">21027448</a>	Credit Memo	03/21/2018	CREDIT: SHOP EXPENSE	0.00	-20.75	
<a href="#">22579114</a>	Invoice	03/21/2018	SHOP EXPENSE	0.00	52.90	
<a href="#">22579125</a>	Invoice	03/21/2018	SHOP EXPENSE	0.00	50.20	
013360	REDWINE AND SHERRILL, LLP	03/21/2018	Regular	0.00	6,612.00	59913
<a href="#">1084</a>	Invoice	03/21/2018	LEGAL SERVICES - FEB 18	0.00	6,612.00	
000218	DESERT RATZ GRAFIX / SIGNS	03/21/2018	Regular	0.00	323.25	59914
<a href="#">441914</a>	Invoice	03/21/2018	TRUCK DECAL LOGOS	0.00	323.25	
013218	OFFICETEAM	03/21/2018	Regular	0.00	2,867.20	59915
<a href="#">50395262</a>	Invoice	03/21/2018	TEMPORARY LABOR	0.00	1,433.60	
<a href="#">50444292</a>	Invoice	03/21/2018	TEMPORARY LABOR	0.00	1,433.60	
001932	SAN BERNARDINO COUNTY OFFICE OF THE ASS	03/21/2018	Regular	0.00	2.00	59916
<a href="#">108095</a>	Invoice	03/21/2018	MAP REVISIONS - MAR 18	0.00	2.00	
013795	SEAN MAGUIRE	03/21/2018	Regular	0.00	892.27	59917
<a href="#">SM032018</a>	Invoice	03/21/2018	REFUND: METER INSTALL OVERPAYMENT	0.00	892.27	
009898	SOCALGAS	03/21/2018	Regular	0.00	444.10	59918
<a href="#">GAS0318</a>	Invoice	03/21/2018	HEAT FOR SHOP - THRU 3/16/18	0.00	444.10	
009880	SOUTHERN CALIFORNIA EDISON CO	03/21/2018	Regular	0.00	2,459.40	59919
<a href="#">SCE0318</a>	Invoice	03/21/2018	POWER TO BLDGS & GEN - MAR 18	0.00	2,459.40	
VEN01020	SOUTHWEST NETWORKS, INC.	03/21/2018	Regular	0.00	175.36	59920
<a href="#">18-2064</a>	Invoice	03/21/2018	SUPPLEMENTAL IT SERVICES (AMC) - FEB	0.00	142.50	
<a href="#">18-2552</a>	Invoice	03/21/2018	SHOP EXPENSE	0.00	32.86	
009920	STANDARD INSURANCE CO	03/21/2018	Regular	0.00	905.89	59921
<a href="#">ST0318</a>	Invoice	03/21/2018	EE LIFE INSURANCE - MAR 18	0.00	905.89	
013796	STEVEN VOGT	03/21/2018	Regular	0.00	892.27	59922
<a href="#">SV032018</a>	Invoice	03/21/2018	REFUND: METER INSTALL OVERPAYMENT	0.00	892.27	
009981	SWRCB FEES	03/21/2018	Regular	0.00	250.00	59923
<a href="#">SW031518</a>	Invoice	03/21/2018	WELL 10, 14, 15, 16 & 17 EXTRACTION	0.00	250.00	
013364	THOMAS SCOTT CARPENTER	03/21/2018	Regular	0.00	200.00	59924
<a href="#">TC031918</a>	Invoice	03/21/2018	REIMB: SAFETY BOOTS	0.00	200.00	
000510	TIME WARNER CABLE	03/21/2018	Regular	0.00	343.61	59925
<a href="#">0008970031318</a>	Invoice	03/21/2018	CABLE & INTERNET - MAR 18	0.00	343.61	
010990	UTILIQUEST L.L.C.	03/21/2018	Regular	0.00	583.72	59926
<a href="#">259645-Q</a>	Invoice	03/21/2018	CONTRACT LOCATING EXPENSE	0.00	77.48	
<a href="#">259904-Q</a>	Invoice	03/21/2018	CONTRACT LOCATING EXPENSE	0.00	485.20	
<a href="#">260157-Q</a>	Invoice	03/21/2018	CONTRACT LOCATING EXPENSE	0.00	21.04	
013203	WATER SYSTEMS ENGINEERING, INC.	03/21/2018	Regular	0.00	1,040.00	59927
<a href="#">26628</a>	Invoice	03/21/2018	WELL 14 REHAB CONSULTING	0.00	515.00	
<a href="#">26655</a>	Invoice	03/21/2018	WELL 14 REHAB CONSULTING	0.00	525.00	

\*Check Report JBWD

Date Range: 03/01/2018 - 03/31

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
011615 <a href="#">WE022818</a>	WESTERN EXTERMINATOR CO. Invoice	03/21/2018 03/21/2018	Regular PEST CONTROL SERVICES - SHOP	0.00 0.00	32.00 32.00	59928
013359 <a href="#">1095110</a>	XEROX FINANCIAL SERVICES Invoice	03/21/2018 03/21/2018	Regular OFFICE EXPENSE 3/7/18 - 4/6/18	0.00 0.00	395.66 395.66	59929
009500 <a href="#">USDA 03/18 LN</a>	USDA RURAL DEVELOPMENT Invoice	03/02/2018 03/02/2018	Manual CMM INT. - LOAN #2	0.00 0.00	66,812.35 66,812.35	900907
003596 <a href="#">DYP021918</a>	DEXYP Invoice	03/02/2018 03/02/2018	Manual MORONGO BASIN ADVERT - FEB 18	0.00 0.00	25.35 25.35	900908
000236 <a href="#">PPE 3-2-18</a>	PAYPRO ADMINISTRATORS Invoice	03/09/2018 03/09/2018	Manual EE FSA DEDUCTIONS 3-9-18	0.00 0.00	449.97 449.97	900909
000248 <a href="#">314930</a>	PAYCHEX Invoice	03/09/2018 03/09/2018	Manual PAYROLL PROCESSING FEE	0.00 0.00	348.75 348.75	900910
009878 <a href="#">SCE0218</a>	SOUTHERN CALIFORNIA EDISON Invoice	03/09/2018 03/09/2018	Manual POWER FOR PUMPING - FEB 18	0.00 0.00	27,301.92 27,301.92	900911
001004 <a href="#">BA0318</a>	BUSINESS CARD Invoice	03/09/2018 03/09/2018	Manual PUBLIC INFO/TELEPHONE (OFFICE)/MAP	0.00 0.00	2,194.21 2,194.21	900912
001517 <a href="#">PPE 3-2-18</a>	CalPERS Invoice	03/15/2018 03/15/2018	Manual PAY PERIOD ENDING 3/02/18	0.00 0.00	11,232.76 11,232.76	900913
000248 <a href="#">17818954</a>	PAYCHEX Invoice	03/16/2018 03/16/2018	Manual TIME & LABOR ONLINE USAGE FEE	0.00 0.00	99.00 99.00	900914
001005 <a href="#">BA0318</a>	BANK OF AMERICA Invoice	03/16/2018 03/15/2018	Manual OFFICE SUPPLIES/SHOP EXPENSE/DIRECT	0.00 0.00	5,544.46 5,544.46	900915
VEN01533 <a href="#">US18020188</a>	PAYMENTUS GROUP INC. Invoice	03/16/2018 02/28/2018	Manual CREDIT CARD PROCESSING FEE - FEB 18	0.00 0.00	2,138.05 2,138.05	900916
001517 <a href="#">PPE 3-16-18</a>	CalPERS Invoice	03/20/2018 03/20/2018	Manual PAY PERIOD ENDING 3/16/18	0.00 0.00	11,267.90 11,267.90	900917
004195 <a href="#">HD0318</a>	HOME DEPOT CREDIT SERVICES Invoice	03/22/2018 03/22/2018	Manual SHOP EXPENSE/BUILDING MAINT/SMALL	0.00 0.00	1,450.08 1,450.08	900918
000236 <a href="#">PPE 3-16-18</a>	PAYPRO ADMINISTRATORS Invoice	03/23/2018 03/23/2018	Manual EE FSA DEDUCTIONS 3-23-18	0.00 0.00	449.97 449.97	900919
000248 <a href="#">315411</a>	PAYCHEX Invoice	03/23/2018 03/23/2018	Manual PAYROLL PROCESSING FEE	0.00 0.00	356.25 356.25	900920
000025 <a href="#">900921</a>	ICMA RC Invoice	03/31/2018 03/31/2018	Manual 457 REMITTANCE - MARCH 18	0.00 0.00	4,416.92 4,416.92	900921

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	100	80	0.00	130,203.54
Manual Checks	16	16	0.00	134,293.50
Voided Checks	0	1	0.00	-205.56
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>116</b>	<b>97</b>	<b>0.00</b>	<b>264,291.48</b>



**JOSHUA BASIN WATER DISTRICT  
UTILITY REFUND REGISTER**

<u>Account Number</u>	<u>Name</u>	<u>Date</u>	<u>Type</u>	<u>Amount</u>	<u>Reference</u>
04-00110-008	ORCHARD, ALEXANDRIA E	3/7/2018	Refund	118.64	Check #: 59872
05-00049-013	GARCIA, ETHAN R	3/7/2018	Refund	28.78	Check #: 59873
06-00057-014	LUU, TINH PHUOC	3/7/2018	Refund	57.91	Check #: 59874
09-00087-008	STEWART, BRYAN R	3/7/2018	Refund	140.00	Check #: 59875
10-00077-018	MARVEL, STACEY	3/7/2018	Refund	44.18	Check #: 59876
55-00206-011	CORCORAN, ROBERT A	3/7/2018	Refund	61.72	Check #: 59877
62-00045-013	HERNANDEZ, DEZZIREE	3/7/2018	Refund	91.71	Check #: 59878
64-00007-008	PORTILLO, LORI	3/7/2018	Refund	81.91	Check #: 59879
65-00275-003	WEATHERBY, DEBRA A	3/7/2018	Refund	47.43	Check #: 59880
07-00102-005	PL SCHENK INC	3/15/2018	Refund	83.07	Check #: 59887
07-00139-003	HOSPICE OF MORONGO BASIN	3/15/2018	Refund	70.25	Check #: 59888
12-00065-006	JEAN, ARLENE	3/15/2018	Refund	28.67	Check #: 59889
55-00166-005	61767 COWAN LANE TRUST UTD 7-18-17	3/15/2018	Refund	41.35	Check #: 59890
55-00206-011	CORCORAN, ROBERT A	3/15/2018	Refund	8.82	Check #: 59891
55-00221-005	MERCER, GINA	3/15/2018	Refund	5.16	Check #: 59892
08-00073-011	REALTY 1	3/21/2018	Refund	78.59	Check #: 59930
11-00358-002	VELASCO, JOSE	3/21/2018	Refund	206.68	Check #: 59931
51-00047-003	SEGURA, DANIELLE L	3/21/2018	Refund	50.25	Check #: 59932
				<b><u>1,245.12</u></b>	

**JOSHUA BASIN WATER DISTRICT****MARCH 2018****DIRECTOR PAY****PAY PERIODS: 2/17/2018 - 3/16/2018**

<b>Director</b>	<b>Date</b>	<b>Type</b>	<b>Amount</b>	<b>Notes</b>
THOMAS FLOEN	02/17/2018	Director Pay	173.63	2/14/18 FINANCE COMMITTEE MEETING
THOMAS FLOEN	02/21/2018	Director Pay	173.63	JBWD BOARD MEETING
THOMAS FLOEN	03/07/2018	Director Pay	173.63	JBWD BOARD MEETING
THOMAS FLOEN	03/14/2018	Director Pay	173.63	FINANCE COMMITTEE MEETING
			<u>694.52</u>	
GEARY HUND	02/21/2018	Director Pay	173.63	JBWD BOARD MEETING
GEARY HUND	03/03/2018	Director Pay	173.63	3/1/18 TOUR OF EASTERN MUNICIPAL WATER DISTRICT
GEARY HUND	03/07/2018	Director Pay	173.63	JBWD BOARD MEETING
GEARY HUND	03/14/2018	Director Pay	173.63	WATER RESOURCES AND OPS COMMITTEE MEETING
			<u>694.52</u>	
ROBERT JOHNSON	02/17/2018	Director Pay	173.63	2/14/18 FINANCE COMMITTEE MEETING
ROBERT JOHNSON	02/21/2018	Director Pay	173.63	JBWD BOARD MEETING
ROBERT JOHNSON	03/07/2018	Director Pay	173.63	JBWD BOARD MEETING
ROBERT JOHNSON	03/14/2018	Director Pay	173.63	FINANCE COMMITTEE MEETING
			<u>694.52</u>	
MICKEY C LUCKMAN	02/21/2018	Director Pay	173.63	JBWD BOARD MEETING
MICKEY C LUCKMAN	03/07/2018	Director Pay	173.63	JBWD BOARD MEETING
MICKEY C LUCKMAN	03/14/2018	Director Pay	173.63	WATER RESOURCES AND OPS COMMITTEE MEETING
			<u>520.89</u>	
REBECCA UNGER	02/21/2018	Director Pay	173.63	JBWD BOARD MEETING
REBECCA UNGER	03/07/2018	Director Pay	173.63	JBWD BOARD MEETING
			<u>347.26</u>	
<b>TOTAL</b>			<u><u>2,951.71</u></u>	



Joshua Basin Water District

**\*Check Report JBWD**

By Check Number

Date Range: 04/01/2018 - 04/30/2018

Vendor Number Payable #	Vendor DBA Name Payable Type	Payment Date Payable Date	Payment Type Payable Description	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: AP-AP Cash						
013365	IMAGE SOURCE	04/04/2018	Regular	0.00	1,137.25	59933
<u>AR714658</u>	Invoice	04/04/2018	OFFICE EXPENSE 1/5/18 - 2/4/18	0.00	422.71	
<u>AR719448</u>	Invoice	04/04/2018	COLOR QUBE 8870 ANNUAL SITE MAINT	0.00	214.42	
<u>AR728001</u>	Invoice	04/04/2018	OFFICE EXPENSE 2/5/18 - 3/4/18	0.00	500.12	
000330	CURT SAUER	04/04/2018	Regular	0.00	280.13	59934
<u>CS040418</u>	Invoice	04/04/2018	REIMB: JAN/MAR 18 MONTHLY MILEAGE	0.00	280.13	
003025	FEDEX	04/04/2018	Regular	0.00	64.98	59935
<u>6-127-67170</u>	Invoice	04/04/2018	SHIPPING	0.00	64.98	
013222	FRONTIER CALIFORNIA INC.	04/04/2018	Regular	0.00	179.83	59936
<u>FC0418</u>	Invoice	04/04/2018	HDMC WWTP - TELEPHONE	0.00	179.83	
006200	MCALLISTERS JANITORIAL SERV.	04/04/2018	Regular	0.00	580.00	59937
<u>62438</u>	Invoice	04/04/2018	JANITORIAL SERVICES - MAR 18	0.00	580.00	
013789	KAREN TRACEY	04/04/2018	Regular	0.00	72.49	59938
<u>KT032718</u>	Invoice	04/04/2018	REIMB: MILES: MWA MEETING	0.00	72.49	
009054	KATHLEEN J. RADNICH	04/04/2018	Regular	0.00	1,419.60	59939
<u>180325-1</u>	Invoice	04/04/2018	PUBLIC RELATIONS SERVICES	0.00	1,419.60	
006150	RANDY MAYES	04/04/2018	Regular	0.00	3,612.85	59940
<u>RM032618</u>	Invoice	04/04/2018	EDUCATION REIMBURSEMENT	0.00	3,612.85	
VEN01020	SOUTHWEST NETWORKS, INC.	04/04/2018	Regular	0.00	728.00	59941
<u>18-2543</u>	Invoice	04/04/2018	OFFICE SUPPLIES: MICROSOFT PROJECT LI	0.00	728.00	
000504	ACTION PUMPING, INC.	04/11/2018	Regular	0.00	1,075.00	59956
<u>16026</u>	Invoice	04/11/2018	HDMC WW: PUMPING	0.00	752.50	
<u>16306</u>	Invoice	04/11/2018	HDMC WW: PUMPING	0.00	322.50	
000501	ACWA/JPIA	04/11/2018	Regular	0.00	8,581.75	59957
<u>JPIA041018</u>	Invoice	04/11/2018	WORKERS COMP JAN - MAR 18	0.00	8,581.75	
000501	ACWA/JPIA	04/11/2018	Regular	0.00	17,680.00	59958
<u>JPIA032218</u>	Invoice	04/11/2018	PROPERTY INSURANCE 4/18 - 4/19	0.00	17,680.00	
000501	ACWA/JPIA	04/11/2018	Regular	0.00	950.00	59959
<u>JPIA032618</u>	Invoice	04/11/2018	PUBL EE FIDELITY INS TO 4/1/19	0.00	950.00	
000501	ACWA/JPIA	04/11/2018	Regular	0.00	24,066.19	59960
<u>0546059</u>	Invoice	04/11/2018	EE HEALTH BENEFIT & EAP MAY 18	0.00	24,066.19	
000575	AFSCME LOCAL 1902	04/11/2018	Regular	0.00	607.32	59961
<u>AFSCME0318</u>	Invoice	04/11/2018	EE UNION DUES - MAR 18	0.00	607.32	
013346	ANDY'S LANDSCAPE & TREE SERVICE INC.	04/11/2018	Regular	0.00	650.00	59962
<u>23201</u>	Invoice	04/11/2018	DEMO GARDEN/BUILD MAINT THRU 3/15	0.00	650.00	
000675	AQUA-METRIC SALES COMPANY	04/11/2018	Regular	0.00	45,255.00	59963
<u>0068837-IN</u>	Invoice	04/11/2018	METER READING EQUIPMENT/INVENTOR	0.00	45,255.00	
001630	AT&T MOBILITY	04/11/2018	Regular	0.00	1,281.25	59964
<u>829480028X0405</u>	Invoice	04/11/2018	COMMUNICATIONS - MAR 18	0.00	1,281.25	
000241	BRIAN'S LOCK SHOP	04/11/2018	Regular	0.00	546.43	59965
<u>8823</u>	Invoice	04/11/2018	DOOR CLOSER REPAIR @ CUSTOMER SER	0.00	539.00	

\*Check Report JBWD

Date Range: 04/01/2018 - 04/30/2018

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>8845</u>	Invoice	04/11/2018	SHOP EXPENSE	0.00	7.43	
004110	BURRTEC WASTE & RECYCLING SVCS	04/11/2018	Regular	0.00	418.29	59966
<u>BW0418</u>	Invoice	04/11/2018	RECYCLING - APR 18	0.00	147.39	
<u>BW0418B</u>	Invoice	04/11/2018	TRASH REMOVAL - APR 18	0.00	270.90	
000281	C & L SERVICE, INC.	04/11/2018	Regular	0.00	2,238.22	59967
<u>131226</u>	Invoice	04/11/2018	2-WAY RADIO INSTALL: V33/V35/V36 & S	0.00	2,238.22	
001550	CDW GOVERNMENT, INC	04/11/2018	Regular	0.00	44.61	59968
<u>LZW9400</u>	Invoice	04/11/2018	OFFICE SUPPLIES	0.00	44.61	
001555	CENTRATEL	04/11/2018	Regular	0.00	259.36	59969
<u>180403192101</u>	Invoice	04/11/2018	DISPATCH SERVICES - MAR 18	0.00	259.36	
001850	CLINICAL LAB OF S.B. INC	04/11/2018	Regular	0.00	932.00	59970
<u>961480</u>	Invoice	04/11/2018	HDMC WWTP SAMPLING- FEB 18	0.00	932.00	
000237	COLONIAL LIFE & ACCIDENT INSURANCE CO, IN	04/11/2018	Regular	0.00	2,276.20	59971
<u>3990561-030505</u>	Invoice	04/11/2018	EE LIFE INSURANCE - MAR 18	0.00	2,276.20	
000112	COPPER MOUNTAIN MEDIA/KXCM-FM	04/11/2018	Regular	0.00	600.00	59972
<u>16386</u>	Invoice	04/11/2018	ADVERTISING: WATER EDUCATION DAY	0.00	600.00	
013373	CORE & MAIN LP	04/11/2018	Regular	0.00	9,376.44	59973
<u>1557529</u>	Invoice	04/11/2018	INVENTORY/MAINLINE & LEAK REPAIR/S	0.00	6,972.07	
<u>1590633</u>	Invoice	04/11/2018	INVENTORY	0.00	2,476.52	
<u>1659442</u>	Credit Memo	04/11/2018	CREDIT: INVENTORY	0.00	-72.15	
013223	LAW OFFICE OF DAVID L. WYSOCKI	04/11/2018	Regular	0.00	87.50	59974
<u>DW033118</u>	Invoice	04/11/2018	LEGAL SERVICES - MAR 18	0.00	87.50	
013330	DAVID MICHAEL RAY	04/11/2018	Regular	0.00	330.00	59975
<u>DR032518</u>	Invoice	04/11/2018	BUILDING MAINTENANCE - OFFICE	0.00	330.00	
003596	DEXYP	04/11/2018	Regular	0.00	25.00	59976
<u>DYP031918</u>	Invoice	04/11/2018	MORONGO BASIN ADVERT - MAR 18	0.00	25.00	
002565	DUDEK AND ASSOCIATES, INC	04/11/2018	Regular	0.00	39,523.77	59977
<u>20181073</u>	Invoice	04/11/2018	ENG SERV: MULTIPLE PROJECTS THRU 2/2	0.00	39,523.77	
VEN01466	FEDAK & BROWN LLP	04/11/2018	Regular	0.00	2,000.00	59978
<u>FB032718</u>	Invoice	04/11/2018	FINANCIAL AUDIT 16/17	0.00	2,000.00	
000058	GARDA CL WEST, INC.	04/11/2018	Regular	0.00	606.41	59979
<u>10384532</u>	Invoice	04/11/2018	COURIER FEES - APR 18	0.00	606.41	
004720	INLAND WATER WORKS	04/11/2018	Regular	0.00	2,165.78	59980
<u>S1009935.001</u>	Invoice	04/11/2018	METER REPAIR SUPPLIES	0.00	2,165.78	
013197	INTER VALLEY POOL SUPPLY, INC.	04/11/2018	Regular	0.00	432.10	59981
<u>106012</u>	Invoice	04/11/2018	WATER TREATMENT EXPENSE	0.00	432.10	
009054	KATHLEEN J. RADNICH	04/11/2018	Regular	0.00	1,134.00	59982
<u>180401-1</u>	Invoice	04/11/2018	PUBLIC RELATIONS SERVICES	0.00	1,134.00	
005640	KILLER BEE PEST CONTROL	04/11/2018	Regular	0.00	70.00	59983
<u>4577</u>	Invoice	04/11/2018	BEE REMOVAL	0.00	70.00	
003505	GARRYS TIRES	04/11/2018	Regular	0.00	685.71	59984
<u>14364</u>	Invoice	04/11/2018	VEHICLE REPAIRS: V25	0.00	685.71	
006800	MOJAVE WATER AGENCY	04/11/2018	Regular	0.00	219,594.00	59985
<u>INV02384</u>	Invoice	04/11/2018	MORONGO BASIN PIPELINE DEBT	0.00	219,594.00	
006947	MORONGO BASIN BROADCASTING	04/11/2018	Regular	0.00	500.00	59986

\*Check Report JBWD

Date Range: 04/01/2018 - 04/30/2018

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>318-00009-0000</u>	Invoice	04/11/2018	ADVERTISING: WATER EDUCATION DAY	0.00	500.00	
003930	NBS	04/11/2018	04/11/2018 Regular	0.00	2,052.01	59987
<u>318000063</u>	Invoice	04/11/2018	CMM ADMIN FEES - 2ND QTR 18	0.00	2,052.01	
007500	NORTHAMERICAN TRANSPORTATION	04/11/2018	04/11/2018 Regular	0.00	386.01	59988
<u>28517</u>	Invoice	04/11/2018	DRUG & ALCOHOL TESTING - 2ND QTR 18	0.00	75.85	
<u>28542</u>	Invoice	04/11/2018	ANNUAL ASSOC DUES 2018-2019	0.00	310.16	
000070	ONLINE INFORMATION SERVICES, INC.	04/11/2018	04/11/2018 Regular	0.00	351.45	59989
<u>850974</u>	Invoice	04/11/2018	ID VERIF. SERV. THRU 03/31/18	0.00	351.45	
000324	PEGGY EGNEW	04/11/2018	04/11/2018 Regular	0.00	63.55	59990
<u>PE040518</u>	Invoice	04/11/2018	REIMBURSE MILEAGE	0.00	63.55	
008200	PITNEY BOWES INC.	04/11/2018	04/11/2018 Regular	0.00	320.21	59991
<u>3102075587</u>	Invoice	04/11/2018	LEASING CHARGES - 1ST QTR 18	0.00	320.21	
008405	PRECISION ASSEMBLY	04/11/2018	04/11/2018 Regular	0.00	1,407.93	59992
<u>17996</u>	Invoice	04/11/2018	MAR WATER BILL PRINT/MAIL	0.00	1,407.93	
008416	PRO SECURITY ALARMS, INC.	04/11/2018	04/11/2018 Regular	0.00	960.00	59993
<u>PS040118</u>	Invoice	04/11/2018	SECURITY MONITORING THRU 3/2019	0.00	960.00	
008415	PRUDENTIAL OVERALL SUPPLY	04/11/2018	04/11/2018 Regular	0.00	108.82	59994
<u>22586318</u>	Invoice	04/11/2018	SHOP EXPENSE	0.00	55.83	
<u>22586320</u>	Invoice	04/11/2018	SHOP EXPENSE	0.00	52.99	
013360	REDWINE AND SHERRILL, LLP	04/11/2018	04/11/2018 Regular	0.00	7,719.01	59995
<u>1091</u>	Invoice	04/11/2018	LEGAL SERVICES - MAR 18	0.00	7,719.01	
013218	OFFICETEAM	04/11/2018	04/11/2018 Regular	0.00	1,576.96	59996
<u>50497459</u>	Invoice	04/11/2018	TEMPORARY LABOR	0.00	1,433.60	
<u>50542241</u>	Invoice	04/11/2018	TEMPORARY LABOR	0.00	143.36	
008414	PROVIDEO	04/11/2018	04/11/2018 Regular	0.00	300.00	59997
<u>1175</u>	Invoice	04/11/2018	VIDEO TAPING & YOU TUBE BD MEETING	0.00	300.00	
001932	SAN BERNARDINO COUNTY OFFICE OF THE ASS	04/11/2018	04/11/2018 Regular	0.00	2.00	59998
<u>108116</u>	Invoice	04/11/2018	MAP REVISIONS - APR 18	0.00	2.00	
VEN01020	SOUTHWEST NETWORKS, INC.	04/11/2018	04/11/2018 Regular	0.00	1,743.73	59999
<u>18-3531</u>	Invoice	04/11/2018	SCADA LAPTOP	0.00	1,503.73	
<u>18-3533</u>	Invoice	04/11/2018	SUPPLEMENTAL IT SERVICES - 4/1/18 - 6/	0.00	240.00	
009920	STANDARD INSURANCE CO	04/11/2018	04/11/2018 Regular	0.00	974.28	60000
<u>ST0418</u>	Invoice	04/11/2018	EE LIFE INSURANCE - APR 18	0.00	974.28	
013788	STURDIVAN EMERGENCY MANAGEMENT CONS	04/11/2018	04/11/2018 Regular	0.00	2,500.00	60001
<u>1027</u>	Invoice	04/11/2018	LOCAL HAZARD MITIGATION PLAN	0.00	2,500.00	
013196	TELEPACIFIC COMMUNICATIONS	04/11/2018	04/11/2018 Regular	0.00	776.02	60002
<u>101783744-0</u>	Invoice	04/11/2018	TELEPHONE (OFFICE) - APR 18	0.00	776.02	
013366	THE SOCO GROUP, INC.	04/11/2018	04/11/2018 Regular	0.00	3,682.71	60003
<u>0514111-IN</u>	Invoice	04/11/2018	FUEL FOR VEHICLES	0.00	498.76	
<u>0514112-IN</u>	Invoice	04/11/2018	FUEL FOR VEHICLES	0.00	3,183.95	
013216	TIMOTHY ROBERT PINAR	04/11/2018	04/11/2018 Regular	0.00	750.00	60004
<u>TP033118</u>	Invoice	04/11/2018	OFFICE REMODEL CONSULTING FEE	0.00	750.00	
010850	UNDERGROUND SERVICE ALERT	04/11/2018	04/11/2018 Regular	0.00	66.10	60005
<u>320180341</u>	Invoice	04/11/2018	TICKET DELIVERY SERVICE - MAR 18	0.00	66.10	
010990	UTILIQUEST L.L.C.	04/11/2018	04/11/2018 Regular	0.00	131.64	60006
<u>260396-Q</u>	Invoice	04/11/2018	CONTRACT LOCATING EXPENSE	0.00	41.76	

\*Check Report JBWD

Date Range: 04/01/2018 - 04/30/2018

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>260639-Q</u>	Invoice	04/11/2018	CONTRACT LOCATING EXPENSE	0.00	89.88	
011615	WESTERN EXTERMINATOR CO.	04/11/2018	Regular	0.00	32.00	60007
<u>WF033118</u>	Invoice	04/11/2018	PEST CONTROL SERVICES - SHOP	0.00	32.00	
000233	NAPA AUTO PARTS	04/11/2018	Regular	0.00	1,125.25	60008
<u>234313</u>	Invoice	04/11/2018	VEHICLE MAINTENANCE	0.00	338.44	
<u>234478</u>	Invoice	04/11/2018	VEHICLE MAINTENANCE	0.00	247.69	
<u>235305</u>	Invoice	04/11/2018	VEHICLE REPAIRS: V24	0.00	173.52	
<u>235310</u>	Invoice	04/11/2018	SMALL TOOLS - PRODUCTION	0.00	19.87	
<u>235517</u>	Invoice	04/11/2018	VEHICLE MAINTENANCE: V28	0.00	345.73	
009054	KATHLEEN J. RADNICH	04/27/2018	Regular	0.00	2,742.60	60019
<u>180408-1</u>	Invoice	04/27/2018	PUBLIC RELATIONS SERVICES	0.00	1,075.20	
<u>180415-1</u>	Invoice	04/27/2018	PUBLIC RELATIONS SERVICES	0.00	877.80	
<u>180422-1</u>	Invoice	04/27/2018	PUBLIC RELATIONS SERVICES	0.00	789.60	
009952	KELLY STEWART	04/27/2018	Regular	0.00	194.23	60020
<u>KS042618</u>	Invoice	04/27/2018	REIMB: MILES: AWWA SAMPLING CERT C	0.00	194.23	
000205	LORI G. HERBEL	04/27/2018	Regular	0.00	128.00	60021
<u>LH050118</u>	Invoice	04/27/2018	PUBLIC INFO/FARMER'S MARKET	0.00	128.00	
001932	SAN BERNARDINO COUNTY OFFICE OF THE ASS	04/27/2018	Regular	0.00	840.00	60022
<u>SB041218</u>	Invoice	04/27/2018	SECURED ROLL DATA - STANDBY PROCESS	0.00	840.00	
000091	SAN BERNARDINO COUNTY RECORDER	04/27/2018	Regular	0.00	95.00	60023
<u>SB041318</u>	Invoice	04/27/2018	RELEASE OF A LIEN	0.00	95.00	
009880	SOUTHERN CALIFORNIA EDISON CO	04/27/2018	Regular	0.00	2,306.89	60024
<u>SCE0418</u>	Invoice	04/27/2018	POWER TO BLDGS & GEN - APR 18	0.00	2,306.89	
000510	TIME WARNER CABLE	04/27/2018	Regular	0.00	343.61	60025
<u>0008970041318</u>	Invoice	04/27/2018	CABLE & INTERNET - APR 18	0.00	343.61	
013359	XEROX FINANCIAL SERVICES	04/27/2018	Regular	0.00	742.99	60026
<u>1126522</u>	Invoice	04/27/2018	OFFICE EXPENSE 4/7/18 - 5/6/18	0.00	395.66	
<u>1126523</u>	Invoice	04/27/2018	SHOP EXPENSE 3/27/18 - 4/26/18	0.00	347.33	
000236	PAYPRO ADMINISTRATORS	04/05/2018	Manual	0.00	449.97	900922
<u>PPE 3-30-18</u>	Invoice	04/05/2018	EE FSA DEDUCTIONS 4-06-18	0.00	449.97	
000248	PAYCHEX	04/06/2018	Manual	0.00	345.25	900923
<u>316020</u>	Invoice	04/06/2018	PAYROLL PROCESSING FEE	0.00	345.25	
001004	BUSINESS CARD	04/13/2018	Manual	0.00	638.77	900924
<u>BAQ418</u>	Invoice	04/13/2018	TELEPHONE (OFFICE)	0.00	638.77	
001005	BANK OF AMERICA	04/13/2018	Manual	0.00	2,311.72	900925
<u>BAQ418</u>	Invoice	04/13/2018	OFFICE SUPPLIES/PUBLIC INFO SUPPLIES/	0.00	2,311.72	
001009	BUSINESS CARD	04/13/2018	Manual	0.00	5,417.56	900926
<u>BAQ418</u>	Invoice	04/13/2018	SMALL TOOLS/VEHICLE MAINT/OFFICE SU	0.00	5,417.56	
009878	SOUTHERN CALIFORNIA EDISON	04/13/2018	Manual	0.00	22,661.60	900927
<u>SCE0318</u>	Invoice	04/13/2018	POWER FOR PUMPING - MAR 18	0.00	22,661.60	
001517	CalPERS	04/13/2018	Manual	0.00	11,025.05	900928
<u>PPE 3-30-18</u>	Invoice	04/13/2018	PAY PERIOD ENDING 3/30/18	0.00	11,025.05	
000248	PAYCHEX	04/13/2018	Manual	0.00	99.00	900929
<u>17971433</u>	Invoice	04/13/2018	TIME & LABOR ONLINE USAGE FEE	0.00	99.00	
001517	CalPERS	04/18/2018	Manual	0.00	11,223.31	900930
<u>PPE 4-13-18</u>	Invoice	04/18/2018	PAY PERIOD ENDING 4/13/18	0.00	11,223.31	

\*Check Report JBWD

Date Range: 04/01/2018 - 04/30/2018

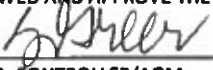
Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
VEND1533	PAYMENTUS GROUP INC.	04/19/2018	Manual	0.00	2,134.70	900931
<u>US18030209</u>	Invoice	04/19/2018	CREDIT CARD PROCESSING FEE - MAR 18	0.00	2,134.70	
000236	PAYPRO ADMINISTRATORS	04/20/2018	Manual	0.00	449.97	900932
<u>PPE 4-13-18</u>	Invoice	04/20/2018	EE FSA DEDUCTIONS 4-20-18	0.00	449.97	
000248	PAYCHEX	04/20/2018	Manual	0.00	345.25	900933
<u>316498</u>	Invoice	04/20/2018	PAYROLL PROCESSING FEE	0.00	345.25	
004195	HOME DEPOT CREDIT SERVICES	04/24/2018	Manual	0.00	3,781.61	900934
<u>HDQ418</u>	Invoice	04/24/2018	AUTO EXP: V35/SMALL TOOLS/OFFICE SU	0.00	3,781.61	
000025	ICMA RC	04/30/2018	Manual	0.00	4,766.92	900935
<u>ICMARC0418</u>	Invoice	04/30/2018	457 REMITTANCE - APR 18	0.00	4,766.92	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	90	70	0.00	426,490.46
Manual Checks	14	14	0.00	65,650.68
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>104</b>	<b>84</b>	<b>0.00</b>	<b>492,141.14</b>

**CONTROLLER/ASSISTANT GM**

I HAVE REVIEWED AND APPROVE THE ITEMS CONTAINED HEREWITH FOR PAYMENT.



\_\_\_\_\_  
SUSAN GREER, CONTROLLER/AGM

\_\_\_\_\_



**JOSHUA BASIN WATER DISTRICT  
UTILITY REFUND REGISTER**

<u>Account Number</u>	<u>Name</u>	<u>Date</u>	<u>Type</u>	<u>Amount</u>	<u>Reference</u>
03-00274-006	BRADLEY, NORMAN F	4/4/2018	Refund	77.80	Check #: 59942
04-00025-016	HOME EXPO FINANCIAL INC	4/4/2018	Refund	61.09	Check #: 59943
06-00105-009	ROBERTT, DOUGLAS M	4/4/2018	Refund	86.28	Check #: 59944
09-00069-007	WATSON, ISAAC D	4/4/2018	Refund	48.77	Check #: 59945
14-00063-004	WORTHEY, SHIRLEY	4/4/2018	Refund	18.00	Check #: 59946
14-00185-007	ARDEN, JONATHAN	4/4/2018	Refund	20.61	Check #: 59947
14-00187-010	MILLARD, SAMUEL J	4/4/2018	Refund	63.05	Check #: 59948
52-00163-011	PRESTIGE PROPERTIES	4/4/2018	Refund	94.18	Check #: 59949
55-00267-000	ROBERT G & DELORES J GOERING TRST	4/4/2018	Refund	19.33	Check #: 59950
55-00268-000	ROBERT G & DELORES J GOERING TRST	4/4/2018	Refund	19.33	Check #: 59951
58-00087-007	CARDENAS, LUIS ALFONSO LOPEZ	4/4/2018	Refund	39.38	Check #: 59952
58-00239-008	WADE, CHRISTOPHER M	4/4/2018	Refund	55.72	Check #: 59953
62-00069-005	SIGMA LAND LLC	4/4/2018	Refund	50.96	Check #: 59954
65-00518-003	MOTOLA, IZZET	4/4/2018	Refund	24.98	Check #: 59955
05-00109-014	GARCIA, NATALIE	4/12/2018	Refund	43.67	Check #: 60009
07-00014-004	BUCHANAN, LAURA	4/12/2018	Refund	16.63	Check #: 60010
10-00248-000	BLASER, CALVIN E	4/12/2018	Refund	25.78	Check #: 60011
11-00083-015	KING, BETHAN J	4/12/2018	Refund	21.60	Check #: 60012
50-00038-025	SERMINO, EDUARDO	4/12/2018	Refund	64.80	Check #: 60013
52-00027-008	BIRLE, RUBEN F	4/12/2018	Refund	166.73	Check #: 60014
52-00031-004	CARDINALE, JUDITH A	4/12/2018	Refund	117.15	Check #: 60015
53-00048-010	CAMPBELL, LORI A	4/12/2018	Refund	52.65	Check #: 60016
08-00061-011	INLAND PROPERTY SOLUTIONS INC	4/27/2018	Refund	58.26	Check #: 60027
08-00081-010	LEACY, MARK	4/27/2018	Refund	4.01	Check #: 60028
10-00201-009	MCCLURE, BOBI J	4/27/2018	Refund	45.19	Check #: 60029
13-00364-022	MATA, STEPHANNIE	4/27/2018	Refund	30.09	Check #: 60030
15-00048-003	KAUFMAN, MINDY	4/27/2018	Refund	7.53	Check #: 60031
62-00167-014	SHAY, BART J	4/27/2018	Refund	47.55	Check #: 60032
65-00470-006	PETERSEN, ERIC P	4/27/2018	Refund	26.61	Check #: 60033
				<b><u>1,407.73</u></b>	

**JOSHUA BASIN WATER DISTRICT****APRIL 2018****DIRECTOR PAY****PAY PERIODS: 3/17/2018 - 4/13/2018**


<b>Director</b>	<b>Date</b>	<b>Type</b>	<b>Amount</b>	<b>Notes</b>
THOMAS FLOEN	03/21/2018	Director Pay	173.63	JBWD BOARD MEETING
THOMAS FLOEN	04/12/2018	Director Pay	173.63	FINANCE COMMITTEE MEETING
			<u>347.26</u>	
GEARY HUND	03/21/2018	Director Pay	173.63	JBWD BOARD MEETING
GEARY HUND	04/10/2018	Director Pay	173.63	WATER RESOURCES & OPS COMMITTEE MEETING
			<u>347.26</u>	
ROBERT JOHNSON	03/21/2018	Director Pay	173.63	JBWD BOARD MEETING
ROBERT JOHNSON	04/12/2018	Director Pay	173.63	FINANCE COMMITTEE MEETING
			<u>347.26</u>	
MICKEY C LUCKMAN	03/21/2018	Director Pay	173.63	JBWD BOARD MEETING
MICKEY C LUCKMAN	04/04/2018	UNPAID DIRECTOR	0.00	LEGISLATIVE & PUBLIC INFO COMMITTEE MEETING
MICKEY C LUCKMAN	04/10/2018	Director Pay	173.63	WATER RESOURCES & OPS COMMITTEE MEETING
			<u>347.26</u>	
REBECCA UNGER	03/21/2018	Director Pay	173.63	JBWD BOARD MEETING
REBECCA UNGER	03/25/2018	Director Pay	173.63	WATER EDUCATION DAY
REBECCA UNGER	04/04/2018	Director Pay	173.63	LEGISLATIVE & PUBLIC INFO COMMITTEE MEETING
REBECCA UNGER	04/11/2018	Director Pay	173.63	HI DESERT WATER SYMPOSIUM
			<u>520.89</u>	
<b>TOTAL</b>			<u><u>1,909.93</u></u>	

JOSHUA BASIN WATER DISTRICT  
AGENDA REPORT

Meeting of the Board of Directors

May 23, 2018

Report to: President and Board Members

Prepared by: Susan Greer 

TOPIC:  
2nd QUARTER ENDING 12/31/17 FINANCIAL REPORT

RECOMMENDATION:  
Receive for information.

ANALYSIS:  
Our second quarterly financial report is attached for fiscal year 17/18. We will discuss in detail at the meeting.



JOSHUA BASIN WATER DISTRICT  
2nd QUARTER ENDING 12/31/17 FINANCIAL REPORT SUMMARY

CASH FLOW

\$993K water bill payments collected during the quarter  
\$1.1M property taxes/assessments collected  
\$23K fees collected for 4 meters sold during quarter  
\$176K spent on capital projects  
Total cash INcreased \$935K during the quarter due to property tax receipts  
Cash flow is sufficient to meet current budgetary needs

CASH BALANCES

Capital spending is minimal and property tax payments are being received  
Both Emergency and Opportunity Funds are at their target balances  
Total cash is increased \$935K over last quarter, and increased \$601K from one year ago  
Total cash balance is \$10M, including restricted funds

PROPERTY TAX AND ASSESSMENT COLLECTIONS

Overall property tax collection rate is almost identical to prior year  
Current year collections are more than last year  
CMMAD collections, both current and prior, are more than last year

BOARD REPORT

Operating Revenues are 70% of budget  
Water Revenues are 56% of budget  
Total Expenses are 40% of budget  
Total Operating Revenues exceed Total Operating Expenses by \$1.9M

CONSUMPTION STATISTICS

Usage for the 12 months ending 12/31/17 is 1% less than prior year  
The highest users are the typical accounts - hospital, multi-unit housing, schools and parks  
PLUS a new owner/customer with a large bill, 820 units, not a leak



2nd Quarter Ending 12/31/17 CASH FLOW EXPLANATION

**Beginning Cash Balance 10/1/17** **\$9,083,294**

**Source of Funds (Revenues)**

**Total cash received during the quarter from all sources** **2,418,271**

Water bill and related payments of \$992,631 received from ratepayers

Property Tax/Assessment Payments of \$1,141,160 received

HDMC Funding of \$24,854 (Reimb \$21K, OH \$3K)

Meter Installion/Capacity Fees of \$22,927 received  
4 new meters

Interest Revenue of \$23,423 received

**Use of Funds (Expenses)**

**Total use of cash during the quarter for all purposes** **1,483,695**

Capital costs during the quarter - \$176,134

- Well 14 Rehab
- Organizational Assessment
- Water model
- Chromium 6 Study

Other Use of Funds costs indicated are average and typical

**Ending Cash Balance 12/31/17** **\$10,017,870**

Total cash increased during the quarter by \$934,575



P.O. Box 675 \* 61750 Chollita Road \* Joshua Tree \* California 92252  
 Phone (760) 366-5438 \* Fax (760) 366-9528  
 Website: [www.jbwd.com](http://www.jbwd.com) \* Customer Service: [customerservice@jbwd.com](mailto:customerservice@jbwd.com)

**CASH FLOW**

October - December 2017

**FUND BALANCE AT BEGINNING OF PERIOD** \$ 9,083,293.80

**FUNDS PROVIDED BY:**

Water Sales	\$	964,339.26	
Grant Revenues		213,275.01	
Turn On/Special Services Revenue/Misc		6,480.04	
Consumer Deposits		16,150.05	
HDMC WWTP Operations Reimbursement		21,490.95	
HDMC WWTP Operations Overhead Revenue		3,363.16	
Project Deposits		5,661.66	
Property Taxes Received - G.D.		221,953.98	
Property Taxes Received - ID #2		76.79	
Standby Collections - Prior		147,205.54	
Standby Collections - Current		615,284.34	
Property Taxes Received - CMM		156,639.47	
Interest		-	
Water Capacity Charges/Connection Fees		16,252.00	
Wastewater Capacity Charges		-	
Hzone Reimbursement Fees		-	
Meter Installation Fees		6,675.00	
Interest		23,423.37	
<b>TOTAL SOURCE OF FUNDS</b>		<b>2,418,270.62</b>	<b>2,418,270.62</b>

**FUNDS USED FOR:**

Debt Service	\$	-	
Capital Additions		176,133.82	
Operating Expenses		732,640.31	
<b>Total Disbursements</b>		<b>908,774.13</b>	
Bank Transfer Payroll		334,981.99	
Employee Funded Payroll Taxes & CALPERS		154,609.32	
Employer Funded Payroll Taxes & CALPERS		64,884.12	
Employee Funded 457 Transfer		13,310.36	
Employer Funded 457 Annual Transfer		4,338.16	
Bank Fees/Charges		2,797.33	
<b>Total Transfers</b>		<b>574,921.28</b>	<b>1,483,695.41</b>
<b>TOTAL USE OF FUNDS</b>		<b>574,921.28</b>	<b>1,483,695.41</b>

**FUND BALANCE AT END OF PERIOD** \$ 10,017,869.02



CASH BALANCES 12/31/17

	Current 12/31/17 <u>TOTAL</u>	LEGALLY RESTRICTED	BOARD DESIGNATED	UNRESTRICTED	Last Quarter 9/30/2017 <u>TOTAL</u>	One Year Ago 12/31/16 <u>TOTAL</u>
Petty Cash	600			600	600	600
Change Fund	1,500			1,500	1,500	1,500
General Fund	411,189			411,189	450,037	361,460
Payroll Fund	5,000			5,000	5,000	4,925
LAIF Investment Fund	3,717,682			3,717,682	2,904,639	3,560,436
Emergency Fund	1,000,000		1,000,000		1,000,000	1,000,000
Equip & Tech Reserve	487,908		487,908		487,908	375,422
Opportunity Fund	2,000,000		2,000,000		2,000,000	2,000,000
Well & Booster Reserve	382,788		382,788		382,788	274,628
Building Reserve	78,040		78,040		350,143	51,000
Consumer Deposits	344,107	344,107			155,893	394,622
Water Capacity	172,569	172,569			701,149	108,518
Wastewater Capacity	703,053	703,053			78,040	611,342
CMM Redemption	466,235	466,235			316,382	425,147
Reserve	244,160	244,160			246,184	244,754
Prepayment	3,039	3,039			3,031	3,014
	<u>10,017,870</u>	<u>1,933,163</u>	<u>3,948,736</u>	<u>4,135,971</u>	<u>9,083,294</u>	<u>9,417,368</u>

Total cash is increased \$935,000 from last quarter.  
 Total cash is increased \$601,000 from one year ago.



Property Tax and Assessment Revenues and Collections as of 12/31/17

	2017/2018			2016/2017		
	<u>Revenue</u>	Y-T-D <u>Collections</u>	% <u>Collected</u>	<u>Revenue</u>	Y-T-D <u>Collections</u>	% <u>Collected</u>
ID#2	185	185	100%	952	952	100%
General District Taxes	441,402	232,192	53%	423,104	224,914	53%
CMM Assessment District Prior	256,241	132,777 40,960	52%	256,887	125,115 27,909	49%
Standby Assessments Prior	1,154,601	642,812 194,282	56%	1,149,921	607,264 227,262	53%
<b>TOTAL</b>	<b>1,852,429</b>	<b>1,243,208</b>	<b>67%</b>	<b>1,830,864</b>	<b>1,213,416</b>	<b>66%</b>

General District Taxes and Standby Assessments are unrestricted District funds and can be used for any legal purpose.

CMM Assessment District funds are legally restricted; we collect funds to pass through to a third party.

Note 47% increase to CMMAD prior collections; typically relates to an increase in property sales.

ID#2 funds are pay-back to the District, after early payoff of the debt in 2013; no assessments on tax rolls since 14/15.





**2nd Quarter Ending 12/31/17 BOARD REPORT SUMMARY**

As of December 31, 2017, we are through 50% of the fiscal year

**REVENUES**

Total Operating Revenues are 70% of budget. 70% one year ago.  
 Water Revenues are 56% of budget. 57% one year ago.  
 HDMC 9% of budget - only first quarter billing prepared  
 Property Tax Revenues are 102% of budget.  
 Other Revenues are 55% of budget.  
 Unbudgeted development fees of \$59K collected representing 8 meters sold Y-T-D

<b><u>EXPENSES</u></b>	% of budget	
Production	38%	Haven't paid for recharge water costs yet
Distribution	44%	Costs tracking appropriately
Customer Service	38%	Costs tracking appropriately
Administration	43%	Costs tracking appropriately
Engineering	51%	Costs tracking appropriately
Finance	43%	Costs tracking appropriately
Human Resources	40%	Costs tracking appropriately
Bonds & Loans	38%	Costs tracking appropriately
HDMC Tmt. Plant	42%	Costs appropriate; billing in arrears
Benefits Allocated	44%	Costs tracking appropriately
Field Allocated	41%	Costs tracking appropriately
Office Allocated	51%	Costs tracking appropriately
<hr/>		
<b>TOTAL</b>	<b>40%</b>	

**SUMMARY**

Total Operating Revenues exceed Total Operating Expenses by \$1,977,560

Total Operating Revenues are 70%, \$3.9M

Total Operating Expenses are 35%, \$1.9M



JOSHUA BASIN WATER DISTRICT

Consumption Statistics as of 12/31/17

Consumption - 12 months ending:	CURRENT 12/31/2017	PRIOR 1 12/31/2016	PRIOR 2 12/31/2015
CCF	515,289	520,409	500,183
Gallons	385,436,172	389,265,932	374,136,884
Acre Feet	1,183	1,195	1,148
Change/PY	-0.98% decrease	4.04% increase	
Change 2015 - 2018			3.02% decrease

*Change does not correlate to State's Conservation Mandate.*

CONSUMPTION RANKING - TOP TEN - Quarter Ending 12/31/17

<u>Ranking</u>	<u>Account Name</u>	<u>Consumption (CCF)</u>
1	Hi Desert Medical Center (hospital)	3,911
2	Quail Springs Village Apartments	3,099
3	Joshua Tree Parks & Recreation	1,813
4	Morongo Unified School District (3 locations)	1,564
5	Lazy H Mobilehome Park	1,183
6	Hi Desert Medical Center (continuing care)	952
7	Joshua Tree Laundry	919
8	Yucca Trails Apartments	885
9	Pepper - customer sold property	820
10	Housing Partners, Inc. (mult-unit complex)	767
		<hr/> 15,913

Breakdown of Top Ten Users by type:

Hospital/Medical	4,863
Housing (multi-unit)	5,934
Public agency	3,377
Commercial	919
Customer	820
	<hr/> 15,913

JOSHUA BASIN WATER DISTRICT  
MEETING AGENDA REPORT

Meeting of the Finance Committee

May 23, 2018

Report to: Committee Members

Prepared by: Susan Greer

TOPIC:

GUARANTEE DEPOSIT AND FEES FOR TEMPORARY/CONSTRUCTION METERS

RECOMMENDATION:

Refer to the Board of Directors for approval of Resolution No. 18-986 amending Article 11.6 and 13.13 related to fees for temporary/construction meters

ANALYSIS:

I shared with you last month about a temporary construction meter that was stolen and how our Rules & Regulations should be strengthened to better address this issue. I have proposed changes to Article 11 of the Rules & Regulations for temporary water service. As a reminder, the cost to replace the 3" meter and appurtenances was in excess of \$2,100, and the District currently requires only a \$250 deposit for temporary service. Temporary meters are typically installed on a fire hydrant, located in the public right-of-way, so it is a vulnerable facility.

Recall that many agencies require the replacement cost as the deposit amount for these vulnerable facilities and that's what I have proposed. Distribution Supervisor Jim Corbin reports that theft of construction meters is a big problem in the low desert and he's exploring some ways to combat the problem. We've had a handful of these meters stolen or damaged over the years, and a larger deposit will help mitigate the potential loss, which cost should not become the responsibility of other rate payers. In addition, the same deposit will guarantee the District against loss as a result of an unpaid water bill, and it's not uncommon for the District to have construction meter bad debt on our annual write-off list. Note the proposed language requires the deposit to be equal to the estimated cost incurred by the District to replace or repair the meter and appurtenant facilities, not a specific amount. Costs related to meter repair or replacement, inventory, and labor to name a few are continuously changing, and we don't want to commit to a specific number. We will develop the fee each year internally, based on current costs so that it doesn't get outdated.

In addition, we are currently developing updated fees, and the fees for installation or relocation of a temporary meter have already been calculated. Significantly more work is required than is covered by the current \$30 fee, especially as related to the cross connection control program. Those costs have been incorporated into new installation and relocation fees for temporary meters, which are also reflected in the proposed Resolution, attached. The existing language from the Rules & Regulations is also attached. Gil has reviewed.

FISCAL IMPACT

Potential reduction of bad debt as a result of temporary meter damage, theft, or non-payment of water bills.

**EXISTING RULES & REGULATIONS LANGUAGE IS BELOW:**

**ARTICLE 11: TEMPORARY WATER SERVICE**

**ARTICLE 11.6 Responsibility for Meter and Installation**

The customer shall use all possible care to prevent damage to the meter or to any other facilities of the District, which are involved in furnishing temporary service from the time they are installed until they are removed. If the meter or other facilities are damaged, the cost of making repairs or replacing the meter shall be paid by the customer.

**ARTICLE 13: RATES AND CHARGES**

**ARTICLE 13.13 Charge for Temporary Service**

The following charges apply to all temporary services.

Guarantee Deposit	A deposit of \$250.00 is required for temporary water services.
Minimum Charge and Quantity Rate:	The charges for temporary service shall be the charges applicable under Article 13.6, plus a surcharge of 50% on the Bi-Monthly Service Fee and Water flow charge.
Temporary Service Installation Charge:	For all temporary service installations, the charge will be \$30.00.

**RESOLUTION NO. 18-986**  
**RESOLUTION OF THE BOARD OF DIRECTORS**  
**OF JOSHUA BASIN WATER DISTRICT**  
**AMENDING ARTICLES 11.6 AND 13.13 OF THE DISTRICT'S RULES &**  
**REGULATIONS**  
**RELATED TO TEMPORARY WATER SERVICE**

**WHEREAS**, Article 11 of the Districts Rules & Regulations, provides the terms and conditions pertaining to temporary water service and Article 13.13 provides the rates and charges applicable to temporary water service; and

**WHEREAS**, theft of a temporary water meter and appurtenances has occurred resulting in thousands of dollars of loss, which cost should be borne by the customer requesting the service; and

**WHEREAS**, Article 11.6, Responsibility for Meter and Installation, addresses damage, but does not specifically address theft of the meter and appurtenant water facilities; and

**WHEREAS**, Article 13.13, Charge for Temporary Service, provides for a guarantee deposit that is inadequate to cover the cost of replacement of the meter and appurtenant water facilities if damaged or stolen. Further, fees for installing and relocating temporary service are outdated and need to be revised to reflect current cost of service.

**BE IT RESOLVED**, that Articles 11.6 and 13.13 of the District's Rules & Regulations are amended as follows:

**Article 11.6 Responsibility for Meter and Installation**

The customer shall use all possible care to prevent damage and theft to the meter or to any other facilities of the District that are involved in furnishing temporary service from the time they are installed until they are removed. If the meter or other appurtenant facilities are damaged or stolen, the cost of making repairs or replacing the meter or other appurtenant facilities, including associated labor cost and overhead, shall be paid by the customer. If the meter or appurtenant facilities are damaged or stolen, the District shall utilize the customer's guarantee deposit to pay for full replacement or repair of the meter and appurtenant facilities. A complete accounting of the guarantee deposit utilized to repair or replace the meter and appurtenant facilities shall be provided to the customer. Once the District has utilized all or a portion of the guarantee deposit, the customer must submit a replacement guarantee deposit in accordance with Article 13. Failure to pay for the repair or replacement of meter and appurtenant facilities or the required guarantee deposit will result in termination of service.

**Article 13.13 Charge for Temporary Service.**

**The following charges apply to all temporary services:**

Guarantee Deposit	A deposit equal to the estimated cost incurred by the District to replace or repair the meter and appurtenant facilities is required.
Minimum Charge and Quantity Rate:	The charges for temporary service shall be the charges applicable under Article 13.5 and 13.6 of the District's Rules & Regulations, plus a surcharge of 50% on the applicable Basic Monthly Fee and the Water Flow Charges.
Temporary Service Installation Charge:	Including account set-up, the charge for temporary service installation will be \$95.
Relocation Charge:	The charge for temporary service meter relocation will be \$60.

ADOPTED this 16<sup>th</sup> day of May 2018.

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Mickey Luckman, President

ATTEST:

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Curt Sauer, General Manager & Board Secretary

JOSHUA BASIN WATER DISTRICT  
MEETING AGENDA REPORT

Meeting of the Finance Committee

May 23, 2018

Report to: Committee

Prepared by: Susan Greer



TOPIC:

UPDATE ON COLLECTION OF DELINQUENT WATER BILLS VIA THE TAX ROLLS

RECOMMENDATION:

Refer to Board of Directors for adoption of resolution authorizing collection of delinquent water charges via the tax rolls.

ANALYSIS:

A few months ago, I shared that we were considering options for collecting delinquent water bills, particularly the locked meter charges. Gil had indicated previously that he didn't believe that we had authorization to do so unless the service has been requested in writing by the property owner. This is the actual language from Section 31701(e) of the Water Code: A statement of those delinquent and unpaid charges for water and other services, or either, *requested in writing by the owner* of the property that remain delinquent and unpaid for 60 days or more on July 1st determined by the board to be included therein.

Based on your direction at that previous meeting, I pursued this issue further with Gil, and he, Gerry Eagans and I had a teleconference about this topic last week. They completely concur with the original direction, that we must have a written request from the current owner/account-holder in order to place the charges on the tax roll.

Further, Gil and Gerry said we could use the original application for purchase of the meter as the written request for service, even if there have been other tenant account-holders in-between the time the meter was purchased and now. Subsequent property owners don't meet the legal requirements allowing us to collect delinquent water charges via the tax rolls. It doesn't mean we can't use other means to collect from them, just that we cannot use the tax rolls for this purpose.

We are currently in the process of determining how many of the currently-delinquent locked meter accounts meet this requirement for collecting via the tax rolls. It's a tedious process and so far, we've found 10 out of 60 accounts that meet the criteria. We recommend that the District adopt collection of delinquent charges via the tax rolls as another tool and the Board will have to adopt a resolution for the County in order to do so, similar to the standby resolution adopted each year.

We have \$123,000 in delinquent locked meter charges, representing over 200 accounts out of 814 total accounts; many of those 200 accounts have not made any payment at all since the charge was enacted

in 2016. That represents a 22% delinquency rate and the District is investigating all possible options for collection. The other, best option we know of for dealing with the locked meter charges when we don't have the required written request for service or property has been sold would be small claims court. Once a small claims judgment is entered, we can file a judgment lien against the owner.

**FISCAL IMPACT:**

Possible collection of bad debt for unpaid water charges.




JOSHUA BASIN WATER DISTRICT  
MEETING AGENDA REPORT

Meeting of the Finance Committee

May 23, 2018

Report to: Committee

Prepared by: Susan Greer 

TOPIC:  
18/19 BUDGET DISCUSSION

RECOMMENDATION:  
Discuss and refer to the Board for approval.

ANALYSIS:  
Draft Operating, Supplemental and Capital budgets are attached. The Supplemental Budget includes operating expenses that are for new programs, services or staff, so as not to skew the operating budget increases for ongoing expenses. The Capital Budget also includes costs for the proposed capital replacement construction crew.

In total, including the revenues to be generated as a result of the rate increase, our Operating Budget has a \$458,781 surplus. Since the Supplemental Budget is also operating expense, we need to deduct those \$311,221 expenses from the Operating Budget surplus, leaving a net Operating Budget surplus of \$147,560.

Our Capital Budget reflects a deficit of (\$1,889,239,) primarily the result of the proposed CIP work, and the reason that we're discussing borrowing money.

We will discuss both the budget and borrowing money options in detail at the meeting. Ideally, we will approve at least the Operating Budget by 6/30/18, but there is no legal requirement to do so.

FISCAL IMPACT:  
Discussion



Joshua Basin Water District

**\*Budget Worksheet: OPERATING**

**Account Summary**

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		2015-2016	2015-2016	2016-2017	2016-2017	2017-2018	2017-2018	PROPOSED Budget(s)
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2018-2019 18-19 PROP
<b>Revenue</b>								
<b>Program: 40 - ** REVENUES **</b>								
<a href="#">01-40-41010-FI</a>	METERED WATER SALES	1,600,000.00	1,544,854.09	1,674,532.00	1,770,920.83	1,818,000.00	1,421,157.54	2,219,000.00
<a href="#">01-40-41012-FI</a>	ALLOW FOR CAAP/BILLING ADJ	0.00	-1,647.74	0.00	-6,184.60	0.00	-5,158.93	-5,000.00
<a href="#">01-40-41015-FI</a>	BASIC FEES	1,380,000.00	1,402,364.73	1,403,988.00	1,445,847.15	1,463,292.00	1,107,048.52	1,903,000.00
<a href="#">01-40-41016-FI</a>	BASIC FEES - LOCKED/PULLED	52,500.00	92,700.48	291,340.80	261,268.91	296,986.00	210,004.42	298,000.00
<a href="#">01-40-41030-FI</a>	PRIVATE FIRE PROTECTION SERV.	23,335.30	20,954.33	21,642.00	21,903.62	22,271.00	16,702.92	22,000.00
<a href="#">01-40-41040-FI</a>	SPECIAL SERVICES REVENUE	112,207.90	126,148.97	110,793.00	140,766.15	115,225.00	108,736.69	141,000.00
<a href="#">01-40-41045-FI</a>	HDMC WWTP OPERATIONS REI...	129,432.00	163,552.85	116,597.36	108,486.26	163,255.00	85,086.32	132,500.00
<a href="#">01-40-41046-FI</a>	HDMC WWTP OVERHEAD/FEES ...	29,068.00	36,799.15	26,234.41	24,409.40	36,732.38	19,144.42	29,812.50
<a href="#">01-40-42100-FI</a>	STANDBY REVENUE -CURRENT	1,151,912.93	1,214,102.55	1,140,296.99	1,222,964.13	1,140,296.99	1,154,601.11	1,139,000.00
<a href="#">01-40-42110-FI</a>	STANDBY-UNCOLLECTED CURRE...	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<a href="#">01-40-42141-FI</a>	PRIOR YR REFUNDED REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<a href="#">01-40-43000-FI</a>	PROPERTY TAX REVENUE - G.D.	412,000.00	403,834.25	420,000.00	423,103.94	428,000.00	441,401.94	437,000.00
<a href="#">01-40-43010-FI</a>	AD VALOREM REVENUE - ID #2	0.00	12,516.04	0.00	1,215.58	0.00	188.87	0.00
<a href="#">01-40-43020-FI</a>	ASSESSMENT REVENUE - CMM	253,626.37	276,424.74	252,663.00	263,207.82	242,556.48	256,240.53	256,240.00
<a href="#">01-40-44000-FI</a>	CONNECTION FEES-HYDRANT, ML...	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<a href="#">01-40-44001-FI</a>	MAINLINE REIMBURSEMENT FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<a href="#">01-40-44010-FI</a>	WATER CAPACITY CHARGES	0.00	19,446.00	0.00	68,222.00	0.00	59,259.00	0.00
<a href="#">01-40-44020-FI</a>	PLAN CHECK/INSPECTION FEES	0.00	0.00	0.00	15,526.78	0.00	660.00	0.00
<a href="#">01-40-44025-FI</a>	H ZONE ML REIMB FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<a href="#">01-40-44027-FI</a>	REMOTE METER FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<a href="#">01-40-44030-FI</a>	BOND CALL REVENUE - CMM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<a href="#">01-40-44030-FI</a>	METER INSTALLATION FEES	0.00	8,886.83	0.00	27,578.96	0.00	12,970.04	0.00
<a href="#">01-40-44035-FI</a>	METER REPAIR REVENUE	0.00	6,018.53	0.00	3,212.32	0.00	3,743.44	0.00
<a href="#">01-40-44050-FI</a>	WASTEWATER CAPACITY CHARG...	0.00	0.00	0.00	5,918.00	0.00	6,008.00	0.00
<a href="#">01-40-46121-FI</a>	GRANT REVENUE - LOCAL (MWA)	32,930.00	15,470.00	20,600.00	31,179.85	0.00	145.76	0.00

\*Budget Worksheet: OPERATING

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		PROPOSED Budget(s)						
		2015-2016	2015-2016	2016-2017	2016-2017	2017-2018	2017-2018	2018-2019
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	18-19 PROP
<b>Revenue</b>								
<a href="#">01-40-46200-FI</a>	CAPITAL CONTRIBUTIONS	0.00	0.00	0.00	99,924.00	0.00	0.00	0.00
<a href="#">01-40-47000-FI</a>	MISCELLANEOUS REVENUE	7,905.98	39,066.52	58,066.00	4,414.84	11,656.00	2,472.30	20,000.00
<a href="#">01-40-47002-FI</a>	INTEREST REVENUE - G.D.	18,600.00	36,623.35	37,028.00	69,951.32	37,028.00	50,576.93	99,000.00
<a href="#">01-40-47010-FI</a>	GAIN/LOSS ON SALE OF ASSETS	0.00	0.00	0.00	32,053.49	0.00	-788.07	0.00
<a href="#">01-40-47020-FI</a>	CHANGE IN MARKET VALUE	0.00	2,658.57	0.00	-14,251.52	0.00	0.00	0.00
<a href="#">01-40-47030-FI</a>	DEMO GARDEN SALES (SALES TA...	0.00	2,743.67	0.00	1,797.68	0.00	184.91	0.00
<a href="#">01-40-47040-FI</a>	DEMO GARDEN DONATIONS	0.00	203.00	0.00	0.00	0.00	207.87	0.00
<b>Program: 40 - ** REVENUES ** Total:</b>		<b>5,203,518.48</b>	<b>5,423,720.91</b>	<b>5,573,781.56</b>	<b>6,023,436.91</b>	<b>5,775,298.85</b>	<b>4,950,594.53</b>	<b>6,691,552.50</b>
<b>Revenue Total:</b>		<b>5,203,518.48</b>	<b>5,423,720.91</b>	<b>5,573,781.56</b>	<b>6,023,436.91</b>	<b>5,775,298.85</b>	<b>4,950,594.53</b>	<b>6,691,552.50</b>
<b>Program: 01 - ** PRODUCTION **</b>								
<a href="#">01-01-5-01-01118-FI</a>	PRODUCTION SALARY	296,297.00	277,498.50	292,698.00	266,124.10	327,757.00	195,662.15	354,201.00
<a href="#">01-01-5-01-02205-RL</a>	WATER TREATMENT EXPENSE	15,395.41	8,055.72	4,500.00	4,687.54	11,000.00	3,605.80	5,000.00
<a href="#">01-01-5-01-02210-RL</a>	SMALL TOOLS - PRODUCTION	6,008.89	5,550.30	7,000.00	5,473.99	10,000.00	12,946.02	7,000.00
<a href="#">01-01-5-01-03102-GM</a>	WATER RECHARGE PURCHASE	589,000.00	589,134.00	313,924.00	312,488.00	0.00	0.00	418,000.00
<a href="#">01-01-5-01-03105-GM</a>	WATER SUPPLY MONITORING	74,325.00	25,273.84	31,725.00	39,973.33	96,925.00	25,226.44	40,000.00
<a href="#">01-01-5-01-03108-RL</a>	RECHARGE MAINT/REPAIR	0.00	7,844.10	8,545.60	5,445.60	25,000.00	650.00	3,000.00
<a href="#">01-01-5-01-03111-D/P</a>	EQUIPMENT RENTAL	3,000.00	0.00	5,000.00	300.00	6,200.00	0.00	5,000.00
<a href="#">01-01-5-01-03115-RL</a>	PUMPING PLANT REPAIR & MAI...	89,865.75	308,589.81	85,196.43	33,519.14	100,000.00	33,150.76	35,000.00
<a href="#">01-01-5-01-03120-RL</a>	TANK & RESERVOIR MAINTENAN...	20,000.00	10,575.00	14,600.00	9,550.00	45,000.00	10,616.96	58,000.00
<a href="#">01-01-5-01-03207-RL</a>	GENERATOR (LARGE) REPAIR & ...	23,400.00	21,904.00	21,936.12	8,198.01	27,000.00	14,017.25	16,000.00
<a href="#">01-01-5-01-04004-RL</a>	LABORATORY SERVICES	12,680.35	12,851.00	20,900.00	11,733.00	28,400.00	6,987.25	11,000.00
<a href="#">01-01-5-01-06105-RL</a>	POWER FOR PUMPING (ELECTRIC)	363,000.00	289,367.97	300,000.00	338,247.43	330,000.00	243,979.28	350,000.00
<a href="#">01-01-5-01-06501-RL</a>	TELEMETRY / SCADA EXPENSE	47,623.90	18,661.82	3,584.65	2,264.77	15,000.00	690.00	2,500.00
<a href="#">01-01-5-01-07002-AGM</a>	RIGHT OF WAY	0.00	39,566.03	15,990.00	15,569.29	16,000.00	15,885.74	16,204.00
<a href="#">01-01-5-01-98001-FI</a>	EE BENEFITS ALLOCATED	159,030.38	152,072.57	176,284.56	128,304.49	224,458.68	99,129.30	201,870.53
<a href="#">01-01-5-01-98002-FI</a>	FIELD EXPENSES ALLOCATED	58,585.65	51,328.60	45,203.65	44,346.77	62,082.90	25,715.29	57,252.60
<b>Program: 01 - ** PRODUCTION ** Total:</b>		<b>1,758,212.33</b>	<b>1,818,273.26</b>	<b>1,347,088.01</b>	<b>1,226,225.46</b>	<b>1,324,823.58</b>	<b>688,262.24</b>	<b>1,580,028.13</b>
<b>Program: 02 - ** DISTRIBUTION **</b>								
<a href="#">01-02-5-02-01130-FI</a>	DISTRIBUTION SALARY	432,261.00	421,730.28	383,505.00	356,356.94	451,766.00	279,673.97	485,427.00
<a href="#">01-02-5-02-02211-JC</a>	SMALL TOOLS - DISTRIBUTION	11,840.00	4,959.30	16,800.00	17,348.61	19,500.00	18,007.52	18,000.00
<a href="#">01-02-5-02-02920-FI</a>	INVENTORY-OVER & SHORT	2,300.00	11,715.18	7,159.00	5,261.95	7,445.00	-1,380.55	6,800.00

		PROPOSED Budget(s)						
		2015-2016	2015-2016	2016-2017	2016-2017	2017-2018	2017-2018	2018-2019
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	18-19 PROP
<b>Expense</b>								
<a href="#">01-02-5-02-03106-JC</a>	MAINLINE AND LEAK REPAIR	94,400.05	88,939.37	78,000.00	75,571.47	90,000.00	70,568.45	80,000.00
<a href="#">01-02-5-02-03130-JC</a>	CROSS CONNECTION CONTROL E...	0.00	0.00	800.00	357.19	3,000.00	1,077.60	1,500.00
<a href="#">01-02-5-02-03206-JC</a>	TRACTOR REPAIR / MAINT.	10,281.12	9,175.46	11,861.98	13,080.48	9,000.00	1,348.21	2,000.00
<a href="#">01-02-5-02-04005-JC</a>	UTILITY LOCATING (DIG ALERT)	10,491.52	9,397.81	12,010.09	15,304.04	14,000.00	13,538.13	15,000.00
<a href="#">01-02-5-02-98001-FI</a>	EE BENEFITS ALLOCATED	246,139.96	221,799.54	252,870.02	184,045.37	321,665.21	142,059.31	293,812.67
<a href="#">01-02-5-02-98002-FI</a>	FIELD EXPENSES ALLOCATED	90,669.01	74,829.23	64,831.27	63,656.72	89,039.54	36,880.97	83,277.90
<b>Program: 02 - ** DISTRIBUTION ** Total:</b>		<b>898,382.66</b>	<b>842,546.17</b>	<b>827,837.36</b>	<b>730,982.77</b>	<b>1,005,415.75</b>	<b>561,773.61</b>	<b>985,817.57</b>
<b>Program: 03 - ** CUSTOMER SERVICE **</b>								
<a href="#">01-03-5-03-01107-FI</a>	FIELD SALARY - CUSTOMER SERV...	24,275.00	26,733.45	64,918.00	61,011.78	65,741.00	43,325.24	68,528.00
<a href="#">01-03-5-03-01114-FI</a>	OFFICE SALARY - CUSTOMER SER...	104,971.00	101,889.64	104,703.00	87,387.59	122,499.00	62,942.15	131,927.00
<a href="#">01-03-5-03-03100-AGM</a>	METER INSTALLATION EXPENSE	0.00	3,088.39	0.00	3,536.45	0.00	3,030.15	0.00
<a href="#">01-03-5-03-03107-AGM</a>	METER SERVICE REPAIR	54,474.80	42,099.31	62,809.00	79,655.89	93,921.00	40,448.06	275,000.00
<a href="#">01-03-5-03-05201-AGM</a>	METER READING EQUIPMENT & ...	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<a href="#">01-03-5-03-07000-AGM</a>	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<a href="#">01-03-5-03-07010-AGM</a>	BAD DEBT	15,500.00	11,515.63	28,800.00	15,346.97	31,680.00	0.00	40,000.00
<a href="#">01-03-5-03-07015-AGM</a>	CUSTOMER SERVICE - OTHER	24,211.50	37,814.05	36,020.00	45,146.07	37,449.00	33,468.73	46,800.00
<a href="#">01-03-5-03-98001-FI</a>	EE BENEFITS ALLOCATED	77,175.32	66,121.65	74,170.61	53,983.29	94,224.04	41,612.84	127,356.06
<a href="#">01-03-5-03-98002-FI</a>	FIELD EXPENSES ALLOCATED	4,918.11	4,184.00	3,485.05	3,429.16	4,786.40	1,982.57	12,469.50
<a href="#">01-03-5-03-98003-FI</a>	OFFICE EXPENSE ALLOCATED	43,650.04	44,338.41	43,765.47	44,127.30	38,549.02	19,705.45	46,622.86
<b>Program: 03 - ** CUSTOMER SERVICE ** Total:</b>		<b>349,175.77</b>	<b>337,784.53</b>	<b>418,671.13</b>	<b>393,624.50</b>	<b>488,849.46</b>	<b>246,515.19</b>	<b>748,703.42</b>
<b>Program: 04 - ** ADMINISTRATION **</b>								
<a href="#">01-04-5-04-01108-FI</a>	ADMINISTRATION SALARY	190,939.00	169,956.94	294,989.00	252,694.24	322,982.00	232,606.29	308,907.00
<a href="#">01-04-5-04-01115-FI</a>	SAFETY SALARY	9,600.00	4,780.00	8,640.00	4,400.00	8,640.00	6,063.06	8,640.00
<a href="#">01-04-5-04-01121-FI</a>	DIRECTORS SALARY	20,835.60	23,266.42	31,253.40	29,109.84	31,253.40	20,835.60	32,642.24
<a href="#">01-04-5-04-01210-GM</a>	DIRECTORS / C.A.C. EDUCATION	9,500.00	18,001.29	9,700.00	13,556.41	10,000.00	10,463.05	16,000.00
<a href="#">01-04-5-04-04007-GM</a>	LEGISLATIVE ADVOCACY	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00
<a href="#">01-04-5-04-07008-EXA</a>	BUSINESS EXPENSE	10,000.00	11,977.20	6,800.00	10,377.06	6,700.00	3,015.13	13,000.00
<a href="#">01-04-5-04-07014-GM</a>	PUBLIC INFORMATION	47,000.00	47,714.30	58,500.00	54,464.78	69,240.00	51,260.69	74,805.00
<a href="#">01-04-5-04-07016-EXA</a>	MEMBERSHIP, DUES & SUBSCRIPT	18,000.00	23,901.16	26,000.00	25,871.70	27,000.00	27,389.00	29,142.00
<a href="#">01-04-5-04-07020-GM</a>	WATER CONSERVATION EXPENSE	59,500.00	59,498.73	44,100.00	48,096.96	24,000.00	7,035.25	30,000.00
<a href="#">01-04-5-04-07025-GM</a>	LEGAL SERVICES - NON-PERSON...	80,000.00	76,961.06	80,000.00	55,884.95	80,000.00	37,450.00	80,000.00

\*Budget Worksheet: OPERATING

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		2015-2016	2015-2016	2016-2017	2016-2017	2017-2018	2017-2018	PROPOSED Budget(s)
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2018-2019 18-19 PROP
<b>Expense</b>								
<a href="#">01-04-5-04-07218-GM</a>	SAFETY EXPENSE (EQUIP & SUPPL..	14,953.68	2,605.10	32,953.00	17,178.63	15,000.00	3,367.06	20,000.00
<a href="#">01-04-5-04-07219-GM</a>	EMERGENCY PREPAREDNESS	6,000.00	0.00	5,000.00	0.00	5,000.00	5,504.48	5,000.00
<a href="#">01-04-5-04-07401-AGM</a>	PROPERTY INSURANCE	107,834.02	63,906.50	70,000.00	67,312.25	72,800.00	34,572.35	72,800.00
<a href="#">01-04-5-04-98001-FI</a>	EE BENEFITS ALLOCATED	139,572.35	111,692.93	173,610.96	126,358.57	224,458.68	99,129.30	227,118.31
<a href="#">01-04-5-04-98003-FI</a>	OFFICE EXPENSE ALLOCATED	95,499.63	92,157.61	125,473.14	126,510.52	110,517.89	56,494.45	126,985.95
	<b>Program: 04 - ** ADMINISTRATION ** Total:</b>	<b>809,234.28</b>	<b>706,419.24</b>	<b>967,019.50</b>	<b>831,815.91</b>	<b>1,007,591.97</b>	<b>595,185.71</b>	<b>1,047,040.50</b>
<b>Program: 05 - ** ENGINEERING **</b>								
<a href="#">01-05-5-05-01109-FI</a>	ENGINEERING/GIS/IT SALARY	91,405.00	90,507.77	78,510.00	96,559.09	93,133.00	76,302.51	95,973.00
<a href="#">01-05-5-05-02305-ENG</a>	MAPS/DRAFTING SUPPLIES	3,118.00	1,433.28	1,170.00	1,308.28	1,215.80	1,922.66	4,000.00
<a href="#">01-05-5-05-04006-ENG</a>	PLAN CHECK / INSPECTION	0.00	1,904.98	0.00	25,365.44	0.00	5,740.05	0.00
<a href="#">01-05-5-05-04008-GM</a>	ENGINEERING CONTRACT SERVI...	25,000.00	11,726.71	53,600.00	20,502.85	45,000.00	23,089.56	60,000.00
<a href="#">01-05-5-05-04013-ENG</a>	ENG-TRAINING, MAPPING & OT...	1,669.16	4,500.00	0.00	0.00	0.00	0.00	2,000.00
<a href="#">01-05-5-05-98001-FI</a>	EE BENEFITS ALLOCATED	52,544.88	47,013.42	51,315.71	37,348.90	64,730.70	28,587.49	67,029.51
<a href="#">01-05-5-05-98003-FI</a>	OFFICE EXPENSE ALLOCATED	33,990.00	38,785.76	37,123.31	37,430.22	32,698.55	16,714.82	37,453.27
	<b>Program: 05 - ** ENGINEERING ** Total:</b>	<b>207,727.04</b>	<b>195,871.92</b>	<b>221,719.02</b>	<b>218,514.78</b>	<b>236,778.05</b>	<b>152,357.09</b>	<b>266,455.78</b>
<b>Program: 06 - ** FINANCE **</b>								
<a href="#">01-06-5-06-01101-FI</a>	FINANCE SALARY	215,364.00	208,770.93	215,717.00	196,558.57	248,876.00	145,865.04	257,221.00
<a href="#">01-06-5-06-04009-AGM</a>	ACCOUNTING SERVICES	24,100.00	23,320.00	24,600.00	24,800.00	24,600.00	11,500.00	24,975.00
<a href="#">01-06-5-06-07001-AGM</a>	FINANCE - OTHER	19,000.00	22,309.55	21,475.00	22,912.99	22,315.00	15,256.80	21,600.00
<a href="#">01-06-5-06-98001-FI</a>	EE BENEFITS ALLOCATED	125,368.82	110,683.45	124,882.60	90,892.80	157,408.28	69,517.35	173,271.27
<a href="#">01-06-5-06-98003-FI</a>	OFFICE EXPENSE ALLOCATED	83,371.78	91,328.86	90,199.93	90,945.68	79,448.92	40,612.64	96,861.90
	<b>Program: 06 - ** FINANCE ** Total:</b>	<b>467,204.60</b>	<b>456,412.79</b>	<b>476,874.53</b>	<b>426,110.04</b>	<b>532,648.20</b>	<b>282,751.83</b>	<b>573,929.17</b>
<b>Program: 07 - ** HUMAN RESOURCES **</b>								
<a href="#">01-07-5-07-01102-FI</a>	PERSONNEL SALARY	13,542.00	1,166.20	37,082.00	32,867.77	40,745.00	24,560.79	39,466.00
<a href="#">01-07-5-07-01215-HR</a>	& EMPLOYEE TRAINING	26,000.00	23,118.15	18,000.00	17,221.52	24,598.00	17,103.48	22,500.00
<a href="#">01-07-5-07-01217-HR</a>	& EMPLOYEE EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00	12,000.00
<a href="#">01-07-5-07-01905-HR</a>	EMPLOYMENT RECRUITING EXP...	5,000.00	6,103.82	5,000.00	5,558.36	5,000.00	3,487.20	6,000.00
<a href="#">01-07-5-07-01910-HR</a>	LABOR LEGAL FEES	45,000.00	20,544.60	60,000.00	70,038.20	30,000.00	16,819.30	30,000.00
<a href="#">01-07-5-07-01915-HR</a>	PERSONNEL - OTHER	13,000.00	584.88	10,300.00	7,627.80	10,440.00	907.35	15,700.00
<a href="#">01-07-5-07-98001-FI</a>	EE BENEFITS ALLOCATED	21,182.17	11,681.25	9,314.45	6,779.29	17,673.91	7,805.45	26,700.08

\*Budget Worksheet: OPERATING

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		PROPOSED Budget(s)						
		2015-2016	2015-2016	2016-2017	2016-2017	2017-2018	2017-2018	2018-2019
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	18-19 PROP
<b>Expense</b>								
<a href="#">01-07-5-07-98003-FI</a>	OFFICE EXPENSE ALLOCATED	18,877.92	9,641.19	6,733.15	6,788.83	5,930.62	3,031.61	14,949.02
<b>Program: 07 - ** HUMAN RESOURCES ** Total:</b>		<b>142,602.09</b>	<b>72,840.09</b>	<b>146,429.60</b>	<b>146,881.77</b>	<b>134,387.53</b>	<b>73,715.18</b>	<b>167,315.10</b>
<b>Program: 09 - ** BONDS, LOANS &amp; NON-OP EXP **</b>								
<a href="#">01-09-5-09-08115-FI</a>	CMM PRINCIPLE	98,000.00	0.00	102,000.00	0.00	107,000.00	107,000.00	111,000.00
<a href="#">01-09-5-09-08120-FI</a>	MORONGO BASIN PIPELINE	219,898.00	219,426.00	219,898.26	219,898.00	219,594.51	0.00	219,881.25
<a href="#">01-09-5-09-08125-FIQ</a>	CHROM 6 LOAN PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00	18,800.00
<a href="#">01-09-5-09-08215-FI</a>	INTEREST EXPENSE - CMM	145,260.00	143,764.70	140,760.00	139,204.70	136,057.50	136,032.20	133,152.50
<a href="#">01-09-5-09-08315-FI</a>	ID #2 BONDS COLLECTION CHAR...	0.00	29.65	0.00	2.91	0.00	0.03	0.00
<a href="#">01-09-5-09-08320-FI</a>	GENERAL TAX COLLECTION CHA...	1,055.25	926.98	628.00	1,067.72	653.00	671.40	910.00
<a href="#">01-09-5-09-08325-FI</a>	ADMINISTRATION - CMM	10,366.37	10,412.06	9,903.00	10,389.48	10,299.00	8,325.79	10,000.00
<a href="#">01-09-5-09-09205-FI</a>	MISC NON-OP EXPENSE	0.00	400.00	0.00	0.00	0.00	0.00	0.00
<a href="#">01-09-5-09-09210-FI</a>	ALLOWANCES AND ADJUSTMEN...	0.00	0.00	0.00	49,403.72	0.00	0.00	0.00
<b>Program: 09 - ** BONDS, LOANS &amp; NON-OP EXP ** Total:</b>		<b>474,579.62</b>	<b>374,959.39</b>	<b>473,189.26</b>	<b>419,966.53</b>	<b>473,604.01</b>	<b>252,029.42</b>	<b>493,743.75</b>
<b>Program: 20 - ** HDMC TREATMENT PLANT (Reimbursable) **</b>								
<a href="#">01-20-5-20-01103-DWR</a>	HDMC: SALARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<a href="#">01-20-5-20-03101-DWR</a>	HDMC: OTHER	64,500.00	54,022.40	39,221.38	39,338.40	66,435.00	36,818.91	40,000.00
<a href="#">01-20-5-20-04100-DWR</a>	HDMC: CONTRACTED OPERATIO...	74,000.00	132,066.60	70,941.47	86,304.34	76,220.00	82,967.84	85,000.00
<a href="#">01-20-5-20-06100-DWR</a>	HDMC: PUMPING POWER	20,000.00	13,927.42	6,434.51	7,252.92	20,600.00	5,403.47	7,500.00
<b>Program: 20 - ** HDMC TREATMENT PLANT (Reimbursable) ** Total:</b>		<b>158,500.00</b>	<b>200,016.42</b>	<b>116,597.36</b>	<b>132,895.66</b>	<b>163,255.00</b>	<b>125,190.22</b>	<b>132,500.00</b>
<b>Program: 42 - **RESERVE &amp; OTHER FUNDING-OP**</b>								
<a href="#">01-42-5-99-00010-FI</a>	%BUILDING RES (OP Funded)	25,000.00	0.00	26,000.00	0.00	27,040.00	0.00	30,000.00
<a href="#">01-42-5-99-00100-AGM</a>	%EQUIP&TECH RES (OP Funded)	79,000.00	0.00	108,160.00	0.00	112,486.00	0.00	170,000.00
<a href="#">01-42-5-99-00110-FI</a>	=EQUIP&TECH RES ( OP Used)	-46,033.22	0.00	-4,600.00	0.00	0.00	0.00	-7,962.31
<a href="#">01-42-5-99-00150-FI</a>	%METER REPL RES (OP Funded)	0.00	0.00	0.00	0.00	0.00	0.00	250,000.00
<a href="#">01-42-5-99-00152-FI</a>	=METER REPL RES (OP Used)	0.00	0.00	0.00	0.00	0.00	0.00	-250,000.00
<a href="#">01-42-5-99-00200-AGM</a>	%WELL/BOOSTER/TANKS RES ( O...	100,000.00	0.00	104,000.00	0.00	108,160.00	0.00	0.00
<a href="#">01-42-5-99-00250-FI</a>	%STUDIES/REPORTS RES (OP Fun...	-249,000.00	0.00	0.00	0.00	0.00	0.00	50,000.00
<a href="#">01-42-5-99-00252-FIC</a>	=STUDIES/REPORTS RES (OP Use...	0.00	0.00	0.00	0.00	0.00	0.00	-4,800.00
<b>Program: 42 - **RESERVE &amp; OTHER FUNDING-OP** Total:</b>		<b>-91,033.22</b>	<b>0.00</b>	<b>233,560.00</b>	<b>0.00</b>	<b>247,686.00</b>	<b>0.00</b>	<b>237,237.69</b>
<b>Program: 51 - ** BENEFITS ALLOCATED TO DEPTS **</b>								
<a href="#">01-51-5-51-01211-FI</a>	COMPENSATED LEAVE	221,500.00	245,531.92	217,110.00	240,777.25	238,825.00	192,043.57	250,681.00

\*Budget Worksheet: OPERATING

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		PROPOSED Budget(s)						
		2015-2016	2015-2016	2016-2017	2016-2017	2017-2018	2017-2018	2018-2019
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	18-19 PROP
<b>Expense</b>								
<a href="#">01-51-5-51-01216-FI</a>	CAFETERIA PLAN EXPENSE	263,700.00	235,593.44	287,800.00	237,585.71	448,800.00	303,662.08	562,650.00
<a href="#">01-51-5-51-01220-FI</a>	GROUP INSURANCE EXPENSE	8,662.40	10,107.22	11,555.00	10,815.19	11,555.00	9,299.55	15,608.63
<a href="#">01-51-5-51-01225-FI</a>	WORKERS COMPENSATION INSU...	52,300.00	47,901.38	55,378.00	35,726.12	64,927.00	17,469.76	58,759.00
<a href="#">01-51-5-51-01230-FI</a>	RETIREMENT: PERS Classic 2%@...	125,024.00	43,301.34	136,097.47	-67,350.51	159,588.00	99,369.61	208,173.34
<a href="#">01-51-5-51-01231-FI</a>	RETIREMENT: PERS Tier 2 2%@62	15,916.00	7,682.22	18,248.33	22,552.49	19,802.55	16,294.27	23,376.46
<a href="#">01-51-5-51-01232-FI</a>	RETIREMENT: PERS - TEMP	2,115.48	593.99	2,808.11	1,535.44	2,795.95	1,575.33	5,645.00
<a href="#">01-51-5-51-01233-FI</a>	RETIREMENT - 457 CONTRIBUTI...	10,125.00	3,508.72	9,675.00	3,101.95	15,050.00	3,628.80	20,650.00
<a href="#">01-51-5-51-01305-FI</a>	PAYROLL TAXES	121,671.00	126,844.58	123,777.00	142,969.07	143,276.00	106,459.35	174,298.00
<a href="#">01-51-5-51-98000-FI</a>	ALLOCATED EXPENSES - BENEFITS	-821,013.88	-721,064.81	-862,448.91	-627,712.71	-1,104,619.50	-487,841.04	-1,117,158.43
<a href="#">01-51-5-51-98050-FI</a>	WIP EXPENSE CLEARING (BENEF...	0.00	0.00	0.00	0.00	0.00	0.00	-202,683.00
<b>Program: 51 - ** BENEFITS ALLOCATED TO DEPTS ** Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>261,961.28</b>	<b>0.00</b>
<b>Program: 52 - ** FIELD ALLOCATED TO DEPTS **</b>								
<a href="#">01-52-5-52-01240-D/P</a>	UNIFORMS (FIELD)	8,170.00	5,267.33	9,000.00	5,891.18	8,800.00	6,689.08	13,600.00
<a href="#">01-52-5-52-02206-D/P</a>	SHOP EXPENSE - COMBINED	15,598.69	19,543.73	13,866.12	16,034.61	15,100.00	15,202.05	15,000.00
<a href="#">01-52-5-52-02212-D/P</a>	SMALL TOOLS EXPENSE - COMBI...	7,050.00	3,443.54	2,954.69	9,569.28	10,800.00	3,487.25	3,500.00
<a href="#">01-52-5-52-03205-D/P</a>	TOOL / EQUIP REPAIR	4,232.80	265.63	179.69	1,025.20	0.00	1,814.61	1,650.00
<a href="#">01-52-5-52-03905-D/P</a>	BUILDING REPAIR/MAINT-SHOP/...	13,695.36	19,473.28	10,469.68	12,650.24	17,900.00	6,212.87	10,000.00
<a href="#">01-52-5-52-05005-D/P</a>	FUEL-VEHICLES	42,640.00	24,972.94	18,600.00	22,694.68	30,000.00	23,100.17	25,000.00
<a href="#">01-52-5-52-05010-D/P</a>	AUTO EXPENSE - FIELD	31,143.59	22,309.45	13,052.95	20,174.26	25,000.00	7,085.04	20,000.00
<a href="#">01-52-5-52-05015-FI</a>	EQUIPMENT CLEARING ACCOUNT	0.00	-463.79	0.00	-147.31	0.00	-299.36	0.00
<a href="#">01-52-5-52-06305-ENG</a>	COMMUNICATIONS	19,337.92	15,469.72	27,996.84	14,872.39	28,308.84	11,055.64	24,000.00
<a href="#">01-52-5-52-07009-D/P</a>	REGULATORY-PERMITS, FEES, CE...	12,304.41	20,060.00	17,400.00	8,668.12	20,000.00	26,483.76	40,250.00
<a href="#">01-52-5-52-98000-FI</a>	ALLOCATED EXPENSES - FIELD	-154,172.77	-130,341.83	-113,519.97	-111,432.65	-155,908.84	-64,578.83	-153,000.00
<b>Program: 52 - ** FIELD ALLOCATED TO DEPTS ** Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>36,252.28</b>	<b>0.00</b>
<b>Program: 53 - ** OFFICE ALLOCATED TO DEPTS **</b>								
<a href="#">01-53-5-53-01405-HR</a>	TEMPORARY LABOR FEES	39,074.40	41,521.56	60,000.00	68,615.48	20,000.00	43,042.66	55,618.00
<a href="#">01-53-5-53-02105-EXA</a>	OFFICE SUPPLIES	48,480.36	47,578.95	47,300.00	36,811.65	38,740.00	32,138.91	38,740.00
<a href="#">01-53-5-53-02107-EXA</a>	OFFICE EQUIP & MAINT.	0.00	0.00	0.00	0.00	0.00	0.00	9,360.00
<a href="#">01-53-5-53-02110-EXA</a>	POSTAGE	24,719.73	25,922.79	29,309.00	30,155.69	30,481.00	24,062.00	35,152.00
<a href="#">01-53-5-53-03906-AGM</a>	BUILDING REPAIR/MAINT - OFFI...	23,447.16	16,419.25	18,486.00	23,308.40	20,000.00	7,542.40	20,000.00
<a href="#">01-53-5-53-04015-AGM</a>	COMPUTER SOFTWARE & SUPP...	80,928.96	81,395.43	80,000.00	84,446.02	86,995.00	59,794.57	90,475.00

\*Budget Worksheet: OPERATING

For Fiscal: 2017-2018 Period Ending: 03/31/2018

		2015-2016	2015-2016	2016-2017	2016-2017	2017-2018	2017-2018	PROPOSED Budget(s)
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2018-2019 18-19 PROP
<b>Expense</b>								
<u>01-53-5-53-05010-AGM</u>	AUTO EXPENSE - OFFICE	5,713.76	6,420.84	5,714.00	4,928.39	5,943.00	2,636.35	5,943.00
<u>01-53-5-53-06205-AGM</u>	TELEPHONE AND UTILITIES	53,025.00	56,993.01	62,486.00	57,536.92	64,986.00	45,269.03	67,585.00
<u>01-53-5-53-98000-FI</u>	ALLOCATED EXPENSES - OFFICE	-275,389.37	-276,251.83	-303,295.00	-305,802.55	-267,145.00	-136,558.97	-322,873.00
Program: 53 - ** OFFICE ALLOCATED TO DEPTS ** Total:		0.00	0.00	0.00	0.00	0.00	77,926.95	0.00
Expense Total:		5,174,585.17	5,005,123.81	5,228,985.77	4,527,017.42	5,615,039.55	3,353,921.00	6,232,771.11
Report Surplus (Deficit):		28,933.31	418,597.10	344,795.79	1,496,419.49	160,259.30	1,596,673.53	458,781.39

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Group Summary

Progra...	2015-2016	2015-2016	2016-2017	2016-2017	2017-2018	2017-2018	Defined Budgets
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2018-2019 18-19 PROP
<b>Revenue</b>							
40 - ** REVENUES **	5,203,518.48	5,423,720.91	5,573,781.56	6,023,436.91	5,775,298.85	4,950,594.53	6,691,552.50
<b>Revenue Total:</b>	<b>5,203,518.48</b>	<b>5,423,720.91</b>	<b>5,573,781.56</b>	<b>6,023,436.91</b>	<b>5,775,298.85</b>	<b>4,950,594.53</b>	<b>6,691,552.50</b>
<b>Expense</b>							
01 - ** PRODUCTION **	1,758,212.33	1,818,273.26	1,347,088.01	1,226,225.46	1,324,823.58	688,262.24	1,580,028.13
02 - ** DISTRIBUTION **	898,382.66	842,546.17	827,837.36	730,982.77	1,005,415.75	561,773.61	985,817.57
03 - ** CUSTOMER SERVICE **	349,175.77	337,784.53	418,671.13	393,624.50	488,849.46	246,515.19	748,703.42
04 - ** ADMINISTRATION **	809,234.28	706,419.24	967,019.50	831,815.91	1,007,591.97	595,185.71	1,047,040.50
05 - ** ENGINEERING **	207,727.04	195,871.92	221,719.02	218,514.78	236,778.05	152,357.09	266,455.78
06 - ** FINANCE **	467,204.60	456,412.79	476,874.53	426,110.04	532,648.20	282,751.83	573,929.17
07 - ** HUMAN RESOURCES **	142,602.09	72,840.09	146,429.60	146,881.77	134,387.53	73,715.18	167,315.10
09 - ** BONDS, LOANS & NON-OP EXP **	474,579.62	374,959.39	473,189.26	419,966.53	473,604.01	252,029.42	493,743.75
20 - ** HDMC TREATMENT PLANT (Reimbursable) **	158,500.00	200,016.42	116,597.36	132,895.66	163,255.00	125,190.22	132,500.00
42 - **RESERVE & OTHER FUNDING-OP**	-91,033.22	0.00	233,560.00	0.00	247,686.00	0.00	237,237.69
51 - ** BENEFITS ALLOCATED TO DEPTS **	0.00	0.00	0.00	0.00	0.00	261,961.28	0.00
52 - ** FIELD ALLOCATED TO DEPTS **	0.00	0.00	0.00	0.00	0.00	36,252.28	0.00
53 - ** OFFICE ALLOCATED TO DEPTS **	0.00	0.00	0.00	0.00	0.00	77,926.95	0.00
<b>Expense Total:</b>	<b>5,174,585.17</b>	<b>5,005,123.81</b>	<b>5,228,985.77</b>	<b>4,527,017.42</b>	<b>5,615,039.55</b>	<b>3,353,921.00</b>	<b>6,232,771.11</b>
<b>Report Surplus (Deficit):</b>	<b>28,933.31</b>	<b>418,597.10</b>	<b>344,795.79</b>	<b>1,496,419.49</b>	<b>160,259.30</b>	<b>1,596,673.53</b>	<b>458,781.39</b>

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**Fund Summary**

Fund	2015-2016 Total Budget	2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 Total Activity	2017-2018 Total Budget	Defined Budgets	
						2017-2018 YTD Activity	2018-2019 18-19 PROP
01 - GENERAL FUND	28,933.31	-418,597.10	344,795.79	-1,496,419.49	160,259.30	1,596,673.53	458,781.39
<b>Report Surplus (Deficit):</b>	<b>28,933.31</b>	<b>418,597.10</b>	<b>344,795.79</b>	<b>1,496,419.49</b>	<b>160,259.30</b>	<b>1,596,673.53</b>	<b>458,781.39</b>

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**\*Budget Worksheet: SUPPLEMENTAL  
Account Summary**

For Fiscal: 2017-2018 Period Ending: 04/30/2018

		2015-2016 Total Budget	2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 Total Activity	2017-2018 Total Budget	2017-2018 YTD Activity	PROPOSED Budget(s) 2018-2019 18-19 PROP
<b>Program: 67 - SUPPLEMENTAL (NEW PROGRAMS)</b>								
<u>01-67-6-67-67000-GM</u>								
SUPPL: ALLOCATED		0.00	0.00	0.00	0.00	0.00	0.00	50,319.22
<b>Budget Notes</b>								
<b>Budget Code</b>	<b>Subject</b>	<b>Description</b>						
18-19 PROP	PER KEITH	OFFICE 365 INSTALLATION/MIGRATION INCLUDES FIRST MONTH SO ONLY NEED 11 MONTHS OF ADDITIONAL PAYMENTS.						
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
18-19 PROP	1) OFFICE SUPPLIES	1.00	0.01	0.01				
18-19 PROP	1a) PER BEV: XEROX Color Copier (Chollita Rd) Lease	12.00	367.20	4,406.40				
18-19 PROP	1b) PER BEV: XEROX Color Copier (Shop) Lease	12.00	197.34	2,368.08				
18-19 PROP	1c) PER BEV: Fax/Printer/Scanner-Anne/Autumn	12.00	157.17	1,886.04				
18-19 PROP	1d) PER BEV: Fax/Printer/Scanner-Customer Service	12.00	157.17	1,886.04				
18-19 PROP	1e) PER BEV: Fax/Printer/Scanner-Human Resources	12.00	157.17	1,886.04				
18-19 PROP	2) COMPUTER SOFT & SUPPORT	1.00	0.01	0.01				
18-19 PROP	2a) INCODE/SEMS API MAINT (per Anne)	1.00	1,100.00	1,100.00				
18-19 PROP	2b) INCR SEMS COST FROM \$9045>\$15000 (per Mark B)	1.00	5,455.00	5,455.00				
18-19 PROP	2c) OFFICE 365 - PER KEITH-QUOTE FROM SW NET (11M	11.00	575.60	6,331.60				
18-19 PROP	2d) GEOVIEWER MAINT (Per Mark)/PURCH IN CAPITAL	1.00	25,000.00	25,000.00				
<hr/>								
<u>01-67-6-67-67010-GM</u>								
SUPPL: 502>PROD		0.00	0.00	0.00	0.00	0.00	0.00	44,000.00
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
18-19 PROP	1) PER MARK - UCMR/LABORATORY SERVICES	1.00	44,000.00	44,000.00				
<hr/>								
<u>01-67-6-67-67040-GM</u>								
SUPPL: 504>ADMIN		0.00	0.00	0.00	0.00	0.00	0.00	12,500.00
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
18-19 PROP	1a) RISK MGMT COI TRACK (PER BEV/DUES & SUBSCRIPT	1.00	7,500.00	7,500.00				
18-19 PROP	2) PARCEL AUDIT PER SUSAN (LEGAL)	1.00	5,000.00	5,000.00				
<hr/>								
<u>01-67-6-67-67060-GM</u>								
SUPPL: 506>FIN		0.00	0.00	0.00	0.00	0.00	0.00	45,000.00

\*Budget Worksheet: SUPPLEMENTAL

For Fiscal: 2017-2018 Period Ending: 04/30/2018

		2015-2016	2015-2016	2016-2017	2016-2017	2017-2018	2017-2018	PROPOSED Budget(s)
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2018-2019 18-19 PROP
<b>Program: 67 - SUPPLEMENTAL (NEW PROGRAMS)</b>								
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
18-19 PROP	1) PARCEL AUDIT PER SUSAN	1.00	45,000.00	45,000.00				
<hr/>								
01-67-6-67-67100-GM	SUPPL: SALARIES/BENE	0.00	0.00	0.00	0.00	0.00	0.00	159,402.00
<b>Budget Detail</b>								
<b>Budget Code</b>	<b>Description</b>	<b>Units</b>	<b>Price</b>	<b>Amount</b>				
18-19 PROP	1a) OA POS: BENE-3/4 YR OPERATIONS TECH	1.00	28,592.00	28,592.00				
18-19 PROP	1a) OA POS: SAL-3/4 YR OPERATIONS TECH	1.00	52,669.00	52,669.00				
18-19 PROP	1b) OA POS: BENE-3/4 YR CONTR/PROCURE TECH	1.00	26,492.00	26,492.00				
18-19 PROP	1b) OA POS: SAL-3/4 YEAR CONTR/PROCURE TECH	1.00	51,649.00	51,649.00				
<hr/>								
<b>Program: 67 - SUPPLEMENTAL (NEW PROGRAMS) Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>311,221.22</b>
<b>Report Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>311,221.22</b>

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**Group Summary**

Progra...	2015-2016	2015-2016	2016-2017	2016-2017	2017-2018	2017-2018	Defined Budgets
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2018-2019 18-19 PROP
67 - SUPPLEMENTAL (NEW PROGRAMS)	0.00	0.00	0.00	0.00	0.00	0.00	311,221.22
<b>Report Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>311,221.22</b>

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**Fund Summary**

Fund	2015-2016		2016-2017		2017-2018		Defined Budgets	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2018-2019 18-19 PROP	
01 - GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	311,221.22	
<b>Report Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>311,221.22</b>	

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		2015-2016	2015-2016	2016-2017	2016-2017	2017-2018	2017-2018	PROPOSED Budget(s)	
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2018-2019	18-19 PROP
<b>Revenue</b>									
Program: 41 - **CAPITAL REVENUE**									
<a href="#">01-41-46100-FI</a>	<a href="#">GRANT REVENUE - FEDERAL</a>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<a href="#">01-41-46120-FI</a>	<a href="#">GRANT REVENUE - LOCAL (HDMC)</a>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Program: 41 - **CAPITAL REVENUE** Total:		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Program: 4C - CHROMIUM REVENUES									
<a href="#">01-4C-46110-FIC</a>	<a href="#">GRANT REVENUE - STATE</a>	0.00	0.00	150,000.00	189,570.00	350,000.00	62,130.00	0.00	
<a href="#">01-4C-46401-FIC</a>	<a href="#">CHROM 6 LOAN PROCEEDS</a>	0.00	0.00	0.00	0.00	0.00	0.00	94,000.00	
Program: 4C - CHROMIUM REVENUES Total:		0.00	0.00	150,000.00	189,570.00	350,000.00	62,130.00	94,000.00	
Revenue Total:		0.00	0.00	150,000.00	189,570.00	350,000.00	62,130.00	94,000.00	
Program: 43 - **RESERVE & OTHER FUNDING-CAP**									
<a href="#">01-43-5-99-00012-FIC</a>	<a href="#">=BUILDING RES (CAP Used)</a>	0.00	0.00	0.00	0.00	-51,000.00	0.00	-40,000.00	
<a href="#">01-43-5-99-00112-FIC</a>	<a href="#">=EQUIP&amp;TECH RES (CAP Used)</a>	-226,000.00	0.00	0.00	0.00	-104,110.00	0.00	-123,376.20	
<a href="#">01-43-5-99-00251-FIC</a>	<a href="#">=STUDIES/REPORTS RES (CAP Used)</a>	-1,779,253.46	0.00	0.00	0.00	0.00	0.00	-20,000.00	
<a href="#">01-43-5-99-00310-FI</a>	<a href="#">&lt;NET REV&gt;/DEF FROM OP/RATE STUDY</a>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<a href="#">01-43-5-99-00400-FI</a>	<a href="#">RESERVE DRAWDOWN</a>	0.00	0.00	0.00	0.00	0.00	0.00	-1,000,000.00	
Program: 43 - **RESERVE & OTHER FUNDING-CAP** Total:		-2,005,253.46	0.00	0.00	0.00	-155,110.00	0.00	-1,183,376.20	
Program: 70 - ** CAPITAL BUDGET **									
<a href="#">01-70-7-70-71022-RL</a>	<a href="#">CP#A18002: SCADA IMPROVEMENTS - ...</a>	0.00	0.00	0.00	0.00	86,000.00	7,493.95	40,000.00	
<a href="#">01-70-7-70-71300-RL</a>	<a href="#">~CP#A14002: WELL 14 REHAB</a>	168,241.22	0.00	236,722.00	0.00	160,404.00	257,394.84	0.00	
<a href="#">01-70-7-70-72312-JC</a>	<a href="#">CP # : METROTECH LOCATOR</a>	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	
<a href="#">01-70-7-70-72326-DWR</a>	<a href="#">~CP # : SHOP REMODEL</a>	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00	
<a href="#">01-70-7-70-72327-DWR</a>	<a href="#">CP # : BUILDING FOR PIPE STORAGE</a>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<a href="#">01-70-7-70-72328-DWR</a>	<a href="#">~CP # :VEHICLE REPLACEMENT- (1) ...</a>	0.00	0.00	0.00	0.00	0.00	0.00	40,000.00	
<a href="#">01-70-7-70-74009-GM</a>	<a href="#">CP#A14022: ORGANIZATIONAL ASSES...</a>	0.00	0.00	0.00	0.00	30,000.00	28,322.45	0.00	
<a href="#">01-70-7-70-74013-AGM</a>	<a href="#">CP#A16003: CODIFICATION OF RECOR...</a>	0.00	0.00	0.00	0.00	0.00	0.00	50,000.00	
<a href="#">01-70-7-70-74018-DWR</a>	<a href="#">CP#A17003: VULNERABILITY ASSESSM...</a>	0.00	0.00	0.00	0.00	5,000.00	0.00	0.00	
<a href="#">01-70-7-70-74019-GM</a>	<a href="#">CP#A18001: LOCAL HAZARD MITIGATI...</a>	0.00	0.00	0.00	0.00	14,000.00	5,000.00	0.00	

		PROPOSED Budget(s)						
		2015-2016	2015-2016	2016-2017	2016-2017	2017-2018	2017-2018	2018-2019
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	18-19 PROP
<b>Expense</b>								
<a href="#">01-70-7-70-74021-AGM</a>	<a href="#">CP # : FIRE SPRINKLERS @ OFFICE/...</a>	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<a href="#">01-70-7-70-74022-AGM</a>	<a href="#">~CP # : C.S. COUNTER ERGONOMIC...</a>	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
<a href="#">01-70-7-70-74024-AGM</a>	<a href="#">~CP # : INTERIOR LIGHTS @ OFFICE</a>	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
<a href="#">01-70-7-70-74024-AGM</a>	<a href="#">~CP # : STRATEGIC PLAN</a>	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00
<a href="#">01-70-7-70-74026-ENG</a>	<a href="#">~CP # : FILESERVER REPLACEMENT</a>	0.00	0.00	0.00	0.00	0.00	0.00	25,960.20
<a href="#">01-70-7-70-74027-ENG</a>	<a href="#">CP # : CABLING IN SERVER ROOM</a>	0.00	0.00	0.00	0.00	0.00	0.00	12,000.00
<a href="#">01-70-7-70-74028-EXA</a>	<a href="#">~CP# : UPGR COMP FOR KEITH/GIS</a>	0.00	0.00	0.00	0.00	0.00	0.00	7,000.00
<a href="#">01-70-7-70-74029-ENG</a>	<a href="#">~CP # : OFFICE 365 INST/MIGR</a>	0.00	0.00	0.00	0.00	0.00	0.00	10,416.00
<a href="#">01-70-7-70-74030-DWR</a>	<a href="#">CP # : OFFICE TRAILER</a>	0.00	0.00	0.00	0.00	0.00	0.00	45,000.00
<a href="#">01-70-7-70-74302-GM</a>	<a href="#">CP#A16020: OFFICE REMODEL</a>	0.00	0.00	0.00	0.00	55,000.00	1,265.00	0.00
<a href="#">01-70-7-70-75002-ENG</a>	<a href="#">CP#A14003: SCANNER/PLOTTER/COPI...</a>	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Program: 70 - ** CAPITAL BUDGET ** Total:		168,241.22	0.00	236,722.00	0.00	350,404.00	299,476.24	300,376.20
<b>Program: 7C - CHROMIUM COSTS</b>								
<a href="#">01-7C-7-70-71003-RL</a>	<a href="#">CP#A14014: CHROMIUM STUDY</a>	67,866.78	0.00	150,000.00	0.00	780,624.00	53,089.60	94,000.00
Program: 7C - CHROMIUM COSTS Total:		67,866.78	0.00	150,000.00	0.00	780,624.00	53,089.60	94,000.00
<b>Program: 80 - CAPITAL - CIP TOP PRIORITIES</b>								
<a href="#">01-80-7-70-71023-RL</a>	<a href="#">CP # : WELL 14 MCC REPLACEMENT</a>	0.00	0.00	0.00	0.00	0.00	0.00	73,000.00
<a href="#">01-80-7-70-71024-RL</a>	<a href="#">CP # : D-1-1 BOOSTER (COMPL REPL)</a>	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<a href="#">01-80-7-70-71025-RL</a>	<a href="#">CP # : G BOOSTERS (COMPL REPL)</a>	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<a href="#">01-80-7-70-71028-DWR</a>	<a href="#">CP # : "I" BOOSTER REPLACEMENT</a>	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<a href="#">01-80-7-70-72013-JC</a>	<a href="#">CP # : CIP-16,000 LF WATERMAIN ...</a>	0.00	0.00	0.00	0.00	0.00	0.00	40,000.00
<a href="#">01-80-7-70-72014-JC</a>	<a href="#">CP # : CIP-23,370 LF WATERMAIN ...</a>	0.00	0.00	0.00	0.00	0.00	0.00	867,791.12
<a href="#">01-80-7-70-72015-JC</a>	<a href="#">CP # : CIP-40,000 LF WATERMAIN R...</a>	0.00	0.00	0.00	0.00	0.00	0.00	75,000.00
<a href="#">01-80-7-70-72016-JC</a>	<a href="#">CP # : CIP-20,000 LF PIPE REPLACE...</a>	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Program: 80 - CAPITAL - CIP TOP PRIORITIES Total:		0.00	0.00	0.00	0.00	0.00	0.00	1,055,791.12
<b>Program: 81 - CAPITAL - CIP EQUIPMENT</b>								
<a href="#">01-81-7-70-72313-DWR</a>	<a href="#">CP # : DUMP TRUCK</a>	0.00	0.00	0.00	0.00	0.00	0.00	106,805.98
<a href="#">01-81-7-70-72314-DWR</a>	<a href="#">CP # : 2000 GAL WATER TRUCK</a>	0.00	0.00	0.00	0.00	0.00	0.00	118,383.65
<a href="#">01-81-7-70-72315-DWR</a>	<a href="#">CP # : JOHN DEERE 410 RUBBER TIR...</a>	0.00	0.00	0.00	0.00	0.00	0.00	139,320.10
<a href="#">01-81-7-70-72316-DWR</a>	<a href="#">CP # : JOHN DEERE 710 RUBBER TIR...</a>	0.00	0.00	0.00	0.00	0.00	0.00	194,830.22
<a href="#">01-81-7-70-72317-DWR</a>	<a href="#">CP # : JOHN DEERE 544 RT FRONT E...</a>	0.00	0.00	0.00	0.00	0.00	0.00	217,702.29



\*Budget Worksheet: CAPITAL

For Fiscal: 2017-2018 Period Ending: 03/31/2018

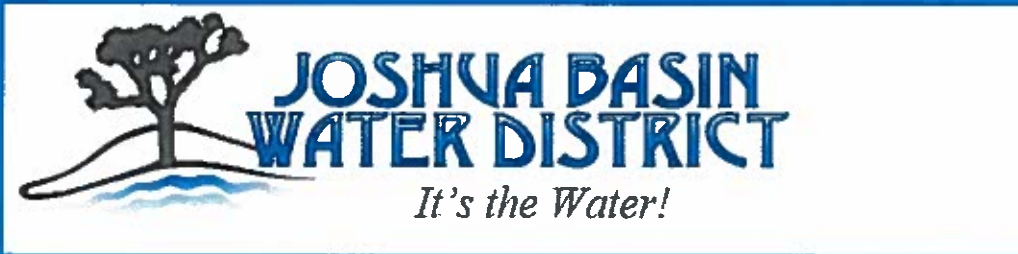
		2015-2016	2015-2016	2016-2017	2016-2017	2017-2018	2017-2018	PROPOSED Budget(s)
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2018-2019 18-19 PROP
<b>Expense</b>								
<a href="#">01-81-7-70-72318-DWR</a>	<a href="#">CP # : JOHN DEERE 672 RT MOTOR ...</a>	0.00	0.00	0.00	0.00	0.00	0.00	350,432.55
<a href="#">01-81-7-70-72319-DWR</a>	<a href="#">CP # : 20' DUMP &amp; PIPE HAULER TR...</a>	0.00	0.00	0.00	0.00	0.00	0.00	109,177.61
<a href="#">01-81-7-70-72320-DWR</a>	<a href="#">CP # : BROOM (ENCLOSED CAB)</a>	0.00	0.00	0.00	0.00	0.00	0.00	39,242.38
<a href="#">01-81-7-70-72321-DWR</a>	<a href="#">CP # : ASPHALT ROLLER</a>	0.00	0.00	0.00	0.00	0.00	0.00	26,152.11
<a href="#">01-81-7-70-72322-DWR</a>	<a href="#">CP # : ASPHALT SPREADER</a>	0.00	0.00	0.00	0.00	0.00	0.00	45,000.50
<a href="#">01-81-7-70-72323-DWR</a>	<a href="#">CP # : 3500 DODGE SERVICE TRUCKS</a>	0.00	0.00	0.00	0.00	0.00	0.00	160,000.00
<a href="#">01-81-7-70-72324-DWR</a>	<a href="#">CP # : MISC TOOLS &amp; FABRICATION</a>	0.00	0.00	0.00	0.00	0.00	0.00	30,000.00
<a href="#">01-81-7-70-72325-DWR</a>	<a href="#">CP # : ASPHALT ZIPPER</a>	0.00	0.00	0.00	0.00	0.00	0.00	110,000.00
<a href="#">01-81-7-70-74025-FI</a>	<a href="#">CP # : SEMS TO INCODE API (or Ge...</a>	0.00	0.00	0.00	0.00	0.00	0.00	24,400.00
<a href="#">01-81-7-70-75009-DWR</a>	<a href="#">CP # : GEOVIEWER</a>	0.00	0.00	0.00	0.00	0.00	0.00	45,000.00
<b>Program: 81 - CAPITAL - CIP EQUIPMENT Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,716,447.39</b>
<b>Expense Total:</b>		<b>-1,769,145.46</b>	<b>0.00</b>	<b>386,722.00</b>	<b>0.00</b>	<b>975,918.00</b>	<b>352,565.84</b>	<b>1,983,238.51</b>
<b>Report Surplus (Deficit):</b>		<b>1,769,145.46</b>	<b>0.00</b>	<b>-236,722.00</b>	<b>189,570.00</b>	<b>-625,918.00</b>	<b>-290,435.84</b>	<b>-1,889,238.51</b>

**Group Summary**

Progra...	2015-2016 Total Budget	2015-2016 Total Activity	2016-2017 Total Budget	2016-2017 Total Activity	2017-2018 Total Budget	2017-2018 YTD Activity	Defined Budgets
							2018-2019 18-19 PROP
<b>Revenue</b>							
41 - **CAPITAL REVENUE**	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4C - CHROMIUM REVENUES	0.00	0.00	150,000.00	189,570.00	350,000.00	62,130.00	94,000.00
<b>Revenue Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>150,000.00</b>	<b>189,570.00</b>	<b>350,000.00</b>	<b>62,130.00</b>	<b>94,000.00</b>
<b>Expense</b>							
43 - **RESERVE & OTHER FUNDING-CAP**	-2,005,253.46	0.00	0.00	0.00	-155,110.00	0.00	-1,183,376.20
70 - ** CAPITAL BUDGET **	168,241.22	0.00	236,722.00	0.00	350,404.00	299,476.24	300,376.20
7C - CHROMIUM COSTS	67,866.78	0.00	150,000.00	0.00	780,624.00	53,089.60	94,000.00
80 - CAPITAL - CIP TOP PRIORITIES	0.00	0.00	0.00	0.00	0.00	0.00	1,055,791.12
81 - CAPITAL - CIP EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	1,716,447.39
<b>Expense Total:</b>	<b>-1,769,145.46</b>	<b>0.00</b>	<b>386,722.00</b>	<b>0.00</b>	<b>975,918.00</b>	<b>352,565.84</b>	<b>1,983,238.51</b>
<b>Report Surplus (Deficit):</b>	<b>1,769,145.46</b>	<b>0.00</b>	<b>-236,722.00</b>	<b>189,570.00</b>	<b>-625,918.00</b>	<b>-290,435.84</b>	<b>-1,889,238.51</b>

**Fund Summary**

Fund	2015-2016		2016-2017		2017-2018		Defined Budgets	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2018-2019 18-19 PROP	
01 - GENERAL FUND	1,769,145.46	0.00	-236,722.00	-189,570.00	-625,918.00	-290,435.84	-1,889,238.51	
<b>Report Surplus (Deficit):</b>	<b>1,769,145.46</b>	<b>0.00</b>	<b>-236,722.00</b>	<b>189,570.00</b>	<b>-625,918.00</b>	<b>-290,435.84</b>	<b>-1,889,238.51</b>	



# BORROWING MONEY FOR PIPELINE CONSTRUCTION

Presented by Susan Greer, AGM

# OPTIONS FOR BORROWING MONEY

Evaluate borrowing money to pay up-front costs for construction start-up. Equipment \$1.7M, inventory, wages and benefits for new crew, pipe storage, temporary building, shop rehab.

- Rate study provides funding for \$325,000 annual debt service payment for up to \$5M borrowing.
- Funding occurs in arrears; it will take a year to fund first project OR the start-up costs, not both.
- Consumer Price Index for LA area is currently 4.1%. Construction cost index escalates at a faster pace. Due to inflation, delays increase construction costs and money borrowed today is paid back with money that is worth less in the future.

# USDA

TERMS	BORROWED	ANNUAL PAYMENT		TOTAL PAYOFF	TOTAL INTEREST
3.125% 40 YRS	\$3,000,000	\$145,695	1 <sup>ST</sup> 10 YRS,	\$5,298,000	\$2,298,000
		\$132,450	29 YEARS		
3.125% 40 YRS	\$5,000,000	\$242,825	1 <sup>ST</sup> 10 YRS	\$8,830,000	\$3,830,000
		\$220,750	29 YEARS		

- **Two interest rates, Poverty and Intermediate**
- **Loan requires reserve funding over first 10 years; reserve funds make final payment**
- **Lengthy process, months**

# CSDA FINANCE CORPORATION

TERMS	BORROWED	ANNUAL PAYMENT	TOTAL PAYOFF*	TOTAL INTEREST	PURCHASE OPTION (EARLY PAYOFF) SAVINGS*
3.92% 15 YR	\$3,000,000	\$268,316	\$4,024,742	\$1,024,742	\$297,793
3.92% 15 YR	\$5,000,000	\$447,194	\$6,707,903	\$1,707,903	\$496,321
4.17% 20 YR	\$3,000,000	\$224,081	\$4,481,619	\$1,481,619	\$402,552
4.17% 20 YR	\$5,000,000	\$373,468	\$7,469,365	\$2,469,365	\$670,920

Lease-purchase financing, higher interest rates, simpler process  
 Rates good for 15 days only, funding within 45-60 days

\*Purchase option, allows early payoff, saves interest

# WATER BOARDS (CWSRF)

TERMS	BORROWED	ANNUAL PAYMENT	TOTAL PAYOFF	TOTAL INTEREST
1.9% 30 YR	\$3,000,000	\$132,115	\$3,963,449	\$963,449
1.9% 30 YR	\$5,000,000	\$220,192	\$6,605,749	\$1,605,749

- CWSRF – Clean Water State Revolving Fund
- CWSRF program requires projects related to protecting or improving public health, water quality, or both – don't believe it matches our project
- Still investigating DWSRF (Drinking Water) options
- Long lead-time for qualification and funding – months to years – don't have formal quote, final terms may vary
- May require matching funds and provide interest rate reduction
- State also has DWSRF and ISRF financing available; similar timelines, complexity and requirements



## BEST OPTIONS

- Although Waterboards offers the best interest rates and payback, the protracted application and award process doesn't match with timelines. Also, don't believe project matches requirements.
- USDA loan is 40 years. CSDA loan is 15 or 20 years; 20-year options exceed annual debt service funding available from rate study.
- USDA 40-year loan offers an annual payment that is +/- \$100,000 less than CSDA 15-year options, resulting in more interest paid with the USDA loan. USDA loan provides more annual cash flow because of lower payment. The CSDA loan allows us to pay less interest over the long term.
- CSDA lease-purchase entails least effort to acquire funding.

## BEST OPTIONS, EXCLUDING WATERBOARDS (CWSRF)

- Best Interest Rate – USDA, 3.125%
- Lowest Annual Payment - \$3M loan – USDA, \$132,450
- Lowest Annual Payment - \$5M loan – USDA, \$220,750
- Lowest Interest Paid - \$3M loan - CSDA, \$1,024,742
- Lowest Interest Paid - \$5M loan – CSDA, \$1,707,903
- Shortest Term – CSDA, 15 years
- Easiest and fastest application and loan process - CSDA
- Lowest annual cost comes from the USDA loan.
- Lowest total cost comes from the CSDA loan.