



PO Box 675 • 61750 Chollita Road • Joshua Tree CA 92252
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An Equal Opportunity Provider

JOSHUA BASIN WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
WEDNESDAY AUGUST 7, 2013 7:00 PM
61750 CHOLLITA ROAD, JOSHUA TREE CALIFORNIA 92252
AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. DETERMINATION OF QUORUM
4. APPROVAL OF AGENDA
5. PUBLIC COMMENT: At this time, any member of the public may address the Board on matters within the Board's jurisdiction that are not listed on the agenda. Please use the podium microphone. The Board may not discuss at length or take action on items not on the agenda.

During either "Public Comment" Item, please use the podium microphone. State your name and have your information prepared and be ready to provide your comments to the Board. The District is interested and appreciates your comments. A 3-minute time limit may be imposed. Thank you.

6. CONSENT CALENDAR: Items on the Consent Calendar are considered routine in nature and will be adopted in total by one action of the Board of Directors unless any Board Member or any individual or organization interested in one or more consent calendar items wishes to be heard.

Pg. 1-5

A. Approve Draft Minutes of the July 17, 2013 Regular Meeting of the Board of Directors

Pg. 6-19

B. Approve July 2013 Check Audit Report

Pg. 20-30

C. Approve June 2013 Financial Report

Pg. 31-38

7. JOSHUA BASIN TREATMENT PLANT NO. 1 (JBTP#1) CONTRACT OPERATIONS
Recommend that the Board authorize the Acting General Manager to develop contract documents and negotiate a contract for annual operation and maintenance for the JBTP#1 with Water Quality Specialists in the amount of \$38,400 annually (\$3,200 monthly).

Pg. 39-57

8. APPOINTMENT OF BOARD MEMBER TO FILL VACANCY

Recommend that the Board take the following action: 1) Conduct interviews of candidates for the vacant Board seat; 2) By at least majority vote, appoint to fill the vacant position; or if unable to appoint at the meeting; 3) Continue the matter to a meeting not later than Sunday, September 1, to make the appointment.

Pg. 58-64

9. NOTICE OF COMPLETION AND RELEASE OF RETENTION TO LUNA CONSTRUCTION FOR FACILITY IMPROVEMENT PROJECT

Recommend that the Board approve Notice of Completion and release of retention in the amount of \$2,362.50

Pg. 65-68

10. ADOPT RESOLUTION 13-909, FIXING THE RATE OF TAXATION WITHIN ID#2

Recommend that the Board approve Resolution 13-909, increasing the tax rate from \$0.0256 to \$0.0264 per \$100 of assessed valuation.

Pg. 69-74

11. APPOINTMENT TO CITIZENS ADVISORY COMMITTEE

Recommend that the Board review the application from Karen Morton and consider appointment.

12. COMMITTEE REPORTS:

A. PUBLIC INFORMATION COMMITTEE: President Luckman and Vice President

Fuller:

Kathleen Radnich, Public Outreach Consultant to report.

B. HOSPITAL WASTEWATER PROJECT: President Luckman and Vice President

Fuller

C. TANK RESTORATION PROJECT: Director Wilson and Vice President Fuller

D. RULES AND REGULATIONS COMMITTEE: Director Fuller and Vice President

Reynolds

E. ADMINISTRATION CODE UPDATE PROJECT: Vice President Fuller and President

Luckman

F. AD HOC GENERAL MANAGER SEARCH: Director Reynolds and President Luckman

G. Mojave Water Agency Integrated Regional Water Management Plan Committee: President

Luckman and Vice President Fuller

13. PUBLIC COMMENT

At this time, any member of the public may address the Board on matters within the Board's jurisdiction that are not listed on the agenda. Please use the podium microphone. The Board may not discuss at length or take action on items not on the agenda.

14. GENERAL MANAGER REPORT

15. DIRECTORS COMMENTS/REPORTS

16. DISTRICT GENERAL COUNSEL REPORT

17. FUTURE AGENDA ITEMS

18. ADJOURNMENT

INFORMATION

The public is invited to comment on any item on the agenda during discussion of that item.

Any person with a disability who requires accommodation in order to participate in this meeting should telephone Joshua Basin Water District at (760) 366-8438, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 61750 Chollita Road, Joshua Tree, California 92252 during normal business hours.

This meeting is scheduled to be broadcast on Time Warner Cable Channel 10 on August 14 at 7:00 pm and August 21 at 7:00 pm. DVD recordings of Joshua Basin Water District Board meetings are available at the District office and at the Joshua Tree Library

JOSHUA BASIN WATER DISTRICT
Minutes of the
REGULAR MEETING OF THE BOARD OF DIRECTORS
July 17, 2013

1. CALL TO ORDER: 7:00 PM

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF QUORUM:

Victoria Fuller	Present
Mickey Luckman	Present
Mike Reynolds	Present
Gary Wilson	Present

STAFF PRESENT:

Susan Greer, Acting General Manager
Marie Salsberry, HR Manager/Administrative Specialist
Keith Faul, GIS Coordinator

CONSULTANTS PRESENT:

Gil Granito, District Counsel
Deborah Bollinger, Conservation Coordinator

GUESTS 14

4. APPROVAL OF AGENDA

MSC Fuller/Reynolds 4/0 to approve the agenda for the July 17th, 2013 Regular Meeting of the Board of Directors.

5. PUBLIC COMMENT

Karen Tracy of the District's Citizens Advisory Committee commented that the committee discussed the District's water account assistance program and recommended that an exception be made for owners of brand new homes.

Kay Keene of Joshua Tree read a statement describing her attempts to obtain water service at her home.

President Luckman stated that discussion of the situation will be agendized for the next Board meeting.

Michael Perez of Joshua Tree thanked the Board for hearing his request for assistance with a high water bill at a prior Board meeting, even though the Board was unable to grant his request. He thanked Director Wilson and community members for their personal assistance given to him at the end of the meeting to help him pay his water bill.

6. CONSENT CALENDAR

MSC Fuller/Reynolds 4/0 to approve the Draft Minutes of the July 3, 2013 Regular Meeting of the Board of Directors; to receive information regarding the Auditor's communication with those charged with Governance from Charles Z. Fedak & Company; to Approve the Investment Policy; and to Approve the June 2013 Check Audit Report.

7. WATER USE EFFICIENCY AND PREVENTION OF WATER WASTE

Conservation Coordinator Deb Bollinger reported that water waste prevention is one of the Best Management Practices (BMPs) that the District must follow. She recommended that the Board agree to adopt a formal resolution to establish water conservation measures and prevent water waste, and she provided the recommended language for such a resolution.

8. DISCUSS PROPOSED PROJECTS TO BE SUBMITTED FOR THE UPDATED MOJAVE WATER AGENCY INTEGRATED REGIONAL WATER MANAGEMENT PLAN

Karen Tracy as spokesperson for the JBWD CAC, reported on the CAC's recommendations for the project list. The CAC recommended the following expansions and additions to the proposed project list:

- Central sewer plant
- Storm water recovery and rainwater harvesting, plus test sites.
- Morongo Basin cooperative projects such as interties for use in emergency situations, education and conservation programs
- Infrastructure and technology improvements
- Technical assistance with the California Urban Water Council's BMPs
- Funding for leak detection services
- Water conservation and reuse, e.g. HVAC condensate collection, gray water
- Future purchase of water for recharge

Acting General Manager Greer reported that projects need to be defined very specifically. President Luckman and Director Fuller explained that the MWA Technical Advisory Committee will ultimately review and rank proposed projects. Director Wilson commented that storm water is overseen by San Bernardino County Flood Control. During discussion it was established that the Board could approve the list of items in concept and then work on defining specific projects.

Director Reynolds commented on the process of defining specific projects and stated his approval of several of the project descriptions. Director Fuller noted that ultimately projects will be ranked in order of importance. Director Wilson stated that Director Reynolds' comment regarding retrofitting homes for greywater may be a conflict of interest. It was noted that if greywater retrofitting was to become a District-sponsored project Director Reynolds would recuse himself from any such discussion. AGM Greer stated the deadline is August 1 for the project list. Director Wilson stated he was in favor of infrastructure improvement projects only.

MSC Fuller/Reynolds 3/1 to approve the list of proposed projects with the addition of "Watershed Awareness Educational Program" and refer the list to an ad hoc committee to complete the necessary paperwork with all necessary background information, to be ready for submittal to MWA prior to August 1.

Fuller	Aye
Luckman	Aye
Reynolds	Aye
Wilson	No

President Luckman appointed herself and Director Fuller to the Ad Hoc IRWMP Project Committee.

9. RECRUITMENT FOR GENERAL MANAGER POSITION

Human Resources Manager/Administrative Services Specialist Marie Salsberry reported that staff had prepared an advertisement for the vacant general manager position based on the Ad Hoc General Manager Search Committee's "ideal candidate list", as directed by the Board.

During discussion it was noted that the list of items preferred for the "ideal candidate" do not constitute requirements for the position. Director Wilson commented a general manager should control wasteful spending.

A member of the public asked who will be the selection committee. District Legal Counsel Gil Granito stated that the selection committee will include the entire Board.

Director Reynolds suggested the Board may require a general manager to live in Joshua Tree.

Frank Coate of Joshua Tree commented in favor of requiring a District general manager to have a Grade 4 Distribution license and Grade 3 Wastewater license.

MSC Reynolds/Fuller 3/1 to approve the advertisement as written.

Fuller	Aye
Luckman	Aye
Reynolds	Aye
Wilson	No

10. CONSERVATION COORDINATOR REPORT

Conservation Coordinator Deborah Bollinger reported, reviewing the 14 conservation Best Management Practices (BMPs) and the difference between Foundational BMPs and Programmatic BMPs. She reviewed the District's efforts to date and explained how the District's conservation programs satisfied requirements for some of the BMPs.

Director Wilson stated conservation is a double edged sword; with less use rates can go up. He suggested that directors, employees, and consultants have their water consumption published.

11. FILLING OF VACANCY CREATED BY RESIGNATION OF DIRECTOR FRANK COATE

AGM Greer reported that the vacant director seat can be filled by election or appointment, or if neither is done the County Board of Supervisors will appoint a new director. She explained the requirements including that an appointment by the JBWD Board would need to be done after August 5 and no later than September 1.

Director Reynolds commented in favor of filling the vacancy by appointment. Director Wilson commented in favor of filling the vacancy by election. President Luckman commented in favor of appointment.

MSC Fuller/Reynolds 3/1 to fill the vacancy created by the resignation of Frank Coate by appointment and to direct staff to post the vacancy as soon as possible and fill the position perhaps as early as August 7.

Fuller	Aye
Luckman	Aye
Reynolds	Aye
Wilson	No

12. RESOLUTION IN APPRECIATION OF FORMER DIRECTOR COATE

President Luckman read the resolution. Former Director Frank Coate stated that he was thankful for the opportunity to serve and that he hoped to serve the District again in the future.

13. REASSIGN BOARD RESPONSIBILITIES DUE TO RESIGNATION OF DIRECTOR COATE

President Luckman nominated Director Fuller for the position of Board Vice President; Director Reynolds seconded the nomination.

MSC Luckman/Reynolds 3/1 to elect Director Fuller for the position of Board Vice President.

Fuller	Aye
Luckman	Aye
Reynolds	Aye
Wilson	No

President Luckman appointed herself as the District's representative to the Morongo Basin Pipeline Commission.

President Luckman stated she would defer appointments to the Ad Hoc Recharge Basin and Pipeline Project Committee and the Ad Hoc Hospital Wastewater Project Committee until after appointment of a new Director. She stated that Director Reynolds would be a member of the Ad Hoc Recharge Basin and Pipeline

Project Committee.

AGM Greer noted that an appointment should be made to the Ad Hoc Hospital Wastewater Project Committee as soon as possible. President Luckman appointed herself and Vice President Fuller to the Ad Hoc Hospital Wastewater Project Committee.

14. COMMITTEE REPORTS

- A. PUBLIC INFORMATION COMMITTEE: President Luckman and Vice President Fuller: President Luckman reported on behalf of Public Outreach Consultant Kathleen Radnich, who could not be present at this meeting, that the Public Outreach Consultant addressed an educational campaign regarding surface skimming of reservoirs, which has been highly effective and minimizes water loss compared to the old procedure. The Joshua Tree National Park Department of Vegetation trained docents on how to collect seeds from native plants last week. The next Public Information Committee meeting will be August 21.
- B. HOSPITAL WASTEWATER PROJECT: President Luckman and Vice President Fuller: No report.
- C. TANK RESTORATION PROJECT: Director Wilson and Vice President Fuller: Director Wilson reported that the committee did not meet as they have received no bid documents.
- D. RULES AND REGULATIONS COMMITTEE: Director Fuller and Director Reynolds: Director Reynolds reported that the committee would meet the following day.
- E. ADMINISTRATION CODE UPDATE PROJECT: Vice President Fuller and President Luckman: President Luckman reported that updates to the Administration Code are pending Rules and Regulations updates.
- F. AD HOC GENERAL MANAGER SEARCH: President Luckman and Director Reynolds: President Luckman reported the committee would meet after this Board meeting.

15. PUBLIC COMMENT

None.

16. GENERAL MANAGER REPORT

AGM Greer reported that reimbursements for the recharge grant are lagging; MWA is working to help expedite these funds, and the balance of the IDM reserve funds as well. The final tie-in for the recharge pipeline to the Mojave pipeline is expected to be completed by the end of this week; a special crew had to be brought in for this portion of the project due to its difficulty. Upcoming items for the recharge pipeline project in the following weeks will be repaving, testing of the line, air vacs and other miscellaneous work.

The Hi-Desert Medical Center Wastewater Treatment Plant project is in the final phases, initial startup of the plant is scheduled for the end of July.

Both the Recharge Pipeline Project and the HDWD Wastewater Treatment Plant Project are on schedule and on budget.

17. DIRECTORS COMMENTS/REPORTS

Director Wilson commented that around March of 2007 the District charged a ratepayer about \$16,000 for a future waterline; he asked if the money could be returned to the customer, whose family is experiencing hardship now.

Director Reynolds recognized former director Frank Coate for his work while on the Board. Director Reynolds reported attending the MWA meeting last week where there was discussion of the IRWMP and consideration of endorsing Kathleen Tieg for Vice President of the Association of California Water Agencies.

Vice President Fuller stated that the District was privileged to have former Director Coate who worked tirelessly during his tenure as a director. She reported that she and President Luckman met with Terrie

Rayhall, the head of land planning at County of San Bernardino, to discuss the county's landscape ordinance. Ms. Rayhall told them that the County is updating their GIS system. The update may allow the District to integrate its GIS mapping system with the County's and this could help the District to receive County permit information more quickly in the future.

President Luckman reported attending the San Bernardino County Local Agency Formation Commission meeting earlier in the day. She thanked Frank Coate for his service to the District as a Director.

18. DISTRICT GENERAL COUNSEL REPORT

District Counsel Gil Granito commented that all of the legislation that he has previously reported on is moving forward except for AB436 regarding inverse condemnation.

He reported that he is working with AGM Greer on improving documentation procedures for new development.

19. FUTURE AGENDA ITEMS

Kay Keene variance request; Director Appointment.

20. ADJOURNMENT 8:42 PM

MSC Fuller/Luckman 4/0 to adjourn the July 17th, 2013 Regular Meeting of the Board of Directors.

Respectfully submitted:

Susan Greer, Acting General Manager

The next regular meeting of the Board of Directors is scheduled for August 7, 2013 at 7:00 pm.

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
053453	7/05/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201307022181	MURPHY, JEAN :US REFUND	151.01

						151.01
053454	7/05/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201307022182	EDGE, EMILY :US REFUND	32.86

						32.86
053455	7/05/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201307022183	LEHMAN, KENNETH :US REFUND	55.20

						55.20
053456	7/05/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201307022184	FREDERIKSEN, LEANNE :US REFUND	8.54

						8.54
053457	7/05/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201307022185	MATTOON, LYNN C :US REFUND	1.41

						1.41
053458	7/05/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201307022186	HOMETOWN COMMUNITY D:US REFUND	23.88

						23.88
053459	7/05/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201307022187	ZIEMBICKI, REBEKAH :US REFUND	119.02

						119.02
053460	7/05/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201307022188	PREFERRED GROUP PROP:US REFUND	51.81

						51.81
053461	7/05/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201307022189	ALKIRE, GREGORY R :US REFUND	61.58

						61.58
053462	7/05/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201307022190	CROCI, MICHELE :US REFUND	41.10

						41.10

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
053463	7/05/2013	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201307022191 CHAVEZ PEREZ, TARA L:US REFUND	10.26

					10.26
053464	7/05/2013	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201307022192 THIELE, JESSICA L :US REFUND	28.10

					28.10
053465	7/05/2013	R	004110	BURRTEC WASTE & RECYCLING SVCS	
				I-BW0613 RECYCLING - JUN 13 ADJUSTED	57.48
				I-BW0613B TRASH REMOVAL - JUN 13	255.48
				I-BW0613C TRASH REMOVAL - JUN 13	81.99
				I-BW0713 RECYCLING - JUL 13	57.48
				I-BW0713B TRASH REMOVAL - JUL 13	255.48
				I-BW0713C TRASH REMOVAL - JUL 13	81.99

					789.90
053466	7/05/2013	R	000236	PAYPRO ADMINISTRATORS	
				I-PP070513 EE FSA DEDUCTIONS 7-05-13	470.83

					470.83
053467	7/11/2013	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201307112193 COUNTRY CREEK DEVELO:US REFUND	77.77

					77.77
053468	7/11/2013	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201307112194 KEN-LAR CONSTRUCTION:US REFUND	57.84

					57.84
053469	7/11/2013	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201307112195 KEN LAR CONSTRUCTION:US REFUND	57.84

					57.84
053470	7/11/2013	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201307112196 D'MESCH HOME INVESTM:US REFUND	18.93

					18.93
053471	7/11/2013	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201307112197 KELSCH, MELISSA :US REFUND	75.80

					75.80

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
053472	7/11/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201307112198	THACHER, ROBERT :US REFUND	47.52

						47.52
053473	7/11/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201307112199	BERRAS, CRYSTAL N :US REFUND	94.34

						94.34
053474	7/11/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201307112200	WHEELER, KAYLA L :US REFUND	72.94

						72.94
053475	7/11/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201307112201	PRUNTY, RYAN W :US REFUND	42.28

						42.28
053476	7/11/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201307112202	RICHARDSON, CAROLE A:US REFUND	72.69

						72.69
053477	7/11/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201307112203	MASTON, MARYANNE :US REFUND	22.21

						22.21
053478	7/11/2013	R	000263	W.G. HALL LLC		
				I-600884	TEMPORARY LABOR	1,315.21
				I-601291	TEMPORARY LABOR	776.92

						2,092.13
053479	7/11/2013	R	001630	AT&T MOBILITY		
				I-829480028X07052013 COMMUNICATIONS - JUNE 13		1,482.08

						1,482.08
053480	7/11/2013	R	000985	AVALON URGENT CARE, INC		
				I-3082	CLASS A MEDICAL EXAM: D BOCK	65.00

						65.00
053481	7/11/2013	R	001002	BUSINESS CARD		
				I-BA0713	EE TRAINING/BUSINESS EXPENSE	405.70

						405.70

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
053482	7/11/2013	R	001004	BUSINESS CARD	
			I-BA0713	VACUUM/BUS EXP/OFFICE SUPPLY	1,001.58

					1,001.58
053483	7/11/2013	R	001461	DEBORAH BOLLINGER	
			I-556	WATER CONSERVATION - JUNE 13	2,500.00

					2,500.00
053484	7/11/2013	R	000281	C & L SERVICE, INC.	
			I-52409	2-WAY RADIO INSTALL - VEHICLES	5,562.00

					5,562.00
053485	7/11/2013	R	001560	CENTURY FORMS, INC.	
			I-71587	WATER BILL	899.30

					899.30
053486	7/11/2013	R	001595	CHEM-TECH INTERNATIONAL, INC.	
			I-JBWD163	WATER TREATMENT EXPENSE	1,215.32

					1,215.32
053487	7/11/2013	R	001652	CIRCLE MOUNTAIN BIOLOGICAL	
			I-CM062913	RECHARGE: BASIN & PIPELINE	17,318.30

					17,318.30
053488	7/11/2013	R	003025	FEDEX	
			I-2-319-83048	SHIPPING: LARGE METER TESTING	112.60

					112.60
053489	7/11/2013	R	003950	GRANITE CONSTRUCTION CO	
			I-499975	M/L REPAIR: 3/8" COLD MIX	1,407.45

					1,407.45
053490	7/11/2013	R	004720	INLAND WATER WORKS	
			I-253691	MAINLINE LEAK REPAIR SUPPLIES	693.90
			I-253692	INVENTORY	472.49
			I-253693	INVENTORY	1,926.72

					3,093.11
053491	7/11/2013	R	001700	VALLERI JORGE	
			I-VJ062613	EDUCATION REIMBURSEMENT	197.30

					197.30

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
053492	7/11/2013	R	005621	KENNY STRICKLAND, INC	
			I-6106009	FUEL FOR VEHICLES	5,775.97
			I-6106011	FUEL FOR VEHICLES	2,361.29

					8,137.26
053493	7/11/2013	R	006200	HELEN A. MCALLISTER	
			I-5799B	JANITORIAL SERVICES - JUN 13	580.00

					580.00
053494	7/11/2013	R	000233	YUCCA VALLEY AUTO PARTS, INC.	
			C-031111	GR1 & GR2 BATTERY CORE RETURN	116.64CR
			I-031067	GR1 & GR2 GENERATOR BATTERIES	1,229.64
			I-031967	PUMPING PLANT SUPPLIES	395.93

					1,508.93
053495	7/11/2013	R	000070	ONLINE INFORMATION SERVICES, INC.	
			I-508516	ID VERIF. SERV. THRU 06/30/13	294.60

					294.60
053496	7/11/2013	R	000182	PROGRESSIVE BUSINESS PUBLICATIONS	
			I-05875271	PUBLICATION SUBSCRIPTION	94.56

					94.56
053497	7/11/2013	R	008414	ROBERT L. STEPHENSON	
			I-1327	VIDEO TAPING BD MEETINGS - JUN	200.00

					200.00
053498	7/11/2013	R	008415	PRUDENTIAL OVERALL SPLY.	
			I-20711394	SHOP EXPENSE	93.47

					93.47
053499	7/11/2013	R	009054	KATHLEEN J. RADNICH	
			I-6/23/13-26	PUBLIC RELATIONS SERVICES	648.00
			I-6/23/13-26A	REIMB: PUBLIC RELATIONS SUPPLY	21.29
			I-6/30/13-27	PUBLIC RELATIONS SERVICES	558.00

					1,227.29
053500	7/11/2013	R	009072	LAW OFFICES REDWINE AND SHERRILL	
			I-RS0613	LEGAL SERVICES - JUN 13	6,405.00

					6,405.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
053501	7/11/2013	R	000257	RITE TRACK EQUIPMENT SERVICES, INC. I-68561 METER MXU BATTERIES	10,413.56 ----- 10,413.56
053502	7/11/2013	R	000042	ROMAN, ANNE I-AR070513 REIMB:CODING STAMP- PRODUCTION	21.17 ----- 21.17
053503	7/11/2013	R	009878	SOUTHERN CALIFORNIA EDISON I-SCE0613 POWER FOR PUMPING - JUN 13	41,407.19 ----- 41,407.19
053504	7/11/2013	R	000267	DEBORAH ANN GUBLER I-13-3931 UNIFORMS	162.00 ----- 162.00
053505	7/11/2013	R	010645	TROPHY EXPRESS I-870356 NAME BADGES	39.85 ----- 39.85
053506	7/11/2013	R	010690	TYLER TECHNOLOGIES C-025-73261 CREDIT: 4 MODULES NOT RENEWED I-025-70282 ANNUAL MAINT: 22 MODULES	5,937.77CR 25,813.22 ----- 19,875.45
053507	7/11/2013	R	010850	UNDERGROUND SERVICE ALERT I-620130329 TICKET DELIVERY SERVICE - JUN	84.00 ----- 84.00
053508	7/11/2013	R	901353	MICHAEL W. BRANNING I-UGC060513 DEMO GRDN/ BUILD MAINT- MAY 13	395.00 ----- 395.00
053509	7/11/2013	R	011114	VAN DYKE CORP I-9 HDMC WASTEWATER CONSTRUCTION	42,492.55 ----- 42,492.55
053510	7/11/2013	R	000009	WESTERN PUMP, INC. I-W20752 REPAIRS: GAS PUMP	294.27 ----- 294.27

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
053511	7/19/2013	R	000263	W.G. HALL LLC	
			I-601989	TEMPORARY LABOR	347.36

					347.36
053512	7/19/2013	V	000181	BASIN WIDE FOUNDATION	
			I-BWF070113	ANNUAL MEMBERSHIP	100.00

					100.00
053513	7/19/2013	R	000229	FRED D. COMPTON	
			I-1303	BOOSTER STATION REPAIR	668.00

					668.00
053514	7/19/2013	R	001933	COUNTY OF SAN BERNARDINO	
			I-4531	LAFCO 2013-2014 BUDGET	1,556.57

					1,556.57
053515	7/19/2013	R	000228	FATTY'S FENCE	
			I-FF070913	REPLACE DAMAGED FENCE @ C-2-B	450.00
			I-FF070913A	REPLC EROSION DMGED FENCE @C2B	350.00

					800.00
053516	7/19/2013	R	000058	GARDA CL WEST, INC.	
			I-188-201613	COURIER FEES - JUL 13	475.40

					475.40
053517	7/19/2013	R	003505	LORI PARKER	
			I-8476	VEHICLE REPAIRS	22.00
			I-8478	VEHICLE REPAIRS	17.00

					39.00
053518	7/19/2013	R	006029	LIEBERT CASSIDY WHITMORE	
			I-166853	CV EMPL REL CNSRT 07/13-6/14	2,079.00

					.2,079.00
053519	7/19/2013	R	006504	MC CALL'S METERS, INC.	
			I-24207	CERTIFIED FLOW TEST	240.72

					240.72
053520	7/19/2013	R	006507	McMASTER-CARR SUPPLY COMPANY	
			I-54866511	SHOP EXPENSE	646.63

					646.63

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
053521	7/19/2013	R	006790	MOBILE MINI, LLC - CA I-217007074 23' RECORD STORAGE RENTAL	227.18 ----- 227.18
053522	7/19/2013	R	000236	PAYPRO ADMINISTRATORS I-PP071913 EE FSA DEDUCTIONS 7-19-13	470.81 ----- 470.81
053523	7/19/2013	R	008300	POSTMASTER I-SD071913 POSTAGE FOR WATER BILLING	3,000.00 ----- 3,000.00
053524	7/19/2013	R	008415	PRUDENTIAL OVERALL SPLY. I-20717973 SHOP EXPENSE	138.01 ----- 138.01
053525	7/19/2013	R	009054	KATHLEEN J. RADNICH I-7/7/13-28 PUBLIC RELATIONS SERVICES	612.00 ----- 612.00
053526	7/19/2013	R	003596	SUPERMEDIA LLC I-SM0713 MORONGO BASIN ADVERT - JUL 13	22.50 ----- 22.50
053527	7/19/2013	R	010690	TYLER TECHNOLOGIES I-025-72538 ONLINE PRODUCTS - JUL 13	185.00 ----- 185.00
053528	7/19/2013	R	010990	UTILIQUEST L.L.C. I-197438-Q CONTRACT LOCATING EXPENSE I-197681-Q CONTRACT LOCATING EXPENSE	136.66 348.91 ----- 485.57
053529	7/19/2013	R	003595	VERIZON CALIFORNIA I-V0713 TELEPHONE (SHOP) - JUL 13	239.87 ----- 239.87
053530	7/19/2013	R	000675	AQUA-METRIC SALES COMPANY I-0048312-IN INVENTORY	5,764.86 ----- 5,764.86

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
053531	7/19/2013	R	000261	BONTERRA CONSULTING	
			I-20567	RECHARGE PIPE CONSULT SERVICES	26,256.12

					26,256.12
053532	7/19/2013	R	001550	CDW GOVERNMENT, INC	
			I-DF04735	POWER SUPPLY FOR FIELD LAPTOPS	589.68
			I-DG23118	POWER SUPPLY FOR OFFICE PC	150.12

					739.80
053533	7/19/2013	R	001555	CENTRATEL	
			I-130703192101	DISPATCH SERVICES - JUN 13	388.67

					388.67
053534	7/19/2013	R	001850	CLINICAL LAB OF S.B. INC	
			I-929205	SAMPLING - JUN 13	519.00

					519.00
053535	7/19/2013	R	001865	COMPUTER GALLERY	
			I-307717CW	PLAT. MAINTENANCE - JUN 13	3,312.00
			I-307725CW	BDR BACKUP SERVICE - JUN 13	1,010.00
			I-308612	UBS PDA/SERIAL ADAPTER	40.16

					4,362.16
053536	7/19/2013	R	002565	DUDEK AND ASSOCIATES, INC	
			I-20132481	CONST MGMT: HDMC WASTE WATER	8,539.21
			I-20132482	CONST MGMT/LEIGHTON: RECHARGE	26,913.42
			I-20132483	ENG SERV: MULTIPLE PROJECTS	6,265.00

					41,717.63
053537	7/19/2013	V			
			C-CHECK	VOID CHECK	0.00

					0.00
053538	7/19/2013	R	002800	ENGINEERING RESOURCES OF	
			I-43196	STBY REPORT - FY 13/14	900.00

					900.00
053539	7/19/2013	R	000228	FATTY'S FENCE	
			I-FF063013	TEMP FENCE @ I FLOW METER	300.00

					300.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
053540	7/19/2013	R	000058	GARDA CL WEST, INC.	
			I-7160104	EVENXCHANGE FEES - JUN 13	8.38

					8.38
053541	7/19/2013	R	004195	HOME DEPOT CREDIT SERVICES	
			I-HD0713	MAINLINE RPR/PMP PLNT/SHOP EXP	1,992.79

					1,992.79
053542	7/19/2013	R	004720	INLAND WATER WORKS	
			I-254034	INVENTORY/MAINLINE LEAK REPAIR	366.12

					366.12
053543	7/19/2013	R	005080	J & J BROTHERS CONST CO., INC.	
			I-16802	RECHARGE PIPELINE	691,078.90

					691,078.90
053544	7/19/2013	R	000282	LABOR COMPLIANCE PROVIDERS, INC.	
			I-101-001-RP-1-1212	RECHARGE: LABOR COMPLIANCE	3,251.25
			I-101-001-RP-2-0613	RECHARGE: LABOR COMPLIANCE	11,411.25

					14,662.50
053545	7/19/2013	R	006029	LIEBERT CASSIDY WHITMORE	
			I-166959	LEGAL SERVICES - JUNE 13	1,345.00
			I-166960	LEGAL SERVICES-MOU NEGOTIATION	3,390.00

					4,735.00
053546	7/19/2013	R	000283	OCCU-MED, LTD.	
			I-0713772FFD	MEDICAL SERVICES	75.00

					75.00
053547	7/19/2013	R	008405	PRECISION ASSEMBLY	
			I-15578	JUN WATER BILLING & PUBL INFO	3,521.59

					3,521.59
053548	7/19/2013	R	000202	TRI-STATE PUMP, INC.	
			I-SIN006456	2 METERING PUMPS & PARTS	6,594.38

					6,594.38
053549	7/19/2013	R	901353	MICHAEL W. BRANNING	
			I-UGC063013	RECHARGE: TREE SPADING	535.00
			I-UGC070313	DEMO GRDN/ BUILD MAINT- JUN 13	395.00

					930.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
053550	7/19/2013	R	010956	DOI-USGS I-90152265	NITRATE STUDY	4,658.92 ----- 4,658.92
053551	7/19/2013	R	010990	UTILIQUEST L.L.C. I-197190-	CONTRACT LOCATING EXPENSE	174.71 ----- 174.71
053552	7/19/2013	R	012020	XEROX CORPORATION I-068966876	OFFICE EXPENSE 5/24/13-6/30/13	480.44 ----- 480.44
053553	7/19/2013	R	1	CUSTOMER REFUNDS (MISC.) I-000201307182204	MITCHELL, SUSAN :US REFUND	46.16 ----- 46.16
053554	7/19/2013	R	1	CUSTOMER REFUNDS (MISC.) I-000201307182205	SANCETT, ROBERT W :US REFUND	51.97 ----- 51.97
053555	7/19/2013	R	1	CUSTOMER REFUNDS (MISC.) I-000201307182206	STEWART, PAUL :US REFUND	57.30 ----- 57.30
053556	7/19/2013	R	1	CUSTOMER REFUNDS (MISC.) I-000201307182207	CLAVIR, JEAN D :US REFUND	60.00 ----- 60.00
053557	7/19/2013	R	1	CUSTOMER REFUNDS (MISC.) I-000201307182208	MCCAULEY, PATRICIA A:US REFUND	54.12 ----- 54.12
053558	7/19/2013	R	1	CUSTOMER REFUNDS (MISC.) I-000201307182209	RUTHERFORD, STEPHEN :US REFUND	26.02 ----- 26.02
053559	7/23/2013	R	000263	W.G. HALL LLC I-602264	TEMPORARY LABOR	434.20 ----- 434.20

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
053560	7/23/2013	R	000501	ACWA/JPIA I-JPIA063013	WORKERS COMP APR-JUN 2013 6,383.57 ----- 6,383.57
053561	7/23/2013	R	000575	AFSCME LOCAL 1902 I-AFSCME0713	EE UNION DUES - JUL 13 507.00 ----- 507.00
053562	7/23/2013	R	000205	LORI HERBEL I-LH070113	PUBLIC INFO/FARMER'S MARKET 125.00 ----- 125.00
053563	7/23/2013	R	005621	KENNY STRICKLAND, INC I-7107322	FUEL FOR VEHICLES 1,306.12 ----- 1,306.12
053564	7/23/2013	R	000197	ERICK LUNA I-216-A I-220-A	FACILITY IMPROVEMENTS 7,125.00 FACILITY IMPROVEMENTS 1,662.50 ----- 8,787.50
053565	7/23/2013	R	008150	PETTY CASH, SUSAN GREER I-PC063013	PETTY CASH REIMBURSEMENT 193.42 ----- 193.42
053566	7/23/2013	R	009065	RDO EQUIPMENT COMPANY I-W12380	JD 710G & TRACTOR REPAIRS 740.85 ----- 740.85
053567	7/23/2013	R	009880	SOUTHERN CALIFORNIA EDISON CO I-SCE0713	POWER TO BUILDINGS - JULY 13 2,661.61 ----- 2,661.61
053568	7/23/2013	R	000510	TIME WARNER CABLE I-TW0713	CABLE & INTERNET - JULY 13 399.83 ----- 399.83
053569	7/23/2013	R	010690	TYLER TECHNOLOGIES C-025-73771 I-025-73168	CREDIT: 1 MODULE NOT RENEWED 759.40CR INSITE TRANS FEES: APR - JUN 1,768.75 ----- 1,009.35

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
053570	7/23/2013	R	003600	VERIZON CALIFORNIA	
			I-V0713	TELEPHONE (OFFICE) - JULY 13	693.45

					693.45
*900363	7/05/2013	D	001517	CalPERS	
			I-PPE 6-28-13	PAY PERIOD ENDING 6/28/13	8,553.71

					8,553.71
900364	7/05/2013	D	000248	PAYCHEX	
			I-198357	PAYROLL PROCESSING FEE	291.89

					291.89
900365	7/12/2013	D	000248	PAYCHEX	
			I-10450587	TIME & LABOR ONLINE USAGE FEE	60.00

					60.00
900366	7/18/2013	D	001517	CalPERS	
			I-PPE 7-12-13	PAY PERIOD ENDING 7/12/13	8,183.35

					8,183.35
900367	7/31/2013	D	000025	ICMA RC	
			I-900367	457 REMITTANCE - JULY 13	1,631.10

					1,631.10
900368	7/19/2013	D	000248	PAYCHEX	
			I-199326	PAYROLL PROCESSING FEE	290.89

					290.89
TOTALS:	124				1,038,672.68

JOSHUA BASIN WATER DISTRICT**JULY 2013****DIRECTOR PAY****PAY PERIODS: 5/18/2013 - 6/14/2013**

Director	Date	Type	Amount	Notes
PAUL F COATE	06/15/2013	Director Pay	173.63	6/13/13 MORONGO PIPELINE COMMISSION
PAUL F COATE	06/19/2013	Director Pay	173.63	JBWD BOARD MEETING
PAUL F COATE	07/03/2013	Director Pay	173.63	JBWD BOARD MEETING
			<u>520.89</u>	
VICTORIA J FULLER	06/19/2013	Director Pay	173.63	JBWD BOARD MEETING
VICTORIA J FULLER	07/03/2013	Director Pay	173.63	JBWD BOARD MEETING
			<u>347.26</u>	
MICKEY C LUCKMAN	06/19/2013	Director Pay	173.63	JBWD BOARD MEETING
MICKEY C LUCKMAN	07/03/2013	Director Pay	173.63	JBWD BOARD MEETING
			<u>347.26</u>	
MICHAEL P REYNOLDS	06/19/2013	Director Pay	173.63	JBWD BOARD MEETING
MICHAEL P REYNOLDS	07/03/2013	Director Pay	173.63	JBWD BOARD MEETING
MICHAEL P REYNOLDS	06/29/2013	Director Pay	173.63	6/17/13 SPECIAL DISTRICTS MEETING
MICHAEL P REYNOLDS	06/29/2013	Mileage/Vehicle Expense	109.61	6/17/13 MILES TO/FROM SPECIAL DISTRICTS MEETING
			<u>630.50</u>	
GARY L WILSON	06/19/2013	Director Pay	173.63	JBWD BOARD MEETING
GARY L WILSON	07/03/2013	Director Pay	173.63	JBWD BOARD MEETING
			<u>347.26</u>	
		TOTAL	<u>2193.17</u>	

CASH BALANCES

		BEGINNING	TOTAL	TOTAL	ENDING	AVERAGE
		BALANCE	DEBITS	CREDITS	BALANCE	DAILY
						BALANCE
GENERAL FUND						
01 -11100	PETTY CASH FUND	600.00	0.00	0.00	600.00	600.00
01 -11110	CHANGE FUND	1,500.00	0.00	0.00	1,500.00	1,500.00
01 -11200	GENERAL FUND-U S	93,828.79	180.86	2,485.73CR	91,523.92	91,523.92
01 -11210	PAYROLL FUND - U	5,000.00	0.00	0.00	5,000.00	5,000.00
01 -11220	CREDIT CARD FUND	63,689.80	55.00	1,265.95CR	62,478.85	62,478.85
01 -11300	LAIF - INVESTMEN	14,298.94	46,767.68	3,952.00CR	57,114.62	57,114.62
01 -11305	LAIF - EMERGENCY	1,000,000.00	0.00	0.00	1,000,000.00	1,000,000.00
01 -11306	LAIF - EQUIP & T	361,807.34	0.00	0.00	361,807.34	361,807.34
01 -11307	LAIF - OPPORTUNI	173,235.31	0.00	0.00	173,235.31	173,235.31
01 -11308	LAIF - WELL & BO	50,000.00	0.00	0.00	50,000.00	50,000.00
01 -11309	LAIF - CONSUMER	246,499.98	0.00	3,587.69CR	242,912.29	242,912.29
01 -11310	LAIF - WATER CAP	19,165.18	3,952.00	0.00	23,117.18	23,117.18
01 -11313	LAIF - SEWER CAP	288,144.66	0.00	0.00	288,144.66	288,144.66
01 -11315	LAIF - CAPITAL P	0.00	0.00	0.00	0.00	0.00
01 -11320	LAIF- CMM REDEMP	360,366.53	0.00	0.00	360,366.53	360,366.53
01 -11325	LAIF - CMM RESER	244,355.22	0.00	0.00	244,355.22	244,355.22
01 -11330	LAIF - CMM PREPA	2,980.43	0.00	0.00	2,980.43	2,980.43
01 -11338	LAIF - HI DESERT	638,401.72	0.00	42,492.55CR	595,909.17	595,909.17
FUND 01 TOTAL		3,563,873.90	50,955.54	53,783.92CR	3,561,045.52	3,561,045.52
REPORT TOTALS		3,563,873.90	50,955.54	53,783.92CR	3,561,045.52	3,561,045.52

JOSHUA BASIN WATER DISTRICT
CASH BALANCES 6/30/13

	<u>TOTAL</u>	<u>LEGALLY RESTRICTED</u>	<u>DISTRICT RESTRICTED</u>
Petty Cash	600		
Change Fund	1,500		
General Fund	91,524		
Payroll Fund	5,000		
Credit Card Fund	62,479		
LAIF Investment Fund	57,115		
Emergency Fund	1,000,000		1,000,000
Equip & Tech Reserve	361,807		361,807
Opportunity Fund	173,235		173,235
Well & Booster Reserve	50,000		<u>50,000</u>
Consumer Deposits	242,912	242,912	
Water Capacity	23,117	23,117	
Sewer Capacity	288,145	288,145	
CMM Redemption	360,367	360,367	
Reserve	244,355	244,355	
Prepayment	2,980	2,980	
HDMC Deposit	<u>595,909</u>	<u>595,909</u>	
	3,561,045	1,757,785	1,585,042
Total Cash	3,561,045		
Restricted	3,342,827	both legal and District restrictions	
Unrestricted	218,218		

District is currently waiting on a reimbursement from DWR for the recharge grant in the amount of \$1.9M.

The majority of the reimbursement will go into the Opportunity Fund to bring that balance back to \$2M as designated by the Board of Directors.



P.O. BOX 675 • 61750 CHOLLITA ROAD • JOSHUA TREE • CALIFORNIA 92252
 TELEPHONE (760) 366-8438 FAX (760) 366-9528 E-mail: customerservice@jbwd.com
www.jbwd.com

Cash Flow
June 30, 2013

Beginning Cash 5,140,558.17

SOURCE OF FUNDS:

Water A/R Collections	217,672.50	
Turn On/Misc	40,938.20	
Consumer Deposits	5,425.00	
Project Deposits	0.00	
Property Taxes G.D.	393.83	
ID #2 Tax Collections	685.72	
Standby Collections - Prior	0.00	
Standby Collections - Current	0.00	
CMM Assessment Collections	0.00	
Water Capacity Charges	3,652.00	
Sewer Capacity Charges	0.00	
Meter Installation Fees	1,603.00	
Interest	0.00	
TOTAL SOURCE OF FUNDS		270,370.25

FUNDS USED:

Debt Service	0.00	
Capital Additions	1,401,438.46	
Operating Expenses	287,603.30	
Employee Funded Payroll Taxes & CalPERS	51,095.88	
Employer Funded Payroll Taxes & CalPERS	21,922.38	
Employee Funded 457 Transfer	1,631.10	1,763,691.12
Bank Transfer Payroll	84,259.72	
Bank Transfer Fees/Charges	1,932.06	86,191.78
TOTAL USE OF FUNDS		1,849,882.90

Net Increase (Decrease) (1,579,512.65)
 Cash Balance at End of Period 3,561,045.52

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ANALYSIS OF 6/30/13 YEAR-END BOARD REPORT

The Board Report for the 6/30/13 year-end shows net revenue of \$5,345,244, which is \$5,000,000 more than budgeted. This is due to receipt of large sums of non-budgeted and non-recurring revenues, particularly grant revenues. The analysis below reconciles those revenues to compare against budgeted and recurring revenues.

	ACTUAL	BUDGET	% of Budget
Total Revenues per Board Report	9,212,560.00	4,706,850.00	
Non-recurring, non-budgeted Revenues			
Water/Sewer Capacity Charges	-221,556.00		
Meter Installation Fees	-22,818.00		
Capital Contribution from HDMC	-423,952.00		
Grant Revenue - State (DWR)	-2,030,433.83		
Grant Revenue - HDMC	-1,868,088.34		
Total Recurring, Budgeted Revenues	4,645,711.83	4,706,850.00	98.70%
Total Expenses per Board Report	3,893,501.00	4,519,844.00	86.14%

For year ending 6/30/13:

Recurring Operating revenues were 99% of budget

Recurring Operating expenses were 86% of budget

01 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
REVENUES	<u>4,706,850</u>	<u>2,741,301.54</u>	<u>9,212,560.32</u>	<u>0.00</u>	<u>(4,505,710.76)</u>	<u>195.73</u>
TOTAL REVENUES	4,706,850	2,741,301.54	9,212,560.32	0.00	(4,505,710.76)	195.73
<u>EXPENSE SUMMARY</u>						
Production	1,119,467	156,276.64	897,862.35	0.00	221,604.66	80.20
Distribution	653,613	96,197.93	628,576.06	0.00	25,037.24	96.17
Customer Service	532,011	88,351.18	597,875.62	0.00	(65,864.59)	112.38
Administration	558,732	55,101.71	511,153.95	0.00	47,578.31	91.48
Engineering	194,735	26,010.98	196,236.72	0.00	(1,501.33)	100.77
Finance	436,118	65,353.61	437,130.33	0.00	(1,012.71)	100.23
Personnel	140,850	24,775.52	112,027.95	0.00	28,821.55	79.54
Legal	104,000	10,971.50	107,488.07	0.00	(3,488.07)	103.35
Bonds & Loans	595,491	221,877.36	591,418.50	0.00	4,072.01	99.32
HDMC Treatment Plant	0	0.00	0.00	0.00	0.00	0.00
Benefits Allocated	(0)	0.00	0.00	0.00	(0.01)	0.00
Field Allocated	0	0.00	0.00	0.00	0.00	0.00
Office allocated	(1)	0.00	0.00	0.00	(0.63)	0.00
Non-departmental	<u>184,828</u>	<u>0.00</u>	<u>(186,269.00)</u>	<u>0.00</u>	<u>371,097.26</u>	<u>100.78-</u>
TOTAL EXPENSES	4,519,844	744,916.43	3,893,500.55	0.00	626,343.69	86.14
REVENUE OVER/(UNDER) EXPENSES	187,005	1,996,385.11	5,319,059.77	0.00	(5,132,054.45)	2,844.34

01 -GENERAL FUND

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
01-41010 METERED WATER SALES	1,426,599	128,310.26	1,385,498.27	0.00	41,100.73	97.12
01-41012 ALLOW FOR WAAP/BILLING ADJ	0	0.00	(1,831.00)	0.00	1,831.00	0.00
01-41015 BASIC FEES	1,323,623	113,273.63	1,347,893.67	0.00	(24,271.11)	101.83
01-41030 PRIVATE FIRE PROTECTION SERV.	19,544	1,628.64	19,543.68	0.00	0.32	100.00
01-41040 SPECIAL SERVICES REVENUE	112,337	7,695.24	99,738.64	0.00	12,598.36	88.79
01-42100 STANDBY REVENUE-CURRENT	1,165,554	0.00	1,151,524.48	0.00	14,029.52	98.80
01-42110 STANDBY-UNCOLLECTED CURRENT	(129,483)	0.00	(186,269.00)	0.00	56,786.00	143.86
01-42341 PRIOR YR REFUNDED REVENUE	0	0.00	0.00	0.00	0.00	0.00
01-43000 PROPERTY TAX - G.D.	396,283	0.00	390,640.00	0.00	5,643.00	98.58
01-43010 AD VALOREM REVENUE - I.D. #2	121,500	0.00	124,314.11	0.00	(2,814.11)	102.32
01-43020 ASSESSMENT REVENUE - CMM	255,801	0.00	255,779.73	0.00	21.27	99.99
01-43030 BOND CALL REVENUE - CMM	0	0.00	0.00	0.00	0.00	0.00
01-44000 CONNECTION FEES-HYDRANT,ML EXT	0	0.00	0.00	0.00	0.00	0.00
01-44001 MAINLINE REIMBURSEMENT FEES	0	0.00	0.00	0.00	0.00	0.00
01-44010 WATER CAPACITY CHARGES	0	3,652.00	121,754.00	0.00	(121,754.00)	0.00
01-44020 PLAN CHECK/INSPECTION FEES	0	0.00	0.00	0.00	0.00	0.00
01-44025 H ZONE ML REIMB FEES	0	0.00	0.00	0.00	0.00	0.00
01-44030 METER INSTALLATION FEES	0	1,603.00	22,818.00	0.00	(22,818.00)	0.00
01-44035 METER REPAIR REVENUE	0	335.00	2,335.00	0.00	(2,335.00)	0.00
01-44050 SEWER CAPACITY CHARGES	0	0.00	99,802.00	0.00	(99,802.00)	0.00
01-45000 INTEREST REVENUE - G.D.	13,559	6,912.55	18,840.19	0.00	(5,281.19)	138.95
01-46100 GRANT REVENUE - FEDERAL	0	0.00	0.00	0.00	0.00	0.00
01-46110 GRANT REVENUE - STATE	0	2,030,433.83	2,030,433.83	0.00	(2,030,433.83)	0.00
01-46120 GRANT REVENUE - LOCAL (HDMC)	0	445,695.84	1,868,088.34	0.00	(1,868,088.34)	0.00
01-46121 GRANT REVENUE - LOCAL (MWA)	0	0.00	0.00	0.00	0.00	0.00
01-46200 CAPITAL CONTRIBUTIONS	0	0.00	423,952.18	0.00	(423,952.18)	0.00
01-47000 MISCELLANEOUS REVENUE	1,533	1,761.55	37,704.20	0.00	(36,171.20)	2,459.50
01-47010 GAIN/LOSS ON SALE OF ASSETS	0	0.00	0.00	0.00	0.00	0.00
01-47020 CHANGE IN MARKET VALUE	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	4,706,850	2,741,301.54	9,212,560.32	0.00	(4,505,710.76)	195.73

01 -GENERAL FUND

% OF YEAR COMPLETED: 100.00

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Production</u>						
01-501-01115 PRODUCTION SALARY	220,935	26,518.58	207,672.49	0.00	13,262.51	94.00
01-501-02205 WATER TREATMENT EXPENSE	14,400	2,430.64	13,351.66	0.00	1,048.34	92.72
01-501-03105 SOURCE OF SUPPLY/WELL MAIN	0	0.00	0.00	0.00	0.00	0.00
01-501-03110 CROSS CONNECTION CONTROL E	0	0.00	0.00	0.00	0.00	0.00
01-501-03115 PUMPING PLANT REPAIR & MAI	66,500	17,961.20	65,107.71	0.00	1,392.29	97.91
01-501-03120 TANK & RESERVOIR MAINTENAN	200,000	0.00	9,297.89	0.00	190,702.11	4.65
01-501-04005 LABORATORY SERVICES	9,500	1,141.00	9,237.00	0.00	263.00	97.23
01-501-06105 POWER FOR PUMPING (ELECTRI	310,689	66,123.74	279,404.44	0.00	31,284.56	89.93
01-501-07005 PROPERTY INSURANCE	95,000	8,706.92	101,308.10	0.00	(6,308.10)	106.64
01-501-98001 EE BENEFITS ALLOCATED	104,421	18,602.82	107,755.57	0.00	(3,334.61)	103.19
01-501-98002 FIELD EXPENSES ALLOCATED	98,022	14,791.74	99,727.49	0.00	(1,705.44)	101.74
01-601-99200 AUTOMATIC CONTROLS	0	0.00	0.00	0.00	0.00	0.00
01-601-99205 BOOSTER/PUMP STATIONS	0	0.00	0.00	0.00	0.00	0.00
01-601-99220 MONITOR WELLS	0	0.00	0.00	0.00	0.00	0.00
01-601-99230 PRODUCTION WELLS	0	0.00	0.00	0.00	0.00	0.00
01-601-99240 PUMPING PLANT	0	0.00	0.00	0.00	0.00	0.00
01-601-99250 SOURCE OF SUPPLY	0	0.00	0.00	0.00	0.00	0.00
01-601-99260 WATER SAMPLING STATIONS	0	0.00	0.00	0.00	0.00	0.00
01-601-99270 WATER SEEPAGE PITS	0	0.00	0.00	0.00	0.00	0.00
01-601-99280 TANKS & RESERVOIRS	0	0.00	0.00	0.00	0.00	0.00
01-601-99450 SHOP TOOLS & EQUIPMENT - P	0	0.00	0.00	0.00	0.00	0.00
01-601-99510 LARGE EQUIPMENT - PROD	0	0.00	0.00	0.00	0.00	0.00
01-601-99550 AUTOMOTIVE - PRODUCTION	0	0.00	0.00	0.00	0.00	0.00
01-601-99600 GROUND WATER SURVEY	0	0.00	0.00	0.00	0.00	0.00
01-601-99610 URBAN GROUND WATER MNGT	0	0.00	0.00	0.00	0.00	0.00
01-601-99750 SOFTWARE & COMPUTERS- PRODUC	0	0.00	5,000.00	0.00	(5,000.00)	0.00
TOTAL Production	1,119,467	156,276.64	897,862.35	0.00	221,604.66	80.20
<u>Distribution</u>						
01-502-01130 DISTRIBUTION SALARY	350,681	44,426.65	294,441.13	0.00	56,240.12	83.96
01-502-02920 INVENTORY-OVER & SHORT	2,000	428.09	4,516.62	0.00	(2,516.62)	225.83
01-502-03105 MAINLINE AND LEAK REPAIR	67,971	12,440.32	84,370.11	0.00	(16,399.11)	124.13
01-502-03110 EQUIPMENT RENTAL	2,933	227.18	3,610.05	0.00	(677.05)	123.08
01-502-03130 CROSS CONNECTION CONTROL E	1,100	0.00	0.00	0.00	1,100.00	0.00
01-502-04005 UTILITY LOCATING (DIG ALER	9,668	1,605.17	12,596.70	0.00	(2,928.70)	130.29
01-502-98001 EE BENEFITS ALLOCATED	146,189	26,043.95	150,857.90	0.00	(4,669.16)	103.19
01-502-98002 FIELD EXPENSES ALLOCATED	73,071	11,026.57	74,342.32	0.00	(1,271.01)	101.74
01-602-99210 MAINLINES & FIRE HYDRANTS	0	0.00	1,600.00	0.00	(1,600.00)	0.00
01-602-99220 METERS	0	0.00	0.00	0.00	0.00	0.00
01-602-99450 SHOP TOOLS & EQUIPMNT - DI	0	0.00	0.00	0.00	0.00	0.00
01-602-99550 AUTOMOTIVE - DISTRIBUTION	0	0.00	1,600.11	0.00	(1,600.11)	0.00
01-602-99580 LARGE EQUIPMENT - DISTRIBU	0	0.00	641.12	0.00	(641.12)	0.00
TOTAL Distribution	653,613	96,197.93	628,576.06	0.00	25,037.24	96.17
<u>Customer Service</u>						
01-503-01105 FIELD SALRY - CUSTOMER SER	22,481	2,994.58	26,018.50	0.00	(3,537.50)	115.74
01-503-01110 OFFICE SALARY - CUSTOMER S	33,948	8,536.80	39,767.83	0.00	(5,819.58)	117.14

01 -GENERAL FUND

% OF YEAR COMPLETED: 100.00

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
01-503-03100 METER INSTALLATION EXPENSE	0	1,014.73	5,128.60	0.00 (5,128.60)	0.00
01-503-03105 METER SERVICE REPAIR	43,447	16,070.97	100,123.89	0.00 (56,676.89)	230.45
01-503-04005 PLAN CHECK/INSPECTION	0	0.00	3.34	0.00 (3.34)	0.00
01-503-07005 CREDIT CARD FEES (CUSTOMER	17,000	3,094.68	21,058.29	0.00 (4,058.29)	123.87
01-503-07010 BAD DEBT	25,000	205.70	0.00	0.00	25,000.00	0.00
01-503-07015 PUBLIC INFORMATION	48,650	9,153.32	50,448.02	0.00 (1,798.02)	103.70
01-503-07020 WATER CONSERVATION EXPENSE	45,000	7,304.97	42,596.19	0.00	2,403.81	94.66
01-503-98001 EE BENEFITS ALLOCATED	118,344	21,083.20	122,122.98	0.00 (3,779.09)	103.19
01-503-98002 FIELD EXPENSES ALLOCATED	6,966	1,075.77	7,252.92	0.00 (287.28)	104.12
01-503-98003 OFFICE EXPENSE ALLOCATED	171,175	17,816.46	183,355.06	0.00 (12,179.81)	107.12
01-603-99400 METER READING EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL Customer Service	532,011	88,351.18	597,875.62	0.00 (65,864.59)	112.38
<u>Administration</u>						
01-504-01105 ADMINISTRATION SALARY	227,330	15,558.74	200,475.81	0.00	26,854.19	88.19
01-504-01115 DIRECTORS SALARY	29,170	2,951.71	28,996.21	0.00	173.63	99.40
01-504-01210 DIRECTORS / C.A.C. EDUCATI	9,500	1,633.00	9,238.87	0.00	261.13	97.25
01-504-04005 LEGISLATIVE ADVOCACY	45,600	1,750.00	22,750.00	0.00	22,850.00	49.89
01-504-07005 BUSINESS EXPENSE	20,550	1,222.39	27,673.12	0.00 (7,123.12)	134.66
01-504-07015 OUTSIDE SERVICES	33,812	3,435.19	31,499.61	0.00	2,312.39	93.16
01-504-07016 MEMBERSHIP, DUES & SUBSCRI	22,420	507.56	13,508.95	0.00	8,911.05	60.25
01-504-98001 EE BENEFITS ALLOCATED	139,227	24,803.76	143,674.11	0.00 (4,446.83)	103.19
01-504-98003 OFFICE EXPENSE ALLOCATED	31,123	3,239.36	33,337.27	0.00 (2,214.13)	107.11
01-604-99100 LAND & EASEMENT	0	0.00	0.00	0.00	0.00	0.00
01-604-99300 BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
01-604-99320 DEMO GARDEN	0	0.00	0.00	0.00	0.00	0.00
01-604-99450 OFFICE FURNITURE & EQUIPME	0	0.00	0.00	0.00	0.00	0.00
01-604-99600 STRATEGIC PLAN DEV	0	0.00	0.00	0.00	0.00	0.00
01-604-99610 VULNERABILITY ASSESSMENT	0	0.00	0.00	0.00	0.00	0.00
01-604-99620 WASTE WATER FEASIBILITY ST	0	0.00	0.00	0.00	0.00	0.00
01-604-99630 WATER AVAILABILITY EVALUAT	0	0.00	0.00	0.00	0.00	0.00
01-604-99640 DEMOGRAPHIC SURVEY	0	0.00	0.00	0.00	0.00	0.00
01-604-99650 GROUND WATER MONITORING PL	0	0.00	0.00	0.00	0.00	0.00
01-604-99660 RATE STUDIES	0	0.00	0.00	0.00	0.00	0.00
01-604-99900 WASTEWATER SYSTEM & STARTU	0	0.00	0.00	0.00	0.00	0.00
TOTAL Administration	558,732	55,101.71	511,153.95	0.00	47,578.31	91.48
<u>Engineering</u>						
01-505-01105 ENGINEERING/GIS/IT SALARY	83,433	10,210.31	86,098.46	0.00 (2,665.46)	103.19
01-505-02305 MAPS/DRAFTING SUPPLIES	1,950	0.00	2,038.50	0.00 (88.50)	104.54
01-505-04005 ENGINEERING CONTRACT SERVI	25,000	3,880.00	24,195.31	0.00	804.69	96.78
01-505-04010 MAPPING SYSTEM UPGRADES	4,500	0.00	281.25	0.00	4,218.75	6.25
01-505-98001 EE BENEFITS ALLOCATED	48,729	8,681.31	50,285.93	0.00 (1,556.68)	103.19
01-505-98003 OFFICE EXPENSE ALLOCATED	31,123	3,239.36	33,337.27	0.00 (2,214.13)	107.11
01-605-99400 ENGINEERING EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
01-605-99410 MAPPING SYSTEM	0	0.00	0.00	0.00	0.00	0.00
01-605-99600 WATER MASTER PLAN	0	0.00	0.00	0.00	0.00	0.00
01-605-99700 WATER MODEL ASSESSMENT H2O	0	0.00	0.00	0.00	0.00	0.00
01-605-99750 SOFTWARE & COMPUTERS	0	0.00	0.00	0.00	0.00	0.00
TOTAL Engineering	194,735	26,010.98	196,236.72	0.00 (1,501.33)	100.77

01 -GENERAL FUND

% OF YEAR COMPLETED: 100.00

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Finance</u>						
01-506-01100 FINANCE SALARY	224,985	28,251.51	213,249.04	0.00	11,735.96	94.78
01-506-04005 ACCOUNTING SERVICES	23,582	8,300.00	27,900.00	0.00	4,318.00	118.31
01-506-98001 EE BENEFITS ALLOCATED	125,305	22,323.39	129,306.71	0.00	4,001.36	103.19
01-506-98003 OFFICE EXPENSE ALLOCATED	62,245	6,478.71	66,674.58	0.00	4,429.31	107.12
TOTAL Finance	436,118	65,353.61	437,130.33	0.00	1,012.71	100.23
<u>Personnel</u>						
01-507-01100 PERSONNEL SALARY	40,111	3,117.08	26,379.30	0.00	13,731.70	65.77
01-507-01120 SAFETY SALARY	9,382	2,160.00	7,390.00	0.00	1,992.00	78.77
01-507-01215 TRAINING & EE EDUCATION	20,573	631.40	6,997.83	0.00	13,575.17	34.01
01-507-01905 EMPLOYMENT RECRUITING EXPE	2,800	185.00	3,121.05	0.00	321.05	111.47
01-507-01910 LABOR LEGAL FEES	30,000	14,582.00	33,823.80	0.00	3,823.80	112.75
01-507-07010 EMERGENCY PREPAREDNESS	8,500	0.00	3,279.91	0.00	5,220.09	38.59
01-507-98001 EE BENEFITS ALLOCATED	13,923	2,480.38	14,367.43	0.00	444.50	103.19
01-507-98003 OFFICE EXPENSE ALLOCATED	15,561	1,619.66	16,668.63	0.00	1,108.06	107.12
01-607-99600 PERSONNEL MANUAL/CLASS STU	0	0.00	0.00	0.00	0.00	0.00
TOTAL Personnel	140,850	24,775.52	112,027.95	0.00	28,821.55	79.54
<u>Legal</u>						
01-508-04000 LEGAL SERVICES	104,000	10,971.50	107,488.07	0.00	3,488.07	103.35
TOTAL Legal	104,000	10,971.50	107,488.07	0.00	3,488.07	103.35
<u>Bonds & Loans</u>						
01-509-08110 I.D. #2 BONDS PYBLE-PRINCP	105,000	0.00	105,000.00	0.00	0.00	100.00
01-509-08115 CMM PRINCIPAL	85,000	0.00	85,000.00	0.00	0.00	100.00
01-509-08120 MORONGO BASIN PIPELINE	219,797	219,797.00	219,797.00	0.00	0.01	100.00
01-509-08210 INTEREST EXPENSE I.D. #2	16,500	0.00	12,928.96	0.00	3,571.04	78.36
01-509-08215 INTEREST EXPENSE - CMM	157,568	0.00	157,542.20	0.00	25.30	99.98
01-509-08220 INTEREST EXPENSE-UTILITY S	0	0.00	0.00	0.00	0.00	0.00
01-509-08315 ID #2 BONDS COLLECTION CHA	330	0.99	332.17	0.00	2.17	100.66
01-509-08320 GENERAL TAX COLLECTION CHA	1,296	1.72	965.37	0.00	330.63	74.49
01-509-08325 ADMINISTRATION - CMM	10,000	2,077.65	9,589.80	0.00	410.20	95.90
01-509-09205 MISC NON-OP EXPENSE	0	0.00	263.00	0.00	263.00	0.00
TOTAL Bonds & Loans	595,491	221,877.36	591,418.50	0.00	4,072.01	99.32
<u>HDMC Treatment Plant</u>						
01-520-03100 HDMC: CHEMICALS	0	0.00	0.00	0.00	0.00	0.00
01-520-04100 HDMC: CONTRACTED OPERATION	0	0.00	0.00	0.00	0.00	0.00
01-520-06100 HDMC: PUMPING POWER	0	0.00	0.00	0.00	0.00	0.00
TOTAL HDMC Treatment Plant	0	0.00	0.00	0.00	0.00	0.00
<u>Benefits Allocated</u>						
01-551-01210 COMPENSATED LEAVE	193,458	66,794.77	245,721.95	0.00	52,263.95	127.02
01-551-01215 CAFETERIA PLAN EXPENSE	198,240	21,454.33	175,563.27	0.00	22,676.73	88.56
01-551-01220 GROUP INSURANCE EXPENSE	10,359	3,138.22	11,381.36	0.00	1,022.36	109.87
01-551-01225 WORKERS COMPENSATION INSUR	26,066	6,383.57	26,005.28	0.00	60.72	99.77
01-551-01230 RETIREMENT: PERS Classic 2	149,964	10,909.71	131,376.15	0.00	18,588.24	87.60
01-551-01231 RETIREMENT: PERS Tier 2 2%	0	204.20	296.10	0.00	296.10	0.00

01 -GENERAL FUND

% OF YEAR COMPLETED: 100.00

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
01-551-01232 RETIREMENT - TEMP	0	244.82	3,446.01	0.00 (3,446.01)	0.00
01-551-01233 RETIREMENT - 457 CONTRIBUT	0	41.00	264.00	0.00 (264.00)	0.00
01-551-01240 UNIFORMS	6,770	133.35	5,926.57	0.00	843.43	87.54
01-551-01245 ALLOWANCE AND ADJUSTMENTS	0	0.00	0.00	0.00	0.00	0.00
01-551-01305 PAYROLL TAXES	111,281	14,714.84	118,389.94	0.00 (7,108.94)	106.39
01-551-98000 ALLOCATED EXPENSES	(696,138)	(124,018.81)	(718,370.63)	0.00	22,232.23	103.19
TOTAL Benefits Allocated	(0)	0.00	0.00	0.00 (0.01)	0.00
<u>Field Allocated</u>						
01-552-02205 SHOP EXPENSE - COMBINED	28,198	7,273.69	33,726.88	0.00 (5,528.88)	119.61
01-552-02210 SMALL TOOLS EXPENSE - COMB	10,985	276.55	12,339.56	0.00 (1,354.56)	112.33
01-552-02215 SAFETY EXPENSE	5,100	0.00	2,317.05	0.00	2,782.95	45.43
01-552-03205 TRACTOR/TOOL REPAIR	10,207	2,783.98	9,155.20	0.00	1,051.80	89.70
01-552-03905 BUILD'G REPAIR/MAINT-SHOP/	24,337	730.79	21,290.48	0.00	3,046.52	87.48
01-552-05005 FUEL-VEHICLES	39,500	8,137.26	40,503.96	0.00 (1,003.96)	102.54
01-552-05010 AUTO EXPENSE	26,600	7,331.60	33,382.40	0.00 (6,782.40)	125.50
01-552-05015 EQUIPMENT CLEARING ACCOUNT	0 (903.38)	(903.38)	0.00	903.38	0.00
01-552-06305 COMMUNICATIONS	15,000	3,336.65	16,575.47	0.00 (1,575.47)	110.50
01-552-07005 REGULATORY, PERMITS, ETC	13,200	1,159.50	10,832.24	0.00	2,367.76	82.06
01-552-07010 OVERHEAD 17 (OTHER-90/538	4,078 (2,416.37)	1,661.71	0.00	2,416.29	40.75
01-552-07015 OVERHEAD 16 (LABOR-80/5390	1,257 (816.19)	441.16	0.00	815.84	35.10
01-552-98000 ALLOCATED EXPENSES	(178,462)	(26,894.08)	(181,322.73)	0.00	2,860.73	101.60
TOTAL Field Allocated	0	0.00	0.00	0.00	0.00	0.00
<u>Office allocated</u>						
01-553-01405 TEMPORARY LABOR FEES	90,016	9,608.73	118,176.57	0.00 (28,160.67)	131.28
01-553-02105 OFFICE SUPPLIES & EQUIPMEN	44,865	5,124.78	36,208.23	0.00	8,656.73	80.70
01-553-02110 POSTAGE	23,200	3,555.00	22,325.51	0.00	874.49	96.23
01-553-03905 BUILDING REPAIR/MAINT - OF	17,200	1,622.42	20,842.18	0.00 (3,642.18)	121.18
01-553-04015 COMPUTER SUPPORT & LICENSE	99,146	8,291.30	90,761.16	0.00	8,384.72	91.54
01-553-06205 TELEPHONE AND UTILITIES	36,800	4,191.32	45,059.16	0.00 (8,259.16)	122.44
01-553-98000 ALLOCATED EXPENSES	(311,227)	(32,393.55)	(333,372.81)	0.00	22,145.44	107.12
TOTAL Office allocated	(1)	0.00	0.00	0.00 (0.63)	0.00
<u>Non-departmental</u>						
01-599-00100 EQUIPMENT & TECH RESERVE	82,278	0.00	0.00	0.00	82,278.05	0.00
01-599-00200 WELL/BOOSTER RESERVE	50,000	0.00	0.00	0.00	50,000.00	0.00
01-599-00300 OPERATIONAL RESERVE & COLA	49,214	0.00	0.00	0.00	49,214.00	0.00
01-599-00400 BUDGET CLEARING	3,336	0.00	0.00	0.00	3,336.21	0.00
01-599-08999 UNCOLLECTABLE STANDBYS	0	0.00	(186,269.00)	0.00	186,269.00	0.00
TOTAL Non-departmental	184,828	0.00	(186,269.00)	0.00	371,097.26	100.78-
TOTAL EXPENSES	4,519,844	744,916.43	3,893,500.55	0.00	626,343.69	86.14
REVENUE OVER/(UNDER) EXPENSES	187,005	1,996,385.11	5,319,059.77	0.00 (5,132,054.45)	2,844.34



**Comparative Property Tax / Assessment Collections AS OF YEAR-END 6/30/13
Comparing 11/12 to 12/13 fiscal years**

<u>Description</u>	<u>Purpose</u>	<u>Revenue 12/13</u>		<u>Current Yr. Collections Inc/(Dec)</u>
ID #2	Debt Service, bonds paid off in January Will collect taxes for 2 more years	124,314		-3%
General District	"Free" portion of 1% property tax use not restricted	390,640		-7%
Standbys	Morongo Basin Pipeline Operations	1,151,524	Current: Prior:	-1% 37%
CMM	Debt Service -Copper Mountain Mesa Assessment District project	255,780	Current: Prior:	-1% -1%

Collections of prior year standbys are significantly higher than last year; this may indicate that tax defaulted properties are being redeemed and may mean properties get developed in the near future.

JOSHUA BASIN WATER DISTRICT

Regular Meeting of the Board of Directors

August 7, 2013

Report to: President and Members of the Board
From: Michael Metts, PE, District Engineer



TOPIC: JOSHUA BASIN TREATMENT PLANT NO. 1 (JBTP#1)
CONTRACT OPERATIONS

RECOMMENDATION: Request that Board authorize the Acting General Manager to develop contract documents and negotiate a contract for annual operation and maintenance for the JBTP#1 with Water Quality Specialists in the amount of \$38,400 annually (\$3,200 monthly).

ANALYSIS: Construction of JBTP#1 is nearing completion. Plant start-up is currently scheduled to begin in August 2013. The operational proving period is projected to be completed by December 2013.

As promulgated by the RWQCB Waste Discharge Requirements (WDRs), JBTP#1 must be "supervised and operated by persons possessing certification of appropriate grade pursuant to Section 3680, Chapter 26, Division 3, Title 23 of the California Code of Regulations." The certification requirement within Title 23 is determined by the type of treatment process. For an activated sludge treatment process like JBTP#1, the regulations require the Chief Operator to possess a Grade III wastewater treatment certification. Site Supervisors must possess a Grade II wastewater treatment certification, and be supervised by a person possessing a Grade III certification.

District staff has met with the HDMC Wastewater Treatment Ad-Hoc Committee to discuss JBTP#1 operation and maintenance (O&M) alternatives, including hiring additional staff to conduct plant O&M or having O&M completed by a contract operations firm. Upon review, the Ad-Hoc committee agreed that contract operation was a more appropriate action until additional treatment facilities exist within the District service area.

District staff contacted several local and regional contract operation firms. There are two local firms that are currently operating similar facilities, including Water Quality Specialists (WQS) and Bonadiman Water/DB Construction (BW). WQS is currently operating similar plants in 29 Palms and Yucca Valley, and BW is currently operating a similar plant in Yucca Valley. Regional contract operations firms, including Dudek Operation Division, identified the inefficiencies of traveling to Joshua Tree to service to a small plant and declined to propose. As JBTP#1 will only require occasional site visits (approximately three visits per week), WQS and BW have an advantage of including our plant into an existing O&M circuit, where the operation staff travel between the various plants each week. The circuit

approach minimizes cost to the point that regional firms cannot compete effectively with local firms.

We received two proposals from the two local contract operations firms. The two proposals were very close in monthly cost. The table below identifies the monthly and annual cost of each proposal.

<i>Firm</i>	<i>Monthly Fee</i>	<i>Annual Fee</i>
Water Quality Specialists	\$ 3,200	\$ 38,400
Bonadiman Water	\$ 3,295	\$ 39,540

The above fees include plant operation and preventative maintenance, inspection of seepage pits, 24-hour emergency response (response within one hour in accordance with WDRs), a minimum of three site visits per week, required sampling and reporting, building and yard maintenance, plant wash down, and provision of a Grade III operator.

Both proposals exclude the following:

- Laboratory Testing. Samples will be delivered to District and tested by current contract laboratory service at District expense.
- Sludge/Screenings Hauling. Operations firm will manage sludge and screenings hauling operations and cost will be billed directly to District.
- Equipment Repair. Operations firm will notify District of equipment failures and District will coordinate equipment repair or replacement.
- Utility Costs. Cost of electricity will be billed directly to District.

The above items are excluded as they will be based on actual plant operations, and would impact each proposal the same.

A formal contract is currently being developed for JBTP#1 contract operations. Upon approval by District counsel, a final contract will be prepared and brought back to the Board for final approval prior to execution.

WQS will be assisting the JBTP#1 contractor with plant start-up and proving over the next few months. Therefore, WQS will have a working knowledge of the plant and its operation prior to beginning contract operations for the District, which was a factor in recommending this firm for plant O&M services.

FISCAL IMPACT:

The cost of contract operations will be included as part of the monthly service charge for JBTP#1, along with other monthly costs associated with plant O&M and overhead costs. In accordance with the agreement between the District and HDMC, the monthly service charge will be billed to HDMC for payment.

Mike Metts

From: Mail Archivist
Sent: Thursday, July 25, 2013 7:44 AM
To: Mike Metts
Subject: Your restored MailMeter archived email
Attachments: Details_OF_Your_Original_Message_0d723c98-e497-43c0-9902-2bad95fdc3a6.htm; hdmc proposal .pdf; image003.jpg

Enclosed is our proposal for the normal operations of this plant. As we have discussed, we have excluded the delivery of samples to the laboratory. If the Joshua Basin Water District does not have a contract from Babcock to pick up samples, we can add the cost of delivery. Also, we wish to be included during startup and training, but we have not included any increased amount of time for startup. If you want more involvement during startup, we can discuss this need.

Thank you and let me know if you wish to discuss any portions of this proposal.

Jon M. Coombs, PE



Water Quality Specialists
Office (760) 745-2228
Cell (760) 522-3086



WATER QUALITY SPECIALISTS

May 28, 2013

Dudek
Hi-Desert Medical Center Wastewater Treatment Facility
ATTENTION: Mike Metts

Re: Proposal for the operation and preventive maintenance of the Hi-Desert Medical Center Wastewater Treatment Facility (HDMC WWTF) in the Joshua Basin Water District (JBWD).

Water Quality Specialists (WQS) proposes to provide operations personnel necessary for the operation and preventive maintenance of Hi-Desert Medical Center Wastewater Treatment Facility. A California State Certified operator, grade III or higher, will oversee the operation of the HDMC WWTF as the Chief Plant Operator. A California State Certified operator, grade II or higher will be assigned as the operator-in-charge. This contract will be valid according to the following parameters:

1. Operation and preventive maintenance of the HDMC WWTF per the Operation and Maintenance Manual provided.
2. Monthly inspections of the Seepage Pits.
3. Twenty-four (24) hour emergency response. Emergencies requiring a physical response will be billed at the rate of \$100.00 per hour.
4. A minimum of three (3) site visits per week.
5. Perform required sampling. Complete required reporting.
6. Reporting of plant status: required pumps or repairs, additional chemicals, etc. will be reported to JBWD immediately.
7. WQS shall not be held liable for any fines levied against the above-mentioned plant involving operation and maintenance of this treatment plant, beyond the control of the WQS operator.
8. Costs associated with sampling are to be the responsibility of JBWD.
9. Costs associated with sludge, screening removal and tank pumping is to be the responsibility of JBWD.
10. Costs associated with the repairs or replacement of motors, blowers, communication equipment, chemicals, electricity, electrical controls, painting, grading, crane service, etc. are to be the responsibility of JBWD.



WATER QUALITY SPECIALISTS

- 11. Sewer line maintenance is the responsibility of JBWD.
- 12. This proposal is valid for sixty (60) days.

For the above-mentioned scope of work, the monthly fee will be **\$3,200.00** which will be invoiced on the 1st of each month for services provided the month prior.

It is understood and agreed that a thirty (30) day written notice is required by either party in the event they wish to cancel this contract for non-performance or non-payment.

A signature and date below, of a legal representative of JBWD, constitutes the acceptance of this proposal.



Cameron Coombs

**Cameron Coombs
Water Quality Specialists**

For: JBWD

Date

Mike Metts

From: Justin Scheidel
Sent: Wednesday, June 26, 2013 2:12 PM
To: Mike Metts
Subject: Fwd: Joshua Basin Water District WWTP Operation
Attachments: Joshua Basin Operations 2008 revised 2009 2013.xls; ATT00001.htm

Please see attached quote.

Justin Scheidel
Project Engineer
Dudek
P.760.479.4102
C.760.846.5089

Begin forwarded message:

From: William Bonadiman <bonadimanwater@hotmail.com>
Date: June 26, 2013, 2:06:41 PM PDT
To: Justin Scheidel <jscheidel@dudek.com>
Subject: RE: Joshua Basin Water District WWTP Operation

Justin: Attached is the O&M quote prepared for Dudek in 2006, 2008 and revised in 2009 and 2010 and 2013.. We also prepared the reserves account, depreciation and estimates for construction throughout the years to Dudek for this project. Note the highlighted numbers, as I took those out and have shown an annual O&M at \$39,000.00 +/-.

All our work is guaranteed and we would appreciate some consideration for the operations since we have prepared so much information to your firm. Thanks!

Bill Bonadiman
Bonadiman Water/DB Construction, LLC
9525 Smiley Blvd.
Redlands, Ca. 92373
Phone: (909) 224-4843
Office: (909) 748-0525
Fax: (909) 792-1894
calwater.us.com
dbconstruction.us.com

All information contained in this and all other e mails sent since January 1992 is the property of Bonadiman Water and DB Construction, Llc. Use of any part of our electronically or otherwise sent intellectual knowledge, estimates, calculations and or information is proprietary to the aforementioned alone and the property of Bonadiman Water and DB Construction. None of the information in any of our e mails may be used without expressed written authorization from William Bonadiman, principal at Bonadiman Water, and DB Construction including successors of said companies and or organizations.

>> I spoke with you last year during the bidding process of the WWTP in Joshua Tree for the Joshua Basin Water District. Construction of the plant has almost been completed and the District is currently gathering proposals from operations companies to run the plant on a contractual basis. I have heard that you or your company is providing operations services to the new Wal-Mart in Yucca Valley and the district is interested in obtaining a proposal to run their new treatment plant. We are still hammering out the entire scope of work for the contractual operator but it will more or less cover the complete operation of the plant which requires a grade III operator. Scope also includes monitoring of the plant through SCADA, one hour or less emergency response, and minimum three days a week site visits. The scope will not include laboratory work, sludge hauling or equipment removal and replacement. If you could draft your proposal on a monthly cost basis so that we can compare apples to apples with the other proposals that we have already received it would be appreciated. If you would like to discuss anything further please give me a call on my cell phone at the number below.

>>

>>

>>

>> Thank you for your time,

>>

>> JUSTIN SCHEIDEL

>>

>> PROJECT ENGINEER

>>

>>

>>

>> DUDEK

>>

>> ENGINEERING + ENVIRONMENTAL

>>

>> 605 THIRD STREET

>> ENCINITAS, CALIFORNIA 92024

>> T 760.479.4102 F 760.942.4508

>>

>> C 760.846.5089

>>

>>

>>

>> WWW.DUDEK.COM<<http://WWW.DUDEK.COM>><<http://www.dudek.com/>>

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>>

>>

>>

Probable Operation and Maintenance Costs

Joshua Basin WWTP 50,000 gpd

Revised: 6/26/2013

Item	Description		Quantity	Units	Unit Cost	Annual Cost
1	Headworks	Parts and Material	1	LS/yr		\$0.00
		Labor	0.5	hr/wk	65.00	\$1,690.00
<hr/>						
2	Building/yard maint.	Parts and Material	1	LS/yr	\$500.00	\$500.00
		Labor	1	hr/wk	\$65.00	\$3,380.00
						\$3,880.00
<hr/>						
3	Plant washdown	Parts and Material	1	LS/yr	\$250.00	\$250.00
		Labor	1	hr/wk	\$65.00	\$3,380.00
						\$3,630.00
<hr/>						
4	General maintenance	Parts and Material	1	LS/yr	\$200.00	\$200.00
		Labor	0.5	hr/wk	\$65.00	\$1,690.00
						\$1,890.00
<hr/>						
5	Chemicals & Misc.	Parts and Material	1	LS/yr	\$250.00	\$250.00
		Labor	0.25	hr/wk	\$65.00	\$845.00
		Chemicals	40	#/wk		\$750.00
						\$1,845.00
<hr/>						
6	Quarterly reporting	Parts and Material		LS/yr		\$0.00
		Labor	5	hr/quarter		\$2,400.00
						\$2,400.00
<hr/>						
7	Sludge Disposal 1st year (est)	Parts and Material	1	LS/yr		\$0.00
		Labor/subcontract	"as needed"	LS/yr		\$7,000.00
						\$7,000.00
<hr/>						
8	Overhead					\$3,900.00
	Service truck					\$7,800.00
	Oversite grade III					\$5,500.00
						\$17,200.00
<hr/>						
*	Bonadiman Water/ DB Construction				ANNUAL O&M PROPOSED:	\$39,535.00
					MONTHLY O&M PROPOSED:	\$3,294.58

JOSHUA BASIN WATER DISTRICT
MEETING AGENDA REPORT

Meeting of the Board of Directors

August 7, 2013

Report to: President and Members of the Board

Prepared by: Susan Greer 

TOPIC:
APPOINTMENT OF BOARD MEMBER TO FILL VACANCY

RECOMMENDATION:

That the Board take the following action:

- 1) Conduct interviews of candidates for the vacant Board seat
- 2) By at least majority vote, appoint to fill the vacant position; or if unable to appoint at the meeting:
- 3) Continue the matter to a meeting not later than Sunday, September 1, to make the appointment.

ANALYSIS:

On July 17, the Board determined to fill the vacant Board seat by appointment rather than election. The vacancy has been posted with a deadline of 5:00 pm on Wednesday, July 31, 2013 to submit applications. Applications that were received are attached.

After conducting interviews, the Board may appoint an individual to fill the position by majority vote. All voting must be done publicly. The Board may take an informal "straw vote" prior to formal vote if necessary to achieve a majority.

If the Board appoints this evening, the individual selected may be sworn in by the Acting General Manager/Board Secretary. The seat would be considered open at the next election in November 2014 at which time the appointee would need to run for election to continue in the seat until 2016.

If the Board is unable to make an appointment at the meeting, but wants to try to appoint at another meeting, it would be necessary to do so no later than September 1, 2013. After that date, the matter would be submitted to the County Board of Supervisors which would have the option of appointing an individual or setting an election.

STRATEGIC PLAN ITEM:

N/A

FISCAL IMPACT:

None, unless the Board does not appoint and the County Board of Supervisors calls for a special election, at the District expense.



JOSHUA BASIN WATER DISTRICT

61750 Chollita Road PO Box 675 Joshua Tree California
Ph: 760.366.8438 Fax: 760.366.9528 email: jbwbd@jbwd.com

APPLICATION FOR VACANT POSITION ON JOSHUA BASIN WATER DISTRICT BOARD OF DIRECTORS

Please complete the form below and include the following as attachments:

- 1) Statement of qualifications, resume, limited to two pages (8-1/2 x 11)
- 2) Cover letter defining your interest in serving on the Joshua Basin Water District Board of Directors, limited to one page (8-1/2 x 11)
- 3) Completed Form 700 (Statement of Economic Interests)

Applicant Name Robert Alan Johnson
First M.I. Last

Mailing address HCR Box 3039

City Joshua Tree State CA Zip Code 92252

Residence address 63633 Wagon Wheel Rd

City Joshua Tree State CA Zip Code 92252

Voter registration address SAME AS ABOVE

City _____ State _____ Zip Code _____

Phone: Home: 760-366-8888 Work: 760-830-3446 Cell: 760-413-0273

Emergency or Alternate Contact: Name: MIRTA E. JOHNSON

Address: 63633 Wagon Wheel Rd, Joshua Tree, CA

Phone: Home: 760-366-8888 Work: _____ Cell: 760-413-3527

Applicant Signature: [Signature]

APPLICATION DEADLINE: 5:00 P.M. ON WEDNESDAY, JULY 31, 2013

Applications must contain an original signature and must include all required attachments.

The District will accept applications e-mailed before the deadline to jbwd@jbwd.com provided that you phone the District to assure that it has been received, and provided that a hard-copy follows.

**Send applications to:
Joshua Basin Water District
Attention: Board of Directors Vacancy
PO Box 675
Joshua Tree, CA 92252**

July 26, 2013

Joshua Basin Water District

Letter to the Board of Directors

My name is Robert Johnson and I am interested in serving on the Joshua Basin Water District. I have been a resident of Joshua Tree, California since 1993.

I value desert living and the unique character of the Joshua Tree community. I treasure my home of residence and feel strongly about serving and supporting the community. I am extremely interested in the environment and the development of our desert paradise. I believe in the stewardship of resources, ensuring that through the use of positive planning and implementation of tested techniques that our communities well-being and quality of life, will remain for future generations. I feel that the community should be served by individuals who share and support the voice and will of the people.

It is my hope to serve the community, by being that representative voice and advocate for the compatible and systematic use of our water. We need to ensure that we maintain a well-developed long term plan for water use and sustainable living. We must be vigilant with regard to issues of: overdraft, contaminate discharge, and future growth and demands for water.

While serving on the Board, I will endeavor to serve with integrity, honesty and have a committed sense of leadership. I believe, I can be a valued member of the Board and provide a balance for developing and instituting policy for our resources and future stewardship.

It is my hope to serve the Joshua Basin Water District Board by being a trusted team member and representative voice of the community.


Robert A. Johnson

RESUME

Robert Alan Johnson
63633 Wagon Wheel Rd.
HCR Box 3039
Joshua Tree, Ca 92252
(760) 366-8888 (Home)
July 15, 2013

Professional Experience:

2009-Present

**Marine Corps Air Ground Combat Center
G-5 Community Plans Program Manager
Twentynine Palms, Calif.**

- Community Plans Program Manager / G-5 Directorate. Supervise Staff, plan and review internal and external potential incompatible land encroachment projects. Monitor and track conservation/environmental trends and issues, work with various community groups and agencies to safeguard USMC range training sustainability and viability. Coordinate funding cooperative initiatives with potential stakeholders to ensure compatible land use. Ensure accurate reporting on encroachment activities of land development and water use activities near the base that potentially impact the mission of the Base, training ranges and special use airspace and maneuver areas. Interact with local elected officials and agencies regarding policy and plans that may impact Base operations and public projects.

1983-2011

**California Army National Guard
(JFHQ) Joint Forces Headquarters,
Sacramento, Calif.**

- JFHQ State Chaplain (Colonel): ISO/Contingency Operations Mobilization: Supervision, administration, support; Army Reserve, National Guard, Air National Guard, and State Military Reserve (RST) Religious Support Teams. Brief Adjutant General and senior staff; moral, ethics, religious issues. Coordinate mobilizations- deployments; state / national defense, crisis-emergency support. Support; OIF, OEF, Southwest Border, GWOT. (LNO) Liaison Officer, National Guard Bureau, NGB-OC. Oversight Religious /Spiritual Programs. Retirement date : March 31, 2011

1996-2004

**Department of Defense/Department of the Navy
Marine Air Ground Task Force Training Command,
Twentynine Palms, Ca.
Program Manager, Intervention and Treatment Center**

- Supervise Family Advocacy Program, domestic violence services, administration and clinical supervision of staff.
- Supervise the Drug and Alcohol Treatment Program, treatment, administration and clinical supervision of staff.
- Only Dual-Certified Clinical Director in USMC, Family Counseling and Substance Abuse Center.

1994-1996

**Department of Defense / Department of the Navy
Marine Corps Air Ground Combat Center, 29 Palms, Ca
Clinical Supervisor / Family Advocacy Counselor**

- Provided therapeutic services to active duty Marines and their families.
- Cases involved: domestic violence / spouse abuse, child abuse / neglect
- Supervised staff and adjunct programs

Formal Education:

Azusa Pacific University, Azusa, Ca.
Fuller Theological Seminary, Pasadena, Ca.
San Diego State University, San Diego, Ca.

M.A. MFCC
M.Div. Theology
B. A. Social Welfare

Civic Involvement:

2000-2013 San Bernardino County Sheriffs Dept/ Morongo Basin Search and Rescue
2010-2012 Joshua Basin Water Citizens Advisory Committee (CAC)

Military Awards:

Legion of Merit
Bronze Star
Meritorious Service Medal (3)
Campaign Ribbon's, Desert Shield/Storm
Order of California –Governors Award

Credentials:

Licensed Marriage and Family Therapist (MFT #23984)
California State Certified Junior College Teacher (Psychology/Counseling)
Department of the Navy, Bureau of Medicine and Surgery
Certified Clinical Supervisor / Drug and Alcohol (CCS #40)
Alcohol and Drug Counselor, ADC II (#0237)
Ordained Presbyterian Minister (PCUSA-1981)

* References available upon request.

STATEMENT OF ECONOMIC INTERESTS
COVER PAGE

Date Received
 Official Use Only

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)
Johnson Robert Alan

1. Office, Agency, or Court

Agency Name
Joshua Basin Water District (Director)
 Division, Board, Department, District, if applicable Your Position

► If filing for multiple positions, list below or on an attachment.

Agency: _____ Position: _____

2. Jurisdiction of Office (Check at least one box)

- State
- Multi-County _____
- City of _____
- Judge or Court Commissioner (Statewide Jurisdiction)
- County of SAN BERNARDINO
- Other _____

3. Type of Statement (Check at least one box)

- Annual: The period covered is January 1, 2012, through December 31, 2012.
- or-
- The period covered is _____, through December 31, 2012.
- Assuming Office: Date assumed 8/30/2013
- Candidate: Election year _____ and office sought, if different than Part 1: _____
- Leaving Office: Date Left _____ (Check one)
- The period covered is January 1, 2012, through the date of leaving office.
- The period covered is _____, through the date of leaving office.

4. Schedule Summary

Check applicable schedules or "None."

► Total number of pages including this cover page: 1

- Schedule A-1 - Investments – schedule attached
- Schedule A-2 - Investments – schedule attached
- Schedule B - Real Property – schedule attached
- Schedule C - Income, Loans, & Business Positions – schedule attached
- Schedule D - Income – Gifts – schedule attached
- Schedule E - Income – Gifts – Travel Payments – schedule attached

-or-

None - No reportable interests on any schedule

5. Verification

MAILING ADDRESS STREET CITY STATE ZIP CODE
 (Business or Agency Address Recommended - Public Document)
HCR Box 3039 JOSHUA TREE CA 92052
 DAYTIME TELEPHONE NUMBER E-MAIL ADDRESS (OPTIONAL)
(760) 366-8888 JDDESERT@MSN.COM

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed July 26, 2013
 (month, day, year)

Signature [Signature]
 (File the originally signed statement with your filing official.)

JBWD

JUL 31 2013



JOSHUA BASIN WATER DISTRICT

RECEIVED BY: *[Signature]*

61750 Chollita Road PO Box 675 Joshua Tree California
Ph: 760.366.8438 Fax: 760.366.9528 email: jbwbd@jbwd.com

APPLICATION FOR VACANT POSITION ON JOSHUA BASIN WATER DISTRICT BOARD OF DIRECTORS

Please complete the form below and include the following as attachments:

- 1) Statement of qualifications, resume, limited to two pages (8-1/2 x 11)
- 2) Cover letter defining your interest in serving on the Joshua Basin Water District Board of Directors, limited to one page (8-1/2 x 11)
- 3) Completed Form 700 (Statement of Economic Interests)

Applicant Name STEVEN M. WHITMAN
First M.I. Last

Mailing address PO Box 1561

City Joshua Tree State CA Zip Code 92252

Residence address 60730 ONAGA TRAIL

City Joshua Tree State CA Zip Code 92252

Voter registration address PO Box 1561 J.T. CA. 92252 ABSENTEE BALLOT

City Joshua Tree State CA Zip Code 92252

Phone: Home: ⊖ Work: ⊖ Cell: 760 362-3203

Emergency or Alternate Contact: Name: John Whitman

Address: 1637 Bermuda Dunes Ontario CA 91761

Phone: Home: 909 947-3222 Work: ⊖ Cell: ⊖

Applicant Signature: Steven M. Whitman

APPLICATION DEADLINE: 5:00 P.M. ON WEDNESDAY, JULY 31, 2013

**Applications must contain an original signature
and must include all required attachments.**

**The District will accept applications e-mailed before the deadline to
jbwd@jbwd.com provided that you phone the District to assure that it has been
received, and provided that a hard-copy follows.**

Send applications to:
Joshua Basin Water District
Attention: Board of Directors Vacancy
PO Box 675
Joshua Tree, CA 92252

LETTER OF INTEREST

I am definitely interested in offering my services to promote the best interests and welfare of the Joshua Basin Water District.

I have served as a CAC member from 2007 to 2010, then as an appointed Director in 2010, and currently serve again on the CAC.

I have interacted with the majority of the Board of Directors on the above referenced groups and other civic organizations.

I am a known quantity and present no surprise agendas.

A handwritten signature in cursive script that reads "Steven Whitman".

Steven Whitman
July 31-2013

CURRICULLA VITAE

I earned a B.A. Degree in Business Administration from Cal State Fullerton in 1971. The next 4 years were spent in the area of financial accounting with firms like Union Oil and TRW

In 1976 I earned a Real Estate Brokers license in the State of California and have been self employed within the real estate field since then. I have owned and operated my own real estate office and supervised the work of up to 10 sales people. Later I worked in mortgage lending during the first refinancing rush in 1986 when mortgage interest rates fell from 16% to 9.5%.

I have been involved with the JBWD from early 2007 as a member of the CAC and then in 2010 served 6 months as an appointed Director. Unfortunately I lost the 2010 election to Mike Luhrs by 3 votes. Concurrently I served 5 years on the County Supervisor's (Hansberger and Derry) Municipal Advisory Council until it's dissolution in November 2012 when a new Supervisor was elected for the 3rd District and declined to reform a Joshua Tree MAC.

The meat and potatoes of the skill set I offer the District have been formed both by my experiences as a real estate Broker and by my intense interests in economics and world events. As a Broker I have read and reviewed thousands of pages of real estate contracts, escrow documents, Trust Deeds, and disclosures required by State laws. I have learned to review public records to ascertain the legal status of a properties ownership, liens, loans, along with the satisfaction or re conveyances thereof.

I have been fascinated by the world of finance and economics since I was in High School (and that was a very long time ago). I have been an email subscriber with John Mauldin for over 10 years and regularly read the monthly comments of Bill Gross and Mohammed El-Erian who are Directors of PIMCO, the world's largest bond fund, based in Newport Beach. I subscribe to "The Economist" and "Foreign Affairs" which are somewhat serious publications. As a counter point I have not watched television since 1997. Who would pay a monthly fee to view the mental garbage that passes for American entertainment?

I purchase and read serious non fiction books.

The Black Swan by Nassim Nicholas Taleb
Against the Gods-The Remarkable Story of Risk by Peter Bernstein
When Markets Collide by Mohammed El-Erian
When Money Dies by Adam Ferguson
This Time is Different by Reinhart and Rogoff
Propaganda by Edward Bernays (This was originally published in 1928. The subject matter is quite different than we would expect today based upon it's title. The author was the nephew of Sigmund Freud. I would highly recommend this to all member of the PIC committee, although Kathleen seems to understand this subject instinctively).

A counter point to the above list is that I have not viewed a copy of Playboy magazine in over 30 years.

I am a detail person. I read the fine print, review the account balances and changes within the Districts financial reports and highlight with a red felt pen items that are vague or unusual. I wonder if any Board member has had these qualities since Rick Beatty stepped down in 2008?

Well this is enough. I am a known quantity to all of the existing Board of Directors. I rarely discuss the items mentioned above since they would serve no purpose in casual conversation but they are germane as useful qualities of a Board member.


Steven Whitman
July 31-2013

STATEMENT OF ECONOMIC INTERESTS
COVER PAGE

Date Received
 Official Use Only

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)
WHITMAN STEVEN MANLEY

1. Office, Agency, or Court

Agency Name
Joshua Basin Water District Director
 Division, Board, Department, District, if applicable Your Position

► If filing for multiple positions, list below or on an attachment.

Agency: _____ Position: _____

2. Jurisdiction of Office (Check at least one box)

- State Judge or Court Commissioner (Statewide Jurisdiction)
- Multi-County _____ County of _____
- City of _____ Other _____

3. Type of Statement (Check at least one box)

- Annual:** The period covered is January 1, 2012, through December 31, 2012.
- or-
- The period covered is _____, through December 31, 2012.
- Assuming Office:** Date assumed _____
- Leaving Office:** Date Left _____ (Check one)
- The period covered is January 1, 2012, through the date of leaving office.
- The period covered is _____, through the date of leaving office.
- Candidate:** Election year 2012 for Appointment and office sought, if different than Part 1: _____

4. Schedule Summary

Check applicable schedules or "None."

► Total number of pages including this cover page: _____

- Schedule A-1 - Investments** – schedule attached
- Schedule A-2 - Investments** – schedule attached
- Schedule B - Real Property** – schedule attached
- Schedule C - Income, Loans, & Business Positions** – schedule attached
- Schedule D - Income – Gifts** – schedule attached
- Schedule E - Income – Gifts – Travel Payments** – schedule attached

-or-

None - No reportable interests on any schedule

5. Verification

MAILING ADDRESS STREET CITY STATE ZIP CODE

(Business or Agency Address Recommended - Public Document)
P.O. Box 1561 Joshua Tree CA 92252

DAYTIME TELEPHONE NUMBER E-MAIL ADDRESS (OPTIONAL)
760 362-3203 STEVEN.WHITMAN2012@gmail.com

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed 31 July 2013
 (month, day, year)

Signature Steven Whitman
 (File the originally signed statement with your filing official.)

SCHEDULE A-2
Investments, Income, and Assets
of Business Entities/Trusts
(Ownership Interest is 10% or Greater)

CALIFORNIA FORM 700
FAIR POLITICAL PRACTICES COMMISSION
Name _____

1. BUSINESS ENTITY OR TRUST
La Mirada Trust
Name
PO Box 1561 Joshua Tree CA 92252
Address (Business Address Acceptable)
Check one
 Trust, go to 2 Business Entity, complete the box, then go to 2

GENERAL DESCRIPTION OF BUSINESS ACTIVITY

FAIR MARKET VALUE IF APPLICABLE, LIST DATE:
 \$0 - \$1,999
 \$2,000 - \$10,000 / / 12 / / 12
 \$10,001 - \$100,000 ACQUIRED DISPOSED
 \$100,001 - \$1,000,000
 Over \$1,000,000

NATURE OF INVESTMENT
 Partnership Sole Proprietorship _____ Other

YOUR BUSINESS POSITION _____

2. IDENTIFY THE GROSS INCOME RECEIVED (INCLUDE YOUR PRO RATA SHARE OF THE GROSS INCOME TO THE ENTITY/TRUST)

\$0 - \$499 \$10,001 - \$100,000
 \$500 - \$1,000 OVER \$100,000
 \$1,001 - \$10,000

3. LIST THE NAME OF EACH REPORTABLE SINGLE SOURCE OF INCOME OF \$10,000 OR MORE (Attach a separate sheet if necessary.)

None

4. INVESTMENTS AND INTERESTS IN REAL PROPERTY HELD OR LEASED BY THE BUSINESS ENTITY OR TRUST

Check one box:
 INVESTMENT REAL PROPERTY

0588-145-01
Name of Business Entity, if Investment, or Assessor's Parcel Number or Street Address of Real Property

Description of Business Activity or City or Other Precise Location of Real Property

FAIR MARKET VALUE IF APPLICABLE, LIST DATE:
 \$2,000 - \$10,000
 \$10,001 - \$100,000 / / 12 / / 12
 \$100,001 - \$1,000,000 ACQUIRED DISPOSED
 Over \$1,000,000

NATURE OF INTEREST
 Property Ownership/Deed of Trust Stock Partnership
 Leasehold _____ Yrs. remaining Other Trust Deed

Check box if additional schedules reporting investments or real property are attached

1. BUSINESS ENTITY OR TRUST
Name _____
Address (Business Address Acceptable) _____
Check one
 Trust, go to 2 Business Entity, complete the box, then go to 2

GENERAL DESCRIPTION OF BUSINESS ACTIVITY

FAIR MARKET VALUE IF APPLICABLE, LIST DATE:
 \$0 - \$1,999
 \$2,000 - \$10,000 / / 12 / / 12
 \$10,001 - \$100,000 ACQUIRED DISPOSED
 \$100,001 - \$1,000,000
 Over \$1,000,000

NATURE OF INVESTMENT
 Partnership Sole Proprietorship _____ Other

YOUR BUSINESS POSITION _____

2. IDENTIFY THE GROSS INCOME RECEIVED (INCLUDE YOUR PRO RATA SHARE OF THE GROSS INCOME TO THE ENTITY/TRUST)

\$0 - \$499 \$10,001 - \$100,000
 \$500 - \$1,000 OVER \$100,000
 \$1,001 - \$10,000

3. LIST THE NAME OF EACH REPORTABLE SINGLE SOURCE OF INCOME OF \$10,000 OR MORE (Attach a separate sheet if necessary.)

None

4. INVESTMENTS AND INTERESTS IN REAL PROPERTY HELD OR LEASED BY THE BUSINESS ENTITY OR TRUST

Check one box:
 INVESTMENT REAL PROPERTY

Name of Business Entity, if Investment, or Assessor's Parcel Number or Street Address of Real Property

Description of Business Activity or City or Other Precise Location of Real Property

FAIR MARKET VALUE IF APPLICABLE, LIST DATE:
 \$2,000 - \$10,000
 \$10,001 - \$100,000 / / 12 / / 12
 \$100,001 - \$1,000,000 ACQUIRED DISPOSED
 Over \$1,000,000

NATURE OF INTEREST
 Property Ownership/Deed of Trust Stock Partnership
 Leasehold _____ Yrs. remaining Other _____

Check box if additional schedules reporting investments or real property are attached

Comments: Seller carried 1st Trust Deed

SCHEDULE B
Interests in Real Property
(Including Rental Income)

Name _____

▶ ASSESSOR'S PARCEL NUMBER OR STREET ADDRESS
OSP-145-01

CITY
Joshua Tree CA 92522

FAIR MARKET VALUE IF APPLICABLE, LIST DATE:
 \$2,000 - \$10,000
 \$10,001 - \$100,000
 \$100,001 - \$1,000,000
 Over \$1,000,000

ACQUIRED / / 12 DISPOSED / / 12

NATURE OF INTEREST
 Ownership/Deed of Trust Easement
 Leasehold _____ Yrs. remaining _____ Other

IF RENTAL PROPERTY, GROSS INCOME RECEIVED
 \$0 - \$499 \$500 - \$1,000 \$1,001 - \$10,000
 \$10,001 - \$100,000 OVER \$100,000

SOURCES OF RENTAL INCOME: If you own a 10% or greater interest, list the name of each tenant that is a single source of income of \$10,000 or more.
 None

▶ ASSESSOR'S PARCEL NUMBER OR STREET ADDRESS

CITY

FAIR MARKET VALUE IF APPLICABLE, LIST DATE:
 \$2,000 - \$10,000
 \$10,001 - \$100,000
 \$100,001 - \$1,000,000
 Over \$1,000,000

ACQUIRED / / 12 DISPOSED / / 12

NATURE OF INTEREST
 Ownership/Deed of Trust Easement
 Leasehold _____ Yrs. remaining _____ Other

IF RENTAL PROPERTY, GROSS INCOME RECEIVED
 \$0 - \$499 \$500 - \$1,000 \$1,001 - \$10,000
 \$10,001 - \$100,000 OVER \$100,000

SOURCES OF RENTAL INCOME: If you own a 10% or greater interest, list the name of each tenant that is a single source of income of \$10,000 or more.
 None

* You are not required to report loans from commercial lending institutions made in the lender's regular course of business on terms available to members of the public without regard to your official status. Personal loans and loans received not in a lender's regular course of business must be disclosed as follows:

NAME OF LENDER* _____

ADDRESS (Business Address Acceptable) _____

BUSINESS ACTIVITY, IF ANY, OF LENDER _____

INTEREST RATE _____% TERM (Months/Years) _____
 None

HIGHEST BALANCE DURING REPORTING PERIOD
 \$500 - \$1,000 \$1,001 - \$10,000
 \$10,001 - \$100,000 OVER \$100,000
 Guarantor, if applicable

NAME OF LENDER* _____

ADDRESS (Business Address Acceptable) _____

BUSINESS ACTIVITY, IF ANY, OF LENDER _____

INTEREST RATE _____% TERM (Months/Years) _____
 None

HIGHEST BALANCE DURING REPORTING PERIOD
 \$500 - \$1,000 \$1,001 - \$10,000
 \$10,001 - \$100,000 OVER \$100,000
 Guarantor, if applicable

Comments: Seller carried Trust Deed

JBWD

JUL 31 2013

RECEIVED BY: *[Signature]*



JOSHUA BASIN WATER DISTRICT

61750 Chollita Road PO Box 675 Joshua Tree California
Ph: 760.366.8438 Fax: 760.366.9528 email: jbwbd@jbwd.com

APPLICATION FOR VACANT POSITION ON JOSHUA BASIN WATER DISTRICT BOARD OF DIRECTORS

Please complete the form below and include the following as attachments:

- 1) Statement of qualifications, resume, limited to two pages (8-1/2 x 11)
- 2) Cover letter defining your interest in serving on the Joshua Basin Water District Board of Directors, limited to one page (8-1/2 x 11)
- 3) Completed Form 700 (Statement of Economic Interests)

Applicant Name RICHARD E. FOUNTAIN
First M.I. Last

Mailing address 61620 FOUNTAIN BLVD.

City JOSHUA TREE State CA. Zip Code 92252

Residence address 61620 FOUNTAIN BLVD

City JOSHUA TREE State CA Zip Code 92252

Voter registration address 61620 FOUNTAIN BLVD

City JOSHUA TREE State CA. Zip Code 92252

Phone: Home: 760 660 3510 Work: _____ Cell: 760 660 3510

Emergency or Alternate Contact: Name: MARY FOUNTAIN

Address: 3760 PORTER BLVD JOSHUA TREE CA. 92252

Phone: Home: 760 366 2135 Work: _____ Cell: _____

Applicant Signature: Richard Fountain

APPLICATION DEADLINE: 5:00 P.M. ON WEDNESDAY, JULY 31, 2013

Applications must contain an original signature and must include all required attachments.

The District will accept applications e-mailed before the deadline to jbwd@jbwd.com provided that you phone the District to assure that it has been received, and provided that a hard-copy follows.

**Send applications to:
Joshua Basin Water District
Attention: Board of Directors Vacancy
PO Box 675
Joshua Tree, CA 92252**

Letter of interest

Richard Fountain

I have been involved with the Joshua Basin Water District for over 30 years I have been on the board when tough decisions have been made such as the first payment of \$900,000+ for the Mojave Pipe Line Extension. At the time, the district was looking at a possible bankruptcy. Funds were low, revenue was down, we had to make very hard decisions, We froze wages. We froze projects, we cut expenses everywhere. After half a year, the payment was made on time, operating a small business in the local area for 30 + years has taught Richard me how to make wise decisions and be successful. I am extremely qualified to fill the position open on the board. I am very civic minded and dedicated to helping the community. The following resume is submitted for your consideration.

Richard Fountain

Richard Fountain
61620 Fountain Blvd.
Joshua Tree, Ca. 92252

Resume

Experience

- **38 years in Contracting Construction Business**
- **Water main construction**
- **Fire hydrant/water meter installtions**
- **Numerous Contract jobs for the Joshua Basin Water District.**

Accomplishments while serving on the Board of The Joshua Basin Water District

- **Oversaw fiscal responsibilities.**
 - Keeping district out of bankruptcy.**
 - Doubling the water storage capacity.**
 - Cut the unaccounted water loss by 50%**
- **Initiated the first ground water management program**
- **Union negotiations**
- **Heavily involved in the Copper Mountain College Entrance into the Water System.**

STATEMENT OF ECONOMIC INTERESTS

Date Received
 Official Use Only

COVER PAGE

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)
FOUNTAIN RICHARD E

1. Office, Agency, or Court

Agency Name
JOSHUA BASIN WATER DISTRICT
 Division, Board, Department, District, if applicable Your Position
DIRECTOR

► If filing for multiple positions, list below or on an attachment.

Agency: _____ Position: _____

2. Jurisdiction of Office (Check at least one box)

State Judge or Court Commissioner (Statewide Jurisdiction)
 Multi-County _____ County of SAN BERNARDINO
 City of _____ Other _____

3. Type of Statement (Check at least one box)

Annual: The period covered is January 1, 2012, through December 31, 2012. Leaving Office: Date Left ____/____/_____
 (Check one)
 -or- The period covered is ____/____/_____, through December 31, 2012. The period covered is January 1, 2012, through the date of leaving office.
 Assuming Office: Date assumed ____/____/_____. The period covered is ____/____/_____, through the date of leaving office.
 Candidate: Election year _____ and office sought, if different than Part 1: _____

4. Schedule Summary

Check applicable schedules or "None." **► Total number of pages including this cover page: _____**

Schedule A-1 - Investments - schedule attached Schedule C - Income, Loans, & Business Positions - schedule attached
 Schedule A-2 - Investments - schedule attached Schedule D - Income - Gifts - schedule attached
 Schedule B - Real Property - schedule attached Schedule E - Income - Gifts - Travel Payments - schedule attached

-or-
 None - No reportable interests on any schedule

5. Verification

MAILING ADDRESS STREET CITY STATE ZIP CODE
 (Business or Agency Address Recommended - Public Document)
61620 FOUNTAIN BLVD JOSHUA TREE CA 92252
 DAYTIME TELEPHONE NUMBER E-MAIL ADDRESS (OPTIONAL)
(760) 666-3510

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed 7-30-13 Signature Richard Fountain
 (month, day, year) (File the originally signed statement with your filing official.)

SCHEDULE A-2
Investments, Income, and Assets
of Business Entities/Trusts
(Ownership Interest is 10% or Greater)

CALIFORNIA FORM 700
FAIR POLITICAL PRACTICES COMMISSION
Name _____

▶ 1. BUSINESS ENTITY OR TRUST

Name RFC ENT, INC.
Address (Business Address Acceptable) 61620 Fountain Blvd Joshua Tree CA 92252
Check one
 Trust, go to 2 Business Entity, complete the box, then go to 2

GENERAL DESCRIPTION OF BUSINESS ACTIVITY

FAIR MARKET VALUE IF APPLICABLE, LIST DATE:
 \$0 - \$1,999
 \$2,000 - \$10,000
 \$10,001 - \$100,000
 \$100,001 - \$1,000,000
 Over \$1,000,000

ACQUIRED / / 12 DISPOSED / / 12

NATURE OF INVESTMENT
 Partnership Sole Proprietorship Other _____

YOUR BUSINESS POSITION C.E.O.

▶ 2. IDENTIFY THE GROSS INCOME RECEIVED (INCLUDE YOUR PRO RATA SHARE OF THE GROSS INCOME TO THE ENTITY/TRUST)

\$0 - \$499 \$10,001 - \$100,000
 \$500 - \$1,000 OVER \$100,000
 \$1,001 - \$10,000

▶ 3. LIST THE NAME OF EACH REPORTABLE SINGLE SOURCE OF INCOME OF \$10,000 OR MORE (Attach a separate sheet if necessary)

None

▶ 4. INVESTMENTS AND INTERESTS IN REAL PROPERTY HELD OR LEASED BY THE BUSINESS ENTITY OR TRUST

Check one box:
 INVESTMENT REAL PROPERTY

Name of Business Entity, if Investment, or Assessor's Parcel Number or Street Address of Real Property _____

Description of Business Activity or City or Other Precise Location of Real Property _____

FAIR MARKET VALUE IF APPLICABLE, LIST DATE:
 \$2,000 - \$10,000
 \$10,001 - \$100,000
 \$100,001 - \$1,000,000
 Over \$1,000,000

ACQUIRED / / 12 DISPOSED / / 12

NATURE OF INTEREST
 Property Ownership/Deed of Trust Stock Partnership

Leasehold _____ Yrs. remaining Other _____

Check box if additional schedules reporting investments or real property are attached

▶ 1. BUSINESS ENTITY OR TRUST

Name _____
Address (Business Address Acceptable) _____
Check one
 Trust, go to 2 Business Entity, complete the box, then go to 2

GENERAL DESCRIPTION OF BUSINESS ACTIVITY

FAIR MARKET VALUE IF APPLICABLE, LIST DATE:
 \$0 - \$1,999
 \$2,000 - \$10,000
 \$10,001 - \$100,000
 \$100,001 - \$1,000,000
 Over \$1,000,000

ACQUIRED / / 12 DISPOSED / / 12

NATURE OF INVESTMENT
 Partnership Sole Proprietorship Other _____

YOUR BUSINESS POSITION _____

▶ 2. IDENTIFY THE GROSS INCOME RECEIVED (INCLUDE YOUR PRO RATA SHARE OF THE GROSS INCOME TO THE ENTITY/TRUST)

\$0 - \$499 \$10,001 - \$100,000
 \$500 - \$1,000 OVER \$100,000
 \$1,001 - \$10,000

▶ 3. LIST THE NAME OF EACH REPORTABLE SINGLE SOURCE OF INCOME OF \$10,000 OR MORE (Attach a separate sheet if necessary)

None

▶ 4. INVESTMENTS AND INTERESTS IN REAL PROPERTY HELD OR LEASED BY THE BUSINESS ENTITY OR TRUST

Check one box:
 INVESTMENT REAL PROPERTY

Name of Business Entity, if Investment, or Assessor's Parcel Number or Street Address of Real Property _____

Description of Business Activity or City or Other Precise Location of Real Property _____

FAIR MARKET VALUE IF APPLICABLE, LIST DATE:
 \$2,000 - \$10,000
 \$10,001 - \$100,000
 \$100,001 - \$1,000,000
 Over \$1,000,000

ACQUIRED / / 12 DISPOSED / / 12

NATURE OF INTEREST
 Property Ownership/Deed of Trust Stock Partnership

Leasehold _____ Yrs. remaining Other _____

Check box if additional schedules reporting investments or real property are attached

Comments: _____

JOSHUA BASIN WATER DISTRICT
MEETING AGENDA REPORT

Meeting of the Board of Directors

August 2, 2013

Report to: President and Members of the Board

Prepared by: Susan Greer 

TOPIC:
APPROVE NOTICE OF COMPLETION AND RELEASE OF RETENTION TO LUNA
CONSTRUCTION FOR FACILITY IMPROVEMENTS PROJECT

RECOMMENDATION:
Approve Notice of Completion and release of retention in the amount of \$2,362.50

ANALYSIS:
On October 17, 2012, the Board authorized a contract for the installation of an altitude valve at C2B tank and earthquake shutoff valves at C2B, C1 and B1 tanks with Luna Pacific Construction in the amount of \$38,000. The electrical designs for the projects were in the preliminary stages and had not yet been finalized yet when the bids were received; the Board authorized an additional \$5,000 to accommodate the possibility of extra equipment. In addition, the Board authorized the standard 10% contingency, for a total of \$47,300. This project was named the Facility Improvements Project.

You will note on the attached invoice that the total contract amount is \$49,851.29. A portion of the work done by Luna Construction is associated with the recharge project and has been charged against that job. After work on the Facility Improvements Project was complete, the District requested a quote for the remediation of the erosion damage at the C2B tank. Joe suggested that we use the extra soil at the recharge site that we would have to pay to get rid of anyway for this purpose. Because this is part of the recharge ponds, that portion of the work is charged to the project since it reduces the spoil export costs. We received a grading bid from Luna Construction and a quote for moving the dirt from Van Dyke Corporation for the work. The total cost of the work was \$10,245. The lowest bid received to complete the erosion remediation was \$16,500, so having Luna Construction do the work since they were already mobilized in the area saved us 61%. An additional cost of \$1,750 was authorized to apply a soil stabilizer at the C2B site to ensure that the grading remediation would resist future erosion. A recap of the contract and costs paid to Luna Construction are provided in the tables below:

ORIGINAL CONTRACT TO LUNA		
Original Equipment Installation Contract	\$38,00.00	
Additional Equipment	5,000.00	
Contingency	<u>4,300.00</u>	
TOTAL	\$47,300.00	

COSTS PAID OR DUE TO LUNA		
Original work	\$38,000.00	
<u>Amendments:</u>		
Equipment – transformer, wiring	2,601.29	Charged to recharge project
C2B erosion damage – grading	7,500.00	
C2B erosion damage – soil stabilizer	<u>1,750.00</u>	
TOTAL	\$49,851.29	

The maximum contract authorized by the Board was \$47,300, including the 10% contingency. Although the amount paid to Luna exceeded that amount by \$2,551, the recharge project grant will pay for \$7,500 of that cost. In addition, the District was able to correct the erosion damage at the C2B tank and saved \$6,255 or 61% off the cost while doing so. When we deduct the costs that will be funded from the grant, the actual cost to the District for completing both the original contract work plus repair of the C2B erosion damage was \$42,351; 11% less than the amount authorized by the Board for the one project.

The work is now complete as indicated by Dudek and we need to file the Notice of Completion and release the retention that has been withheld from the progress payments.

STRATEGIC PLAN ITEM:

3.3.4 Altitude Valve at C2B tank.

5.6.1 Earthquake shut-off valves for three tanks – C2B, C1 and B

FISCAL IMPACT:

Retention due to Luna Construction in the amount of \$2,362.50.

DUDEK

750 Second Street
 Encinitas, CA 920724
 (760) 942-5147 FAX (760) 479-4808

DATE	PROJECT NO.
7/7/2013	6079-06
PROJECT	
Facility Improvemnts Project	
Progress Payment No. 4	

ORRIGINAL CONTRACT AMOUNT:	\$ 38,000.00
Extra Materials 1	\$ 2,601.29
Extra Work 2	\$ 1,750.00
Grading for Recharge Project	\$ 7,500.00
TOTAL CONTRACT AMOUNT:	\$ 49,851.29

BILLING NO.	DATE	PAY REQUEST	RETENTION (5%)	PAYMENT AMOUNT	PERCENT PAID
1	4/22/2013	\$ 16,600.00	\$ 830.00	\$ 15,770.00	31.6%
2	5/13/2013	\$ 15,500.00	\$ 775.00	\$ 14,725.00	29.5%
3	6/3/2013	\$ 5,900.00	\$ 295.00	\$ 5,605.00	11.2%
4	6/3/2013	\$ 2,601.29	\$ -	\$ 2,601.29	5.2%
5	7/7/2013	\$ 9,250.00	\$ 462.50	\$ 8,787.50	17.6%
TOTALS		\$ 49,851.29	\$ 2,362.50	\$ 47,488.79	95.3%

TOTAL CONTRACT AMOUNT	\$ 49,851.29
TOTAL PAST PAYED	\$ 38,701.29
PERCENTAGE PAST PAYED	77.6%
RECOMMENDED PAY AMOUNT	\$ 8,787.50
TOTAL PAYED	\$ 47,488.79
CONTRACT PROGRESS	100.0%

Rec'd via email 7/19

Luna Pacific Construction

30940 Sarabia st.
Lake Elsinore Ca, 92530
951-226-0190 fax 951-239-3118

Invoice No. 218

INVOICE

Customer

Name JBWD
Address 61750 Chollita Road
City Joshua Tree State CA ZIP 92252

Date 7/19/2013
W.O# N/A

Unit	Description	Unit Price	TOTAL
1	Retention for the Facility Improvements Project	\$2,362.50	\$2,362.50

SubTotal	\$2,362.50
Shipping & Handling	\$0.00
Taxes State	\$0.00
5% Less Retainage	N/A
TOTAL	\$2,362.50

Thank you

Luna Pacific Construction

30940 Sarabia st.
 Lake Elsinore Ca, 92530
 951-226-0190 fax 951-239-3118

Invoice No. 216-A

INVOICE

Customer

Name JBWD
 Address 61750 Chollita Road
 City Joshua Tree State CA ZIP 92252

Date 6/10/2013
 W.O# N/A

Unit	Description	Unit Price	TOTAL
1	Receive spoils from the Joshua Basin recharge project pipeline and grade per the direction of the district	\$7,500.00	\$7,500.00

SubTotal	\$7,500.00
Shipping & Handling	\$0.00
Taxes State	\$0.00
5% Less Retainage	N/A
TOTAL	\$7,500.00

Thank you

Luna Pacific Construction

30940 Sarabia st.
 Lake Elsinore Ca, 92530
 951-226-0190 fax 951-239-3118

Invoice No. 220-A

INVOICE

Customer

Name JBWD
 Address 61750 Chollita Road
 City Joshua Tree State CA ZIP 92252

Date 7/3/2013
 W.O# N/A

Unit	Description	Unit Price	TOTAL
1	Applied soils binder to the fill from recharge basin project	\$1,750.00	\$1,750.00

SubTotal	\$1,750.00
Shipping & Handling	\$0.00
Taxes State	\$0.00
5% Less Retainage	
TOTAL	\$1,750.00

Thank you

Recording Requested by (and mail to):

JOSHUA BASIN WATER DISTRICT
61750 Chollita Road
Joshua Tree, CA 92252

Exempt from filing fees per
G.C. Section 6103

NOTICE OF COMPLETION

Notice is given that work was completed on that certain work of improvement known as Facility Improvements Project, for the owner, **Joshua Basin Water District, P O Box 675, Joshua Tree, CA 92252**, on or before 7/19/13 and that said work was accepted by the District on 8/2/13.

The original Contractor on said work was Luna Pacific Construction, 30940 Sarabia St., Lake Elsinore, CA 92530, and the surety of said Contractor is Western Surety Company of Riverside, CA. Said work of improvement was constructed at C2-B Reservoir, C1 Reservoir, B1 Reservoir. Assessor's Parcel Numbers 059919148, 060302103 and 060704103.

JOSHUA BASIN WATER DISTRICT

Date _____

By: _____
General Manager

STATE OF CALIFORNIA
COUNTY OF SAN BERNARDINO

Subscribed and sworn to before me this _____ day of _____, 2010 by

_____ ,

proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

(seal)

Signature: _____
Signature of Notary Public

JOSHUA BASIN WATER DISTRICT
MEETING AGENDA REPORT

Meeting of the Board of Directors

August 7, 2013

Report to: President and Members of the Board

Prepared by: Susan Greer 

TOPIC:
ADOPT RESOLUTION 13-909, FIXING THE RATE OF TAXATION WITHIN ID#2

RECOMMENDATION:
Approve Resolution 13-909, increasing the tax rate from \$0.0256 to \$0.0264 per \$100 of assessed valuation.

ANALYSIS:
The attached resolution and calculation are required annually to set the tax rate for Improvement District Number 2. The County of San Bernardino serves as the property tax collector and funds collected are used to pay the general obligation bond debt service. The bonds were authorized by the voters in the June 1974 election. Although the District paid off the remaining two years of the ID2 bonds from reserve funds late last year, the taxpayers will still have to pay the District back through fiscal year 14/15 to reimburse the reserves.

The proposed tax rate of \$0.0264 (approximately two and six tenths cents) per \$100 of assessed value. A short history of the tax rates and assessed values within the District is presented below:

Year	Net Assessed Value	Increase (Dec)	Tax Rate per \$100	Increase (Dec)
13/14	450,932,763	(3%)	\$0.0264	2%
12/13	465,354,174	(2%)	\$0.0256	7%
11/12	474,116,218	(3%)	0.0240	(12%)
10/11	490,204,707	(3%)	0.0272	5%
09/10	503,416,705	(7%)	0.0258	9%
08/09	544,064,129	12%	0.0237	(10%)

Property tax values have decreased again, this year by 3%, resulting in an increase to the tax rate of 2%. The tax rate changes inversely from the assessed values; an increase in assessed values results in a decrease to the tax rate and a decrease to the values produces an increased tax rate. Other factors, such as the amount due for debt service, which varies a little year-to-year, and unsecured values, also affect the rate in a small way. For a property valued at \$100,000, the proposed rate results in a tax of \$26.40, an increase of \$0.80 from last year

STRATEGIC PLAN ITEM:
N/A

FISCAL IMPACT:
The tax rate will produce approximately \$110,000 in property tax revenues.

RESOLUTION 13-909

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE JOSHUA BASIN WATER DISTRICT
FIXING THE RATE OF TAXATION WITHIN
IMPROVEMENT DISTRICT NUMBER 2
FOR FISCAL YEAR 2013/2014

WHEREAS, the Joshua basin Water District is organized and exists pursuant to the County Water District law of the State of California (Section 30000 et seq of the Water Code) and, as such, is authorized to levy taxes on behalf of any Improvement District of the District, and

WHEREAS, Improvement District Number 2 of the Joshua Basin Water District has been formed and has authorized a general obligation bond issue of Two Million Dollars (\$2,000,000) all of which said bonds have been issued and sold.

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Joshua Basin Water District as follows:

1. That the rate of taxation within Improvement District Number 2 for the fiscal year 2013/2014 for payment of principal and interest on bonded indebtedness of said Improvement District is hereby fixed at the rate of \$0.0264 per One Hundred Dollars (\$100.00) of assessed valuation upon all taxable property within Improvement District Number 2.

2. That the Acting General Manager of the District is hereby authorized and directed to file certified copies of this resolution with the Auditor of the County of San Bernardino.

ADOPTED this 7th day of August 2013.

By _____
Mickey Luckman, President

Attest _____
Susan Greer, Acting Board Secretary



P.O. BOX 675 • 61750 CHOLLITA ROAD • JOSHUA TREE • CALIFORNIA 92252
 TELEPHONE (760) 366-8438 FAX (760) 366-9528 E-mail: customerservice@jbwd.com
www.jbwd.com

2013/2014 TAX RATE CALCULATION
Improvement District Number 2

2013/2014 Secured Assessed Value	\$415,054,097
2013/2014 Unsecured Assessed Value (based upon County's 92% collection factor)	\$2,732,991

Unsecured Tax Rate Calculation

(based upon last year's secured rate; billed automatically by the County)

$$\begin{array}{rclcl}
 \$ & 2,732,991 & / & 100 & = & \$ & 27,330 \\
 \$ & 27,330 & * & \boxed{0.0256} & = & \$ & 700
 \end{array}$$

2013/2014 Debt Service

Principal	\$110,000
Interest	11,250
Less: Unitary Revenue	(11,101)
Less: Unsecured tax reimbursement (above)	<u>(700)</u>
	\$109,449

Secured Tax Rate Calculation

$$\begin{array}{rclcl}
 \$ & 415,054,097 & / & 100 & = & \$ & 4,150,541 \\
 \$ & 109,449 & / & \$ & 4,150,541 & = & \$ & 0.0264
 \end{array}$$

2013/2014 IMPROVEMENT DISTRICT NO. 2 TAX RATE

\$ 0.0264 PER \$100 ASSESSED VALUE

Handwritten initials/signature

JOSHUA BASIN WATER DISTRICT
MEETING AGENDA REPORT

Meeting of the Board of Directors

August 7, 2013

Report to: President and Members of the Board

Prepared by: Susan Greer 

TOPIC:
APPOINTMENT TO CITIZEN'S ADVISORY COMMITTEE

RECOMMENDATION:
Recommend that the Board review the application from Karen Morton and consider appointment

ANALYSIS:
An application for membership on the Citizen's Advisory Committee has been received from Karen Morton. The application indicates that Ms. Morton is a registered voter in Joshua Tree, owns property and a home in Joshua Tree, is a JBWD customer and lives in Joshua Tree full time.

Per the CAC guidelines adopted by the Board, the purpose of the CAC is to review important issues such as policy development and to make recommendations to the Board of Directors. Ideally, the Committee will represent a cross section of the community of Joshua Tree in order to represent the varied interests of the community.

The guidelines also stipulate that the CAC is made up of six to 12 members and we currently have nine members.

STRATEGIC PLAN ITEM:
N/A

FISCAL IMPACT:
None. CAC members are volunteers.



Citizens Advisory Committee Application Process and Guidelines for Membership

Purpose: The purpose of the Joshua Basin Water District Citizens Advisory Committee is to review important issues such as policy development and to make recommendations to the Board of Directors. Ideally, the Committee will represent a cross section of the community of Joshua Tree in order to present the varied interests of the community.

Committee: The Committee is made up of 6 to 12 members who are registered voters and residents, account holders or property owners in the District. Membership may be appointed based on other interests, for example involvement with a Joshua Tree based organization. Members should demonstrate an interest in water-related issues.

Ethics: This is a standing committee of the Joshua Basin Water District. As such, its members are expected to perform their duties ethically and responsibly. Ethics training will be required, and will be provided by the District, for Committee members. Transparency and open meeting laws such as The Brown Act and Public Records Act apply to committee members and to committee meetings.

Membership: Prospective members are asked to complete an application form and submit the completed form and a resume, letter of interest, or biography to the District's Executive Secretary. The application will be considered by the Board of Directors at a public meeting. Appointments to the Committee are made by a majority vote of the Board of Directors.

Membership on the Citizens Advisory Committee is strictly voluntary; members do not receive financial compensation.

Meetings: Regular meetings of the Citizens Advisory Committee are scheduled bi-monthly, the fourth Tuesday at 7:00 pm and are held at the District office. Special meetings are sometimes held on other dates.

The Committee will consider and discuss subjects referred by the Board or staff before making recommendations. The Committee may request additional information from staff to clarify subject matter. Recommendations are presented to the Board.

A chairperson will be elected by majority vote of the membership at the last regular Committee meeting of each calendar year. The chairperson is responsible for conducting meetings, and following each CAC meeting will provide a report to the Board at a meeting of the Board of Directors. Reports to the Board on general Committee activities may be verbal; however, recommendations to the Board should be presented in writing.

Attendance: a quorum (or majority) of members must be present for a meeting to take place. Therefore, members are encouraged to attend meetings whenever possible. Members are requested to advise the Executive Secretary whether or not they will attend each meeting in order to assure that a quorum will be present. Low attendance may result in removal from the Committee. A member may request to be temporarily removed from the Committee roster if circumstances prevent him or her from participating for a period of up to six months. Requests for temporary leave of absence should be made to the Executive Secretary.

Discontinuing Membership: Members who no longer wish to serve on the Committee should present written notice to the Executive Secretary.



JBWD

PO Box 675 61750 Chollita Road Joshua Tree CA 92252
Phone 760.366.8438 Fax 760.366.9528 email www.jbwd.com

RECEIVED BY: PF

CITIZEN'S ADVISORY COMMITTEE Application for Membership

Name: Karen Morton
Residence Address: 61064 Prescott Trl, J.T. CA 92252
Mailing Address (if different): _____
Phone (home): 760-974-9463 Phone (cell): 805-432-6802
Email address: Karen.morton@wellpoint.com
How did you hear about the Citizen's Advisory Committee (CAC)? Kathleen Radnich & Waterline Report.

Please check all that apply:

I am a registered voter in the Joshua Basin Water District (Required)

I own a home in Joshua Tree

I own a business in Joshua Tree

I own property in Joshua Tree

I am a customer of JBWD

I live in Joshua Tree part-time

I live in Joshua Tree full-time

Other interest in JBWD and/or community of Joshua Tree (describe below):

As a newer resident, I am very interested in being connected with the community.

How do you think you could contribute as a member of the CAC? my background with Federal & State laws may help to understand JBWD's processes & decisions. I have a strong desire to contribute to the community of Joshua Tree.

HAVE YOU EVER BEEN CONVICTED OF A CRIME (INCLUDING A PLEA OF GUILTY OR NO CONTEST) WHICH RESULTED IN A CRIMINAL CONVICTION (THAT HAS NOT BEEN JUDICIALLY ORDERED SEALED OR EXPUNGED)? (EXCLUDE MISDEMEANOR CONVICTIONS FOR MARIJUANA-RELATED OFFENSES MORE THAN TWO YEARS OLD; NOTWITHSTANDING ANY OF THE PRECEDING, YOU SHOULD NOT DISCLOSE CONVICTIONS THAT ARE OVER TWO YEARS OLD AS OF THE DATE THAT YOU COMPLETE THIS APPLICATION FOR VIOLATION OF HEALTH AND SAFETY CODE SECTIONS 11357, 11360, 11364, 11365 OR 11550, AS THOSE STATUTES RELATED TO MARIJUANA PRIOR TO JANUARY 1, 1976 OR A STATUTORY PREDECESSOR TO THOSE STATUTES.)

YES NO

IF YES, BRIEFLY DESCRIBE THE NATURE OF THE CRIME(S), THE DATE AND THE PLACE OF CONVICTION(S), THE CASE NUMBER, AND THE LEGAL DISPOSITION OF THE CASE(S):

THE BOARD WILL NOT DENY APPOINTMENT TO ANY APPLICANT SOLELY BECAUSE THE PERSON HAS BEEN CONVICTED OF A CRIME. THE BOARD, HOWEVER, MAY CONSIDER THE NATURE, DATE AND CIRCUMSTANCES OF THE OFFENSE AS WELL AS WHETHER THE OFFENSE IS RELEVANT TO THE DUTIES OF THE POSITION.

Please attach your resume, letter of interest, or biography to this application. Return completed application and any attachments to Executive Secretary Marie Salsberry at the District office.

~ Resume ~

Karen Morton
61064 Prescott Trail
Joshua Tree, CA 92252
760-974-9463

Full time WellPoint Associate: August 1998 to Present:

Clinical Compliance Consultant / Quality Improvement Analyst, Sr. 10/26/09 to Present

- Conduct contract research on Medicaid regulatory and NCQA requirements for P&Ps, Tri-County Implementation and meeting new changes with committee reporting
- Formal and self learning with Compliance 360 application in preparation for DMHC audit
- Develop processes to update the Medicaid deliverables, reassign the owners and monitor the timely submissions of compliance reports
- Development of a multi-state side by side comparison grid to aid others with their understanding of contractual requirements
- Research regulatory compliance to compare with policies and procedures; provided input and updates based on findings
- Schedule and participate in readiness review and preparation meetings for DMHC Routine Survey
- Transitioned quality committee responsibility over to new team when department reorganized
- Developed a useful and high level reporting grid for Community Advisory Committees (CAC) to report activities at the QISC meetings and communicated the change with CAC staff

Quality Improvement Specialist 12/24/07 to 10/23/09

- Annually facilitated 20 quality meetings for Medicaid:
 - Scheduled and coordinated dates with all internal and external participants including Medicaid providers
 - Requested, organized and finalized meeting documents for G&A, Call Center, Disease Management and other quality subjects being presented
 - Utilized technical skills to present data smoothly using Live Meeting software
 - Prepared and distributed agendas for quality meetings (PQIC, QISC, QOC)
 - Recorded and documented meeting minutes and reviewed for accuracy
 - Created approximately 12 HEDIS presentations for QI meetings on behalf of clinical quality director
 - Requested, researched, responded to inquiries and prepared documentation for discussion and physician input on medical cases for Peer Review Committee
- SharePoint Site Administrator:
 - Designed and uploaded approximately 21 document libraries
 - Created approximately 104 folders and uploaded approximately 200 documents onto the SharePoint site
 - Assigned site permissions for associate use
- Responsible for timely submission of quarterly quality work plan report: LA Care Industry Collaborative Effort (ICE) Work Plan
- Actively participated in the updating and finalization of the Medicaid quality improvement annual program documents

~ Resume ~

Karen Morton
61064 Prescott Trail
Joshua Tree, CA 92252
760-974-9463

Legal Administrative Asst., Sr. **3/5/07 to 12/21/07**
WellPoint – Legal Department Thousand Oaks, CA
Reporting to Sue Lanergan, Sr. Executive Counsel via Michelle Nader, Managing Counsel

- Create, organize, and maintain legal pleadings, discoveries and correspondence files for employment litigation department
- Research confidential data as needed for legal matters
- Coordinate schedules and calendar meetings for multiple parties
- Research and plan travel including processing expense reports as needed
- Document up-to-date information and payments in Litigation Database
- Process check requests and maintain records
- Review legal communications and other outgoing correspondence for accuracy
- Audit invoices and process check requests for payment

Associate HR Consultant **6/01 to 3/5/07**
WellPoint – Human Resources Camarillo, CA
Reported to Denise Held, Director, Human Resources

- Manage projects as assigned with minimal supervision
- Responsibilities include but not limited to:
- Project lead for rollout of Education Fair 2006
- Served as advisor on the following events:
- Diversity program 2005
- Safety Day committee member 2002-2005
- Take Your Child to Work Day 2002-2004
- Ford Partnership Program 2003, 2005
- Total Rewards 2005
- New Associate Orientation 2006
- Multiple Focus Groups 2001-2006
- Manage workers' compensation files and processed claims
- OSHA reports, prepare documentation
- Assist with the delivery of reductions in force
- Facilitate exit interview process with impacted associates
- Ensure that the Camarillo site is in compliance with wage orders and labor laws
- Perform various support functions to HR staff as needed, including strong attention to detail, maintaining confidentiality, and lead meetings as needed
- Achieve set standards of quality and quantity when multitasking heavy project load
- Foster excellent relationships with internal and external clients
- Develop personal work plans to maximize accomplishments
- Maintain consistency by following up on commitments and responsibilities
- Research information, new programs, and methodologies as needed
- Going above and beyond normal duties in order to exceed expectations

~ Resume ~

Karen Morton
61064 Prescott Trail
Joshua Tree, CA 92252
760-974-9463

Executive Administrative Assistant

WellPoint – Organization, Development & Training
Reported to Cheryl Moore, Vice President, OD& T

8/98 – 6/01

Thousand Oaks, CA

- Provided assistance to VP of Organization, Development and Training. Supported entire ODT department in various projects, including Succession Planning (Human Resources Planning) as a lead on the project.
- Other responsibilities and accomplishments include:
- Managed department budget tracking reports
- Created an HR resource library
- Assisted and facilitated the department planning, budgeting, and scheduling of training programs for entire company
- Coordinated and facilitated department off-sites and meetings while maintaining executive calendaring functions
- Processed VPAs as needed, ensuring costs stayed within budget constraints
- Served as advisor developing and planning various highly visible Company-wide events such as Take Your Child to Work Day, Service Awards, and Honor Awards

Human Resources Administrator 11/95 – 9/97

Reinhold Industries, CompositAir Division Camarillo, CA

Performed interviews and hired employees, provided administrative and payroll support, took project lead on coordinating facility move, maintained personnel files, workers' comp, and assisted with budget tracking.

Education: UCSB – Extension Human Resource Management Certificate
Oxnard College Associate of Science degree in Marketing

Certifications: OSHA Compliance, Change-ABLE, Project Management, HR Assistant, Train-the-Trainer certification from ASTD.

Strengths: Self-starter, strong interpersonal and organizational skills, detail-oriented, budget-minded and 100% committed to honoring the values of the organization.

Personal references are available upon request.