

JOSHUA BASIN WATER DISTRICT
Minutes of the
REGULAR MEETING OF THE BOARD OF DIRECTORS
August 21, 2013

1. CALL TO ORDER: 7:00 PM

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF QUORUM:

Victoria Fuller	Present
Bob Johnson	Present
Mickey Luckman	Present
Mike Reynolds	Present
Gary Wilson	Present

STAFF PRESENT:

Susan Greer, Acting General Manager
Marie Salsberry, HR Manager/Administrative Specialist
Keith Faul, GIS Coordinator

CONSULTANTS PRESENT:

Gil Granito, District Counsel
Kathleen Radnich, Public Outreach Consultant

GUESTS 6

4. APPROVAL OF AGENDA

MSC Reynolds/Fuller 5/0 to approve the agenda for the August 21st, 2013 Regular Meeting of the Board of Directors.

5. PUBLIC COMMENT

None.

6. CONSENT CALENDAR

MSC Fuller/Reynolds 5/0 to approve the Draft Minutes of the August 7, 2013 Regular Meeting of the Board of Directors; to Adopt Resolution #13-910 Establishing the Appropriation Limit for Fiscal Year 2013/2014 and to adopt Resolution 13-912 Authorizing Signers with U.S. Bank.

7. REQUEST FOR PROPOSALS (RFP) FOR EXECUTIVE RECRUITMENT SERVICES

Acting General Manager Susan Greer reported that the Ad Hoc General Manager Search committee directed staff to prepare the RFP for services of an executive recruitment firm to assist the Board with selection of a general manager. She explained the scope of services described in the RFP.

Director Johnson asked whether the firm would prioritize the candidates; AGM Greer answered that would depend on the Board's instructions.

MSC Reynolds/Johnson 4/1 to approve and authorize distribution of RFP.

Fuller	Aye
Johnson	Aye
Luckman	Aye
Reynolds	Aye
Wilson	No

8. CONSIDER VOTING FOR THE ASSOCIATION OF CALIFORNIA WATER AGENCIES REGION 9 BOARD OF DIRECTORS RECOMMENDED SLATE OF CANDIDATES, INCLUDING JIM VENTURA, MOJAVE WATER AGENCY BOARD MEMBER

AGM Greer reported noting that Jim Ventura, former Joshua Basin Water District Director and current Mojave Water Agency Director, is included on the recommended slate of candidates. Director Wilson commented he is against Jim Ventura. Director Johnson asked if Mr. Ventura might occasionally come to JBWD to brief the Board; AGM Greer stated that Mr. Ventura would be very likely to and has done so in the past. Vice President Fuller noted that Jim Ventura lives in our area and has always been very supportive of Joshua Tree. Director Reynolds commented that he knows Mr. Ventura personally and professionally and can't think of a better person for the job. President Luckman agreed.

MSC Reynolds/Fuller 4/1 to authorize submission of ballot to vote for the recommended slate of candidates including Jim Ventura for the seven-member ACWA Region 9 Board of Directors.

Fuller	Aye
Johnson	Aye
Luckman	Aye
Reynolds	Aye
Wilson	No

9. PRESENTATION ON CREDIT CARD ACCEPTANCE AND FEES

AGM Greer gave a presentation on the cost of credit card acceptance at the District. Director Johnson asked what other agencies in the area are doing. AGM Greer stated BDVWA uses a third-party provider; HDWD accepts credit cards in the office but uses third-party services for website and phone credit card payments. Director Reynolds noted that AGM Greer had stated that the District is a "Level 1" provider, and asked what determines that particular status.

10. MEMORANDUM OF UNDERSTANDING WITH THE JOSHUA BASIN CHAPTER OF AFSCME LOCAL 1902

AGM Greer presented the staff report. Director Wilson asked several questions related to the tentative agreement that was reached prior to development of the memorandum of understanding. He stated he believes it was illegally done; he will not vote for it.

Director Reynolds commented this has been a long process and we need to move forward.

President Luckman stated the Board had several closed session negotiating meetings and although she has some concerns she feels the Board should accept the agreement.

MSC Fuller/Reynolds 4/1 to adopt Resolution #13-911 Approving Memorandum of Understanding with the Joshua Basin chapter of AFSCME Local 1902.

Fuller	Aye
Johnson	Aye
Luckman	Aye
Reynolds	Aye
Wilson	No

11. APPOINTMENT TO CITIZENS ADVISORY COMMITTEE

The applicant, Karen Morton was present. The Board welcomed her.

MSC Fuller/Reynolds 5/0 to appoint Karen Morton to the Joshua Basin Water District Citizens Advisory Committee.

12. CONSIDER INSTALLATION OF FENCE AT DISTRICT OFFICE

AGM Greer reported that the installation of a fence behind the office building would deter motorcyclists who have been crossing the property from the north and traveling at high speeds through the parking area. Director Reynolds stated he was in favor of the partial fence but would like to have the Citizens Advisory Committee discuss the subject of a complete fence since the item is not budgeted. Vice President Fuller and Director Johnson agreed. Director Wilson suggested installation of a fence beginning at the existing fence behind the north side of the building and ending at the building which would be a shorter distance than that recommended.

Doug Buckley of Joshua Tree suggested using boulders as a barrier to the off-road traffic.

MSC Fuller/Reynolds 5/0 to authorize installation of fence up to a cost of \$1,650 and to consider the shorter alternative.

13. BAD DEBT WRITE-OFF FOR FISCAL YEAR 12/13

AGM Greer reported on the bad debt for the fiscal year just ended, noting that bad debt has increased 17% from the prior year and that 80% of all bad debt is from tenants. Bad debt is a little over one half of one percent of operating revenue. After brief discussion the Board took the following action:

MSC Reynolds/Fuller 5/0 to approve \$24,387.52 bad debt write-off.

President Luckman appointed Director Johnson to replace Vice President Fuller on the Tank Restoration Committee and the Engineering Committee. She appointed a Standing Finance Committee of Vice President Fuller and Director Johnson.

14. COMMITTEE REPORTS

- A. PUBLIC INFORMATION COMMITTEE: President Luckman and Vice President Fuller: Public Outreach Consultant Kathleen Radnich reported she attended a public information consortium meeting where she learned that numerous entities have reported that they will run out of water by 2035; results of a survey will be presented at the San Bernardino County Water Conference later this week. The District's Public Information Committee is now meeting regularly on the third Wednesday of each month. The Committee is considering developing a speakers bureau, and using twitter for emergency messaging. A ribbon cutting for Joshua Basin Treatment Plant #1 is set for October second at two pm. United States Geological Survey will give a presentation in October about Morongo Basin aquifers.
- B. HOSPITAL WASTEWATER PROJECT: President Luckman and Vice President Fuller: No report.
- C. TANK RESTORATION PROJECT: Director Wilson and Vice President Fuller: No report.
- D. RULES AND REGULATIONS COMMITTEE: Vice President Fuller and Director Reynolds: No report
- E. ADMINISTRATION CODE UPDATE PROJECT: Vice President Fuller and President Luckman: No report
- F. AD HOC GENERAL MANAGER SEARCH: President Luckman and Director Reynolds: President Luckman reported that about 60 applications have been received to date.
- G. MOJAVE WATER AGENCY INTEGRATED REGIONAL WATER MANAGEMENT PLAN COMMITTEE: President Luckman and Vice President Fuller: President Luckman reported that the TAC met yesterday she and Susan attended; over 100 projects had been submitted. They are looking for ways that agencies can work together for regional projects.

15. PUBLIC COMMENT

Richard Fountain of Joshua Tree commented that fill dirt at the C-2 site was hauled from the office, and not from the recharge site.

16. GENERAL MANAGER REPORT

AGM Greer responded to Director Wilson's comment at a prior meeting regarding a fire hydrant on a mainline that may have been abandoned. She reported her attendance at the Mojave Water Agency Technical Advisory (TAC) Committee meeting where the TAC voted to accept the Afton, Twentynine Palms, and Crestwood/Arrowhead areas, and will accept the Wrightwood area if they can get a commitment of costs. Nearly 50 agencies have submitted projects for Integrated Regional Water Management Plan project list. AGM Greer met with representatives from Mojave Water Agency, Hi-Desert Water District and the Department of Water Resources regarding the grant funding. The Joshua Basin Treatment Plant #1 at Hi-Desert Medical Center will begin working next Tuesday. Redesign of the recharge pond project is underway. Director Wilson asked the status of some private wells. AGM Greer reported the meters have been ordered. Richard Fountain of Joshua Tree asked about the solar project. AGM Greer stated that one of the project's permits has expired. Doug Buckley of Joshua Tree asked if there is a meter for water being pulled off Sunfair; AGM Greer responded there are two.

17. DIRECTORS COMMENTS/REPORTS

Director Reynolds welcomed Karen Morton to the Citizens Advisory Committee and to Joshua Tree. He stated he will attend the San Bernardino County water conference this Friday.

Vice President Fuller welcomed Karen Morton, and commented regarding the memorandum of understanding, that our employees are our greatest asset and we want to make sure we are treating them fairly. On September 7th a meeting will be held with representatives from the California Energy Commission present to hear concerns and comments from the community regarding renewable energy projects.

Director Johnson welcomed Karen to the CAC.

Director Wilson commented that he will file a complaint with the grand jury to look into the subject of the memorandum of understanding.

18. DISTRICT GENERAL COUNSEL REPORT

District Counsel Gil Granito commented that the AGM and he had consulted regarding procedural requirements related to prop 218 in light of the District's rate study. The law is evolving; judges are focusing on whether rate structures comply with the "cost of service proportionality".

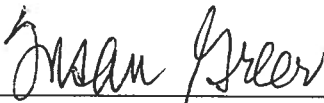
19. FUTURE AGENDA ITEMS

None.

20. ADJOURNMENT 8:37 PM

MSC Reynolds/Fuller 5/0 to adjourn the August 21st, 2013 Regular Meeting of the Board of Directors.

Respectfully submitted:



Susan Greer, Acting General Manager

The next regular meeting of the Board of Directors is scheduled for September 4, 2013 at 7:00 pm.