



PO Box 675 • 61750 Chollita Road • Joshua Tree CA 92252  
Phone (760) 366-8438 • Fax (760) 366-9528 • [www.jbwd.com](http://www.jbwd.com)  
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JOSHUA BASIN WATER DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
WEDNESDAY JUNE 5, 2013 7:00 PM  
61750 CHOLLITA ROAD, JOSHUA TREE CALIFORNIA 92252  
AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. DETERMINATION OF QUORUM
4. APPROVAL OF AGENDA
5. PUBLIC COMMENT: At this time, any member of the public may address the Board on matters within the Board's jurisdiction that are not listed on the agenda. Please use the podium microphone. The Board may not discuss at length or take action on items not on the agenda.  
During either "Public Comment" Item, please use the podium microphone. State your name and have your information prepared and be ready to provide your comments to the Board. The District is interested and appreciates your comments. A 3-minute time limit may be imposed. Thank you.
6. CONSENT CALENDAR: Items on the Consent Calendar are considered routine in nature and will be adopted in total by one action of the Board of Directors unless any Board Member or any individual or organization interested in one or more consent calendar items wishes to be heard.
  - A. Approve April 2013 Financial Report
  - B. Approve Draft Minutes of the May 15, 2013 Regular Meeting of the Board of Directors
  - C. Approve Draft Minutes of the May 28, 2013 Special Meeting of the Board of Directors
  - D. Approve Draft Minutes of the May 28, 2013 Joint Meeting of the Board of Directors and Citizens Advisory Committee
  - E. Approve Certificate of Appreciation for outgoing General Manager Joe Guzzetta
7. WATER EDUCATION SCHOOL PROGRAM RECOGNITIONS  
Recommend that the Board recognize the water education achievements of Joshua Tree fifth graders and the District's many dedicated water education program volunteers.
8. CO-SPONSORSHIP WITH JOSHUA TREE CHAMBER OF COMMERCE OF ELECTRONIC WASTE DISPOSAL EVENT IN JOSHUA TREE IN AUGUST 2013  
Recommend that the Board agree to co-sponsor an electronic waste disposal event sometime in August and authorize notice of the event to be given in the monthly Waterline Report.

- Pg. 16-24 9. PURCHASE OF TWO REPLACEMENT VEHICLES  
Recommend that the Board take the following action: 1) Authorize the purchase of two Toyota Tundras from I-10 Toyota at a cost of \$65,381; 2) Authorize the expenditure of approximately \$68,881 from the equipment replacement fund for the purchase and customization.
- Pg. 25-35 10. PUBLIC HEARING TO CONSIDER THE WATER AVAILABILITY (STANDBY) CHARGES FOR FISCAL YEAR 2013/2014.  
Recommend that the Board adopt Resolution 13-906, establishing water availability charges for 13/14 and authorizing collection by San Bernardino County.
- Pg. 36-37 11. D3 BOOSTER PUMP STATION REPLACEMENT PROJECT – CONSTRUCTION ADVERTISEMENT APPROVAL  
Recommend that the Board authorize the General Manager to advertise bidding for construction of the D3 Pump Station Replacement Project.
12. ACTING GENERAL MANAGER COMPENSATION  
Recommend that the Board consider a salary increase to Susan Greer for the period that she serves as Acting General Manager.
- Pg. 38 13. APPOINT ACTING GENERAL MANAGER AS LABOR NEGOTIATOR  
Recommend that the Board appoint Susan Greer, Acting General Manager, as labor negotiator.
- Pg. 39-40 14. AGREEMENT WITH PUBLIC INFORMATION CONSULTANT TO PROVIDE I PHONE AND CELLULAR SERVICE  
Recommendation from the Public Information Committee that the District purchase an I phone for the Public Information Consultant and provide continuing cellular service for business use only.
15. COMMITTEE REPORTS:  
A. PUBLIC INFORMATION COMMITTEE: President Luckman and Director Fuller: Kathleen Radnich, Public Outreach Consultant to report.  
B. RECHARGE BASIN AND PIPELINE PROJECT: Vice President Coate and Director Fuller  
C. HOSPITAL WASTEWATER PROJECT: President Luckman and Vice President Coate  
D. TANK RESTORATION PROJECT: Director Wilson and Vice President Coate  
E. RULES AND REGULATIONS UPDATE PROJECT: Director Fuller and Vice President Coate  
F. ADMINISTRATIVE CODE UPDATE PROJECT: Director Fuller and President Luckman  
G. AD HOC GENERAL MANAGER SEARCH: Director Reynolds and President Luckman
16. PUBLIC COMMENT  
At this time, any member of the public may address the Board on matters within the Board's jurisdiction that are not listed on the agenda. Please use the podium microphone. The Board may not discuss at length or take action on items not on the agenda.
17. GENERAL MANAGER REPORT
18. DIRECTORS COMMENTS/REPORTS
19. DISTRICT GENERAL COUNSEL REPORT
20. FUTURE AGENDA ITEMS

21. CLOSED SESSION
  - a. Conference with labor negotiator regarding General Unit; pursuant with Government Code 54957.6. District Negotiator: Susan Greer
22. ADJOURNMENT

INFORMATION

The public is invited to comment on any item on the agenda during discussion of that item.

Any person with a disability who requires accommodation in order to participate in this meeting should telephone Joshua Basin Water District at (760) 366-8438, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 61750 Chollita Road, Joshua Tree, California 92252 during normal business hours.

*This meeting is scheduled to be broadcast on Time Warner Cable Channel 10 on June 12 at 7:00 pm and June 19 at 7:00 pm.  
DVD recordings of Joshua Basin Water District Board meetings are available at the District office  
and at the Joshua Tree Library.*

	BEGINNING	TOTAL	TOTAL	ENDING	AVERAGE	
	BALANCE	DEBITS	CREDITS	BALANCE	DAILY	
					BALANCE	
GENERAL FUND						
01 -11100	PETTY CASH FUND	600.00	0.00	0.00	600.00	600.00
01 -11110	CHANGE FUND	1,500.00	0.00	0.00	1,500.00	1,500.00
01 -11200	GENERAL FUND-U S	22,206.52	1,337,306.01	857,496.11CR	502,016.42	193,728.88
01 -11210	PAYROLL FUND - U	5,000.00	5,630,381.73	5,630,381.73CR	5,000.00	17,012.35
01 -11220	CREDIT CARD FUND	57,587.06	56,324.43	58,633.07CR	55,278.42	32,602.68
01 -11300	LAIF - INVESTMEN	4,713.81CR	309,844.98	291,092.45CR	14,038.72	35,140.23
01 -11305	LAIF - EMERGENCY	1,000,000.00	0.00	0.00	1,000,000.00	1,000,000.00
01 -11306	LAIF - EQUIP & T	362,778.70	0.00	0.00	362,778.70	362,778.70
01 -11307	LAIF - OPPORTUNI	1,588,312.58	59,673.49	306,715.77CR	1,341,270.30	1,414,566.15
01 -11308	LAIF - WELL & BO	50,000.00	0.00	0.00	50,000.00	50,000.00
01 -11309	LAIF - CONSUMER	251,325.30	0.00	3,335.40CR	247,989.90	251,214.12
01 -11310	LAIF - WATER CAP	24,834.82CR	0.00	0.00	24,834.82CR	24,834.82CR
01 -11313	LAIF - SEWER CAP	288,006.42	138.24	0.00	288,144.66	288,080.15
01 -11315	LAIF - CAPITAL P	0.00	0.00	0.00	0.00	0.00
01 -11320	LAIF- CMM REDEMP	251,017.24	144,777.49	45,246.80CR	350,547.93	266,770.44
01 -11325	LAIF - CMM RESER	274,834.89	191.54	30,671.21CR	244,355.22	272,892.30
01 -11330	LAIF - CMM PREPA	2,978.35	2.08	0.00	2,980.43	2,979.46
01 -11338	LAIF - HI DESERT	1,530,705.24	3,856.32	86,889.85CR	1,447,671.71	1,478,240.79
<hr/>						
FUND 01	TOTAL	5,657,303.67	7,542,496.31	7,310,462.39CR	5,889,337.59	5,643,271.43
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REPORT	TOTALS	5,657,303.67	7,542,496.31	7,310,462.39CR	5,889,337.59	5,643,271.43
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## Cash Flow

April 30, 2013

Beginning Cash		5,657,303.67
<b>SOURCE OF FUNDS:</b>		
Water A/R Collections	189,639.04	
Turn On/Misc	1,799.49	
Consumer Deposits	5,050.00	
Project Deposits	0.00	
Property Taxes G.D.	38,279.45	
ID #2 Tax Collections	133,997.43	
Standby Collections - Prior	45,394.63	
Standby Collections - Current	290,699.94	
CMM Assessment Collections	68,656.61	
Water Capacity Charges	0.00	
Sewer Capacity Charges	0.00	
Meter Installation Fees	0.00	
Interest	4,532.66	
	<u>TOTAL SOURCE OF FUNDS</u>	778,049.25
<b>FUNDS USED:</b>		
Debt Service	0.00	
Capital Additions	299,212.79	
Operating Expenses	126,109.55	
<b>Employee</b> Funded Payroll Taxes & CalPERS	33,189.17	
<b>Employer</b> Funded Payroll Taxes & CalPERS	18,037.73	
<b>Employee</b> Funded 457 Transfer	1,605.40	478,154.64
	<u>65,890.14</u>	
Bank Transfer Payroll	65,890.14	
Bank Transfer Fees/Charges	1,970.55	67,860.69
	<u>TOTAL USE OF FUNDS</u>	<u>546,015.33</u>
Net Increase (Decrease)		<u>232,033.92</u>
Cash Balance at End of Period		<u><u>5,889,337.59</u></u>

*AS*

01 -GENERAL FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
REVENUES	<u>4,706,850</u>	<u>327,792.94</u>	<u>5,471,159.41</u>	<u>0.00</u>	( 764,309.85)	116.24
TOTAL REVENUES	4,706,850	327,792.94	5,471,159.41	0.00	( 764,309.85)	116.24
<u>EXPENSE SUMMARY</u>						
Production	1,116,332	68,818.17	681,003.82	0.00	435,328.19	61.00
Distribution	651,276	71,437.82	478,500.30	0.00	172,776.00	73.47
Customer Service	531,249	80,524.16	459,341.49	0.00	71,907.29	86.46
Administration	558,635	47,036.53	417,350.85	0.00	141,284.27	74.71
Engineering	194,638	17,216.73	151,721.59	0.00	42,916.66	77.95
Finance	435,923	34,186.29	342,128.04	0.00	93,795.31	78.48
Personnel	140,801	5,508.57	69,069.84	0.00	71,731.09	49.05
Legal	104,000	7,748.75	90,058.72	0.00	13,941.28	86.59
Bonds & Loans	595,491	2,505.74	369,476.95	0.00	226,013.56	62.05
Benefits Allocated	( 0)	0.00	0.00	0.00	( 0.01)	0.00
Field Allocated	0	0.00	0.00	0.00	0.00	0.00
Office allocated	( 1)	0.00	0.00	0.00	( 0.62)	0.00
Non-departmental	<u>191,500</u>	<u>0.00</u>	<u>( 502,609.00)</u>	<u>0.00</u>	<u>694,108.62</u>	<u>262.46</u>
TOTAL EXPENSES	4,519,844	334,982.76	2,556,042.60	0.00	1,963,801.64	56.55
REVENUE OVER/(UNDER) EXPENSES	187,005	( 7,189.82)	2,915,116.81	0.00	( 2,728,111.49)	1,558.84

JOSHUA BASIN WATER DISTRICT  
Minutes of the  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
May 15, 2013

1. CALL TO ORDER: 7:00 PM

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF QUORUM:

Mickey Luckman	Present
Frank Coate	Present
Victoria Fuller	Present
Mike Reynolds	Present
Gary Wilson	Present

STAFF PRESENT:

Joe Guzzetta, General Manager  
Marie Salsberry, HR Manager/Administrative Specialist  
Keith Faul, GIS Coordinator

CONSULTANTS PRESENT:

Gil Granito, District Counsel  
Mike Metts, District Engineer; Dudek  
Kathleen Radnich, Public Outreach Consultant

4. APPROVAL OF AGENDA

MSC Fuller/Coate 5/0 to approve the agenda for the May 15, 2013 Regular Meeting of the Board of Directors.

5. PUBLIC COMMENT

Karl Wyne, rate payer, congratulated Joe Guzzetta on his appointment as City Manager of the City of Twentynine Palms. He thanked the Board for reducing their request for reimbursement of expenses. He requested that the Board receive financial reports about the District including fund balances. He suggested that the entire Board should discuss the selection process for the new general manager rather than an ad hoc committee which was recently appointed.

Barbara Delph congratulated Joe Guzzetta on his appointment and said that any Board Members would be a good choice to fill the general manager position.

6. CONSENT CALENDAR

MSC Coate/Luckman 5/0 to approve the Check Audit Report for April 2013, minutes of the April 30, 2013 Special Meeting of the Board of Directors and minutes of the May 1<sup>st</sup>, 2013 Regular Meeting of the Board of Directors and Special Meeting of the Citizens Advisory Committee

7. LETTER OF RESIGNATION FROM BARBARA DELPH

President Luckman thanked Barbara Delph for her service to the Board as a member of the Citizens Advisory Committee and presented her with a Certificate of Appreciation.

8. SUPPORT OF SB 246 BIGHORN-DESERT VIEW WATER AGENCY

David Larson, Director, and Marina West, General Manager, Bighorn-Desert View Water Agency, explained that the Agency was merged under Water Code 33305 Bighorn-Desert View Water Agency state law in

1989. Since that time it has become out of date, containing several provisions that have been superseded by newer state legislation. It also continues to require finances of Bighorn and Desert View to be maintained separately. LAFCO has recommended that the state law be “modernized” to address these issues.

MSC Reynolds/Coate 4/1 to authorize a letter in support of SB246 for modernization of the Bighorn-desert View Water Agency Law.

Reynolds	Aye
Coate	Aye
Fuller	Aye
Luckman	Aye
Wilson	No

#### 9. AWARD OF BID FOR ARCHITECTURAL SERVICES FOR OFFICE SPACE NEEDS

General Manager Joe Guzzetta advised that he has spoken with several architectural firms to ask why they did not submit proposals to provide a space-needs study and master plan for District offices. Some firms were too busy at the time, were concentrating on residential clients, or were not licensed to do the work. He recommended that the District follow a two-step process to re-bid the project: First, issue a “Request for Qualifications” in order to pre-qualify architects that have the proper licensing and are experienced with public buildings. Second, issue Request for Proposals to the pre-qualified architects.

MSC Coate/Fuller 4/1 to direct staff to seek additional proposals through a process similar to that outlined by the

General Manager, and to table Board action pending the new proposals.

Coate	Aye
Fuller	Aye
Luckman	Aye
Reynolds	Aye
Wilson	No

#### 10. COMMITTEE REPORTS

- A. PUBLIC INFORMATION COMMITTEE: Kathleen Radnich reported that JBWD activity at the Farmers Market has focused on maintenance of septic tanks and protection of ground water. Next week, live tortoises will be displayed to emphasize a water conservation message. Consumer Confident Reports will be distributed by the District on July 1.
- B. RECHARGE BASIN AND PIPELINE PROJECT: Vice President Coate and Director Fuller: No report.
- C. HOSPITAL WASTEWATER PROJECT: President Luckman and Vice President Coate: No report.
- D. TANK RESTORATION PROJECT: Director Wilson and Vice President Coate: No report.
- E. RULES AND REGULATIONS UPDATE PROJECT: Director Fuller and Vice President Coate: No report.
- F. ADMINISTRATION CODE UPDATE PROJECT: President Luckman and Director Fuller: No report.
- G. AGENDA COMMITTEE: President Luckman and Vice President Coate:

#### 11. PUBLIC COMMENT

Bill Long, former Board Member, thanked Joe Guzzetta for many accomplishments including the groundwater recharge project largely with grant funding. He noted the importance of the Board working together to appoint a new general manager. Steve Whitman gave best wishes to Joe in his new position. He also



recognized Barbara Delph for her many talents, her excellent work on the Citizens Advisory Committee, and wished her well.

## 12. GENERAL MANAGER REPORT

General Manager Joe Guzzetta reported on:

Status of the Recharge project noting that he has authorized additional monitoring by Native Americans due to findings of some ceramic shards; status of the Waste Water Treatment Plant noting that the District would be expected to assume operation sometime between September and December and that Mike Metts will present a report on in-house and contract alternatives for operations; status of the altitude and earthquake valves; appointment of two new employees, Jacob Mayes and Ryan Murphy. He advised that at the June 5 Board meeting Mike Metts, District Engineer, will request the Board to authorize seeking bids for the H zone tank and D-3 booster pumps.

## 13. DIRECTORS COMMENTS/REPORTS

Director Wilson stated that he believes the general manager does not have authority to issue the Public Information Consultant an I-phone.

Director Reynolds thanked Barbara Delph and Joe Guzzetta for their contributions to the District and recognized his wife, Paula Reynolds, in the audience, whose birthday is today.

Director Fuller reported on her attendance at the Association of Water Agencies conference where major issues discussed included Bay Delta litigation; water agencies from the Coachella Valley have filed a lawsuit due to recent decisions by the Bureau of Indian Affairs exempting tribes from paying for replenishment water; Lucy Jones, Caltech geologist, gave a presentation on the Northridge earthquake where undetected minor water leaks have been occurring in older pipes over the past decades since the earthquake, resulting in recent landslides. She will miss Barbara Delph and wished Joe Guzzetta well.

Vice President Coate read letters from Congressman Paul Cook and Senator Barbara Boxer supporting JBWD's grant proposals for the recharge project and noted that these letters have resulted from trips to Washington by the general manager and board members.

President Luckman reported on her attendance at the Association of Water Agencies and Joint Powers Authority conference. She thanked Barbara Delph and Joe Guzzetta for their contributions to the District.

## 14. DISTRICT GENERAL COUNSEL REPORT

Counsel Gil Granito congratulated Joe Guzzetta on his new position. He reported that AB436, which was supported by the Board, has been approved by the Assembly. He attributed passage of the measure to the support that was expressed by small agencies such as the District noting that it was not expected to pass. It still must pass the Senate. He advised the Board that the District has visited the Ellis wells and is preparing to install meters on four of the wells.

## 15. FUTURE AGENDA ITEMS

Amendment of Agreement with Kathleen Radnich to provide her with an I-phone.

## 16. CLOSED SESSION

The Board recessed at approximately 8:05 PM, to Closed Session pursuant to Government Code Section 54957 to consider the appointment of an "Acting General Manager" to take effect following Mr. Guzzetta's last day of service which is May 31<sup>st</sup>, 2013. This matter is reflected as Item 16.a. of tonight's agenda.

In Closed Session the Board concluded its deliberations by appointing Susan Greer to serve in said capacity

for an undetermined period of time. Discussions concerning the compensation for said position will take place in open session at a future Regular Board Meeting as required by Section 54956(b) of the Brown Act.

During the second part of the Closed Session, the Board conferred with the District's designated "Negotiator", Mr. Guzzetta with regard to the negotiations currently taking place with the District's represented employees. This matter is reflected as Item 16.b. of tonight's agenda. No further reportable action was taken.

The Closed Session ended at approximately 9:07 PM and the Board returned to Open Session.

#### ADJOURNMENT

President Luckman requested a motion to adjourn in memory of Mike Smiley, local artist and community member, who passed away on May 10.

MSC Coate/Fuller moved to adjourn in memory of Mike Smiley

Respectfully submitted:

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Susan Greer, Acting General Manager/Controller

There will be a Special Joint Meeting of the Board of Directors and Citizens Advisory Committee on Tuesday, May 28, 2013 at 7:00 pm



JOSHUA BASIN WATER DISTRICT  
Minutes of the  
SPECIAL JOINT MEETING OF THE BOARD OF DIRECTORS  
AND CITIZENS ADVISORY COMMITTEE  
7:00 PM  
May 28, 2013

1. CALL TO ORDER: President Mickey Luckman and Chairman Jay St. Gaudens called the meeting to order

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF QUORUM:

Mickey Luckman	Present
Frank Coate	Present
Victoria Fuller	Present
Mike Reynolds	Present
Gary Wilson	Present

DETERMINATION OF CITIZENS  
ADVISORY COMMITTEE  
QUORUM:

Jay St. Gaudens	Present
Karen Tracy	Present
Amy Fauls	Present
Fred Klintworth	Present
Shari Long	Present
Karyn Sernka	Present
Steven Whitman	Present
Penny Mason	Absent
Douglas Buckley	Absent

STAFF PRESENT:

Joe Guzzetta, General Manager  
Susan Greer, Assistant General Manager/Controller  
Keith Faul, GIS Coordinator  
Jim Corbin, Distribution Supervisor  
Randy Little, Production Supervisor

CONSULTANTS PRESENT: Kathleen Radnich, Public Outreach Consultant

GUESTS 4

4. APPROVAL OF AGENDA

MSC Fuller/Reynolds 5/0; St. Gaudens/Whitman 7/0 to approve the agenda for the May 28, 2013 Special Joint Meeting of the Board of Directors and Citizens Advisory Committee.

5. PUBLIC COMMENT

None

6. CONSENT CALENDAR

MSC Reynolds/Coate 5/0; St. Gaudens/Klintworth 7/0

7. INTRODUCTION OF NEW CAC MEMBERS

The new CAC Members introduced themselves noting the following: Steven Whitman has been a past Board and CAC member, is a licensed real estate broker, and has been in real estate finance in the past; Shari Long is retired, has lived in Joshua Tree for 12 years, has been active in the Joshua Tree Community Association and writing of the Joshua Tree Community Plan, and has attended meetings of JBWD and Mojave Water Agency since 2001; Fred Klintworth retired in 2005 and has actively been building a home off of Sunfair for the past eight years. He is interested in the District because water is so vital to the well-being of the community; Amy Fauls has lived in Joshua Tree since 1985 and has had children in school until they recently graduated, freeing her up to be active in more volunteer activity. Her husband is in real estate; Karyn Sernka worked for the City of Cheyenne, Wyoming, water department operating the GIS system and is also a biologist.

8. CAC ORIENTATION

Jim Corbin gave a presentation on the Distribution System. Randy Little gave a presentation on the Production System, and Keith Faul gave a presentation on the Geographic Information System (GIS). The CAC and Board Members asked questions about the systems.

9. GENERAL MANAGER REPORT

The General Manager advised that the presentation on District Finances and on Urban Water Management Plan, Groundwater Management Plan, and USGS Studies would be provided at a later date. He briefly discussed the CAC's role and how the Brown Act and Conflict of Interest codes might affect them.

10. CONFIRM DATE FOR NEXT CITIZENS ADVISORY COMMITTEE MEETING

The General Manager advised that a CAC meeting might be called to discuss the feasibility of a November ballot measure for a water replenishment assessment. Otherwise the next CAC meeting will be on Tuesday, July 9, 2013.

11. COMMITTEE COMMENTS/REPORTS

President Luckman presented the General Manager with a Certificate of Appreciation noting that it will be signed after being placed on the next agenda for approval.

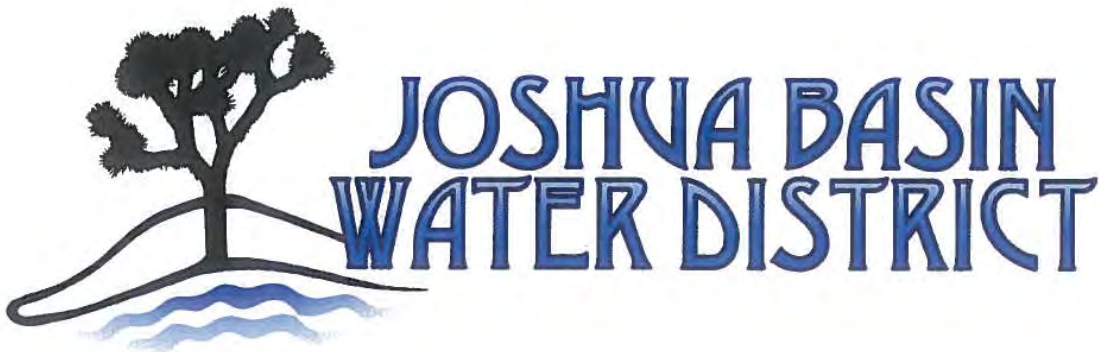
12. ADJOURNMENT 8:59 pm

MSC Reynolds/Fuller 5/0; Tracy/Klintworth 7/0

Respectfully submitted:

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Susan Greer, Acting General Manager/Controller



# Certificate of Appreciation

to

## Joe Guzzetta

for his many achievements as General Manager:

- 💧 Built and completed H-zone pipe replacement project ahead of schedule
- 💧 Acquired and improved the Copper Mountain College water system
- 💧 Increased water storage tank capacity
- 💧 Enhanced SCADA security system and added well-site monitoring
- 💧 Upgraded the District's computer system
- 💧 Implemented a GIS system for locating underground pipes
- 💧 Purchased additional back-up emergency generators
- 💧 Approved and directed building the CIMIS Station
- 💧 Oversaw design and found funding to build the Regional Demonstration Garden for conservation education
- 💧 Acquired funding for Recharge Pipeline project and got project under way
- 💧 Partnered with Hi-Desert Medical Center on their waste water package treatment plant to protect groundwater

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\_\_\_\_\_  
President, Board of Directors

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\_\_\_\_\_  
Date

JOSHUA BASIN WATER DISTRICT  
AGENDA REPORT

Meeting of the Board of Directors

Date: June 5, 2013

Report to: President and Members of the Board  
From: Deborah Bollinger, Conservation Consultant 

TOPIC:  
WATER EDUCATION SCHOOL PROGRAM RECOGNITIONS

RECOMMENDATION:

That the Board recognize the water education achievements of Joshua Tree fifth graders and the District's many dedicated water education program volunteers.

ANALYSIS:

The District has been providing Water Wise School Education programs since 2008, as required by the Best Management Practices for water conservation. The program includes an educational component, the Water Wise Water Course, followed by home activities that accomplish real water savings.

This year's program was focused on the educational component. Results of last year's before and after tests showed very small improvements and we were fortunate to find a very experienced local teacher who volunteered to develop additional classroom activities and direct our educational program. We added two days of classroom activities prior to our normal field day lessons and also trained additional volunteers to present the half-day program at the Joshua Tree Water Wise Demonstration Gardens on April 16 and 17.

Our volunteers worked very hard to engage the kids and make sure that they understood key concepts about water and the importance of water conservation. We were rewarded when scores increased significantly at both schools, from 70 percent to 88 percent on average. The students also showed us what they learned by voluntarily creating the posters that are mounted on the boardroom walls.

The 108 fifth grade students and our nine dedicated volunteers deserve the board's recognition for their water conservation efforts.

STRATEGIC PLAN ITEM:

N/A

FISCAL IMPACT:

N/A

**Joshua Basin Water District School Education Programs  
Summary Report**

Prepared by Deborah Bollinger  
Conservation Coordinator

**Joshua Basin Water District**  
May 30, 2013

*Water Wise School Education Program*

The 2012/2013 program was offered to five fifth grade instructors at Joshua Tree Elementary and Friendly Hills schools. 110 students were subsequently enrolled.

Joshua Basin Water District's *Water Wise School Education Program* includes an educational component, the Water Wise Water Course, followed by hands on activities that accomplish real water savings. The Water Course includes six interactive lessons: water conservation, the importance of water, global water availability, the water cycle, and water in our community. Afterwards students are challenged to reduce the use of water (plus gas, and electricity) at their homes and to measure the savings. Fifth-grade students who returned permission slips received a kit containing a high efficiency showerhead, kitchen aerator, bathroom aerator, drip gauge, flow rate test bag, and similar materials. They also received instructional workbooks on how to install the items and measure the water savings. Results are collected in workbooks and used to prepare a summary report quantifying water savings and progress toward educational goals. Teachers are recruited using the incentive of providing and presenting curriculum and materials that correlate with the California Education Standards for the 5<sup>th</sup> grade. Our program was presented just prior to their State exams.

This year's program was focused on the educational component. Results of last year's before and after tests showed very small improvements and we were fortunate to find a very experienced local teacher who developed additional classroom activities and directed our educational program. We added two days of classroom activities prior to our normal field day lessons and also trained additional volunteers to present the half-day program at the Joshua Tree Water Wise Demonstration Gardens on April 16 and 17. Scores increased significantly at both schools and the students and teachers were presented with certificates of achievement. We also prepared teacher assessment forms and received very positive program evaluations from all participating teachers. Test scores and water savings results are attached.

The District's Urban Water Management Plan (UWMP) requires the District to provide conservation programs. While school education programs do not normally result in measurable water savings, the Water Wise program has the additional benefit of providing retrofit devices that make this one of the most cost effective school programs. The program satisfies Demand Measurement Measures 1, 2, 7, and 8.

<i>Summary Information – School Education Programs</i>	
<i>Number of school presentations made</i>	5
<i>Curriculum materials</i>	58 Water Wise activity kits and student workbooks, and various teaching aids.
<i>Number of students reached</i>	108
<i>Number of in-service presentations</i>	13
<i>Annual budget for school education</i>	\$3000





**2013 Watercourse Test Scores**

Program Totals

<b>School</b>	<b>Class</b>	<b>Pre-Test Scores, Avg</b>	<b>Post-Test Scores, Avg</b>
FHES	Mikschl	57	89
FHES	Chambless	72	91
FHES	Howell	83	91
JTES	Hadley	73	88
JTES	Parks	65	79
<b>Program Average</b>		<b>70</b>	<b>88</b>

JOSHUA BASIN WATER DISTRICT  
SUPPLEMENTAL DATA SHEET

Meeting of the Board of Directors

June 5, 2013

Report to: President and Board Members

From: Joe Guzzetta, General Manager



TOPIC:

CO-SPONSORSHIP WITH JOSHUA TREE CHAMBER OF COMMERCE OF ELECTRONIC WASTE DISPOSAL EVENT IN JOSHUA TREE IN AUGUST 2013

RECOMMENDATION:

That the Board agree to co-sponsor an electronic waste disposal event sometime in August and authorize notice of the event to be given in the monthly Waterline Report

ANALYSIS:

The Chamber of Commerce is organizing a day in August when residents of Joshua Tree can bring electronic waste to a site where it will be collected and properly disposed of. The Chamber has asked if the District would be interested in co-sponsoring the event, at no cost except to note the event in the monthly Waterline Report newsletter. The District's interest is that electronic waste can result in contamination of the groundwater if it is not properly disposed of.

The District is a member of the Chamber of Commerce. The Public Information Committee has reviewed this request and concurs with co-sponsoring the event.

JOSHUA BASIN WATER DISTRICT  
AGENDA REPORT

Meeting of the Board of Directors

Date: June 5, 2013

Report to: President and Members of the Board

From: Randy Little, Production Supervisor 

TOPIC:  
PURCHASE OF REPLACEMENT VEHICLES

RECOMMENDATION:

That the Board takes the following action:

- 1) Authorize the purchase of two Toyota Tundra's from I-10 Toyota at a cost of \$65,381;
- 2) Authorize the expenditure of approximately \$68,881 from the equipment replacement fund for the purchase and customization.

ANALYSIS:

Two Toyota Tundra trucks are ready to be replaced under the District's vehicle replacement policy because they exceed the District's criteria for replacement due to the maintenance, age, and mileage factors. Last year we deferred on replacing these trucks until filling of staff vacancies. Two previous staff vacancies in the Distribution Department are now currently filled and we are short two vehicles.

During the previous truck purchases, the Board directed that all Toyotas be purchased because they were rated highly for reliability and maintenance, and to standardize the fleet for purchasing parts and supplies and similar considerations. Current outside evaluations appear to continue to support the Board's policy. A JD Powers and Associates "Dependability study," rates three different truck manufacturers with Toyotas as the highest rating. IntelliChoice also gave an "above average" standard ranking of the Toyota. See attached.

Staff obtained a Government fleet quote from Toyota and based on purchases made last year for Toyota Tundra's, this year's price on the vehicle increased only \$370 per vehicle.

In addition to the above costs, there will be costs of customizing the vehicles to change radios, add the District logo, install light bars, and similar costs estimated at \$3,500, which will also come from the vehicle replacement fund.

Staff confirms the Toyotas to be well suited to the job they are intended to do, and recommends continuing with the Board policy of purchasing Toyotas.

STRATEGIC PLAN ITEM:

N/A

FISCAL IMPACT:

Approximately \$68,881; funding from the equipment and technology replacement fund.

**COPY**  
Item 1

- Powertrain Dependability
- Body and Interior Dependability
- Feature and Accessory Dependability
- Overall Dependability

Award Recipient Toyota Tundra

5  
5  
4  
5

Chevrolet Silverado HD	Chevrolet Silverado LD LD	Ford F-150 LD LD	Ford F-250/F-350 Super Duty	GMC Sierra HD	GMC Sierra LD	Nissan Titan	Ra LL
4	4	3	2	5	3	2	4
3	5	3	4	3	3	2	2
3	3	5	5	5	4	4	2
4	4	4	3	4	3	2	2

\*Please note that [jdpower.com](http://jdpower.com) Ratings may not include all information used to determine J.D. Power and Associates awards. [Learn more about how J.D. Power Circle Ratings are calculated.](#)

## Scoring Legend

- 5 Among the best
- 4 Better than most
- 3 About average
- 2 The rest

[About Powercircle Ratings](#)

COPY

Powertrain Dependability  
 Body and Interior Dependability  
 Feature and Accessory Dependability  
 Overall Dependability

Award Recipient Toyota Tundra

5  
 5  
 4  
 5

Nissan Titan	Ram 1500 LD	Ram 2500/3500 HD
2	4	2
2	2	3
4	2	3
2	2	2

\*Please note that [jdpower.com](http://jdpower.com) Ratings may not include all information used to determine J.D. Power and Associates awards. [Learn more about how J.D. Power Circle Ratings are calculated.](#)

## Scoring Legend

- 5 Among the best
- 4 Better than most
- 3 About average
- 2 The rest

[About Powercircle Ratings](#)



Part of the **J.D. Power** **TREND** Automotive Group

**COPY**  
Item 5

Home New Cars Toyota Tundra 2012 Double Cab Limited 5.7 4WD Short Bed 4Dr Extended  
**2012 Toyota Tundra Double Cab Limited 5.7 4WD Short Bed 4Dr Extended Comparisons**



The 2012 Toyota Tundra is carried over from last year with no major changes. This year's models feature revised ordering information, which helps simplify the option packages for consumers. A new Chrome Package is offered on Double Cab and CrewMax models. The Limited trim level and the TRD Rock Warrior package both feature a standard back-up camera. Three engine choices are available in the line-up, a 4.0L, 4.6L and 5.7L V8. The entire model line features standard heavy duty battery and starter, as well as front wiper de-icer, front and rear mud-guards, and heated power side-view mirrors. A Work Truck package is offered for owners requiring a basic truck with generous cargo and towing capacity. Conversely, the Platinum Package offers numerous luxury amenities such as heated/ventilated seats and woodgrain interior trim.

Fuel: 17 mpg city / 17 mpg hwy  
 MSRP: \$41,000



SAVE TIME & MONEY!  
 NO OBLIGATION!  
 NO HAGGLE PRICING!

Select Trim Options: Toyota  Tundra  2012  Double Cab Limited 5.7 4WD Short Bed 4Dr Extended

Ownership Pricing Awards Rebates Specs Safety Features Compare Media Classifieds

**2012 Toyota Tundra Double Cab Limited 5.7 4WD Short Bed 4Dr Extended Competitors**

Compare the new 2012 Toyota Tundra Double Cab Limited 5.7 4WD Short Bed 4Dr Extended with competitors from other car manufacturers. With this tool you can view side-by-side 2012 Toyota Tundra Double Cab Limited 5.7 4WD Short Bed 4Dr Extended comparisons of up to three competitor car models: pricing, engine and horsepower, gas mileage, safety features, ownership costs, and more.

Year	2012	2012	2012
Make	Toyota	Ford	Chevrolet
Model	Tundra	F150	Silverado 1500
Trim	Double Cab Limited 5.7 4WD Short Bed 4Dr Extended	Regular Cab XL 4WD Long	Extended Cab LTZ 4WD S
MSRP	\$41,000	\$27,935	\$39,205
Destination	\$985	\$995	\$995

*NO Dodge*

**IntelliChoice Awards**

BOVY	Winner		
Best Deals	Winner		
Motorist Choice			
Smart Choice	Winner	Winner	

**5 Year Cost of Ownership**

Depreciation	\$20,047	\$18,525	\$24,193
Financing	\$3,647	\$2,809	\$3,510
Insurance	\$8,145	\$6,935	\$7,005
State Fees	\$682	\$542	\$627
Fuel	\$18,538	\$16,879	\$15,501

Maintenance	\$1,068	\$1,443	\$1,679
Repairs	\$695	\$879	\$574
Total 5 Year Cost	\$53,822	\$45,812	\$53,089
Hybrid Tax Credit	\$0	\$0	\$0
5-Year Cost of Similar Vehicles	\$55,880	\$46,798	\$54,564
Difference	-\$2,258	-\$984	-\$1,475
Value Rating	Above Average	Average	Average

COPY

Safety

Headlight Wiper/Washers	N/A	N/A	N/A
Front Wipers, Variable Intermittent	Std	Std	Std
Heated Wiper/Washers	N/A	N/A	N/A
Rear Wiper	N/A	N/A	N/A
Internal Emergency Trunk Release	N/A	N/A	N/A
Tire Pressure Monitoring System	Std	Std	Std
Theft Deterrent System	Std	Opt	Std
Traction Control	Std	Std	Std
Adjustable Pedals	N/A	N/A	Pkg
Parking Distance Control	Std	N/A	Opt
Integrated Turn Signal Mirrors	Std	N/C	Std
Heated Outside Mirrors	Std	Opt	Std
Foldaway Mirrors	N/A	N/A	Std
Power Mirrors	Std	Opt	Std
Auto Tilt Down Mirrors	N/A	N/A	Std
Auto Dimming Mirrors	N/A	N/A	Std
Auto Day/Night Mirror	Std	N/A	Std
Memory Mirrors	N/A	N/A	N/A
Hill Decent Control	N/A	N/A	N/A
Rear Fog Lights	N/A	N/A	N/A
Front Fog Lights	Std	Opt	Std
Daytime Running Lights	Std	N/A	Std
Limited Slip Differential	Std	Opt	N/A
Rear Window Defroster	Std	Opt	Std
Engine Immobilizer	Std	N/A	N/A
Integrated Child Safety Seat	N/A	N/A	N/A
Child Safety Locks	Std	N/A	Std
Child Safety Seat Anchors	Std	Std	Std
Rear View Camera	Std	N/A	Opt
Brake Assist	Std	N/A	N/A
Side Air Bag(s)	Std	Std	Std
Knee Air Bag	Std	N/A	N/A
Passenger Air Bag	Std	Std	Std
Driver Air Bag	Std	Std	Std
Head/Curtain Airbag	Std	Std	Std
HID Headlights	N/A	N/A	N/A
Rear Airbag	Std	N/A	N/A
Rear Curtain Airbag	Std	N/A	N/A
Rear Side Airbag	N/A	N/A	N/A
Remote mirrors	N/A	N/A	N/A
Stability Control	Std	Std	Std

Powertrain and Performance

Trans Speeds	6	6	6
Transmission Type	Automatic	Automatic	Automatic

COPY

Transmission Name	Transmission 6 Speed Automatic w/Sequential Mode	Transmission, 6 Speed Automatic	Transmission 6 Speed Automatic H D w/Overdrive
Standard MPG	13/17	16/21	15/21
Fuel Type	Unleaded Regular	Unleaded Regular	Unleaded Regular
Fuel Delivery System	Electronic Fuel Induction	Sequential Fuel Induction	Sequential Fuel Induction
Bore x Stroke	3.70x4.02	3.76x3.41	3.76x3.62
Compression Ratio	10.20	10.50	9.90
Number of Valves	4	4	2
Number of Cylinders	8	6	8
Cylinder Configuration	N/R	N/R	N/R
Camshaft	Dual Overhead Cam	Dual Overhead Cam	Overhead Valve
Torque	401@3600	278@4000	335@4000
Horsepower	381@5600	302@6500	315@5200
Engine Size	5.70	3.70	5.30
Engine Type	Gas	Ethanol/Gas	Ethanol/Gas
Engine Name	Engine V8, 5.7 Liter	Engine V6, Flex Fuel, 3.7 Liter	Engine V8, Flex Fuel 5.3 Liter

Dimensions and Capacities

Fuel Capacity	26.40	36.00	28.00
Towing Capacity (Std/Max)	9800	11300	10400
Payload Capacity (Std/Max)	1620	1900	1726
Tonnage	1/2 Ton	1/2 Ton	1/2 Ton
GVWR	7100	6950	7000
Cargo Capacity (Std/Max)	N/R	17.40	N/R
Curb Weight	5480	4983	5274
Ground Clearance	10.40	N/R	11.80
Rear Legroom	34.7	N/R	34.3
Front Legroom	42.5	41.4	41.3
Rear Shoulder Room	65.70	N/R	65.30
Front Shoulder Room	66.60	66.60	65.20
Rear Headroom	38.70	N/R	39.20
Front Headroom	40.2	41.0	41.2
Wheelbase	145.7	144.5	143.5
Height	76.2	75.8	73.7
Length	228.7	231.7	230.2
Width	N/R	78.9	N/R
Seating Capacity (Std/Max)	5/5	3/3	5/5

Convenience

Government Ratings

IIHS Roof Strength	Good	N/R	Marginal
IIHS Rear Crash	Good	N/R	Acceptable
IIHS Best Pick	1	N/R	N/R
IIHS Overall Side Crash	Good	N/R	Acceptable
IIHS Overall Front Crash	Good	N/R	Good
NHTSA Rating Rollover	4	3	4
NHTSA Rating Overall	N/R	N/R	N/R
NHTSA Rating Rear Side	5	Not Rated	5
NHTSA Rating Front Side	5	5	5
NHTSA Rating Front Passenger	3	3	4
NHTSA Rating Front Driver	4	4	5

Interior

Exterior



Inventory Detail

2013  
4x4 5.7 Engine

18186  
DCV920

VEHICLE INQUIRY REPORT

DATE: 05/20/13  
TIME: 10:41  
Check Code: 5

Model Number: 8341C

SERIAL # :DX308788

Model Description: DCAB 5.7L V8  
Year .....: 2013  
Interior Color ...: FH44 FH44  
Exterior Color ...: 0040 WHITE ✓  
Body .....: DBL CAB 5.7L V8  
Number of Cyl ...: 8  
Allocation Number: 042  
Engine Number ...: 3UR-5726926 (J)  
Vessel Number ...: 718  
Vessel Name .....: TMMTX SANANTONIO  
Prod Locked Date.: 04/18/13

Category .....: G  
Current Dealer ....: 110-04528  
Wholesale Dealer ...: 04528  
Previous Dealer ...: 00110  
Invoice Date .....: 05/09/13  
Ship Date .....: 05/09/13  
Retail Date .....:  
Date of First Use ..:  
TRAC .....: NO  
Damage .....: NO DAMAGE  
PDI .....: YES  
Fleet .....: NON-FLEET  
Port PDS Complete ..: NO  
Safety Connect.....: NO  
Lexus/Toyota Enform: NO  
XM Radio .....: YES  
Connected Services..: NO

VIN .....: 5TFUY5F10DX308788

Factory Installed Accessories: FE EV CP TO  
Port Installed Accessories ...: CF

	Retail	Dealer
Vehicle Base Model .....	\$ 32105.00	\$ 29697.00
Total Accessories .....	\$ 1860.00	\$ 1601.00

MECHANICAL & PERFORMANCE

5.7L i-FORCE V8 DOHC 32V with Dual  
Independent VVT-i 381 hp / 401 lb-ft  
6-Spd Automatic Trans w/Sequential Shift  
4WDemand Part-Time 4WD w/Elec Controlled  
Transfer Case, A-TRAC & Auto LSD  
TripleTech Frame: Fully-Boxed Fr Section  
Reinforced C Under Cab, Open C Under Bed  
4.100 Rr Differential w/10.5" Ring Gear  
Ind Coil-Spring High-Mounted Double  
Wishbone Front Susp w/ Stabilizer Bar  
Trapezoidal Multi-Leaf Rear Suspension  
w/ Staggered Outboard Mounted Shocks  
Power-Assisted 4 Wheel Disc Brakes  
18" Styld Stl Wheels w/ P255/70R18 Tires

SAFETY & CONVENIENCE

Star Safety System: Vehicle Stability  
Control (VSC), Traction Control (TRAC),  
Anti-Lock Brake System (ABS) with  
Electronic Brake Force Distribution  
(EBD), Brake Assist (BA), & Smart  
Stop Technology (SST)  
Trailer-Sway Control  
Dr & Fr Pass Advanced Airbag System  
Dr & Fr Pass Seat Side & Knee Airbags  
Roll-Sensing Curtain Airbags (RSCA)  
3-Point Seatbelts for All Positions with  
Driver ELR & ALR/ELR for All Passengers  
Tire Pressure Monitor System (TPMS)

EXTERIOR

6.5'' Double-Walled Bed w/ Rail Caps  
Daytime Running Lights (DRL)

Easy Lower and Lift Tailgate  
 INTERIOR  
 40/20/40 Split Fold-Down 8-Way Driver &  
 4-Way Passenger Adj Front Bench Seat  
 Dual Zone Air Conditioning  
 AM/FM CD w/ MP3/WMA, 6 Speakers,  
 SXM Compat (HW & Subscr Req), Aux Jack  
 Power Windows/Door Locks/Heated Mirrors  
 Remote Keyless Entry System  
 Tilt Steering Wheel with Column Shifter  
 Cruise Control, Engine Immobilizer

	Retail	Dealer	Total
Vehicle Base Model .....	\$ 32105.00	\$ 29697.00	\$ 32105.00
50 State Emissions .....			
AM/FM CD Player .....	510.00	453.00	
with MP3/WMA Playback Capability, Six Speakers, SXM Radio with 90-Day Trial, Auxiliary Audio Jack, USB Port with iPod ... Connectivity, and Hands-Free Phone .....			
Capability and Music Streaming via .....			
Bluetooth Wireless Technology .....			
Convenience Package: .....	495.00	441.00	
Includes Fog Lamps, Sliding Rear Window .... with Privacy Glass, Under Seat Storage .... Tray, and Privacy Glass on Rear Side .....			
Windows. ....			
Tow Package: .....	660.00	587.00	
Includes Towing Hitch Receiver, Trailer .... Brake Controller Prewire, 4.300 Rear Axle .. Ratio, TOW/HAUL Mode Switch, Transmission .. Fluid Temperature Gauge, Supplemental .....			
Engine Oil Cooler, Supplemental .....			
Transmission Cooler, Heavy-Duty Battery, ... 170-Amp Alternator, and 7-Pin Connector. ... Carpet Floor Mats w/Door Sill Protector ....	195.00	120.00	
	-----	-----	-----
Total Accessories .....	\$ 1860.00	\$ 1601.00	\$ 1860.00
Destination Charge .....	\$ 995.00	\$ 995.00	\$ 995.00
TDA .....		\$ 575.00	
Gasoline .....		\$ 13.52	
		-----	-----
Total .....		\$ 32881.52	\$ 34960.00
Memo - Total Amounts included Above:			
Dealer holdback.....		\$ 675.00	
Whsl. Financial Reserve.....		\$ 338.00	
 Residual Value ...:	 24	 36	 48
	-----	-----	-----
STD	22,549	19,338	15,781
LOW	23,191	19,980	13,213

MSRP

2013 TOYO TUNDRA 4X4 PK 4WD V8 5.7 SR5  
I-10 TOYOTA/I-10 SCION LIFE CO:

1 DEAL # 39189 11 TRADE #1 19 DOC FEE 80.00  
 2 DEAL DATE 05/30/2013 12 PAYOFF #1 20 WARR PREM 0.00  
 3 STOCK # T28304 13 DEPOSIT 21 MAINT PREM 0.00  
 14 CASH DOWN 22 GAP PREM 0.00  
 4 PRICE 32500.00 15 REBATE 3000.00  
 5 TOTAL DOWN 3000.00 23 MSRP 35620.00  
 TOTAL AFTMKT 0.00 24 BALLOON 0.00  
 16 REGISTERED STATE CA ADJ BALLOON 0.00  
 6 TERM 1 17 COUNTY CODE RI  
 7 RATE 0 18 COUNTY RATE 7.75 AMT FINANCED 32690.15  
 8 DAYS 0 GOVT FEES 503.75  
 9 PAY/YEAR 12 TAXES 2606.40  
 10 PYMT DATE 05/30/2013 RO/PO #1 INS:  
 RO/PO #2 MEMO#1 FROM EL CAJON..JAVI  
 STATUS RO/PO #3 MEMO#2 WITH MARAWAN

(LINE#)(M=MODIFY)(?=CMD LIST)  
SHIFT F1=FKEYS BANK=CASH DEAL

NO CR -1606 0 -1106  
MONTHLY PYMT ()

32690.15

X 2 =  
\$ 65,381 total

2 vehicle



**Javier Rivera**  
Internet / Fleet Manager  
Hablo Español

Local: 760-772-3300  
Toll Free: 877-907-ITEN  
Cell: 760-578-1804  
Fax: 760-200-4456  
E-mail: javier.rivera@i-10toyota.com

I-10 Auto Mall  
78-980 Varner Road  
Indio, CA 92203  
www.I-10Toyota.com

JOSHUA BASIN WATER DISTRICT  
AGENDA REPORT

Meeting of the Board of Directors

Date: June 5, 2013

Report to: President and Members of the Board

From: Susan Greer



TOPIC:

PUBLIC HEARING TO CONSIDER THE WATER AVAILABILITY (STANDBY) CHARGES FOR FISCAL YEAR 2013/2014.

RECOMMENDATION:

Adopt Resolution 13-906, establishing water availability charges for 13/14 and authorizing collection by San Bernardino County.

ANALYSIS:

The public hearing is a legal requirement, necessary each year whether or not there is a rate change. The proposed rates are unchanged since 1996 and authorized by the Uniform Standby Charge Procedures Act (Government Code 54984 et seq.).

The public hearing should be conducted as follows:

1. Receive Staff Report
2. Board Questions
3. Open Public Hearing; receive public comments
4. Close Public Hearing
5. Board Discussion and action

As required, the updated Engineer's Report from John Egan is attached for 2013/2014. Although no change to the standby charges is proposed, the District is legally required to advertise and hold a public hearing and adopt a resolution setting the rates annually.

Water availability charges, also called standby charges, are levied annually on all non-exempt parcels within the District, whether or not there is water service to the parcel. Since 1992, the Board of Directors has directed the standby assessments primarily for the Morongo Basin Pipeline expenses. Remaining water availability charge revenues will be used exclusively for other lawful purposes of the District, such as capital costs and operation and maintenance of the District's water facilities benefiting the properties assessed or other debt service payments.

As indicated in the report, the water availability charges are generated to finance the debt service, capital costs or maintenance and operation expenses of the District. For fiscal 13/14 the anticipated standby revenues and corresponding payments are estimated on the next page.

<b>REVENUES</b>	
Standby Revenue (current & prior collections)	\$1,151,524
<b>PAYMENTS</b>	
MWA Debt Service	219,696
Liability/Property Insurance	95,000
Power Expense for System Operation	326,223
Reservoir Preventative Maintenance Program	200,000
Capital:	
D3-1 Booster Pumps & Housing	250,000
C2B Tank SCADA	75,000
<b>Total Payments</b>	<b>\$1,165,919</b>

To the extent that identified expenses exceed revenues they will be paid from water revenues. To the extent revenues exceed expenses, they will be used for other lawful purposes of the District. As always, some numbers are estimated at the time of the report.

Notice of the public hearing was published in the Hi-Desert Star. Individual mailed notification is not required since we are proposing no change to the rate or methodology. Any written protests will be counted at the hearing and the data included to “fill in the blank” of Resolution 13-906.

**STRATEGIC PLAN ITEM:**

N/A

**FISCAL IMPACT:**

Standby Revenues of \$1,151,524 will be billed as a result of this approval.

RESOLUTION 13-906

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE JOSHUA BASIN WATER DISTRICT ESTABLISHING A WATER AVAILABILITY CHARGE FOR FISCAL 2013-2014 AND AUTHORIZING THE COLLECTION THEREOF BY THE COUNTY OF SAN BERNARDINO

WHEREAS, the Board of Directors of the District has found and determined that the availability of a dependable supply of high quality water for domestic uses and purposes is a benefit conferred upon the lands proposed to be charged and, conversely, that the lack of such a supply diminishes the value of such lands; and

WHEREAS, that as a result of steadily-increasing overdraft of its groundwater supplies and in anticipation of the need for a supplemental source of water, the voters approved the formation of assessment districts and the issuance of bonds for the purpose of financing the construction of a supplemental water supply project, thereby obligating the District to repay the bonded indebtedness incurred thereunder; and

WHEREAS, in 1996, the Board of Directors engaged the services of a qualified engineer for the purpose of establishing a schedule of water availability charges varying according to land uses and benefit derived or to be derived from the use and availability of facilities to provide potable water for domestic uses and purposes, which schedule was the subject of a published and mailed notice of hearing and a public protest hearing; and

WHEREAS, the water availability charge for fiscal year 2013-2014 is proposed to be continued at the same rate and in the same manner, and pursuant to the same methodology as established in 1996, and which has been continued from year-to-year since then; and

WHEREAS, pursuant to Section 54984.7 of the Uniform Standby Charge Procedures Act, the Board of Directors conducted a public hearing pursuant to published notice in order to hear any and all objections to the proposed renewal of the water availability charge for fiscal year 2013-2014; and

WHEREAS, the written protests received represent less than \_\_\_\_\_ percent of the parcels subject to the water availability charge.

NOW, THEREFORE, the Board of Directors of the Joshua Basin Water District hereby resolves as follows:

1. District Zones of Benefit. There is hereby established within the District four Zones of Benefit:

ZONE 1: Any size parcel served by one or more meters.

ZONE 2: Any size parcel within a half mile of a water mainline and in the same pressure zone as the mainline.

ZONE 3: Any size parcel within one mile of a water main and within one pressure zone of the mainline.

ZONE 4: All other parcels.

2. Adoption of Water Availability Charge. That there shall be adopted, for each parcel in the District, for fiscal year 2013-2014, a water availability charge established in accordance with the benefit conferred and in the amount as determined by the applicable District Zone of Benefit and the land use zoning adopted by the County of San Bernardino, which charge is more specifically shown on Exhibit "A" attached hereto and made a part hereof.

3. Rate and Methodology. The rate and methodology of the water availability charge adopted herein is the same and remains unchanged for this Fiscal Year, and that such charge is reasonable and necessary, and does not exceed the actual cost to the District of providing the service.

4. Dedication and Use of Revenue. The revenue generated by the water availability charge is hereby dedicated and shall be used to finance the capital costs of the District's water system, to repay bonded indebtedness incurred by the voters and operation and maintenance of the District's water facilities benefiting the properties assessed.

5. Exemptions. The water availability charge established hereunder is exempt from the California Environmental Quality Act in accordance with Section 21080 (b) (8) of the Public Resources Code, because the revenue generated by such charge shall be used for the repayment of debt related to capital projects necessary to maintain water service, and is also exempt from Article XIII D of the California Constitution because (a) the charge was in existence prior to November 6, 1996, (b) because the rate and methodology used to establish the schedule of charges is the same as in previous years, and (c) because the charges are imposed to finance the capital cost of the District's water system and to repay bonded indebtedness. If and to the extent any charge is higher than in previous years, such increase is attributable solely to events other than an increased rate or revised methodology, such as a change in the density, intensity or nature of use of land, or consent of the landowner.

6. Water Service to Exempt Property. No new connection to the District's water system shall be allowed to any parcel which has been exempted from the water availability charge unless the applicant for water service pays an in-lieu water availability fee calculated as the total amount of water availability charges which would have been assessed against that parcel had it not been exempt, and unless the applicant agrees that the parcel will be subject to the water availability charge from that date forward.

7. Delinquent Charge. Water availability charges that have become delinquent shall, with a basic penalty of 6% for non-payment of the charge and

interest at the rate of 1/2 of 1 percent per month for each month of non-payment, become a lien on the property when a certificate is recorded in the office of the San Bernardino County Recorder pursuant to Government Code, Section 54984.9 (b) which lien shall have the force, effect and priority of a judgment lien.

8. Collection by the County. The water availability charge shall be collected on the San Bernardino County Tax Roll in the same manner, and by the same persons and at the same time as, together with and not separately from, the District's general taxes. The Secretary of the District is hereby authorized and directed to forthwith file a certified copy of this Resolution in the office of the Auditor of the County of San Bernardino on or before August 10, 2012.

9. Effective Date. The effective date of this Resolution is the 30th day following the date of its adoption.

PASSED AND ADOPTED this 5th day of June, 2013 pursuant to the following votes:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

JOSHUA BASIN WATER DISTRICT

By \_\_\_\_\_  
Mickey Luckman  
President, Board of Directors

Attest \_\_\_\_\_  
Susan Greer  
Secretary, Board of Directors



**JOSHUA BASIN WATER DISTRICT  
WATER AVAILABILITY (STANDBY) CHARGES**

**SCHEDULE A  
MINIMUM PER PARCEL UP TO 1.25 ACRES**

COUNTY ZONE	District Zone 1	District Zone 2	District Zone 3	District Zone 4
20MRM40M	\$30.00	\$50.00		
3MRM	\$40.00	\$60.00		
4MRM	\$40.00	\$60.00	\$50.00	
RS8M	\$30.00	\$50.00		
RS10M	\$30.00	\$50.00		
RS18M	\$30.00	\$50.00		
RS20M	\$30.00	\$50.00		
RC40	\$40.00	\$60.00	\$40.00	\$40.00
RL20	\$30.00	\$50.00	\$40.00	\$40.00
RL10	\$30.00	\$50.00	\$40.00	\$40.00
RL5	\$30.00	\$50.00	\$40.00	\$40.00
RL2.5	\$30.00	\$50.00	\$40.00	\$40.00
COMMERCIAL / INDUSTRIAL / OTHER	\$40.00	\$60.00	\$50.00	
RS1	\$40.00	\$60.00	\$50.00	

**SCHEDULE B  
COST PER ACRE FOR PARCELS OVER 1.25 ACRES**

District Zone 1	District Zone 2	District Zone 3	District Zone 4	ACREAGE
\$20.00	\$30.00			0+ Acres
\$20.00	\$30.00			0-40 Acres
	\$25.00			41+ Acres
\$20.00	\$35.00	\$25.00		0-40 Acres
	\$25.00	\$15.00		41+ Acres
\$20.00	\$30.00			0+ Acres
\$20.00	\$35.00			0-40 Acres
\$15.00	\$25.00			41-80 Acres
\$10.00	\$15.00			81-160 Acres
	\$10.00			161-320 Acres
	\$1.00			321+ Acres
\$20.00	\$30.00			0-40 Acres
	\$25.00			41+ Acres
\$20.00	\$30.00			0+ Acres
\$15.00	\$25.00	\$15.00	\$15.00	0-40 Acres
	\$12.00	\$10.00	\$8.00	41-160 Acres
	\$5.00	\$4.00	\$3.00	161-320 Acres
	\$1.00	\$1.00	\$1.00	321+ Acres
\$20.00	\$30.00	\$20.00	\$15.00	0+ Acres
\$20.00	\$30.00	\$20.00	\$15.00	0-40 Acres
\$15.00				41+ Acres
\$20.00	\$30.00	\$20.00	\$15.00	0-40 Acres
\$12.00	\$25.00	\$15.00	\$12.00	41-80 Acres
\$8.00	\$10.00	\$8.00	\$8.00	81-160 Acres
\$4.00	\$5.00	\$4.00	\$3.00	161-320 Acres
\$1.00	\$1.00	\$1.00	\$1.00	321+ Acres
\$20.00	\$30.00	\$20.00	\$15.00	0-40 Acres
\$15.00	\$25.00	\$15.00	\$12.00	41-80 Acres
\$10.00	\$15.00	\$10.00	\$10.00	81-160 Acres
\$5.00	\$8.00	\$5.00	\$4.00	161-320 Acres
\$1.00	\$1.00	\$1.00	\$1.00	321+ Acres
\$25.00	\$35.00	\$25.00		0-40 Acres
	\$25.00			41+ Acres
\$20.00	\$30.00	\$20.00		0-40 Acres
	\$25.00			41+ Acres

## EXHIBIT A

### JOSHUA BASIN WATER DISTRICT Water Availability (Standby) Zoning Descriptions

#### DISTRICT ZONE DESCRIPTIONS

- ZONE 1 Any size parcel served by one or more meters
- ZONE 2 Any size parcel within 1/2 mile of a water mainline and in the same pressure zone as the mainline
- ZONE 3 Any size parcel within one mile of a water mainline and within one pressure zone of the mainline
- ZONE 4 All other parcels

#### COUNTY ZONE DESCRIPTIONS

- 3MRM Residential, multi-family, 3,000 sq. ft. per unit, 14.5 units per acre
- 4MRM Residential, multi-family, 4,000 sq.ft. per unit, 10.8 units per acre
- 20MRM40M Residential, multi-family, 20,000 sq. ft. per unit, 2.18 units per acre
- RS1 Residential, single family, 1 unit per acre
- RS8M Residential, single family, 8,000 sq.ft. per unit, 5.4 units per acre
- RS10M Residential, single family, 10,000 sq. ft. per unit, 4.3 units per acre
- RS18M Residential, single family, 18,000 sq. ft. per unit, 2.4 units per acre
- RS20M Residential, single family, 20,000 sq. ft. per unit, 2.1 units per acre
- RL2.5 Rural Living, one residence per 2.5 acres
- RL5 Rural Living, one residence per 5 acres
- RL10 Rural Living, one residence per 10 acres
- RL20 Rural Living, one residence per 20 acres
- RC40 Resource Conservation, one residence per 40 acres
- CS, CC, CG, Commercial Properties
- CO, CN Commercial Properties
- IC Industrial Properties

**ENGINEER'S REPORT**  
**FOR**  
**JOSHUA BASIN WATER DISTRICT**  
**2013-2014 FISCAL YEAR WATER AVAILABILITY CHARGE**

**BACKGROUND AND PURPOSE**

The Joshua Basin Water District owns and operates significant water-related infrastructure facilities within the District. Purpose of the existence and construction of these facilities and, therefore, responsibility of the District, is to provide potable water to property owners and residents within the District.

The District obtains its supply of water from underlying groundwaters. A study completed by the United States Geological Survey (USGS) some years ago determined that the amount of water extracted by the District exceeds the inflow or supply to the District's groundwater basins. In anticipation of the need for additional or supplemental water, the District's voters, in 1960, approved inclusion in the formation of the Mojave Water Agency which would have access to State Water Project (SWP) water. As additional insurance, in 1991, voters of the District together with those of other nearby water districts, approved a bond issue to finance the construction of the 72-mile Morongo Basin Pipeline to convey SWP water to the Morongo Basin area. The pipeline has been constructed and is maintained by the Mojave Water Agency. As one of the beneficiaries and future users, the Joshua Basin Water District signed a contract and is responsible for a portion of the pipeline construction and maintenance costs.

To allow delivery and use of SWP water from the Morongo Basin Pipeline, the District has completed design and property acquisition and is currently constructing a pipeline and will soon seek construction bids for recharge basins. Funding of the estimated \$7.9 million cost will be provided by state and federal grants, the Mojave Water Agency, and excess funds in the Morongo Basin Pipeline Reserve Fund. Construction is anticipated to be completed within approximately one year.

Availability of the supplemental water benefits all of the land within the District. Therefore, a water availability charge is collected from all of the ± 12,000 parcels within the District, with the exception of those exempt. A primary use of the water availability charge revenues, since its enactment in 1996, has been to pay the debt obligation and operation and maintenance costs for the Morongo Basin Pipeline as required by the District's agreement with the Mojave Water Agency. That obligation has now been reduced to debt payment only, and is calculated to be approximately \$220,000 per year. Water availability charge revenues in excess of that amount will be used

exclusively for capital costs and operation and maintenance of the District's water facilities benefiting the properties from which the availability charge is collected.

The water availability charge is estimated to generate revenues of \$1,151.524 for the 2013-2014 fiscal year, which revenues are dedicated to the following purposes as authorized by Resolution No. 96-564 under which the water availability charge was enacted.

Morongo Basin Pipeline Debt Payment	\$ 219,696
Property Insurance	\$ 95,000
Power Expense for System Operation	\$ 326,223
Preventative Maintenance Programs: Reservoirs	\$ 200,000
D3-1 Booster Pumps and Housing	\$ 250,000
C2B Tank SCADA	\$ 75,000
Total	\$1,165,919

To the extent the identified expenses exceed water availability charge revenues, they will be paid out of revenues from metered water sales and basic fees. To the extent that water availability revenues exceed expenses indicated above, they will be used for other lawful purposes of the District.

Water availability charge revenues are dedicated to the lawful purposes of (a) meeting the District's expenses of maintaining and operating permanent public improvements constituting the water system, (b) purchasing or leasing supplies, equipment, or material necessary for the operation of the District's water system, (c) meeting debt repayment obligations and financial reserve requirements, and (d) obtaining funds for capital projects necessary to maintain service within existing service areas.

Publicly owned property including lands owned by the federal government and the local school district was exempted from the water availability charge. In 1996, California voters approved Proposition 218, "The Right to Vote on Taxes Act." Among other things, Proposition 218 provided that property owned by local, state, and federal governmental agencies may not be exempted from a benefit assessment, such as the District's water availability charge, unless the Agency can demonstrate that it receives no special benefit from the services or facilities for which that charge is levied. (California Constitution Article XIII D, § 4(a).) When the District sent an assessment notice to the U.S. Bureau of Land Management ("BLM"), which owns extensive property within the District, the BLM responded by claiming exemption under the California Statehood Act and declined to pay. The local school district was not assessed based upon the California Supreme Court decision in San Marcos Water District v. San Marcos Unified School District. Subsequent to 1996, as local, state and federal government agencies have acquired lands which were previously privately-owned, the District has initiated water availability charges on those parcels in compliance with Proposition 218.

The water availability charge has been in effect at the current rate since 1996, prior to the enactment of Proposition 218 and is entitled to an exemption from the procedural requirements of Proposition

218 unless and until it is increased. (California Constitution Article XIII D, §5.) Legislation interpreting Proposition 218 clarifies that, as an exempt assessment, the procedure is also exempt from the requirement that government-owned parcels be assessed. (Government Code §53753.5.) Unless and until the water availability charge is increased, it may be re-authorized from year-to-year pursuant to the Uniform Standby Charge Procedures Act (Government Code §54984 *et seq.*) without complying with the Proposition 218 procedures and without requiring assessment of the BLM or school properties.

### **DESCRIPTION AND METHOD OF AVAILABILITY CHARGE**

Procedures and bases of the water availability charges are as set forth in the California Government Code, Sections 54984 to 54984.9, Uniform Standby Charge Procedures Act.

In recognition of the benefit to all properties, the District proposes to assess and collect from each benefiting property, an amount related to the benefit received. Because BLM lands and other publicly owned lands not previously assessed are, for practical purposes, not subject to assessment, the District proposes to clarify that such lands, which are not subject to the water availability charge and are not currently connected to the water system, shall not be entitled to connect to the District's water system or to receive water service from the District, unless a fee is paid which is equivalent to the water standby charge which would have been assessed against the property had it not been exempt and unless the owner agrees to be subject to future assessment of water availability charges.

Availability charge, once determined, will be indicated on the yearly tax bill distributed by the County of San Bernardino, collected by the County, and disbursed to the District.

### **COMPILATION OF CHARGES**

A tabulation of the availability charge for each of the ±12,000 non-exempt parcels in the District, calculated as described herein, is contained in a separate computer printout prepared by the District and maintained at District offices. Contained therein is the dollar amount proposed to be assessed to each parcel, and the Assessors parcel number, all of which will appear on the County tax bill for each parcel.

### **METHODOLOGY USED FOR AVAILABILITY CHARGE**

All properties within the District receive a general benefit by virtue of the existence of the District in its sole power to extract and sell water within its boundaries. Properties within the District also receive a special benefit due to the availability of the supplemental SWP water source.

Benefit is related to the size and development potential of each parcel and proximity to an existing usable pipeline. Derivation of an availability amount, therefore, is based on the County's zoning, parcel size, and District-designated zone - the location related to a pipeline from which service can be provided. Larger parcels within the same District zone receive a greater benefit and, therefore,

will be assessed a larger amount than smaller parcels. Additionally, parcels closer, but not connected to usable pipelines, will be assessed more than those further away as there is greater benefit due to the availability of those existing pipelines, and therefore, accessibility to water. Parcels currently connected will be assessed less than others as they are already paying a basic fee in their user charge, a portion of which is used for system maintenance.

Adoption of the zoning, parcel size and proximity results in the use of three factors by which availability charges are determined.

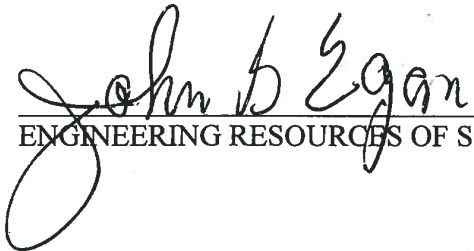
1. Parcel size,
2. County of San Bernardino zoning for land use,
3. District zone, based on proximity to existing District pipeline.

Attached are exhibits which indicate the bases of the assessment amount per parcel and per acre for lands within the District related to the County zone designation and District zone location.

The assessment charges and schedule pre-date the adoption of Proposition 218 by the State's voters and follows the methodology and rates existing prior to the adoption of Proposition 218.

In my judgment each and every parcel proposed to be assessed an availability charge in the District for Fiscal Year 2013-2014 receives a special benefit.

BY: JOHN G. EGAN, R.C.E. 14853


  
\_\_\_\_\_  
ENGINEERING RESOURCES OF SOUTHERN CALIFORNIA, INC.

5/28/13  
DATE

JOSHUA BASIN WATER DISTRICT

Regular Meeting of the Board of Directors

June 5, 2013

Report to: President and Members of the Board  
From: Michael Metts, PE, District Engineer 

TOPIC: D3 BOOSTER PUMP STATION REPLACEMENT PROJECT –  
CONSTRUCTION ADVERTISEMENT APPROVAL

RECOMMENDATION: Request that Board authorize the General Manager to advertise bidding for construction of the D3 Pump Station Replacement Project.

ANALYSIS: The D3 Booster Pump Station is comprised of two 10-Hp centrifugal pumps within an above grade vault. The site is enclosed in a chain link fence along the perimeter of the site. The booster station pumps water from a 12-inch waterline (within White Feather Road) from the C pressure zone to an 8-inch waterline (within Hollinger Road) to the D3 pressure zone. The station serves approximately 45 connections within the D3 pressure zone. Ultimately, the D3 pressure zone is projected to have a maximum of approximately 82 connections.

Pump efficiency, aging facilities and increased operating costs are the primary reasons for scheduling the D3 booster station replacement. As the station was originally designed as a hydropneumatic booster station, the suction and discharge pipelines were appropriate for that installation. Since that time, the hydropneumatic station has been dismantled, and the D3 storage tank was constructed at the southern extension of Arizona Avenue, south of Lynn Lane.

The D3 Reservoir is a welded steel tank, approximately 28 feet in diameter and 24 feet tall. The reported floor elevation of the reservoir is 3,002 feet. The high water elevation is approximately 20 feet or 3,022 feet. Based on a D3 Booster Station elevation of 2,837 feet, the static pressure on the discharge side of the station ranges between 165 and 185 feet (71 to 80 psi, respectively). The suction pressure at the D3 booster station is reported to be approximately 40 psi, or 92 feet. Therefore, the computed static pressure differential across the pump station is approximately 73 to 93 feet, depending on the water level in the D3 storage reservoir.

Site review and information contained in the JBWD Water Master

Plan identifies the operating conditions at the D3 booster station to be 100 gpm at 230 feet of head. Based on the physical characteristics of the system, a head of 230 feet is not reflective of current operating conditions. The new D3 station is designed to minimize energy costs, and provide higher efficient pumps for District operation.

The Board of Directors authorized design of the new D3 Booster Pump Station in approximately May 2012. The design was completed in December 2012. District staff has withheld advertisement of the project in accordance with the current capital improvement plan to construct the project in Fiscal Year 2013-2014. In addition, advertisement of the D3 project has also been withheld until substantial completion of other ongoing District projects. As these other projects are nearing completion, District staff is now ready to advertise the D3 project for commencement of construction within the upcoming fiscal year.

Construction of the new station will be completed on the existing D3 booster station site, without impeding existing operations. When the new station is constructed, operations will be converted to the new station, with subsequent demolition of the existing station.

**FISCAL IMPACT:**

The current engineer's opinion of probable construction cost for the D3 Booster Pump Station is \$155,100. The District's standard ten percent contingency would be \$15,510. Therefore, the total projected cost is \$170,600. As with all construction projects, bid results will determine the actual project cost as approved by the Board of Directors. This project is included in the current strategic plan and budget of the District.

Susan's Note: the supplemental budget includes \$250,000 funding for the D-3-1 New Booster Pumps and Housing.



JOSHUA BASIN WATER DISTRICT  
AGENDA REPORT

Meeting of the Board of Directors

Date: June 5, 2013

Report to: President and Members of the Board  
From: Susan Greer

TOPIC:  
APPOINT ACTING GENERAL MANAGER AS LABOR NEGOTIATOR

RECOMMENDATION:  
Appoint Susan Greer, Acting General Manager, as labor negotiator

ANALYSIS:  
The District is currently in negotiations with the Union over the contract which expires in September. The Board previously appointed Joe Guzzetta as the labor negotiator and that appointment needs to be transferred to Susan Greer. This is a housekeeping matter only.


STRATEGIC PLAN ITEM:  
N/A

FISCAL IMPACT:  
N/A

JOSHUA BASIN WATER DISTRICT  
AGENDA REPORT

Meeting of the Board of Directors

Date: June 5, 2013

Report to: President and Members of the Board  
From: Susan Greer 

TOPIC:

AGREEMENT WITH PUBLIC INFORMATION CONSULTANT TO PROVIDE I PHONE AND CELLULAR SERVICE

RECOMMENDATION:

The Public Information Committee recommends that the District purchase an I phone for the Public Information Consultant and provide continuing cellular service for business use only.

ANALYSIS:

The Public Information Consultant has been tasked with making daily postings to the District's Facebook page. Her own cell phone is not capable of making the postings, so she must always go home to do the work from her home computer. That eliminates her ability to make postings from the field which would be especially problematic during any type of emergency, when we need frequent updates.

The District recently purchased I phones for our field crew to replace their old cell phones. The phones are very cheap, partly since we're purchasing the I Phone 4 instead of the latest version, since we don't need the latest technology for the field crew. The purchase price of the phones is 99¢ plus sales tax on \$249.99 (\$20). The Public Information Committee believes that providing the phone plus paying for the usage on the phone is a reasonable expense for the District. We pay for many expenses directly on behalf of the Public Information program, and this is just another.

If the District provides the phone and pays the associated monthly bill, personal use of the phone should rarely, if ever, occur because Kathleen is a consultant. She would still need to use her personal phone for personal calls. Monthly fees for the phone would be \$48.75 plus tax, and this includes unlimited messaging and texting plus 300 pooled minutes per month. Pooling minutes involves all minutes provided for all phones going into one pool to be used for all. This is an effective system, which works well with a large group of phones, where overages on one phone are covered by under-use from another.

STRATEGIC PLAN ITEM:

The 13-14 Strategic Plan includes a goal of maximizing technological resources, including website/social media, which is the responsibility of the Public Information Consultant. In addition, the August 2012 Strategic Plan includes a requirement to carry out ongoing public outreach plan and program.

**FISCAL IMPACT:**

Purchase price \$21, plus \$53 per month. \$657 first year and \$636 subsequent year. Funding will have to be found for this cost in the 13-14 budget. The Public Information line item budget does not include this funding but I'm sure we can find the funding for this minimal cost in another line item.