

P.O. BOX 675 • 61750 CHOLLITA ROAD • JOSHUA TREE • CALIFORNIA 92252 TELEPHONE (760) 366-8438 FAX (760) 366-9528 E-MAIL <u>ibwd@ibwd.com</u>

JOSHUA BASIN WATER DISTRICT

SPECIAL MEETING OF THE BOARD OF DIRECTORS TUESDAY MAY 11, 2010, 6:00 PM 61750 CHOLLITA ROAD, JOSHUA TREE, CA 92252

AGENDA

- CALL TO ORDER
- 2. PLEDGE OF ALLEGIANCE
- 3. DETERMINATION OF QUORUM
- 4. APPROVAL OF AGENDA
- 5. PUBLIC COMMENT
- 6. CLOSED SESSION

Conference with labor negotiator regarding General Unit; pursuant to Government Code 54957.6. District negotiator: Joe Guzzetta

7:00 PM

- 7. BOARD AND CITIZENS ADVISORY COMMITTEE WORKSHOP TO DISCUSS CRISIS COMMUNICATIONS AND EMERGENCY PLANS Presentation by Rick Cook, Emergency Services Coordinator and Kathleen Radnich, Public Information consultant.
- 8. CONSENT CALENDAR
- Pages 1-3
- Pages 4-7
- Page 8
- 9. EXTENDED WARRANTY FOR LARGE EMERGENCY GENERATORS
 Recommend that the Board ratify the purchase of 5-year extended warrantees for the

two 600kw emergency generators at a cost of just under \$10,000/

A. Approve Minutes of the Special Meeting of March 24, 2010 B. Approve Minutes of the Regular Meeting of April 7, 2010

Pages 9-14

10. RESOLUTION #10-856 SUPPORTING THE SUBMITTAL OF A GRANT PROPOSAL TO THE BUREAU OF RECLAMATION FOR A PIPELINE AND GROUNDWATER RECHARGE FACILITY

Recommend that the Board adopt Resolution #10-856.

Page 15

- 11. SPONSORSHIP OF JOSHUA TREE CHAMBER OF COMMERCE MIXER Recommend that the Board sponsor the May 27 Joshua Tree Chamber of Commerce mixer at the Joshua Tree Water-Wise Demonstration Garden.
- 12. PUBLIC COMMENT
- 13. GENERAL MANAGER REPORT
- 14. DIRECTORS COMMENTS/REPORTS
- 15. ADJOURNMENT

The Board of Directors reserves the right to take action on items reserved for discussion only.

<u>INFORMATION</u>

During either "Public Comment" Item, please use the podium microphone. State your name and have your information prepared and be ready to provide your comments to the Board. The District is interested and appreciates your comments. A 3-minute time limit may be imposed. Thank you.

Any person with a disability who requires accommodation in order to participate in this meeting should telephone Joshua Basin Water District at (760) 366-8438, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 61750 Chollita Road, Joshua Tree, California 92252 during normal business hours.

JOSHUA BASIN WATER DISTRICT Minutes of the SPECIAL MEETING OF THE BOARD OF DIRECTORS March 24, 2010

1. CALL TO ORDER 4:05 PM

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF QUORUM: By roll-call:

Gary Given Present
Bill Long Present
Mickey Luckman Present
Mike Reynolds Absent
Gary Wilson Absent

It was reported that Director Reynolds would arrive late due to a business commitment made prior to setting the date of this special meeting.

STAFF PRESENT: Joe Guzzetta, General Manager

Susan Greer Assistant GM/Controller Marie Salsberry, Executive Secretary

GUESTS: 10

4. APPROVAL OF AGENDA

MSC Long/Luckman 3/0 (2 Absent) to approve the agenda for the March 24, 2010 Special Meeting of the Board of Directors.

5. PUBLIC COMMENT

None.

6. CONSENT CALENDAR

MSC Luckman/Long 3/0 (2 Absent) to approve the minutes of the Regular Meeting of March 3, 2010; to approve payment to Ficara for paving in the amount of \$35,020.45; and to approve changes to the Project Priority List

7. UNITED STATES GEOLOGICAL SURVEY PRESENTATION

Dr. Peter Martin and Dr. Tracy Nishikawa presented information on the study on the District's groundwater recharge project. USGS scientists studied underground nitrate concentrations from septic systems in the densely developed area in Joshua Tree south of the highway. Modeling performed by USGS shows that with no recharge or septic treatment, water quality will suffer over time due to continually increasing nitrate concentrations reaching the water table. Dr. Martin explained that some denitrification occurs in the unsaturated zone, but not enough to ensure water quality. Recharge with state water project water will dilute the recharge from septic systems, thereby reducing nitrate concentrations to below maximum contaminant levels.

Dr. Martin requested that the District come up with scenarios for USGS to simulate using their model.

GM Guzzetta noted that one scenario could be set to see what might occur if recharge replaced all

1

water pumped out; another would be what might occur with only 1,100 acre-feet of recharge per year. Staff will meet with USGS to refine the scenarios.

President Given called for a break and the meeting recessed at 5:20 pm. The meeting was again called to order at 5:40pm.

8. UNITED STATES GEOLOGICAL SURVEY CONTINUATION

- General Manager Guzzetta reported that in 2006 the Board approved the four-year study at a total cost of \$1.2 million. USGS requires a new contract each year and the amounts for each one-year contract have not been proportionate to the total amount. The amount requested for fiscal year 09/10 is \$524,450. The Board took the following action:
- MSC Luckman/Long 3/0 (2 Absent) to approve staff recommendation to approve an agreement with USGS to continue the study of the groundwater recharge project in the amount of \$524,450 for federal fiscal year 2009/2010; and to appropriate \$174,450 from the unappropriated reserves.

9. NAMING OF LANDSCAPE DEMONSTRATION GARDEN

- Assistant General Manager/Controller Susan Greer reported that the CAC had suggested three possible names. Board discussion ensued and the following action was taken:
- MSC Long/Luckman 3/0 (2 Absent) to select the name "Joshua Tree water Wise Demonstration Garden", with a slogan of "Growing Awareness".

10. DESIGNATE MONTH OF APRIL AS EARTHQUAKE PREPAREDNESS MONTH

- GM Guzzetta reported that April had historically been recognized as "Earthquake Preparedness Month" by many organizations and agencies. However, the District could find no actual record of April being designated as such, other than by the State of California for April of 2000 only. District staff is focusing on emergency preparedness and planning for an emergency exercise; in our area earthquakes are a certainty.
- MSC Luckman/Long 3/0 (2 Absent) to recognize the month of April as "Earthquake Preparedness Month".

11. CONSIDER APPROVAL OF BUDGET AMENDMENT FOR PROMOTIONAL CONSERVATION ITEMS

- AGM/Controller Greer reported that the District is required to provide water conservation education; promotional giveaways with a conservation message as well as the District logo and contact information help spread the word. These can be used for events that the District hosts or takes part in such as Turtle Days, or the JBWD Water and Land Use Forum. The Board took the following action:
- MSC Long/Luckman 3/0 (2 Absent) to approve staff recommendation to approve \$5,000 budget amendment for promotional conservation items.

12. PROJECT PRIORITY LIST

GM Guzzetta noted that per the Consent Calendar, some items have been taken off the list because they are no longer needed. He reported that Well 16 and Well 17 are expected to be online soon, following water quality testing.

13. PUBLIC COMMENT

None.

14. GENERAL MANAGER REPORT

GM Guzzetta had nothing further to report.

15. DIRECTOR COMMENTS/REPORTS

Vice President Luckman reported that she attended the California Department of Water Resources "listening session" regarding implementation of new legislation and she felt it was time well spent. She also attended the Mojave Water Agency Board meeting. She recommends that people who are interested in water attend Mojave Water Agency's "ABCs of Water" sessions. She and District consultant Joe Bocanegra went to Washington and met with Senator Feinstein's and Senator Boxer's staff and other legislators.

16. ADJOURNMENT 6:15 PM

MSC Long/Luckman 3/0 (2 Absent) to adjourn the March 24, 2010 Special Meeting of the Board of Directors.

Respectfully submitted;	
Joe Guzzetta, General Manager	

The next Regular Meeting of the Board of Directors is scheduled for April 7, 2010.

JOSHUA BASIN WATER DISTRICT Minutes of the REGULAR MEETING OF THE BOARD OF DIRECTORS April 7, 2010

1. CALL TO ORDER 7:00 PM

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF QUORUM: By roll-call:

Gary Given Present
Bill Long Present
Mickey Luckman Present
Mike Reynolds Present
Gary Wilson Present

STAFF PRESENT: Joe Guzzetta, General Manager

Susan Greer Assistant GM/Controller Marie Salsberry, Executive Secretary

Terry Spurrier, HR/Administrative Services Supervisor

GUESTS: 14

4. APPROVAL OF AGENDA

MSC Long/Luckman 5/0 to approve the agenda for the April 7, 2010 Regular Meeting of the Board of Directors.

5. PUBLIC COMMENT

Kathleen Radnich, Public Information consultant, stated that the District has ten volunteer docents who will help promote the District's Water-Wise Demonstration Garden and are available to give tours of the garden; the grand opening is set for April 17th.

Al Marquez of Joshua Tree commented regarding an agenda item that one Director will not vote on.

President Given stated he chose to decline to participate in discussion to determine how to replace the Director position being vacated by his resignation, which will be effective tomorrow.

Curtis Blankenship of 29 Palms commented that he attended the water forum. He stated that composting toilets are much improved from early models; using them would save water.

6. CONSENT CALENDAR

MSC Long/Luckman 5/0 to approve the financial report for February 2010.

7. HIRING OF TEMPORARY EMPLOYEE TO ASSIST WITH VALVE MAINTENANCE PROGRAM

General Manager Joe Guzzetta reported that about half of the valves in the District were covered under the program last year. Valves are located and exercised, the condition is noted and repairs are made if needed. Last summer two high school students provided temporary work under a grant program. At this time, District staffing is down to due a medical leave and vacations.

1

Al Marquez of Joshua Tree commented opposing hiring a temporary employee to work the valve maintenance program.

Steven Whitman commented in favor of hiring a temporary employee for the valve maintenance program. MSC Luckman/Reynolds 4/1 to approve staff recommendation to authorize the hiring of a temporary contract employee for approximately six months to complete the initial round of the new systematic valve maintenance program; and appropriate up to \$25,000 for the activity.

Given Aye
Long Aye
Luckman Aye
Reynolds Aye
Wilson No

8. LOCAL AGENCY FORMATION COMMISSION (LAFCO) VOTE

GM Guzzetta reported. Following brief discussion the Board took the following action MSC Luckman/Long 4/1 to cast a vote for James Curatalo for the Regular Special District LAFCO Member and to cast a vote for Bob Smith for the Alternate Special District LAFCO Member.

Roll call vote: Given

Given Aye
Long Aye
Luckman Aye
Reynolds Aye
Wilson No

9. SET SPECIAL WORKSHOP MEETING FOR APRIL 27TH WITH CITIZENS ADVISORY COMMITTEE TO DISCUSS EMERGENCY PLANS

GM Guzzetta reported that some members are not available on April 27th and that there will be no regular Board meeting on May 5th due to the ACWA Conference; the workshop meeting will be held on May 11. Vice President Luckman noted that this meeting will be primarily for communications and will incorporate emergency plans as well.

10. FILLING OF VACANCY CREATED BY RESIGNATION OF DIRECTOR GIVEN

GM Guzzetta reported that per the Government Code the Board can appoint to fill the position, determine that the vacancy will be filled at the November 2010 election, or take no action in which case the County would have the option to appoint someone to the vacant seat for the remainder of the term. Vice President Luckman and Director Long commented in favor of appointment; Director Reynolds agreed. Director Wilson stated the District should wait until the election. Director Long noted that the term for this seat expires this year; if the Board appoints, the appointed Director will finish the term (several months) and the seat will be included in the November election.

Al Marquez of Joshua Tree commented opposing appointment to fill the vacant seat.

Steven Whitman of Joshua Tree commented in favor of appointment to fill the vacant seat.

MSC Long/Reynolds 3/1 (one abstain) to fill the Board vacancy by appointment and to direct staff to advertise the vacancy and set interviews for May 19th or another date so that selection can be made no later than June 7, 2010.

Given Abstain
Long Aye
Luckman Aye
Reynolds Aye
Wilson No

11. RESOLUTION IN APPRECIATION OF DIRECTOR GIVEN

Vice President Luckman read the resolution.

MSC Reynolds/Luckman 4/0 (one abstain) to adopt Resolution #10-855 Expressing the Board's Appreciation of President Given.

Given Abstain
Long Aye
Luckman Aye
Reynolds Aye
Wilson Aye

12. SELECTIONOF OFFICERS

Director Long made a motion to nominate Mickey Luckman to finish the year as President; Director Reynolds seconded the motion.

MSC Long/Reynolds 3/1 (one abstain) to select Director Mickey Luckman as President of the Board for the remainder of the year 2010.

Given Abstain
Long Aye
Luckman Aye
Reynolds Aye
Wilson No

President Luckman made a motion to nominate Director Reynolds to finish the year as Vice President; Director Long seconded the motion.

MSC Luckman/Long 3/1 (1 abstain) to select Director Reynolds as Vice President of the Board for the remainder of the year 2010.

Given Abstain
Long Aye
Luckman Aye
Reynolds Aye
Wilson No

13. APPOINT PUBLIC INFORMATION COMMITTEE MEMBER

President Luckman appointed Director Long to the Public Information Committee.

14. PROJECT PRIORITY LIST

GM Guzzetta reported that Wells 16 and 17 are undergoing testing and will be online soon.

15. PUBLIC COMMENT

Al Marquez of Joshua Tree commented on a news article about Australia's use of water resources. He quoted an article that told of county layoffs, hiring freezes, and deferring raises. He read a recall petition from 2002.

16. GENERAL MANAGER REPORT

GM Guzzetta had nothing further to report.

17. DIRECTOR COMMENTS/REPORTS

Director Long stated that he had signed the petition but later ended the recall effort in 2002.

Director Reynolds reported on attending The MWA board meeting; over 4,700 vouchers for the low water use toilet replacement program have been used.

Director Wilson commented on the mainline break that occurred last month. He noted several examples of good work done by employees in the past.

Director Given thanked the community and stated that he has enjoyed his service to the District. Discussion followed regarding the recent mainline leak.

President Luckman called for a break at 7:55 The Board went to Closed Session at 8:20 pm

18. CLOSED SESSION

Conference with labor negotiator regarding General Unit; pursuant to Government Code 54957.6. District negotiator: Joe Guzzetta

The Board returned from Closed Session at 8:45 pm; President Luckman reported that no reportable action had been taken during the Closed Session.

19. ADJOURNMENT 6:15 PM

MSC Given/Long 5/0 to adjourn the April 7, 2010 Special Meeting of the Board of Directors.

Joe Guzzetta, General Manager

Respectfully submitted;

The next Regular Meeting of the Board of Directors is scheduled for April 21, 2010.

JOSHUA BASIN WATER DISTRICT SUPPLEMENTAL DATA SHEET

Special Meeting of the Board of Directors

May 11, 2010

Report to:

President and Members of the Board

From:

Joe Guzzetta, General Manager

TOPIC:

EXTENDED WARRANTY FOR LARGE EMERGENCY GENERATORS

RECOMMENDATION:

That the Board ratify the purchase of 5-year extended warrantees for the two 600 KW emergency generators at a cost of just under

\$10,000.

ANALYSIS:

Two years ago the District purchased two emergency generators at a cost of about \$350,000, to operate Well #14, other District wells, and pumps. Since then some work has been required that was covered by warranty. The work would have cost several thousand dollars if not covered by warranty.

In investigating an extended warranty we found that a 5-year extended warranty could be purchased if done so by May 7, 2010. The District has submitted a purchase order for the extended warrantees in order not to lose the opportunity. If the Board does not ratify the purchase, staff expects, but is not certain, that we should be able to cancel the purchase order.

Staff believes that the extended warranty would be a prudent investment given the value of the generators and given the repairs that have been needed to date.

Additional information will be available at the Board meeting.

JOSHUA BASIN WATER DISTRICT SUPPLEMENTAL DATA SHEET AGEND

Special Meeting of the Board of Directors

May 11, 2010

Report to:

President and Members of the Board (

From:

Joe Guzzetta, General Manager

TOPIC:

RESOLUTION FOR BUREAU OF RECLAMATION GRANT

PROPOSAL

RECOMMENDATION:

That the Board adopt a resolution authorizing submittal of a

grant proposal for \$1 million to the Bureau of Reclamation for

the Groundwater Recharge Project.

ANALYSIS:

Staff has submitted a proposal for \$1 million in grant funding to the Bureau of Reclamation for the groundwater recharge project. The grant requires Board approval of the attached resolution.

Approval is required within 30 days of the grant submittal.

Due to the small amount of funding available and the anticipated competition, it is not likely that the District will receive funding under this grant opportunity. However, our representative in Washington has requested that we submit the request in order to demonstrate interest for future grant opportunities.

Approval of the resolution will complete the grant request

process.

Application for Federal Assistance SF-424 Version 02		
* 1. Type of Submission:	*	If Revision, select appropriate letter(s):
Preapplication X New		
★ Application	*	Other (Specify)
Changed/Corrected Application Revision		
* 3. Date Received: 4. Applicant Identifier:		
Completed by Grants.gov upon submission.		
5a. Federal Entity Identifier:		* 5b. Federal Award Identifier:
State Use Only:		
6. Date Received by State: 7. State Applic	ation Id	dentifier:
8. APPLICANT INFORMATION:		
*a.Legal Name: Joshua Basin Water District		
* b. Employer/Taxpayer Identification Number (EIN/TIN):		* c. Organizational DUNS:
95-2387111		028333698
d. Address:		
* Street1: 61750 Chollita Road		
Street2:		
* City: Joshua Tree		
County: San Bernardino		
* State:		CA: California
Province:		
* Country:		USA: UNITED STATES
* Zip / Postal Code: 92252		
e. Organizational Unit:		
Department Name:		Division Name:
	_]	
f. Name and contact information of person to be contacted of	on mat	tters involving this application:
Prefix: * First I	Name:	Joe
Middle Name:		
* Last Name: Guzzetta		
Suffix:		
Title: General Manager		
Organizational Affiliation:		
* Telephone Number: 760-366-8438		Fax Number: 760-366-8064
*Email: jbwd@jbwd.comD.		

OMB Number: 4040-0004 Expiration Date: 01/31/2009

Application for Federal Assistance SF-424	Version 02
9. Type of Applicant 1: Select Applicant Type:	
D: Special District Government	
Type of Applicant 2: Select Applicant Type:	_
]
Type of Applicant 3: Select Applicant Type:	
* Other (specify):	
* 10. Name of Federal Agency:	
Bureau of Reclamation, Denver Office	
11. Catalog of Federal Domestic Assistance Number:	
15.507	
CFDA Title:	
Water 2025	
* 12. Funding Opportunity Number:	
R10SF80157	
* Title:	
WaterSMART: Water and Energy Efficiency Grants for FY2010	
40.0	
13. Competition Identification Number:	
Tales	
Title:	
14. Areas Affected by Project (Cities, Countles, States, etc.):	
San Bernardino County, Community of Joshua Tree	
* 15. Descriptive Title of Applicant's Project:	
Groundwater Recharge: .The project will provide for up to 4,000 acre feet of water in the Joshua Basin aquifer. The project includes 24,000 feet of water pipeline and about 22 acres of recharge	
basin	
Attach supporting documents as specified in agency instructions.	
Add Attachments Delete Attachments View Attachments	

OMB Number: 4040-0004 Expiration Date: 01/31/2009

Application for Federal Assistance SF-424	Version 02			
16. Congressional Districts Of:				
* a. Applicant 41st * b. Program/Project 41st				
Attach an additional list of Program/Project Congressional Districts if needed.				
Add Attachment Delete Attachment View Attachment				
17. Proposed Project:				
* a. Start Date: 01/01/2011 * b. End Date: 06/01/2012				
18. Estimated Funding (\$):				
*a. Federal 1,000,000.00				
* b. Applicant 1,700,000.00				
* c. State 4,000,000.00				
*d. Local 1,600,000.00				
*e. Other 1,500,000.00				
*f. Program Income 0.00				
*g. TOTAL 9,800,000.00				
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions. Authorized Representative:				
Prefix: Mr. * First Name: Joe Middle Name:				
*Last Name: Guzzetta	Ш			
Suffix:				
*Title: General Manager				
*Telephone Number: 760-366-2042 ext 226 Fax Number: 760-366-8064				
*Email: jbwd@jbwd.com				
* Signature of Authorized Representative: Completed by Grants.gov upon submission. * Date Signed: Completed by Grants.gov upon submission.	 7			

Authorized for Local Reproduction

Standard Form 424 (Revised 10/2005) Prescribed by OMB Circular A-102

RESOLUTION 10-856

A RESOLUTION OF THE JOSHUA BASIN WATER DISTRICT BOARD OF DIRECTORS SUPPORTING THE SUBMITTAL OF A GRANT PROPOSAL TO THE BUREAU OF RECLAMATION FOR A PIPELINE AND GROUND WATER RECHARGE FACILITY

WHEREAS, the Mojave Desert Communities and Joshua Basin Water District have experienced a significant increase in growth since the 1980s; and

WHEREAS, studies by the United States Geological Survey (USGS) have determined that there is essentially no net natural recharge of the Joshua Basin or Copper Mountain Basin within the Joshua Basin Water District; and

WHEREAS, these events make it clear that the Joshua Basin is in a condition of overdraft and will have an increased need for water as growth continues; and

WHEREAS, analyses based on the USGS studies indicate that continuing to draw down the aquifer without recharge will result in a lower ground water table, diminished water quality, and resulting problems and costs such as for dry wells, increased pumping costs, and the necessity for water treatment; and

WHEREAS, the JBWD encompasses a community that is disadvantaged by low income levels and high unemployment; and

WHEREAS, notwithstanding the disadvantaged status of the Joshua Tree community, the voters of the JBWD have voted to impose a tax for the purpose of constructing a 70 mile pipeline to bring water to the District's edge which tax has thus far contributed over \$10 million toward payment of the pipeline; and

WHEREAS, due to this self-assessment by the people of Joshua Tree, JBWD is "entitled" to access water from the Mojave Water Agency through the Morongo Pipeline until 2022; and;

WHEREAS, this project would construct a series of groundwater recharge ponds and would construct a pipeline from the existing terminus at the District's boundary, to the proposed ponds; and

WHEREAS the Joshua Basin Water District Groundwater Management Plan, the Joshua Basin Urban Water Management Plan, and the Mojave Water Agency Integrated Regional Water Management Plan all identify the need for and importance of importing water to the JBWD; and

WHEREAS, the United States Department of the Interior Bureau of Reclamation has a water conservation grant available the intent of which is to fund proposals that will result in water banking and water efficiency; and

WHEREAS this proposal is endorsed by the Mojave Water Agency and has thereby its stakeholders through the Mojave Water Agency Technical Advisory Committee;

1

RESOLUTION 10-856

NOW THEREFORE, BE IT RESOLVED that the Joshua Basin Water District Board of Directors agrees and authorizes that:

- 1) The Board of Directors supports the proposal being submitted; and
- 2) The Joshua Basin Water District is capable of providing the amount of funding and in-kind contributions specified in the funding plan; and
- 3) If selected for a grant through the WaterSMART: Water and Energy Efficiency Grants program, Joshua Basin Water District will work with the Bureau of Reclamation to have the project constructed to meet established deadlines; and
- 4) The Board authorizes the General Manager to sign the application and all related documents that were submitted within the deadline for the grant application.

2

ADOPTED this 11th day of May 2010.

By	
•	Mickey Luckman, President
Attest	
,	Joe Guzzetta, Board Secretary

JOSHUA BASIN WATER DISTRICT SUPPLEMENTAL DATA SHEET

Regular Meeting of the Board of Directors

May 11, 2010

Report to: President and Members of the Board From: Joe Guzzetta, General Manager

TOPIC: SPONSORSHIP OF JOSHUA TREE CHAMBER OF COMMERCE

MIXER

RECOMMENDATION: That the Board sponsor the May 27 Joshua Tree Chamber of

Commerce mixer at the Joshua Tree Water-Wise

Demonstration Garden.

ANALYSIS: Joshua Tree Chamber of Commerce has asked the District to

sponsor this month's mixer at the new demonstration garden. Sponsorship would entail providing refreshments for about 30

people.

This request was made just before publishing this Board agenda, so staff has not estimated the cost of sponsorship, but

expects it to be less than \$500. We will have more specific

information available at the meeting.

Approval of this will authorize sponsorship of the event.