



**REGULAR MEETING OF THE BOARD OF DIRECTORS
WEDNESDAY, JULY 21, 2021, AT 5:30 P.M.
61750 CHOLLITA ROAD, JOSHUA TREE, CA 92252**

There will be **no public location** to attend in person.

This meeting will be streamed on Zoom at:

<https://us02web.zoom.us/j/84077227533?pwd=VjVPRFBneUd1YVR6aWhzZ3hWRVFJUT09>

or you may join by phone at 1-253-215-8782, Meeting ID: 54077227533 Passcode: 058058

AGENDA

1. **CALL TO ORDER -**
2. **PLEDGE OF ALLEGIANCE -**
3. **DETERMINATION OF A QUORUM (ROLL CALL) -**
4. **APPROVAL OF AGENDA -**
5. **PUBLIC COMMENT -** This is the time set aside for public comment on any District-related matter not appearing on the agenda. Government Code prohibits the Board from taking action on these items, but they may be referred to for future consideration. Please state your name and limit your comments to 3 minutes.
6. **CONSENT CALENDAR –**
 - May 2021 Check Register (reviewed by the Finance Committee on July 14, 2021)
 - Draft minutes of the Board of Directors meeting on June 16, 2021
 - Draft minutes of the Special Board of Directors meeting on June 23, 2021
 - 3rd Quarter Ending 03/31/2021 Financial Report Summary (reviewed by the Finance Committee on July 14, 2021)
7. **APPROPRIATION LIMIT FOR FISCAL YEAR 2021 –** Anne Roman, Director of Finance -Recommend that the Board of Directors adopt Resolution No. 21-1033, establishing the Appropriation Limit for Fiscal Year 2021/22 (reviewed by the Finance Committee on July 14, 2021).
8. **GENERAL MANAGER REPORT –** Mark Ban, General Manager
9. **OPERATIONS REPORT –** Jim Corbin, Director of Operations
10. **DIRECTOR MEETING REPORTS –**
 - Kathleen Radnich, Public Information Consultant
 - Mojave Water Agency Board of Directors Meeting – June 24, 2021 – Vice President Floen
 - Mojave Water Agency Board of Directors Meeting – July 8, 2021 – Director Jarlsberg

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- Citizens Advisory Council – July 13, 2021 – Chairperson Barbara Delph
- Finance Committee – July 14, 2021 – President Unger & Vice President Tom Floen
- Water Resources & Operations Committee – July 14, 2021- Director Reynolds & Director Doolittle
- LAFCO – July 21, 2021 – Director Doolittle

11. **DIRECTOR COMMENTS** – This is an opportunity for Board members to make general comments concerning District business only.

12. **FUTURE DIRECTOR MEETINGS** –

- Mojave Water Agency Board of Directors Meeting – July 22, 2021 9:30 a.m.– Director Reynolds
- Legislative & Public Information Committee – August 4, 2021, at 9:30 a.m. - President Unger, Director Jarlsberg, & Kathleen Radnich
- JBWD Board of Directors Meeting – August 4, 2021, at 5:30 p.m. –
- Mojave Water Agency TAC – August 5, 2021, at 10:00 a.m. – Director Doolittle
- JBWD Finance Committee – August 11, 2021, at 9:00 a.m. – President Unger & Vice President Floen
- JBWD Water Resources & Operations Committee – August 11, 2021 – Director Reynolds & Director Doolittle

13. **CLOSED SESSION**

At this time, the Board of Directors will adjourn to Close Session for the following items:

CONFERENCE WITH LABOR NEGOTIATORS (Govt. Code § 54957.6)

A. Agency Negotiators: Mark Ban, General Manager, and Sarah Johnson, Director of Administration.

Employee Organization: AFSCME Local 1902

B. **CONFERENCE WITH LABOR NEGOTIATORS (Govt. Code § 54957.6)**

Agency Negotiators: Mark Ban, General Manager, and Sarah Johnson, Director of Administration.

Employee Organization: Management, Supervisory Confidential (“MSC”) Group

RETURN TO OPEN SESSION-

REPORT ON CLOSED SESSION –

14. **ADJOURNMENT -**



Check Report

By Check Number

Date Range: 05/01/2021 - 05/31/2021

Vendor Number Payable #	Vendor DBA Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: AP-AP Cash							
013928	DIRTY BOYS DESIGNZ		05/19/2021	Regular	0.00	-425.77	63196
000504	ACTION PUMPING, INC.		05/05/2021	Regular	0.00	1,925.00	63230
16177	Invoice	05/05/2021	HDMC WW: PUMPING		0.00	1,925.00	
000575	AFSCME LOCAL 1902		05/05/2021	Regular	0.00	505.38	63231
AFSCME0421	Invoice	05/05/2021	EE UNION DUES - APR 21		0.00	505.38	
013863	ATKINSON, ANDELSON, LOYA, RUUD AND ROMO		05/05/2021	Regular	0.00	6,049.58	63232
620655	Invoice	05/05/2021	LABOR LEGAL SERVICES THRU 3/31/21		0.00	1,830.68	
620656	Invoice	05/05/2021	LEGAL SERVICES THRU 3/31/21		0.00	4,218.90	
000214	BABCOCK LABORATORIES, INC.		05/05/2021	Regular	0.00	1,345.00	63233
CD11313-2287	Invoice	05/05/2021	SAMPLING		0.00	168.00	
CD11316-2287	Invoice	05/05/2021	SAMPLING		0.00	294.00	
CD11835-2287	Invoice	05/05/2021	HDMC WWTP - SAMPLING		0.00	217.00	
CD11871-2287	Invoice	05/05/2021	SAMPLING		0.00	252.00	
CE10196-2287	Invoice	05/05/2021	SAMPLING		0.00	102.00	
CE10240-2287	Invoice	05/05/2021	HDMC WWTP - SAMPLING		0.00	312.00	
013934	BOB'S AUTOGLASS -N- TINT		05/05/2021	Regular	0.00	300.00	63234
9011	Invoice	05/05/2021	TRACTOR REPAIR: E5410		0.00	300.00	
001555	CENTRATTEL LLC		05/05/2021	Regular	0.00	455.11	63235
210502252101	Invoice	05/05/2021	DISPATCH SERVICES - MAY 21		0.00	455.11	
013365	IMAGE SOURCE		05/05/2021	Regular	0.00	267.15	63236
25AR1270959	Invoice	05/05/2021	OFFICE EXPENSE 3/30/21 - 4/29/21		0.00	185.41	
25AR1273267	Invoice	05/05/2021	SHOP EXPENSE 4/01/21 - 4/30/21		0.00	81.74	
013373	CORE & MAIN LP		05/05/2021	Regular	0.00	5,772.91	63237
O012753	Invoice	05/05/2021	INVENTORY		0.00	3,395.89	
O012763	Invoice	05/05/2021	WELL 14 4-LOG TREATMENT SUPPLIES		0.00	591.83	
O012771	Invoice	05/05/2021	METER REPAIR SUPPLIES		0.00	57.39	
O012809	Invoice	05/05/2021	WELL 14 4-LOG TREATMENT SUPPLIES		0.00	320.89	
O017572	Invoice	05/05/2021	WELL 14 4-LOG TREATMENT SUPPLIES		0.00	165.63	
O019505	Invoice	05/05/2021	SMALL TOOLS - DISTRIBUTION		0.00	1,259.06	
O094992	Credit Memo	05/05/2021	CREDIT: METER REPAIR SUPPLIES		0.00	-17.78	
013885	DOCUSIGN, INC.		05/05/2021	Regular	0.00	6,210.00	63238
INV25185200	Invoice	05/05/2021	ESIGNATURE BUSINESS PRO EDITION		0.00	6,210.00	
003025	FEDEX		05/05/2021	Regular	0.00	63.11	63239
7-341-99159	Invoice	05/05/2021	SHIPPING		0.00	21.63	
7-349-88425	Invoice	05/05/2021	SHIPPING		0.00	41.48	
000229	C & S ELECTRIC		05/05/2021	Regular	0.00	1,440.00	63240
3293	Invoice	05/05/2021	PUMPING PLANT REPAIRS		0.00	1,440.00	
013222	FRONTIER COMMUNICATIONS INC.		05/05/2021	Regular	0.00	206.02	63241
FC0521	Invoice	05/05/2021	HDMC WWTP - TELEPHONE		0.00	206.02	
000058	GARDA CL WEST, INC.		05/05/2021	Regular	0.00	844.97	63242
10633519	Invoice	05/05/2021	COURIER FEES - MAY 21		0.00	844.97	
004018	HACH COMPANY		05/05/2021	Regular	0.00	1,272.95	63243
12422417	Invoice	05/05/2021	CHLORINE TEST SUPPLIES		0.00	1,272.95	

Check Report

Date Range: 05/01/2021 - 05/31/2021

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
013802	HASA, INC.	05/05/2021	Regular	0.00	550.32	63244
743066	Invoice	05/05/2021	WATER TREATMENT EXPENSE	0.00	550.32	
013797	INFOSEND, INC.	05/05/2021	Regular	0.00	2,919.89	63245
188857	Invoice	05/05/2021	PRINT & MAIL WATER BILL - MAR 21	0.00	2,919.89	
004720	INLAND WATER WORKS	05/05/2021	Regular	0.00	1,806.76	63246
S1044959.001	Invoice	05/05/2021	METER REPAIR SUPPLIES	0.00	1,346.98	
S1045067.001	Invoice	05/05/2021	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	162.94	
S1045067.002	Invoice	05/05/2021	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	296.84	
013930	K HARRINGTON INVESTMENTS LLC	05/05/2021	Regular	0.00	79.38	63247
KH013930	Invoice	05/05/2021	STANDBY REFUND: 0608-211-53-0000	0.00	79.38	
009054	KATHLEEN J. RADNICH	05/05/2021	Regular	0.00	2,446.50	63248
21-0418-1	Invoice	05/05/2021	PUBLIC RELATIONS SERVICES	0.00	819.00	
21-0425-1	Invoice	05/05/2021	PUBLIC RELATIONS SERVICES	0.00	892.50	
21-0502-1	Invoice	05/05/2021	PUBLIC RELATIONS SERVICES	0.00	735.00	
013920	LF STAFFING SERVICES INC DBA LABOR FINDERS	05/05/2021	Regular	0.00	5,158.40	63249
37-49-10090	Invoice	05/05/2021	TEMPORARY LABOR	0.00	2,579.20	
37-49-10134	Invoice	05/05/2021	TEMPORARY LABOR	0.00	2,579.20	
013019	ARBORIST SERVICES	05/05/2021	Regular	0.00	775.00	63250
9071	Invoice	05/05/2021	DEMO GARDEN/BUILD MAINT THRU 4/15/21	0.00	775.00	
013933	MARTHA A. DORSEY	05/05/2021	Regular	0.00	31.75	63251
MD013933	Invoice	05/05/2021	STANDBY REFUND: 0607-171-06-0000	0.00	31.75	
013931	MARTIN BRUNNER	05/05/2021	Regular	0.00	547.71	63252
MB013931	Invoice	05/05/2021	STANDBY REFUND: 0588-301-25-0000	0.00	547.71	
006507	McMASTER-CARR SUPPLY COMPANY	05/05/2021	Regular	0.00	187.83	63253
57243964	Invoice	05/05/2021	SMALL TOOLS & SHOP EXPENSE	0.00	187.83	
000156	FORSHOCK	05/05/2021	Regular	0.00	243.00	63254
2100046	Invoice	05/05/2021	MONTHLY SCADA MONITORING - MAY 21	0.00	38.00	
2100047	Invoice	05/05/2021	MONTHLY SCADA MONITORING - MAY 21	0.00	205.00	
013808	NOBEL SYSTEMS, INC.	05/05/2021	Regular	0.00	20,000.00	63255
15006	Invoice	05/05/2021	PROJECT SETUP: PLANT CHECK MODULE	0.00	10,000.00	
15007	Invoice	05/05/2021	UPGRADE: HYDRAULIC MODEL MODULE	0.00	10,000.00	
000070	ONLINE INFORMATION SERVICES, INC.	05/05/2021	Regular	0.00	240.85	63256
1058133	Invoice	05/05/2021	ID VERIF. SERV. THRU 04/30/21	0.00	240.85	
013932	ORVILLE K. DOYLE JR	05/05/2021	Regular	0.00	1,458.19	63257
OD013932	Invoice	05/05/2021	STANDBY REFUND: 0599-461-03-0000	0.00	1,458.19	
008137	PARKHOUSE TIRE INC	05/05/2021	Regular	0.00	99.00	63258
2030199608	Invoice	05/05/2021	TIRE DISPOSAL	0.00	99.00	
000236	PAYPRO ADMINISTRATORS	05/05/2021	Regular	0.00	55.00	63259
77535	Invoice	05/05/2021	FSA ADMIN FEES - MAR 21	0.00	55.00	
008202	PITNEY BOWES INC.	05/05/2021	Regular	0.00	22.99	63260
1018016730	Invoice	05/05/2021	OFFICE SUPPLIES	0.00	22.99	
008415	PRUDENTIAL OVERALL SUPPLY	05/05/2021	Regular	0.00	177.08	63261
23146955	Invoice	05/05/2021	SHOP EXPENSE	0.00	109.97	
23146956	Invoice	05/05/2021	SHOP EXPENSE	0.00	67.11	
000495	ACCONTEMPS	05/05/2021	Regular	0.00	1,756.51	63262
57543889	Invoice	05/05/2021	TEMPORARY LABOR	0.00	641.51	
57552680	Invoice	05/05/2021	TEMPORARY LABOR	0.00	1,115.00	

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013831	SATMODO LLC	05/05/2021	Regular	0.00	303.72	63263
166867	Invoice	05/05/2021	EMERGENCY SATELLITE PHONES - APR 21	0.00	151.86	
168778	Invoice	05/05/2021	EMERGENCY SATELLITE PHONES - MAY 21	0.00	151.86	
013820	SC FUELS	05/05/2021	Regular	0.00	3,393.13	63264
1854028-IN	Invoice	05/05/2021	FUEL FOR VEHICLES	0.00	3,393.13	
VEN01020	SOUTHWEST NETWORKS, INC.	05/05/2021	Regular	0.00	2,256.25	63265
21-4057	Invoice	05/05/2021	SUPPLEMENTAL IT SERVICES (AMC) - THRU 4...	0.00	2,256.25	
000675	AQUA-METRIC SALES COMPANY	05/05/2021	Regular	0.00	9,599.62	63266
INV0082348	Invoice	05/05/2021	INVENTORY	0.00	9,599.62	
010690	TYLER TECHNOLOGIES	05/05/2021	Regular	0.00	125.00	63267
025-331863	Invoice	05/05/2021	SB998 FREE PENALTY PROGRAMMING	0.00	125.00	
010850	UNDERGROUND SERVICE ALERT	05/05/2021	Regular	0.00	274.00	63268
420210349	Invoice	05/05/2021	TICKET DELIVERY SERVICE - APR 21	0.00	274.00	
000327	WATER QUALITY SPECIALISTS	05/05/2021	Regular	0.00	3,500.00	63269
7166	Invoice	05/05/2021	HDMC WWTP: OPERATION & MAINT - APR 21	0.00	3,500.00	
013929	WEINSTEIN, TRUSTEE - ORGANIC HOMESTEADS L	05/05/2021	Regular	0.00	129.55	63270
WT013929	Invoice	05/05/2021	STANDBY REFUND: 0599-461-01-0000	0.00	129.55	
011510	WELLS TAPPING SERVICE, INC.	05/05/2021	Regular	0.00	12,700.00	63271
9088	Invoice	05/05/2021	WELL 14-4 LOG TREATMENT INSTALL	0.00	12,700.00	
013809	WEST COAST CIVIL, INC.	05/05/2021	Regular	0.00	115.00	63272
2104-203	Invoice	05/05/2021	AUTOCAD TRAINING	0.00	115.00	
011615	WESTERN EXTERMINATOR CO.	05/05/2021	Regular	0.00	34.00	63273
7879153	Invoice	05/05/2021	PEST CONTROL SERVICES - SHOP	0.00	34.00	
013888	WIENHOFF DRUG TESTING	05/05/2021	Regular	0.00	20.00	63274
97619	Invoice	05/05/2021	DOT COLLECTION MONTHLY FEE - MAR 21	0.00	20.00	
000504	ACTION PUMPING, INC.	05/19/2021	Regular	0.00	1,925.00	63282
16176	Invoice	05/19/2021	HDMC WW: PUMPING	0.00	1,925.00	
000998	AWWA, CA-NV SECTION	05/19/2021	Regular	0.00	200.00	63283
AWWA051221	Invoice	05/19/2021	WATER USE EFFICIENCY GRADE 1 CERT & CC...	0.00	200.00	
000214	BABCOCK LABORATORIES, INC.	05/19/2021	Regular	0.00	1,576.00	63284
CA11650-2287	Invoice	05/19/2021	SAMPLING	0.00	252.00	
CC10716-2287	Invoice	05/19/2021	SAMPLING	0.00	102.00	
CE10545-2287	Invoice	05/19/2021	SAMPLING	0.00	102.00	
CE11129-2287	Invoice	05/19/2021	HDMC WWTP - SAMPLING	0.00	823.00	
CE11457-2287	Invoice	05/19/2021	SAMPLING	0.00	119.00	
CE11458-2287	Invoice	05/19/2021	SAMPLING	0.00	178.00	
000112	COPPER MOUNTAIN MEDIA/KXCM-FM	05/19/2021	Regular	0.00	403.20	63285
210023	Invoice	05/19/2021	ADVERTISING: WILDCRAFTING	0.00	403.20	
013373	CORE & MAIN LP	05/19/2021	Regular	0.00	25,117.05	63286
0024798	Invoice	05/19/2021	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	133.74	
0044631	Invoice	05/19/2021	INVENTORY	0.00	154.09	
0044632	Invoice	05/19/2021	INVENTORY	0.00	6,791.77	
0098687	Invoice	05/19/2021	INVENTORY	0.00	4,249.91	
0112413	Invoice	05/19/2021	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	1,891.68	
0118705	Invoice	05/19/2021	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	1,167.32	
0145593	Invoice	05/19/2021	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	1,882.20	
0145594	Invoice	05/19/2021	INVENTORY	0.00	7,271.70	
0148252	Invoice	05/19/2021	INVENTORY	0.00	1,526.77	

Check Report

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
0157353	Invoice	05/19/2021	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	47.87	
VEN01466	FEDAK & BROWN LLP	05/19/2021	05/19/2021 Regular	0.00	1,585.00	63287
FB043021	Invoice	05/19/2021	FINANCIAL AUDIT 20/21 - APR 21	0.00	1,585.00	
013202	CLA-VAL	05/19/2021	05/19/2021 Regular	0.00	4,137.12	63288
820752	Invoice	05/19/2021	PUMPING PLANT REPAIR & MAINT	0.00	4,137.12	
009054	KATHLEEN J. RADNICH	05/19/2021	05/19/2021 Regular	0.00	924.00	63289
21-0509-1	Invoice	05/19/2021	PUBLIC RELATIONS SERVICES	0.00	924.00	
000134	KENNEDY/JENKS CONSULTANTS, INC.	05/19/2021	05/19/2021 Regular	0.00	7,905.00	63290
147114	Invoice	05/19/2021	2020 URBAN WATER MGMT PLAN UPDATE	0.00	7,905.00	
013920	LF STAFFING SERVICES INC DBA LABOR FINDERS	05/19/2021	05/19/2021 Regular	0.00	5,158.40	63291
37-49-10202	Invoice	05/19/2021	TEMPORARY LABOR	0.00	2,579.20	
37-49-10220	Invoice	05/19/2021	TEMPORARY LABOR	0.00	2,579.20	
013019	ARBORIST SERVICES	05/19/2021	05/19/2021 Regular	0.00	775.00	63292
9072	Invoice	05/19/2021	DEMO GARDEN/BUILD MAINT THRU 5/15/21	0.00	775.00	
000205	LORI G. HERBEL	05/19/2021	05/19/2021 Regular	0.00	455.00	63293
JUN-AUG 21	Invoice	05/19/2021	PUBLIC INFO/FARMER'S MARKET	0.00	455.00	
000156	FORSHOCK	05/19/2021	05/19/2021 Regular	0.00	2,575.46	63294
2100043	Invoice	05/19/2021	WELL 10 REPAIRS	0.00	2,575.46	
008137	PARKHOUSE TIRE INC	05/19/2021	05/19/2021 Regular	0.00	619.54	63295
2030200490	Invoice	05/19/2021	VEHICLE MAINT: V38	0.00	300.86	
2030200557	Invoice	05/19/2021	TIRE DISPOSAL	0.00	71.50	
2030200922	Invoice	05/19/2021	SMALL TOOLS	0.00	247.18	
008415	PRUDENTIAL OVERALL SUPPLY	05/19/2021	05/19/2021 Regular	0.00	177.08	63296
23152697	Invoice	05/19/2021	SHOP EXPENSE	0.00	109.97	
23152699	Invoice	05/19/2021	SHOP EXPENSE	0.00	67.11	
013361	QUINN COMPANY	05/19/2021	05/19/2021 Regular	0.00	12,466.45	63297
BOG00000801	Credit Memo	05/19/2021	CREDIT: GENERATOR REPAIR: GR3	0.00	-1,272.19	
BOG00000802	Credit Memo	05/19/2021	CREDIT: GENERATOR REPAIR: GR3	0.00	-15,990.58	
NR07718	Invoice	05/19/2021	GENERATOR REPAIR: GR3	0.00	534.90	
NR07719	Invoice	05/19/2021	GENERATOR REPAIR: GR3	0.00	11,931.55	
WQG00009723	Invoice	05/19/2021	GENERATOR REPAIR: GR3	0.00	1,272.19	
WQG00009789	Invoice	05/19/2021	GENERATOR REPAIR: GR3	0.00	15,990.58	
000495	ACCONTEMPS	05/19/2021	05/19/2021 Regular	0.00	5,198.80	63298
57580023	Invoice	05/19/2021	TEMPORARY LABOR	0.00	659.83	
57595750	Invoice	05/19/2021	TEMPORARY LABOR	0.00	1,285.76	
57636273	Invoice	05/19/2021	TEMPORARY LABOR	0.00	1,285.76	
57636438	Invoice	05/19/2021	TEMPORARY LABOR	0.00	641.51	
57664448	Invoice	05/19/2021	TEMPORARY LABOR	0.00	1,325.94	
008414	PROVIDEO	05/19/2021	05/19/2021 Regular	0.00	140.00	63299
1771	Invoice	05/19/2021	YOUTUBE BOARD MEETINGS - FEB THRU APR..	0.00	140.00	
004172	HILL'S TOWING	05/19/2021	05/19/2021 Regular	0.00	250.00	63300
22320	Invoice	05/19/2021	TOWING SERVICES: V40	0.00	250.00	
013820	SC FUELS	05/19/2021	05/19/2021 Regular	0.00	3,553.21	63301
1868453-IN	Invoice	05/19/2021	FUEL FOR VEHICLES	0.00	3,553.21	
013011	SERGIO D FIERRO	05/19/2021	05/19/2021 Regular	0.00	990.00	63302
JBWD-102	Invoice	05/19/2021	CIMIS STATION MAINTENANCE: JAN TO MAR...	0.00	990.00	
013833	SERVICEMASTER 360 PREMIER CLEANING	05/19/2021	05/19/2021 Regular	0.00	997.65	63303
J82182	Invoice	05/19/2021	JANITORIAL SERVICES - MAY 21	0.00	997.65	

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Date Range: 05/01/2021 - 05/31/2021

Vendor Number Payable #	Vendor DBA Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
VEN01020 21-5007SC	SOUTHWEST NETWORKS, INC. Invoice	05/19/2021	05/19/2021 OFFICE 365 MONTHLY MAINT - JUN 21	Regular	0.00 0.00	738.00 738.00	63304
009981 SW051721	SWRCB FEES Invoice	05/19/2021	05/19/2021 WELL 10,14,15,16 & 17 EXTRACTION	Regular	0.00 0.00	250.00 250.00	63305
000233 360546 360660 361636 361676 361683 362486 363519	NAPA AUTO PARTS Credit Memo Invoice Invoice Invoice Invoice Invoice Invoice	05/19/2021 05/19/2021 05/19/2021 05/19/2021 05/19/2021 05/19/2021 05/19/2021 05/19/2021	05/19/2021 VEHICLE MAINTENANCE & REPAIR :V43, V29... VEHICLE MAINTENANCE: V32 VEHICLE MAINTENANCE: V32 & V33 VEHICLE MAINTENANCE: V36 VEHICLE MAINTENANCE: V39 VEHICLE MAINTENANCE: V27 VEHICLE MAINTENANCE: V32, V33, V42 & 35	Regular	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	890.23 -78.30 3.05 597.94 43.49 18.03 270.09 35.93	63306
000510 0008970042221	TIME WARNER CABLE Invoice	05/05/2021	05/05/2021 SCADA INTERNET - MAY 21	Manual	0.00 0.00	358.97 358.97	901690
004110 BW0521 BW0521B	BURRTEC WASTE & RECYCLING SVCS Invoice Invoice	05/05/2021 05/05/2021	05/05/2021 TRASH & RECYCLING (OFFICE) - MAY 21 TRASH REMOVAL (SHOP) - MAY 21	Manual	0.00 0.00	454.85 160.27 294.58	901691
009878 SCE0421	SOUTHERN CALIFORNIA EDISON Invoice	05/05/2021	05/05/2021 POWER FOR PUMPING - APR 21	Manual	0.00 0.00	20,545.60 20,545.60	901692
013925 US0421	U.S. BANK CORPORATE Invoice	05/05/2021	05/05/2021 MEMBERSHIP & EE APPERCIATION	Manual	0.00 0.00	442.49 442.49	901693
013926 US0421	U.S. BANK CORPORATE Invoice	05/05/2021	05/05/2021 BUSINESS EXPENSE/VEHICLE MAINT - V33/S...	Manual	0.00 0.00	409.59 409.59	901694
013923 US0421	U.S. BANK CORPORATE Invoice	05/05/2021	05/05/2021 OFFICE SUPPLIES/TELEPHONE & UTILITIES/S...	Manual	0.00 0.00	4,907.46 4,907.46	901695
013927 US0421	U.S. BANK CORPORATE Invoice	05/05/2021	05/05/2021 OFFICE SUPPLIES & SOFTWARE SUPPORT	Manual	0.00 0.00	572.10 572.10	901696
013359 2596131	XEROX FINANCIAL SERVICES Invoice	05/05/2021	05/05/2021 SHOP EXPENSE 4/27/21 - 5/26/21	Manual	0.00 0.00	225.12 225.12	901697
001517 PPE 4-23-21 PPE 4-9-21	CalPERS Invoice Invoice	05/10/2021 05/10/2021	05/10/2021 PAY PERIOD ENDING 4/23/21 PAY PERIOD ENDING 4/09/21	Manual	0.00 0.00	25,049.38 12,533.49 12,515.89	901698
000236 PPE 5-7-21	PAYPRO ADMINISTRATORS Invoice	05/14/2021	05/14/2021 EE FSA DEDUCTIONS 5-14-21	Manual	0.00 0.00	12.50 12.50	901699
000248 348374	PAYCHEX Invoice	05/19/2021	05/14/2021 PAYROLL PROCESSING FEE	Manual	0.00 0.00	356.40 356.40	901700
009880 SCE0421	SOUTHERN CALIFORNIA EDISON CO Invoice	05/19/2021	05/19/2021 POWER TO BLDGS & GEN - APR 21	Manual	0.00 0.00	2,735.41 2,735.41	901701
013196 142664751-0	TPX COMMUNICATIONS Invoice	05/19/2021	05/19/2021 TELEPHONE (OFFICE) - MAY 21	Manual	0.00 0.00	577.07 577.07	901702
001630 829480028X0505...	AT&T MOBILITY Invoice	05/19/2021	05/19/2021 COMMUNICATIONS - APR 20	Manual	0.00 0.00	2,518.07 2,518.07	901703
001011 BA0421	BUSINESS CARD Invoice	05/19/2021	05/19/2021 MAINLINE & LEAK REPAIR/SMALL TOOLS/UN...	Manual	0.00 0.00	1,933.32 1,933.32	901704
001009 BA0421	BUSINESS CARD Invoice	05/19/2021	05/19/2021 OPS: SOFTWARE/BUSINESS EXPENSE/FUEL	Manual	0.00 0.00	5,301.34 5,301.34	901705
001014	BUSINESS CARD		05/19/2021 Manual		0.00	443.75	901706

Check Report

Date Range: 05/01/2021 - 05/31/2021

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
BAQ421	Invoice	05/19/2021	SUBSCRIPTIONS & UNIFORMS	0.00	443.75	
001013	BUSINESS CARD	05/19/2021	05/19/2021 Manual	0.00	72.95	901707
BAQ421	Invoice	05/19/2021	PERSONNEL-OTHER	0.00	72.95	
000248	PAYCHEX	05/20/2021	05/20/2021 Manual	0.00	159.60	901708
1342293	Invoice	05/20/2021	TIME & LABOR ONLINE USAGE FEE	0.00	159.60	
004195	HOME DEPOT CREDIT SERVICES	05/20/2021	05/20/2021 Manual	0.00	3,746.64	901709
HD0421	Invoice	05/20/2021	SMALL TOOLS/SHOP EXPENSE/PUMPING PL...	0.00	3,746.64	
VEN01533	PAYMENTUS GROUP INC.	05/20/2021	05/20/2021 Manual	0.00	3,562.95	901710
INV-15-112103	Invoice	05/20/2021	CREDIT CARD PROCESSING FEE - APR 21	0.00	3,562.95	
000236	PAYPRO ADMINISTRATORS	05/24/2021	05/24/2021 Manual	0.00	12.50	901711
PPE 5-21-21	Invoice	05/28/2021	EE FSA DEDUCTIONS 5-28-21	0.00	12.50	
001517	CalPERS	05/24/2021	05/24/2021 Manual	0.00	12,540.47	901712
PPE 5-7-21	Invoice	05/24/2021	PAY PERIOD ENDING 5/07/21	0.00	12,540.47	
000248	PAYCHEX	05/28/2021	05/28/2021 Manual	0.00	365.02	901713
348557	Invoice	05/28/2021	PAYROLL PROCESSING FEE	0.00	365.02	
000025	ICMA RC	05/31/2021	05/31/2021 Manual	0.00	4,320.00	901714
ICMARCOS21	Invoice	05/31/2021	457 REMITTANCE - MAY 21	0.00	4,320.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	127	70	0.00	176,670.80
Manual Checks	27	25	0.00	91,623.55
Voided Checks	0	1	0.00	-425.77
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	154	96	0.00	267,868.58

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	127	70	0.00	176,670.80
Manual Checks	27	25	0.00	91,623.55
Voided Checks	0	1	0.00	-425.77
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	154	96	0.00	267,868.58

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	5/2021	267,868.58
			267,868.58

**JOSHUA BASIN WATER DISTRICT
UTILITY REFUND REGISTER**

<u>Account Number</u>	<u>Name</u>	<u>Date</u>	<u>Type</u>	<u>Amount</u>	
13-00104-011	GREEN, BILL	5/5/2021	Refund	60.83	Check #: 63275
51-00071-008	MELLEGER, LARA K	5/5/2021	Refund	74.41	Check #: 63276
53-00021-007	PEARSON, JILL M	5/5/2021	Refund	87.89	Check #: 63277
55-00264-002	RAUSCHENBERG, NEIL C	5/5/2021	Refund	38.03	Check #: 63278
58-00244-014	LINARES, ABIGAIL F	5/5/2021	Refund	109.83	Check #: 63279
62-00029-002	ROOT, RUSSELL A	5/5/2021	Refund	38.03	Check #: 63280
64-99261-000	LEDER, AARON J	5/5/2021	Refund	1,344.33	Check #: 63281
05-00014-006	VILLACIN, ADAM N	5/19/2021	Refund	45.50	Check #: 63307
07-00061-011	MITCHAM, CORY F	5/19/2021	Refund	167.55	Check #: 63308
08-00024-003	JACKSON, TERESA	5/19/2021	Refund	22.57	Check #: 63309
11-00042-010	HART, JOHNATHAN R	5/19/2021	Refund	212.04	Check #: 63310
55-00318-000	RAUSCHENBERG, NEIL C	5/19/2021	Refund	249.74	Check #: 63311
				<u><u>2,450.75</u></u>	

JOSHUA BASIN WATER
 DISTRICT
 PO BOX 675
 JOSHUA TREE, CA 92252

DIRECTOR PAY
 04/24/2021 - 05/21/2021

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10513	Doolittle, Stacy	05/08/2021	Director Pay Note: DEMOCRATIC CLUB PRESENTATION 1/DIR/504/	1.0000	\$173.63	
		05/12/2021	Director Pay Note: BOARD'S ROLE IN FINANCE (CSDA) 1/DIR/504/	1.0000	\$173.63	
		05/13/2021	Director Pay Note: BOARD'S ROLE IN FINANCE (CSDA) 1/DIR/504/	1.0000	\$173.63	
		05/17/2021	Director Pay Note: SOLAR COMMITTEE MEETING 1/DIR/504/	1.0000	\$173.63	
		05/19/2021	Director Pay Note: BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
Totals:					\$868.15	\$0.00
Employee Total:					\$868.15	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10511	Floen, Thomas	04/27/2021	Director Pay Note: GM EVAL AD HOC COMMITTEE 1/DIR/504/	1.0000	\$173.63	
		05/11/2021	Director Pay Note: FINANCE COMMITTEE MEETING 1/DIR/504/	1.0000	\$173.63	
		05/19/2021	Director Pay Note: BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
		05/20/2021	Director Pay Note: MORONGO BASIN PIPELINE COMMISSION MEETING 1/DIR/504/	1.0000	\$173.63	
Totals:					\$694.52	\$0.00
Employee Total:					\$694.52	

DIRECTOR PAY
04/24/2021 - 05/21/2021

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10512	Jarlsberg, Jane	05/12/2021	Director Pay Note: ACWA SPRING CONFERENCE 1/DIR/504/	1.0000	\$173.63	
		05/13/2021	Director Pay Note: ACWA SPRING CONFERENCE 1/DIR/504/	1.0000	\$173.63	
		05/19/2021	Director Pay Note: BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
Totals:					\$520.89	\$0.00
Employee Total:					\$520.89	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10505	Reynolds, Michael	04/27/2021	Director Pay Note: GM EVAL AD HOC COMMITTEE 1/DIR/504/	1.0000	\$173.63	
		05/06/2021	Director Pay Note: MWA BOARD MEETING 1/DIR/504/	1.0000	\$173.63	
Totals:					\$347.26	\$0.00
Employee Total:					\$347.26	

DIRECTOR PAY
04/24/2021 - 05/21/2021

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10509	Unger, Rebecca	05/10/2021	Director Pay Note: ACWA JPIA MEETING 1/DIR/504/	1.0000	\$173.63	
		05/11/2021	Director Pay Note: FINANCE COMMITTEE MEETING 1/DIR/504/	1.0000	\$173.63	
		05/12/2021	Director Pay Note: ACWA SPRING CONFERENCE 1/DIR/504/	1.0000	\$173.63	
		05/13/2021	Director Pay Note: ACWA SPRING CONFERENCE 1/DIR/504/	1.0000	\$173.63	
		05/19/2021	Director Pay Note: BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
				Totals:	\$868.15	\$0.00
				Employee Total:	\$868.15	

Pay Adjustment Summary

<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>	Grand Totals:	\$3,298.97	\$0.00
Director Pay	19.0000	\$3,298.97		Grand Total:	\$3,298.97	

JOSHUA BASIN WATER DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
WEDNESDAY, JUNE 16, 2021

CALL TO ORDER/PLEDGE OF ALLEGIANCE – President Unger called the meeting to order at 6:30 p.m. via teleconference.

DETERMINATION OF A QUORUM – President Unger, Vice President Floen, Director Reynolds, Director Doolittle, and Director Jarlsberg are in attendance via teleconference.

STAFF PRESENT –Mark Ban, GM, Sarah Johnson, Director of Administration, Anne Roman, Director of Finance, Jim Corbin, Director of Operations, Autumn Rich, Accounting Supervisor, and Beverly Waszak, Executive Assistant, are in attendance via teleconference.

CONSULTANTS PRESENT –Kathleen Radnich, Public Outreach Consultant, Jeff Hoskinson, Legal Counsel, are in attendance via teleconference.

APPROVAL OF AGENDA – MSC¹ (Reynolds/Doolittle) 5/0/0 motion carried to approve the Agenda.

Ayes: Doolittle, Floen, Jarlsberg, Reynolds, and Unger
Noes: None
Absent: None
Abstain: None

PUBLIC COMMENT – None

CONSENT CALENDAR – MSC¹ (Floen/Jarlsberg) 5/0/0 motion carried to approve the Consent Calendar.

Ayes: Doolittle, Floen, Jarlsberg, Reynolds, and Unger
Noes: None
Absent: None
Abstain: None

BUDGET REVIEW AND APPROVAL – Anne Roman, Director of Finance gave the staff report with the following statistics:

- Budget has been reviewed at four (4) different meetings (05/11/2021, 05/19/2021, 05/27/2021, and 06/09/2021).
- Fiscal year-to-date actual metered water sales are up 31% over last year.
- Collections are down significantly, A/R balances have increased more than 37% more than last year, which is \$142,977.
- Basic fee revenues have decreased from \$2,086,000 to \$2,061,000 based on the year-to-date trend versus the rate study's projection.
- Metered water sales net revenues have decreased from \$155,950 (5%) to \$187,140 (6%)

This was followed by a Q&A period with the Board of Directors, and public.

MSC¹ (Floen/Doolittle) 5/0/0 motion carried to approve the 20/21 revised budget and the 21/22 budget.

Ayes: Doolittle, Floen, Jarlsberg, Reynolds, and Unger
Noes: None
Absent: None
Abstain: None

NEW FACILITIES AD-HOC COMMITTEE – President Unger selected Director Doolittle and Director Reynolds to head the New Facilities Ad-Hoc Committee with Director Jarlsberg being selected as an alternate.

GENERAL MANAGER REPORT – General Manager Ban informed the Board on the following:

- Pacific Lite Wave would like to lease space at one of the reservoirs
- Chlorine shortage

He then turned the second half over to Jim Corbin, Director of Operations, who gave an update on all staff operations for the last 30 days.

Sarah Johnson, Director of Administration, gave a Covid-19 update on the reopening of California businesses and what it entails.

DIRECTOR REPORTS ON MEETINGS ATTENDED, COMMENTS AND FUTURE AGENDA ITEMS –

Kathleen Radnich, Public Information Consultant, reported on the following:

- A classes and courses have been completed and we will resume in the fall.
- Farmer's Market – Consumer Confidence Report and teaching about our source of water, aquifer, over-drafting, and water conservation.
- Drought
- MWA/AWAC Grant Award Notification

All Directors reported on their outside public meetings they attended.

FUTURE DIRECTOR MEETINGS & TRAINING OPPROTUNITIES – President Unger read off the list of upcoming meetings.

CLOSED SESSION – The Board of Directors adjourned to closed session at 7:23 p.m.

RETURN TO OPEN SESSION – The Board of Directors returned from closed session at approximately 8:30 p.m. with no reportable action.

ADJOURNMENT – MSC¹ (Floen/Jarlsberg) 5/0/0 motion carried to adjourn the regular Board of Directors meeting at 8:32 p.m.

JOSHUA BASIN WATER DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING MINUTES
WEDNESDAY, JUNE 23, 2021

CALL TO ORDER/PLEDGE OF ALLEGIANCE – President Unger called the meeting to order at 5:30 p.m. via teleconference.

DETERMINATION OF A QUORUM – President Unger, Vice President Floen, Director Doolittle, and Director Reynolds, are in attendance via teleconference. Director Jarlsberg is absent.

STAFF PRESENT –Mark Ban, General Manager, Jim Corbin, Director of Operations, Anne Roman, Director of Finance, Autumn Rich, Accounting Supervisor, and Beverly Waszak, Executive Assistant are in attendance via teleconference.

CONSULTANTS PRESENT –Jeff Hoskinson, Legal Counsel, are in attendance via teleconference.

APPROVAL OF AGENDA – MSC¹ (Reynolds/Doolittle) 4/0/1 motion carried to approve the Agenda.

Ayes: Doolittle, Floen, Reynolds, and Unger

Noes: None

Absent: Jarlsberg

Abstain: None

PUBLIC COMMENT – None

PUBLIC HEARING – The Board of Directors conducted a public hearing to receive and discuss public input and comments regarding the Water Availability charges for 21/22 and authorizing collection by San Bernardino County.

President Unger received the staff report from JBWD Director Anne Roman and had received Board questions. President Unger then “opened” the public hearing and asked for public comments.

Barbara Delph asked why the Public Hearing wasn’t advertised on the radio?

Beverly Waszak, Executive Assistant explained that legally we are required to post it in the legal section of the newspaper for two (2) consecutive weeks.

After hearing no more questions President Unger closed the public hearing and asked for a motion to authorize the collection of the Water Availability (Standby) charges for Fiscal Year 21/22 by San Bernardino County.

MSC¹ (Floen/Doolittle) 4/0/1 motion carried to approve the Agenda.

Ayes: Doolittle, Floen, Reynolds, and Unger

Noes: None

Absent: Jarlsberg

Abstain: None

ADJOURNMENT – MSC¹ (Reynolds/Floen) 4/0/1 motion carried to adjourn the regular Board of Directors meeting at 5:41 p.m.

Respectfully Submitted,

Mark Ban, General Manager and Board Secretary

**JOSHUA BASIN WATER DISTRICT
MEETING AGENDA ITEM STAFF REPORT**

Board of Directors Meeting

DATE: July 21, 2021

REPORT TO: Board Members

PREPARED BY: Anne Roman, Director of Finance

TOPIC: **3RD QUARTER ENDING 03-31-21 FINANCIAL REPORT
SUMMARY**

RECOMMENDATION: Recommend that the Board of Directors adopt the 3rd Quarter
ending 03/31/2021 Financial Report Summary

ANALYSIS: Our 3rd quarter ending 03/31/2021 Financial Report Summary
is attached for the Committee's review.

STRATEGIC PLAN ITEM:

FISCAL IMPACT: None



3rd QUARTER ENDING 03/31/21 FINANCIAL REPORT SUMMARY

CASH BALANCES

Total cash as of 03/31/21 is \$12,241,173
 General Fund Cash - \$12,000,737; CIRP Loan Cash - \$240,436
 Total cash is \$479,638 less than last quarter, and \$936,040 more than one year ago

CASH FLOW

\$1,283,480 water bill and related payments collected during the quarter
 \$217,327 property taxes/assessments collected during the quarter
 \$231,260 received for 16 meter installs, including capacity fees
 \$133,736 reimbursements received for HDMC WWTP, including \$24,747 in overhead
 \$58,982 spent on debt service payments (CMM)
 \$517,830 spent on capital projects
 Total cash decreased \$479,638 during the quarter

PROPERTY TAX AND ASSESSMENT COLLECTIONS

All property tax and assessment revenues are recorded for year.
 Property tax and assessment **revenues** increased by \$80,143 from last year.
 Property tax and assessment **collections** increased by \$118,287 from last year.

BOARD REPORT

Total Revenues are 94% of budget (*taxes and assessments fully recorded*)
 Water Revenues are 80% of budget
 Expenses are 56% of budget
 Total operating revenues exceed total operating expenses by \$2,659,216

WATER SALES CONSUMPTION STATISTICS

YTD consumption through 03/31/21 is 7.28% more than last year and 6.54% less than two years ago.

The top 10 users represent the following types of accounts:

Housing (multi-unit)	4,227
Hospital/Medical	2,988
Public agency	1,826
Commercial	1,767
Individual	635
	<hr/>
	11,443



CASH BALANCES 03/31/21

	CURRENT 3/31/21 TOTAL	LEGALLY RESTRICTED	DISTRICT RESTRICTED	UN- RESTRICTED	LAST QTR 12/31/20 BALANCE	LAST YEAR 3/31/20 TOTAL
Petty Cash	1,045			1,045	1,045	1,113
Change Fund	1,500			1,500	1,500	1,500
General Fund	337,567			337,567	459,796	550,250
Payroll Fund	91,337			91,337	4,990	5,001
LAI F Operating Reserve	1,708,965			1,708,965	1,708,965	1,686,373
Cash Flow Reserve	1,981,826			1,981,826	2,438,473	1,158,755
Equip/Technology Reserve	193,522		193,522		193,522	389,951
Emergency Capital Reserve	2,000,000		2,000,000		2,000,000	2,000,000
Meter Replacement Reserve	734,931		734,931		734,931	262,835
Building Reserve	36,441		36,441		36,441	6,441
Studies/Reports Reserve	61,306		61,306		61,306	11,306
Consumer/Project Deposits	337,882	337,882			326,055	366,145
Water Capacity	753,419	753,419			681,008	494,912
Wastewater Capacity	1,239,500	1,239,500			1,185,351	1,019,076
Cap Improv Reserve (formerly CIP Reserve)	1,720,073		1,720,073		1,720,073	1,878,168
CMM Redemption	553,263	553,263			592,851	519,784
Reserve	244,930	244,930			244,571	247,019
Prepayment	3,228	3,228			3,223	3,187
	12,000,737	3,132,222	4,746,274	4,122,241	12,394,101	10,601,816
CIRP Loan Fund	240,436	240,436			326,710	703,317
	12,241,173	3,372,659	4,746,274	4,122,241	12,720,811	11,305,133
		\$8,118,932		\$4,122,241		
		RESTRICTED		UNRESTRICTED		

COMPARISON WITH LAST QUARTER \$ (479,638) DECREASE
 COMPARISON WITH LAST YEAR \$ 936,040 INCREASE



Property Tax and Assessment Revenues and Collections as of 03/31/21

	CURRENT YEAR 2020/2021			PRIOR YEAR 2019/2020		
	<u>Billed Revenue</u>	<u>Y-T-D Collections</u>	<u>Billed % Collected</u>	<u>Billed Revenue</u>	<u>Y-T-D Collections</u>	<u>Billed % Collected</u>
ID#2	0	-2,290		0	-2,316	
General District Taxes	569,277	343,533	60%	535,012	320,871	60%
CMM Assessment District Prior	257,488	158,135 43,409	61% -15%	257,278	149,603 51,188	58%
Standby Assessments Prior	1,191,301	763,630 156,671	64% 21%	1,145,634	696,506 128,948	61%
TOTAL	2,018,067	1,463,087	72%	1,937,924	1,344,800	69%

Property tax and assessment **revenues** increased \$80,143 or 4.1% from last year.

Property tax and assessment **collections** increased \$118,387 or 8.8% from last year.

CMM prior year tax collections decreased 15% compared to 19/20.

Standby prior year tax collections increased 21% compared to 19/20.

Third quarter falls between the first and second property tax due dates, meaning there is minimal new activity during this time.

Prior year tax collections can be an indication of property sales as taxes must be paid as property ownership is transferred.

ID #2 has been paid off for several years and these are straggling adjustments.



3rd Quarter Ending 03/31/21 CASH FLOW EXPLANATION

	<u>General Fund</u>	<u>CIRP Loan</u>
Beginning Cash Balance 01/01/21	\$12,394,102	\$326,709
<u>Source of Funds (Revenues)</u>		
Total cash received during the quarter from all sources	2,032,190	4
	<i>Major sources:</i>	
- Water bill payments received from ratepayers	1,283,480	
- CIRP loan reimbursement for prior quarter costs	86,277	
- Property Tax/Assessment payments	217,327	
- HDMC Reimbursement (including \$24,747 in overhead)	133,736	
- Consumer/Project Deposits	21,201	
- Meter Installation/Capacity Fees	231,260	
<i>16 new meters (13 in the wastewater zone) and 6 meter upgrades</i>		
- Interest Revenue	17,517	
- Liens and bad debt	17,864	
<u>Use of Funds (Expenses)</u>		
Total use of cash during the quarter for all purposes	2,425,555	86,277
- Debt Service (CMM interest)	58,982.35	
- Capital costs during the quarter - self funded	<i>\$517,830 including:</i>	
-- Well 14 4-Log	209,426	
-- Tilford Pipeline	121,975	
-- Land acquisition (Chollita)	86,160	
-- Laserfiche software	34,530	
-- Saddleback Pipeline	21,924	
-- Geoviewer (CMMS WO module)	20,000	
-- 2020 Urban Water Management Plan Update	19,591	
-- CS/Lobby Restructure	4,225	
Ending Cash Balance 03/31/21	<u>\$12,000,737</u>	<u>\$240,436</u>
Total cash decreased	(479,638)	



CASH FLOW

Jan - March 2021

	<u>GENERAL FUND</u>	<u>LOAN</u>
FUND BALANCE AT BEGINNING OF PERIOD	\$ 12,394,101.22	\$ 326,709.62
FUNDS PROVIDED BY:		
Water Sales	\$ 1,283,480.38	
Loan Reimb. to GF	86,277.34	
Grant Revenues	-	
Turn On/Special Services Revenue/Misc	22,529.02	
Liens & Bad Debt	17,863.63	
Refunds to District (MWA)	-	
Consumer Deposits	21,200.76	
HDMC WWTP Operations Reimbursement	109,988.36	
HDMC WWTP Operations Overhead Revenue	24,747.38	
Project Deposits	-	
Property Taxes Received - G.D.	44,638.00	
Property Taxes Received - ID #2	-	
Standby Collections - Prior	32,139.15	
Standby Collections - Current	111,683.22	
Property Taxes Received - CMM	28,866.28	
Water Capacity Charges/Connection Fees	118,064.00	
Wastewater Capacity Charges	85,163.00	
Hzone Reimbursement Fees	-	
Meter Installation Fees	28,033.00	
Interest	17,516.55	4.20
TOTAL SOURCE OF FUNDS	<u>2,032,190.07</u>	<u>4.20</u>
FUNDS USED FOR:		
Debt Service	\$ 58,982.35	
Loan Reimb. to GF for Prior Quarter Costs	-	86,277.34
Capital Additions - Self funded	517,830.46	
Capital Additions - Loan Funded	-	
Operating Expenses	1,172,338.33	
Total Disbursements	<u>1,749,151.14</u>	
Loan Fees		
Bank Transfer Payroll	362,373.09	
Employee Funded Payroll Taxes & CALPERS	196,388.96	
Employer Funded Payroll Taxes & CALPERS	102,116.90	
Employee Funded 457 Transfer	12,800.00	
Employer Funded 457 Annual Transfer	-	
Bank Fees/Charges (net of interest)	2,724.60	
Total Transfers	676,403.55	
TOTAL USE OF FUNDS	<u>2,425,554.69</u>	<u>86,277.34</u>
FUND BALANCE AT END OF PERIOD	<u>\$ 12,000,736.60</u>	<u>\$ 240,436.48</u>



3rd Quarter Ending 03/31/21 BOARD REPORT SUMMARY

REVENUES (Year-to-date)

Total Revenues are 94% of budget (*Taxes and Assessments fully recorded*)
 Water Revenues are 80% of budget
 HDMC Revenues are 130% of budget (*billed in arrears*)
 Property Tax & Assessment Revenues are 109% of budget (*Fully recorded*)
 Unbudgeted Development Fees QE 3/31/21 total \$231,260 (16 new meters incl. 13 with wastewater)
 Unbudgeted Development Fees YEAR-TO-DATE total \$566,710 (41 meters YTD incl. 31 with wastewater)

<u>EXPENSES (Year-to-date)</u>	% of budget
Production	73%
Distribution	68%
Customer Service	45%
Administration	62%
Development & Engineering	2% (<i>department mostly unused at this time</i>)
Finance	71%
Human Resources	54%
Bonds, Loans & Standby	97%
CIRP	119% (<i>new program</i>)
HDMC Tmt. Plant	193% (<i>budget is rough estimate; cost are 100% reimbursed</i>)
Benefits Allocated	68%
Field Allocated	73%
Office Allocated	52%
<hr/>	
TOTAL	56% vs 75% of year

NOTE: Neither our revenues nor our expenses are evenly distributed throughout the year.

SUMMARY

Total Operating Revenues exceed Total Operating Expenses by \$2,659,216



**Operating Board Report (Budget Report)

Account Summary

For Fiscal: 2020-2021 Period Ending: 03/31/2021

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND						
Revenue						
Program: 39 - ** OPERATING REVENUES **						
01-39-41010-FI	METERED WATER SALES	3,119,000.00	3,119,000.00	189,027.60	2,543,816.98	-575,183.02 81.56 %
01-39-41011-FI	(WATER CASHFLOW CONTRA)	-187,140.00	-187,140.00	0.00	0.00	187,140.00 0.00 %
01-39-41012-FI	ALLOW FOR CAAP/BILLING ADJ	-11,500.00	-11,500.00	-944.50	-8,519.55	2,980.45 74.08 %
01-39-41015-FI	BASIC FEES	2,061,000.00	2,061,000.00	190,501.90	1,565,807.46	-495,192.54 75.97 %
01-39-41016-FI	BASIC FEES - LOCKED/PULLED	369,000.00	369,000.00	27,889.90	251,968.04	-117,031.96 68.28 %
01-39-41030-FI	PRIVATE FIRE PROTECTION SERV.	25,000.00	25,000.00	3,069.92	25,594.80	594.80 102.38 %
01-39-41040-FI	SPECIAL SERVICES REVENUE	200,000.00	200,000.00	11,817.60	141,114.35	-58,885.65 70.56 %
01-39-44030-FID	METER INSTALLATION & UPGRADE FE...	0.00	0.00	16,685.00	75,019.77	75,019.77 0.00 %
Program: 39 - ** OPERATING REVENUES ** Total:		5,575,360.00	5,575,360.00	438,047.42	4,594,801.85	-980,558.15 82.41 %
Program: 40 - ** NON-OPERATING REVENUES **						
01-40-41045-FI	HDMC WWTP OPERATIONS REIMB R...	130,000.00	130,000.00	0.00	169,468.82	39,468.82 130.36 %
01-40-41046-FI	HDMC WWTP OVERHEAD/FEES REL...	29,250.00	29,250.00	0.00	38,130.48	8,880.48 130.36 %
01-40-42100-FI	STANDBY REVENUE-CURRENT	1,183,822.00	1,183,822.00	0.00	1,191,301.02	7,479.02 100.63 %
01-40-43000-FI	PROPERTY TAX REVENUE	455,000.00	455,000.00	34,265.31	569,277.49	114,277.49 125.12 %
01-40-43020-FI	ASSESSMENT REVENUE - CMM	257,488.16	257,488.16	0.00	295,488.16	0.00 100.00 %
01-40-44010-FID	WATER CAPACITY CHARGES	0.00	0.00	71,411.00	295,160.00	295,160.00 0.00 %
01-40-44050-FI	WASTEWATER CAPACITY CHARGES	0.00	0.00	52,408.00	196,530.00	196,530.00 0.00 %
01-40-46100-FI	GRANT REVENUE - FEDERAL	31,020.00	31,020.00	0.00	0.00	-31,020.00 0.00 %
01-40-47000-FI	MISCELLANEOUS REVENUE	20,000.00	20,000.00	-170,248.24	16,616.04	-3,383.96 83.08 %
01-40-47002-FI	INTEREST REVENUE	128,000.00	128,000.00	3.34	40,609.96	-87,390.04 31.73 %
01-40-47030-FID	PLANT SALES (SALES TAXABLE)	0.00	0.00	-175.62	1,010.71	1,010.71 0.00 %
Program: 40 - ** NON-OPERATING REVENUES ** Total:		2,234,580.16	2,234,580.16	-12,336.21	2,775,592.68	541,012.52 124.21 %
Revenue Total:		7,809,940.16	7,809,940.16	425,711.21	7,370,394.53	-439,545.63 94.37 %
Expense						
Program: 01 - ** PRODUCTION **						
01-01-5-01-01118-FI	PRODUCTION SALARY (incl STBY,CLBK)	379,885.73	379,885.73	30,927.60	290,063.41	89,822.32 76.36 %
01-01-5-01-02205-RL	WATER TREATMENT EXPENSE	6,000.00	6,000.00	416.67	5,123.70	876.30 85.40 %
01-01-5-01-02210-RL	SMALL TOOLS - PRODUCTION	7,500.00	7,500.00	3,602.79	6,800.50	699.50 90.67 %
01-01-5-01-03102-GM	WATER RECHARGE PURCHASE	500,000.00	500,000.00	451,500.00	451,500.00	48,500.00 90.30 %
01-01-5-01-03105-GM	WATER SUPPLY MONITORING	40,000.00	40,000.00	0.00	0.00	40,000.00 0.00 %
01-01-5-01-03108-RL	RECHARGE MAINT/REPAIR	5,000.00	5,000.00	0.00	0.00	5,000.00 0.00 %
01-01-5-01-03111-D/P	EQUIPMENT RENTAL	3,500.00	3,500.00	0.00	0.00	3,500.00 0.00 %
01-01-5-01-03115-RL	PUMPING PLANT REPAIR & MAINT.	35,000.00	35,000.00	5,911.97	20,632.74	14,367.26 58.95 %
01-01-5-01-03120-RL	TANK & RESERVOIR MAINTENANCE	100,000.00	100,000.00	0.00	8,829.98	91,170.02 8.83 %
01-01-5-01-03207-RL	GENERATOR (LARGE) REPAIR & MAIN...	25,000.00	25,000.00	1,400.00	13,628.14	11,371.86 54.51 %
01-01-5-01-04004-RL	LABORATORY SERVICES	20,000.00	20,000.00	914.00	10,657.00	9,343.00 53.29 %
01-01-5-01-06105-RL	POWER FOR PUMPING (ELECTRIC)	300,000.00	300,000.00	22,248.91	220,727.91	79,272.09 73.58 %
01-01-5-01-06501-RL	TELEMETRY / SCADA EXPENSE	5,000.00	5,000.00	527.35	2,270.00	2,730.00 45.40 %
01-01-5-01-06590-RL	PRODUCTION - OTHER	0.00	0.00	0.00	495.00	-495.00 0.00 %
01-01-5-01-07002-GM	RIGHT OF WAY	16,870.00	16,870.00	0.00	16,375.50	494.50 97.07 %
01-01-5-01-98001-FI	EE BENEFITS ALLOCATED	216,330.00	216,330.00	44,874.05	157,312.32	59,017.68 72.72 %
01-01-5-01-98002-FI	FIELD EXPENSES ALLOCATED	87,448.72	87,448.72	27,463.12	63,916.84	23,531.88 73.09 %
Program: 01 - ** PRODUCTION ** Total:		1,747,534.45	1,747,534.45	589,786.46	1,268,333.04	479,201.41 72.58 %
Program: 02 - ** DISTRIBUTION **						
01-02-5-02-01130-FI	DISTRIBUTION SALARY (incl STBY,CLB...	373,114.57	373,114.57	23,549.56	223,299.90	149,814.67 59.85 %
01-02-5-02-02211-JC	SMALL TOOLS - DISTRIBUTION	10,000.00	10,000.00	0.00	7,830.10	2,169.90 78.30 %
01-02-5-02-02920-FI	INVENTORY-OVER & SHORT	40,000.00	40,000.00	0.00	25,102.76	14,897.24 62.76 %
01-02-5-02-03106-JC	MAINLINE AND LEAK REPAIR	55,000.00	55,000.00	3,731.06	35,012.93	19,987.07 63.66 %

****Operating Board Report (Budget Report)**

For Fiscal: 2020-2021 Period Ending: 03/31/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01-02-5-02-03206-JC	TRACTOR REPAIR / MAINT.	10,000.00	10,000.00	117.17	9,233.89	766.11	92.34 %
01-02-5-02-04005-JC	UTILITY LOCATING (DIG ALERT)	2,000.01	2,000.01	125.50	9,208.49	-7,208.48	460.42 %
01-02-5-02-98001-FI	EE BENEFITS ALLOCATED	264,404.00	264,404.00	54,863.68	192,332.39	72,071.61	72.74 %
01-02-5-02-98002-FI	FIELD EXPENSES ALLOCATED	127,685.61	127,685.61	40,245.21	93,665.49	34,020.12	73.36 %
Program: 02 - ** DISTRIBUTION ** Total:		882,204.19	882,204.19	122,632.18	595,685.95	286,518.24	67.52 %
Program: 03 - ** CUSTOMER SERVICE **							
01-03-5-03-01107-FI	FIELD SALARY - CUSTOMER SERVICE	119,149.00	119,149.00	5,089.93	88,232.71	30,916.29	74.05 %
01-03-5-03-01114-FI	OFFICE SALARY - CUSTOMER SERV.	152,665.00	152,665.00	8,715.37	76,288.14	76,376.86	49.97 %
01-03-5-03-03100-FID	METER INSTALLATION & UPGRADES ..	0.00	0.00	7,392.98	42,394.31	-42,394.31	0.00 %
01-03-5-03-03107-JC	METER SERVICE REPAIR (INTERNAL &...	407,685.00	407,685.00	7,823.44	71,788.80	335,896.20	17.61 %
01-03-5-03-05201-JC	METER READING EQUIPMENT & EXP...	5,000.00	5,000.00	11.94	48.74	4,951.26	0.97 %
01-03-5-03-07000-FID	MISC UTILITY ADJUSTMENTS	0.00	0.00	0.00	-1,180.18	1,180.18	0.00 %
01-03-5-03-07004-HR	LOW INCOME ASSSITANCE (LIA)	6,650.00	6,650.00	0.00	1,000.00	5,650.00	15.04 %
01-03-5-03-07010-DOF	BAD DEBT	30,000.00	30,000.00	-524.23	-1,877.60	31,877.60	-6.26 %
01-03-5-03-07015-HR	CUSTOMER SERVICE - OTHER	56,800.00	56,800.00	5,232.27	46,272.46	10,527.54	81.47 %
01-03-5-03-98001-FI	EE BENEFITS ALLOCATED	252,386.00	252,386.00	37,395.04	131,093.60	121,292.40	51.94 %
01-03-5-03-98002-FI	FIELD EXPENSES ALLOCATED	23,341.66	23,341.66	7,391.56	17,202.89	6,138.77	73.70 %
01-03-5-03-98003-FI	OFFICE EXPENSE ALLOCATED	110,789.24	110,789.24	18,680.70	57,958.64	52,830.60	52.31 %
Program: 03 - ** CUSTOMER SERVICE ** Total:		1,164,465.90	1,164,465.90	97,209.00	529,222.51	635,243.39	45.45 %
Program: 04 - ** ADMINISTRATION **							
01-04-5-04-01108-FI	ADMINISTRATION SALARY	344,676.00	344,676.00	18,673.78	222,831.97	121,844.03	64.65 %
01-04-5-04-01115-FI	SAFETY SALARY	7,041.00	7,041.00	0.00	3,642.95	3,398.05	51.74 %
01-04-5-04-01121-FI	DIRECTORS SALARY	32,642.44	32,642.44	3,819.86	21,009.23	11,633.21	64.36 %
01-04-5-04-01210-EXA	DIRECTORS / C.A.C. EDUCATION	20,000.00	20,000.00	0.00	1,226.10	18,773.90	6.13 %
01-04-5-04-04007-GM	LEGISLATIVE ADVOCACY	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-04-5-04-07008-EXA	BUSINESS EXPENSE	10,000.00	10,000.00	181.19	3,030.75	6,969.25	30.31 %
01-04-5-04-07014-GM	PUBLIC INFORMATION	64,967.00	64,967.00	-515.70	29,547.39	35,419.61	45.48 %
01-04-5-04-07016-EXA	MEMBERSHIP, DUES & SUBSCRIPT	44,481.98	44,481.98	328.84	35,045.05	9,436.93	78.78 %
01-04-5-04-07020-GM	WATER CONSERVATION EXPENSE	15,000.00	15,000.00	6,383.70	46,814.68	-31,814.68	312.10 %
01-04-5-04-07025-GM	LEGAL SERVICES - NON-PERSONNEL	60,000.00	60,000.00	2,692.73	18,153.80	41,846.20	30.26 %
01-04-5-04-07218-HR	SAFETY EXPENSE (EQUIP & SUPPLIES)	23,825.00	23,825.00	2,142.45	8,757.41	15,067.59	36.76 %
01-04-5-04-07219-GM	EMERGENCY PREPAREDNESS	15,000.00	15,000.00	151.86	4,400.76	10,599.24	29.34 %
01-04-5-04-07401-HR	PROPERTY INSURANCE & RISK MGMT	95,000.00	95,000.00	22,529.41	72,866.35	22,133.65	76.70 %
01-04-5-04-98001-FI	EE BENEFITS ALLOCATED	196,139.00	196,139.00	34,910.85	122,384.91	73,754.09	62.40 %
01-04-5-04-98003-FI	OFFICE EXPENSE ALLOCATED	141,002.58	141,002.58	23,773.49	73,759.51	67,243.07	52.31 %
Program: 04 - ** ADMINISTRATION ** Total:		1,074,775.00	1,074,775.00	115,072.46	663,470.86	411,304.14	61.73 %
Program: 05 - ** DEVELOPMENT & ENGINEERING **							
01-05-5-05-01109-FI	DEVELOPMENT SALARY	0.01	0.01	0.00	0.00	0.01	0.00 %
01-05-5-05-02305-ENG	MAPS/DRAFTING SUPPLIES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-05-5-05-04008-GM	ENGINEERING CONTRACT SERVICES	15,000.00	15,000.00	625.00	625.00	14,375.00	4.17 %
01-05-5-05-04013-ENG	DEVELOPMENT - OTHER	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
Program: 05 - ** DEVELOPMENT & ENGINEERING ** Total:		35,000.01	35,000.01	625.00	625.00	34,375.01	1.79 %
Program: 06 - ** FINANCE **							
01-06-5-06-01101-FI	FINANCE SALARY	238,551.00	238,551.00	17,796.23	192,635.47	45,915.53	80.75 %
01-06-5-06-04009-DOF	ACCOUNTING/AUDIT SERVICES	24,915.00	24,915.00	0.00	14,995.00	9,920.00	60.18 %
01-06-5-06-07001-DOF	FINANCE - OTHER	24,101.00	24,101.00	1,855.05	16,803.28	7,297.72	69.72 %
01-06-5-06-98001-FI	EE BENEFITS ALLOCATED	164,892.00	164,892.00	35,888.67	125,812.80	39,079.20	76.30 %
01-06-5-06-98003-FI	OFFICE EXPENSE ALLOCATED	145,036.61	145,036.61	24,458.23	75,883.99	69,152.62	52.32 %
Program: 06 - ** FINANCE ** Total:		597,495.61	597,495.61	79,998.18	426,130.54	171,365.07	71.32 %
Program: 07 - ** HUMAN RESOURCES **							
01-07-5-07-01102-FI	PERSONNEL SALARY	86,082.00	86,082.00	7,011.22	60,097.71	25,984.29	69.81 %
01-07-5-07-01105-HR	AWARDS SALARY/LEAVE	2,500.00	2,500.00	0.00	4,187.20	-1,687.20	167.49 %
01-07-5-07-01215-HR	EMPLOYEE TRAINING	5,000.00	5,000.00	900.00	2,495.49	2,504.51	49.91 %
01-07-5-07-01217-HR	EMPLOYEE EDUCATION	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
01-07-5-07-01905-HR	EMPLOYMENT RECRUITING EXPENSE	10,000.00	10,000.00	0.00	3,655.50	6,344.50	36.56 %
01-07-5-07-01910-HR	LABOR LEGAL FEES	40,000.00	40,000.00	71.40	13,758.62	26,241.38	34.40 %
01-07-5-07-01915-HR	PERSONNEL - OTHER	20,000.00	20,000.00	250.25	5,935.01	14,064.99	29.68 %

****Operating Board Report (Budget Report)**

For Fiscal: 2020-2021 Period Ending: 03/31/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01-07-5-07-01920-HR	AWARDS GIFTS	2,500.00	2,500.00	0.00	141.37	2,358.63	5.65 %
01-07-5-07-98001-FI	EE BENEFITS ALLOCATED	31,248.00	31,248.00	6,474.76	22,698.19	8,549.81	72.64 %
01-07-5-07-98003-FI	OFFICE EXPENSE ALLOCATED	26,186.29	26,186.29	4,415.18	13,698.51	12,487.78	52.31 %
Program: 07 - ** HUMAN RESOURCES ** Total:		233,516.29	233,516.29	19,122.81	126,667.60	106,848.69	54.24 %
Program: 09 - ** BONDS, LOANS & STANDBY **							
01-09-5-09-08115-FI	CMM PRINCIPLE	121,000.00	121,000.00	0.00	121,000.00	0.00	100.00 %
01-09-5-09-08130-FI	(CIRP) MUNICIPAL FINANCE LOAN PR...	157,858.13	157,858.13	0.00	152,005.90	5,852.23	96.29 %
01-09-5-09-08215-FI	INTEREST EXPENSE - CMM	120,712.50	120,712.50	58,982.35	120,687.20	25.30	99.98 %
01-09-5-09-08220-FI	(CIRP) MUNICIPAL FINANCE LOAN IN...	110,032.77	110,032.77	0.00	115,885.00	-5,852.23	105.32 %
01-09-5-09-08320-FI	GENERAL TAX COLLECTION CHARGE	1,200.00	1,200.00	111.02	842.37	357.63	70.20 %
01-09-5-09-08325-FI	ADMINISTRATION - CMM	11,844.00	11,844.00	2,053.58	10,295.06	1,548.94	86.92 %
01-09-5-09-08330-DOF	STANDBY ADMINISTRATION	60,000.00	60,000.00	10,325.08	43,604.06	16,395.94	72.67 %
Program: 09 - ** BONDS, LOANS & STANDBY ** Total:		582,647.40	582,647.40	71,472.03	564,319.59	18,327.81	96.85 %
Program: 12 - ** CAPITAL IMPROVEMENT REPLACEMENT PROGRAM (CIRP)							
01-12-5-12-01136-FI	CIRP STANDBY/CALLBACK	0.00	0.00	2,515.94	24,430.04	-24,430.04	0.00 %
01-12-5-12-01212-FI	CIRP: COMPENSATED LEAVE	30,736.00	30,736.00	1,501.20	22,264.75	8,471.25	72.44 %
01-12-5-12-02213-FI	CIRP: SALARY (excl STBY,CLBK)	346,830.72	346,830.72	65,124.85	242,137.70	104,693.02	69.81 %
01-12-5-12-02213-JC	CIRP: SMALL TOOLS/MISC. EXP.	15,000.00	15,000.00	4,015.21	23,567.48	-8,567.48	157.12 %
01-12-5-12-98001-FI	EE BENEFITS ALLOCATED	240,367.00	240,367.00	49,868.86	174,822.34	65,544.66	72.73 %
01-12-5-12-98002-FI	FIELD EXPENSES ALLOCATED	85,920.24	85,920.24	26,993.49	62,823.81	23,096.43	73.12 %
01-12-5-12-98777-FI	CIRP: SALARY CLEARING (PROJ SALAR...	-284,068.00	-284,068.00	-52,828.17	-187,362.07	-96,705.93	65.96 %
01-12-5-12-98779-FI	CIRP: BENEFITS CLEARING (PROJ BEN...	-193,761.00	-193,761.00	-76,742.15	-76,742.15	-117,018.85	39.61 %
Program: 12 - ** CAPITAL IMPROVEMENT REPLACEMENT PROGRAM (C...		241,024.96	241,024.96	20,449.23	285,941.90	-44,916.94	118.64 %
Program: 20 - ** HDMC TREATMENT PLANT (Reimbursable) **							
01-20-5-20-03101-DWR	HDMC: OTHER	40,000.00	40,000.00	0.00	58,492.48	-18,492.48	146.23 %
01-20-5-20-04100-DWR	HDMC: CONTRACTED OPERATION EXP	80,000.00	80,000.00	8,804.79	181,667.70	-101,667.70	227.08 %
01-20-5-20-06100-DWR	HDMC: PUMPING POWER	10,000.00	10,000.00	1,104.78	10,620.98	-620.98	106.21 %
Program: 20 - ** HDMC TREATMENT PLANT (Reimbursable) ** Total:		130,000.00	130,000.00	9,909.57	250,781.16	-120,781.16	192.91 %
Program: 42 - ** RESERVE SET-ASIDE (DRAWDOWN) - OP **							
01-42-5-99-00010-FI	%BUILDING RES (OP Funded)	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00 %
01-42-5-99-00100-FI	%EQUIP&TECH RES (OP Funded)	170,000.00	170,000.00	0.00	0.00	170,000.00	0.00 %
01-42-5-99-00150-FI	%METER REPL RES (OP Funded)	500,000.00	500,000.00	0.00	0.00	500,000.00	0.00 %
01-42-5-99-00250-FI	%STUDIES/REPORTS RES (OP Funded)	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00 %
01-42-5-99-00300-FI	%CAPITAL RES (OP Funded)	1,000,000.00	1,000,000.00	0.00	0.00	1,000,000.00	0.00 %
Program: 42 - ** RESERVE SET-ASIDE (DRAWDOWN) - OP ** Total:		1,750,000.00	1,750,000.00	0.00	0.00	1,750,000.00	0.00 %
Program: 51 - ** BENEFITS ALLOCATED TO DEPTS **							
01-51-5-51-01211-FI	COMPENSATED LEAVE	264,648.00	264,648.00	15,785.75	242,943.46	21,704.54	91.80 %
01-51-5-51-01216-FI	CAFETERIA PLAN EXPENSE	545,665.00	545,665.00	34,289.18	326,238.20	219,426.80	59.79 %
01-51-5-51-01220-FI	GROUP INSURANCE EXPENSE	16,300.00	16,300.00	1,575.21	16,968.92	-668.92	104.10 %
01-51-5-51-01225-FI	WORKERS COMPENSATION INSURAN...	42,588.00	42,588.00	0.00	25,469.01	17,118.99	59.80 %
01-51-5-51-01230-FI	RETIREMENT: PERS Classic 2%@55	228,197.00	228,197.00	22,177.09	148,489.42	79,707.58	65.07 %
01-51-5-51-01231-FI	RETIREMENT: PERS Tier 2 2%@62	50,573.00	50,573.00	6,439.07	32,524.50	18,048.50	64.31 %
01-51-5-51-01232-FI	RETIREMENT: PERS - TEMP	3,525.00	3,525.00	29.92	29.92	3,495.08	0.85 %
01-51-5-51-01233-FI	RETIREMENT - 457 CONTRIBUTION	27,000.00	27,000.00	1,105.00	6,285.25	20,714.75	23.28 %
01-51-5-51-01250-HR	MISC. BENEFITS: WELLNESS	8,000.00	8,000.00	274.00	548.00	7,452.00	6.85 %
01-51-5-51-01305-FI	PAYROLL TAXES	179,269.00	179,269.00	12,751.61	126,959.87	52,309.13	70.82 %
01-51-5-51-98000-FI	ALLOCATED EXPENSES - BENEFITS	-1,365,765.00	-1,365,765.00	-264,275.91	-926,456.55	-439,308.45	67.83 %
Program: 51 - ** BENEFITS ALLOCATED TO DEPTS ** Total:		0.00	0.00	-169,849.08	0.00	0.00	0.00 %
Program: 52 - ** FIELD ALLOCATED TO DEPTS **							
01-52-5-52-01240-D/P	UNIFORMS (FIELD)	10,500.00	10,500.00	862.83	8,943.32	1,556.68	85.17 %
01-52-5-52-02206-D/P	SHOP EXPENSE - COMBINED	15,000.00	15,000.00	4,167.24	17,302.68	-2,302.68	115.35 %
01-52-5-52-02209-EXA	SHOP OFFICE SUPPLIES	27,680.00	27,680.00	359.09	2,503.10	25,176.90	9.04 %
01-52-5-52-02212-D/P	SMALL TOOLS - COMBINED & REPAIR	5,500.00	5,500.00	124.43	4,893.94	606.06	88.98 %
01-52-5-52-03205-D/P	TOOL / EQUIP REPAIR	1,000.00	1,000.00	323.20	661.57	338.43	66.16 %
01-52-5-52-03905-D/P	BUILDING REPAIR/MAINT-SHOP/SITE	25,000.00	25,000.00	2,450.77	19,484.55	5,515.45	77.94 %
01-52-5-52-04015-EXA	OPS: SOFTWARE,SUPPORT & COMP. ...	93,716.25	93,716.25	26,137.98	93,406.52	309.73	99.67 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	-628,723.65	-628,723.65	-442,124.27	2,659,216.38	3,287,940.03
Report Surplus (Deficit):	-628,723.65	-628,723.65	-442,124.27	2,659,216.38	3,287,940.03



Water Sales Consumption Statistics as of 03/31/21

Consumption - 12 months ending:	CURRENT 03/31/2021	PRIOR 1 03/30/2020	PRIOR 2 03/31/2019
CCF	505,900	471,566	541,288
Gallons	378,413,200	352,731,368	404,883,424
Acre Feet	1,161	1,082	1,243
Change/PY	7.28% increase	-12.88% decrease	
Change 2019 - 2021			-6.54% decrease
Change does not correlate to state conservation mandate.			decrease

CONSUMPTION RANKING - TOP TEN

	ACCOUNT NAME	Consumption (CCF)					ACCOUNT TOTALS
		HOUSING	HOSPITAL/MED	PUBLIC AGENCY	COMMERICAL	INDIVIDUAL	
1	Hi-Desert Medical Center (hospital and CCC)		2,988				2,988
2	Quail Springs Village Apartments	2,112					2,112
3	Joshua Tree Memorial Park				1,186		1,186
4	Morongo Unified School District			990			990
5	JT Parks & Recreation			836			836
6	Lazy H Mobilehome Park	735					735
7	Pyle - Mobilehome Park	728					728
8	Yucca Trails Apartments	652					652
9	Individual Customer					635	635
10	Joshua Tree Laundry				581		581
	CLASS/TYPE TOTALS	4,227	2,988	1,826	1,767	635	11,443
		1	2	3	4	5	

**JOSHUA BASIN WATER DISTRICT
MEETING AGENDA ITEM STAFF REPORT**

Board of Directors Meeting

DATE: July 21, 2021

REPORT TO: Board Members
PREPARED BY: Anne Roman, Director of Finance
TOPIC: **APPROPRIATION LIMIT FOR FISCAL YEAR 2021/22**
RECOMMENDATION: Adoption of Resolution No. 21-1033, Establishing The
Appropriation Limit For Fiscal Year 2021/22

ANALYSIS: The appropriation limit calculation for fiscal year 21/22 is attached. This is another routine matter, requiring annual calculation, posting and approval by the governing body. The posting of the calculation is required, by law, to be at least 15 days prior to adoption and occurred on June 10, 2021. Upon the Committee’s recommendation, the resolution will be submitted to the Board for adoption on July 21, 2021. The appropriation limit is also reviewed annually during the audit.

The appropriation limit (a.k.a. the Gann Limit) was enacted in 1980. The purpose of the Limit is to place an annual limit or restriction on the growth of *tax-funded* programs and services. The Limit provides for an annual increase no greater than the increase in the cost of living, plus the increase in population. The proceeds of taxes *in excess of* appropriations must be designated for purposes exempt from limitation or returned to taxpayers. Proceeds of *taxes* have been interpreted to include:

- general tax revenues
- proceeds from investment of tax revenue
- revenue from user fees/charges that exceed the cost of providing the service
- unrestricted state/federal grant revenue

Factors of the 21/22 calculation follow:

- The cost of living (based on per capita personal income) increased from 3.73% to 5.73%.
- The population for unincorporated portions of San Bernardino County, which applies to JBWD, decreased from 0.32% to -0.2%.
- The calculation using these two figures result in an increase of 5.519% or \$106,140.
- The District anticipates approximately \$569,277 in general tax revenues (the “free” portion of the 1% property tax) plus up to \$115,000 in interest revenue, which is also subject to the Limit. All other revenues, such as user fees (because they do not exceed the cost of service) are not subject to the Limit. The total of these subject revenues, \$684,277, is significantly below the 21/22 appropriation limit of \$2,029,480.

STRATEGIC PLAN ITEM:

FISCAL IMPACT: None anticipated.



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2021/2022 APPROPRIATION LIMIT CALCULATION

PER CAPITA INCOME FACTOR CHANGE: 5.73%
 POPULATION FACTOR CHANGE: -0.20%
 (unincorporated San Bernardino County)

Per Capita Conversion to Ratio: 5.73 + 100 / 100 = 1.0573
 Population Conversion to Ratio: -0.2 + 100 / 100 = 0.9980

CHANGE FACTOR CALCULATION: 1.0573 x 0.9980 = 1.0552 5.519 %

2020/2021 APPROPRIATION LIMIT	\$	1,923,340
2021/2022 CHANGE FACTOR	x	<u>5.519%</u>
2021/2022 CHANGE LIMIT	\$	106,140
2020/2021 APPROPRIATION LIMIT	\$	1,923,340
2021/2022 CHANGE LIMIT	+	<u>106,140</u>
2021/2022 APPROPRIATION LIMIT	\$	<u>2,029,480</u>

Posted June 10, 2021

RESOLUTION NO. 21-1033
A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE JOSHUA BASIN WATER DISTRICT
ESTABLISHING THE APPROPRIATION LIMIT
OF THE DISTRICT FOR THE FISCAL YEAR 2021/2022

BE IT RESOLVED, by the Board of Directors of the Joshua Basin Water District as follows:

1. That in accordance with Article XIII B of the California Constitution and Section 7910 of the Government Code of this State, the appropriation limit for this District is established at \$2,029,480.
2. The Board of Directors selects the per capita personal income as the cost-of-living factor to compute the appropriation limit.
3. That documentation used in the determination of such appropriation limit has been available to the public at least fifteen days prior to this meeting of the Board of Directors.
4. This resolution is effective July 21, 2021.

ADOPTED this 21st day of July, 2021.

Ayes:

Noes:

Absent:

Rebecca Unger, President, Board of Directors

Mark Ban, General Manager and Board Secretary