



# JOSHUA BASIN WATER DISTRICT

PO Box 675 • 61750 Chollita Road • Joshua Tree CA 92252  
Phone (760) 366-8438 • Fax (760) 366-9528 • [www.jbwd.com](http://www.jbwd.com)  
An Equal Opportunity Provider

**JOSHUA BASIN WATER DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
WEDNESDAY OCTOBER 5, 2011 7:00 PM**

**61750 CHOLLITA ROAD, JOSHUA TREE, CA 92252**

**NOTE: THIS MEETING WILL ALSO BE HELD AT THE FOLLOWING LOCATION BY  
TELECONFERENCE:**

**AZUL INN, 10740 SANTA MONICA BLVD. LOS ANGELES CA 90025**

## AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. DETERMINATION OF QUORUM
4. APPROVAL OF AGENDA
5. PUBLIC COMMENT: At this time, any member of the public may address the Board on matters within the Board's jurisdiction that are not listed on the agenda. Please use the podium microphone. The Board may not discuss at length or take action on items not on the agenda. During either "Public Comment" Item, please use the podium microphone. State your name and have your information prepared and be ready to provide your comments to the Board. The District is interested and appreciates your comments. A 3-minute time limit may be imposed. Thank you.
6. CONSENT CALENDAR: Items on the Consent Calendar are considered routine in nature and will be adopted in total by one action of the Board of Directors unless any Board Member or any individual or organization interested in one or more consent calendar items wishes to be heard.
  - A. Approve the Financial Report for August 2011
  - B. Agreement between Hi-Desert Medical Center and Joshua Basin Water District for package waste water treatment plant: Recommend That the Board approve an agreement between Hi-Desert Medical Center (HDMC) and Joshua Basin Water District (JBWD) to provide for a package wastewater treatment to be paid by HDMC and constructed, owned, and operated by Joshua Basin Water District; recommend continue item to October 19 Board meeting.

- Pg 27-29
7. BOARD OF DIRECTORS TO CONSIDER AUTHORIZING STAFF TO WRITE-OFF BAD DEBT FOR FISCAL YEAR 10/11  
Recommend that the Board approve \$27,099.82 bad debt write-off; authorize filing of liens for unpaid owners bills over \$100; authorize staff to develop policy for making owners responsible for accounts at addresses with multiple bad debts
- Pg 30
8. DONATION OF SURPLUS COMPUTER TO CHAMBER OF COMMERCE  
Recommend that the Board authorize the donation of a surplus computer to the Chamber of Commerce when one is available.
- Pg 31-33
9. EXTENSION OF WILL-SERVE LETTER FOR ALTA MIRA PROJECT  
Recommend that the Board extend the will-serve letter issued in 2007 for a 248 unit housing development along Sunny Vista and Alta Loma in the area of Friendly Hills Elementary School.
- Pg 34
10. CONTRACT WITH UTILITY SERVICES COMPANY FOR MAINTENANCE OF WATER TANKS  
Recommend that the Board rescind a letter to terminate an agreement with Utility Services Company in accordance with form, language, or contract amendment as provided by District Counsel Gil Granito.
11. COMMITTEE REPORTS  
A: PUBLIC INFORMATION COMMITTEE: Kathleen Radnich, Public Outreach Consultant  
B: AD HOC GENERAL MANAGER PERFORMANCE FACILITATED REVIEW PROCESS: Vice President Reynolds and Director Long
12. PUBLIC COMMENT  
At this time, any member of the public may address the Board on matters within the Board's jurisdiction that are not listed on the agenda. Please use the podium microphone. The Board may not discuss at length or take action on items not on the agenda.
13. GENERAL MANAGER REPORT
14. DIRECTORS COMMENTS/REPORTS
15. CLOSED SESSION  
A. At this time, the Board will go into Closed Session to confer with Legal Counsel on existing litigation pursuant to subdivision (a) of Government Code Section 54956.9. (Re Joshua Basin Water District v. Robert Ellis, San Bernardino Superior Court - Joshua Tree District, Case No. CIVMS 900168).  
B. At this time, the Board will go into Closed Session to confer with Legal Counsel on a matter of potential litigation pursuant to subdivision (c) of Government Code Section 54956.9 (one matter – unidentified)
16. REPORT ON CLOSED SESSION
17. ADJOURNMENT

#### INFORMATION


The public is invited to comment on any item on the agenda during discussion of that item.

Any person with a disability who requires accommodation in order to participate in this meeting should telephone Joshua Basin Water District at (760) 366-8438, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 61750 Chollita Road, Joshua Tree, California 92252 during normal business hours.

JOSHUA BASIN WATER DISTRICT

**FINANCIAL REPORT HIGHLIGHTS - AUGUST 2011**

FROM: Susan Greer 

This report represents the second month of our 11/12 fiscal year.

**SUMMARY**

- CASH – Total cash \$5,000,800 increased \$123,000 from prior month
- REVENUES – 14% Y-T-D
- EXPENSES – 9% Y-T-D
- WATER USAGE – August, 2011—**29% less** than August, 2010.

**ACCOUNT RECAP – (CASH BALANCE STATEMENT)**

Total cash of \$5,000,800 is increased \$123,000 from last month and increased \$2,800 from one year ago.

**CASH FLOW STATEMENT**

Water collections are \$31,000 more than the same *month* last year. Capital expenditures of \$16,000 represent a decrease of \$104,000 compared to last *month*. Operating expenses of \$338,000 (including CalPERS transfer, payroll and taxes) for the *month* are \$49,000 more than last year and increased \$82,000 from last month. Meter installation sales *year-to-date* are 2 versus 2 last year and 0 the previous year.

**OPERATING FINANCIAL REPORT**

**This is the second month of the fiscal year; if equally distributed throughout the year, expenses and revenues should be at 17%.**

**REVENUES – total revenues are 14%**

- Metered Water Sales are not equally distributed throughout the year since water usage is higher in the summer. For example, February is typically the month of lowest consumption and August is the highest; with August consumption more than double that of February. We are at 24% year-to-date, with the average y-t-d being 23%.
- Basic Fees are equally distributed, and at 17% of budget, right on target.
- Special Services Revenue represents the miscellaneous charges such as turn on/turn off, delinquent fees, NSF check charges and fire flow tests and are typically equally distributed. We are at 16%, close to target.
- Property Taxes including CMM Assessments, Property Taxes ID#2 and Standbys, a major source of revenue, have NOT YET been sent to the County for billing. Current year tax bill collections begin in November. Not yet billing the estimated \$1.9M in tax revenues skews the total y-t-d revenue results. This is offset in the current year by nearly \$109,000 in meter installation and capacity fee revenue.

JOSHUA BASIN WATER DISTRICT

**EXPENSES - total expenses are 9% y-t-d**

**Production**

Including allocated costs, Production expenses are 9% year-to-date.

**Distribution**

Distribution expenses are 12% year-to-date, including allocated costs.

**Customer Service**

Including allocated costs, Customer Service expenses are 13% year-to-date.

**Administration**

Administration expenses are 11% year-to-date including allocated expenses.

**Engineering**

Engineering expenses are 10% year-to-date including allocations.

**Finance**

Including allocated expenses, Finance expenses are 12% year-to-date.

**Personnel**

Including allocations, Personnel expense is 11% year-to-date.

**Legal**

Legal Services expense is 9% year-to-date.

**Bonds & Loans**

Bonds and Loans expense is 0% year-to-date.

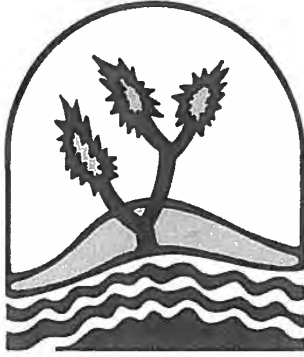
**Capital Replacement Expense**

Capital Replacement Expense	August	\$ 93,731
	Year-to-date	\$ 187,465

Revenues total 14% year-to-date not including taxes; with expenses at 9% year-to-date. Revenues exceed expenses by \$328,000 before Capital Replacement Expense and by \$140,000 after.

Please contact me if you have any questions, comments or suggestions.

	BEGINNING	TOTAL	TOTAL	ENDING	AVERAGE	
	BALANCE	DEBITS	CREDITS	BALANCE	DAILY	
					BALANCE	
GENERAL FUND						
01 -11100	PETTY CASH FUND	600.00	0.00	0.00	600.00	600.00
01 -11110	CHANGE FUND	1,500.00	0.00	0.00	1,500.00	1,500.00
01 -11200	GENERAL FUND-U S	199,054.07	2,514.47	2,133.04CR	199,435.50	199,435.50
01 -11210	PAYROLL FUND - U	42,581.57	0.00	0.00	42,581.57	42,581.57
01 -11220	CREDIT CARD ACCO	61,846.32	1,251.63	1,277.85CR	61,820.10	61,820.10
01 -11300	LAIF-INVESTMENT	2,796,323.71	0.00	104,765.00CR	2,691,558.71	2,691,558.71
01 -11305	LAIF-RESERVE FUN	1,000,000.00	0.00	0.00	1,000,000.00	1,000,000.00
01 -11306	LAIF - EQUIP & T	316,646.71	0.00	0.00	316,646.71	316,646.71
01 -11310	LAIF - WATER CAP	111,705.82CR	24,215.00	0.00	87,490.82CR	87,490.82CR
01 -11313	LAIF - SEWER CAP	26,720.92	80,550.00	0.00	107,270.92	107,270.92
01 -11315	LAIF-CAPITAL PRO	0.00	0.00	0.00	0.00	0.00
01 -11320	LAIF- CMM REDEMP	391,378.04	0.00	0.00	391,378.04	391,378.04
01 -11325	LAIF - CMM RESER	272,524.54	0.00	0.00	272,524.54	272,524.54
01 -11330	LAIF CMM PREPAYM	2,953.31	0.00	0.00	2,953.31	2,953.31
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FUND 01	TOTAL	5,000,423.37	108,531.10	108,175.89CR	5,000,778.58	5,000,778.58
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REPORT	TOTALS	5,000,423.37	108,531.10	108,175.89CR	5,000,778.58	5,000,778.58
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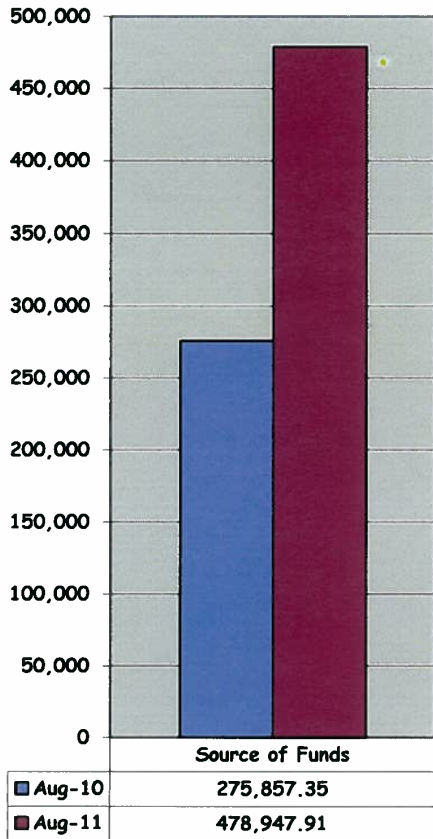
## Cash Flow August 31, 2011

Beginning Cash		4,878,247.99
SOURCE OF FUNDS:		
Water A/R Collections	280,501.99	
Turn On/Misc	1,659.00	
Consumer Deposits	5,250.00	
Project Deposits	1,745.00	
Property Taxes G.D.	15,840.19	
ID #2 Tax Collections	16,867.30	
Standby Collections - Prior	6,350.20	
Standby Collections - Current	31,104.66	
CMM Assessment Collections	13,939.57	
LAIF CMM Payoff	0.00	
Water Capacity Charges	24,215.00	
Sewer Capacity Charges	80,550.00	
Meter Installation Fees	925.00	
Interest	0.00	
TOTAL SOURCE OF FUNDS		<u>478,947.91</u>
FUNDS USED:		
Debt Service	0.00	
Capital Additions	15,691.17	
Operating Expenses	211,241.46	
Bank Transfer Payroll Taxes	31,862.18	
CalPERS Transfer	19,231.97	278,026.78
Bank Transfer Payroll	74,305.75	
Employee Funded 457 Transfer	3,203.38	
Bank Transfer Fees/Charges	881.41	78,390.54
TOTAL USE OF FUNDS		<u>356,417.32</u>
Net Increase (Decrease)		<u>122,530.59</u>
Cash Balance at End of Period		<u><u>5,000,778.58</u></u>

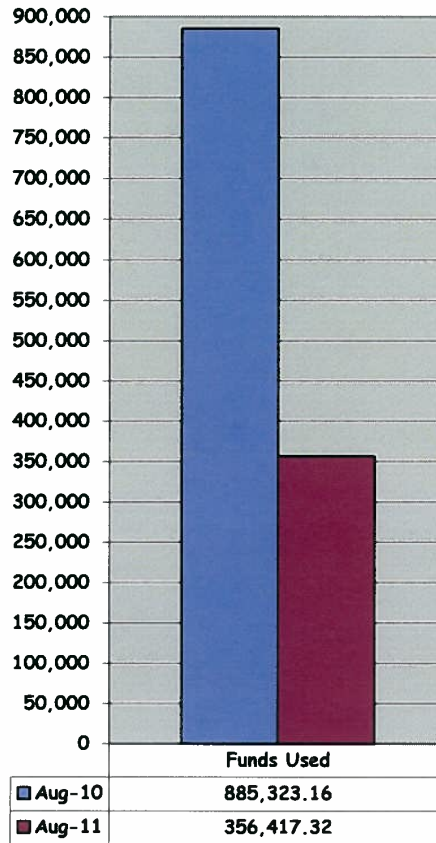
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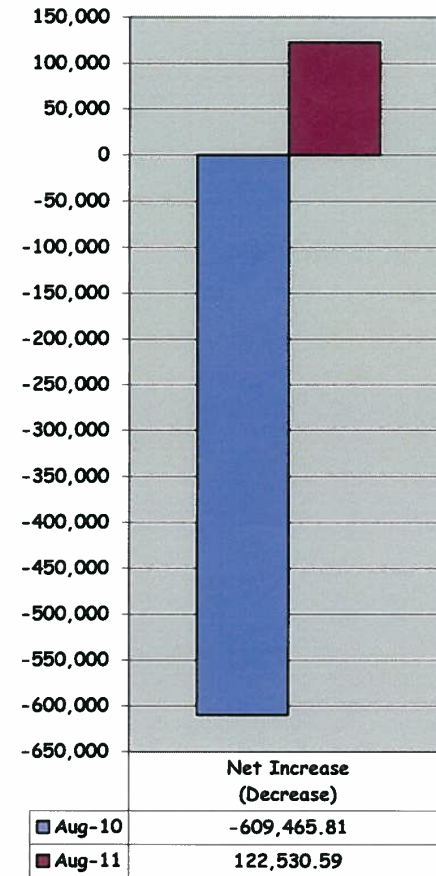
**Source of Funds Comparison**  
August 2010 August 2011



**Funds Used Comparison**  
August 2010 August 2011



**Net Increase (Decrease)**  
August 2010 August 2011



JOSHUA BASIN WATER DISTRICT  
 BOARD REPORT  
 AS OF: AUGUST 31ST, 2011

01 -GENERAL FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
REVENUES	4,714,640	380,542.74	681,158.47	0.00	4,033,481.53	14.45
TOTAL REVENUES	4,714,640	380,542.74	681,158.47	0.00	4,033,481.53	14.45
<u>EXPENSE SUMMARY</u>						
Production	854,867	57,102.77	76,370.26	0.00	778,496.74	8.93
Distribution	508,987	38,730.57	59,781.35	0.00	449,205.65	11.75
Customer Service	556,812	47,599.72	70,067.50	0.00	486,744.50	12.58
Administration	563,982	37,613.17	63,391.16	0.00	500,590.84	11.24
Engineering	219,677	13,817.76	21,948.42	0.00	197,728.58	9.99
Finance	410,971	30,832.87	48,562.28	0.00	362,408.72	11.82
Personnel	60,945	4,040.33	6,933.72	0.00	54,011.28	11.38
Legal	68,666	6,141.00	6,141.00	0.00	62,525.00	8.94
Bonds & Loans	612,979	298.73	298.73	0.00	612,680.27	0.05
Benefits Allocated	0	0.00	0.00	0.00	0.00	0.00
Field Allocated	( 1)	0.00	0.00	0.00	( 1.00)	0.00
Office allocated	1	0.00	0.00	0.00	1.00	0.00
TOTAL EXPENSES	3,857,886	236,176.92	353,494.42	0.00	3,504,391.58	9.16
REVENUE OVER/(UNDER) EXPENSES	856,754	144,365.82	327,664.05	0.00	529,089.95	38.24



BOARD REPORT

AS OF: AUGUST 31ST, 2011

01 -GENERAL FUND

% OF YEAR COMPLETED: 16.67

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Production</u>						
01-501-01115 PRODUCTION SALARY	183,238	14,881.39	21,603.62	0.00	161,634.38	11.79
01-501-02205 WATER TREATMENT EXPENSE	12,923	1,212.51	1,212.51	0.00	11,710.49	9.38
01-501-03105 SOURCE OF SUPPLY/WELL MAIN	0	0.00	0.00	0.00	0.00	0.00
01-501-03115 PUMPING PLANT REPAIR & MAI	18,923	1,304.83	3,795.42	0.00	15,127.58	20.06
01-501-03120 TANK & RESERVOIR EXPENSE	186,029	0.00	3,199.26)	0.00	189,228.26	1.72-
01-501-04005 LABORATORY SERVICES	6,417	2,467.00	2,467.00	0.00	3,950.00	38.44
01-501-04010 LEAD/COPPER SAMPLING EXPEN	0	0.00	0.00	0.00	0.00	0.00
01-501-06105 POWER FOR PUMPING (ELECTRI	257,606	16,353.06	16,353.06	0.00	241,252.94	6.35
01-501-07005 PROPERTY INSURANCE	66,036	5,397.50	10,795.00	0.00	55,241.00	16.35
01-501-98001 EE BENEFITS ALLOCATED	101,990	8,105.75	14,354.14	0.00	87,635.86	14.07
01-501-98002 FIELD EXPENSES ALLOCATED	21,705	7,380.73	8,988.77	0.00	12,716.23	41.41
01-501-98003 OFFICE EXPENSE ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-601-99200 AUTOMATIC CONTROLS	0	0.00	0.00	0.00	0.00	0.00
01-601-99205 BOOSTER/PUMP STATIONS	0	0.00	0.00	0.00	0.00	0.00
01-601-99220 MONITOR WELLS	0	0.00	0.00	0.00	0.00	0.00
01-601-99230 PRODUCTION WELLS	0	0.00	0.00	0.00	0.00	0.00
01-601-99240 PUMPING PLANT	0	0.00	0.00	0.00	0.00	0.00
01-601-99250 SOURCE OF SUPPLY	0	0.00	0.00	0.00	0.00	0.00
01-601-99260 WATER SAMPLING STATIONS	0	0.00	0.00	0.00	0.00	0.00
01-601-99270 WATER SEEPAGE PITS	0	0.00	0.00	0.00	0.00	0.00
01-601-99280 TANKS & RESERVOIRS	0	0.00	0.00	0.00	0.00	0.00
01-601-99450 SHOP TOOLS & EQUIPMENT - P	0	0.00	0.00	0.00	0.00	0.00
01-601-99510 LARGE EQUIPMENT - PROD	0	0.00	0.00	0.00	0.00	0.00
01-601-99550 AUTOMOTIVE - PRODUCTION	0	0.00	0.00	0.00	0.00	0.00
01-601-99600 GROUND WATER SURVEY	0	0.00	0.00	0.00	0.00	0.00
01-601-99610 URBAN GROUND WATER MNGT	0	0.00	0.00	0.00	0.00	0.00
01-601-99750 SOFTWARE & COMPUTRS- PRODUC	0	0.00	0.00	0.00	0.00	0.00
TOTAL Production	854,867	57,102.77	76,370.26	0.00	778,496.74	8.93
<u>Distribution</u>						
01-502-01105 MAIN, VALVE & LEAK SALARY	104,900	6,905.98	11,207.92	0.00	93,692.08	10.68
01-502-01130 DISTRIBUTION SALARY	108,861	9,384.51	13,922.55	0.00	94,938.45	12.79
01-502-01140 CROSS CONNECTION CONTRL SA	41,288	2,855.55	3,189.83	0.00	38,098.17	7.73
01-502-02920 INVENTORY-OVER & SHORT	3,168	0.00	306.23)	0.00	3,474.23	9.67-
01-502-03105 MAINLINE AND LEAK REPAIR	83,322	1,246.48	3,222.49	0.00	80,099.51	3.87
01-502-03110 EQUIPMENT RENTAL	3,023	226.71	453.42	0.00	2,569.58	15.00
01-502-03130 CROSS CONNECTION CONTROL E	679	592.63	592.63	0.00	86.37	87.28
01-502-04005 CONTRACT LOCATING EXPENSE	4,780	668.66	702.23	0.00	4,077.77	14.69
01-502-98001 EE BENEFITS ALLOCATED	142,786	11,348.05	20,095.80	0.00	122,690.20	14.07
01-502-98002 FIELD EXPENSES ALLOCATED	16,180	5,502.00	6,700.71	0.00	9,479.29	41.41
01-502-98003 OFFICE EXPENSE ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-602-99210 MAINLINES & FIRE HYDRANTS	0	0.00	0.00	0.00	0.00	0.00
01-602-99220 METERS	0	0.00	0.00	0.00	0.00	0.00
01-602-99450 SHOP TOOLS & EQUIPMNT - DI	0	0.00	0.00	0.00	0.00	0.00
01-602-99550 AUTOMOTIVE - DISTRIBUTION	0	0.00	0.00	0.00	0.00	0.00
01-602-99580 LARGE EQUIPMENT - DISTRIBU	0	0.00	0.00	0.00	0.00	0.00
TOTAL Distribution	508,987	38,730.57	59,781.35	0.00	449,205.65	11.75

BOARD REPORT

AS OF: AUGUST 31ST, 2011

01 -GENERAL FUND

% OF YEAR COMPLETED: 16.67

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Customer Service</u>						
01-503-01105 FIELD SALRY - CUSTOMER SER	111,934	4,889.32	6,598.57	0.00	105,335.43	5.90
01-503-01110 OFFICE SALARY - CUSTOMER S	94,439	5,633.44	8,882.32	0.00	85,556.68	9.41
01-503-01135 STANDBY SALARY	21,934	1,575.61	2,861.09	0.00	19,072.91	13.04
01-503-03105 METER SERVICE REPAIR	15,929	1,546.60	1,974.07	0.00	13,954.93	12.39
01-503-04005 PLAN CHECK/INSPECTION	0	1,872.63	1,872.63	0.00	( 1,872.63)	0.00
01-503-07005 CREDIT CARD FEES	7,448	1,277.85	2,782.93	0.00	4,665.07	37.36
01-503-07010 BAD DEBT	20,400	( 34.46)	( 34.46)	0.00	20,434.46	0.17
01-503-07015 PUBLIC INFORMATION	44,737	3,305.46	4,993.86	0.00	39,743.14	11.16
01-503-07020 WATER CONSERVATION EXPENSE	18,727	3,156.25	3,156.25	0.00	15,570.75	16.85
01-503-98001 EE BENEFITS ALLOCATED	115,589	9,186.52	16,268.03	0.00	99,320.97	14.07
01-503-98002 FIELD EXPENSES ALLOCATED	1,579	536.78	653.73	0.00	925.27	41.40
01-503-98003 OFFICE EXPENSE ALLOCATED	104,096	14,653.72	20,058.48	0.00	84,037.52	19.27
01-603-99400 METER READING EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL Customer Service	556,812	47,599.72	70,067.50	0.00	486,744.50	12.58
<u>Administration</u>						
01-504-01105 ADMINISTRATION SALARY	238,578	15,931.94	25,352.13	0.00	213,225.87	10.63
01-504-01115 DIRECTORS SALARY	0	1,562.67	2,430.82	0.00	( 2,430.82)	0.00
01-504-01205 DIRECTORS EXPENSE	23,465	0.00	0.00	0.00	23,465.00	0.00
01-504-01210 DIRECTORS / C.A.C. EDUCATI	9,693	0.00	194.84	0.00	9,498.16	2.01
01-504-01215 TRAINING EXPENSE	16,994	800.00	975.00	0.00	16,019.00	5.74
01-504-04005 LOBBYIST	42,000	3,500.00	3,500.00	0.00	38,500.00	8.33
01-504-04010 PROJECT FEASIBILITY STUDIE	0	0.00	0.00	0.00	0.00	0.00
01-504-04015 CMC DEMO PROJECT CLEARING	0	0.00	0.00	0.00	0.00	0.00
01-504-04017 CIMIS STATION CLEARING ACC	0	0.00	0.00	0.00	0.00	0.00
01-504-07000 MISCELLANEOUS EXPENSE	2,467	80.00	196.52	0.00	2,270.48	7.97
01-504-07005 BUSINESS EXPENSE	16,062	127.24	1,398.61	0.00	14,663.39	8.71
01-504-07006 SUBSCRIPTIONS	3,111	0.00	606.04	0.00	2,504.96	19.48
01-504-07010 EMERGENCY PREPAREDNESS	7,555	0.00	0.00	0.00	7,555.00	0.00
01-504-07015 OUTSIDE SERVICES	31,112	2,139.34	5,651.35	0.00	25,460.65	18.16
01-504-07016 MEMBERSHIP FEES & DUES	18,031	0.00	300.00	0.00	17,731.00	1.66
01-504-98001 EE BENEFITS ALLOCATED	135,987	10,807.67	19,138.86	0.00	116,848.14	14.07
01-504-98002 FIELD EXPENSES ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-504-98003 OFFICE EXPENSE ALLOCATED	18,927	2,664.31	3,646.99	0.00	15,280.01	19.27
01-604-99100 LAND & EASEMENT	0	0.00	0.00	0.00	0.00	0.00
01-604-99300 BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
01-604-99320 DEMO GARDEN	0	0.00	0.00	0.00	0.00	0.00
01-604-99450 OFFICE FURNITURE & EQUIPME	0	0.00	0.00	0.00	0.00	0.00
01-604-99600 STRATEGIC PLAN DEV	0	0.00	0.00	0.00	0.00	0.00
01-604-99610 VULNERABILITY ASSESSMENT	0	0.00	0.00	0.00	0.00	0.00
01-604-99620 WASTE WATER FEASIBILITY ST	0	0.00	0.00	0.00	0.00	0.00
01-604-99630 WATER AVAILABILITY EVALUAT	0	0.00	0.00	0.00	0.00	0.00
01-604-99640 DEMOGRAPHIC SURVEY	0	0.00	0.00	0.00	0.00	0.00
01-604-99650 GROUND WATER MONITORING PL	0	0.00	0.00	0.00	0.00	0.00
01-604-99660 RATE STUDIES	0	0.00	0.00	0.00	0.00	0.00
01-604-99900 WASTEWATER SYSTEM & STARTU	0	0.00	0.00	0.00	0.00	0.00
TOTAL Administration	563,982	37,613.17	63,391.16	0.00	500,590.84	11.24

01 -GENERAL FUND

% OF YEAR COMPLETED: 16.67

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>Engineering</u>						
01-505-01105 ENGINEERING/GIS/IT SALARY	83,299	6,926.40	9,482.21	0.00	73,816.79	11.38
01-505-02305 MAPS/DRAFTING SUPPLIES	1,616	0.00	0.00	0.00	1,616.00	0.00
01-505-04005 ENGINEERING SERVICES	60,000	0.00	0.00	0.00	60,000.00	0.00
01-505-04010 MAPPING SYSTEM UPGRADES	8,240	444.37	2,120.62	0.00	6,119.38	25.74
01-505-98001 EE BENEFITS ALLOCATED	47,595	3,782.68	6,698.60	0.00	40,896.40	14.07
01-505-98002 FIELD EXPENSES ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-505-98003 OFFICE EXPENSE ALLOCATED	18,927	2,664.31	3,646.99	0.00	15,280.01	19.27
01-605-99400 ENGINEERING EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
01-605-99410 MAPPING SYSTEM	0	0.00	0.00	0.00	0.00	0.00
01-605-99600 WATER MASTER PLAN	0	0.00	0.00	0.00	0.00	0.00
01-605-99700 WATER MODEL ASSESSMENT H2O	0	0.00	0.00	0.00	0.00	0.00
01-605-99750 SOFTWARE & COMPUTERS	0	0.00	0.00	0.00	0.00	0.00
TOTAL Engineering	219,677	13,817.76	21,948.42	0.00	197,728.58	9.99
<u>Finance</u>						
01-506-01100 FINANCE SALARY	225,760	15,777.35	24,043.32	0.00	201,716.68	10.65
01-506-04005 ACCOUNTING SERVICES	24,970	0.00	0.00	0.00	24,970.00	0.00
01-506-98001 EE BENEFITS ALLOCATED	122,388	9,726.90	17,224.97	0.00	105,163.03	14.07
01-506-98002 FIELD EXPENSES ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-506-98003 OFFICE EXPENSE ALLOCATED	37,853	5,328.62	7,293.99	0.00	30,559.01	19.27
TOTAL Finance	410,971	30,832.87	48,562.28	0.00	362,408.72	11.82
<u>Personnel</u>						
01-507-01100 PERSONNEL SALARY	26,455	1,128.15	2,087.08	0.00	24,367.92	7.89
01-507-01115 UNION & LABOR NEGOT. SALAR	0	0.00	0.00	0.00	0.00	0.00
01-507-01120 SAFETY SALARY	9,382	440.00	1,050.00	0.00	8,332.00	11.19
01-507-01905 EMPLOYMENT RECRUITING EXPE	2,046	59.25	59.25	0.00	1,986.75	2.90
01-507-01910 LABOR NEGOTIATION EXPENSE	0	0.00	0.00	0.00	0.00	0.00
01-507-98001 EE BENEFITS ALLOCATED	13,599	1,080.77	1,913.89	0.00	11,685.11	14.07
01-507-98002 FIELD EXPENSES ALLOCATED	0	0.00	0.00	0.00	0.00	0.00
01-507-98003 OFFICE EXPENSE ALLOCATED	9,463	1,332.16	1,823.50	0.00	7,639.50	19.27
01-607-99600 PERSONNEL MANUAL/CLASS STU	0	0.00	0.00	0.00	0.00	0.00
TOTAL Personnel	60,945	4,040.33	6,933.72	0.00	54,011.28	11.38
<u>Legal</u>						
01-508-04000 LEGAL SERVICES	68,666	6,141.00	6,141.00	0.00	62,525.00	8.94
TOTAL Legal	68,666	6,141.00	6,141.00	0.00	62,525.00	8.94
<u>Bonds &amp; Loans</u>						
01-509-08105 BOND PAYABLE PRINCP 1997 B	0	0.00	0.00	0.00	0.00	0.00
01-509-08110 I.D. #2 BONDS PYBLE-PRINCI	100,000	0.00	0.00	0.00	100,000.00	0.00
01-509-08115 CMM PRINCIPAL	84,000	0.00	0.00	0.00	84,000.00	0.00
01-509-08120 MORONGO BASIN PIPELINE	228,642	0.00	0.00	0.00	228,642.00	0.00
01-509-08150 MWA OPERATION & MAINT.	0	0.00	0.00	0.00	0.00	0.00
01-509-08205 INTEREST EXPENSE - 1997 BO	0	0.00	0.00	0.00	0.00	0.00
01-509-08210 INTEREST EXPENSE I.D. #2	21,500	0.00	0.00	0.00	21,500.00	0.00
01-509-08215 INTEREST EXPENSE - CMM	160,356	0.00	0.00	0.00	160,356.00	0.00
01-509-08220 INTEREST EXPENSE-UTILITY S	0	0.00	0.00	0.00	0.00	0.00

BOARD REPORT

AS OF: AUGUST 31ST, 2011

01 -GENERAL FUND

% OF YEAR COMPLETED: 16.67

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
01-509-08305 TRUSTEE FEES - 1997 BONDS	2,575	0.00	0.00	0.00	2,575.00	0.00
01-509-08310 ANALYTICAL SERVICES 1997 B	2,591	0.00	0.00	0.00	2,591.00	0.00
01-509-08315 ID #2 BONDS COLLECTION CHA	346	42.16	42.16	0.00	303.84	12.18
01-509-08320 GENERAL TAX COLLECTION CHA	969	256.57	256.57	0.00	712.43	26.48
01-509-08325 ADMINISTRATION - CMM	12,000	0.00	0.00	0.00	12,000.00	0.00
01-509-08910 AMORTIZATION OF BOND DEFER	0	0.00	0.00	0.00	0.00	0.00
01-509-08911 AMORTIZATION OF BOND DISCO	0	0.00	0.00	0.00	0.00	0.00
01-509-08912 AMORTIZATION BOND ISSUE CO	0	0.00	0.00	0.00	0.00	0.00
TOTAL Bonds & Loans	612,979	298.73	298.73	0.00	612,680.27	0.05
<u>Benefits Allocated</u>						
01-551-01105 CONTRA SALARY-CAFE PLAN RE	0	0.00	0.00	0.00	0.00	0.00
01-551-01205 EMPLOYEE EDUCATION	262	0.00	0.00	0.00	262.00	0.00
01-551-01210 COMPENSATED LEAVE	185,000	17,113.79	33,412.51	0.00	151,587.49	18.06
01-551-01215 CAFETERIA PLAN EXPENSE	195,750	16,920.00	25,805.00	0.00	169,945.00	13.18
01-551-01220 GROUP INSURANCE EXPENSE	6,562	871.15	1,723.68	0.00	4,838.32	26.27
01-551-01225 WORKERS COMPENSATION INSUR	28,000	0.00	0.00	0.00	28,000.00	0.00
01-551-01230 RETIREMENT	149,304	10,865.82	22,010.85	0.00	127,293.15	14.74
01-551-01235 VEHICLE ALLOWANCE SALARY	0	0.00	0.00	0.00	0.00	0.00
01-551-01240 UNIFORMS	6,770	0.00	0.00	0.00	6,770.00	0.00
01-551-01245 ALLOWANCE AND ADJUSTMENTS	0	0.00	0.00	0.00	0.00	0.00
01-551-01305 PAYROLL TAXES	108,285	8,267.58	12,742.25	0.00	95,542.75	11.77
01-551-98000 ALLOCATED EXPENSES	( 679,933)	( 54,038.34)	( 95,694.29)	0.00	( 584,238.71)	14.07
TOTAL Benefits Allocated	0	0.00	0.00	0.00	0.00	0.00
<u>Field Allocated</u>						
01-552-02205 SHOP EXPENSE - COMBINED	11,222	446.14	1,226.24	0.00	9,995.76	10.93
01-552-02210 SMALL TOOLS EXPENSE - COMB	10,404	762.43	762.43	0.00	9,641.57	7.33
01-552-02215 SAFETY EXPENSE	5,132	0.00	0.00	0.00	5,132.00	0.00
01-552-03205 TRACTOR/TOOL REPAIR	4,145	501.67	501.67	0.00	3,643.33	12.10
01-552-03905 BUILDING REPAIR & MAINT.	28,787	4,854.26	5,931.24	0.00	22,855.76	20.60
01-552-05005 FUEL-VEHICLES	36,494	5,919.62	5,919.62	0.00	30,574.38	16.22
01-552-05010 AUTO EXPENSE	27,050	1,907.56	2,645.22	0.00	24,404.78	9.78
01-552-05015 EQUIPMENT CLEARING ACCOUN	( 1,718)	0.00	0.00	0.00	( 1,718.00)	0.00
01-552-06305 COMMUNICATIONS	10,305	945.87	1,274.83	0.00	9,030.17	12.37
01-552-07005 REGULATORY, PERMITS, ETC	8,115	0.00	0.00	0.00	8,115.00	0.00
01-552-07010 OVERHEAD 17 (OTHER-90)	( 96,093)	( 1,778.96)	( 1,778.96)	0.00	( 94,314.04)	1.85
01-552-07015 OVERHEAD 16 (LABOR-80)	( 4,381)	( 139.08)	( 139.08)	0.00	( 4,241.92)	3.17
01-552-98000 ALLOCATED EXPENSES	( 39,463)	( 13,419.51)	( 16,343.21)	0.00	( 23,119.79)	41.41
TOTAL Field Allocated	( 1)	0.00	0.00	0.00	( 1.00)	0.00
<u>Office allocated</u>						
01-553-01405 TEMPORARY LABOR FEES	22,870	6,621.18	5,783.98	0.00	17,086.02	25.29
01-553-02105 OFFICE SUPPLIES & EQUIPMEN	31,212	1,525.08	2,349.82	0.00	28,862.18	7.53
01-553-02110 POSTAGE	22,866	4,084.16	4,123.14	0.00	18,742.86	18.03
01-553-04005 COMPUTER PROGRAMMING EXPEN	2,719	0.00	0.00	0.00	2,719.00	0.00
01-553-04010 OFFICE EQUIP - REPAIR & MA	35,658	3,340.44	6,078.38	0.00	29,579.62	17.05
01-553-04015 SYSTEM ADMINISTRATION	49,359	7,510.00	11,265.00	0.00	38,094.00	22.82
01-553-06205 TELEPHONE AND UTILITIES	32,583	3,562.26	6,869.63	0.00	25,713.37	21.08
01-553-98000 ALLOCATED EXPENSES	( 197,266)	( 26,643.12)	( 36,469.95)	0.00	( 160,796.05)	18.49
TOTAL Office allocated	1	0.00	0.00	0.00	1.00	0.00

01 -GENERAL FUND

% OF YEAR COMPLETED: 16.67

EXPENSES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TOTAL EXPENSES	3,857,886	236,176.92	353,494.42	0.00	3,504,391.58	9.16
REVENUE OVER/(UNDER) EXPENSES	856,754	144,365.82	327,664.05	0.00	529,089.95	38.24

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050126	8/05/2011	R	000102	AToM ENGINEERING	
			I-87	RETENTION: E1/D2	35,246.67
					-----
					35,246.67
050127	8/05/2011	R	001004	BANK OF AMERICA	
			I-BA0811	TRAINING EXP/PUMP PLT/TOOLS	1,428.44
					-----
					1,428.44
050128	8/05/2011	R	001540	F.C. COMPTON DBA C & S	
			I-9712	ELECT FOR WELL 16 GENERATOR	1,950.00
					-----
					1,950.00
050129	8/05/2011	R	000145	CALIFORNIA STATE DISBURSEMENT UNIT	
			I-080511	EE REMITTANCE	198.92
					-----
					198.92
050130	8/05/2011	R	002213	JOHN ZACCARIA	
			I-7017	SERVICE AGREEMENT - KYOCERA	412.50
					-----
					412.50
050131	8/05/2011	R	000156	MICHAEL JEAN KLUTTS	
			I-20110713-133	FLOW METER SCADA @ G-1/E2-1	688.42
					-----
					688.42
050132	8/05/2011	R	003505	LORI PARKER	
			I-4652	VEHICLE REPAIRS	12.00
					-----
					12.00
050133	8/05/2011	R	005640	KILLER BEE PEST CONTROL	
			I-2038	BEE REMOVAL	70.00
					-----
					70.00
050134	8/05/2011	R	008300	POSTMASTER	
			I-SD080111	POSTAGE FOR WATER BILLING	3,000.00
					-----
					3,000.00
050135	8/05/2011	R	009072	LAW OFFICES REDWINE AND SHERRILL	
			I-RS0711	LEGAL SERVICES - JULY 11	10,896.00
					-----
					10,896.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
050136	8/05/2011	R	009878	SOUTHERN CALIFORNIA EDISON		
			I-SCE0711	POWER FOR PUMPING - JULY 11		16,353.06
						-----
						16,353.06
050137	8/05/2011	R	013195	JEFFREY G. ZARTLER		
			I-915732	GROUNDS CLEANUP		55.00
						-----
						55.00
050138	8/11/2011	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201108101290	FAULS, JESSICA	:US REFUND	57.23
						-----
						57.23
050139	8/11/2011	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201108101291	STEWART, CHAD J	:US REFUND	53.27
						-----
						53.27
050140	8/11/2011	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201108101292	CARTER, MINDIE J	:US REFUND	1.61
						-----
						1.61
050141	8/11/2011	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201108101293	HARRIS, MICHAEL	:US REFUND	21.26
						-----
						21.26
050142	8/11/2011	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201108101294	POLLARD, ALLEN V	:US REFUND	31.50
						-----
						31.50
050143	8/11/2011	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201108101295	HAGOOD, GERRY	:US REFUND	70.62
						-----
						70.62
050144	8/11/2011	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201108101296	GONZALEZ, JENNY L	:US REFUND	20.08
						-----
						20.08
050145	8/11/2011	R	1	CUSTOMER REFUNDS (MISC.)		
			I-000201108101297	HACK, HILLARY	:US REFUND	66.27
						-----
						66.27

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
050146	8/11/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201108101298	BURNETT, SEAN :US REFUND	41.62
						-----
						41.62
050147	8/11/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201108101299	MAITLAND, LEON B :US REFUND	40.56
						-----
						40.56
050148	8/11/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201108101300	FIELD ASSET SERVICES:US REFUND	71.41
						-----
						71.41
050149	8/11/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201108101301	HOLMES-DEATON, MICHE:US REFUND	88.01
						-----
						88.01
050150	8/11/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201108101302	CHAVEZ, NANCY :US REFUND	65.00
						-----
						65.00
050151	8/11/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201108101303	TESTA, MICHAEL J :US REFUND	52.05
						-----
						52.05
050152	8/11/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201108101304	BAUGH, JESSICA :US REFUND	26.16
						-----
						26.16
050153	8/11/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201108101305	ROSENTHAL & ASSOCIAT:US REFUND	70.62
						-----
						70.62
050154	8/11/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201108101306	BISHOP, JENNIFER :US REFUND	129.11
						-----
						129.11
050155	8/11/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201108101307	COOGEN, JAIMIE O :US REFUND	51.27
						-----
						51.27



CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
050156	8/11/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201108101308	FEADOR, DAVID :US REFUND	26.72
						-----
						26.72
050157	8/11/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201108101309	BROWN, ANTHONY D :US REFUND	10.24
						-----
						10.24
050158	8/11/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201108101310	COLEMAN-BUELL, KATIE:US REFUND	84.36
						-----
						84.36
050159	8/11/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201108101311	DONOGHUE, NICOLE D :US REFUND	13.76
						-----
						13.76
050160	8/11/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201108101312	JOHNSON, JOHNATHAN A:US REFUND	26.37
						-----
						26.37
050161	8/11/2011	V	1	CUSTOMER REFUNDS (MISC.)		
				I-000201108101313	HOBSON, LAWRENCE :US REFUND	200.00
						-----
						200.00
050162	8/11/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201108101314	ION HOME SOLUTIONS :US REFUND	70.62
						-----
						70.62
050163	8/11/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201108101315	PALOMO, SUSSANA L :US REFUND	43.94
						-----
						43.94
050164	8/11/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201108101316	WILKES, MARK :US REFUND	38.46
						-----
						38.46
050165	8/11/2011	R	000058	GARDA CL WEST, INC.		
				I-171-664311	COURIER FEES - AUG 11	427.77
						-----
						427.77

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050166	8/11/2011	R	000070	ONLINE INFORMATION SERVICES, INC.	
			I-351677	ID VERIF. SERV. THRU 07/31/11	214.35
					-----
					214.35
050167	8/11/2011	R	000102	AToM ENGINEERING	
			I-ATOM081011	FINAL RETENTION: E1/D2	4,300.00
					-----
					4,300.00
050168	8/11/2011	R	000159	OASIS OFFICE SUPPLY	
			I-202293-0	REPRO: RECHARGE PIPELINE	47.57
					-----
					47.57
050169	8/11/2011	R	000501	ACWA/JPIA	
			I-JPIA081011	AUTO & GEN LIAB - 10/11-10/12	73,015.00
					-----
					73,015.00
050170	8/11/2011	R	000507	ACWA HEALTH BENEFITS AUTHORITY	
			I-ACWA0911	EE HEALTH BENEFIT - SEPT 11	9,803.72
					-----
					9,803.72
050171	8/11/2011	R	001461	DEBORAH BOLLINGER	
			I-466	WATER CONSERVATION - JULY	2,500.00
					-----
					2,500.00
050172	8/11/2011	R	001540	F.C. COMPTON DBA C & S	
			I-9715	BUILDING REPAIR	415.00
					-----
					415.00
050173	8/11/2011	R	001555	CENTRATel	
			I-110803192101	DISPATCH SERVICES - AUG 11	341.99
					-----
					341.99
050174	8/11/2011	R	001560	CENTURY FORMS, INC.	
			I-70171	LASER BILLING STATEMENT	572.18
					-----
					572.18
050175	8/11/2011	R	001630	AT&T MOBILITY	
			I-829480028X08052011	COMMUNICATIONS - JULY 11	613.65
					-----
					613.65

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050176	8/11/2011	R	001850	CLINICAL LAB OF S.B. INC	
			I-916017	SAMPLING - JULY 11	2,467.00
					-----
					2,467.00
050177	8/11/2011	R	004152	HI-DESERT STAR	
			I-A04453	EE RECRUITING	59.25
					-----
					59.25
050178	8/11/2011	R	004195	HOME DEPOT CREDIT SERVICES	
			I-RD0811	PUMPING PLT/SHOP EXP/BLDG RPR	394.81
					-----
					394.81
050179	8/11/2011	R	005621	KENNY STRICKLAND, INC	
			I-7034568	FUEL FOR VEHICLES	5,105.29
			I-7034569	FUEL FOR VEHICLES	814.33
					-----
					5,919.62
050180	8/11/2011	R	006200	HELEN A. MCALLISTER	
			I-5556B	JANITORIAL SERVICES - JULY 11	580.00
					-----
					580.00
050181	8/11/2011	R	006507	McMASTER-CARR SUPPLY COMPANY	
			I-91555616	PUMPING PLANT SUPPLIES	242.56
					-----
					242.56
050182	8/11/2011	R	008405	PRECISION ASSEMBLY	
			I-14524	JULY WATER BILLING & PUBL INFO	1,838.09
					-----
					1,838.09
050183	8/11/2011	R	008414	ROBERT L. STEPHENSON	
			I-1496	VIDEO TAPING BD MEETINGS - JUL	100.00
					-----
					100.00
050184	8/11/2011	R	008415	PRUDENTIAL OVERALL SPLY.	
			I-20365897	SHOP EXPENSE	87.02
					-----
					87.02
050185	8/11/2011	R	009054	KATHLEEN J. RADNICH	
			I-7/31/11-76	PUBLIC RELATIONS SERVICES	374.40
			I-8/07/11-77	PUBLIC RELATIONS SERVICES	522.00
			I-8/07/11-77A	REIMB: PUBLIC RELATIONS SUPPLY	21.48
					-----
					917.88

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050186	8/11/2011	R	009897	THE MALLANTS CORPORATION	
			I-1910000630	TEMPORARY LABOR	837.20
			I-1910000639	TEMPORARY LABOR	669.76
			I-1910000641	TEMPORARY LABOR	837.20
			I-1910000643	TEMPORARY LABOR	837.20
					-----
					3,181.36
050187	8/11/2011	R	010850	UNDERGROUND SERVICE ALERT	
			I-720110335	TICKET DELIVERY SERVICE - JULY	22.50
					-----
					22.50
050188	8/11/2011	R	010990	UTILIQUEST L.L.C.	
			I-170642-Q	CONTRACT LOCATING EXPENSE	473.99
			I-170977-Q	CONTRACT LOCATING EXPENSE	58.52
			I-171273-Q	CONTRACT LOCATING EXPENSE	57.58
					-----
					590.09
050189	8/11/2011	R	011615	WESTERN EXTERMINATOR CO.	
			I-WE0711	EXTERMINATOR - JULY 11	32.00
			I-WE0711A	EXTERMINATOR - JULY 11	73.50
					-----
					105.50
050190	8/11/2011	R	013195	JEFFREY G. ZARTLER	
			I-915736	DEMO GARDEN CLEANUP	65.00
					-----
					65.00
050191	8/19/2011	R	000505	ACWA	
			I-ACWA0911	EE ASSISTANCE PROGRAM	70.80
					-----
					70.80
050192	8/19/2011	R	000145	CALIFORNIA STATE DISBURSEMENT UNIT	
			I-081911	EE REMITTANCE	198.92
					-----
					198.92
050193	8/19/2011	R	001528	CARPI & CLAY, INC	
			I-CC0711	LOBBYIST - JULY 11	3,500.00
					-----
					3,500.00
050194	8/19/2011	R	001595	CHEM-TECH INTERNATIONAL, INC.	
			I-JBWD140	WATER TREATMENT EXPENSE	1,212.51
					-----
					1,212.51

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050195	8/19/2011	R	002525	JEFF DROZD I-JD081111	MAPPING SYSTEM UPGRADES 444.37 ----- 444.37
050196	8/19/2011	R	000134	KENNEDY/JENKS CONSULTANTS, INC. I-58127	CONSULTING: URBAN WTR MGMT PLN 1,710.33 ----- 1,710.33
050197	8/19/2011	R	009897	THE MALLANTS CORPORATION I-1910000633 I-1910000636	TEMPORARY LABOR TEMPORARY LABOR 837.20 837.20 ----- 1,674.40
050198	8/19/2011	R	009880	SOUTHERN CALIFORNIA EDISON CO I-SCE0811	POWER TO BUILDINGS - AUG 11 2,427.81 ----- 2,427.81
050199	8/19/2011	R	010956	DOI-USGS I-90034695	MONITORING SITE & MICROBIOLOGY 1,198.00 ----- 1,198.00
050200	8/19/2011	R	003595	VERIZON CALIFORNIA I-V0911	TELEPHONE (SHOP) - AUG 11 332.22 ----- 332.22
050201	8/19/2011	R	000009	WESTERN PUMP, INC. I-0104279-IN	BUILDING REPAIRS 382.32 ----- 382.32
050202	8/23/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201108231317	HAYES, DONAVON :US REFUND 68.41 ----- 68.41
050203	8/23/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201108231318	JOLES, ROGER :US REFUND 73.25 ----- 73.25
050204	8/23/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201108231319	CROCI, MICHELE :US REFUND 41.10 ----- 41.10

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
050205	8/23/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201108231320	ROBINSON, TYNESHA :US REFUND	56.26
						-----
						56.26
050206	8/23/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201108231321	HERNANDEZ, RANDY R :US REFUND	21.50
						-----
						21.50
050207	8/23/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201108231322	ALTISOURCE SOLUTIONS:US REFUND	83.33
						-----
						83.33
050208	8/23/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201108231323	DITTMER, NATALIE B :US REFUND	25.47
						-----
						25.47
050209	8/23/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201108231324	STRAND, JOSHUA :US REFUND	56.02
						-----
						56.02
050210	8/23/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201108231325	MARTINEZ, CHERYL LYN:US REFUND	46.40
						-----
						46.40
050211	8/23/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201108231326	WIRE, STEPHAINE M :US REFUND	64.75
						-----
						64.75
050212	8/23/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201108231327	KERN, MICHAEL D :US REFUND	48.00
						-----
						48.00
050213	8/23/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201108231328	DIMARTINO, NICHOLAS :US REFUND	28.40
						-----
						28.40
050214	8/23/2011	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201108231329	BEAR, ALEXANDRA C :US REFUND	40.02
						-----
						40.02

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050215	8/23/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201108231330 LIVINGSTON, JOSHUA D:US REFUND	62.61 ----- 62.61
050216	8/23/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201108231331 LAWS, CATHERINE :US REFUND	47.99 ----- 47.99
050217	8/23/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201108231332 DALE, ROBERT :US REFUND	0.25 ----- 0.25
050218	8/23/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201108231333 LAROSA, ERIN J :US REFUND	29.73 ----- 29.73
050219	8/23/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201108231334 POWELL, MICHAEL A :US REFUND	51.40 ----- 51.40
050220	8/23/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201108231335 LEWIS, JACOB :US REFUND	44.83 ----- 44.83
050221	8/23/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201108231336 WILLIAMS, SHARON L :US REFUND	53.06 ----- 53.06
050222	8/23/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201108231337 HEMSTREET, JAMES E &:US REFUND	25.00 ----- 25.00
050223	8/23/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201108231338 HEMSTREET, ERIC :US REFUND	0.10 ----- 0.10
050224	8/23/2011	R	1	CUSTOMER REFUNDS (MISC.) I-000201108231339 TRI VALLEY REALTY :US REFUND	5.07 ----- 5.07

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050225	8/23/2011	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201108231340 MITCHELL, DAN & HELE:US REFUND	17.32
					-----
					17.32
050226	8/23/2011	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201108231341 POLAND, JEFFREY :US REFUND	23.82
					-----
					23.82
050227	8/25/2011	R	000575	AFSCME LOCAL 1902	
				I-AFSCME0811 EE UNION DUES - AUG 11	507.00
					-----
					507.00
050228	8/25/2011	R	000656	AMERICAN HERITAGE LIFE INS CO.	
				I-ALL0711 EE LIFE INSURANCE - JULY 11	382.14
					-----
					382.14
050229	8/25/2011	R	000675	AQUA-METRIC SALES COMPANY	
				I-0038989-IN INVENTORY	1,176.63
				I-0039154-IN INVENTORY	4,072.95
					-----
					5,249.58
050230	8/25/2011	R	004110	BURRTEC WASTE & RECYCLING SVCS	
				I-BW0811 TRASH REMOVAL - AUG 11	244.19
				I-BW0811A TRASH REMOVAL - AUG 11	78.38
				I-BW0811B RECYCLING - JULY 11	54.63
					-----
					377.20
050231	8/25/2011	R	001540	F.C. COMPTON DBA C & S	
				I-15062 PUMPING PLANT REPAIRS	50.34
					-----
					50.34
050232	8/25/2011	R	001526	CANYON AUTO SERVICES, INC	
				I-5709 VEHICLE REPAIRS	151.88
				I-5854 VEHICLE REPAIRS	1,040.48
				I-5857 VEHICLE REPAIRS	703.20
					-----
					1,895.56
050233	8/25/2011	R	001865	COMPUTER GALLERY	
				I-305923 OFFICE SUPPLIES	52.90
				I-305924 BALANCE: FILE SERVER	5,341.85
				I-305927 PLAT. MAINTENANCE - SEPT 11	2,895.00
				I-305930 LAPTOP INSTALLATION	900.00



CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
			I-305935	BDR BACKUP SERVICE - SEPT 11	860.00
					-----
					10,049.75
050234	8/25/2011	R	003025	FEDEX	
			I-7-592-79426	SHIPPING	62.90
					-----
					62.90
050235	8/25/2011	R	003940	GRAINGER	
			I-9608793999	PUMPING PLANT REPAIR	64.96
					-----
					64.96
050236	8/25/2011	R	004720	INLAND WATER WORKS	
			I-234689	INVENTORY/MAINLINE & LEAK SPLY	2,181.63
			I-234914	MAINLINE & LEAK REPAIR SUPPLY	592.63
					-----
					2,774.26
050237	8/25/2011	R	000069	LIONEL GOODROW	
			I-1103	BUILDING REPAIR	511.09
			I-1104	BUILDING REPAIR	2,400.00
					-----
					2,911.09
050238	8/25/2011	R	009897	THE MALLANTS CORPORATION	
			I-1910000646	TEMPORARY LABOR	850.80
			I-1910000648	TEMPORARY LABOR	914.62
					-----
					1,765.42
050239	8/25/2011	R	006504	MC CALL'S METERS, INC.	
			I-21256	CERTIFIED FLOW TEST	39.57
					-----
					39.57
050240	8/25/2011	R	006507	McMASTER-CARR SUPPLY COMPANY	
			I-7303	SHOP EXPENSE	20.10
			I-7309	PUMPING PLANT SUPPLIES	22.94
			I-92556442	PUMPING PLNT/SM TOOLS/SHOP EXP	874.53
			I-93116225	PUMPING PLANT SUPPLIES	86.57
					-----
					1,004.14
050241	8/25/2011	R	006790	MOBILE MINI, LLC - CA	
			I-941513182	23' RECORD STORAGE RENTAL-NOV	226.71
					-----
					226.71

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050242	8/25/2011	R	007053	NEW LIBERTY ADMINISTRATION	
			I-NL0811	CAFETERIA PLAN - AUG 11	1,178.50
					-----
					1,178.50
050243	8/25/2011	R	008170	PHONE SOLUTIONS	
			I-205312	PHONE SYSTEM TRAIN/TRBLSHT	190.00
					-----
					190.00
050244	8/25/2011	R	008201	PURCHASE POWER	
			I-PB081211	POSTAGE REFILL FOR METER	1,019.99
					-----
					1,019.99
050245	8/25/2011	R	008415	PRUDENTIAL OVERALL SPLY.	
			I-20373042	SHOP EXPENSE	87.02
					-----
					87.02
050246	8/25/2011	R	009054	KATHLEEN J. RADNICH	
			I-8//21/11-79	PUBLIC RELATIONS SERVICES	518.40
			I-8/14/11-78	PUBLIC RELATIONS SERVICES	468.00
					-----
					986.40
050247	8/25/2011	R	003596	SUPERMEDIA LLC	
			I-SM0811	MORONGO BASIN ADVERT - AUG 11	22.00
					-----
					22.00
050248	8/25/2011	R	000510	TIME WARNER CABLE	
			I-TW0811	CABLE SERVICE - AUG 11	58.31
					-----
					58.31
050249	8/25/2011	R	010690	TYLER TECHNOLOGIES	
			I-28609	ONLINE PRODUCTS - AUG 11	185.00
					-----
					185.00
050250	8/25/2011	R	010990	UTILIQUEST L.L.C.	
			I-171557-Q	CONTRACT LOCATING EXPENSE	22.13
			I-171840-Q	CONTRACT LOCATING EXPENSE	56.44
					-----
					78.57
050251	8/25/2011	R	003600	VERIZON CALIFORNIA	
			I-V0811	TELEPHONE (OFFICE) - AUG 11	712.15
					-----
					712.15

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
050252	8/25/2011	R	011205	E.H. WACHS COMPANY I-INV065879	VACUUM TRAILER SUPPLIES 501.67 ----- 501.67
050253	8/25/2011	R	013195	JEFFREY G. ZARTLER I-915740 I-915741	DEMO GARDEN CLEANUP 25.00 GROUNDS CLEANUP 25.00 ----- 50.00
*900181	8/08/2011	D	001517	CalPERS I-PPE 07/29/11	PAY PERIOD ENDING 07/29/11 9,730.79 ----- 9,730.79
900182	8/08/2011	D	004800	INTERNAL REVENUE SERVICE I-IRS PD 08/05/11	FED W/H, SOC SEC, MEDICARE 13,375.84 ----- 13,375.84
900183	8/08/2011	D	002822	EMPLOYMENT DEVELOPMENT I-EDD PD 08/05/11	STATE & SDI W/H 2,599.48 ----- 2,599.48
900184	8/22/2011	D	001517	CalPERS I-PPE 08/12/11	PAY PERIOD ENDING 08/12/11 9,501.18 ----- 9,501.18
900185	8/22/2011	D	004800	INTERNAL REVENUE SERVICE I-IRS PD 08/19/11	FED W/H, SOC SEC, MEDICARE 13,186.20 ----- 13,186.20
900186	8/22/2011	D	002822	EMPLOYMENT DEVELOPMENT I-EDD PD 08/19/11	STATE & SDI W/H 2,700.66 ----- 2,700.66
900187	8/24/2011	D	000025	ICMA RC I-900187	457 REMITTANCE - AUGUST 11 3,203.38 ----- 3,203.38
TOTALS:	135				281,498.57
				LESS - PRIOR MONTH VOIDS: STALE CHECKS VOIDED AT 6/30/11	(1,643.26)
				LESS - CURRENT MONTH VOIDS: 50161	(200.00)
					----- 279,655.31 =====

**DIRECTOR PAYROLL & REIMBURSEMENTS**

**AUGUST 2011**



<u>Check Date</u>	<u>Event Date</u>	<u>Event Description</u>	<u>Pay Description</u>	<u>Amount</u>
<b><u>LONG, WILLIAM C</u></b>				
08/05/2011	07/20/2011		DIRECTOR'S FEES	173.63
08/19/2011	08/03/2011		DIRECTOR'S FEES	173.63
<b>Total:</b>				<u>347.26</u> =====
<b><u>LUCKMAN, MICKEY C</u></b>				
08/05/2011	07/20/2011		DIRECTOR'S FEES	173.63
08/19/2011	08/03/2011		DIRECTOR'S FEES	173.63
<b>Total:</b>				<u>347.26</u> =====
<b><u>LUHRS, MICHAEL</u></b>				
08/19/2011	08/03/2011		DIRECTOR'S FEES	173.63
<b>Total:</b>				<u>173.63</u> =====
<b><u>REYNOLDS, MICHAEL P</u></b>				
08/05/2011	07/20/2011		DIRECTOR'S FEES	173.63
08/19/2011	08/03/2011		DIRECTOR'S FEES	173.63
<b>Total:</b>				<u>347.26</u> =====
<b><u>WILSON, GARY L</u></b>				
08/05/2011	07/20/2011		DIRECTOR'S FEES	173.63
08/19/2011	08/03/2011		DIRECTOR'S FEES	173.63
<b>Total:</b>				<u>347.26</u> =====

**Grand Total:** 1,562.67  
=====

JOSHUA BASIN WATER DISTRICT  
SUPPLEMENTAL DATA SHEET

Regular Meeting of the Board of Directors

October 5, 2011

To: President and Members of the Board  
From: Susan Greer  

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TOPIC: Board of Directors to Consider Authorizing Staff to Write-Off Bad Debt for Fiscal Year 10/11

RECOMMENDATION: Recommend the Board of Directors take the following three actions:

1. Approve \$27,099.82 bad debt write-off
2. Authorize filing of liens for unpaid owners bills over \$100
3. Authorize staff to develop policy for making owners responsible for accounts at addresses with multiple bad debts.

ANALYSIS: The proposed write-off for 10/11 is \$27,099.82, an increase of 17% or \$3,871 from the prior year. This is a matter that comes before the Board every year and is required in order to complete the audit.

The current \$27,100 bad debt represents 234 accounts ranging in amount from 19¢ to \$2,520; an average of \$116 per account. This is compared to 188 accounts ranging in amount from \$0.10 to \$1,035 for a total of \$23,229, an average of \$124 per account last year, so both the quantity of accounts and the total bad debt has increased since last year.

The bad debt amount of \$27,100 is \$7,100 or 36% over budget. While bad debt has increased 17% since last year, it has increased 304% since 05/06, while operating revenues have increased only 9% in the same timeframe.

When we look at bad debt, we also consider the Water Account Assistance Program (WAAP) billing adjustments already authorized by Staff as another type of bad debt. The WAAP adjustments are given to customers with unusually high bills resulting from unknown or accidental origin, such as leaks. For 10/11, the WAAP adjustments are virtually identical to last year and increased 6% in the five years since 05/06. The total of bad debt and the WAAP's was budgeted at \$25,686; the actual of \$32,399 is \$6,713 or 26% over budget. Note the combined total of bad debt and WAAP's has increased 177% or \$20,683 in the

last five years, since 05/06.

A table representing some historical results of bad debt and the WAAP adjustments is presented below.

Year	Bad Debt	WAAP	Total
10/11	\$27,100	\$5,299	\$32,399
09/10	23,229	5,384	28,613
08/09	23,292	918	24,210
07/08	15,621	2,796	18,417
06/07	15,329	6,161	21,490
05/06	6,703	5,013	11,716

Again, we note there are many accounts with multiple bad debts at one address. We have 13 addresses with two accounts being written off this year and one address with three accounts being written off this year. These 29 separate accounts at only 14 different addresses total \$4,137 and represent 15% of the total bad debt for the entire year. Review indicates 22 of the 29 accounts were tenants (76%) and only seven were owners (24%).

A spot check of 49 accounts, including the 10 largest amounts on the list, indicates that only six of those accounts, or 6%, are/were in the owner's name.

If the spot checks are representative of the total, the majority of bad debt is coming from tenants; that has been our experience in the past. Where there are multiple bad debts at a single address from tenants, it may indicate owners that are doing a poor job of screening tenants.

The District has the ability to file liens for unpaid water charges only in cases where the *owner* of the property is the account holder or has guaranteed payment in writing. You may have seen a recent newspaper article indicating that Hi-Desert Water District is filing such liens on property owners. Filing of liens was done in the past at JBWD but abandoned years ago. Due to the effort involved, it doesn't make sense to file liens for every delinquent bill, but it certainly makes sense for bad debts in larger amounts. Although the spot check indicates that most bad debt is not from owners, staff proposes to begin filing liens again for any owner-incurred bad debt with amounts over \$100. There are 20 accounts over \$100 each, totaling \$3,391.15, that are owner-incurred bills; we propose filing liens on those properties. In total, there are 91 accounts with balances over \$100 and 20 of those are owners; only 22%.


This year we used our CallFire software program to automatically call every customer on our bad debt list. We found that most phone numbers are no longer valid, but some payments were received and we will continue this process in the future.

In addition, since the spot checks performed indicate patterns of non-payment by tenants at some addresses, Staff proposes to develop a policy requiring owner responsibility *at those problem addresses only*. If the Board concurs we will move forward to develop a policy that will come back for approval.

JOSHUA BASIN WATER DISTRICT  
SUPPLEMENTAL DATA SHEET

Regular Meeting of the Board of Directors

October 12, 2011

Report to: President and Members of the Board  
From: Joe Guzzetta, General Manager 

TOPIC: DONATION OF SURPLUS COMPUTER TO CHAMBER OF  
COMMERCE

RECOMMENDATION: That the Board authorize the donation of a surplus computer  
to the Chamber of Commerce when one is available.

ANALYSIS: The Joshua Tree Chamber of Commerce needs a new  
computer. The District has installed new computers and  
expects to have surplus computers available as soon as the  
data transfer to the new computers is verified and the old data  
is scrubbed from the hard drive.

In the past the District donated used computers to local non  
profit agencies. The Chamber of Commerce fits this category  
and the District is a member of the Chamber.


Donation of a computer will assist the Chamber at no cost to  
the District.



JOSHUA BASIN WATER DISTRICT  
SUPPLEMENTAL DATA SHEET

Regular Meeting of the Board of Directors

October 5, 2011

Report to: President and Members of the Board  
From: Joe Guzzetta, General Manager 

TOPIC: EXTENSION OF WILL-SERVE LETTER FOR ALTA MIRA PROJECT

RECOMMENDATION: That the Board extend the will-serve letter issued in 2007 for a 248 unit housing development along Sunny Vista and Alta Loma in the area of Friendly Hills Elementary School

ANALYSIS: In 2007 the Board approved a "will-serve" letter verifying that there was sufficient water for a housing project of 276 units. Since then, the project has been proceeding through the County review process and has been reduced in size to 248 units. The developer is requesting that the will-serve letter be updated.

The project anticipates using 82.86 acre feet of water per year. It is expected to be built over the next five to ten years depending on economic factors. The 2010 Urban Water Management Plan shows sufficient water for the project.

The will-serve letter also includes the requirement for a package waste water treatment plant and related fees.

Attached is the will-serve letter.

CONDITIONAL WILL SERVE LETTER -Monday, September 26, 2011

Terra Nova Planning & Research  
Attn: John Christ  
42635 Melanie Pl, #101  
Palm Desert, CA 92211

Re: Domestic Water Service for 248 Residential Units Tentative Tract Map # 18255  
to Property APN: 0601-211-09 & 0601-211-13 Known as ALTA MIRA

Dear Mr. Christ:

The purpose of this letter is to inform Terra Nova Planning & Research (the "Applicant") that currently there is an ample supply of potable water within the Joshua Basin Water District ("District") to serve the proposed project referenced above. This letter **does not guarantee** that there is a main line adjacent to the proposed project referenced above, which **is required** in order to obtain service. Water Service will be made available to the above referenced project subject to the following terms and conditions:

1. This Conditional Will Serve Letter shall expire one year from the date of this letter. Upon expiration, the Applicant must submit a new request for a new Conditional Will Serve Letter to the District for review and consideration.

2. The initiation of water service to the proposed project referenced above shall be contingent upon the "availability of water" pursuant to the prevailing regulations of the District in effect at the time that water service is scheduled to commence. In addition, the District shall not be responsible for conditions that are beyond the District's control such as acts of God, federal, state or county regulatory agency requirements or decisions, or legal actions initiated by others; and

3. The Applicant must comply with all of the rules, regulations and policies of the District as they presently exist and as they are amended from time to time including but not limited to the payment of all fees and charges.

4. Applicant shall construct and convey, at no cost to the District, domestic water facilities needed as determined by the District at its sole discretion to provide service to the proposed project referenced above in order to maintain the District's ability to meet water demands, storage and fire flow requirements.

Such facilities include but are not limited to storage reservoirs, pump stations, pipelines and pipeline extensions. All of the terms and conditions concerning said construction shall be the subject of a separate agreement. This Conditional Will Serve Letter is contingent upon the ability of the parties to agree on all such terms and conditions.

5. Applicant shall install a package sewer treatment plant and collection system or other waste water system as approved by the Regional Water Quality Control Board and Joshua Basin Water District.

6. Prior to construction or alteration to the District's existing facilities, Applicant shall prepare and submit to the District for approval, detailed construction plans showing proposed new facilities, extensions and modifications to the District's existing facilities.

7. Prior to the approval of construction plans by the District, Applicant shall pay to the District appropriate Plan Check and Inspection Fees as determined by the District's Engineer.

8. Depending on the circumstances and at the sole determination of the District, certain developments require that the District procure consulting engineering services to verify the ability of the existing water systems to meet the demands of proposed developments. The costs of such services shall be added to the plan check and inspection fees referenced in item 6 above, all of which are due and payable prior to the District's approval of construction plans.

9. Prior to the approval of construction plans, Applicant shall prepare and execute easements, rights of way, and any other instruments necessary in order to complete the dedication of facilities to the District. Said instruments shall be prepared subject to the District's approval and shall be prepared and executed at no cost to the District.

10. Applicant shall pay to the District appropriate Capacity Fees as determined by the District's General Manager. Depending on the circumstances, the District's regulations provide for the payment of certain charges by Applicant and said charges are subject to change. Receipt of all applicable charges are due and payable prior to the initiation of water service pursuant to this Conditional Will Serve Letter.

11. All rights, privileges, and conditions of this Conditional Will Serve Letter are made to Applicant and are not assignable or transferable to another person/entity or parcel. The District reserves the right to impose further requirements, which it deems appropriate.

12. This Conditional Will Serve Letter is a letter of intent only. There is no legally binding or enforceable contract between the parties pertaining to the subject matter of this letter, and statements of intent or understanding in this letter do not constitute an offer, acceptance or legally binding agreement and does not create any rights or obligations for or on the part of the parties pertaining to the subject matter of this letter.

Should you have any questions, please contact the undersigned.

Sincerely,

JOSHUA BASIN WATER DISTRICT

By: \_\_\_\_\_  
Joseph Guzzetta, General Manager

JOSHUA BASIN WATER DISTRICT  
SUPPLEMENTAL DATA SHEET

Regular Meeting of the Board of Directors

October 5, 2011

Report to: President and Members of the Board  
From: Joe Guzzetta, General Manager



TOPIC: CONTRACT WITH UTILITY SERVICES COMPANY FOR  
MAINTENANCE OF WATER TANKS

RECOMMENDATION: That the Board rescind a letter to terminate an agreement with Utility Services Company (USC) in accordance with form, language, or contract amendment as provided by District Counsel Gil Granito.

ANALYSIS: Based on staff recommendation, in July 2011, the Board issued a notice to terminate services with USC, to be effective October 17, 2011. This was because much of the reservoir recoating had not been completed as required by the agreement. The letter was precautionary because staff did not want to be committed to another year without assurance that some of the tanks would be recoated.

Since then staff has had extensive discussions with USC and are confident that USC will adhere to the agreement. We are proposing that three or four reservoirs, determined by staff, be recoated on the inside during the current contract year and that funding be withheld until the recoating is complete. The ladders and cages that were lacking have now been installed on the reservoirs as requested. Discussions with USC will continue after writing this report, and any update will be provided at the meeting.

In 2008 the District contracted with Utility Services Company to inspect and maintain 15 of the District's reservoirs. Only one reservoir was recoated on the inside although seven reservoirs were to have been recoated inside and repainted outside during the first two years. Most reservoirs requiring exterior painting were painted.

Rescission of the letter will provide for maintenance of the reservoirs as originally planned.