

JOSHUA BASIN WATER DISTRICT  
MEETING MINUTES  
WEDNESDAY, FEBRUARY 19, 2020

CALL TO ORDER/PLEDGE OF ALLEGIANCE – President Johnson called the meeting to order at 6:30 p.m.

DETERMINATION OF A QUORUM – President Johnson, Vice President Unger, Director Floen, Director Hund, and Director Reynolds.

STAFF PRESENT –Mark Ban, GM, Susan Greer, AGM, Sarah Johnson, Director of Administration, Anne Roman, Accountant, and Beverly Waszak, Executive Assistant

CONSULTANTS PRESENT –Kathleen Radnich, Public Outreach Consultant

APPROVAL OF AGENDA –MSC<sup>1</sup> (Reynolds/Hund) 5/0/0 motion carried to approve the Agenda.

PUBLIC COMMENT – None

CONSENT CALENDAR - MSC<sup>1</sup> (Unger/Reynolds) 5/0/0 motion carried to approve the Consent Calendar.

CONSIDER AWARDING CONTRACT FOR CODIFICATION TO MUNICIPAL CODE CORPORATION AT A COST OF \$14,690 INCLUDING A 30% CONTINGENCY FEE – The Finance Committee reviewed this document and then forwarded to the Board of Directors for approval. AGM Greer stated that the recommendation was unanimous and results in a cost that is significantly under budget. Recommend that the contract be awarded to Municipal Code Corporation in the amount of \$11,300 plus a 30% contingency, for a total authorization of \$14,690. This is a savings of \$35,000 compared to the budget established for the project. A brief Q&A followed with the Board.

MSC<sup>1</sup> (Unger/Reynolds) 5/0/0 motion carried to award the contract for codification to Municipal Code Corporation.

GENERAL MANAGER REPORT – GM Ban commented that JBWD has been doing work with Dudek on the Wastewater Treatment Strategy and that he plans on taking it to the Citizens Advisory Council meeting on March 10, 2020. Currently, we are working the next Tilford water main replacement design, which is our next project for the next fiscal year. The next item for rollout is our “Work Order Management System.” This is our communication between In-Code and Geo-Viewer. The biggest improvement is that our employees will be able to close-out work orders in the field now without having to bring the paperwork back in the office to the Customer Service representatives.

DIRECTOR REPORTS ON MEETINGS ATTENDED, COMMENTS, AND FUTURE AGENDA ITEMS –

Kathleen Radnich, Public Information Consultant gave a staff report on the following:

1. Winter Water Saving Classes: two this Saturday
  - 9-12Noon—Irrigation Troubleshooting for the Homeowner—hands-on course
  - 1PM-4PM—Native Plants and Xeriscaping —presentation/lecture
2. “Sustainable Tourism” Conference at the CMC Bell Center, Feb. 28, Friday at 7PM, with guest speakers from:
  - Visit California State Chamber of Commerce (for the State-wide perspective)
  - Greater Palm Springs Convention and Visitor Center (for the Regional perspective)
  - JTNP’s Superintendent David Smith (for the local perspective)
  - For more information you can call the JTNP Desert Institute at 760.367.5539
3. JT Farmers’ Market
  - Returning March 7th
  - Main Theme: Sunday, March 29th, Water Education Day

#### 4. Morongo Basin First Responders Meeting Report

- CHP gave a presentation. Of note, they claimed they discovered that our tourist population was woefully prepared for a winter event, visiting without food, without extra water, ability to dig out, etc.
- The Town of YV will be sponsoring a “survival” community event on Saturday, March 7th, at the YV Community Center called, “Help Your Neighbor/Help Yourself”.
- Lastly—San Bernardino County seems to be hit with an outbreak of Hepatitis A—recently went from 2 cases to 57 and is prevalent with the homeless population. They stated they are watching our area closely as we also have a homeless presence. Easily spread via:
  - 1) Person-to-person contact
  - 2) Eating contaminated food (fresh or frozen)
  - 3) Contaminated water or beverages

Director Hund gave a brief update on the Mojave Water Agency Technical Advisory Committee he attended on February 6, 2020. He spoke at length on the PFAS by California Water Systems Alliance, and the MWA appointment to the SB 200 Safer Drinking Water Funding Advisory Board (who are working with the California Rural Water Districts Group) to identify projects and systems who need assistance. We also received an update on the County Drought Advisory Group (CDAG) and the Governor’s Resiliency Portfolio Update.

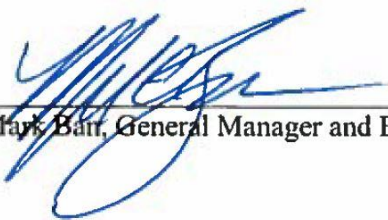
Vice President Unger gave an update on the Finance Committee and one of the items, that is still in the discussing stage, is do we pay it forward or do we pay it off quickly referring to the loan, which would mean \$300k savings in interest. She continued to report on the Mojave Water Agency Board of Directors meeting she attended on February 13, 2020.

President Johnson informed the Board and public on the JBWD Tuition Assistance Program and requested to have Special Recognitions for Employees on the next agenda.

FUTURE DIRECTOR MEETINGS & TRAINING OPPORTUNITIES – President Johnson read off the upcoming meetings.

ADJOURNMENT – MSC<sup>1</sup> (Unger/Hund) 5/0/0 motion carried to adjourn at 7:15 p.m.

Respectfully Submitted,



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Mark Barr, General Manager and Board Secretary