

JOSHUA BASIN WATER DISTRICT
Minutes of the
SPECIAL MEETING
OF THE CITIZENS ADVISORY COMMITTEE
May 15, 2012

1. **CALL TO ORDER** **7:00 PM**
2. **PLEDGE OF ALLEGIANCE**
3. **DETERMINATION OF QUORUM:**
- | | |
|-----------------|---------|
| Barbara Delph | Present |
| Victoria Fuller | Present |
| Jay St. Gaudens | Present |
| Bob Johnson | Absent |
| Penny Mason | Present |
| Karen Tracy | Present |

STAFF PRESENT: Joe Guzzetta, General Manager

4. **APPROVAL OF AGENDA**

MSC Fuller/Delph 5/0 to approve the agenda for the May 15, 2012 Special Meeting of the Citizens Advisory Committee.

5. **PUBLIC COMMENT**

None.

6. **CITIZENS ADVISORY COMMITTEE APPOINTMENT AND MEMBERSHIP GUIDELINES**

General Manager Joe Guzzetta advised the CAC that the Board wants to establish formal guidelines for membership on the CAC, and has requested a recommendation from the CAC on guidelines and membership requirements that should be considered. It was noted that the Board Members present are here for the purpose of clarifying the Board's intent and answering questions that the CAC may have; and not to advise, guide, or direct the CAC on what recommendations to make.

The CAC discussed the matter extensively, considering options such as having the CAC appoint its own members; providing for broad stake-holder participation; the role of property owners, business representatives, and other groups; and whether or not the CAC should officially recommend candidates to the Board. Following discussion the CAC made the following recommendations:

- Reference to the CAC should be included in the Administrative Code since it is not currently referenced there
- Members of the CAC should be required to be voters of the Joshua Basin Water District

- Candidates should demonstrate an interest in water-related issues
- The District should accept a cover letter or bio, in lieu of a resume from candidates
- The application for membership should request the following if it is legal to do so:
“As an adult (age 18), have you ever been convicted of a felony? You must complete this section to be considered for membership on the CAC. Convictions are evaluated for each position and are not necessarily disqualifying. Date & Location of Conviction: _____ Penal Code violation #: _____ Explanation: _____”

Ethics Training

The CAC asked for confirmation of whether or not Ethics Training is required for CAC members.

Lack of Quorum at Some Meetings

In order to avoid a lack of quorum, CAC members asked that they all advise the Executive Secretary whether or not they would be attending any specific CAC meeting so that the meeting can be cancelled when there is lack of a quorum.

7. COMMITTEE COMMENTS/REPORTS

The general manager reported that JBWD has received a grant for \$3.2M which will complete funding for the ground water recharge project.

8. ADJOURNMENT 8:00 PM

MSC Tracy/Delph 5/0 to adjourn the May 15, 2012 Special meeting of the Citizens Advisory Committee.

Respectfully submitted;


 Joe Guzzetta, General Manager