



PO Box 675 • 61750 Chollita Road • Joshua Tree CA 92252
Phone (760) 366-8438 • Fax (760) 366-9528 • www.jbwd.com
An Equal Opportunity Provider

JOSHUA BASIN WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
WEDNESDAY AUGUST 15, 2012 7:00 PM
61750 CHOLLITA ROAD, JOSHUA TREE CALIFORNIA 92252

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. DETERMINATION OF QUORUM
4. APPROVAL OF AGENDA
5. PUBLIC COMMENT: At this time, any member of the public may address the Board on matters within the Board's jurisdiction that are not listed on the agenda. Please use the podium microphone. The Board may not discuss at length or take action on items not on the agenda.
During either "Public Comment" Item, please use the podium microphone. State your name and have your information prepared and be ready to provide your comments to the Board. The District is interested and appreciates your comments. A 3-minute time limit may be imposed. Thank you.
6. CONSENT CALENDAR: Items on the Consent Calendar are considered routine in nature and will be adopted in total by one action of the Board of Directors unless any Board Member or any individual or organization interested in one or more consent calendar items wishes to be heard.
 - A. Approve Minutes of the July 18, 2012 Regular Board Meeting
 - B. Approve Minutes of the August 1, 2012 Regular Board Meeting
 - C. Approve Minutes of the August 8, 2012 Special Board Meeting
 - D. Approve the Financial Report for May 2012
 - E. Approve the Financial Report for June 2012
 - F. Approve the Check Audit Report for July 2012
7. AWARD OF BID FOR PACKAGE WASTE WATER TREATMENT PLANT AT HI DESERT MEDICAL CENTER (HDMC)
Recommend that the Board Award a contract to Van Dyke Plumbing in the amount of \$1,998,000 contingent upon the receipt of \$2,410,100 from the HDMC (including construction, construction management, and 10% contingency); reject all other bids; authorize Dudek Engineering to provide construction management services at an estimated cost of \$193,000; authorize a 10% contingency of \$219,100; increase the budget for the project to \$2,410,100 based on the above costs.
8. REQUEST FOR PROPOSALS FOR ARCHITECTURAL SERVICES FOR OFFICE SPACE NEEDS
Recommend that the Board receive this report for information and any comments.
9. COMMITTEE REPORTS

Pg 1-4

Pg 5-7

Pg 8

Pg 9-11

Pg 12-14

Pg 15-31

Pg 32-33

Pg 34-37

- A. PUBLIC INFORMATION COMMITTEE: Vice President Luckman and Director Long: Kathleen Radnich, Public Outreach Consultant to report
 - B. AD HOC GENERAL MANAGER CONTRACT NEGOTIATION COMMITTEE: President Reynolds and Director Long:
 - C. AD HOC STRATEGIC PLAN COMMITTEE: Director Coate and Director Long
 - D. AD HOC UTILITY SERVICES CONTRACT COMMITTEE: Director Coate and Director Long
 - E. AD HOC RECHARGE COMMITTEE: Director Long and Director Coate
 - F. AD HOC ENGINEERING COMMITTEE: Director Coate and Director Long
10. PUBLIC COMMENT
At this time, any member of the public may address the Board on matters within the Board's jurisdiction that are not listed on the agenda. Please use the podium microphone. The Board may not discuss at length or take action on items not on the agenda.
11. GENERAL MANAGER REPORT
12. DISTRICT GENERAL COUNSEL REPORT
13. FUTURE AGENDA ITEMS
14. DIRECTORS COMMENTS/REPORTS
15. CLOSED SESSION
- A. At this time the Board will go into closed session pursuant to Government Code Section 54957.6 in order for the Board to consult with and instruct the Board's Ad Hoc Negotiation Committee (Mike Reynolds and Bill Long), which is acting as the Board's designated representative and is charged with the responsibility of negotiating a new Employment Agreement with the District's General Manager.
 - B. At this time the Board will go into closed session pursuant to Government Code Section 54956.8, Conference with Real Property Negotiator regarding price and terms. District negotiator: Joe Guzzetta. APN 603-231-14; negotiator, Barbara Moreland.
16. ADJOURNMENT

INFORMATION

The public is invited to comment on any item on the agenda during discussion of that item.

Any person with a disability who requires accommodation in order to participate in this meeting should telephone Joshua Basin Water District at (760) 366-8438, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 61750 Chollita Road, Joshua Tree, California 92252 during normal business hours.

This meeting is scheduled to be broadcast on Time Warner Cable Channel 10 on August 22 at 7:00 pm and August 29 at 7:00 pm.

DVD recordings of Joshua Basin Water District Board meetings are available at the District office and at the Joshua Tree Library.

JOSHUA BASIN WATER DISTRICT
Minutes of the
REGULAR MEETING OF THE BOARD OF DIRECTORS

July 18, 2012

1. CALL TO ORDER: 7:02 PM

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF QUORUM:

Frank Coate	Present
Bill Long	Present
Mickey Luckman	Present
Mike Reynolds	Present
Gary Wilson	Present

STAFF PRESENT:

Joe Guzzetta, General Manager
Susan Greer, Assistant General Manager/Controller
Keith Faul, GIS Coordinator
Marie Salsberry, Executive Secretary

CONSULTANTS PRESENT:

Gil Granito, District Counsel
Kathleen Radnich, Public Outreach Consultant

GUESTS 9

4. APPROVAL OF AGENDA

MSC Luckman/Long 5/0 to approve the agenda for the July 18, 2012 Regular Meeting of the Board of Directors

5. PUBLIC COMMENT

Steven Whitman of Joshua Tree commented he feels that the meeting minutes and check registers do not provide enough detail.

6. CONSENT CALENDAR

Director Wilson requested that item "B" of the Consent Calendar, "Approve June 2012 Check Audit Report" be pulled for discussion. He asked about expenses noted for the Washington DC trip, for a project on Hacienda, and for an encroachment permit. General Manager Guzzetta stated he would look into these.

It was clarified that an expense noted as "Business Card" referred to a payment on the District credit card balance, not to a purchase of business cards.

MSC Long/Reynolds 5/0 to approve the minutes of the June 20, 2012 regular Board meeting and to approve the June 2012 check audit report.

7. MEMORANDUM OF UNDERSTANDING (MOU) WITH JT CHAMBER OF COMMERCE REGARDING WATER SUPPLY TO THE PROPOSED TURTLE ISLAND COMMERCIAL DEMONSTRATION GARDEN

General Manager Joe Guzzetta is the District's representative to the Chamber of Commerce and left the room during discussion of this item to avoid any appearance of conflict. Assistant General

Manager/Controller Susan Greer reported staff has worked with District Counsel, the Ad Hoc Turtle Island Committee of President Reynolds and Vice President Luckman and Joshua Tree Chamber of Commerce President Eva Soltes to work out the details of the proposed MOU. AGM/Controller Greer reviewed the terms of the proposed agreement.

District Legal Counsel Gil Granito suggested that Section 1A be modified to read: “JBWD will provide said water *including any fixes meter fees*, cost free up to a total maximum sum of \$1,000.00 per fiscal year starting July 1, 2012...”

Steven Whitman of Joshua Tree commented the main issue is protecting the District from liability; he stated that ten property owners are involved.

Eva Soltes of the JT Chamber commented that each of the property owners has submitted a contract stating that they have liability insurance; the Chamber also has insurance and can designate the District as conditionally insured, and the contractor has insurance.

District Legal Counsel Gil Granito stated that the MOU could be approved conditionally upon provision of insurance by the Joshua Tree Chamber of Commerce, approval of the District’s insurance carrier, Association of California Water Agencies/Joint Powers Insurance Authority, and changing the effective date of the MOU from July 1, 2012 to August 1, 2012.

Director Wilson asked how much legal counsel charged; he noted that Vice President Luckman is a member of the Joshua Tree Chamber of Commerce and asked if she should vote on the issue. Vice President Luckman stated she is not a member of the Chamber. Mr. Granito stated that Vice President Luckman would not be disqualified from voting on the issue.

Director Coate stated that this event may set a precedent and others may want the same consideration in the future. Vice President Luckman stated that the Turtle Island project is an adjunct to the District’s conservation demonstration garden

President Reynolds stated the purpose of the project is to represent conservation. Mr. Granito stated this would not be considered a gift of public funds because the intent is to foster the District’s goal of conservation and therefore is a ‘quid pro quo’ situation.

MSC Luckman/Long 4/1 to approve the recommendation to approve the memorandum of understanding with the Joshua Tree Chamber of Commerce conditionally upon provision of insurance by the Joshua Tree Chamber of Commerce, approval of the District’s insurance carrier, Association of California Water Agencies/Joint Powers Insurance Authority, and changing the effective date of the MOU from July 1, 2012 to August 1, 2012, and to authorize waiver of Article 2.7 of the Joshua Basin Water District Rules and Regulations requiring individual meters on all parcels.

Coate	Aye
Long	Aye
Luckman	Aye
Reynolds	Aye
Wilson	No

8. APPROVAL OF RESOLUTION AUTHORIZING STAFF TO APPLY FOR DEPARTMENT OF WATER RESOURCES GRANT FOR MONITORING WELL

GM Guzzetta returned to the meeting and reported that the grant proposal is for a monitoring well for the Groundwater Recharge Project.

During discussion it was noted that an existing monitoring well is at a depth of 500 feet; if grant funds are awarded the new monitoring well will go to a depth of 1,000 feet. USGS recommended the deeper monitoring well. Vice President Luckman stated she has a high regard for USGS and the District should follow their recommendation, especially if grant funding is awarded to cover the cost.

MSC Long/Luckman 4/1 to approve staff recommendation to adopt Resolution 12-890 authorizing submittal of a grant in the amount of \$250,000 for an additional monitoring well at the ground water recharge site.

Coate	Aye
Long	Aye
Luckman	Aye
Reynolds	Aye
Wilson	No

9. COMMITTEE REPORTS

- A. PUBLIC INFORMATION COMMITTEE: Vice President Luckman and Director Long: Kathleen Radnich, Public Outreach Consultant reported JBWD will host The ABCs of Water on November 8 at the Joshua Tree Community Center; the topic is greywater. The Public Information Committee will meet on July 23rd to work on expansion of the District website.
- B. AD HOC GENERAL MANAGER CONTRACT NEGOTIATION COMMITTEE: President Reynolds and Director Long: No report.
- C. AD HOC STRATEGIC PLAN COMMITTEE: Director Coate and Director Long: Director Coate reported the committee has received the draft document from Martin Rauch; it is not in final form and is being reviewed by the committee.
- D. AD HOC UTILITY SERVICES CONTRACT COMMITTEE: Director Coate and Director Long: Director Long reported the committee met recently with Mr. Guzzetta. GM Guzzetta reported staff met today with Utility Services and is working on specifications so District legal counsel can draft a new contract; the company has new staff who will oversee the contract.
- E. AD HOC RECHARGE COMMITTEE: Director Long and Director Coate: Director Coate reported the committee met and there are still a few issues with Fish and Game and CalTRANS permitting. GM Guzzetta commented that District engineers have addressed all comments from CalTRANS.

10. PUBLIC COMMENT

Jay St. Gaudens of Joshua Tree commented in favor of a deep monitoring well for the recharge project.

11. GENERAL MANAGER REPORT

GM Guzzetta gave a status update on grants that have been awarded to the District. He stated that the importance of meeting minutes is to record the actions of the Board and the District for many years has recorded minute actions and included only a brief description of discussions in the minutes.

12. DISTRICT GENERAL COUNSEL REPORT

District Legal Counsel Gil Granito stated that a closed session would be required for item 15b only. He provided information on the Ellis litigation, the proposed Cadiz project, the recently proposed casino project, proposed suspension of the Brown Act, and the Yorba Linda litigation.

13. FUTURE AGENDA ITEMS

None requested.

14. DIRECTORS COMMENTS/REPORTS

Director Wilson commented that the Morongo Basin Pipeline Commission met and recommended that the tax rate be increased.

Director Long commented that a deep test well is a good idea to measure the percolation rate at deeper levels. He noted that Golden State is a private water agency in Morongo Valley and is not required to have public board meetings; JBWD is a special district and is required to have public board meetings. He explained that the tax rate increases due to property values decreasing

GM Guzzetta noted that rate for bond payments is fixed; adjustments occur when property values change. Vice President Luckman stated that from the report it appears that some board members don't attend many meetings; she noted that some directors attend many meetings to represent the District and do not collect compensation for all meetings attended.

15. CLOSED SESSION

- A. Closed session pursuant to Government Code Section 54957.6 to consult with and instruct the Board's Ad Hoc Negotiation Committee (Mike Reynolds and Bill Long), which is acting as the Board's designated representative and is charged with the responsibility of negotiating a new Employment Agreement with the District's General Manager.
- B. Closed Session pursuant to Government Code Section 54956.8, Conference with Real Property Negotiator regarding price and terms. District negotiator: Joe Guzzetta. APN 603.231.14; negotiator, Barbara Moreland.

Closed session began at 8:16 pm and the meeting resumed in open session at 8:30 pm.

It was reported that the board provided instruction to the District negotiator, Joe Guzzetta, concerning property as noticed on agenda item 15B.

19. ADJOURNMENT

The meeting was adjourned at 8:35 pm.

Respectfully submitted:

Joe Guzzetta, General Manager

The next regular meeting of the Board of Directors is scheduled for August 1, 2012 at 7:00 pm.

JOSHUA BASIN WATER DISTRICT
Minutes of the
REGULAR MEETING OF THE BOARD OF DIRECTORS

August 1, 2012

1. CALL TO ORDER: 7:00 PM

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF QUORUM:

Frank Coate	Present
Bill Long	Present
Mickey Luckman	Present
Mike Reynolds	Present
Gary Wilson	Present

STAFF PRESENT:

Joe Guzzetta, General Manager
Susan Greer, Assistant General Manager/Controller
Keith Faul, GIS Coordinator
Marie Salsberry, Executive Secretary
Randy Mayes, Senior Administrative Assistant

CONSULTANTS PRESENT:

Gil Granito, District Counsel
Kathleen Radnich, Public Outreach Consultant

GUESTS 9

4. APPROVAL OF AGENDA

MSC Long/Luckman 5/0 to approve the agenda for the August 1, 2012 Regular Board Meeting.

5. PUBLIC COMMENT

Al Marquez of Joshua Tree commented that it has been reported that grant funding for the Recharge Project has been awarded, but he believes the District has not yet received the funds.

6. CONSENT CALENDAR

MSC Luckman/Long 5/0 to approve scheduling a Special Board meeting for August 8, 2012 to set the tax rate for Improvement District #2.

7. PRESENTATION OF SEMS SOFTWARE

General Manager Guzzetta introduced Senior Administrative Assistant Randy Mayes who gave a presentation on the Security Environmental Management Software and explained how the software is used and how it benefits the District.

8. CONSIDERATION OF CREDIT FOR CUSTOMER METER

Keith Faul reported that the prospective buyer of the property had been advised that a meter was located on the property; however it was later discovered that there was no water service to the property. The individual purchased the property based on the information that water service was in place; a meter has been requested to serve the parcel.

MSC Long/Luckman 5/0 to approve staff recommendation to authorize waiver of the Capacity Charge of \$3,608 and the Meter Installation Fee of \$1,603 for property 0608-012-14.

9. WATER BILL FORMATTING CHANGES

Assistant General Manager/Controller Susan Greer reported for the Public Information Committee, that the Committee has proposed several changes to the customer water bill format in order to provide conservation information and improve transparency. Implementation of the suggested changes will require programming of the District's billing software at an initial cost of about \$7,000.

Al Marquez of Joshua Tree commented opposing the cost of changes to the bill format.

Dale Pelton, property owner, commented in favor of the suggested changes to the water bill.

MSC Long/Luckman 3/2 to approve the recommendation to authorize programming changes at an estimated one-time cost of \$7,000 plus ongoing support costs of \$1,250 per year.

Coate	No
Long	Aye
Luckman	Aye
Reynolds	Aye
Wilson	No

10. COMMITTEE REPORTS

- A. PUBLIC INFORMATION COMMITTEE: Vice President Luckman and Director Long; Kathleen Radnich, Public Outreach Consultant reported the farmers market theme for August is "Ground Control and H2O"; the Public Information Committee is working on "branding" the water district; the District is hosting a landscape irrigation workshop at Home Depot August 22nd.
- B. AD HOC GENERAL MANAGER CONTRACT NEGOTIATION COMMITTEE: President Reynolds and Director Long; President Reynolds reported the Ad Hoc committee met today and will bring a recommendation to the Board in closed session at the next board meeting.
- C. AD HOC STRATEGIC PLAN COMMITTEE: Director Coate and Director Long; No report.
- D. AD HOC UTILITY SERVICES CONTRACT COMMITTEE: Director Coate and Director Long; No report.
- E. AD HOC RECHARGE COMMITTEE: Director Long and Director Coate; No report.
- F. AD HOC ENGINEERING COMMITTEE: Director Coate and Director Long; No report.

11. PUBLIC COMMENT

Al Marquez of Joshua Tree commented that Mojave Water Agency will increase property taxes after September.

12. GENERAL MANAGER REPORT

GM Guzzetta reported that a review of the tax increase was given at the last Board meeting; the reason the tax has gone up is because property values have gone down.

Fencing is being installed at the recharge basin site. Discussions with Mojave Water Agency and the state regarding grant funding are ongoing; documents are being prepared by the state. Bids were received for the Hi Desert Medical Center wastewater treatment plant and have been reviewed by District engineers. The HDMC board is expected to receive information at their meeting on August 14th; the item will then be brought to JBWD Board on August 15th.

13. DISTRICT GENERAL COUNSEL REPORT

District Counsel Gil Granito gave an update on the outcome of the Yorba Linda fire litigation, and reported

attending meetings about Cadiz water.

14. FUTURE AGENDA ITEMS

Vice President Luckman requested a presentation on the new pressure reducing station.

15. DIRECTORS COMMENTS/REPORTS

Director Long commented grant funds have been discussed several times.

Vice President Luckman thanked GM Guzzetta for explaining about the pipeline tax rate and about the grant funds. Vice President Luckman reported on attending the Mojave Water Agency Board meeting
Director Coate reported will submit his candidacy papers on August 8th for the upcoming election.

16. CLOSED SESSION

There was no Closed Session.

17. ADJOURNMENT

The meeting was adjourned at 8:30 pm.

Respectfully submitted:

Joe Guzzetta, General Manager

The next regular meeting of the Board of Directors is scheduled for August 15, 2012 at 7:00 pm.

JOSHUA BASIN WATER DISTRICT
Minutes of the
SPECIAL MEETING OF THE BOARD OF DIRECTORS

August 8, 2012

1. CALL TO ORDER: 7:00 PM

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF QUORUM:

Frank Coate	Present
Bill Long	Present
Mickey Luckman	Present
Mike Reynolds	Present
Gary Wilson	Present

STAFF PRESENT:

Susan Greer, Assistant General Manager/Controller
Keith Faul, GIS Coordinator
Marie Salsberry, Executive Secretary

GUESTS 2

4. APPROVAL OF AGENDA

MSC Luckman/Long 5/0 approve the agenda for the August 8, 2012 Special Board Meeting.

5. PUBLIC COMMENT

None.

6. SET TAX RATE FOR IMPROVEMENT DISTRICT #2

Assistant General Manager/Controller Susan Greer reported this is a routine item considered by the Board each year. She noted that assessed values are down and the tax rate has gone up.

Al Marquez commented he has information from the County of San Bernardino shows some property values have increased however Yucca Valley has decreased .7% in the last year.

MSC Long/Luckman 5/0 to approve staff recommendation to approve Resolution 12-891 increasing the property tax rate for Improvement District #2 from \$0.0240 to \$0.0256 per \$100 of assessed valuation.

7. ADJOURNMENT 7:07 PM

MSC Luckman/Long 5/0 to adjourn the August 8, 2012 Special meeting of the Board of Directors

Respectfully submitted:

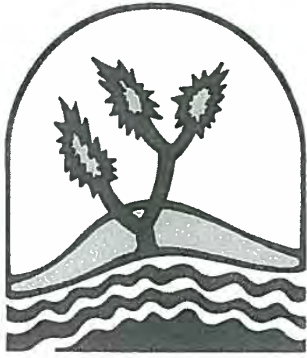
Joe Guzzetta, General Manager

The next regular meeting of the Board of Directors is scheduled for August 15, 2012 at 7:00 pm.



	BEGINNING	TOTAL	TOTAL	ENDING	AVERAGE	
	BALANCE	DEBITS	CREDITS	BALANCE	DAILY	
					BALANCE	
GENERAL FUND						
01 -11100	PETTY CASH FUND	600.00	0.00	0.00	600.00	600.00
01 -11110	CHANGE FUND	1,500.00	0.00	0.00	1,500.00	1,500.00
01 -11200	GENERAL FUND-U S	485,386.85	504,918.40	918,107.81CR	72,197.44	201,399.56
01 -11210	PAYROLL FUND - U	5,000.00	77,033.67	77,033.67CR	5,000.00	12,454.87
01 -11220	CREDIT CARD ACCO	47,422.86	56,182.96	48,802.34CR	54,803.48	42,585.18
01 -11300	LAIF-INVESTMENT	1,368,077.57	275,482.00	388,009.23CR	1,255,550.34	1,517,862.46
01 -11305	LAIF-EMERGENCY F	1,000,000.00	0.00	0.00	1,000,000.00	1,000,000.00
01 -11306	LAIF - EQUIP & T	293,843.56	0.00	0.00	293,843.56	293,843.56
01 -11307	LAIF - OPPORTUNI	2,000,000.00	0.00	0.00	2,000,000.00	2,000,000.00
01 -11308	LAIF - WELL & BO	0.00	0.00	0.00	0.00	0.00
01 -11309	LAIF - CONSUMER	0.00	225,102.55	0.00	225,102.55	7,261.37
01 -11310	LAIF - WATER CAP	73,454.82CR	0.00	25,482.00CR	98,936.82CR	82,496.82CR
01 -11313	LAIF - SEWER CAP	112,897.93	0.00	0.00	112,897.93	112,897.93
01 -11315	LAIF-CAPITAL PRO	0.00	0.00	0.00	0.00	0.00
01 -11320	LAIF- CMM REDEMP	271,367.91	12,906.68	0.00	284,274.59	276,589.45
01 -11325	LAIF - CMM RESER	273,294.17	0.00	0.00	273,294.17	273,294.17
01 -11330	LAIF CMM PREPAYM	2,961.66	0.00	0.00	2,961.66	2,961.66
FUND 01 TOTAL		5,788,897.69	1,151,626.26	1,457,435.05CR	5,483,088.90	5,660,753.39
REPORT TOTALS		5,788,897.69	1,151,626.26	1,457,435.05CR	5,483,088.90	5,660,753.39

Handwritten initials



JOSHUA BASIN WATER DISTRICT

P.O. BOX 675 • 61750 CHOLLITA ROAD • JOSHUA TREE • CALIFORNIA 92252
TELEPHONE (760) 366-8438 FAX (760) 366-9528

Cash Flow

May 31, 2012

Beginning Cash			5,788,897.69
SOURCE OF FUNDS:			
Water A/R Collections	206,603.97		
Turn On/Misc	4,514.99		
Consumer Deposits	7,700.00		
Project Deposits	154.74		
Property Taxes G.D.	17,886.56		
ID #2 Tax Collections	8,194.71		
Standby Collections - Prior	10,203.21		
Standby Collections - Current	36,954.56		
CMM Assessment Collections	14,661.18		
LAIF CMM Payoff	0.00		
Water Capacity Charges	0.00		
Sewer Capacity Charges	0.00		
Meter Installation Fees	0.00		
Interest	0.00		
TOTAL SOURCE OF FUNDS		<u>306,873.92</u>	
FUNDS USED:			
Debt Service	219,544.00		
Capital Additions	82,904.89		
Operating Expenses	177,684.78		
Employee Funded 457 Transfer	2,305.39		
Bank Transfer Payroll Taxes	32,437.18		
CalPERS Transfer	18,954.75	533,830.99	
Bank Transfer Payroll	77,033.67		
Bank Transfer Fees/Charges	1,818.05	78,851.72	
TOTAL USE OF FUNDS		<u>612,682.71</u>	
Net Increase (Decrease)			(305,808.79)
Cash Balance at End of Period			<u>5,483,088.90</u>

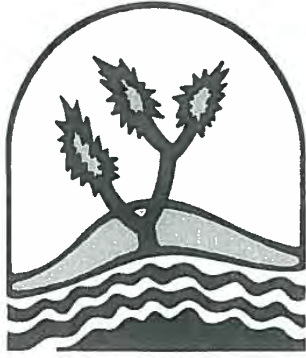
PROVIDE • PROTECT • PROMOTE

01 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
REVENUES	4,714,640	515,409.64	4,687,637.59	0.00	27,002.41	99.43
TOTAL REVENUES	4,714,640	515,409.64	4,687,637.59	0.00	27,002.41	99.43
<u>EXPENSE SUMMARY</u>						
Production	854,867	45,660.84	682,287.74	0.00	172,579.26	79.81
Distribution	508,987	27,050.07	415,313.06	0.00	93,673.94	81.60
Customer Service	556,812	54,108.37	480,680.52	0.00	76,131.48	86.33
Administration	554,083	46,549.02	488,537.49	0.00	65,545.51	88.17
Engineering	219,677	14,982.89	144,883.60	0.00	74,793.40	65.95
Finance	410,971	32,192.06	360,680.13	0.00	50,290.87	87.76
Personnel	85,494	10,738.15	64,015.68	0.00	21,478.32	74.88
Legal	68,666	14,948.95	93,611.76	0.00	(24,945.76)	136.33
Bonds & Loans	612,979	219,613.50	590,368.91	0.00	22,610.09	96.31
Benefits Allocated	0	0.00	0.00	0.00	0.00	0.00
Field Allocated	(28,788)	18,384.30	0.00	0.00	(28,788.00)	0.00
Office allocated	28,788	(18,384.29)	0.00	0.00	28,788.00	0.00
TOTAL EXPENSES	3,872,536	465,843.86	3,320,378.89	0.00	552,157.11	85.74
REVENUE OVER/(UNDER) EXPENSES	842,104	49,565.78	1,367,258.70	0.00	(525,154.70)	162.36

		BEGINNING	TOTAL	TOTAL	ENDING	AVERAGE
		BALANCE	DEBITS	CREDITS	BALANCE	DAILY
						BALANCE
GENERAL FUND						
01 -11100	PETTY CASH FUND	600.00	0.00	0.00	600.00	600.00
01 -11110	CHANGE FUND	1,500.00	0.00	0.00	1,500.00	1,500.00
01 -11200	GENERAL FUND-U S	72,197.44	470,410.27	397,521.25CR	145,086.46	106,887.53
01 -11210	PAYROLL FUND - U	5,000.00	92,136.75	92,136.75CR	5,000.00	9,853.67
01 -11220	CREDIT CARD ACCO	54,803.48	59,635.75	57,077.04CR	57,362.19	38,368.83
01 -11300	LAIF-INVESTMENT	1,255,550.34	960.45	278,608.00CR	977,902.79	1,190,462.09
01 -11305	LAIF-EMERGENCY F	1,000,000.00	0.00	0.00	1,000,000.00	1,000,000.00
01 -11306	LAIF - EQUIP & T	293,843.56	100,000.00	0.00	393,843.56	300,510.23
01 -11307	LAIF - OPPORTUNI	2,000,000.00	0.00	0.00	2,000,000.00	2,000,000.00
01 -11308	LAIF - WELL & BO	0.00	0.00	0.00	0.00	0.00
01 -11309	LAIF - CONSUMER	225,102.55	0.00	960.45CR	224,142.10	225,070.54
01 -11310	LAIF - WATER CAP	98,936.82CR	3,608.00	0.00	95,328.82CR	98,816.55CR
01 -11313	LAIF - SEWER CAP	112,897.93	0.00	0.00	112,897.93	112,897.93
01 -11315	LAIF-CAPITAL PRO	0.00	0.00	0.00	0.00	0.00
01 -11320	LAIF- CMM REDEMP	284,274.59	0.00	0.00	284,274.59	284,274.59
01 -11325	LAIF - CMM RESER	273,294.17	0.00	0.00	273,294.17	273,294.17
01 -11330	LAIF CMM PREPAYM	2,961.66	0.00	0.00	2,961.66	2,961.66
FUND 01 TOTAL		5,483,088.90	726,751.22	826,303.49CR	5,383,536.63	5,447,864.69
REPORT TOTALS		5,483,088.90	726,751.22	826,303.49CR	5,383,536.63	5,447,864.69



JOSHUA BASIN WATER DISTRICT

P.O. BOX 675 • 61750 CHOLLITA ROAD • JOSHUA TREE • CALIFORNIA 92252
 TELEPHONE (760) 366-8438 FAX (760) 366-9528

Cash Flow

June 30, 2012

Beginning Cash		5,483,088.90
SOURCE OF FUNDS:		
Water A/R Collections	220,172.20	
Turn On/Misc	3,531.94	
Consumer Deposits	6,700.00	
Project Deposits	0.00	
Property Taxes G.D.	414.68	
ID #2 Tax Collections	775.00	
Standby Collections - Prior	0.00	
Standby Collections - Current	0.00	
CMM Assessment Collections	0.00	
LAIF CMM Payoff	0.00	
Water Capacity Charges	3,608.00	
Sewer Capacity Charges	0.00	
Meter Installation Fees	1,603.00	
Interest	0.00	
TOTAL SOURCE OF FUNDS		<u>236,804.82</u>
FUNDS USED:		
Debt Service	0.00	
Capital Additions	70,504.41	
Operating Expenses	108,886.55	
Employee Funded 457 Transfer	2,305.38	
Bank Transfer Payroll Taxes	41,310.04	
CalPERS Transfer	19,388.98	242,395.36
Bank Transfer Payroll	92,136.75	
Bank Transfer Fees/Charges	1,824.98	93,961.73
TOTAL USE OF FUNDS		<u>336,357.09</u>
Net Increase (Decrease)		<u>(99,552.27)</u>
Cash Balance at End of Period		<u>5,383,536.63</u>

PROVIDE • PROTECT • PROMOTE

01 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
REVENUES	4,714,640	278,133.01	4,965,770.60	0.00	(251,130.60)	105.33
TOTAL REVENUES	4,714,640	278,133.01	4,965,770.60	0.00	(251,130.60)	105.33
<u>EXPENSE SUMMARY</u>						
Production	854,867	104,673.69	786,961.43	0.00	67,905.57	92.06
Distribution	508,987	44,493.23	459,806.29	0.00	49,180.71	90.34
Customer Service	556,812	90,527.54	571,208.06	0.00	(14,396.06)	102.59
Administration	554,083	54,419.46	542,956.95	0.00	11,126.05	97.99
Engineering	219,677	14,856.14	159,739.74	0.00	59,937.26	72.72
Finance	410,971	33,483.86	394,163.99	0.00	16,807.01	95.91
Personnel	85,494	14,295.98	78,311.66	0.00	7,182.34	91.60
Legal	68,666	125,964.79	219,576.55	0.00	(150,910.55)	319.77
Bonds & Loans	612,979	2,090.24	592,459.15	0.00	20,519.85	96.65
Benefits Allocated	0	0.00	0.00	0.00	0.00	0.00
Field Allocated	(28,788)	0.00	0.00	0.00	(28,788.00)	0.00
Office allocated	28,788	0.00	0.00	0.00	28,788.00	0.00
TOTAL EXPENSES	3,872,536	484,804.93	3,805,183.82	0.00	67,352.18	98.26
REVENUE OVER/(UNDER) EXPENSES	842,104	(206,671.92)	1,160,586.78	0.00	(318,482.78)	137.82

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
051631	7/06/2012	R	000145	CALIFORNIA STATE DISBURSEMENT UNIT	
			I-070612	EE REMITTANCE	198.92

					198.92
051632	7/06/2012	R	001526	CANYON AUTO SERVICES, INC	
			I-6762	VEHICLE REPAIRS	80.00

					80.00
051633	7/06/2012	R	001865	COMPUTER GALLERY	
			I-306608	BDR BACKUP SERVICE - JULY 12	1,010.00
			I-306654	PLAT. MAINTENANCE - JULY 12	2,937.00

					3,947.00
051634	7/06/2012	R	000233	YUCCA VALLEY AUTO PARTS, INC.	
			I-000011	WELL 14 THEFT REPLACEMENT	206.56

					206.56
051635	7/06/2012	R	000089	SEMS TECHNOLOGIES, LLC	
			I-SEMS070312	3 SEMS HOSTED (WEB BASED)USERS	1,260.00

					1,260.00
051636	7/06/2012	R	001461	DEBORAH BOLLINGER	
			I-505	WATER CONSERVATION - JUNE 12	2,500.00
			I-506	RECHARGE BASIN CONSULT SERVICE	262.50
			I-507	REIMB: SCHOOL EDUCATION SUPLYS	34.98

					2,797.48
051637	7/06/2012	R	001865	COMPUTER GALLERY	
			I-306649	PRINTER MAINTENANCE - MAY 12	85.30

					85.30
051638	7/06/2012	R	000228	FATTY'S FENCE	
			I-FF062812	REPLACE DAMAGED FENCE @ D-2-1	635.00

					635.00
051639	7/06/2012	R	009897	THE MALLANTS CORPORATION	
			I-2499	TEMPORARY LABOR	1,298.24

					1,298.24
051640	7/06/2012	R	000070	ONLINE INFORMATION SERVICES, INC.	
			I-418578	ID VERIF. SERV. THRU 5/31/12	375.60

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
			I-425560	ID VERIF. SERV. THRU 6/30/12	270.30

					645.90
051641	7/06/2012	R	008150	PETTY CASH, SUSAN GREER	
			I-PC063012	PETTY CASH REIMBURSEMENT	176.29

					176.29
051642	7/06/2012	R	008405	PRECISION ASSEMBLY	
			I-15017	JUNE WATER BILLING & PUBL INFO	3,563.34

					3,563.34
051643	7/06/2012	R	008414	ROBERT L. STEPHENSON	
			I-1192	VIDEO TAPING BD MEETINGS - JUN	200.00

					200.00
051644	7/06/2012	R	008415	PRUDENTIAL OVERALL SPLY.	
			I-20535612	SHOP EXPENSE	98.02

					98.02
051645	7/06/2012	R	000234	REAR VIEW SAFETY INC.	
			I-248121297	VEHICLE BACK UP CAMERAS	514.96

					514.96
051646	7/06/2012	R	009072	LAW OFFICES REDWINE AND SHERRILL	
			C-RS0612CR	RAUCH COMMUNICATIONS DEPOSIT	3,075.00CR
			I-RS0612	LEGAL SERVICES - JUNE 12	9,912.50

					6,837.50
051647	7/06/2012	R	009878	SOUTHERN CALIFORNIA EDISON	
			I-SCE0612	POWER FOR PUMPING - JUNE 12	24,474.43

					24,474.43
051648	7/06/2012	R	010850	UNDERGROUND SERVICE ALERT	
			I-620120329	TICKET DELIVERY SERVICE - JUNE	33.00

					33.00
051649	7/06/2012	R	010990	UTILIQUEST L.L.C.	
			I-184126-Q	CONTRACT LOCATING EXPENSE	98.44

					98.44

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
051650	7/06/2012	R	000009	WESTERN PUMP, INC.	
			I-0117666-IN	ANNL AQMD 461 TEST: VAPOR RCV	856.25

					856.25
051651	7/06/2012	R	012020	XEROX CORPORATION	
			I-062507791	OFFICE EXPENSE 3/21/12-6/30/12	2,214.77

					2,214.77
051652	7/09/2012	R	009881	SOUTHERN CALIFORNIA EDISON	
			I-119315	LINE EXT @ 6878 MOJAVE RANCH	14,949.72

					14,949.72
051653	7/09/2012	R	009881	SOUTHERN CALIFORNIA EDISON	
			I-122337	NEW METER @ 6151 SHADOW RANCH	4,156.95

					4,156.95
051654	7/12/2012	R	001002	BUSINESS CARD	
			I-BA0712	BUSINESS EXPENSES	155.71

					155.71
051655	7/12/2012	R	001004	BUSINESS CARD	
			I-BA0712	WELL 14 THEFT REPLC/DITCHWITCH	5,858.68

					5,858.68
051656	7/12/2012	R	001528	CARPI & CLAY, INC	
			I-CC0612	LOBBYIST - JUNE 12	3,500.00

					3,500.00
051657	7/12/2012	R	001555	CENTRATEL	
			I-120703192101	DISPATCH SERVICES - JUNE 12	218.99

					218.99
051658	7/12/2012	R	001850	CLINICAL LAB OF S.B. INC	
			I-922227	SAMPLING - JUNE 12	531.00

					531.00
051659	7/12/2012	R	000119	CO OF SAN BERNARDINO TREASURER	
			I-2012-007PT	PI350 UNPAID SPEC ASSESS RPRTS	760.92

					760.92

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
051660	7/12/2012	R	002800	ENGINEERING RESOURCES OF I-42088 STBY REPORT - FY 12/13	900.00 ----- 900.00
051661	7/12/2012	R	002853	ENVIRONMENTAL SCIENCE ASSOC. I-98579 RFP PREP - RECHARGE I-98668 RECHARGE: PRE CONST TESTING	2,660.00 750.00 ----- 3,410.00
051662	7/12/2012	R	004000	JOSEPH GUZZETTA I-JG061812 REIMB: MILES TO PROP 84 CONF	118.77 ----- 118.77
051663	7/12/2012	R	004201	SCOTT HUDSON I-SH071012 REIMB: MILES: MAY - JUNE 12	379.63 ----- 379.63
051664	7/12/2012	R	005621	KENNY STRICKLAND, INC I-6067135 FUEL FOR VEHICLES I-6067136 FUEL FOR VEHICLES	3,436.65 508.26 ----- 3,944.91
051665	7/12/2012	R	009054	KATHLEEN J. RADNICH I-070112-25 PUBLIC RELATIONS SERVICES	388.80 ----- 388.80
051666	7/12/2012	R	010690	TYLER TECHNOLOGIES I-025-46729 INSITE TRANS FEES: APR-JUN	1,622.50 ----- 1,622.50
051667	7/12/2012	R	011615	WESTERN EXTERMINATOR CO. I-WE0612 EXTERMINATOR - JUN 12 I-WE0612B EXTERMINATOR - JUN 12	73.50 32.00 ----- 105.50
051668	7/12/2012	R	000490	SYSTEC, INC I-M206379-IN MAINT CONT 6/19/12 - 6/18/13	3,576.00 ----- 3,576.00
051669	7/12/2012	R	000999	AMERICAN WATER WORKS ASSOC. I-AWWA0912 MEMBERSHIP RENEW THRU 8/31/13	413.00 ----- 413.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
051670	7/12/2012	R	004110	BURRTEC WASTE & RECYCLING SVCS	
			I-BW0712	RECYCLING - JULY 12	54.63
			I-BW0712B	TRASH REMOVAL - JULY 12	248.81
			I-BW0712C	TRASH REMOVAL - JULY 12	79.92

					383.36
051671	7/12/2012	R	000229	C & S ELECTRIC	
			I-1065	REPLACE FUSE @ WELL 10	85.00

					85.00
051672	7/12/2012	R	001933	COUNTY OF SAN BERNARDINO	
			I-4156	LAFCO 2012-2013 BUDGET	2,018.77

					2,018.77
051673	7/12/2012	R	000235	DAVID COLUCCI PLUMBING	
			I-1131	MISC PLUMBING @ OFFICE	650.00

					650.00
051674	7/12/2012	R	000058	GARDA CL WEST, INC.	
			I-182-213412	COURIER FEES - JULY 12	440.60

					440.60
051675	7/12/2012	R	003505	LORI PARKER	
			I-6616	GENERATOR GR1 REPAIR	349.29
			I-6637	VEHICLE REPAIRS	22.00

					371.29
051676	7/12/2012	R	009920	STANDARD INSURANCE CO	
			I-ST0712	EE LIFE INSURANCE - JUL 12	682.47

					682.47
051677	7/12/2012	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201207121737	EGGERS, EARL G :US REFUND	9.85

					9.85
051678	7/12/2012	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201207121738	BARRETT, DIANE :US REFUND	136.06

					136.06
051679	7/12/2012	R	1	CUSTOMER REFUNDS (MISC.)	
			I-000201207121739	FREDELL, ELIZABETH A:US REFUND	51.19

					51.19

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
051680	7/12/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201207121740 FIRST CHOICE PROPERT:US REFUND	49.98 ----- 49.98
051681	7/12/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201207121741 CANTRELL, WILL :US REFUND	11.63 ----- 11.63
051682	7/12/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201207121742 CAMPBELL, LEON :US REFUND	33.67 ----- 33.67
051683	7/12/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201207121743 JENNINGS, KATHI :US REFUND	111.06 ----- 111.06
051684	7/12/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201207121744 STALWART CORPORATION:US REFUND	49.68 ----- 49.68
051685	7/12/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201207121745 PLETTA, AILEEN M :US REFUND	44.84 ----- 44.84
051686	7/12/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201207121746 POWELL, WOLF :US REFUND	28.32 ----- 28.32
051687	7/12/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201207121747 RICHARDS, CHRISTOPHE:US REFUND	62.27 ----- 62.27
051688	7/12/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201207121748 RDC JERSON LLC :US REFUND	29.52 ----- 29.52
051689	7/12/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201207121749 WRIGHT, CRYSTAL M :US REFUND	117.34 ----- 117.34

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
051690	7/12/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201207121750	EADS, JOSHUA K :US REFUND	37.66

						37.66
051691	7/12/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201207121751	BUSTAMANTE, RODOLFO :US REFUND	17.41

						17.41
051692	7/12/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201207121752	ANDRA, ALLEN :US REFUND	61.89

						61.89
051693	7/16/2012	R	000183	CYBERSPIKE		
				I-CS071612	WEBSITE REVISION DEPOSIT	700.00

						700.00
051694	7/16/2012	R	000236	PAYPRO ADMINISTRATORS		
				I-PP070612	EE FSA DEDUCTIONS 7-6-12	774.17

						774.17
051695	7/18/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201207171753	KIEFFER, JIM :US REFUND	50.53

						50.53
051696	7/18/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201207171754	JONES, BRAD :US REFUND	28.57

						28.57
051697	7/18/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201207171755	TOTTEN, NICOLE :US REFUND	29.36

						29.36
051698	7/18/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201207171756	ZITTEL, ANDREA M :US REFUND	36.91

						36.91
051699	7/18/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201207171757	ALLIED ALLIANCE LLC :US REFUND	90.37

						90.37

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
051700	7/18/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201207171758	RUSO, JULIE :US REFUND	77.55

						77.55
051701	7/18/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201207171759	MERAZ, JAYCIE :US REFUND	26.97

						26.97
051702	7/18/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201207171760	MCKARSON, MICHAEL W :US REFUND	67.69

						67.69
051703	7/18/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201207171761	MARRIOTT, KINBERLY :US REFUND	0.73

						0.73
051704	7/18/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201207171762	PECK, JENNIE ROSE :US REFUND	0.10

						0.10
051705	7/18/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201207171763	ANTONE, ALICE D :US REFUND	42.45

						42.45
051706	7/18/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201207171764	COLEMAN, SANDY :US REFUND	66.27

						66.27
051707	7/18/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201207171765	TRI VALLEY REALTY :US REFUND	23.82

						23.82
051708	7/18/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201207171766	HUTCHERSON, DEBRA M :US REFUND	33.63

						33.63
051709	7/18/2012	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201207171767	SULLIVAN JR, ROBERT :US REFUND	68.41

						68.41

CHECK NO	CHECK DATE	STATUS		VENDOR INFO	CHECK AMOUNT
051710	7/18/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201207171768 POLTE, DEREK :US REFUND	3.74 ----- 3.74
051711	7/18/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201207171769 QUIRAM, JENNIFER M :US REFUND	77.89 ----- 77.89
051712	7/18/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201207171770 KEMPER, RON W :US REFUND	69.03 ----- 69.03
051713	7/18/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201207171771 LUSSIER, KATHERINE :US REFUND	8.72 ----- 8.72
051714	7/18/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201207171772 NASSAR, CATHERINE :US REFUND	78.01 ----- 78.01
051715	7/20/2012	R	001630	AT&T MOBILITY I-829480028X07052012 COMMUNICATIONS - JUNE 12	932.94 ----- 932.94
051716	7/20/2012	R	004195	HOME DEPOT CREDIT SERVICES I-HD0712 OFFC SUPPLY/PUMP PLNT/SHOP EXP	2,195.17 ----- 2,195.17
051717	7/20/2012	R	006029	LIEBERT CASSIDY WHITMORE I-152971 LEGAL SERVICES - JUNE 12	330.00 ----- 330.00
051718	7/20/2012	R	000505	ACWA I-ACWA0812 EE ASSISTANCE PROGRAM AUG 12	63.72 ----- 63.72
051719	7/20/2012	R	000501	ACWA/JPIA I-ACWA0812 EE HEALTH BENEFIT - AUG 12	10,761.91 ----- 10,761.91

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
051720	7/20/2012	R	000145	CALIFORNIA STATE DISBURSEMENT UNIT I-072012 EE REMITTANCE	198.92 ----- 198.92
051721	7/20/2012	R	003015	EUGENE K FAUL I-KF071612 REIMB: VXM 3500 RADIO READ EQU	200.00 ----- 200.00
051722	7/20/2012	R	006029	LIEBERT CASSIDY WHITMORE I-150772 CV EMPL REL CNSRT 7/12 - 6/13	1,980.00 ----- 1,980.00
051723	7/20/2012	R	009897	THE MALLANTS CORPORATION I-2503 TEMPORARY LABOR	1,529.52 ----- 1,529.52
051724	7/20/2012	R	008415	PRUDENTIAL OVERALL SPLY. I-20542171 SHOP EXPENSE	98.02 ----- 98.02
051725	7/20/2012	R	009054	KATHLEEN J. RADNICH I-070812-26 PUBLIC RELATIONS SERVICES	486.00 ----- 486.00
051726	7/20/2012	R	009880	SOUTHERN CALIFORNIA EDISON CO I-SCE0712 POWER TO BUILDINGS - JULY 12	2,243.57 ----- 2,243.57
051727	7/20/2012	R	003596	SUPERMEDIA LLC I-SM0712 MORONGO BASIN ADVERT - JULY 12	22.25 ----- 22.25
051728	7/20/2012	R	010690	TYLER TECHNOLOGIES I-025-47611 ONLINE PRODUCTS - JULY 12	185.00 ----- 185.00
051729	7/20/2012	R	010990	UTILIQUEST L.L.C. I-184353A-Q CONTRACT LOCATING EXPENSE	101.84 ----- 101.84

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
051730	7/20/2012	R	003595	VERIZON CALIFORNIA I-V0712 TELEPHONE (SHOP) - JULY 12	344.67 ----- 344.67
051731	7/20/2012	VOID	003600	VERIZON CALIFORNIA I-V0712 TELEPHONE (OFFICE) - JULY 12	806.31 ----- 806.31
051732	7/20/2012	R	003600	VERIZON CALIFORNIA I-V0712a TELEPHONE (OFFICE) - JULY 12	776.36 ----- 776.36
051733	7/20/2012	R	000236	PAYPRO ADMINISTRATORS I-PP072012 EE FSA DEDUCTION 7-20-12	774.17 ----- 774.17
051734	7/26/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201207231773 HARRISON, TIFFANIE :US REFUND	26.30 ----- 26.30
051735	7/26/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201207231774 FOYE, AARON :US REFUND	60.78 ----- 60.78
051736	7/26/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201207231775 CINDY MARK REALTY :US REFUND	62.92 ----- 62.92
051737	7/26/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201207231776 SCHAULS, TODD M :US REFUND	50.39 ----- 50.39
051738	7/26/2012	R	1	CUSTOMER REFUNDS (MISC.) I-000201207231777 MEYER, JONELL M. :US REFUND	159.88 ----- 159.88
051739	7/26/2012	R	000501	ACWA/JPIA I-JPIA063012 WORKERS COMP APR-JUNE 2012	6,737.08 ----- 6,737.08

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
051740	7/26/2012	R	000575	AFSCME LOCAL 1902	
			I-AFSCME0712	EE UNION DUES - JULY 12	468.00

					468.00
051741	7/26/2012	R	000237	COLONIAL LIFE & ACCIDENT INSURANCE CO, INC.	
			I-CL0712	EE LIFE INSURANCE - JULY 12	395.24

					395.24
051742	7/26/2012	R	001865	COMPUTER GALLERY	
			I-306773	PLAT. MAINTENANCE - JULY 12	2,937.00
			I-306789	BDR BACKUP SERVICE - JULY 12	1,010.00
			I-306805	PRINTER MAINTENANCE - JUNE 12	26.81

					3,973.81
051743	7/26/2012	R	002003	D & B INDUSTRIAL SAFETY	
			I-19047	SAFETY EXPENSE	18.74

					18.74
051744	7/26/2012	R	000228	FATTY'S FENCE	
			I-FF062712	TEMP FENCE @ D-2-1 TANK	225.00

					225.00
051745	7/26/2012	R	000109	PATRICIA FREEMAN	
			I-PF072312	MILEAGE REIMBURSEMENT	2.00
			I-PF072312A	MILEAGE REIMBURSEMENT	16.99

					18.99
051746	7/26/2012	R	001006	SUSAN GREER	
			I-SG072512	REIMB MILES: PROP84/HDWD & MWA	81.03

					81.03
051747	7/26/2012	R	000205	LORI HERBEL	
			I-LH072312	PUBLIC INFO/FARMER'S MARKET	100.00

					100.00
051748	7/26/2012	R	009897	THE MALLANTS CORPORATION	
			I-2506	TEMPORARY LABOR	2,382.36
			I-2508	TEMPORARY LABOR	2,319.57

					4,701.93
051749	7/26/2012	V			

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
			C-CHECK	VOID CHECK	0.00

					0.00
051750	7/26/2012	R	006790	MOBILE MINI, LLC - CA	
			I-217001562	23' RECORD STORAGE RENTAL	226.71

					226.71
051751	7/26/2012	R	008102	OFFICEMAX CONTRACT INC.	
			I-529124	OFFICE SUPPLIES/ SHOP EXPENSE	499.57

					499.57
051752	7/26/2012	R	009054	KATHLEEN J. RADNICH	
			I-071512-27	PUBLIC RELATIONS SERVICES	435.60
			I-072212-28	PUBLIC RELATIONS SERVICES	432.00

					867.60
051753	7/26/2012	R	000510	TIME WARNER CABLE	
			I-TW0712	CABLE SERVICE - JULY 12	58.32

					58.32
051754	7/26/2012	R	010990	UTILIQUEST L.L.C.	
			I-184594-Q	CONTRACT LOCATING EXPENSE	79.71
			I-184821-Q	CONTRACT LOCATING EXPENSE	112.91

					192.62
*900269	7/05/2012	D	001517	CalPERS	
			I-PPE 6-29-12	PAY PERIOD ENDING 6/29/12	9,133.76

					9,133.76
900270	7/09/2012	D	004800	INTERNAL REVENUE SERVICE	
			I-IRS PD 7/6/12	FED W/H, SOC SEC, MEDICARE	13,086.34

					13,086.34
900271	7/09/2012	D	002822	EMPLOYMENT DEVELOPMENT	
			I-EDD PD 7/6/12	STATE & SDI W/H	2,598.83

					2,598.83
900272	7/19/2012	D	001517	CalPERS	
			I-PPE 7-13-12	PAY PERIOD ENDING 7/13/12	8,882.12

					8,882.12

CHECK NO	CHECK DATE	STATUS	VENDOR INFO	CHECK AMOUNT
900273	7/23/2012	D	004800 INTERNAL REVENUE SERVICE I-IRS PD 7/20/12 FED W/H, SOC SEC, MEDICARE	14,160.59 ----- 14,160.59
900274	7/23/2012	D	002822 EMPLOYMENT DEVELOPMENT I-EDD PD 7/20/12 STATE & SDI W/H	2,903.36 ----- 2,903.36
900275	7/31/2012	D	000025 ICMA RC I-900275 457 REMITTANCE - JULY 12	2,155.38 ----- 2,155.38
TOTALS:	131			198,926.92
LESS - PRIOR MONTH VOIDS:				
LESS - CURRENT MONTH VOIDS:				
				51731 (806.31)
				0.00

				198,120.61

DIRECTOR PAYROLL & REIMBURSEMENTS**JULY 2012**

<u>Check Date</u>	<u>Event Date</u>	<u>Event Description</u>	<u>Pay Description</u>	<u>Amount</u>
<u>COATE, PAUL F</u>				
07/06/2012	06/20/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
			Total:	<u>173.63</u>
				=====
<u>LONG, WILLIAM C</u>				
07/06/2012	06/20/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
07/20/2012	06/28/2012	MWA BOARD MEETING	UNPAID	0.00
07/20/2012	06/28/2012	MILES TO MWA MEETING	REIMBURSEMENT	77.15
			Total:	<u>250.78</u>
				=====
<u>LUCKMAN, MICKEY C</u>				
07/06/2012	06/18/2012	MILES TO ASBCSD	REIMBURSEMENT	78.81
07/06/2012	06/16/2012	MWA TECHNICAL ADVISO	UNPAID	0.00
07/06/2012	06/18/2012	ASBCSD DINNER	UNPAID	0.00
07/06/2012	06/20/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
07/06/2012	06/18/2012	REIMB: ASBCSD DINNER	REIMBURSEMENT	66.00
07/06/2012	06/07/2012	REIMB: MILE TO MWA	REIMBURSEMENT	73.26
			Total:	<u>391.70</u>
				=====
<u>REYNOLDS, MICHAEL P</u>				
07/06/2012	06/20/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
			Total:	<u>173.63</u>
				=====
<u>WILSON, GARY L</u>				
07/06/2012	06/20/2012	JBWD BOARD MEETING	DIRECTOR'S FEES	173.63
			Total:	<u>173.63</u>
				=====
			Grand Total:	<u>1,163.37</u>
				=====

* * T O T A L S * *

	NO	CHECK AMOUNT	DISCOUNTS	TOTAL APPLIED
REGULAR CHECKS:	122	145,200.23	0.00	145,200.23
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	7	52,920.38	0.00	52,920.38
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
		VOID DEBITS	VOID DISCOUNTS	VOID CREDITS
VOID CHECKS:	2	806.31	0.00	0.00

TOTAL ERRORS: 0

SELECTION CRITERIA

ACCOUNT: 01 -11200

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999

DATE RANGE: 7/01/2012 THRU 7/31/2012

CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99

PRINT OPTIONS

DETAIL: Vendor Info

JOSHUA BASIN WATER DISTRICT
SUPPLEMENTAL DATA SHEET

Regular Meeting of the Board of Directors

August 15, 2012

Report to: President and Members of the Board
From: Joe Guzzetta, General Manager

TOPIC: AWARD OF BID FOR PACKAGE WASTE WATER TREATMENT
PLANT AT HI DESERT MEDICAL CENTER

RECOMMENDATION: That the Board take the following action:

- 1) Award a contract to Van Dyke Plumbing in the amount of \$1,998,000 contingent upon the receipt of \$2,410,100 from the Hi Desert Medical Center (which includes the construction, construction management, and 10% contingency);
- 2) Reject all other bids;
- 3) Authorize Dudek Engineering to provide construction management services for the project at an estimated cost of \$193,000;
- 4) Authorize a 10% contingency of \$219,100 (\$199,800 for construction and \$19,300 for construction management);
- 5) Increase the budget for the project to \$2,410,100 based on the above costs;

ANALYSIS: Bids for the Package Waste Water Treatment Plant at Hi Desert Medical Center have been opened. The low bid from Van Dyke Plumbing of Twentynine Palms has been verified as complete by the District Engineer, including appropriate bonding and insurance.

The agreement between HDMC and JBWD requires HDMC to place \$2,410,100 with the District at the time the award is bid. Therefore notice will not be given of the award until the funds are received. Funds will be placed in JBWD's Local Agency Investment Funds with HDMC receiving the earned interest.

The recommended action is consistent with the agreement between JBWD and HDMC and will result in construction of the District's first package waste water treatment plant.

Construction is expected to take about one year. Attached are the engineer's report and the schedule of bids received.

JOSHUA BASIN TREATMENT PLANT No. 1 BIDDING RESULTS

Item No.	Bid Item	EOPCC	Van Dyke Corp.	Pyramid Builders	Sema Constructors	Cora Contractors	Newest Construction
1	General Requirements: Bonds, Insurance	incl.	\$ 40,000.00	\$ 65,000.00	\$ 40,000.00	\$ 30,000.00	\$ 26,000.00
2	Mobilization/Demobilization	\$ 86,790.00	\$ 90,000.00	\$ 60,000.00	\$ 110,000.00	\$ 45,000.00	\$ 86,000.00
3	Excavation Safety Measures	incl.	\$ 25,000.00	\$ 5,000.00	\$ 10,000.00	\$ 8,000.00	\$ 15,000.00
4	Site Work	\$ 120,450.00	\$ 145,000.00	\$ 165,000.00	\$ 480,000.00	\$ 250,000.00	\$ 185,000.00
5	Yard Piping	incl.	\$ 95,000.00	\$ 110,000.00	\$ 195,000.00	\$ 110,000.00	\$ 142,000.00
6	Sewer Line Connection	\$ 143,880.00	\$ 108,000.00	\$ 110,000.00	\$ 106,000.00	\$ 90,000.00	\$ 156,000.00
7	Equalization Tank	\$ 98,670.00	\$ 82,000.00	\$ 90,000.00	\$ 230,000.00	\$ 60,000.00	\$ 148,000.00
8	Mechanical Portion of Equalization Tank	incl.	\$ 140,000.00	\$ 115,000.00	\$ 110,000.00	\$ 100,000.00	\$ 133,000.00
9	Packaged Treatment Plant	\$ 705,285.00	\$ 780,000.00	\$ 790,000.00	\$ 300,000.00	\$ 700,000.00	\$ 851,000.00
10	Disposal System Including Seepage Pits	\$ 289,300.00	\$ 135,000.00	\$ 280,000.00	\$ 395,678.00	\$ 500,000.00	\$ 273,000.00
11	Installation of Control Building	\$ 110,220.00	\$ 125,000.00	\$ 200,050.00	\$ 200,000.00	\$ 180,000.00	\$ 206,000.00
12	Electrical Instrumentation and Controls	\$ 217,910.00	\$ 218,000.00	\$ 200,025.00	\$ 35,000.00	\$ 210,000.00	\$ 226,000.00
13	Testing Startup Comissioning and Turnover	incl.	\$ 50,000.00	\$ 5,000.00	\$ 42,000.00	\$ 7,000.00	\$ 11,000.00
14	As-Built Record Drawings	incl.	\$ 10,000.00	\$ 5,000.00	\$ 9,700.00	\$ 1,000.00	\$ 1,000.00
Last Minute Deductions			\$ 45,000.00				
		\$ 1,772,505.00	\$ 1,998,000.00	\$ 2,200,075.00	\$ 2,263,378.00	\$ 2,291,000.00	\$ 2,459,000.00

Item No.	Bid Item	EOPCC	Pacific Hydrotech	Metro Builders	R.C. Foster Co.	Intgrtd Water Services
1	General Requirements: Bonds, Insurance	incl.	\$ 40,000.00	\$ 45,000.00	\$ 42,000.00	\$ 49,330.00
2	Mobilization/Demobilization	\$ 86,790.00	\$ 169,200.00	\$ 120,000.00	\$ 62,000.00	\$ 120,738.00
3	Excavation Safety Measures	incl.	\$ 1,000.00	\$ 120,000.00	\$ 5,000.00	\$ 23,031.00
4	Site Work	\$ 120,450.00	\$ 155,800.00	\$ 120,000.00	\$ 150,000.00	\$ 235,116.00
5	Yard Piping	incl.	\$ 106,700.00	\$ 100,000.00	\$ 99,000.00	\$ 145,375.00
6	Sewer Line Connection	\$ 143,880.00	\$ 171,800.00	\$ 150,000.00	\$ 280,000.00	\$ 121,608.00
7	Equalization Tank	\$ 98,670.00	\$ 94,100.00	\$ 150,000.00	\$ 198,000.00	\$ 166,023.00
8	Mechanical Portion of Equalization Tank	incl.	\$ 64,400.00	\$ 120,000.00	\$ 94,300.00	\$ 154,990.00
9	Packaged Treatment Plant	\$ 705,285.00	\$ 843,100.00	\$ 1,000,000.00	\$ 952,000.00	\$ 885,051.00
10	Disposal System Including Seepage Pits	\$ 289,300.00	\$ 390,500.00	\$ 190,000.00	\$ 310,000.00	\$ 305,722.00
11	Installation of Control Building	\$ 110,220.00	\$ 217,200.00	\$ 170,000.00	\$ 197,000.00	\$ 245,796.00
12	Electrical Instrumentation and Controls	\$ 217,910.00	\$ 198,000.00	\$ 175,000.00	\$ 194,000.00	\$ 204,908.00
13	Testing Startup Comissioning and Turnover	incl.	\$ 4,700.00	\$ 18,750.00	\$ 3,200.00	\$ 53,413.00
14	As-Built Record Drawings	incl.	\$ 600.00	\$ 6,250.00	\$ 1,200.00	\$ 8,777.00
Last Minute Deductions			\$ (20,000.00)			
		\$ 1,772,505.00	\$ 2,477,100.00	\$ 2,485,000.00	\$ 2,587,700.00	\$ 2,719,878.00

JOSHUA BASIN WATER DISTRICT
SUPPLEMENTAL DATA SHEET

Regular Meeting of the Board of Directors

August 15, 2012

Report to: Members of the Board
From: Joe Guzzetta, General Manager

TOPIC: REQUEST FOR PROPOSALS FOR ARCHITECTURAL SERVICES
FOR OFFICE SPACE NEEDS

RECOMMENDATION: That the Board receive this report for information and any
comments.

ANALYSIS: One of the Board's priorities noted in the Strategic Plan is to
"conduct a facilities plan and assessment to identify space
needs, estimated costs, etc for a new or upgraded
headquarters building."

The current budget has \$10,000 for these services. The
attached Request for Proposals limits the initial phase to
\$5,000. Staff intends to select an architect for this phase who
could be used for further phases without a further selection
process if the District is successful in receiving grants or
identifies other funding sources.

The District will also look for the opportunity to apply for
funding for an Emergency Operating Center (EOC). To do so,
a preliminary architectural plan is needed to determine the
square footage required and how the Center could be
incorporated into the existing building.

There is currently no space in the building that is suitable for
hanging maps and screens, setting up desks, phones, and
other facilities needed in a serious emergency. An EOC could
provide space for those facilities as well as some office space
for the District's part-time Emergency Services Officer and
Safety/Security Officer.

REQUEST FOR PRELIMINARY ARCHITECTURAL SERVICES JOSHUA BASIN WATER DISTRICT

Joshua Basin Water District seeks architectural services to review the existing facilities and generate a space allocation study and new office floor plan required to meet the changing spatial needs of the Joshua Basin Water District, (District) located at 71750 Chollita Road, Joshua Tree, CA 92252. The primary purpose is to improve the efficiency of the existing space and to establish the requirements for workspace for an Emergency Operations Center in order to apply for federal funding for an Emergency Operations Center.

The proposed scope of work includes reviewing existing plans and facilities, meeting with staff, preparing as-built floor plans, and quantifying the district's office and spatial needs. This study will result in the preparation of a conceptual floor plan to convey an efficient layout for the optimization of the existing space in order to for improve efficiency and to provide a cohesive layout of office space, working cubicles and storage in the building housing District offices. The existing space consists of approximately 5,000 square feet of interior space and 1,000 square feet of exterior enclosed storage space.

Following the Conceptual Plans that are the subject of this Request for Services, the District may, but will not be required to contract with Architect to provide architectural services for the detailed design and other further phases of the project if the District decides to proceed with further architectural work.

The existing facilities include the general manager's office, kitchen, two accounting offices, vault, assistant general manager's office, general office floor area, restrooms, connecting hallway, cashier area, human resource manager's officer, copy and computer server room, board room, engineering service office, and outdoor storage building.

Fee for these services is not expected to exceed \$5,000.00 to generate the space allocation study, record drawings, interview users of the facility and prepare spatial allocation recommendations for approval of the stakeholders and prepare a schematic floor plan document and outline specifications (furnishings, daylight strategies, etc) for review and approval by the District.

Architectural services include reviewing District-provided documentation, consultation with the County of San Bernardino regarding permitting issues and other developmental restrictions of all regulatory agencies having jurisdiction over the project. In addition, professional services include schematic design, and other instruments of service. The scope of work can generally be described as follows

1 Project Scope

1.1 Scope of this project is to provide a space allocation study and pre-design services for an Emergency Operations Center and the remodel of District office building.

1.2 Pre-design services should include the following items.

- a. Review existing building plans and related documents.
- b. Meet with District employees to understand and quantify their physical and spatial needs to increase district operational efficiency.
- c. Present findings and recommendations to the District.
- d. Following review of the spatial analysis and related findings and recommendations, the District will provide direction to the selected architect regarding allocation and prioritization to meet the identified spatial requirements
- e. Preparation of a conceptual floor plan.

1.3 The budget for the phases of the architectural project identified in this Request for Proposals is not to exceed \$5,000. The budget may be revised to meet scope of work requested by the District.

1.4 Architect will develop record “as-built” drawings based on existing measurements and existing conditions, which will be drafted in AutoCAD so it can be used to generate a demolition plan and the base drawings for the proposed design.

1.5 Architect will provide Conceptual Design documents for the project to ascertain the new interior planning layout, at a conceptual level for District’s approval.

1.6 Architect will identify and advise District on the need for any geotechnical engineering, civil engineering and the services of a licensed landscape architect. District will be responsible for the cost to retain any services of a geotechnical consultant, civil engineer or landscape architect.

1.7 District will provide available documentation such as existing drawings.

1.8 Proposal should identify the number of working sessions anticipated with the District during the project to finalize the scope of work, meet with district staff to discuss and understand their individual and unique workplace spatial needs, develop and review the preliminary design, and perform revisions adequate to achieve the District’s approval of the conceptual design of the project.

1.9 Architect shall propose phasing and a general schedule for completion of the work subject to this proposal.

3 Conceptual Design Documents

Architect will prepare a conceptual floor plan based upon the mutually agreed-upon program. The drawings shall establish the conceptual design of the project illustrating the scale and relationship of the project components. The Conceptual Design Documents shall include a conceptual floor plan, if appropriate, and preliminary building plans, sections and elevations.

4 Professional Fee

The budget for this phase of the project is \$5,000. The proposal shall include a “not-to-exceed” amount for the above services. Proposal shall include a rate and fee schedule for professional services not described above, but requested by the District.

The proposal shall identify any reimbursable expenses with an estimated budget for reimbursable expenses that will cause the project to exceed \$5,000.

The proposal shall identify any additional services that the architect believes should be considered with this proposal, and the costs for such services.

5 Submittal and Selection Process

Proposals for services must be submitted by _____ to Joshua Basin Water District, 61750 Chollita Road, Joshua Tree, CA 92252. Questions may be submitted to Joe Guzzetta, General Manager, 760-366-2042 extension 226.

District staff will review the proposals. District may select an architect from the proposals submitted or may select a “short-list” of firms to interview for final selection.