

JOSHUA BASIN WATER DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING MINUTES
WEDNESDAY, JULY 20, 2022

CALL TO ORDER/PLEDGE OF ALLEGIANCE – President Floen called the special meeting to order at 2:00 p.m.

DETERMINATION OF A QUORUM – All Directors are present.

STAFF PRESENT –Sarah Johnson, General Manager, Anne Roman, Director of Finance, Autumn Rich, Accounting Supervisor, Beverly Krushat, Executive Assistant, and Chairperson David Carrillo (CAC) are in attendance.

CONSULTANTS PRESENT – Kathleen Radnich, Public Information Consultant, Jeff Hoskinson, Legal Counsel, and Gary Sturdivan, Emergency Management Services

APPROVAL OF AGENDA –

MSC¹ (Delph/Doolittle) 4/0/0 motion carried to approve the agenda, with item #9 (Appoint a new JPIA Representative) tabled for a future meeting.

Ayes: Delph, Doolittle, Floen, and Jarlsberg

Noes: None

Absent: None

PUBLIC COMMENT – None

STATE OF EMERGENCY FINDINGS– The Board of Directors renewed its findings outlined in Resolution No. 21-1035 for an additional 30 days.

MSC¹ (Jarlsberg/Doolittle) 4/0/0 motion carried to renew the State of Emergency findings for another 30 days.

Ayes: Delph, Doolittle, Floen, and Jarlsberg

Noes: None

Absent: None

CONSENT CALENDAR – Director Doolittle removed the 3rd Quarter Ending 03/31/2022 Financial Report from the Consent Calendar to ask a question on who, where, and what does the \$5,000 Lobbying fee go to? GM Sarah Johnson responded that this fee is for the legislative advocacy through Community Water Systems Alliance (CWSA). Community Water Systems Alliance meet once a month to discuss current legislation and which legislation is a concern. The CWSA goes to Sacramento to lobby for us and other small water agencies.

MSC¹ (Delph/Doolittle) 4/0/0 motion carried to accept and file the 3rd Quarter Ending 03/31/2022 Financial Report.

Ayes: Delph, Doolittle, Floen, and Jarlsberg

Noes: None

Absent: None

MSC¹ (Delph/Doolittle) 4/0/0 motion carried to approve the Consent Calendar.

Ayes: Delph, Doolittle, Floen, and Jarlsberg

Noes: None

Absent: None

EMERGENCY MANAGEMENT SERVICES Mr. Gary– GM Johnson introduced Mr. Gary Sturdivan, Sturdivan Emergency Management Consulting, LLC, to help the district prepare and facilitate operations during emergencies that may affect the District, staff recommends entering into a contract with Sturdivan Emergency Management Consulting, LLC (SEMC) who would be on retainer to assist with JBWD in the event of an emergency that requires the District to open an Emergency Operations Center (EOC). In addition to the EOC assistance, SEMC will help to recover FEMA reimbursements (if applicable), provide mandated staff training, provide Board of

Directors training, and grant management and writing services related to emergency management. This was followed by a brief Q&A with the Board.

MSC¹ (Delph/Doolittle) 4/0/0 motion carried to approve the contract with Sturdivan Emergency Management Services.

Ayes: Delph, Doolittle, Floen, and Jarlsberg

Noes: None

Absent: None

DIRECTOR REPORTS/COMMENTS – All Directors reported on the meetings they attended.

FUTURE DIRECTOR MEETINGS – President Floen read off the list of upcoming meetings.

CLOSED SESSION – At approximately 6:21 p.m. the Board adjourned to Closed Session. The Board went into Closed Session at 6:34 p.m. on potential litigation.

RETURN TO OPEN SESSION – At approximately 6:59 the Board returned to Open Session and Jeff Hoskinson, Legal Counsel, and stated there was no reportable action.

ADJOURNMENT – The Board of Directors adjourned the Board of Directors meeting at 6:59 p.m.

Respectfully submitted,



Sarah Johnson, General Manager & Board Secretary