

JOSHUA BASIN WATER DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
WEDNESDAY, OCTOBER 20, 2021

CALL TO ORDER/PLEDGE OF ALLEGIANCE – President Unger called the meeting to order at 5:30 p.m. via teleconference.

DETERMINATION OF A QUORUM – President Unger asked for a rollcall and the following Directors were present; President Unger, Vice President Floen, Director Doolittle, Director Jarlsberg, and Director Reynolds are in attendance via teleconference.

STAFF PRESENT –Mark Ban, General Manager, Anne Roman, Director of Finance, and Jim Corbin, Director of Operations, are in attendance via teleconference.

CONSULTANTS PRESENT – Kathleen Radnich, Public Information Consultant, Jeff Hoskinson, Legal Counsel

APPROVAL OF AGENDA –President Unger removed the Salary Schedule from the Consent Calendar. Director Jarlsberg added “Employee” to item # 14 to read “ Public Employee Performance Evaluation”.

MSC¹ (Floen/Doolittle) 5/0/0 motion carried to approve the Agenda.

Ayes: Doolittle, Floen, Jarlsberg, Reynolds, and Unger

Noes: None

Absent: None

Abstain: None

STATE OF EMERGENCY FINDINGS – GOVT. CODE § 54953(e) – The Board shall, by majority vote, determine whether the conditions justifying the adoption of District Resolution No. 21-1035 on October 6, 2021, remain in effect, such that the Board will renew its findings in Resolution No. 21-1035 for an additional 30 days. Such conditions include that (1) the State of Emergency declared by California Governor Newsom on March 4, 2020, relative to the COVID-19 Emergency, remains in effect; and (2) State or Local Health Officials continue to recommend or impose measures to promote social distancing in connection with such Emergency, and/or due to existing rate of community transmission and the small meeting space available to the District for in-person attendance, the provision of an unrestricted physical location for the District’s meetings would present imminent risks to the health and safety of attendees.

MSC¹ (Floen/Reynolds) 5/0/0 motion carried to approve the continuation of Resolution No. 21-1035 to remain in effect for an additional 30 days.

Ayes: Doolittle, Floen, Jarlsberg, Reynolds, and Unger

Noes: None

Absent: None

Abstain: None

PUBLIC COMMENT – None

CONSENT CALENDAR - MSC¹ (Floen/Reynolds) 5/0/0 motion carried to approve the Consent Calendar with the updated changes.

Ayes: Doolittle, Floen, Jarlsberg, Reynolds, and Unger

Noes: None

Absent: None

Abstain: None

CA WATER AND WASTEWATER ARREARGES PAYMENT PROGRAM – Director Anne Roman gave the staff report and informed the Board that The State Water Resources Control Board (SWRCB) has established the California Water and Wastewater Arrearage Payment Program, funded under SB129

and AB 148, to assist customers of community water systems that have accrued arrearages during the COVID crisis. The program will be used to forgive residential and commercial customer arrearages during the designated COVID-19 pandemic relief bill period (March 4, 2020 through June 15, 2021*). This was followed by a brief Q&A period with the Board members.

MSC¹ (Jarlsberg/Floen) 5/0/0 motion carried to adopt Resolution No. 21-1037 approving JBWD to join the CA Water and Wastewater Arrearage Payment Program with the State Water Resources Control Board.

Ayes: Doolittle, Floen, Jarlsberg, Reynolds, and Unger

Noes: None

Absent: None

Abstain: None

CALIFORNIA VOTING RIGHTS ACT – General Manager Ban gave a report on District-based elections and the 2020 Census. Since the formation of the District in the 1960’s, board members were elected to office using an “at-large” election method. Candidates could reside within any part of the District’s boundaries and the electorate included all voting customers of the District. In 2019, like many other district’s across California, the District received a letter of intent to bring forth a lawsuit against the District that demanded compliance with districting components of the California Voting Rights Act (CVRA), the District hired Rutan and Tucker, an experienced CVRA law firm, to assist with determining the best path forward. This was followed by a brief Board discussion. General Manager Ban gave a report on the current census that just came out and updated the Board members on the new population growth and non-growth in each of their Divisions. The Board received for information only and no action was taken.

GENERAL MANAGER REPORT – General Manager Ban gave updates on Well 14 and the drought.

DIRECTOR MEETING REPORTS – President Unger and Director Jarlsberg gave a brief report on the meetings they attended.

FUTURE DIRECTOR MEETINGS – President Unger read off the list of the upcoming meetings.

CLOSED SESSION – At approximately 6:33 p.m. the Board went into Closed Session on Item #14 for the Public Employee Performance Evaluation of the General Manager.

RETURN TO OPEN SESSION – At approximately 7:34 p.m. the Board returned to Open Session with the following reportable action:

- General Manager Ban’s salary will be increased to \$210,000 per year, retroactive to January 2, 2021 along with a 6.5% COLA increase, which is part of the annual salary.
- Pension Plan 457 – 25% matching contribution, not to exceed \$1,500 per year
- Healthcare increase from \$1,985.56 to \$2,102.07
- Sick leave is accrued at 3.693 hours per pay period
- Vacation is four (4) weeks per year
- 40 hours of admin time

MSC¹ (Reynolds/Doolittle) 5/0/0 motion carried to approve General Manager Ban’s Performance Evaluation and new contract.

- Ayes: Doolittle, Floen, Jarlsberg, Reynolds, and Unger
- Noes: None
- Absent: None
- Abstain: None

ADJOURNMENT – MSC¹ (Floen/Jarlsberg) 5/0/0 motion carried to adjourn the Board meeting of October 20, 2021 at 7:35 p.m.

Ayes: Doolittle, Floen, Jarlsberg, Reynolds, and Unger

Noes: None

Absent: None

Abstain: None

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'Mark Barr', is written over a horizontal line.

Mark Barr, General Manager and Board Secretary