

JOSHUA BASIN WATER DISTRICT  
Minutes of the  
SPECIAL MEETING OF THE BOARD OF DIRECTORS

December 14, 2016

1. CALL TO ORDER: 6:30 PM
2. PLEDGE OF ALLEGIANCE
3. RESOLUTION HONORING MIKE REYNOLDS
4. ADMINISTER OATH OF OFFICE – GM Sauer administered the Oath of Office to Mickey Luckman, Geary Hund and Bob Johnson.

5. DETERMINATION OF QUORUM:
- |                 |         |
|-----------------|---------|
| Victoria Fuller | Present |
| Bob Johnson     | Present |
| Mickey Luckman  | Present |
| Geary Hund      | Present |
| Rebecca Unger   | Present |

STAFF PRESENT:

Curt Sauer, General Manager  
Anne Roman, Accountant Lead  
Sarah Johnson, HR/Contract Administrator  
Keith Faul, GIS Coordinator

CONSULTANTS PRESENT:

Kathleen Radnich, Public Outreach Consultant  
Gil Granito, District Counsel, Redwine & Sherrill

GUESTS: 7

6. APPROVAL OF AGENDA- With the following changes:

MSC/ Luckman/Hund 5/0 to approve the Agenda with the following changes:

- Move Item #4 to Item #6
- Year change for the next Legislative and Public Information Committee January 4, 2017
- Year change for the next ASBCSD January 9, 2017

Fuller	Aye
Luckman	Aye
Hund	Aye
Johnson	Aye
Unger	Aye

7. ELECTION OF OFFICERS PRESIDENT AND VICE PRESIDENT  
MSC Fuller/Unger 5/0 to nominate Mickey Luckman for President:

Fuller	Aye
Luckman	Aye
Hund	Aye
Johnson	Aye
Unger	Aye

MSC Fuller/Unger 5/0 to nominate Bob Johnson for Vice President:

Fuller	Aye
Luckman	Aye
Hund	Aye
Johnson	Aye
Unger	Aye

8. PUBLIC COMMENT

Peter Sullivan, Joshua Tree voiced his frustration at the amount of time it took for him to receive a water meter. Mr. Sullivan also stated that the JBWD should be helping with the process not hindering it.

Al Marquez, Joshua Tree congratulated the Board members that won the election and stated that he was a write in candidate but the San Bernardino County Registrars office wouldn't allow it.

9. CONSENT CALENDAR: Items on the Consent calendar are considered routine in nature and will be adopted in total by one action of the Board of Directors unless any Board Member or any individual or organization interested in one or more consent calendar items wishes to be heard.

- Approve Draft Minutes of the November 9, 2016 Special Meeting of the Board of Directors
- Approve Draft Minutes of the November 16, 2016 Regular Meeting of the Board of Directors

MSC Luckman/Johnson 5/0 to approve the November 9, 2016 Special Meeting of the Board of Directors and the November 16, 2016 Regular Meeting of the Board of Directors draft minutes.

Fuller	Aye
Luckman	Aye
Hund	Aye
Johnson	Aye
Unger	Aye

10. 15/16 AUDIT PRESENTATION FROM FEDAK & BROWN, LLP

A brief Q&A between the Board of Directors and General Manager Sauer followed. The Audit presentation will be presented at the January 4, 2107 BoD meeting.

Public Comment

Al Marquez, Joshua Tree commented that the Audit has not been substantial enough and doesn't agree with the Audit process for the last 10 years.

Public Comment Closed

Finance Committee was presented with the complete audit and approved it to submit to the Board. The Board tabled the presentation until the January 4, 2017 Board meeting but approved the audit in order to submit it by the December 31, 2017 deadline.

MSC Luckman/Hund 5/0 to approve the 15/16 Audit from Fedak & Brown, LLP.

Fuller	Aye
Luckman	Aye
Hund	Aye
Johnson	Aye
Unger	Aye

11. BOARD OF DIRECTORS TO AUTHORIZE RATE STUDY AT A COST NOT TO EXCEED \$42,300. Recommend that the Board authorize Bartle Wells & Associates to conduct a rate study at a cost not to exceed \$42,200 including estimated expenses and 10% contingency.

Public Comment

Al Marquez, Joshua Tree stated that back in the 90's and 2000's we did not have the rate increases like we do now.

Board Comments

Vice President Luckman responded that you need to take into consideration that yes water is free but so is oil, gold and anything else you can think of. However, it is the cost of getting it to you and making sure that it's potable and safe to drink. This is a service and it costs a lot of money to make it work.

Director Hund reviewed the proposal and it is very clear that we need to do a rate study. Director Johnson questioned the contingency fees and understands it is a normal process but asked if there was a way to hone in on a price.

GM Sauer responded that if we need to have a few more meetings or make changes then the contingency fee covers this process. However, if we don't then the contingency fee doesn't go to anyone and we don't use it.

Director Unger commented that it's a good price and glad we are doing the Rate Study. President Fuller stated that we can't get the grant money if we don't do the study and that we get \$25k included in the grant money.

MSC Johnson/Luckman 5/0 to approve the Rate Study with a 10% contingency.

Fuller	Aye
Luckman	Aye
Hund	Aye
Johnson	Aye
Unger	Aye

12. WILL SERVE LETTER FOR THE COUNTY CRISIS RESIDENTIAL TREATMENT FACILITY Recommend that the Board authorize the General Manager to issue a Will Serve Letter to the County of San Bernardino, for the proposed Treatment Facility. A brief Q&A with the Board of Directors followed.

MSC Luckman/Hund 5/0 to approve the Will Serve Letter for the County Crisis Residential Treatment Facility.

Fuller	Aye
Luckman	Aye
Hund	Aye
Johnson	Aye
Unger	Aye

13. ADJUSTMENT TO HUMAN RESOURCES AND EXECUTIVE ASSISTANT POSITIONS FROM NON-EXEMPT TO EXEMPT. Recommend that the Board approve changing the status from non-exempt to exempt with salary increases. A brief Q&A with the Board of Directors followed.

Public Comment

Al Marquez, Joshua Tree stated that the District salaries were 50% of the District's budget. Also, that the amount of overtime doesn't warrant a change from non-exempt to exempt.

Public Comment Closed

MSC Johnson/Unger 5/0 to approve the adjustment to the Human Resources and Executive Assistant positions from Non-Exempt to Exempt with salary increases suggested by the GM.

Fuller	Aye
Luckman	Aye
Hund	Aye
Johnson	Aye
Unger	Aye

14. STANDING COMMITTEE REPORTS

- Finance Committee, Water Resources and Operations Committee both canceled for December 26, 2016.
- Legislative and Public Information Committee, Kathleen Radnich gave a brief report on the ACWA Conference and that the Joshua Basin Water District won the Best in Blue Award.

15. DISTRICT GENERAL COUNSEL REPORT

Gil Granito stated that Joshua Basin Water District, like other responsible water districts, are getting into compliance with MCL contaminate level for Chromium VI at 10 parts per billion and who have applied for and are receiving financial assistance from the State. Mr. Granito updated the BoD on the Superior Court case in Sacramento, who are challenging the Department of Health, saying that the Department of Health didn't adequately take financial feasibility into consideration in order to get into compliance with the MCL level.

16. GENERAL MANAGER REPORT

GM Sauer gave a brief report to the BoD on the following:

- Huell Howser Best in Blue Award
- ACWA JPIA Award
- Paving of the District's parking lot
- Conservation
- Chromium VI Grant Funding
- Evaporative Cooler Study
- Surplus Property Update
- Personnel Manual
- DWR's Warren Valley Basin Map

17. FUTURE DIRECTOR MEETINGS AND TRAINING OPPORTUNITIES

Mojave Water Agency BoD Meeting, January 12, 2017 – Director Hund  
ASBCSD – January 9<sup>th</sup> – TBD

18. DIRECTOR REPORTS ON MEETINGS ATTENDED, COMMENTS/FUTURE AGENDA ITEMS

Director Unger gave a brief report on her attendance at the ACWA Conference and the Little Hoover Commission

Director Johnson thanked Kathleen Radnich for a great job on the Best in Blue Award and commented on the MWA BoD meeting he attended and congratulated Richard Hall for being re-elected.

Director Hund thanked the Joshua Tree community for the opportunity to serve on the JBWD Board of Directors.

Vice President Luckman commented on the ACWA Conference finance session she attended on Budget Based Water Rates.

President Fuller also commented on the ACWA Conference, Little Hoover Commission and the Best in Blue award.

19. ADJOURNMENT

**MSC Luckman/Unger, 5/0 to adjourn the Regular Meeting of the Board of Directors of  
December 14, 2016 at 8:37 p.m.**

Fuller	Aye
Luckman	Aye
Hund	Aye
Johnson	Aye
Unger	Aye

Respectfully submitted:

  
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Curt Sauer, GM and Board Secretary