

JOSHUA BASIN WATER DISTRICT
Minutes of the
SPECIAL MEETING
OF THE CITIZENS ADVISORY COMMITTEE
July 16, 2013

1. **CALL TO ORDER** **7:00 PM**
2. **PLEDGE OF ALLEGIANCE**
3. **DETERMINATION OF QUORUM:**

Jay St. Gaudens	Present
Fred Klintworth	Present
Penny Mason	Present
Karen Tracy	Present
Amy Fauls	Present
Douglas Buckley	Present
Steven Whitman	Present
Karyn Sernka	Present
Shari Long	Present

STAFF PRESENT: Susan Greer, Acting General Manager
Mickey Luckman, President

GUESTS: 2

4. **APPROVAL OF AGENDA**
MSC Tracy/Whitman 7/0 to approve the agenda for the July 16, 2013 Special Meeting of the Citizens Advisory Committee.

5. **PUBLIC COMMENT**
None.

6. **CONSENT CALENDAR**
MSC Tracy/Fauls 7/0 to approve the minutes of the May 28, 2013 Special Joint Meeting of the Board of Directors and Citizens Advisory Committee

7. **GENERAL MANAGER REPORT**
None

8. **DISTRICT POLICY REGARDING HIGH WATER USAGE (WAAP AND CUSTOMER NOTIFICATION)**

MSC Long/Buckley 9/0 to recommended transfer of ownership reset.

The existing policy and procedure were explained and questions about particular high water use incidents were answered. Overall, the CAC acknowledged that the existing WAAP policy was generous and well-thought out. Initially, there was a recommendation to limit the WAAP assistance to once in a five-year period, but that was removed when it was determined that this particular provision of the policy was not being over-utilized. Several recommendations were provided:

1. That the letter sent to the customers regarding high reads be revisited, to insure clarity and remove any potential confusion.
2. That the WAAP provision allowing that a new owner-customer at the same location could be considered for additional assistance be amended to state that the policy is reset with each transfer of ownership, providing the same assistance to any new owner.

Discussion of the high water use policy included explanation of the manual aspects of the process that can include as many as 500 abnormal reads per month. While both Staff and the CAC would like to be more proactive in the high water use notification process, the District doesn't have the software or personnel resources that allow us to do so. The manual review system that the District has in place works pretty well overall but problems with high water use can slip through the cracks. The District relies on the customers to provide feedback from their bills if there is any problem that was not identified by the District. Because of the manual aspects of the process, a few of the CAC members agreed with the proposed "courtesy" aspect of the high read notice as opposed to the mandatory requirement, although a vote on this matter was not taken.

9. RECOMMENDATION FOR LIST OF PROPOSED PROJECTS FOR UPDATED MWA IRWMP

Several new projects were identified and other projects already identified were expanded as indicated below.

1. Central sewer plant
2. Storm water recovery and rainwater harvesting, plus test sites
3. Morongo Basin cooperative projects such as interties for use in emergency situations, education and conservation programs
4. Infrastructure and technology improvements
5. Technical assistance with the California Urban Water Council's BMP's
6. Funding for leak detection services
7. Water conservation and reuse – e.g. HVAC condensate collection, gray water
8. Future purchase of water for recharge

10. CONFIRM DATE FOR NEXT CITIZENS ADVISORY COMMITTEE MEETING

The Committee confirmed the next regular meeting date of Tuesday September 10, 2013 at 7:00 pm.

11. COMMITTEE COMMENTS/REPORTS

None.

12. ADJOURNMENT

MSC Faults/Long 9/0 The meeting was adjourned at 8:36 pm.

Respectfully submitted;



Susan Greer, Acting General Manager/Controller