

JOSHUA BASIN WATER DISTRICT
Minutes of the
REGULAR MEETING OF THE BOARD OF DIRECTORS
October 16, 2013

1. CALL TO ORDER: 7:00 PM

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF QUORUM:

Victoria Fuller	Present
Bob Johnson	Present
Mickey Luckman	Present
Mike Reynolds	Present
Gary Wilson	Present

STAFF PRESENT:

Susan Greer, Acting General Manager
Marie Salsberry, HR Manager/Administrative Specialist
Keith Faul, GIS Coordinator

CONSULTANTS PRESENT:

Gil Granito, District Counsel
Kathleen Radnich, Public Outreach Consultant

GUESTS 8

4. APPROVAL OF AGENDA

MSC Reynolds/Johnson 5/0 to approve the agenda for the October 16, 2013 Regular meeting of the Board of Directors.

5. PUBLIC COMMENT

None.

6. CONSENT CALENDAR

Richard Fountain of Joshua Tree requested that Item 6B be pulled for discussion.

MSC Fuller/Reynolds 5/0 to approve the draft minutes of the September 18, 2013 Regular Meeting of the Board of Directors and to pull Item 6B, approval of September 2013 Check Audit Report, for discussion. Richard Fountain commented opposing expenditures for rental of a storage unit and in favor of purchasing a storage unit.

MSC Reynolds/Fuller 5/0 to approve the September 2013 Check Audit Report

7. CONSERVATION COORDINATOR REPORT

Conservation Coordinator Deborah Bollinger reported on the District's conservation efforts over the last quarter, including residential water conservation surveys; 21 homes were surveyed last quarter and one multi-residential water audit was conducted. The District's consultants have been working on the rate study to include conservation pricing which gives customers incentive to reduce water use. Ms. Bollinger reported she gave a presentation at the Morongo Basin Historical Society, "a history of water wise living" and she participated in a water conservation plant sale with Home Depot.

8. APPROVE AGREEMENT WITH CONSULTING FIRM BASED ON REQUESTS FOR PROPOSAL FOR EXECUTIVE RECRUITMENT SERVICES – HIRING GENERAL MANAGER

Director Reynolds reported that the committee reviewed the several proposals, some of which did not qualify.

Of those that qualified, the committee recommended Koff & Associates.

MSC Reynolds/Fuller 3/1 (1 abstain) to move forward with Koff & Associates at a cost of \$16,500.

Fuller	Aye
Johnson	Abstain
Luckman	Aye
Reynolds	Aye
Wilson	No

9. LETTER OF RESIGNATION OF STEVEN WHITMAN FROM CITIZENS ADVISORY COMMITTEE

Acting General Manager Susan Greer reported that Steven Whitman was appointed to the Citizens Advisory Committee (CAC) in 2007 and was very active in the committee. He recently resigned and the District has a certificate of appreciation for him. Director Johnson stated it was a pleasure working with Steven on the CAC. Director Reynolds stated Steven was a valued member of the CAC. Jay St. Gaudens, CAC Chair also commented that Steven was a valued member of the group.

10. DECLARE MINOR VALUE OBSOLETE FURNITURE AND EQUIPMENT SURPLUS AND AUTHORIZE GENERAL MANAGER TO DISPOSE OF BY DONATION TO LOCAL NON-PROFIT THRIFT SHOPS

Acting General Manager reported that the several items of minor value are stored in the old Park tank pump house and that storage space is needed for the District to store emergency supplies.

Director Wilson asked if the pumps are still in the building and was answered that they are.

MSC Fuller/Reynolds 5/0 to declare the minor value obsolete furniture and equipment surplus and authorize the General Manager to dispose of by donation to local non-profit thrift shops.

11. COMMITTEE REPORTS

AD HOC COMMITTEES:

- A. GENERAL MANAGER SEARCH: Director Reynolds and President Luckman: President Luckman reported that the firm was selected this evening.
- B. ADMINISTRATION CODE UPDATE PROJECT: Vice President Fuller and President Luckman: The Administration Code will be reviewed after the Rules and Regulations have been updated.
- C. HOSPITAL WASTEWATER PROJECT: President Luckman and Vice President Fuller: AGM Greer reported the contract revisions are under discussion.
- D. MOJAVE WATER AGENCY INTEGRATED REGIONAL WATER MANAGEMENT PLAN COMMITTEE: President Luckman and Vice President Fuller: President Luckman reported attending the Mojave Water Agency meeting; the agency is looking at combining as many projects as possible for a regional approach.
- E. RULES AND REGULATIONS COMMITTEE: Vice President Fuller and Director Reynolds: Vice President Fuller reported that she and Director Reynolds will have a presentation ready for the first meeting in November.
- F. TANK RESTORATION PROJECT: Director Wilson and Director Johnson: Director Wilson noted that the committee just received bid documents from the attorney. District Counsel Gil Granito stated the committee will likely want to have some dialogue with the District Engineer regarding the project.

STANDING COMMITTEES:

- A. PUBLIC INFORMATION COMMITTEE: President Luckman and Vice President Fuller: Public Outreach Consultant Kathleen Radnich reported the USGS presentation that was cancelled due to the government shutdown will be rescheduled; possibly for early 2014. The November Farmers Market message is how to prepare for freezing weather to prevent pipe breaks.
- B. FINANCE: Vice President Fuller and Director Johnson: Director Johnson and Vice President Fuller reported that the committee met and it was a learning experience. The Finance Committee will meet regularly on the last Monday of each month.

12. PUBLIC COMMENT

None.

13. GENERAL MANAGER REPORT

AGM Greer reported that comments were submitted to the California Department of Public Health regarding the proposed maximum contaminant level for Chromium-6. Redesign of the recharge ponds is nearing completion; the project could go to bid in November with contract award possibly as early as December. The pre-bid meeting for D-3 booster station project was held today. AGM Greer reviewed the September Field Report including: nearly fifty-two million gallons of water pumped, 311 samples collected, and an overview of system repairs and maintenance conducted.

14. DIRECTORS COMMENTS/REPORTS

Director Reynolds commented that the seasons are changing so prepare for potential freezing weather. Vice President Fuller reported that the county has a draft agenda for solar tomorrow; she urged everyone to attend via videoconference at the local office. Director Johnson reported attending committee meetings and stated he is appreciative of staff for all the information. President Luckman reported she attended the Mojave Water Agency meeting.

15. DISTRICT GENERAL COUNSEL REPORT

District Counsel Gil Granito reported he and AGM Greer have been continuing dialogue with the solar project owners; they are actively continuing this dialogue with a concern about water usage for the project. It is important to monitor the project closely, coordinate with the county, and learn from this experience.

16. FUTURE AGENDA ITEMS

Storage. Pumps in Park Tank pump house.

17. ADJOURNMENT 7:54 PM

MSC Fuller/Reynolds 5/0 to adjourn the October 14, 2013 Regular Meeting of the Board of Directors.

Respectfully submitted:



Susan Greer, Acting General Manager

The next regular meeting of the Board of Directors is scheduled for November 6, 2013 at 7:00 pm.