



UPDATE (6/13/22): Due to an increase in community transmission of COVID-19, coupled with the District's status as an essential service provider, the June 15, 2022, meeting of the Board of Directors will now only be held virtually. The District will not be providing an in-person location as originally planned. Links and telephone numbers to virtually attend such meeting may be obtained at jbdw.com or by calling (760) 974-0072.

AMENDED AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS WEDNESDAY, JUNE 15, 2022, AT 5:30 PM 61750 CHOLLITA ROAD, JOSHUA TREE, CA 92252

ON MARCH 4, 2020, CALIFORNIA GOVERNOR GAVIN NEWSOM DECLARED A STATE OF EMERGENCY IN CALIFORNIA AS A RESULT OF THE COVID-19 PANDEMIC, AN EMERGENCY THAT REMAINS IN EFFECT AND FROM WHICH OUTBREAKS AND EXPOSURE CONTINUES TO PRESENT AN IMMINENT THREAT FOR SOME ATTENDEES. **ACCORDINGLY, THE BOARD OF DIRECTORS AND PUBLIC MAY ATTEND THIS MEETING BY TELEPHONE OR VIDEO CONFERENCE.**

To join by Zoom please click the below link:

<https://us02web.zoom.us/j/88152181838?pwd=NWZTT0pyN1JnUTFYWGFMHlInS052Zz09>

Or you may join by phone at 1-253-215-8782, Meeting ID: 881 5218 1838 Passcode: 065270

1. **CALL TO ORDER -**
2. **PLEDGE OF ALLEGIANCE –**
3. **DETERMINATION OF A QUORUM -**
4. **APPROVAL OF AGENDA -**
5. **PUBLIC COMMENT –** This is the time set aside for public comment on any District related matter, whether appearing on the agenda or not. At the discretion of the Board President, however, comments on a particular Agendized item may be deferred until that item is heard. Please state your name and limit your comments to 3 minutes.
6. **STATE OF EMERGENCY FINDINGS – GOVT. CODE § 54953(e) –** On October 6, 2021, the Board, by majority vote, adopted Resolution No. 21-1035, making certain findings that (1) the State of Emergency declared by California Governor Newsom on March 4, 2020, relative to the COVID-19 Emergency, remains in effect; and (2) due to existing rate of community transmission and the small meeting space available to the District for in-person attendance, the provision of a unrestricted physical location for the District's meetings could present imminent risks to the health and safety of attendees. **It is recommended that the Board resolve by majority roll-call vote to extend the findings in Resolution No. 21-1035, modified to allow for optional in-person attendance for members of the Board and public, for an additional 30 days.**

Pages 4-15
Pages 16-26
Pages 27-28

7. **CONSENT CALENDAR** – Matters on the Consent Calendar are considered routine in nature and will be enacted in a single motion without discussion. Any Board member or member of the public may request that an item be removed from the Consent Calendar and acted on separately.

- March 2022 Check Register (reviewed by Finance Committee on 06/08/2022)
- April 2022 Check Register (reviewed by Finance Committee on 06/08/2022)
- Draft Minutes June 1, 2022

8. **A YEAR IN REVIEW PRESENTATION** – Kathleen Radnich, Public Information Consultant

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9. **VENDOR SPOTLIGHT: NBS** – Director Anne Roman – Recommendation: Receive for information only.

Pages 30-33

10. **CONSIDERATION OF APPOINTMENT OR CALL FOR ELECTION TO FILL BOARD VACANCY FOR BOARD OF DIRECTOR DIVISION 1.** Division 1 Director Rebecca Unger resigned her seat as of June 1, 2022. Board shall confirm its determination as to whether to fill the Division 1 vacancy by calling for an election rather than through a process of appointment. If calling for an election, the Board shall consider Resolution No. 22-1040 for approval.

11. **DIRECTOR REPORTS/COMMENTS**–

- Mojave Water Agency Technical Advisory Committee (TAC) – June 2, 2022, at 10:00 a.m. – Vice President Doolittle
- Finance Committee – June 8, 2022 – President Floen & Director Delph
- Water Resources & Operations Committee – June 8, 2022 – Vice President Doolittle & Director Jarlsberg
- Mojave Water Agency Board of Directors Meeting – June 9, 2022, at 9:30 – Director Jarlsberg

12. **FUTURE DIRECTOR MEETINGS** –

- Mojave Water Agency Board of Directors Meeting – June 23, 2022, at 9:30 – Director Delph
- ACWA Region 9 Program (Southern California Inland Challenges) – June 24, 2022, at 10:30 a.m. – Vice President Doolittle, Director Delph, and Director Jarlsberg
- JBWD Board of Directors Meeting – July 6, 2022, at 5:30 p.m. – All Directors
- Citizens Advisory Council – July 12, 2022, at 6:00 p.m. – Chairperson David Carrillo
- Finance Committee – July 13, 2022, at 9:00 a.m. – President Floen & Director Delph
- Water Resources & Operations Committee – July 13, 2022, at 10:30 a.m. – Vice President Doolittle & Director Jarlsberg
- Mojave Water Agency Board of Directors Meeting – July 14, 2022 – Vice President Doolittle
- JBWD Board of Directors Meeting – July 20, 2022, at 5:30 p.m. – All Directors
- Mojave Water Agency Board of Directors Meeting – July 28, 2022, at 9:30 a.m. – President Floen

13. **CLOSED SESSION** – At this time, the Board will go into Closed Session to conference with real property negotiators (Govt. Code § 54956.8).
Property: San Bernardino County Assessor Parcel No. **0603-231-14-0000** (East of Sunset Road between Verbena Road and Chollita Road).
Agency Negotiator: Sarah Johnson, General Manager
Negotiating Party: Bombay Holiday, LLC
Under Negotiation: Price and terms of payment.
14. **ADJOURNMENT** –

INFORMATION

The public is invited to comment on any item on the agenda during discussion of that item. Members of the public wishing to attend the meeting that require other reasonable modifications or accommodation to facilitate such attendance should contact Beverly Krushat at 760-974-0072 or bkrushat@jbwd.com as soon as feasible before the meeting to make such request.

Availability of agenda materials: Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Joshua Basin Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board are available online at jbwd.com for public inspection, or in the District's office, 61750 Chollita Road, Joshua Tree, CA 92252 ("District Office"). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available at the reception desk of the District Office and on-line at jbwd.com during business hours at the same time as they are distributed to the Board members. Disability-related accommodations: The Joshua Basin Water District Board of Directors meeting room is wheelchair accessible. If you require any special disability-related accommodations (e.g., access to an amplified sound system, etc.) please contact Ms. Krushat at the District Office at (760) 974-0072 during business hours at least seventy-two (72) hours prior to the scheduled meeting. This agenda can be obtained in alternative format upon written request to Ms. Krushat in the District Office, at least seventy-two (72) hours prior to the scheduled meeting.



Check Report

By Vendor DBA Name

Date Range: 03/01/2022 - 03/31/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP Cash						
000495	ACCONTEMPS	03/09/2022	Regular	0.00	1,093.64	64154
59542495	Invoice	03/09/2022	TEMPORARY LABOR	0.00	1,093.64	
000495	ACCONTEMPS	03/23/2022	Regular	0.00	2,960.32	64198
59496848	Invoice	03/23/2022	TEMPORARY LABOR	0.00	807.36	
59604542	Invoice	03/23/2022	TEMPORARY LABOR	0.00	1,076.48	
59631702	Invoice	03/23/2022	TEMPORARY LABOR	0.00	1,076.48	
000504	ACTION PUMPING, INC.	03/23/2022	Regular	0.00	1,102.50	64179
20173	Invoice	03/23/2022	HDMC WW: PUMPING	0.00	1,102.50	
000501	ACWA/JPIA	03/09/2022	Regular	0.00	28,326.95	64132
0681475	Invoice	03/09/2022	EE HEALTH BENEFIT & EAP MAR 22	0.00	28,326.95	
000501	ACWA/JPIA	03/23/2022	Regular	0.00	24,502.91	64180
0683042	Invoice	03/23/2022	EE HEALTH BENEFIT & EAP APR 22	0.00	24,502.91	
000675	AQUA-METRIC SALES COMPANY	03/09/2022	Regular	0.00	2,725.00	64160
INV0086922	Invoice	03/09/2022	ANNUAL AMR SUPPORT 03/30/22 - 03/29/23	0.00	2,725.00	
000675	AQUA-METRIC SALES COMPANY	03/23/2022	Regular	0.00	9,393.39	64200
INV0087236	Invoice	03/23/2022	INVENTORY	0.00	9,393.39	
013019	ARBORIST SERVICES	03/09/2022	Regular	0.00	1,550.00	64147
9092	Invoice	03/09/2022	DEMO GARDEN/BUILD MAINT THRU 1/15/22	0.00	775.00	
9094	Invoice	03/09/2022	DEMO GARDEN/BUILD MAINT THRU 2/15/22	0.00	775.00	
013019	ARBORIST SERVICES	03/23/2022	Regular	0.00	775.00	64190
9097	Invoice	03/23/2022	DEMO GARDEN/BUILD MAINT THRU 3/15/22	0.00	775.00	
001630	AT&T MOBILITY	03/16/2022	Manual	0.00	2,310.47	901944
829480028X0305...	Invoice	03/16/2022	COMMUNICATIONS - FEB 22	0.00	2,310.47	
013863	ATKINSON, ANDELSON, LOYA, RUUD AND ROMO	03/09/2022	Regular	0.00	18,187.54	64133
643518	Invoice	03/09/2022	LABOR LEGAL SERVICES THRU 1/31/22	0.00	10,317.26	
643675	Invoice	03/09/2022	LEGAL SERVICES THRU 1/31/22	0.00	7,870.28	
000214	BABCOCK LABORATORIES, INC.	03/09/2022	Regular	0.00	1,222.75	64134
CB21092-2287	Invoice	03/09/2022	SAMPLING	0.00	606.90	
CB21717-2287	Invoice	03/09/2022	SAMPLING	0.00	102.00	
CB21718-2287	Invoice	03/09/2022	WELL 14 4-LOG TREATMENT - SAMPLING	0.00	34.00	
CB22179-2287	Invoice	03/09/2022	HDMC WWTP - SAMPLING	0.00	227.85	
CC20080-2287	Invoice	03/09/2022	SAMPLING	0.00	252.00	
000214	BABCOCK LABORATORIES, INC.	03/23/2022	Regular	0.00	1,039.63	64181
CC20610-2287	Invoice	03/23/2022	SAMPLING	0.00	102.00	
CC20826-2287	Invoice	03/23/2022	HDMC WWTP - SAMPLING	0.00	605.25	
CC20935-2287	Invoice	03/23/2022	HDMC WWTP - SAMPLING	0.00	239.23	
CC21055-2287	Invoice	03/23/2022	SAMPLING	0.00	168.00	
CC21141-2287	Invoice	03/23/2022	SAMPLING	0.00	34.00	
CC21142-2287	Invoice	03/23/2022	SAMPLING	0.00	119.00	
CL12367-2287CM	Credit Memo	03/23/2022	HDMC WWTP - SAMPLING	0.00	-227.85	
013882	BOOT WORLD, INC. #20	03/09/2022	Regular	0.00	629.36	64135
55711	Invoice	03/09/2022	SAFETY BOOTS	0.00	629.36	

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Date Range: 03/01/2022 - 03/31/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
004110	BURRTEC WASTE & RECYCLING SVCS	03/09/2022	Manual	0.00	890.49	901940
BW022822	Invoice	03/09/2022	TRASH REMOVAL (SHOP) - FEB 22	0.00	430.64	
BW0322	Invoice	03/09/2022	TRASH & RECYCLING (OFFICE) - MAR 22	0.00	162.03	
BW0322B	Invoice	03/09/2022	TRASH REMOVAL (SHOP) - MAR 22	0.00	297.82	
001517	CalPERS	03/04/2022	Manual	0.00	11,626.56	901925
PPE 2-25-22	Invoice	03/04/2022	PAY PERIOD ENDING 2/25/22	0.00	11,626.56	
001517	CalPERS	03/04/2022	Manual	0.00	559.11	901926
PPE 2-11-22 - 01	Invoice	03/04/2022	PAY PERIOD ENDING 2/11/21	0.00	559.11	
001517	CalPERS	03/04/2022	Manual	0.00	11,347.49	901927
PPE 2-11-22	Invoice	03/04/2022	PAY PERIOD ENDING 2/11/21	0.00	11,347.49	
001517	CalPERS	03/30/2022	Manual	0.00	10,201.51	901951
PPE 3-18-22	Invoice	03/30/2022	PAY PERIOD ENDING 3/18/22	0.00	10,201.51	
001555	CENTRATTEL LLC	03/09/2022	Regular	0.00	629.23	64136
220302252101	Invoice	03/09/2022	DISPATCH SERVICES - FEB 22	0.00	629.23	
013202	CLA-VAL	03/23/2022	Regular	0.00	1,646.85	64186
840171	Invoice	03/23/2022	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	1,646.85	
000237	COLONIAL LIFE & ACCIDENT INSURANCE CO, INC.	03/09/2022	Manual	0.00	1,612.18	901931
3990561-0205042	Invoice	03/09/2022	EE LIFE INSURANCE - FEB 22	0.00	1,612.18	
013373	CORE & MAIN LP	03/09/2022	Regular	0.00	7,224.90	64138
Q323762	Invoice	03/09/2022	INVENTORY	0.00	7,124.43	
Q358331	Invoice	03/09/2022	MAINLINE/LEAK REPAIR SUPPLIES	0.00	100.47	
013373	CORE & MAIN LP	03/23/2022	Regular	0.00	69,349.84	64182
Q131975	Invoice	03/23/2022	MAINLINE/LEAK REPAIR SUPPLIES	0.00	434.79	
Q318503	Invoice	03/23/2022	TILFORD SUPPLIES	0.00	60,253.80	
Q421237	Invoice	03/23/2022	MAINLINE/LEAK REPAIR SUPPLIES	0.00	524.33	
Q431853	Invoice	03/23/2022	TILFORD SUPPLIES	0.00	2,015.04	
Q431905	Invoice	03/23/2022	TILFORD SUPPLIES	0.00	6,121.88	
013928	DIRTY BOYS DESIGNZ	03/09/2022	Regular	0.00	282.76	64145
52204	Invoice	03/09/2022	UNIFORMS	0.00	282.76	
013885	DOCUSIGN, INC.	03/23/2022	Regular	0.00	9,832.50	64183
INV31943507	Invoice	03/23/2022	ESIGNATURE BUSINESS 2/1/22 – 1/31/23	0.00	9,832.50	
002565	DUDEK AND ASSOCIATES, INC	03/09/2022	Regular	0.00	1,140.00	64139
202200427	Invoice	03/09/2022	ENG SERV: HDMC WWTP THRU 1/28/22	0.00	1,140.00	
002565	DUDEK AND ASSOCIATES, INC	03/23/2022	Regular	0.00	1,630.00	64184
202201041	Invoice	03/23/2022	ENG SERV: HDMC WWTP THRU 2/25/22	0.00	1,630.00	
003025	FEDEX	03/23/2022	Regular	0.00	45.13	64185
7-688-19054	Invoice	03/23/2022	SHIPPING	0.00	45.13	
000156	FORSHOCK	03/09/2022	Regular	0.00	243.00	64148
2200149	Invoice	03/09/2022	MONTHLY SCADA MONITORING - MAR 22	0.00	38.00	
2200150	Invoice	03/09/2022	MONTHLY SCADA MONITORING - MAR 22	0.00	205.00	
013222	FRONTIER COMMUNICATIONS INC.	03/09/2022	Regular	0.00	204.99	64140
FC0322	Invoice	03/09/2022	HDMC WWTP - TELEPHONE	0.00	204.99	
000058	GARDA CL WEST, INC.	03/09/2022	Regular	0.00	901.77	64141
10681302	Invoice	03/09/2022	COURIER FEES - MAR 22	0.00	901.77	
003950	GRANITE CONSTRUCTION CO	03/09/2022	Regular	0.00	1,116.29	64142
2188739	Invoice	03/09/2022	MAINLINE REPAIR: ASPHALT PATCH	0.00	1,116.29	

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
004195	HOME DEPOT CREDIT SERVICES	03/23/2022	Manual	0.00	4,151.63	901946
HD0222	Invoice	03/23/2022	CUST AREA REFRESH/SMALL TOOLS/TILFORD...	0.00	4,151.63	
000025	ICMA RC	03/07/2022	Manual	0.00	3,237.50	901928
ICMARC0322	Invoice	03/07/2022	EE & ER 457 REMITTANCE - 3/4/22	0.00	3,237.50	
000025	ICMA RC	03/07/2022	Manual	0.00	6,475.00	901929
ICMARC0222	Invoice	03/07/2022	EE & ER 457 REMITTANCE - FEB 22	0.00	6,475.00	
013365	IMAGE SOURCE	03/09/2022	Regular	0.00	173.79	64137
25AR1408272	Invoice	03/09/2022	OFFICE EXPENSE 1/30/22 - 2/27/22	0.00	107.98	
25AR1411394	Invoice	03/09/2022	SHOP EXPENSE 2/01/22 - 2/28/22	0.00	65.81	
013797	INFOSEND, INC.	03/09/2022	Regular	0.00	3,095.08	64143
206430	Invoice	03/09/2022	PRINT & MAIL WATER BILL - JAN 22	0.00	3,095.08	
013797	INFOSEND, INC.	03/23/2022	Regular	0.00	3,096.66	64187
208342	Invoice	03/23/2022	PRINT & MAIL WATER BILL - FEB 22	0.00	3,096.66	
004720	INLAND WATER WORKS	03/09/2022	Regular	0.00	11,956.82	64144
S1050981.001	Invoice	03/09/2022	INVENTORY	0.00	11,956.82	
004720	INLAND WATER WORKS	03/23/2022	Regular	0.00	107.75	64188
S1054058.001	Invoice	03/23/2022	TILFORD SUPPLIES	0.00	107.75	
009054	KATHLEEN J. RADNICH	03/09/2022	Regular	0.00	2,425.50	64146
220220-1	Invoice	03/09/2022	PUBLIC RELATIONS SERVICES	0.00	798.00	
22027-1	Invoice	03/09/2022	PUBLIC RELATIONS SERVICES	0.00	861.00	
220306-1	Invoice	03/09/2022	PUBLIC RELATIONS SERVICES	0.00	766.50	
009054	KATHLEEN J. RADNICH	03/23/2022	Regular	0.00	1,669.50	64189
220313-1	Invoice	03/23/2022	PUBLIC RELATIONS SERVICES	0.00	840.00	
220320-1	Invoice	03/23/2022	PUBLIC RELATIONS SERVICES	0.00	829.50	
006507	McMASTER-CARR SUPPLY COMPANY	03/23/2022	Regular	0.00	167.96	64191
73984421	Invoice	03/23/2022	SMALL TOOLS - PRODUCTION	0.00	167.96	
006800	MOJAVE WATER AGENCY	03/09/2022	Regular	0.00	394.37	64149
INV02708	Invoice	03/09/2022	2022 AWAC CALENDARS	0.00	394.37	
006800	MOJAVE WATER AGENCY	03/23/2022	Regular	0.00	436,920.00	64192
MWA022822	Invoice	03/23/2022	WATER RECHARGE PURCHASE	0.00	436,920.00	
000233	NAPA AUTO PARTS	03/09/2022	Regular	0.00	168.23	64166
395450	Invoice	03/09/2022	VEHICLE MAINTENANCE: V37,V38,V39 & V32	0.00	168.23	
000233	NAPA AUTO PARTS	03/23/2022	Regular	0.00	552.60	64203
397041	Invoice	03/23/2022	VEHICLE MAINTENANCE: V42	0.00	143.42	
397042	Invoice	03/23/2022	VEHICLE MAINTENANCE: V32	0.00	409.18	
003930	NBS	03/23/2022	Regular	0.00	6,753.11	64193
1221000994	Invoice	03/23/2022	CMM ADMIN FEES - 2ND QTR 22	0.00	2,054.58	
1221000995	Invoice	03/23/2022	STANDBY ADMIN FEES - 2ND QTR 22	0.00	4,698.53	
013352	NIELSEN FIRE AND ICE HEATING AND AIR	03/23/2022	Regular	0.00	4,400.00	64196
I-5345-1	Invoice	03/23/2022	A/C MINI SPLIT - VAULT	0.00	4,400.00	
000070	ONLINE INFORMATION SERVICES, INC.	03/09/2022	Regular	0.00	210.73	64150
1114370	Invoice	03/09/2022	ID VERIF. SERV. THRU 02/28/22	0.00	210.73	
VEN01533	PAYMENTUS GROUP INC.	03/18/2022	Manual	0.00	4,005.45	901948
INV-15-120400	Invoice	03/18/2022	CREDIT CARD PROCESSING FEE - FEB 22	0.00	4,005.45	
013828	PRO SECURITY SYSTEMS, INC.	03/23/2022	Regular	0.00	1,200.00	64194
17525	Invoice	03/23/2022	ANNUAL MAINT THRU 3/31/23	0.00	1,200.00	

Check Report

Date Range: 03/01/2022 - 03/31/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
008415	PRUDENTIAL OVERALL SUPPLY	03/09/2022	Regular	0.00	179.07	64151
23286559	Invoice	03/09/2022	SHOP EXPENSE	0.00	111.96	
23286561	Invoice	03/09/2022	SHOP EXPENSE	0.00	67.11	
008415	PRUDENTIAL OVERALL SUPPLY	03/23/2022	Regular	0.00	179.07	64195
23292993	Invoice	03/23/2022	SHOP EXPENSE	0.00	111.96	
23292995	Invoice	03/23/2022	SHOP EXPENSE	0.00	67.11	
008201	PURCHASE POWER	03/23/2022	Manual	0.00	1,033.75	901945
PB031322	Invoice	03/23/2022	POSTAGE REFILL FOR METER	0.00	1,033.75	
013361	QUINN COMPANY	03/09/2022	Regular	0.00	5,838.60	64152
WOG00012407	Invoice	03/09/2022	GENERATOR #1: FUEL POLISHING & PARTS	0.00	788.60	
WOG00012408	Invoice	03/09/2022	GENERATOR #2: FUEL POLISHING	0.00	600.00	
WOG00012409	Invoice	03/09/2022	GENERATOR #3: FUEL POLISHING	0.00	1,400.00	
WOG00012410	Invoice	03/09/2022	GENERATOR #4: FUEL POLISHING	0.00	1,400.00	
WOG00012411	Invoice	03/09/2022	GENERATOR #5: FUEL POLISHING	0.00	600.00	
WOG00012412	Invoice	03/09/2022	GENERATOR #6: FUEL POLISHING	0.00	500.00	
WOG00012413	Invoice	03/09/2022	GENERATOR #7: FUEL POLISHING	0.00	550.00	
009065	RDO EQUIPMENT COMPANY	03/09/2022	Regular	0.00	133,991.51	64153
E1049435	Invoice	03/09/2022	410L JOHN DEERE BACKHOE (C&M)	0.00	133,152.26	
P6912845	Invoice	03/09/2022	TRACTOR REPAIR: E7135	0.00	839.25	
009065	RDO EQUIPMENT COMPANY	03/23/2022	Regular	0.00	7,768.27	64197
P7012445	Invoice	03/23/2022	TRACTOR REPAIR: E5410	0.00	114.52	
R3036535	Invoice	03/23/2022	RENTAL EQUIPMENT: TILFORD PIPELINE	0.00	7,653.75	
013831	SATMODO LLC	03/09/2022	Regular	0.00	151.86	64155
189137	Invoice	03/09/2022	EMERGENCY SATELLITE PHONES - MAR 22	0.00	151.86	
013820	SC FUELS	03/09/2022	Regular	0.00	4,023.01	64156
2074602-IN	Invoice	03/09/2022	FUEL FOR VEHICLES	0.00	4,023.01	
013833	SERVICEMASTER 360 PREMIER CLEANING	03/09/2022	Regular	0.00	1,047.53	64157
J82579	Invoice	03/09/2022	JANITORIAL SERVICES - MAR 22	0.00	1,047.53	
009898	SOCALGAS	03/09/2022	Manual	0.00	856.89	901942
GAS0222	Invoice	03/09/2022	HEAT FOR SHOP - THRU 2/17/22	0.00	856.89	
009880	SOUTHERN CALIFORNIA EDISON CO	03/09/2022	Manual	0.00	2,167.43	901941
SCE0222	Invoice	03/09/2022	POWER TO BLDGS & GEN - FEB 22	0.00	2,167.43	
009878	SOUTHERN CALIFORNIA EDISON	03/09/2022	Manual	0.00	3,845.83	901934
SCE0321	Invoice	03/09/2022	POWER FOR PUMPING - WELL 10 MAR 21	0.00	3,845.83	
009878	SOUTHERN CALIFORNIA EDISON	03/10/2022	Manual	0.00	118,265.38	901943
SCE0222	Invoice	03/10/2022	POWER FOR PUMPING - FEB 22	0.00	118,265.38	
VEN01020	SOUTHWEST NETWORKS, INC.	03/09/2022	Regular	0.00	23,985.27	64158
22-2062	Invoice	03/09/2022	SUPPLEMENTAL IT (AMC) - THRU 2/28/22	0.00	2,018.75	
22-2511	Invoice	03/09/2022	OFFICE COMPUTER EQUIPMENT	0.00	2,476.10	
22-2513	Invoice	03/09/2022	SHOP COMPUTER EQUIPMENT	0.00	3,955.42	
22-3021SC	Invoice	03/09/2022	IT SERVICES - 4/22 - 6/22	0.00	14,565.00	
22-3026SC	Invoice	03/09/2022	OFFICE 365 MONTHLY MAINT - APR 22	0.00	794.00	
22-3034SC	Invoice	03/09/2022	SUPPLEMENTAL IT (AMC) - THRU 3/31/22	0.00	176.00	
009920	STANDARD INSURANCE CO	03/09/2022	Regular	0.00	1,339.10	64159
ST0322	Invoice	03/09/2022	EE LIFE INSURANCE - MAR 22	0.00	1,339.10	
013923	STATE WATER RESOURCES CONTROL BOARD	03/23/2022	Regular	0.00	22,318.67	64199
SWRCB031622	Invoice	03/23/2022	RETURN EXCESS ARREARAGE FUNDS	0.00	22,318.67	

Check Report

Date Range: 03/01/2022 - 03/31/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
000510 0008970022222	TIME WARNER CABLE Invoice	03/09/2022	03/09/2022 Manual SCADA INTERNET - MAR 22	0.00	376.20	901932
013196 153914087-0	TPX COMMUNICATIONS Invoice	03/09/2022	03/09/2022 Manual TELEPHONE (OFFICE) - MAR 22	0.00	674.80	901933
010690 025-368499 025-368500	TYLER TECHNOLOGIES Invoice Credit Memo	03/09/2022	03/09/2022 Regular INCODE SAAS FEES 03/01/2022 - 02/28/2023 INCODE ANN'L FEES PRORATED THRU 6/30/22	0.00	27,769.91 35,321.00 -7,551.09	64161
CC-BEV US0222	U.S. BANK CORPORATE Invoice	03/09/2022	03/09/2022 Manual TELEPHONE-FEB 22/BUILD MAINT/SUBSCRIP...	0.00	2,752.62	901936
CC-ANNE US0222	U.S. BANK CORPORATE Invoice	03/09/2022	03/09/2022 Manual SUBSCRIPTION	0.00	179.88	901939
CC-DAN US0222	U.S. BANK CORPORATE Invoice	03/09/2022	03/09/2022 Manual CUST SERV REFRSH/SAFETY/SHOP EXPENSE	0.00	3,085.85	901937
CC-JIM US0222	U.S. BANK CORPORATE Invoice	03/09/2022	03/09/2022 Manual SUBSCRIPTION	0.00	2.99	901938
CC-SARAH US0222	U.S. BANK CORPORATE Invoice	03/09/2022	03/09/2022 Manual PERSONNEL SUPPLIES & SUBSCRIPTIONS	0.00	671.19	901935
010850 220220346	UNDERGROUND SERVICE ALERT Invoice	03/09/2022	03/09/2022 Regular TICKET DELIVERY SERVICE - FEB 22	0.00	112.30	64162
009500 USDA 03/22 LN	USDA RURAL DEVELOPMENT Invoice	03/02/2022	03/02/2022 Manual CMM INT. - LOAN #2	0.00	56,124.85	901924
000327 7797	WATER QUALITY SPECIALISTS Invoice	03/09/2022	03/09/2022 Regular HDMC WWTP: OPERATION & MAINT - FEB 22	0.00	3,500.00	64163
013809 2202-215	WEST COAST CIVIL, INC. Invoice	03/09/2022	03/09/2022 Regular ENG: D-1-1 BOOSTER STATION DESIGN	0.00	11,356.00	64164
011615 14694052	WESTERN EXTERMINATOR CO. Invoice	03/23/2022	03/23/2022 Regular PEST CONTROL SERVICES - SHOP	0.00	37.05	64201
013888 102171	WIENHOFF DRUG TESTING Invoice	03/09/2022	03/09/2022 Regular ANNUAL CONSORTIUM FEE THRU 11/15/21	0.00	240.00	64165
013827 2174 WP031722	WRIGHT PAINTING COMPANY, INC. Invoice Invoice	03/23/2022	03/23/2022 Regular CUST SVC AREA REFRESH PAINTING CUST SVC AREA REFRESH PAINTING	0.00	8,960.00 3,960.00 5,000.00	64202
013359 3107572	XEROX FINANCIAL SERVICES Invoice	03/09/2022	03/09/2022 Manual SHOP EXPENSE 2/27/22 - 3/26/22	0.00	225.12	901930
013359	XEROX FINANCIAL SERVICES	03/23/2022	03/23/2022 Manual	0.00	397.60	901947

Check Report

Date Range: 03/01/2022 - 03/31/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
3125691	Invoice	03/23/2022	OFFICE EXPENSE 2/28/22 - 3/29/22	0.00	397.60	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	103	60	0.00	913,845.57
Manual Checks	28	26	0.00	247,077.77
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	131	86	0.00	1,160,923.34

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	103	60	0.00	913,845.57
Manual Checks	28	26	0.00	247,077.77
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	131	86	0.00	1,160,923.34

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	3/2022	1,160,923.34
			1,160,923.34



Joshua Basin Water District

Check Report

By Vendor DBA Name

Date Range: 03/01/2022 - 03/31/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PR-Payroll Account						
000248	PAYCHEX	03/20/2022	Manual	0.00	148.20	950023
2186262	Invoice	03/20/2022	TIME & LABOR ONLINE USAGE FEE	0.00	148.20	
013940	PAYLOCITY	03/18/2022	Manual	0.00	1,039.50	950022
109925310	Invoice	03/18/2022	PAYROLL PROCESSING FEE	0.00	1,039.50	

Bank Code PR Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	2	2	0.00	1,187.70
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	2	0.00	1,187.70

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	2	2	0.00	1,187.70
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	2	0.00	1,187.70

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	3/2022	1,187.70
			1,187.70

**JOSHUA BASIN WATER DISTRICT
UTILITY REFUND REGISTER**

<u>Account Number</u>	<u>Name</u>	<u>Date</u>	<u>Type</u>	<u>Amount</u>	
13-00173-022	STINSON, SCOTT	3/9/2022	Refund	163.98	Check #: 64167
10-00429-004	SLADE, JUSTIN W	3/9/2022	Refund	148.68	Check #: 64168
50-00060-002	KEELER, FREDA	3/9/2022	Refund	38.03	Check #: 64169
50-00065-003	MILLER, RONDA	3/9/2022	Refund	47.43	Check #: 64170
64-99274-000	PRIZZI, CHRISTOPHER	3/9/2022	Refund	340.55	Check #: 64171
64-99276-000	TRI STAR CONTRACTING	3/9/2022	Refund	3,584.39	Check #: 64172
65-01065-003	BARAVALLE, CRISTIAN V	3/9/2022	Refund	262.18	Check #: 64173
05-00182-016	FOX, JESSICA A	3/9/2022	Refund	73.17	Check #: 64174
57-00024-010	JIANG, DIANRUI	3/9/2022	Refund	43.73	Check #: 64175
57-00243-003	JIANG, DIANRUI	3/9/2022	Refund	73.53	Check #: 64176
62-00155-017	TEHRANIRAD, OMID	3/9/2022	Refund	117.38	Check #: 64177
65-00239-004	VILLA, MAGDALENA	3/9/2022	Refund	65.90	Check #: 64178
06-00077-006	FERGUSON, GARY D	3/23/2022	Refund	140.41	Check #: 64204
06-00095-017	PACKARD, ANDREW	3/23/2022	Refund	91.46	Check #: 64205
06-00129-022	PEARSON, JEFFREY	3/23/2022	Refund	35.53	Check #: 64206
10-00261-019	HEFFINGTON, DON	3/23/2022	Refund	60.83	Check #: 64207
11-00111-012	JOHNSON, SHANNON	3/23/2022	Refund	11.09	Check #: 64208
55-00199-007	BURGETT, DAVID R II	3/23/2022	Refund	123.63	Check #: 64209
62-00259-000	RIZO, FRANCISCO MEDINA	3/23/2022	Refund	7.81	Check #: 64210
63-00076-010	KEOUGH, ANGELA VISSER	3/23/2022	Refund	180.19	Check #: 64211
				<u>5,609.90</u>	

Joshua Basin Water District
 61750 Chollita Rd.
 Joshua Tree, CA 92252

Director Pay

02/12/2022 - 03/11/2022

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Adjustment Type</u>	<u>Additions</u>	<u>Deductions</u>
509	UNGER, REBECCA	02/16/2022	Board Meeting - JBWD - Paid	\$173.63	
		03/02/2022	Board Meeting - JBWD - Paid	\$173.63	
		03/09/2022	Committee Meeting - Finance - Paid	\$173.63	
		03/02/2022	Committee Meeting - Legislative & Public Info	\$0.00	
			Totals:		\$520.89
		Employee Total:		\$520.89	
511	FLOEN, TOM	02/16/2022	Board Meeting - JBWD - Paid	\$173.63	
		02/17/2022	GM AdHoc Meeting - Paid	\$173.63	
		03/02/2022	Board Meeting - JBWD - Paid	\$173.63	
		03/04/2022	Committee Meeting - ADHOC - Paid	\$173.63	
		03/09/2022	Committee Meeting - Finance - Paid	\$173.63	
		Totals:		\$868.15	\$0.00
		Employee Total:		\$868.15	
512	JARLSBERG, JANE	02/16/2022	Board Meeting - JBWD - Paid	\$173.63	
		03/02/2022	Board Meeting - JBWD - Paid	\$173.63	
		03/02/2022	Committee Meeting - Legislative & Public Info	\$0.00	
		03/09/2022	Committee Meeting - Water Resources & Ops - Paid	\$173.63	
			Totals:		\$520.89
		Employee Total:		\$520.89	
513	DOOLITTLE, STACY	02/16/2022	Board Meeting - JBWD - Paid	\$173.63	
		02/24/2022	MWA Board Meeting - Paid	\$173.63	
		03/09/2022	Committee Meeting - Water Resources & Ops - Paid	\$173.63	
		03/02/2022	Board Meeting - JBWD - Paid	\$173.63	
			Totals:		\$694.52
		Employee Total:		\$694.52	
514	DELPH, BARBARA	02/16/2022	Board Meeting - JBWD - Paid	\$173.63	
		02/17/2022	GM AdHoc Meeting - Paid	\$173.63	
		03/02/2022	Board Meeting - JBWD - Paid	\$173.63	
		03/04/2022	Committee Meeting - ADHOC	\$173.63	

- Paid		
Totals:	\$694.52	\$0.00
Employee Total:	\$694.52	
<hr/>		
Grand Totals:	\$3,298.97	\$0.00
Grand Total:	\$3,298.97	



Joshua Basin Water District

Check Report

By Vendor DBA Name

Date Range: 04/01/2022 - 04/30/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP Cash						
000495	ACCONTEMPS	04/06/2022	Regular	0.00	269.12	64236
59695396	Invoice	04/06/2022	TEMPORARY LABOR	0.00	269.12	
000495	ACCONTEMPS	04/20/2022	Regular	0.00	1,293.86	64264
59699785	Invoice	04/20/2022	TEMPORARY LABOR	0.00	511.14	
59730148	Credit Memo	04/20/2022	TEMPORARY LABOR	0.00	-293.76	
59742994	Invoice	04/20/2022	TEMPORARY LABOR	0.00	538.24	
59786027	Invoice	04/20/2022	TEMPORARY LABOR	0.00	538.24	
000501	ACWA/JPIA	04/06/2022	Regular	0.00	24,502.91	64219
0684596	Invoice	04/06/2022	EE HEALTH BENEFIT & EAP MAY 22	0.00	24,502.91	
000501	ACWA/JPIA	04/27/2022	Regular	0.00	13,562.88	64275
JPIA042522	Invoice	04/27/2022	WORKERS COMP JAN - MAR 22	0.00	13,562.88	
013983	ANDREW SANCHEZ	04/27/2022	Regular	0.00	79.00	64276
AS042522	Invoice	04/27/2022	REIMB: LIVESCAN REIMBURSEMENT 4/5/22	0.00	79.00	
000675	AQUA-METRIC SALES COMPANY	04/20/2022	Regular	0.00	35,341.31	64268
INV0087603	Invoice	04/20/2022	INVENTORY	0.00	21,295.71	
INV0087807	Invoice	04/20/2022	INVENTORY	0.00	14,045.60	
001630	AT&T MOBILITY	04/20/2022	Manual	0.00	2,637.16	901967
829480028X0405...	Invoice	04/20/2022	COMMUNICATIONS - MAR 22	0.00	2,637.16	
013863	ATKINSON, ANDELSON, LOYA, RUUD AND ROMO	04/06/2022	Regular	0.00	8,094.46	64220
646158	Invoice	04/06/2022	LABOR LEGAL SERVICES THRU 2/28/22	0.00	4,559.74	
646159	Invoice	04/06/2022	LEGAL SERVICES THRU 2/28/22	0.00	3,534.72	
000214	BABCOCK LABORATORIES, INC.	04/06/2022	Regular	0.00	1,113.98	64221
CC21671-2287	Invoice	04/06/2022	SAMPLING	0.00	102.00	
CC21880-2287	Invoice	04/06/2022	HDMC WWTP - SAMPLING	0.00	384.75	
CC22119-2287	Invoice	04/06/2022	SAMPLING	0.00	17.00	
CC22121-2287	Invoice	04/06/2022	SAMPLING	0.00	102.00	
CC22303-2287	Invoice	04/06/2022	HDMC WWTP - SAMPLING	0.00	239.23	
CD20135-2287	Invoice	04/06/2022	SAMPLING	0.00	17.00	
CD20137-2287	Invoice	04/06/2022	SAMPLING	0.00	252.00	
000214	BABCOCK LABORATORIES, INC.	04/20/2022	Regular	0.00	685.19	64249
CC21385-2287	Invoice	04/20/2022	HDMC WWTP - SAMPLING	0.00	239.23	
CD20613-2287	Invoice	04/20/2022	SAMPLING	0.00	34.00	
CD20614-2287	Invoice	04/20/2022	SAMPLING	0.00	68.00	
CD20924-2287	Invoice	04/20/2022	HDMC WWTP - SAMPLING	0.00	343.96	
013858	BRANDON WARNER	04/27/2022	Regular	0.00	60.00	64277
BW042122	Invoice	04/27/2022	D-2 RENEWAL	0.00	60.00	
013985	BRUCE COLLINS	04/27/2022	Regular	0.00	79.00	64278
BC042522	Invoice	04/27/2022	REIMB: LIVESCAN REIMBURSEMENT 4/25/22	0.00	79.00	
004110	BURRTEC WASTE & RECYCLING SVCS	04/06/2022	Manual	0.00	1,236.95	901960
BW033122	Invoice	04/06/2022	TRASH REMOVAL (SHOP) - MAR 22	0.00	777.10	
BW0422	Invoice	04/06/2022	TRASH & RECYCLING (OFFICE) - APR 22	0.00	162.03	
BW0422B	Invoice	04/06/2022	TRASH REMOVAL (SHOP) - APR 22	0.00	297.82	

Check Report

Date Range: 04/01/2022 - 04/30/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
001517 PPE 3-25-22	CalPERS Invoice	04/04/2022	04/04/2022 Manual PAY PERIOD ENDING 3/25/22	0.00 0.00	9,943.87 9,943.87	901954
001517 PPE 4-8-22	CalPERS Invoice	04/19/2022	04/19/2022 Manual PAY PERIOD ENDING 4/8/22	0.00 0.00	9,729.60 9,729.60	901971
001517 100000016774104	CalPERS Invoice	04/20/2022	04/20/2022 Manual LATE REPORTING FEE	0.00 0.00	200.00 200.00	901972
013889 6209	CARL OTTESON'S CERTIFIED BACKFLOW TESTING I Invoice	04/06/2022	04/06/2022 Regular WELL 14 BACKFLOW TEST	0.00 0.00	50.00 50.00	64222
001555 220402252101	CENTRTEL LLC Invoice	04/06/2022	04/06/2022 Regular DISPATCH SERVICES - APR 22	0.00 0.00	625.20 625.20	64223
000510 0008970032222	CHARTER COMMUNICATIONS Invoice	04/06/2022	04/06/2022 Manual SCADA INTERNET - APR 22	0.00 0.00	376.21 376.21	901963
000237 39905610305053	COLONIAL LIFE & ACCIDENT INSURANCE CO, INC. Invoice	04/06/2022	04/06/2022 Manual EE LIFE INSURANCE - MAR 22	0.00 0.00	1,612.18 1,612.18	901955
000112 22030004	COPPER MOUNTAIN MEDIA/KXCM-FM Invoice	04/20/2022	04/20/2022 Regular ADVERTISING: WATER CONSERV MEDIA CAMPAIGN	0.00 0.00	220.00 220.00	64250
013373 Q497668	CORE & MAIN LP Invoice	04/20/2022	04/20/2022 Regular SMALL TOOLS - DISTRIBUTION	0.00 0.00	3,116.34 3,116.34	64251
002565 202202025	DUDEK AND ASSOCIATES, INC Invoice	04/20/2022	04/20/2022 Regular ENG SERV: HDMC WWTP THRU 3/25/22	0.00 0.00	1,875.00 1,875.00	64252
003025 7-717-72934	FEDEX Invoice	04/20/2022	04/20/2022 Regular SHIPPING	0.00 0.00	51.18 51.18	64253
000156 2200159 2200161	FORSHOCK Invoice Invoice	04/06/2022 04/06/2022	04/06/2022 Regular MONTHLY SCADA MONITORING - APR 22 MONTHLY SCADA MONITORING - APR 22	0.00 0.00	243.00 38.00 205.00	64231
013222 FC0422	FRONTIER COMMUNICATIONS INC. Invoice	04/06/2022	04/06/2022 Regular HDMC WWTP - TELEPHONE	0.00 0.00	204.99 204.99	64225
000058 10685611	GARDA CL WEST, INC. Invoice	04/06/2022	04/06/2022 Regular COURIER FEES - APR 22	0.00 0.00	705.97 705.97	64226
013840 INV224342	GOVOFFICE LLC Invoice	04/06/2022	04/06/2022 Regular WEBSITE HOSTING 2022	0.00 0.00	4,805.00 4,805.00	64227
003950 2202509	GRANITE CONSTRUCTION CO Invoice	04/06/2022	04/06/2022 Regular MAINLINE/LEAK REPAIR SUPPLIES	0.00 0.00	1,713.93 1,713.93	64228
013802 802252	HASA, INC. Invoice	04/20/2022	04/20/2022 Regular WATER TREATMENT EXPENSE	0.00 0.00	804.55 804.55	64254
013199 20220202	HI-DESERT CULTURAL CENTER Invoice	04/20/2022	04/20/2022 Regular ADVERTISING: WATER CONSERV MEDIA CAMPAIGN	0.00 0.00	500.00 500.00	64255
004152 42599	HI-DESERT STAR Invoice	04/20/2022	04/20/2022 Regular ADVERTISING: WATER CONSERV MEDIA CAMPAIGN	0.00 0.00	200.00 200.00	64256
004195 HD0322	HOME DEPOT CREDIT SERVICES Invoice	04/20/2022	04/20/2022 Manual CUST SVC AREA REFRESH/SHOP OFFICE SUPPLIES	0.00 0.00	6,809.00 6,809.00	901970
000025 ICMARCO40122	ICMA RC Invoice	04/05/2022	04/01/2022 Manual EE & ER 457 REMITTANCE - 4/1/22	0.00 0.00	2,800.00 2,800.00	901952
000025 ICMARCO31822	ICMA RC Invoice	04/01/2022	04/01/2022 Manual EE & ER 457 REMITTANCE - 3/18/22	0.00 0.00	3,237.50 3,237.50	901953

Check Report

Date Range: 04/01/2022 - 04/30/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
000025	ICMA RC	04/20/2022	Manual	0.00	2,956.25	901973
ICMARCO41522	Invoice	04/20/2022	EE & ER 457 REMITTANCE - 4/15/22	0.00	2,956.25	
013365	IMAGE SOURCE	04/06/2022	Regular	0.00	261.28	64224
24AR1422188	Invoice	04/06/2022	OFFICE EXPENSE 2/28/22 - 3/29/22	0.00	205.29	
25AR1426314	Invoice	04/06/2022	SHOP EXPENSE 3/01/22 - 3/31/22	0.00	55.99	
004720	INLAND WATER WORKS	04/06/2022	Regular	0.00	115.72	64229
S1054058.002	Invoice	04/06/2022	TILFORD SUPPLIES	0.00	115.72	
013984	JOSEPH VINCENT	04/27/2022	Regular	0.00	79.00	64279
JV042522	Invoice	04/27/2022	REIMB: LIVESCAN REIMBURSEMENT 4/5/22	0.00	79.00	
009054	KATHLEEN J. RADNICH	04/06/2022	Regular	0.00	1,092.00	64230
220327-1	Invoice	04/06/2022	PUBLIC RELATIONS SERVICES	0.00	1,092.00	
009054	KATHLEEN J. RADNICH	04/20/2022	Regular	0.00	2,068.50	64257
220403-1	Invoice	04/20/2022	PUBLIC RELATIONS SERVICES	0.00	1,396.50	
220410-1	Invoice	04/20/2022	PUBLIC RELATIONS SERVICES	0.00	672.00	
000134	KENNEDY/JENKS CONSULTANTS, INC.	04/20/2022	Regular	0.00	900.00	64258
153936	Invoice	04/20/2022	2020 URBAN WATER MGMT PLAN UPDATE	0.00	900.00	
006507	McMASTER-CARR SUPPLY COMPANY	04/20/2022	Regular	0.00	2,077.97	64259
75603132	Invoice	04/20/2022	SMALL TOOLS - PRODUCTION	0.00	2,077.97	
000193	MORONGO BASIN CONSERVATION ASSOCIATION,	04/20/2022	Regular	0.00	1,000.00	64260
MBCAQ040522	Invoice	04/20/2022	SUPPORT OF DESERT WISE LANDSCAPE TOUR	0.00	1,000.00	
000233	NAPA AUTO PARTS	04/06/2022	Regular	0.00	559.82	64245
398364	Invoice	04/06/2022	VEHICLE MAINTENANCE: V82, V32, V35, V40...	0.00	559.82	
000070	ONLINE INFORMATION SERVICES, INC.	04/06/2022	Regular	0.00	265.77	64232
1119838	Invoice	04/06/2022	ID VERIF. SERV. THRU 03/31/22	0.00	265.77	
013004	PAOLO FICARA	04/06/2022	Regular	0.00	500.00	64233
PF040122	Invoice	04/06/2022	PARCEL RENTAL: 0606-321-31 - APRIL 2022	0.00	500.00	
008137	PARKHOUSE TIRE INC	04/20/2022	Regular	0.00	771.88	64261
2030211761	Invoice	04/20/2022	WATER TRUCK MAINTENANCE: E2WT	0.00	771.88	
VEN01533	PAYMENTUS GROUP INC.	04/21/2022	Manual	0.00	3,858.60	901974
INV-15-121377	Invoice	04/21/2022	CREDIT CARD PROCESSING FEE - MAR 22	0.00	3,858.60	
008200	PITNEY BOWES INC.	04/06/2022	Manual	0.00	320.21	901956
3105427986	Invoice	04/06/2022	LEASING CHARGES - 1ST QTR 22	0.00	320.21	
013828	PRO SECURITY SYSTEMS, INC.	04/20/2022	Regular	0.00	3,244.49	64271
024132	Invoice	04/20/2022	LABOR & INSTALL	0.00	3,244.49	
008415	PRUDENTIAL OVERALL SUPPLY	04/06/2022	Regular	0.00	281.35	64234
23299487	Invoice	04/06/2022	SHOP EXPENSE	0.00	210.11	
23299489	Invoice	04/06/2022	SHOP EXPENSE	0.00	71.24	
008415	PRUDENTIAL OVERALL SUPPLY	04/20/2022	Regular	0.00	195.76	64262
23306489	Invoice	04/20/2022	SHOP EXPENSE	0.00	124.52	
23306491	Invoice	04/20/2022	SHOP EXPENSE	0.00	71.24	
009065	RDO EQUIPMENT COMPANY	04/06/2022	Regular	0.00	2,894.54	64235
R3041635	Invoice	04/06/2022	TILFORD SUPPLIES	0.00	2,894.54	
009065	RDO EQUIPMENT COMPANY	04/20/2022	Regular	0.00	1,818.00	64263
W8262835	Invoice	04/20/2022	TRACTOR REPAIR: JD WHEEL LOADER 544K	0.00	1,818.00	
009618	SAMS MARKET	04/20/2022	Regular	0.00	539.40	64265
SM033122	Invoice	04/20/2022	SHOP EXPENSE 1/22 - 3/22	0.00	539.40	

Check Report

Date Range: 04/01/2022 - 04/30/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
000091 SB042022	SAN BERNARDINO COUNTY RECORDER Invoice	04/20/2022 04/20/2022	04/20/2022 Regular RELEASE OF LIENS	0.00 0.00	140.00 140.00	64272
013831 192294	SATMOD0 LLC Invoice	04/06/2022 04/06/2022	04/06/2022 Regular EMERGENCY SATELLITE PHONES - APR 22	0.00 0.00	151.86 151.86	64237
013820 2091445-IN	SC FUELS Invoice	04/06/2022 04/06/2022	04/06/2022 Regular FUEL FOR VEHICLES	0.00 0.00	5,667.93 5,667.93	64238
013820 2106056-IN	SC FUELS Invoice	04/20/2022 04/20/2022	04/20/2022 Regular FUEL FOR VEHICLES	0.00 0.00	1,710.86 1,710.86	64266
013011 JBWD-106	SERGIO D FIERRO Invoice	04/06/2022 04/06/2022	04/06/2022 Regular CIMIS STATION MAINT: JAN TO MAR 2022	0.00 0.00	990.00 990.00	64239
009898 GAS0322	SOCALGAS Invoice	04/06/2022 04/06/2022	04/06/2022 Manual HEAT FOR SHOP - THRU 3/21/22	0.00 0.00	835.94 835.94	901962
009880 SCE0322	SOUTHERN CALIFORNIA EDISON CO Invoice	04/20/2022 04/20/2022	04/20/2022 Manual POWER TO BLDGS & GEN - MAR 22	0.00 0.00	2,176.46 2,176.46	901969
009878 SCE0322	SOUTHERN CALIFORNIA EDISON Invoice	04/06/2022 04/06/2022	04/06/2022 Manual POWER FOR PUMPING - MAR 22	0.00 0.00	30,428.85 30,428.85	901959
VEN01020 22-3090 22-3507	SOUTHWEST NETWORKS, INC. Invoice Invoice	04/06/2022 04/06/2022 04/06/2022	04/06/2022 Regular SUPPLEMENTAL IT (AMC) - THRU 3/31/22 OFFICE COMPUTER EQUIPMENT	0.00 0.00 0.00	2,478.68 997.50 1,481.18	64240
VEN01020 22-40165C	SOUTHWEST NETWORKS, INC. Invoice	04/20/2022 04/20/2022	04/20/2022 Regular OFFICE 365 MONTHLY MAINT - MAY 22	0.00 0.00	794.00 794.00	64267
009920 ST0422	STANDARD INSURANCE CO Invoice	04/06/2022 04/06/2022	04/06/2022 Regular EE LIFE INSURANCE - APR 22	0.00 0.00	1,401.23 1,401.23	64241
013788 1287	STURDIVAN EMERGENCY MANAGEMENT CONSUL Invoice	04/06/2022 04/06/2022	04/06/2022 Regular EMERGENCY RESPONSE PLAN	0.00 0.00	500.00 500.00	64242
009981 SWRCB042022	SWRCB FEES Invoice	04/20/2022 04/20/2022	04/20/2022 Regular WELL 10, 15, 16 & 17 EXTRACTION	0.00 0.00	200.00 200.00	64273
013924 TD042022	TOYOTA OF THE DESERT: SCION OF THE DESERT Invoice	04/20/2022 04/20/2022	04/20/2022 Regular TOYOTA TUNDRA 4X4 2022	0.00 0.00	60,178.26 60,178.26	64274
013196 155071594-0	TPX COMMUNICATIONS Invoice	04/06/2022 04/06/2022	04/06/2022 Manual TELEPHONE (OFFICE) - APR 22	0.00 0.00	674.80 674.80	901964
010690 025-374468	TYLER TECHNOLOGIES Invoice	04/20/2022 04/20/2022	04/20/2022 Regular CALL NOTIFICATION FEES: JAN - MAR 2022	0.00 0.00	33.50 33.50	64269
CC-BEV US0322	U.S. BANK CORPORATE Invoice	04/06/2022 04/06/2022	04/06/2022 Manual DIRECTORS / C.A.C. EDUCATION/OFFICE SUP...	0.00 0.00	8,347.92 8,347.92	901966
CC-ANNE US0322	U.S. BANK CORPORATE Invoice	04/06/2022 04/06/2022	04/06/2022 Manual RATE SETTING WORKSHOP/NOTARY FEES	0.00 0.00	190.00 190.00	901957
CC-DAN US0322	U.S. BANK CORPORATE Invoice	04/06/2022 04/06/2022	04/06/2022 Manual SMALL TOOLS/VEHICLE MAINT:V35,40,41,43	0.00 0.00	2,268.67 2,268.67	901965
CC-SARAH US0322	U.S. BANK CORPORATE Invoice	04/06/2022 04/06/2022	04/06/2022 Manual EE TRAINING/SUBSCRIPTION/EE RECRUITING	0.00 0.00	594.50 594.50	901958
010850 320220345	UNDERGROUND SERVICE ALERT Invoice	04/06/2022 04/06/2022	04/06/2022 Regular TICKET DELIVERY SERVICE - MAR 22	0.00 0.00	212.95 212.95	64243
000327 7866	WATER QUALITY SPECIALISTS Invoice	04/06/2022 04/06/2022	04/06/2022 Regular HDMC WWTP: OPERATION & MAINT - MAR 22	0.00 0.00	3,500.00 3,500.00	64244

Check Report

Date Range: 04/01/2022 - 04/30/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
013888	WIENHOFF DRUG TESTING	04/20/2022	Regular	0.00	50.00	64270
105124	Invoice	04/20/2022	EMPLOYEE TRAINING	0.00	50.00	
013359	XEROX FINANCIAL SERVICES	04/06/2022	Manual	0.00	230.13	901961
3162100	Invoice	04/06/2022	SHOP EXPENSE 3/27/22 - 4/26/22	0.00	230.13	
013359	XEROX FINANCIAL SERVICES	04/20/2022	Manual	0.00	397.60	901968
3182140	Invoice	04/20/2022	OFFICE EXPENSE 3/30/22 - 4/29/22	0.00	397.60	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	78	58	0.00	196,871.62
Manual Checks	25	23	0.00	91,862.40
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	103	81	0.00	288,734.02

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	78	58	0.00	196,871.62
Manual Checks	25	23	0.00	91,862.40
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	103	81	0.00	288,734.02

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	4/2022	288,734.02
			288,734.02



Joshua Basin Water District

Check Report

By Vendor DBA Name

Date Range: 04/01/2022 - 04/30/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
013940	PAYLOCITY	04/29/2022	Manual	0.00	1,022.00	950024
110160168	Invoice	04/29/2022	PAYROLL PROCESSING FEE	0.00	1,022.00	

Bank Code PR Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	1	1	0.00	1,022.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	1,022.00

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	1	1	0.00	1,022.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	1,022.00

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	4/2022	1,022.00
			1,022.00

**JOSHUA BASIN WATER DISTRICT
UTILITY REFUND REGISTER**

<u>Account Number</u>	<u>Name</u>	<u>Date</u>	<u>Type</u>	<u>Amount</u>	
07-00077-006	MAD CAPITAL LLC	4/6/2022	Refund	190.42	Check #: 64212
10-00129-011	HERNANDEZ, ERIN C	4/6/2022	Refund	77.20	Check #: 64213
10-00279-015	CHARLNOES, SYLVANA B	4/6/2022	Refund	96.21	Check #: 64214
14-00014-003	SOSA, EVELYN	4/6/2022	Refund	229.95	Check #: 64215
55-00257-014	MORRISON, ROBY L II	4/6/2022	Refund	166.70	Check #: 64216
56-00021-002	MULLER, NELIA	4/6/2022	Refund	59.36	Check #: 64217
57-00016-005	THOMSON, STEVEN	4/6/2022	Refund	212.64	Check #: 64218
12-00218-007	LAI, RAYMOND W	4/20/2022	Refund	148.83	Check #: 64246
61-00219-014	SANTOS, RAMON	4/20/2022	Refund	49.98	Check #: 64247
62-00204-011	KLUKIEWICZ, SHELLEY	4/20/2022	Refund	150.17	Check #: 64248
				<u>1,381.46</u>	

Joshua Basin Water District
 61750 Chollita Rd.
 Joshua Tree, CA 92252

Director Pay

03/12/2022 - 04/22/2022

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Adjustment Type</u>	<u>Additions</u>	<u>Deductions</u>
509	UNGER, REBECCA				
		03/16/2022	Board Meeting - JBWD - Paid	\$173.63	
		03/29/2022	Board Meeting - Special JBWD - Paid	\$173.63	
		04/06/2022	Board Meeting - JBWD - Paid	\$173.63	
		04/13/2022	Committee Meeting - Finance - Paid	\$173.63	
		04/20/2022	Board Meeting - JBWD - Paid	\$173.63	
			Totals:	\$868.15	\$0.00
			Employee Total:	\$868.15	
511	FLOEN, TOM				
		03/16/2022	Board Meeting - JBWD - Paid	\$173.63	
		03/29/2022	Board Meeting - Special JBWD - Paid	\$173.63	
		04/06/2022	Board Meeting - JBWD - Paid	\$173.63	
		04/13/2022	Committee Meeting - Water Resources & Ops - Paid	\$173.63	
		04/20/2022	Board Meeting - JBWD - Paid	\$173.63	
			Totals:	\$868.15	\$0.00
			Employee Total:	\$868.15	
512	JARLSBERG, JANE				
		04/06/2022	DIRECTOR TRAINING - MILEAGE REIMBURSEMENT		\$169.65
		03/16/2022	Board Meeting - JBWD - Paid	\$173.63	
		03/29/2022	Board Meeting - JBWD - Paid	\$173.63	
		04/02/2022	Training - Paid	\$173.63	
		04/03/2022	Training - Paid	\$173.63	
		04/04/2022	Training - Paid	\$173.63	
		04/05/2022	Training - Paid	\$173.63	
		04/06/2022	Training - Paid	\$173.63	
		04/06/2022	Board Meeting - JBWD - Unpaid	\$0.00	
		04/13/2022	Committee Meeting - Water Resources & Ops - Paid	\$173.63	
		04/20/2022	Board Meeting - JBWD - Unpaid	\$0.00	
			Totals:	\$1,389.04	\$169.65
			Employee Total:	\$1,558.69	
513	DOOLITTLE, STACY				
		03/12/2022	Training - Paid	\$173.63	
		03/14/2022	Training - Paid	\$173.63	

514

DELPH, BARBARA

03/16/2022	Board Meeting - JBWD - Paid	\$173.63	
03/24/2022	MWA Board Meeting – Paid	\$173.63	
03/16/2022	Committee Meeting - ADHOC - Unpaid	\$0.00	
03/29/2022	Board Meeting - Special JBWD - Paid	\$173.63	
04/06/2022	Board Meeting - JBWD - Paid	\$173.63	
04/13/2022	Committee Meeting - Water Resources & Ops - Paid	\$173.63	
04/20/2022	Board Meeting - JBWD - Paid	\$173.63	
	Totals:	\$1,389.04	\$0.00
	Employee Total:	\$1,389.04	
03/16/2022	Board Meeting - JBWD - Paid	\$173.63	
03/16/2022	Building ADHOC - Unpaid	\$0.00	
03/26/2022	Committee Meeting - ADHOC - Paid	\$173.63	
03/29/2022	Board Meeting - Special JBWD - Paid	\$173.63	
03/30/2022	Training - Paid	\$173.63	
04/06/2022	Board Meeting - JBWD - Paid	\$173.63	
04/07/2022	MWA Board Meeting – Paid	\$173.63	
04/20/2022	Board Meeting - JBWD - Paid	\$173.63	
	Totals:	\$1,215.41	\$0.00
	Employee Total:	\$1,215.41	
	Grand Totals:	\$5,729.79	\$169.65
	Grand Total:	\$5,899.44	

JOSHUA BASIN WATER DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING MINUTES
WEDNESDAY, JUNE 1, 2022

CALL TO ORDER/PLEDGE OF ALLEGIANCE – President Floen called the special meeting to order at 2:00 p.m.

DETERMINATION OF A QUORUM – President Floen asked for a rollcall and the following Directors are present: Vice President Doolittle, Director Delph, and Director Jarlsberg are in attendance.

STAFF PRESENT –Sarah Johnson, General Manager, Anne Roman, Director of Finance, Jeremiah Nazario, Distribution Supervisor, Steve Corbin, Production Supervisor, Brandon Warner, CIRP Supervisor, and Beverly Krushat, Executive Assistant, are in attendance.

CONSULTANTS PRESENT – Kathleen Radnich, Public Information Consultant, and Jeff Hoskinson, Legal Counsel.

Before the approval of the agenda, President Floen asked General Manager Johnson if she had anything to add to the agenda, and General Manager Johnson referred to Jeff Hoskinson, Legal Counsel. Mr. Hoskinson explained with the resignation of Director Unger, on May 31, 2022, the District has a certain amount of time to address this and asked the Board if they would like to place it on this evening’s agenda for consideration. This concludes the finding that there was action needed due to the short time frame.

MSC¹ (Delph/Jarlsberg) 4/0/0 motion carried to add the resignation of Director Unger to the Agenda.

Ayes: Delph, Doolittle, Floen, and Jarlsberg

Noes: None

Absent: None

APPROVAL OF AGENDA –

MSC¹ (Doolittle/Delph) 4/0/0 motion carried to approve the agenda with the additional item of Director Ungers seat vacancy.

Ayes: Delph, Doolittle, Floen, and Jarlsberg

Noes: None

Absent: None

PUBLIC COMMENT – None

CONSENT CALENDAR - MSC¹ (Doolittle/Delph) 4/0/0 motion carried to approve the Consent Calendar with the changes discussed with Director Jarlsberg.

Ayes: Delph, Doolittle, Floen, and Jarlsberg

Noes: None

Absent: None

21/22 REVISED BUDGET AND 22/23 PROPOSED BUDGET REVIEW AND ADOPTION – Director Anne Roman gave the staff report and an in-depth Q&A followed with the Board.

MSC¹ (Jarlsberg/Delph) 4/0/0 motion carried to adopt the 21/22 revised budget and the 22/23 proposed budget.

Ayes: Delph, Doolittle, Floen, and Jarlsberg

Noes: None

Absent: None

RESIGNATION OF DIRECTOR UNGER – Jeff Hoskinson, Legal Counsel – District staff looked for direction to the Board’s preference to either appoint or call for an election (General Election on November 8, 2022). Legal Counsel recommended that the Board of Directors bring back a resolution at the June 15, 2022, meeting stating they will move forward with the General Election on November 8, 2022.

MSC¹ (Jarlsberg/Delph) 4/0/0 motion carried to bring back the resolution at the June 15, 2022, Board meeting to move forward with the General Election on November 8, 2022.

Ayes: Delph, Doolittle, Floen, and Jarlsberg
Noes: None
Absent: None

NEW HUMAN RESOURCES & RISK GENERALIST JOB DESCRIPTION – General Manager Johnson gave the staff report stating that the District’s HR & Risk programs are the responsibility of the Director of Administration position. To create efficiency, maintain compliance with ever-changing regulations, design manageable workloads, and streamline processes, staff recommends approving the new Human Resources & Risk Generalist position. The Director of Administration will drop the HR & Risk responsibilities but will gain responsibility for Information Technology Coordination and Development Services (which due to attrition have been spread out among existing staff but not officially reassigned), along with maintaining responsibility for Customer Service and Contract Management. The proposed range for the newly developed HR & Risk Generalist position is Range 24 - \$59,321.89 - \$77,835.45 annually. This was followed by a brief Q&A with the Board.

MSC¹ (Jarlsberg/Delph) 4/0/0 motion carried to adopt the Human Resources & Risk Generalist job description.

Ayes: Delph, Doolittle, Floen, and Jarlsberg
Noes: None
Absent: None

REVISED WATER QUALITY SPECIALIST JOB DESCRIPTION – General Manager Johnson - The District currently has one Water Quality Specialist (WQS) position at Range 28 (\$65,480.26 - \$85,915.78 annually) of the salary schedule. This role is responsible for various tasks related to water quality, Cross Connection Control Program (CCCP), backflow coordination, and responding to customers for water quality concerns.

Staff has revised the job description into a series I/II which is consistent with other District job classification series. The proposed range for the revised positions is:

- WQS I – Range 24 (\$59,321.89 - \$77,835.45 annually)
- WQS II – Range 28 (\$65,480.26 - \$85,915.78 annually)

MSC¹ (Doolittle/Delph) 4/0/0 motion carried to adopt the Water Quality Specialist I/II job descriptions.

Ayes: Delph, Doolittle, Floen, and Jarlsberg
Noes: None
Absent: None

DIRECTOR REPORTS AND COMMENTS - Each Director commented on the different meetings and conferences they attended.

FUTURE DIRECTOR MEETINGS – President Floen read off the list of future meetings.

ADJOURNMENT – MSC¹ (Doolittle /Delph) motion carried to adjourn the meeting at 7:13 p.m.

Respectfully Submitted,

Sarah Johnson, General Manager & Board Secretary

**JOSHUA BASIN WATER DISTRICT
MEETING AGENDA ITEM STAFF REPORT**

Regular Board of Directors Meeting

DATE: June 15, 2022

REPORT TO: Board Members
PREPARED BY: Anne Roman, Director of Finance
TOPIC: **VENDOR SPOTLIGHT: NBS**
RECOMMENDATION: Receive for information only.

ANALYSIS: NBS is an organization that the District has utilized in some capacity for over 15 years. They specialize in the following services:

- Special Financing district formation & consulting
- **Special financing district annual administration**
- Fee Studies & **cost allocation plans**
- Utility rate & Capacity fee studies
- Fiscal impact analyses & Development impact fees
- **Public engagement**

The District currently uses NBS to administer its Copper Mountain Mesa (CMM) Assessment District annual billing and reporting. Since about 2019, the District has also used NBS to administer our Water Availability (Standby) billing, kicked off by a long-overdue parcel audit to review accuracy. As a result of that parcel audit, NBS was hired to administer refunds of some identified overpayments and engage the public in that process.

Why are these services needed? For CMM, bond covenants require complex annual reporting and other compliance measures. In addition, NBS helps the District with delinquency management for CMM. All costs for CMM administration are passed through to the beneficiaries of the assessment district.

Regarding the District's Water Availability (Standby) Assessments, NBS assists with managing and billing over 12,500 accounts that generate about 14% of the District's total revenue.

In the future, we hope to utilize NBS to develop a [Overhead] Cost Allocation Plan for the District. NBS describes such a plan as being "used for optimal budgeting purposes and...many forms of cost recovery efforts" (NBSgov.com/fee-studies/). This has never been done in the history of the District and is not only recommended to bolster the defensibility of overhead rates charged to projects, but also actually a requirement for certain Federal and State financing options. This project will be initiated as soon as time and budget allow.

Every JBWD Staff member that has worked with NBS praises their staffs' professionalism and the value of the services provided. As a 100% employee-owned organization, it is apparent that their staff takes great pride in their work. We hope to continue our successful partnership with NBS for many years to come.

STRATEGIC PLAN ITEM: N/A
FISCAL IMPACT: N/A

**JOSHUA BASIN WATER DISTRICT
MEETING AGENDA ITEM STAFF REPORT**

Regular Meeting of the Board of Directors

DATE: June 15, 2022

REPORT TO: Board of Directors
PREPARED BY: Jeff Hoskinson, General Counsel
TOPIC: **PROCESS FOR FILLING BOARD VACANCY**
RECOMMENDATION: The Board should determine whether to initiate an appointment process or call for election to fill vacancy on the Board of Directors, with latter accomplished through approval of Resolution No. 22-1040.

ANALYSIS: Director Rebecca Unger, representative of Division 1, resigned from the Board of Directors effective June 1, 2022. Pursuant to Government Code Section 1780, the Board has the option to either appoint an individual to serve out of the remainder of her term or call for an election to fill the seat within 60 days of such resignation, which would be July 31, 2022. An election, if called, would be held on the next election date established by statute. At this point, an election called to fill the currently at-large director seat would be held on the date of the next general election, November 8, 2022.

At its June 1, 2022, meeting, the Board indicated a preference to call for an election to fill the seat. If that remains the desire of the Board, the Board may approve Resolution No. 22-1040, as presented, to formally call for the election and call for the consolidation of such election with the election already scheduled for that seat. If the Board instead would prefer to fill the position by appointment, it may direct staff to initiate an application process so that the Board may consider applications at its next meeting.

If the Board takes no action by July 31, 2022, the County Board of Supervisors will have the option to, by August 30, 2022, either appoint someone to complete the remainder of the term or call for an election. The term of Director Unger's seat was already set to expire following the November 8, 2022, election.

STRATEGIC PLAN ITEM: 2.0 Meet regulatory requirements for water, wastewater, financial, and administrative functions.

FISCAL IMPACT:

RESOLUTION NO. 22-1040
A RESOLUTION OF THE BOARD OF DIRECTORS OF
JOSHUA BASIN WATER DISTRICT ORDERING AN
ELECTION TO FILL THE DIVISION 1 BOARD OF
DIRECTOR VACANCY

WHEREAS, the Joshua Basin Water District (“District”) is a county water district organized and operating pursuant to California Water Code section 30000 *et seq.*;

WHEREAS, District Board of Director Rebecca Unger, the representative of District Division 1, elected at-large in November 2018, resigned her position on the Board of Directors (“Board”) effective June 1, 2022, thereby creating a vacancy in the at-large seat currently representing Division 1 on the Board;

WHEREAS, pursuant to District Ordinance 19-10, adopted May 1, 2019, the Division 1 director seat is to be elected By-Division commencing as of the November 8, 2022, General Election, based on the Division 1 boundary established by District Resolution No. 22-1039, adopted by the Board on March 29, 2022; and

WHEREAS, in light of the resignation of Director Unger, Government Code section 1780(c) requires the Board to either (1) appoint a board member to serve the remainder of the term until the next election, or (2) call an election to fill the vacancy created by the resignation within 60 days of the event creating the vacancy, which in this instance is July 31, 2022; and

WHEREAS, pursuant to Government Code section 1780(e)(2), when an election is called, it shall be held on the next established election date provided pursuant to Section 1000 *et seq.* of the Elections Code, but not less than 130 days after the order of the election; and

WHEREAS, the next established election date provided for by Elections Code section 1000 that is not less than 130 days after the adoption of this Resolution is November 8, 2022, which is already the general election at which this four-year position is to be filled by the electorate;

WHEREAS, pursuant to Elections Code section 10002, the governing body of any district may by resolution request the Board of Supervisors of the county to permit the county elections official to render specified services to the District relating to the conduct of an election; and

WHEREAS, pursuant to Elections Code section 10400, whenever two or more elections of any public district, city, county or other political subdivision are called to be held on the same day, in the same territory, or in territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the elections; and

WHEREAS, any election called to fill the vacancy should be consolidated with the general election scheduled for the same seat for November 8, 2022, pursuant to Government Code section 1780 and Elections Code section 10400 *et seq.*

NOW, THEREFORE, the Board of Directors of the Joshua Basin Water District hereby resolves, determines, and orders as follows:

1. The above recitals are true and correct and are incorporated herein as findings of the Board by this reference.

2. The Board hereby determines to call an election pursuant to Government Code section 1780, subdivisions (c) and (e), to fill the Division 1 vacancy created by the resignation of Director Rebecca Unger.

3. So that there shall only be one election for the Division 1 seat for the subsequent four-year term, the Board requests pursuant to Elections Code section 10400 that the election called as referenced in Section 2 of this Resolution be consolidated with the general election already scheduled to be held on November 8, 2022, insofar as such general election is to be held relative to the Division 1 and Division 2 director seats of the Joshua Basin Water District, with Division 1 being the same, or a portion of the same, territory as the vacated seat.

4. The Board hereby requests the San Bernardino County Board of Supervisors to permit the County Registrar/County Clerk to provide any and all services necessary for conducting the election.

5. Pursuant to Government Code section 1780(e), the Board hereby orders an election to be held with the following specifications:

- a. The election shall be held on Tuesday, November 8, 2022, on the date of the already scheduled general election to fill such seat; and
- b. The purpose of the election shall be to elect a Board member to serve the next four-year term for Division 1.

6. The Board hereby (1) directs the General Manager, or her designee, to provide notice of this Resolution and the Board's calling of the election as set forth herein to the County Elections Official, and any other appropriate entity; and (2) delegates to the General Manager, or designee, all authority necessary and proper to accomplish the purposes of this Resolution and to pay any reasonable and proportionate costs of such election as otherwise required by law.

7. This Resolution shall take effect immediately upon adoption by the Board.

PASSED AND ADOPTED this 15th day of June, 2022, pursuant to the following votes:

AYES: _____
NOES: _____
ABSENT: _____
ABSTAIN: _____

By: _____
Thomas Floen, President

By: _____
Sarah Johnson, General Manager & Board Secretary